

RFP Number ECU-2008-01 is hereby amended as indicated below:

- 1. Section 4.7, subsection 1 and 2** are revised as indicated below with the highlighted text (indicating additional text):

4.7 Transition Services

A Participating Entity may request Contractor to transfer accounts to a new Contractor in a format described by that Participating Entity. The Participating Entity shall have the right to withhold Contractor's last payment until accounts have been transferred in a format acceptable to the Participating Entity. Upon expiration or termination of a Master Agreement or Participating Agreement, Contractor will:

- destroy all hard copy account information of the affected Participating Entity **that would not be retained to verify accuracy of Contractor's invoicing;**
- delete all electronic account information from its computer systems, including backup copies **that would not be retained to verify accuracy of Contractor's invoicing;**
- send a letter to all Accounts notifying them that Contractor will no longer be handling the Account;
- Contractor will continue to forward all payments sent to it by any Account to the Participating Entity. If payment is forwarded to the Participating Entity within 60 calendar days of expiration or termination of the Master Agreement or Participation Agreement, the Participating Entity will pay Contractor the fee identified in the Master Agreement. If the Contractor forwards payment to the Participating Entity after 60 calendar days of expiration or termination of the Master Agreement or Participation Agreement, the Contractor will no longer be due, nor will the Participating Entity pay, a fee.

- 2. Master Agreement, Section 9, Transition Services, Paragraph 9.1** is revised as indicated below with the highlighted text (indicating additional text):

9.1 Upon expiration or termination of a Master Agreement or Participation Agreement, Contractor shall provide to the Participating Entity proof of destruction of hard copy information of accounts transferred to Contractor for collection; all electronic account information must be deleted from Contractor's computer systems, including backup copies; **however, Contractor shall retain that information necessary to verify accuracy of its invoices.** In addition, Contractor shall send a letter to all accounts notifying them that Contractor will no longer be handling the account.

Addendum No. 1

November 14, 2008

3. Appendix A, Pricing Proposal is revised as indicated below with the highlighted text (indicating additional text):

**Appendix A
 Pricing Proposal – Revision 1**

Newly Delinquent = Accounts not fully paid 30 days past its stated due date, or on which an installment payment has not been paid 30 days past its stated due date.

Up to 1 year (2 years, etc.) = Accounts that remain with an outstanding balance 360 days (or 720, etc.) following the determination of delinquency.

Commission Fees: Fees, fines, forfeitures, penalties, and assessments arising from infractions, misdemeanor, felony, and traffic proceedings or actions (see Section 4.1(a))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Criminal justice related fees, reimbursements, and other legally enforceable debts (see Section 4.1(b))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Civil, family law, and juvenile law fees, including filing fees (see Section 4.1(c))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

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Commission Fees: Probation, guardianship, conservatorships, and public defender fees (see Section 4.1(d))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Sanctions imposed by the California Superior Courts, the California Courts of Appeal, and the California Supreme Court (see Section 4.1(e))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Direct restitution to victim ordered pursuant to California Penal Code section 1202.4 (a) 1 (see Section 4.1(f))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Victim restitution fund fines ordered pursuant to California Penal Code section 1202.4 (b) 1 (see Section 4.1(g))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

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Commission Fees: Reimbursements owed or as ordered by a court pursuant to California Family Code section 3150 et seq. (see Section 4.1(h))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Reimbursement owed to the California Supreme Court for overcharges for representation of indigent defendants in death penalty cases (see Section 4.1(i))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Fees, penalties, fines, or reimbursements owed to the California State Bar pursuant to California Rule of Court, rule 9.10(g), and California Business and Professions Code sections 6086.10(a) and 6140.5(a) (see Section 4.1(j))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

Commission Fees: Any other legally enforceable debt owed to a Participating Entity or that a Participating Entity has a right to collect (see Section 4.1(k))						
Newly Delinquent	Up to 1 year old	1 to 2 years old	2 to 3 years old	3 to 4 years old	4 to 5 years old	Over 5 years old
Electronic Transfer						
Manual Transfer						

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Victim Restitution – Commission Fee set at 10% (see Section 4.11.3). Note: Collection of this debt is not at the option of the Contractor

Fee, if any, for on-site services for FTB transfer services as described in Section 4.2, On-site Personnel

Hourly billing rate of \$ _____ for _____ [state job classification]

Fee for FTB transfer services as described in Section 4.3, FTB Transfer Services

____% of Commission Fee of net collected by FTB or flat fee of \$_____

- 4. Appendix C, Report Samples, Daily Payment Transmittal Report** has not been changed but has been reformatted as the Balance Due column on the far right was outside of the right margin:

**APPENDIX C
REPORT SAMPLES – REVISION 1**

Acknowledgement Report – [Category] - Date XXXXXX

Acknowledgement of Referrals Received			
Case Number	Last Name, First Name, MI	Appearance or Fine Due Date	Bail/Fine Amount
Total Item Count			Total Amount Referred

Daily Payment Transmittal Report – [Category] - Date XXXXXX

Payment ID		Payment Application					Payment Distribution			
NAME Last, First MI	Case #	Bail/Fine Amount	Assessment Amount	Comm. Expense	Payment Total	Amount Referred	Previous Amt Paid	Payment Amount	Total Paid	Balance Due
Total		\$	\$	\$	\$	\$	\$	\$	\$	\$

Daily Adjustment Report (Date)

NAME Last, First MI	Case #	Adj. Code	Original Bail or Fine Amount	New Bail or Fine Amount	Change (+/-)	Original Civil Assessment Amount	New Civil Assessment Amount	Change (+/-)	Net Change (+/-)
			Total	Total	Calc	Total	Total	Calc	

Summary of Account Activity
 For the Period of _____

	No. of Accounts	Bail or Fine	Assessment	TOTAL
Account Category: Group ID				
Beginning Balance (+)				

APPENDIX C – REPORT SAMPLES – REVISION 1

Accounts Transferred to Contractor (+)				
Accounts Paid in Full (-)				
Accounts satisfied by Adjustments (-)				
Accounts returned as uncollectable (-)				
Ending Balance				
Accounts with Partial Payments				
Accounts with Partial Adjustments				
SUBTOTAL				
Repeat for Each Category				
TOTAL				

