



**Board of Education
Saskatoon School Division No. 13
Meeting of the
Saskatoon Board of Education**

TUESDAY, OCTOBER 8, 2013

Board Room

310 – 21st Street East

7:00 p.m.

Please Note: All public Board meetings are audio recorded.

AGENDA

1. **Roll Call**
2. **Playing of O Canada**
3. **Adoption of Agenda**
4. **Comments/Concerns/Questions from the Public**
(Maximum 5 minutes per speaker; 20 minutes total; comments must be related to specific agenda items)
5. **Approval of Minutes of Last Meeting**
September 24, 2013 (unapproved)
October 1, 2013 (unapproved)
6. **Delegations**
7. **External Reports/Presentations**
 - a. Celebrating Excellence: Songwriters' Education and Training
8. **Business Arising from the Minutes**
9. **Unfinished Business**
 - a. Items Arising from the Committee of the Whole
10. **Correspondence**

11. **Reports of Committees and Trustees**

12. **New Business**

13. **Reports from Administrative Staff**

Information

- a. Treaty Essential Learnings Survey Results: 2013
- b. Core Strategy Update: Assessment for Teaching
- c. Enrolment Update
- d. Response to Trustee Waugh's Request Regarding Funds for Band Instruments
- e. Trustee Professional Development and Community Events Account Reports

14. **Notices of Motion**

15. **Questions by Trustees**

16. **Questions from the Public**

**NEXT REGULAR MEETING:
At the call of the Chair or
Tuesday, November 5, 2013
7:00 p.m.**

UNAPPROVED

MINUTES OF A MEETING:

of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 10, 2013 at 3:00 p.m.

September 24,
2013

MEMBERS PRESENT:

Ms. Donna Banks, Ms. Kathleen Brannen, Mr. Dan Danielson,
Ms. Bronwyn Eyre, Ms. Holly Kelleher, Ms. Colleen MacPherson,
Mr. Ray Morrison, Mr. Darrell Utley, Mr. Kevin Waugh

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 5:35 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING:	of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, September 24, 2013 at 7:00 p.m.	September 24, 2013
MEMBERS PRESENT:	Mr. Ray Morrison (Board Chair), Ms. Donna Banks, Ms. Kathleen Brannen, Mr. Dan Danielson, Ms. Bronwyn Eyre, Ms. Holly Kelleher, Ms. Colleen MacPherson, Mr. Darrell Utley, Mr. Kevin Waugh	
	<u>Agenda:</u> Ms. Eyre moved approval of the agenda.	Agenda
	CARRIED (9)	
	<u>Minutes:</u> Ms. Brannen moved approval of the minutes of the Committee of the Whole and Regular Board Meeting of September 10, 2013.	Minutes
	CARRIED (9)	
	<u>Celebrating Excellence – Summer Literacy Camps:</u> Ms. Lisa Fleming, Superintendent of Education, introduced Ms. Carla Loney-Tindall, Executive Director Saskatoon Public Schools Foundation and Mrs. Tracey Brennan-Bailey, Summer Reading Camp instructor. Ms. Loney-Tindall gave a brief background of how the summer literacy camps were developed. Ms. Fleming provided a brief overview of the program and Mrs. Brennan-Bailey and Grade 2 student, Zerin, provided the Board with highlights of the summer literacy camp from their perspective.	Celebrating Excellence - Summer Literacy Camps
	<u>Audit Plan From KPMG and the Provincial Auditor:</u> Mr. Utley moved that the Board approve the Audit Planning Report to the Board of Trustees for the fiscal year ended August 31, 2013	Audit Plan From KPMG and the Provincial Auditor
	CARRIED (9)	
	<u>Correspondence:</u> Ms. Banks moved that the Board receive, in confidence, the correspondence from the closed session of Committee of the Whole.	Correspondence
	CARRIED (9)	
	<u>Alternate Transportation Provider:</u> Ms. Kelleher moved that the Board authorize Administration to negotiate a contract with an alternate transportation provider for the supply of bus routes that our contracted service provider has been unable to fulfill the terms of the existing contract.	Alternate Transportation Provider
	CARRIED (9)	
the correspondence as listed:	<u>Correspondence:</u> Ms. Banks moved that the Board receive a) Correspondence from Gayle Morris, Executive Director, Camp Circle of Friends, regarding community involvement in Saskatoon Public Schools.	Correspondence
	CARRIED (9)	
	<u>Reports of Committees and Trustees:</u> • Trustee Utley reported his attendance at staff meetings at Brevoort Park and Greystone Heights Schools.	Reports of Committees and Trustees

UNAPPROVED

- well it is attended by alumni.
- Trustee Eyre reported on the City Park Collegiate reunion and how
- School Community Council meeting.
- Trustee Brannen reported on her attendance at Victoria School's
- Council meetings in Ward 5.
- Trustee MacPherson reported on her attendance at School Community orientation meeting at Tommy Douglas Collegiate, the Blairmore Ring football game, Fairhaven's School Community Council meeting and James L. Alexander School's mug and muffin event.
- Trustee Kelleher reported on her school visit to Sutherland School.
- Council meetings in Ward 10.
- Board Chair Morrison reported on his attendance at School Community

Tender for Partial Re-Roofing at Brevoort Park School: Mr. Utley moved that the Board award the tender for partial re-roofing at Brevoort Park School, in an amount of \$197,344.00 plus GST to Haid Roofing Ltd.

