



Report on the Administration of the
Access to Information Act
for the Fiscal Year
2014-2015

Introduction

Purpose of the *Access to Information Act*

The *Access to Information Act* describes its purpose as follows:

The purpose of this Act is to extend the present laws of Canada to provide a right of access to information in records under the control of a government institution in accordance with the principles that government information should be available to the public, that necessary exceptions to the right of access should be limited and specific and that decisions on the disclosure of government information should be reviewed independently of government.

This report on the administration of the *Access to Information Act* is prepared and tabled in accordance with section 72 of the Act.

CBC/Radio-Canada Mandate

The Corporation's mandate is set out in paragraphs 3(1)(l) and 3(1)(m) of the *Broadcasting Act*, which says that:

- (l) *the Canadian Broadcasting Corporation, as the national public broadcaster, should provide radio and television services incorporating a wide range of programming that informs, enlightens and entertains;*
- (m) *the programming provided by the Corporation should*
 - (i) *be predominantly and distinctively Canadian,*
 - (ii) *reflect Canada and its regions to national and regional audiences, while serving the special needs of those regions,*
 - (iii) *actively contribute to the flow and exchange of cultural expression,*
 - (iv) *be in English and in French, reflecting the different needs and circumstances of each official language community, including the particular needs and circumstances of English and French linguistic minorities,*
 - (v) *strive to be of equivalent quality in English and in French,*
 - (vi) *contribute to shared national consciousness and identity,*
 - (vii) *be made available throughout Canada by the most appropriate and efficient means and as resources become available for the purpose, and*
 - (viii) *reflect the multicultural and multiracial nature of Canada.*

Board of Directors

The Corporation is governed by a 12 member Board of Directors that includes the Chair, and the President and CEO. The Board of Directors is responsible for the management of the business activities and other affairs of the Corporation. The Board approves the strategic direction as well as the corporate and business plans for the Corporation, and monitors the Corporation's performance in achieving its strategic, financial and business objectives.

Organizational Structure to Fulfill Access to Information Act Responsibilities

CBC/Radio-Canada's Associate General Counsel for Media Law is the Corporation's Access to Information and Privacy (ATIP) Coordinator. Reporting to the Vice-President, Real Estate, Legal Services and General Counsel, the ATIP Coordinator is assisted by a full-time ATIP Office of eight employees comprised of a Director, a Senior Policy, Training and Performance Reporting Officer, and two ATIP processing teams each made up of one senior analyst, one junior analyst and a clerk. Midway during the reporting period one of the clerical positions became vacant. Due to budgetary constraints it has not been filled. Additional support is provided to the ATIP Coordinator by half a full-time equivalent (FTE) in the form of a lawyer with relevant expertise and good knowledge of the Corporation. Seven of the FTE's above were applied to *Access to Information Act* matters. The remainder were applied to matters related to the *Privacy Act*.

The Corporation has a formal network of 16 ATIP liaison officers covering all of the Corporation's business areas. They are not part of the ATIP office and are therefore not counted in our statistical reports. The liaison officers are responsible for retrieving records and providing initial release recommendations to the ATIP Office.

Delegation Order

Pursuant to section 73 of the *Access to Information Act*, the President and CEO of CBC/Radio-Canada has delegated certain functions as they relate to the administration of the *Access to Information Act* within CBC/Radio-Canada to the Corporation's ATIP Coordinator, the ATIP Director and the ATIP Office's Senior Policy, Training and Performance Reporting Officer.

A copy of CBC/Radio-Canada's delegation order is appended to this report as Annex A.

Interpretation of Statistical Reports

The statistical report submitted to the Treasury Board Secretariat (TBS) on the administration of the *Access to Information Act* has been completed and is appended to this report as Annex B.

During 2014-2015 CBC/Radio-Canada received 127 new requests under the *Access to Information Act*. Their distribution among the categories designated by the Treasury Board Secretariat is as follows:

- Media 37
- Academia 5
- Business 5
- Organization 4
- Public 75
- Decline to Identify 1

Combined with 35 requests carried forward from the previous fiscal year, the ATIP Office had a total of 162 requests to be acted on during the reporting period. The requests touched all areas of the Corporation. The English and French broadcasting arms of the Corporation continue to be the most affected. They were involved in 65 and 48 requests respectively.

Of the 162 requests referred to above, 149 were completed on time including the 35 requests carried forward from 2013-2014. The remaining thirteen requests were carried into 2015-2016 and answered on time except for two abandoned requests that were closed seven days late due to an administrative error.

Fifty-two extensions were claimed by the Corporation on requests received during 2014-2015. Twenty-six, or 50%, of these extensions were taken pursuant to s.9(1)(a) of the *Act* due to the volume of records associated with them. The remaining 26 extensions were taken to facilitate consultations with government institutions and private sector third parties. Forty of the 52 extensions were for 60 days or less. The remaining 12 extensions were for more than 365 days each, and were the subject of complaints to the Office of the Information Commissioner (OIC). After completing their investigation of these 12 extensions, the OIC concluded the extensions were valid and recorded the complaints as not well-founded.

