DOWNLOADING YOUR SAMHSA CONTINUATION APPLICATION PACKAGE FROM GRANTS.GOV

Grantees are encouraged to submit their continuation applications early enough to resolve any unanticipated difficulties.

1.) Go to www.grants.gov.

2) Under Applicants tab, select "**Apply for Grants**".

3.) On the right side of the screen, click on button that says, '**Get application Package**'.
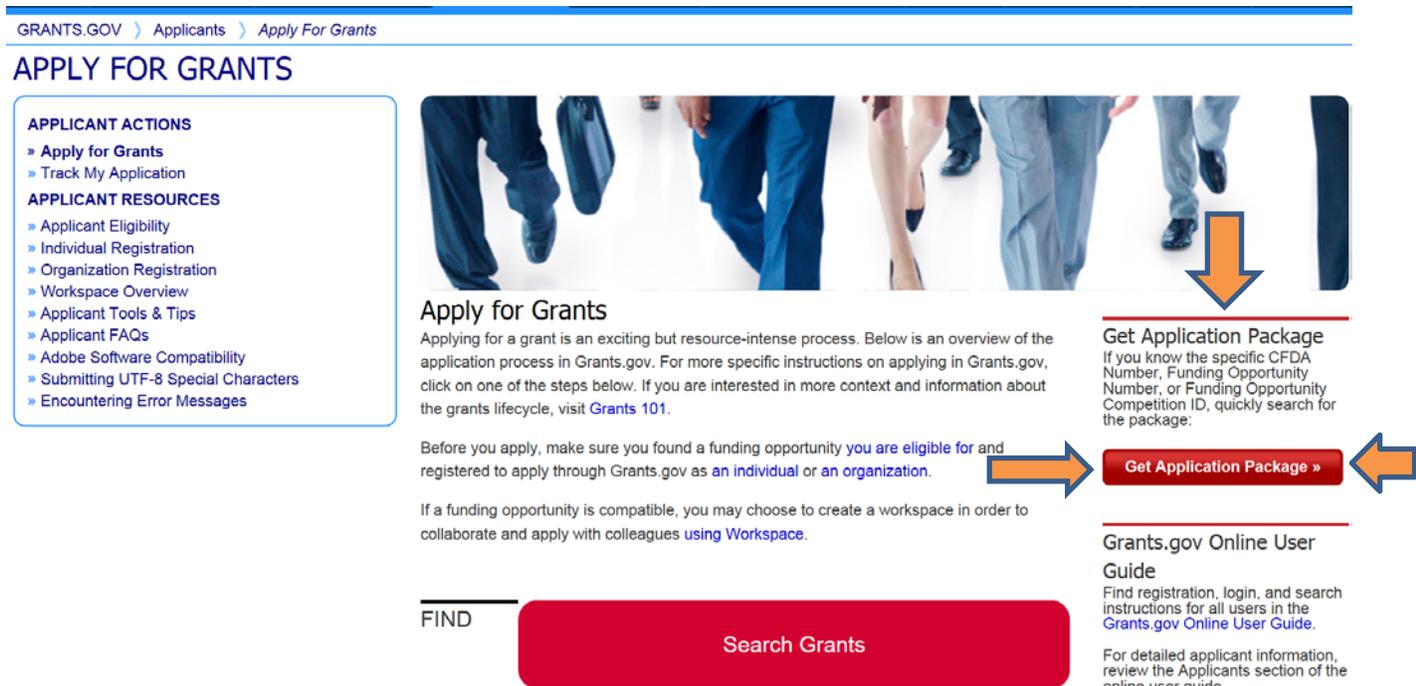
4.) In the Funding Opportunity Number box, enter the opportunity number,
SAMHSACONTINUATION2016, and click on '**Search**' button.

5.) On the next screen, there will be a list of CFDA numbers.

- Majority of SAMHSA programs fall under **CFDA 93.243**, with the exception of a few programs.

> * 93.104 (Child Mental Health Initiative)

> * 93.239 (Policy Research and Evaluation Grants)

> * 93.764 (National Strategy Grants)

- You may locate your respective CFDA number by visiting the below link and locating the original RFA/FOA you applied for.

o http://www.samhsa.gov/grants/archive

- After you have confirmed your CFDA number, click 'Select Package' for your specific CFDA number.

6.) On the next screen, enter your email address and click on submit.

7.) On the next screen, on the bottom of the screen, there are two links:

➢ Link #1: Contains instructions that refer you to the continuation letter you received via email

➢ Link #2: Downloads the application package

8.) Please follow the above instructions to download the continuation application from Grants.gov.