Tender for Partial Re-Roofing at Brevoort Park School

CARRIED (9)

Transfer to Accumulated Surplus Invested in Tangible Capital Assets
Mr. Danielson moved that the Board approve the transfer of \$200,000 from the Unrestricted Accumulated Surplus to the Accumulated Surplus Invested in Tangible Capital Assets for additional work required towards the media lab and auditorium at Walter Murray Collegiate.

Transfer to Accumulated Surplus Invested in Tangible Capital Assets

CARRIED (9)

Premier's Board of Education Award for Innovation and Excellence in Education: Ms. Banks moved that the Board nominate *Let's Lead* for the Premier's Board of Education Award for Innovation and Excellence in Education.

Premier's Board of Education Award for Innovation and Excellence in Education

CARRIED (9)

Board Annual Work Plan 2013-2014: Mr. Utley moved that the Board approve the Board Annual Work Plan 2013-2014.

Board Annual Work Plan 2013-2014

CARRIED (9)

on the following issues:

Reports from Administrative Staff: Reports were received, for information,

Reports from Administrative Staff

- Collegiate Renewal Update

UNAPPROVED

Ms. MacPherson moved that the Board adjourn to the call of the Chair or the Committee of the Whole Meeting of Tuesday, October 8, 2013 at 3:00 p.m.

CARRIED (9)

The meeting adjourned at 8:09 p.m.

Secretary of the School Division

Board Chair

UNAPPROVED

MINUTES OF A MEETING: of the Board of Education of the Saskatoon School Division No. 13 of Saskatchewan, held on Tuesday, October 1, 2013 at 3:00 p.m. October 1, 2013

MEMBERS PRESENT: Ms. Donna Banks, Mr. Dan Danielson, Ms. Bronwyn Eyre, Ms. Holly Kelleher, Mr. Vernon Linklater, Ms. Colleen MacPherson, Mr. Ray Morrison, Mr. Darrell Utley, Mr. Kevin Waugh

Following discussions in Committee of the Whole, Mr. Morrison moved that the Board rise and report.

CARRIED (9)

The meeting adjourned at 3:10 p.m.

Secretary of the School Division

Board Chair



MEETING DATE: OCTOBER 8, 2013

TOPIC: CELEBRATING EXCELLENCE: SONGWRITERS' EDUCATION AND TRAINING

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input checked="" type="checkbox"/> Other: External Reports / Presentations	

BACKGROUND

Strengthening Our Learning Community- Strategic Direction: Our Students' Learning goal states: "Our students will engage in relevant and challenging learning opportunities to enhance their academic, personal, and social/cultural growth." Our People goal states: "Our people will be committed to a constructive educational culture that values people, excellence, and life-long learning." Our Community goal states: "We seek to build with our community shared ownership and responsibility for the well-being and education of our children and youth." Our Organization goal states: "Our organization will be principled, innovative, collaborative, accountable, and effective."

CURRENT STATUS

Creating a sense of belonging through the promotion of the arts was integral to the accomplishments of music students from three Saskatoon collegiates. Ms Debbie Tilk (Tommy Douglas Collegiate), Ms Stacey Mortenson (Centennial Collegiate) and Mr. Brett Balon (Nutana Collegiate), will share how the ArtSmarts grant funded the SWEAT program. SWEAT stands for Songwriters' Education and Training. Jesse Davis Selkirk, a professional writer, spent time at Nutana working with students on their songwriting skills. They created a class song about a historical Saskatonian – Two Guns Cohen. The opportunity was further enhanced when students recorded their work at a professional studio. This time of self-reflection was described as "enhancing your quality of life" and "the story your sound can portray". Mr. Balon will share how formative assessment practices were used and how the initiative had a positive impact on student attendance. Charlene Moore a Grade 12 student from Nutana Collegiate will share a student's perspective of the SWEAT process.

Thank you to the Saskatchewan Arts Board for financially supporting ArtSmarts grants. These funds, the dedication from our teachers and the enthusiasm of our students made this an authentic opportunity to highlight the impact of student engagement through arts and culture.

PREPARED BY	DATE	ATTACHMENTS
Ms Lisa Fleming, Superintendent of Education	October 2, 2013	None



MEETING DATE: OCTOBER 8, 2013

TOPIC: TREATY ESSENTIAL LEARNINGS SURVEY RESULTS: 2013

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input checked="" type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

Following the December 2007 Saskatchewan Ministry of Education commitment to mandatory treaty education, the Treaty Essential Learnings Survey (TELS) was instituted. The purpose of the TELS is to determine:

1. student understanding of the six Treaty Essential Learnings, and
2. the level of teacher implementation and satisfaction with the Office of the Treaty Commissioner.

The TELS was conducted four times province-wide – in 2009, 2010, 2011, and 2012. Beginning with 2012-13, the Ministry ceased administering TELS provincially but made it available to school divisions who wish to administer it locally. Saskatoon Public Schools administered the Grade 7 student TELS in the spring of 2013.