Of the forty extensions that were for 60 days or less, 21 were for 30 days beyond the 30 day statutory response period, and 19 were for 31-60 days beyond the 30 statutory response period. Compared to 2013-2014 during which a similar number of extensions were claimed by the Corporation (55), we have reduced the number of extensions in the 31-60 day category from 33 to 19, or by approximately 42%.

During 2014-2015, an average of 33 days was required to respond to requests made under the *Act*. This is a marked decrease from the average 42 day response time of the previous year. This improvement can be attributed to the significant experience the Corporation now has with the *Act*, the increased precision of the requests we receive, and public's growing awareness and use of the records posted proactively by the Corporation on its *Transparency and Accountability* website.

This site is updated monthly with new documents and continues to provide Canadians with easy access to texts of completed requests, as well as the records released in answer to requests of general interest. During 2014-2015 the website garnered over 60,000 total page views in English and French. At the subpage level, the site where minutes of the Corporation's Board of Directors meetings are proactively posted was viewed 1673 times in both official languages. The page where summaries of CBC/Radio-Canada executives' travel and hospitality expense are posted was visited over 2300 times.

The Corporation's "deemed refusal rate" remains well under our target goal of 5% for 2014-2015 as illustrated in the following table:

Fiscal year	Deemed refusal rate
2007-2008	80.47%
2008-2009	75.09%
2009-2010	57.70%
2010-2011	21.53%
2011-2012	4.24%
2012-2013	1.10%
2013-2014	0.005%
2014-2015	1.20%

The increase over last year's rate is due to the two requests referred to above that were carried into 2015-2016 in a state of deemed refusal and closed seven days late due to an administrative error. No other files fell into a state of deemed refusal.

CBC/Radio-Canada continues to exercise restraint in its use of the exclusion provision at s.68.1 of the *Act* for its journalistic, creative and programming activities. In 2014-2015 this provision was applied in 38 of the 149 requests closed. In only three requests was this provision used to withhold information in its entirety. All three requests concerned journalistic information - one for an unedited audio recording of a news event, and the other two for journalistic material collected by a reporter for a specific story.

The Corporation received and processed 11 informal requests during fiscal year 2014-2015. This is down from the 21 informal requests received in 2013-2014 and reflects the public's use of the Corporation's proactive disclosure website. The subpage available through the *Transparency and Accountability* webpage that lists the texts of processed requests was visited over 1800 times. The majority of visits were to the English version of the site, which was accessed almost 1300 times.

Whenever another institution is processing a request that involves documents concerning CBC/Radio-Canada, we are consulted by that institution to provide recommendations on the relevant material. This past year was quite busy for the Corporation in this regard. We received 49 consultations during 2014-2015 involving the review of 10,768 pages. This is the greatest number of consultations we have received and is almost a 30% increase over our previous high of 38 received during 2009-2010 which involved reviewing slightly more than 1000 pages. Twenty-nine of the consultations received during 2014-2015 were from one federal government department.

All consultations received during 2014-2015 were closed during that reporting period, as was one that had been carried over from 2013-2014. No consultations were carried forward to 2015-2016.

Resources related to *Access to Information Act* activities

The volume and dollar cost of ATIP Office resources applied to *Access to Information Act* activities is shown in the TBS statistical return at Annex B to this report. For 2014-2015 this amounted to 7 FTE's and \$614,646.

Education and Training Activities

Formal Training Sessions: A total of six formal training sessions were delivered during 2014-2015.

Five of the six training sessions were delivered to employees of the Corporation's Shared Services organization in Ottawa between February 24 and 26, 2015. Responsible to the Vice-President of People and Culture, the Shared Services organization provides general administrative support for human resources activities across the Corporation including HR transaction processing for hires, promotions, changes in employees' salary and position information, payroll, leave and the general management of employee personnel files. The training was developed specifically for this audience. Three of the five sessions were delivered in English and two in French.

Each session lasted approximately three hours and was delivered by the ATIP Coordinator, the ATIP Director and a Sr. ATIP Analyst. In total, 78 individuals participated over the three days of training. Basic overviews were provided for both the *Access to Information* and *Privacy Acts*, which included discussion on business and transitory records, what constitutes personal information, corporate responsibility regarding compliance, and the duty to assist. More advanced topics included exemptions and exclusions under both *Acts* and what to do in the event of a privacy breach. Basic records management principles regarding collection, use, retention and disposal were also addressed. Recent jurisprudence was used to aid in providing practical examples of the principles being discussed.