CURRENT STATUS

Highlights from the 2013 assessment include:

- Students’ overall average score was 60% (an improvement of 6% over 2012).
- There was marked improvement in four of the six TELS areas: Treaties, Treaty Relationship, History, and Contemporary Issues.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Deputy Director of Education Dr. Scott Tunison, Coordinator: Research and Measurement Mrs. Jennifer Hingley, Coordinator: First Nations, Inuit, and Métis Education	October 2, 2013	Treaty Essential Learnings Survey Results: 2013

Treaty Essential Learnings Survey Results: 2012-2013

October 8, 2013

Prepared by:

Dr. Scott Tunison – Coordinator: Research and Measurement

Mrs. Jennifer Hingley – Coordinator: First Nations, Inuit, and Métis Education

Mr. Barry MacDougall – Deputy Director of Education



Following the December 2007 Saskatchewan Ministry of Education commitment to ensure mandatory K-12 treaty education, the Treaty Essential Learnings Survey program (TELS) was instituted. Originally, the TELS was developed to determine: i) student understanding of the six Treaty Essential Learnings, and ii) the level of teacher implementation of and satisfaction with the Office of the Treaty Commissioner's (OTC) treaty learning resources and was administered provincially to: Grade 7 students, Grade 4 and 7 teachers, and elementary school administrators. The TELS was conducted four times provincially – in 2009, 2010, 2011, and 2012. Beginning with 2012-13, the Ministry ceased administering TELS provincially but made it available to school divisions who wish to administer it locally. Saskatoon Public Schools administered the Grade 7 student TELS in the spring of 2013.

When making comparisons of year-over-year results, please note that the make-up of the assessment has not been consistent from one year to the next. Specifically, the 2009 and 2010 TELS were identical; the 2011 and 2012 surveys were similar to previous years' surveys but were modified slightly each year; and the 2013 assessment was identical to the 2012 survey. Therefore, the results over time are yearly snapshots of student knowledge of treaties that give us helpful information about student progress, rather than definitive indicators of student learning over time.

Student TELS results

The first component of the TELS assessment program was aimed at Grade 7 students' knowledge and understanding of the Treaty Essential Learnings identified in the OTC's publication *Treaty Essential Learnings: We are all Treaty People*. The six Treaty Essential Learnings are:

- *Treaties* – the who, what, where, when, and why of treaties;
- *Treaty Relationship* – responsibilities and partners involved in the treaty relationship;
- *History* – the historical events in the treaty making process;
- *Worldviews* – understanding the differing worldviews of the treaty partners;
- *Symbolism* – the meaning behind the symbols and actions used in the treaty making process; and,
- *Contemporary Issues* – new and current issues related to the treaties.

Provincial comparisons

In past years, provincial comparisons were possible because the TELS was administered provincially. Since the 2013 assessment was administered locally, we are not able to provide provincial comparisons.

Achievement over time

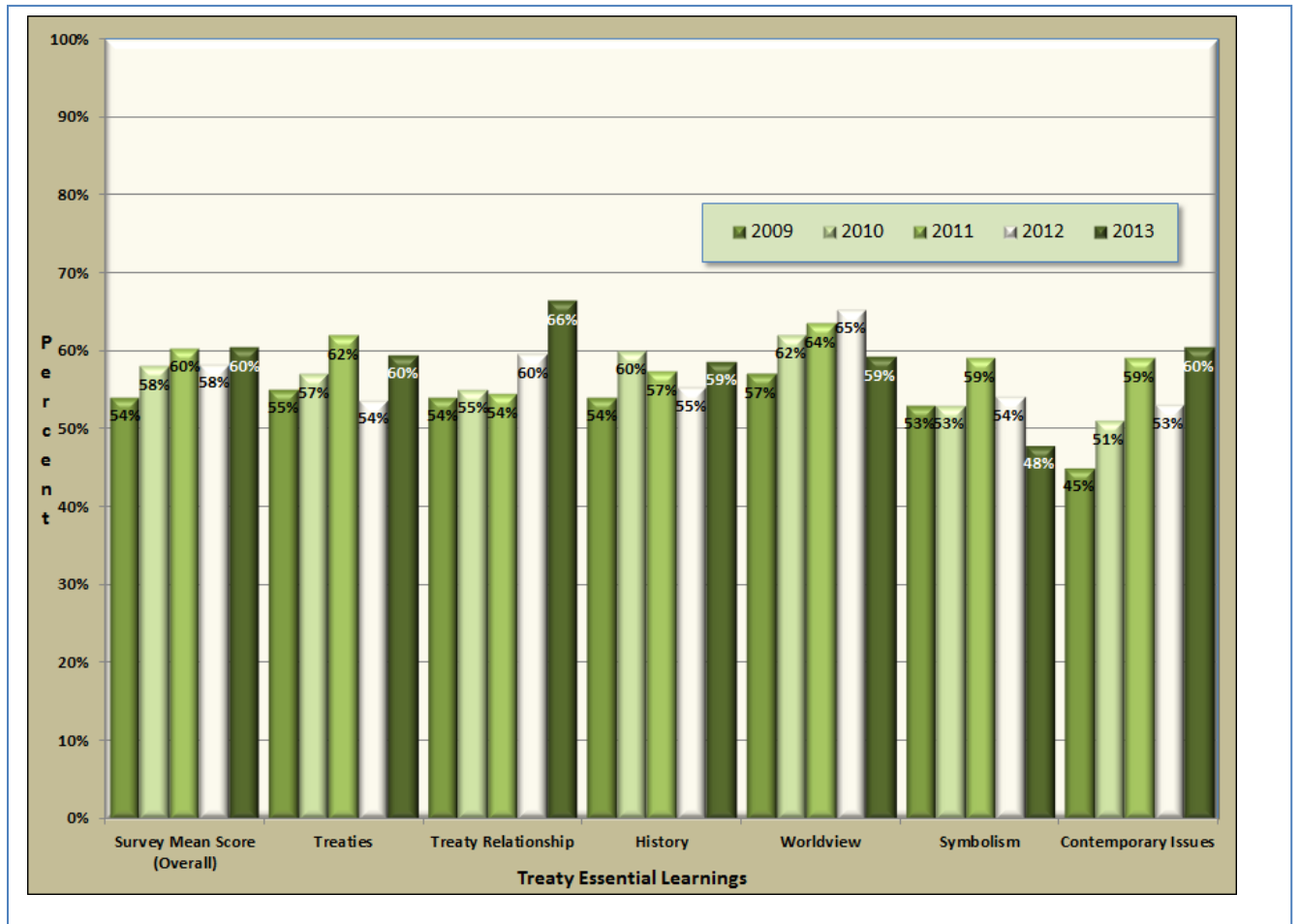
Saskatoon Public Schools' students' overall mean score improved from 54% in 2009 to 60% in 2013 (see Figure 1). We saw marked improvement on four subtests as compared to 2012 results including:

- *Treaties* – 6% improvement,
- *Treaty Relationship* – 6% improvement,
- *History* – 4% improvement, and
- *Contemporary Issues* – 7% improvement.

We saw decline in the remaining 2 subtests:

- *Worldview* – 6% decline, and
- *Symbolism* – 6% decline.

Figure 1 – Overall mean percent survey score and TELS subtest scores (2009-2013)



Reflections

When reflecting on the Treaty Essential Learnings Survey results, there is much to celebrate. Over the course of the 2012-13 school year, we extended our work on several existing initiatives and embarked on new projects. For example,

- Through our close relationship with the Office of the Treaty Commissioner, we are providing teachers with the opportunity to participate in treaty catalyst teacher training. In September 2011 there were 13 identified Treaty Catalyst Teachers. As of September 1st 2013, there are 90 identified Treaty Catalyst Teachers and many more teachers who have the pre-requisites necessary to take the last 2 days of training to become a Treaty Catalyst Teacher.
- The First Nations, Inuit, and Métis Education Unit consultants supported teachers with the Treaty Catalyst Teacher Network. The purpose of this network is to support Treaty Catalyst Teachers as they facilitate professional learning processes in their schools in the area of Treaty Education.
- In addition to Treaty Catalyst Teacher Certification, the First Nations, Inuit, and Métis Education Unit has focused on supporting teachers with the implementation of Treaty Essential Learnings

across curricula. A greater emphasis has been made to support the inclusion of the TELs and *Indigenous Knowledge and Perspectives* in Science and Social Studies. This work has led to the creation of a handbook in support of the inclusion of Indigenous Knowledge and Perspectives in Science.

- The First Nations, Inuit, and Métis Education Unit has worked closely with the Office of the Treaty Commissioner in developing curriculum alignment charts and support materials. This was a significant undertaking and the work will continue in the 2013-14 school year.
- The grade 8 class at Caswell Community School participated in the development of a commercial with the Office of the Treaty Commissioner. Their work has been showcased by Treaty Commissioner Lafond at the provincial and national level.
- Our First Nations, Inuit, and Métis Education Unit continued to support teachers and students to enhance our capacity to create a culturally responsive environment.

Looking ahead to the 2013-14 school year, we intend to strengthen our work by improving: the implementation of Treaty Essential Learning instruction; the inclusion of First Nations, Inuit, and Métis content; and the development of culturally responsive schools. In the spirit of continuous improvement, we will also look for new ways to support student and staff learning in the area of Treaty Education. We will continue to focus on the implementation of the Treaty Essential Learnings across all curriculum areas and will make explicit the promising practices in teaching *Worldview* and *Symbolism* as we experienced a decline in these areas. We also plan to examine the assessment results more closely to determine specific concepts in these essential learnings that require further attention in terms of instruction and professional development. We are currently developing a common formative assessment that will help teachers determine what their students know and understand about treaties so that they can target instruction based on that knowledge. We continue to create instructional models that illustrate how to use an inquiry stance in the instruction of Treaty Education.

We have many examples of student work in the forms of art, music, dance, essays, poems, photo essays, and stories that represent what students know and understand about the treaties and the treaty relationship. We intend to showcase this work through a sharing point on our portal. Highlighting student learning continues to inspire teachers, students, parents and our community partners. This is powerful evidence of learning in treaty education and demonstrates our commitment to graduating young people who understand the historical and contemporary significance of the Treaties.



MEETING DATE: OCTOBER 8, 2013

TOPIC: CORE STRATEGY UPDATE: ASSESSMENT FOR TEACHING

FORUM	AGENDA ITEMS	INTENT
<input type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input checked="" type="checkbox"/> Committee of the Whole	<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

For the past two years Saskatoon Public Schools has been working with the Charlotte Danielson Group based on their book, *Enhancing Professional Practice: A Framework for Teaching*. In this framework, the complex activity of teaching is divided into 22 components clustered into the following four domains of teaching responsibility:

- Domain 1 – planning and preparation
- Domain 2 – the classroom environment
- Domain 3 – instruction
- Domain 4 – professional responsibilities

CURRENT STATUS

Saskatoon Public Schools Human Resources Department has played a key role in championing the Assessment for Teaching (AFT) work as it relates to the hiring and supervision processes. Staff development has also been closely connected to the AFT work as they support teachers, administrators and central office staff in learning about the framework.

With us this evening to explain their connection to the Assessment for Teaching work are:

- Mr. Kerry Alcorn, Coordinator, Student Assessment and Evaluation
- Mr. Derek Barss, Principal, Greystone Heights School

Mr. Alcorn and Mr. Barss have completed the Danielson group *Teachscape* training and have been actively involved in facilitating AFT training for other Saskatoon Public Schools staff.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Deputy Director of Education Mr. Jaime Valentine, Superintendent of Human Resources Mr. Dean Newton, Superintendent of Education	October 2, 2013	Framework for Teaching

Charlotte Danielson's FRAMEWORK FOR TEACHING

DOMAIN 1: Planning and Preparation

- 1a Demonstrating Knowledge of Content and Pedagogy**
 - Content knowledge • Prerequisite relationships • Content pedagogy
- 1b Demonstrating Knowledge of Students**
 - Child development • Learning process • Special needs
 - Student skills, knowledge, and proficiency • Interests and cultural heritage
- 1c Setting Instructional Outcomes**
 - Value, sequence, and alignment • Clarity • Balance
 - Suitability for diverse learners
- 1d Demonstrating Knowledge of Resources**
 - For classroom • To extend content knowledge • For students
- 1e Designing Coherent Instruction**
 - Learning activities • Instructional materials and resources
 - Instructional groups • Lesson and unit structure
- 1f Designing Student Assessments**
 - Congruence with outcomes • Criteria and standards
 - Formative assessments • Use for planning

DOMAIN 2: The Classroom Environment

- 2a Creating an Environment of Respect and Rapport**
 - Teacher interaction with students
 - Student interaction with students
- 2b Establishing a Culture for Learning**
 - Importance of content
 - Expectations for learning and achievement • Student pride in work
- 2c Managing Classroom Procedures**
 - Instructional groups • Transitions • Materials and supplies
 - Non-instructional duties
 - Supervision of volunteers and paraprofessionals
- 2d Managing Student Behavior**
 - Expectations • Monitoring behavior
 - Response to misbehavior
- 2e Organizing Physical Space**
 - Safety and accessibility
 - Arrangement of furniture and resources

DOMAIN 4: Professional Responsibilities

- 4a Reflecting on Teaching**
 - Accuracy • Use in future teaching
- 4b Maintaining Accurate Records**
 - Student completion of assignments • Student progress in learning
 - Non-instructional records
- 4c Communicating with Families**
 - About instructional program • About individual students
 - Engagement of families in instructional program
- 4d Participating in a Professional Community**
 - Relationships with colleagues • Participation in school projects
 - Involvement in culture of professional inquiry • Service to school
- 4e Growing and Developing Professionally**
 - Enhancement of content knowledge / pedagogical skill
 - Receptivity to feedback from colleagues • Service to the profession
- 4f Showing Professionalism**
 - Integrity/ethical conduct • Service to students • Advocacy
 - Decision-making • Compliance with school/district regulation

DOMAIN 3: Instruction

- 3a Communicating With Students**
 - Expectations for learning • Directions and procedures
 - Explanations of content
 - Use of oral and written language
- 3b Using Questioning and Discussion Techniques**
 - Quality of questions • Discussion techniques
 - Student participation
- 3c Engaging Students in Learning**
 - Activities and assignments • Student groups
 - Instructional materials and resources • Structure and pacing
- 3d Using Assessment in Instruction**
 - Assessment criteria • Monitoring of student learning
 - Feedback to students
 - Student self-assessment and monitoring
- 3e Demonstrating Flexibility and Responsiveness**
 - Lesson adjustment • Response to students
 - Persistence



SASKATOON BOARD OF EDUCATION

13c

MEETING DATE: OCTOBER 8, 2013

TOPIC: ENROLMENT UPDATE

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

The Board has been provided verbal reports regarding enrolment figures at the September 10th and September 24th Committee of the Whole meetings.

CURRENT STATUS

The initial enrolment report for Saskatoon Public Schools is very positive. We continue to see noticeable increases in Pre-Kindergarten, Kindergarten, Grades 1-8, and French Immersion. The number of students requiring the services of an English as an additional language teacher continues to increase substantially. Saskatoon Public Schools enrolment has grown 682 students compared to total student enrolment from September 30, 2012.

Please see the attachment for more detailed enrolment data.

PREPARED BY	DATE	ATTACHMENTS
Mr. Barry MacDougall, Deputy Director of Education Mr. Shane Skjerven, Superintendent of Education	October 2, 2013	Enrolment Report Document

Enrolment Update

October 8, 2013

Enrolment – September 30 Comparisons

	September 30, 2012	September 30, 2013
Elementary	14,027	14,641
Secondary	8,048	8,116
Total	22,075	22,757

Enrolment Data

1. The Saskatoon Public Schools September 30th, 2013 total student enrolment is 22,757. This figure marks an overall increase in enrolment of 682 students since September 30, 2012.
2. As of September 30th the Pre-Kindergarten program includes 527 students. Our Pre-Kindergarten programs are currently 94.1% filled.
3. Kindergarten enrolments are currently 1,691 students, which is an increase of 49 students from 2012.
4. The number of students in grades 1-12 requiring the services of an English as an Additional Language teacher rose from 1,688 on September 30, 2012 to 2,160 on September 30, 2013. This is an increase of 472 students.
5. The French Immersion enrolment is 1,939 students, which is an increase of 204 students from 2012.