Formal ATI training was also provided to a new employee who joined the Regulatory Affairs team in August of 2014. This individual took over the role of ATIP Liaison for this business area and was provided formal training covering basic principles of both *Acts* and the responsibilities of an ATIP Liaison. Because of the key role played by the ATIP Liaison officers in the business areas of the Corporation, this training, along with supporting materials was provided directly to the individual by the ATIP Director.

Additionally, formal ATIP training was provided to two new employees who joined the ATIP office in January of 2014. Their formal orientation and training ran into mid 2014-2015 and included a comprehensive review of the *Access to Information Act* and the *Privacy Act*, their practical application, detailed presentations on ATIP software, the Corporation's organizational structure, and records management practices for the ATIP Office. Learning modules and supplementary support materials were also provided.

Informal Training Sessions: As always, the ATIP Office provided individual guidance, informal training and supplementary materials in the course of administering individual ATI requests. The subjects arising most frequently were the application of s.68.1, accurate calculation of search times and extension rationales, as well as understanding the legal tests to be satisfied when applying the exemption and exclusion provisions contained in the *Act*.

New Institution-Specific Policies, Procedures and Guidelines

During late 2014-2015 the ATIP Office began updating its internal processes, forms, and letters. This review and update will be completed in 2015-2016.

The Corporation's *Transparency and Accountability* website continues to develop, with the monthly posting of request texts and released records of general interest. More than 4300 pages were added to this site during 2014-2015. In total this site was visited more than 60,000 times in English and French during the reporting period.

Along with the proactive posting of request texts and records, the Corporation also proactively posts the minutes and supporting documentation for Board of Directors meetings. This initiative began in 2012-2013 and is ongoing. Fiscal year 2014-2015 saw more than 1300 pages of information added to this site. The subpage where these records are housed was accessed more than 1000 times in both official languages during the reporting period.

In keeping with direction from the Treasury Board Secretariat, the summaries of completed ATI requests have been posted on the Corporation's website every month since December 2011. During 2014-2015 the texts of 118 requests were posted. Fifty four of those requests were identified as being of general interest and approximately 3000 pages of records released in answer to them were also posted. These postings were made to subpages on the *Transparency and Accountability* site under the following categories: expenses, audits,

retreats, agendas, policies, Board of Director Meetings, external legal fees and miscellaneous subject areas.

Monitoring the Time to Process ATI Requests

Weekly meetings with the ATIP Team Leaders, ATIP Director and ATIP Manager continue to take place to closely track all active files, including the pro-active posting of minutes and material related to meetings of the Corporation's Board of Directors. These meetings allow the early identification and resolution of issues affecting the processing time for individual requests.

At specific intervals during the year the ATIP Office provides reports on CBC/Radio-Canada's overall ATIP performance to the Corporation's CEO and its Senior Executive Team. A focus of this year's reporting was the number of backlogged pre-April 1, 2013 complaints received from the OIC. The results achieved in that regard during 2014-2015 are summarised in the following paragraphs.

Key Actions Raised and Actions taken as a Result of Complaints / Audits / Investigations

Efforts to reduce the number of outstanding pre-April 1, 2013 complaints continued successfully during 2014-2015. The initial backlog of 246 such complaints has now been reduced by more than 50% to 119 files.

The Corporation continues to work closely with OIC to reduce this backlog to zero. Bi-weekly meetings at the Director level with the OIC were held throughout the year. These meetings allowed both the OIC and the Corporation to closely monitor the progress of individual files and to assess specifically what needs to be done to resolve them.

CBC/Radio-Canada received 37 complaints from the OIC during 2014-2015. This the lowest number of complaints received in any year since the Corporation became subject to the *Act*. It is down by 37% from the 59 received in 2013-2014, and down 87% from the high of 524 complaints received in 2007-2008.

Eleven of the 37 complaints received during 2014-2015 concerned the Corporation's application of the redaction provisions contained in the *Act*. Two of them concerned our application of the exclusion provision at s. 68.1 to protect information related to our journalistic, creative, or programming activities. The OIC has completed its investigation into 14 of the 37 complaints. Thirteen of them were concluded as "not well founded"; only one was concluded as "well founded". Investigation of the remaining complaints has not been completed.

Annex A – Delegation Order

CBC/Radio-Canada Access to Information Delegation Order
Ordre de la délégation des pouvoirs à CBC/Radio-Canada en matière d'accès à l'information

Pursuant to Section 73 of the *Access to Information Act*, I, Hubert T. Lacroix, President and CEO of CBC/Radio-Canada, do hereby designate the persons holding the positions of: Associate General Counsel, Media Law and ATIP Coordinator; ATIP Director; and ATIP Senior Policy, Training, and Reporting Officer to exercise the powers and functions conferred on me by the *Act* as Head of CBC/Radio-Canada in the manner indicated below:

Conformément à l'article 73 de la *Loi sur l'accès à l'information*, je, Hubert T. Lacroix, président-directeur général de CBC/Radio-Canada, désigne par la présente les personnes détenant les postes d'avocat-conseil associé, droit des médias et coordonnateur de l'AIPRP, de directeur de l'AIPRP et de premier agent, politiques, formation et rapports de l'AIPRP, pour exercer les pouvoirs et les fonctions qui me sont conférés en vertu de la *Loi* et à titre de dirigeant de CBC/Radio-Canada, et ce, de la manière suivante :

Section/ Article	Summary of Powers, Duties or Functions/ Sommaire des pouvoirs, devoirs et fonctions	Associate General Counsel, Media Law and ATIP Coordinator / Avocat-conseil associé, droit des médias et coordonnateur de l'AIPRP	ATIP Director / Directeur de l'AIPRP	ATIP Senior Policy, Training, and Reporting Officer / Premier agent, politiques, formation et rapports de l'AIPRP
7 (a)	To give written notice to individuals who make requests that access will, or will not, be given to requested records; and to give access to the information to the individual who made the request within 30 days / Aviser par écrit la personne qui fait la demande que l'accès sera donné ou non aux documents demandés; et donner l'accès à l'information dans les 30 jours à la personne qui en a fait la demande	X	X	X
8 (1)	To transfer to another institution or to accept transfer from another institution / Transmettre la demande à une autre institution ou accepter la transmission à partir d'une autre institution.	X	X	X

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9 (1)	To extend time limits for responding to requests submitted under the Act and to issue corresponding notices / Proroger les délais pour répondre aux demandes soumises en vertu de la Loi et envoyer les avis correspondants.	X	X	X
9 (2)	To notify Information Commissioner of extensions exceeding 30 days / Aviser le Commissaire à l'information des délais dépassant 30 jours.	X	X	X
10 (1)	To advise individuals requesting a record that the record does not exist, or to advise individuals of the specific provisions of the Act under which a record is withheld / Aviser les personnes demandant un document que celui-ci n'existe pas, ou les aviser des dispositions précises de la Loi sur lesquelles se fonde le refus de communication	X	X	X
10 (2)	To neither confirm nor deny that a record exists / Ni confirmer ni nier qu'un document existe.	X	X	X
11 (2), (3)	To require additional payment for before access is given / Exiger un paiement additionnel avant de donner communication du document.	X	X	X
11 (4)	To require deposit before search for, or production of, records / Exiger le versement d'un dépôt avant la recherche ou la production des documents	X	X	X
11 (5)	To notify applicant of additional amounts payable / Aviser la personne qui fait la demande des montants additionnels à acquitter.	X	X	X

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11 (6)	To waive requirement for payment, or to refund payments already made / Dispenser du versement des droits ou les rembourser.	X	X	X
12 (2) (b) and 12 (3) (b) / 12(2)b) et 12(3)b)	To determine the necessity for translation, or conversion of requested records to alternative format / Déterminer la nécessité de faire traduire les documents demandés ou de les rendre accessibles dans d'autres formats	X	X	X
13 (1)	To withhold information obtained in confidence from governments of foreign states, provinces, municipalities; defined First Nations Councils; or institutions thereof / Refuser la communication de documents contenant des renseignements obtenus à titre confidentiel de gouvernements d'États étrangers, de gouvernements provinciaux, d'administrations municipales, de conseils des Premières Nations ou d'organismes correspondants	X	X	X
13 (2)	To disclose information obtained in confidence from governments of foreign states, provinces, municipalities; defined first Nations Councils; or institutions thereof, if the government or institution that provided the information consents to its disclosure or makes the information public / Communiquer des documents contenant des renseignements obtenus à titre confidentiel de gouvernements d'États étrangers, de gouvernements provinciaux, d'administrations municipales, de conseils des Premières Nations ou d'organismes correspondants, si le gouvernement ou l'organisme consent à la communication ou rend l'information publique.	X	X	X

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14	To withhold information if its disclosure would be injurious to the conduct of federal-provincial affairs / Refuser la communication de documents dont la divulgation risquerait de porter préjudice à la conduite des affaires fédérales-provinciales.	X	X	X
15	To withhold information if its disclosure would be injurious to the conduct of international affairs, the defence of Canada or its allies, or Canada's efforts toward detecting, preventing, or suppressing subversive or hostile activities / Refuser la communication de documents dont la divulgation risquerait de porter préjudice à la conduite des affaires internationales, à la défense du Canada ou d'États alliés ou associés avec le Canada ou à la détection, à la prévention ou à la répression d'activités hostiles ou subversives.	X	X	X
16 (1)	To withhold information obtained or prepared by investigative bodies in the course of lawful investigations; or personal information the disclosure of which would be injurious to the enforcement of any law of Canada or a province, or information whose disclosure could reasonably be expected to be injurious to the security of penal institutions / Refuser la communication de documents obtenus ou préparés par des organismes d'enquête au cours d'enquêtes licites; ou de renseignements personnels dont la divulgation risquerait vraisemblablement de nuire aux activités destinées à faire respecter les lois fédérales ou provinciales; ou de renseignements dont la divulgation risquerait vraisemblablement de nuire à la sécurité des établissements pénitentiaires.	X	X	X