MEETING DATE: OCTOBER 8, 2013
TOPIC: RESPONSE TO TRUSTEE WAUGH'S REQUEST REGARDING FUNDS FOR BAND INSTRUMENTS

Table with 3 columns: FORUM, AGENDA ITEMS, INTENT. Includes rows for Board Meeting, Committee of the Whole, Correspondence, New Business, Reports From Administrative Staff, and Other: Response To Questions By Trustees.

BACKGROUND

During the September 10, 2013 Board meeting, Trustee Waugh requested a report showing how the \$100,000 allocated for band instruments was dispersed.

CURRENT STATUS

As a result of the Board's \$100,000 allocation for band instruments the following musical instruments were added to the Saskatoon Public Schools' inventory available for rental: five flutes, two oboes, eight clarinets, seven saxophones, five trombones, eight double French horns, and 14 baritones. Six percussion kits including a variety of instruments were purchased as well. All instruments were provided for elementary students.

The provision of large, expensive woodwind and brass instruments through the rental pool allows students to play with full instrumentation, which according to band teachers, is essential for a successful band program. There still exists a need to provide more tubas, which are very expensive, and the age of overall inventory of instruments is a concern. All students who attended the rental evenings, with the exception of some tuba players, were provided with their first choice of instrument.

Table with 3 columns: PREPARED BY, DATE, ATTACHMENTS. Includes entries for Mrs. Avon Whittles and Mr. Barry MacDougall, dated October 2, 2013, with no attachments.



MEETING DATE: OCTOBER 8, 2013
TOPIC: TRUSTEE PROFESSIONAL DEVELOPMENT AND
COMMUNITY EVENTS ACCOUNT REPORTS

FORUM	AGENDA ITEMS	INTENT
<input checked="" type="checkbox"/> Board Meeting	<input type="checkbox"/> Correspondence	<input checked="" type="checkbox"/> Information
<input type="checkbox"/> Committee of the Whole	<input type="checkbox"/> New Business	<input type="checkbox"/> Decision
	<input checked="" type="checkbox"/> Reports From Administrative Staff	<input type="checkbox"/> Discussion
	<input type="checkbox"/> Other:	

BACKGROUND

At the June 25, 2002 Board meeting, the Board passed a motion regarding Trustee education which reads, in part, “...*quarterly financial reports of accounts to be made to the Board by Administration....*”.

CURRENT STATUS

Attached are summaries as of August 31, 2013 of Trustee Professional Development and Community Events Account Reports.

Trustees with specific questions are asked to contact Mr. Garry Benning prior to the Board meeting.

PREPARED BY	DATE	ATTACHMENTS
Mr. Garry Benning, Chief Financial Officer	October 2, 2013	Trustee Professional Development and Community Events Account Reports

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Banks

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
September 21, 2012	Parent Engagement Conference	registration	\$ 100.00	\$ 100.00	\$ 4,437.35
November 14, 2012	SSBA AGM	per diem	\$ 418.08	\$ 418.08	\$ 4,019.27
November 13, 2012	picatic - Peter Legge Luncheon	registration	\$ 35.00	\$ 33.92	\$ 3,985.35
Total Spent/Balance at November 30, 2012				\$ 552.00	\$ 3,985.35
February 5, 2012	Elementary Vice Principal Competitions	per diem	\$ 836.16	\$ 836.16	\$ 3,149.19
Total Spent/Balance at February 28, 2013				\$ 1,388.16	\$ 3,149.19
March 26, 2013	SPS Foundation Fools Roast	tickets	\$ 375.00	\$ 363.41	\$ 2,785.78
April 16, 2013	contact conference 2013 - breakfast presentations	tickets	\$ 70.00	\$ 67.84	\$ 2,717.94
April 16, 2013	SPS Foundation Fools Roast	tickets	\$ (375.00)	\$ (375.00)	\$ 3,092.94
April 17, 2013	Literacy for Life Conference - banquet	tickets	\$ 71.88	\$ 71.88	\$ 3,021.06
April 17, 2013	Literacy for Life Conference - business luncheon	tickets	\$ 40.00	\$ 40.00	\$ 2,981.06
April 22, 2013	CSBA Congress 2013	registration	\$ 880.19	\$ 852.99	\$ 2,128.07
April 29, 2013	CSBA Congress 2013	airfare	\$ 806.66	781.73	\$ 1,346.34
April 29, 2013	CSBA Congress 2013	travel insurance	\$ 93.00	\$ 90.13	\$ 1,256.21
Total Spent/Balance at May 24, 2013				\$ 3,281.14	\$ 1,256.21
July 10, 2013	CSBA Congress 2013	accomodation	\$ 927.32	\$ 898.66	\$ 357.55
July 10, 2013	CSBA Congress 2013	expenses	\$ 57.00	\$ 55.16	\$ 302.39
July 10, 2013	CSBA Congress 2013	per diem	\$ 418.08	\$ 418.08	\$ (115.69)
Total Spent/Balance at August 31, 2013				\$ 4,653.04	\$ (115.69)

Trustee Professional Development and Community Events Account
September 1, 2012 to August 31, 2013
Trustee Brannen