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16 (2)	To withhold information whose disclosure could reasonably be expected to facilitate the commission of an offence / Refuser la communication de documents qui risqueraient vraisemblablement de faciliter la perpétration d'infractions	X	X	X
16(3)	To withhold information obtained or prepared by the RCMP while performing policing services for a municipality or province / Refuser la communication de documents obtenus ou préparés par la Gendarmerie royale du Canada, dans l'exercice de fonctions de police provinciale ou municipale.	X	X	X
16.5	To withhold information that was created for the purpose of making a disclosure under the <i>Public Servants Disclosure Protection Act</i> / Refuser de communiquer des documents qui contiennent des renseignements créés en vue de faire une divulgation au titre de la <i>Loi sur la protection des fonctionnaires divulgateurs d'actes répréhensibles</i> .	X	X	X
17	To withhold information if its disclosure could reasonably be expected to threaten the safety of individuals / Refuser la communication de documents contenant des renseignements dont la divulgation risquerait vraisemblablement de nuire à la sécurité des individus	X	X	X
18	To withhold information if its disclosure would be injurious to the economic interests of Canada / Refuser la communication de documents dont la divulgation risquerait de porter préjudice aux intérêts économiques du Canada	X	X	X

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19 (1)	To withhold personal information as defined in section 3 of the <i>Privacy Act</i> / Refuser la communication de documents contenant les renseignements personnels visés à l'article 3 de la <i>Loi sur la protection des renseignements personnels</i> .	X	X	X
19 (2)	To disclose personal information with the consent of the individual concerned; if the information is publicly available; or in accordance with section 8 of the <i>Privacy Act</i> / Divulguer des documents contenant des renseignements personnels dans les cas où l'individu qu'ils concernent y consent, où le public y a accès et où la communication est conforme à l'article 8 de la <i>Loi sur la protection des renseignements personnels</i>	X	X	X
20 (1) (a)	To withhold trade secrets of third party / Refuser la communication de documents contenant des secrets industriels de tiers.	X	X	X
20 (1) (b)	To withhold financial, commercial, scientific or technical information that is confidential to a third party / Refuser la communication de renseignements financiers, commerciaux, scientifiques ou techniques fournis par un tiers, et qui sont de nature confidentielle et traités comme tels par ce tiers	X	X	X
20 (1) (b.1)	To withhold confidential information provided by a third party for the preparation of emergency management plans that concerns vulnerabilities in the third party's security measures / Refuser la communication de renseignements fournis par un tiers pour la préparation de plans de gestion des urgences et qui portent sur la vulnérabilité des mesures de sécurité de ce tiers	X	X	X

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20 (1) (c)	To withhold information the disclosure of which could reasonably be expected to materially affect the financial or competitive position of a third party / Refuser la communication de renseignements dont la divulgation risquerait vraisemblablement de porter préjudice matériellement à la position financière ou à la compétitivité d'un tiers	X	X	X
20 (1) (d)	To withhold information that would interfere with contractual or other negotiations of a third party / Refuser la communication de renseignements dont la divulgation risquerait vraisemblablement d'entraver des négociations menées par un tiers en vue de contrats ou à d'autres fins	X	X	X
20 (3)	To provide written explanation of environmental testing methods / Fournir une explication écrite des méthodes d'essais d'environnement	X	X	X
20 (5)	To disclose third party information described at sections 20(1) (a) to (d) of the Act with consent of the third party to whom the information relates / Communiquer tout document contenant des renseignements sur un tiers visés aux alinéas 20(1), a) à d) de la Loi, si le tiers que les renseignements concernent y consent.	X	X	X
20 (6)	To disclose third party information described at sections 20(1)(b) to (d) of the Act if in the public interest / Communiquer tout document qui contient les renseignements visés à l'un ou l'autre des alinéas 20(1)b) à d) de la Loi pour des raisons d'intérêt public.	X	X	X

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21(1) (a) to (d)/ 21(1)a) à d)	To withhold information that contains advice, recommendations, accounts of deliberations, positions or plans / Refuser la communication de documents qui contiennent des avis, des recommandations, des comptes rendus de délibérations, des projets préparés ou des renseignements portant sur des positions	X	X	X
22	To withhold testing and audit information if disclosure would prejudice results of particular tests or audits / Refuser la communication de documents contenant des renseignements relatifs à des essais ou à des vérifications dont la divulgation fausserait leurs résultats de ces opérations.	X	X	X
22.1	To withhold draft internal audit reports or related audit working papers / Refuser de communiquer tout document qui contient le rapport préliminaire d'une vérification interne ou de documents de travail se rapportant à la vérification.	X	X	X
23	To withhold information that is subject to solicitor-client privilege / Refuser la communication de documents contenant des renseignements protégés par le secret professionnel qui lie un avocat à son client.	X	X	X
24	To withhold information the disclosure of which is restricted by other legislation listed in Schedule II of the Act / Refuser la communication de documents contenant des renseignements dont la communication est restreinte en vertu d'une disposition figurant à l'annexe II de la Loi.	X	X	X

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25	To disclose releasable information after severing it from those parts of records that are to be withheld / Prélever de l'information exemptée par la Loi dans des documents et communiquer les parties dépourvues des renseignements en cause.	X	X	X
26	To refuse disclosure if information is about to be published / Refuser la communication lorsque l'information est sur le point d'être publiée	X	X	X
27 (1)	To give third parties notice of intent to disclose information within 30 days of a request being submitted under the Act / Aviser un tiers intéressé de l'intention de communiquer un document dans les 30 jours suivant la réception d'une demande soumise en vertu de la Loi	X	X	X
27(3)(c)	To receive representations from third parties explaining why records should not be disclosed / Recevoir les observations d'un tiers expliquant pourquoi des documents ne doivent pas être communiqués	X	X	X
27 (4)	To extend 30 day time limit for third party representations / Proroger le délai de 30 jours pour la réception des observations d'un tiers	X	X	X
28 (1)	Review representations and decide whether to disclose third party records / Analyser les observations et décider s'il faut communiquer les documents d'un tiers.	X	X	X

Section/ Article	Summary of Powers, Duties or Functions/ Sommaire des pouvoirs, devoirs et fonctions	Associate General Counsel, Media Law and ATIP Coordinator / Avocat-conseil associé, droit des médias et coordonnateur de l'AIPRP	ATIP Director / Directeur de l'AIPRP	ATIP Senior Policy, Training, and Reporting Officer / Premier agent, politiques, formation et rapports de l'AIPRP
28 (2)	To waive the requirement for third parties to provide representations in writing / Autoriser un tiers à déroger à l'obligation de présenter ses observations par écrit	X	X	X
28 (4)	To give applicants access to third party records / Autoriser la communication de documents d'un tiers aux personnes qui en ont fait la demande	X	X	X
29	To notify third parties and requestors of a third party's right to request judicial review if the Information Commissioner recommends disclosure records containing third party information / Aviser le tiers et les personnes qui ont fait une demande du droit du tiers à exercer un recours en révision si le Commissaire à l'information recommande la communication de documents contenant de l'information concernant le tiers.	X	X	X
33	To advise the Information Commissioner of third party interest in records withheld from disclosure (following receipt of a complaint from the Information Commissioner) / Aviser le Commissaire à l'information de l'intérêt d'un tiers pour des documents dont la communication a été refusée (à la suite de la réception d'une plainte du Commissaire à l'information).	X	X	X
35 (2)	To make representations to the Information Commissioner / Présenter des observations au Commissaire à l'information	X	X	X
37 (4)	To give complainants access to previously withheld records, as recommended by the Information Commissioner / Communiquer à des plaignants des documents dont la communication a été précédemment refusée, conformément à la recommandation du Commissaire à l'information.	X	X	X

Section/ Article	Summary of Powers, Duties or Functions/ Sommaire des pouvoirs, devoirs et fonctions	Associate General Counsel, Media Law and ATIP Coordinator / Avocat-conseil associé, droit des médias et coordonnateur de l'AIPRP	ATIP Director / Directeur de l'AIPRP	ATIP Senior Policy, Training, and Reporting Officer / Premier agent, politiques, formation et rapports de l'AIPRP
43 (1)	To notify third parties of requests for judicial review made by the requestors, or the Information Commissioner, where disclosure of third party information is involved / Aviser un tiers du recours en révision déposé par le demandeur, ou par le Commissaire à l'information, lorsqu'il s'agit de communiquer de l'information concernant le tiers intéressé.	X	X	X
44 (2)	To notify requestors when third parties request judicial review of decisions to disclose third party information / Aviser un demandeur lorsqu'un tiers a demandé un recours en révision de la décision de communiquer de l'information concernant le tiers intéressé.	X	X	X
52 (2)	To request that Section 52 applications and appeals into the non-disclosure of records pursuant to sections 13(1)(a) or (b), or 15, be held in the National Capital Region / Demander que les auditions et les appels en vertu de l'article 52 relatifs au refus de communication de documents en vertu des alinéas 13(1)a) ou b), ou de l'article 15, aient lieu dans la région de la capitale nationale	X	X	X
52 (3)	To make representations at section 52 hearings / Présenter des observations dans les auditions relatives à l'article 52	X	X	X
68.1	To exclude information pertaining to journalistic, creative or programming activities of CBC / Exclure des renseignements qui relèvent de la Société Radio-Canada et qui se rapportent à ses activités de journalisme, de création ou de programmation	X	X	