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
				Education Amount at November 1, 2012	\$ 4,537.35
Total Spent/Balance at November 30, 2012				\$ -	\$ -
December 18, 2012	SSBA School for New Trustees	Registration	\$ 287.38	\$ 287.38	\$ 4,249.97
January 26, 2013	Chinese New Years Celebration	tickets	\$ 54.18	\$ 54.18	\$ 4,195.79
Total Spent/Balance at February 28, 2013				\$ 341.56	\$ 4,195.79
April 17, 2013	Literacy for Life Conference - banquet	tickets	\$ 71.88	\$ 71.88	\$ 4,123.91
April 25, 2013	CSBA Congress 2013	Registration	823.70	\$ 798.24	\$ 3,325.67
Total Spent/Balance at May 24, 2013				\$ 1,211.68	\$ 3,325.67
May 30, 2013	CSBA Congress 2013	airfare	\$ 537.52	537.52	\$ 2,788.15
July 10, 2013	CSBA Congress 2013	accomodation	\$ 927.32	\$ 898.66	\$ 1,889.49
July 15, 2013	CSBA Congress 2013	expenses	\$ 102.00	\$ 98.70	\$ 1,790.79
July 15, 2013	CSBA Congress 2013	per diem	\$ 627.12	\$ 627.12	\$ 1,163.67
Total Spent/Balance at August 31, 2013				\$ 3,373.68	\$ 1,163.67

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Danielson

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2011					\$ 4,537.35
Total Spent/Balance at November 30, 2012					\$ - \$ 4,537.35
Total Spent/Balance at February 28, 2013					\$ - \$ 4,537.35
April 17, 2013	CSI Global Education Inc.	financial planning course	\$ 726.60	\$ 703.07	\$ 3,834.28
Total Spent/Balance at May 24, 2013					\$ 703.07 \$ 3,834.28
June 13, 2013	CSI Global Education Inc.		679.35	\$ 657.35	\$ 3,176.93
Total Spent/Balance at August 31, 2013					\$ 1,360.42 \$ 3,176.93

Trustee Professional Development and Community Events
September 1, 2012 to August 31, 2013
Trustee Eyre

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at November 1, 2012					\$ 4,537.35
Total Spent/Balance at November 30, 2012			\$ -	\$ -	\$ 4,537.35
18-Dec-12	SSBA School for New Trustees	Registration	\$ 297.00	\$ 287.38	\$ 4,249.97
Total Spent/Balance at February 28, 2013				\$ 287.38	\$ 4,249.97
17-Apr-13	Literacy for Life Conference - business luncheon	tickets	\$ 40.00	\$ 40.00	\$ 4,209.97
Total Spent/Balance at May 24, 2013				\$ 327.38	\$ 4,209.97
Total Spent/Balance at August 31, 2013				\$ 327.38	\$ 4,209.97

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Kelleher

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
Total Spent/Balance at November 30, 2012					
			\$ -	\$ -	\$ 4,537.35
Total Spent/Balance at February 28, 2013					
				\$ -	\$ 4,537.35
March 27, 2013	Fools Roast 2013	tickets	\$ 250.00	\$ 242.28	\$ 4,295.07
April 17, 2013	Literacy for Life Conference - banquet	tickets	\$ 143.76	\$ 143.76	\$ 4,151.31
April 17, 2013	Literacy for Life Conference - business luncheon	tickets	\$ 40.00	\$ 40.00	\$ 4,111.31
Total Spent/Balance at May 24, 2013					
				\$ 426.04	\$ 4,111.31
Total Spent/Balance at August 24, 2013					
				\$ 426.04	\$ 4,111.31

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Linklater

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
October 11, 2012	STC 30th Anniv. Gala	Ticket	\$ 200.00	\$ 193.82	\$ 4,343.53
November 14, 2012	SSBA AGM	per diem	\$ 418.08	\$ 418.08	\$ 3,925.45
Total Spent/Balance at November 30, 2012				\$ 611.90	\$ 3,925.45
January 22, 2013	Board Planning Day	per diem	\$ 209.04	\$ 209.04	\$ 3,716.41
January 26, 2013	Chinese New Years Celebration	tickets	\$ 28.00	\$ 27.10	\$ 3,689.31
Total Spent/Balance at February 28, 2013				\$ 848.04	\$ 3,689.31
March 13, 2013	SPS Foundation Fools Roast	Ticket	\$ 125.00	\$ 121.14	\$ 3,568.17
April 16, 2013	SSBA Spring Council	per diem	\$ 209.04	\$ 209.04	\$ 3,359.13
April 17, 2013	Literacy for Life Conference - banquet	tickets	\$ 71.88	\$ 71.88	\$ 3,287.25
April 17, 2013	Literacy for Life Conference - business luncheon	tickets	\$ 40.00	\$ 40.00	\$ 3,247.25
Total Spent/Balance at May 24, 2013				\$ 1,290.10	\$ 3,247.25
June 11, 2013	Board/Director Evaluation	per diem	\$ 209.04	\$ 209.04	\$ 3,038.21
Total Spent/Balance at August 31, 2013				\$ 1,499.14	\$ 3,038.21

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee MacPherson

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
Total Spent/Balance at November 30, 2012					\$ - \$ 4,537.35
Total Spent/Balance at February 28, 2013					\$ - \$ 4,537.35
March 11, 2013	SPS Foundation Fools Roast	Ticket	\$ 125.00	\$ 121.14	\$ 4,416.21
March 11, 2013	Rotary Club's Badge and Shield Dinner	Tickets	\$ 250.00	\$ 242.28	\$ 4,173.93
March 12, 2013	SPS Foundation Fools Roast	cheque received	\$ (125.00)	\$ (125.00)	\$ 4,298.93
April 17, 2013	Literacy for Life Conference - banquet	tickets	\$ 71.88	\$ 71.88	\$ 4,227.05
May 17, 2013	CSBA 2013	registration	\$ 823.70	\$ 798.24	\$ 3,428.81
Total Spent/Balance at May 24, 2013					\$ 1,108.54 \$ 3,428.81
May 30, 2013	CSBA 2013	airfare	\$ 486.41	\$ 486.41	\$ 2,942.40
May 30, 2013	CSBA 2013	airfare	\$ (486.41)	\$ (486.41)	\$ 3,428.81
Total Spent/Balance at May 24, 2013					\$ 1,108.54 \$ 3,428.81

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Morrison

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
October 11, 2012	STC 30th Anniv. Gala	Ticket	\$ 200.00	\$ 193.82	\$ 4,343.53
October 30, 2012	B'nai Brith Dinner	Ticket	\$ 200.00	\$ 200.00	\$ 4,143.53
Total Spent/Balance at November 30, 2012				\$ 393.82	\$ 4,143.53
January 26, 2013	Chinese New Years Celebration	tickets	\$ 56.00	\$ 54.18	\$ 4,089.35
Total Spent/Balance at February 28, 2013				\$ 448.00	\$ 4,089.35
March 13, 2013	Chamber Breakfast - K Krawetz	registration	\$ 31.50	\$ 30.53	\$ 4,058.82
February, 2013	psss social	ticket	\$ 10.00	\$ 10.00	\$ 4,048.82
February 19, 2013	SIASST busines industry dinner	ticket	\$ 100.00	\$ 100.00	\$ 3,948.82
Total Spent/Balance at May 24, 2013				\$ 588.53	\$ 3,948.82
Total Spent/Balance at May 24, 2013				\$ 588.53	\$ 3,948.82

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Utley

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
November 14, 2012	SSBA AGM	per diem	\$ 418.08	\$ 418.08	\$ 4,119.27
Total Spent/Balance at November 30, 2012				\$ 418.08	\$ 4,119.27
February 8, 2013	SSBA Public Section Executive Meeting	per diem	\$ 209.04	\$ 209.04	\$ 3,910.23
Total Spent/Balance at February 28, 2013				\$ 627.12	\$ 3,910.23
March 1, 2013	Fools Roast	tickets	\$ 250.00	\$ 242.28	\$ 3,667.95
March 25, 2010	SSBA Public Section Executive Meeting	coding error	\$ (209.04)	\$ (209.04)	\$ 3,876.99
March 26, 2013	Rotary Club's Badge and Shield Dinner	Tickets	\$ 125.00	\$ 121.14	\$ 3,755.85
April 17, 2013	Literacy for Life Conference - banquet	tickets	\$ 71.88	\$ 71.88	\$ 3,683.97
Total Spent/Balance at May 24, 2013				\$ 853.38	\$ 3,683.97
June 18, 2013	SSBA Public Section AGM	per diem	\$ 209.04	\$ 209.04	\$ 3,474.93
Total Spent/Balance at August 31, 2013				\$ 1,062.42	\$ 3,474.93

Trustee Professional Development and Community Events Account
September 1, 2012 - August 31, 2013
Trustee Waugh

Date	Convention	Expenses	Amount Spent	net gst	Amount Left
Education Amount at September 1, 2012					\$ 4,537.35
October 30, 2012	B'nai Brith Dinner	Ticket	\$ 200.00	\$ 200.00	\$ 4,337.35
November 14, 2012	SSBA AGM	per diem	\$ 418.08	\$ 418.08	\$ 3,919.27
Total Spent/Balance at November 30, 2012				\$ 618.08	\$ 3,919.27
January 10, 2013	Chamber luncheon	Ticket	\$ 31.50	\$ 30.53	
Total Spent/Balance at February 28, 2013				\$ 648.61	\$ 3,888.74
March 7, 2013	SPS Foundation Fools Roast	tickets	\$ 250.00	\$ 242.28	\$ 3,646.46
March 7, 2013	SPS Foundation Fools Roast	tickets	\$ (125.00)	\$ (125.00)	\$ 3,771.46
April 8, 2013	CSBA 2013	Airfare	\$ 638.66	\$ 618.92	\$ 3,152.54
April 17, 2013	Literacy for Life Conference - business luncheon	tickets	\$ 40.00	\$ 40.00	\$ 3,112.54
April 25, 2013	Big Brothers Breakfast	ticket	\$ 50.00	\$ 48.46	\$ 3,064.08
April 25, 2013	CSBA 2013	registration	\$ 823.70	798.24	\$ 2,265.84
Total Spent/Balance at May 24, 2013				\$ 2,271.51	\$ 2,265.84
July 2, 2013	CSBA 2013	per diem	\$ 418.08	\$ 418.08	\$ 1,847.76
July 9, 2013	CSBA 2013	hotels	\$ 695.49	\$ 674.00	\$ 1,173.76
july 16, 20133	CSBA 2013	expenses	\$ 151.00	\$ 146.11	\$ 1,027.65
Total Spent/Balance at August 31, 2013				\$ 3,509.70	\$ 1,027.65