Section/ Article	Summary of Powers, Duties or Functions/ Sommaire des pouvoirs, devoirs et fonctions	Associate General Counsel, Media Law and ATIP Coordinator / Avocat-conseil associé, droit des médias et coordonnateur de l'AIPRP	ATIP Director / Directeur de l'AIPRP	ATIP Senior Policy, Training, and Reporting Officer / Premier agent, politiques, formation et rapports de l'AIPRP
69	To exclude confidences of the Queen's Privy Council / Exclure des documents confidentiels du Conseil privé de la Reine pour le Canada.	X	X	X
71 (2)	To exempt information severed from manuals / Exclure l'information tirée de manuels	X	X	X
72 (1)	To prepare annual report to Parliament on the administration of the <i>Access to Information Act</i> / Préparer un rapport annuel pour le Parlement sur l'application de la <i>Loi sur l'accès à l'information</i> .	X	X	X

Hubert T. Lacroix
President and CEO / Président-directeur général
December 17, 2012 / 17 décembre 2012

Annex B – Statistical Report for Fiscal Year 2014-2015



Statistical Report on the *Access to Information Act*

Name of institution: CBC/Radio-Canada

Reporting period: 2014-04-01 to 2015-03-31

Part 1: Requests Under the *Access to Information Act*

1.1 Number of requests

	Number of Requests
Received during reporting period	127
Outstanding from previous reporting period	35
Total	162
Closed during reporting period	149
Carried over to next reporting period	13

1.2 Sources of requests

Source	Number of Requests
Media	37
Academia	5
Business (private sector)	5
Organization	4
Public	75
Decline to Identify	1
Total	127

1.3 Informal requests

Completion Time							Total
1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
11	0	0	0	0	0	0	11

Note: All requests previously recorded as “treated informally” will now be accounted for in this section only.

Part 2: Requests Closed During the Reporting Period

2.1 Disposition and completion time

Disposition of Requests	Completion Time							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
All disclosed	3	13	3	0	0	0	0	19
Disclosed in part	1	38	21	16	1	0	0	77
All exempted	0	2	0	0	0	0	0	2
All excluded	2	6	0	0	0	0	0	8
No records exist	6	24	0	0	0	0	0	30
Request transferred	0	0	0	0	0	0	0	0
Request abandoned	11	2	0	0	0	0	0	13
Neither confirmed nor denied	0	0	0	0	0	0	0	0
Total	23	85	24	16	1	0	0	149

2.2 Exemptions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
13(1)(a)	0	16(2)	8	18(a)	16	20.1	0
13(1)(b)	0	16(2)(a)	0	18(b)	47	20.2	0
13(1)(c)	0	16(2)(b)	0	18(c)	0	20.4	0
13(1)(d)	0	16(2)(c)	0	18(d)	0	21(1)(a)	11
13(1)(e)	0	16(3)	0	18.1(1)(a)	0	21(1)(b)	19
14	0	16.1(1)(a)	0	18.1(1)(b)	0	21(1)(c)	4
14(a)	0	16.1(1)(b)	0	18.1(1)(c)	0	21(1)(d)	1
14(b)	0	16.1(1)(c)	0	18.1(1)(d)	0	22	0
15(1)	0	16.1(1)(d)	0	19(1)	60	22.1(1)	0
15(1) - I.A.*	0	16.2(1)	0	20(1)(a)	2	23	14
15(1) - Def.*	0	16.3	0	20(1)(b)	21	24(1)	0
15(1) - S.A.*	0	16.4(1)(a)	0	20(1)(b.1)	0	26	1
16(1)(a)(i)	0	16.4(1)(b)	0	20(1)(c)	7		
16(1)(a)(ii)	0	16.5	0	20(1)(d)	6		
16(1)(a)(iii)	0	17	1				
16(1)(b)	0						
16(1)(c)	0						
16(1)(d)	0						

* I.A.: International Affairs Def.: Defence of Canada S.A.: Subversive Activities

2.3 Exclusions

Section	Number of Requests	Section	Number of Requests	Section	Number of Requests
68(a)	5	69(1)	0	69(1)(g) re (a)	0
68(b)	0	69(1)(a)	0	69(1)(g) re (b)	0
68(c)	0	69(1)(b)	1	69(1)(g) re (c)	0
68.1	38	69(1)(c)	0	69(1)(g) re (d)	0
68.2(a)	0	69(1)(d)	0	69(1)(g) re (e)	0
68.2(b)	0	69(1)(e)	1	69(1)(g) re (f)	0
		69(1)(f)	0	69.1(1)	0

2.4 Format of information released

Disposition	Paper	Electronic	Other Formats
All disclosed	17	2	0
Disclosed in part	18	59	0
Total	35	61	0

2.5 Complexity

2.5.1 Relevant pages processed and disclosed

Disposition of Requests	Number of Pages Processed	Number of Pages Disclosed	Number of Requests
All disclosed	241	232	19
Disclosed in part	12515	8390	77
All exempted	94	0	2
All excluded	8	0	8
Request abandoned	0	0	13
Neither confirmed nor denied	0	0	0

2.5.2 Relevant pages processed and disclosed by size of requests

Disposition	Less Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
All disclosed	18	87	1	145	0	0	0	0	0	0
Disclosed in part	50	1120	22	3538	3	1516	2	2216	0	0
All exempted	2	0	0	0	0	0	0	0	0	0
All excluded	8	0	0	0	0	0	0	0	0	0
Request abandoned	13	0	0	0	0	0	0	0	0	0
Neither confirmed nor denied	0	0	0	0	0	0	0	0	0	0
Total	91	1207	23	3683	3	1516	2	2216	0	0

2.5.3 Other complexities

Disposition	Consultation Required	Assessment of Fees	Legal Advice Sought	Other	Total
All disclosed	0	0	0	0	0
Disclosed in part	15	2	0	0	17
All exempted	0	0	0	0	0
All excluded	0	0	0	0	0
Request abandoned	0	2	0	0	2
Neither confirmed nor	0	0	0	0	0
Total	15	4	0	0	19

2.6 Deemed refusals

2.6.1 Reasons for not meeting statutory deadline

Number of Requests Closed Past the Statutory Deadline	Principal Reason			
	Workload	External Consultation	Internal Consultation	Other
0	0	0	0	0

2.6.2 Number of days past deadline

Number of Days Past Deadline	Number of Requests Past Deadline Where No Extension Was Taken	Number of Requests Past Deadline Where An Extension Was Taken	Total
1 to 15 days	0	0	0
16 to 30 days	0	0	0
31 to 60 days	0	0	0
61 to 120 days	0	0	0
121 to 180 days	0	0	0
181 to 365 days	0	0	0
More than 365 days	0	0	0
Total	0	0	0

2.7 Requests for translation

Translation Requests	Accepted	Refused	Total
English to French	0	0	0
French to English	0	0	0
Total	0	0	0

Part 3: Extensions

3.1 Reasons for extensions and disposition of requests

Disposition of Requests Where an Extension Was Taken	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
All disclosed	0	0	0	0
Disclosed in part	14	0	10	16
All exempted	0	0	0	0
All excluded	0	0	0	0
No records exist	12	0	0	0
Request abandoned	0	0	0	0
Total	26	0	10	16

3.2 Length of extensions

Length of Extensions	9(1)(a) Interference With Operations	9(1)(b) Consultation		9(1)(c) Third-Party Notice
		Section 69	Other	
30 days or less	11	0	10	0
31 to 60 days	3	0	0	16
61 to 120 days	0	0	0	0
121 to 180 days	0	0	0	0
181 to 365 days	0	0	0	0
365 days or more	12	0	0	0
Total	26	0	10	16

Part 4: Fees

Fee Type	Fee Collected		Fee Waived or Refunded	
	Number of Requests	Amount	Number of Requests	Amount
Application	136	\$680	13	\$65
Search	0	\$0	0	\$0
Production	0	\$0	0	\$0
Programming	0	\$0	0	\$0
Preparation	0	\$0	0	\$0
Alternative format	0	\$0	0	\$0
Reproduction	0	\$0	0	\$0
Total	136	\$680	13	\$65

Part 5: Consultations Received From Other Institutions and Organizations

5.1 Consultations received from other Government of Canada institutions and organizations

Consultations	Other Government of Canada Institutions	Number of Pages to Review	Other Organizations	Number of Pages to Review
Received during reporting period	45	10971	4	177
Outstanding from the previous reporting period	0	0	1	3
Total	45	10971	5	180
Closed during the reporting period	45	10971	5	180
Pending at the end of the reporting period	0	0	0	0

5.2 Recommendations and completion time for consultations received from other Government of Canada institutions

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	18	3	0	0	0	0	0	21
Disclose in part	11	3	9	1	0	0	0	24
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0
Total	29	6	9	1	0	0	0	45

5.3 Recommendations and completion time for consultations received from other organizations

Recommendation	Number of Days Required to Complete Consultation Requests							Total
	1 to 15 Days	16 to 30 Days	31 to 60 Days	61 to 120 Days	121 to 180 Days	181 to 365 Days	More Than 365 Days	
Disclose entirely	1	1	0	0	0	0	0	2
Disclose in part	1	1	0	0	0	0	0	2
Exempt entirely	0	0	0	0	0	0	0	0
Exclude entirely	0	0	0	0	0	0	0	0
Consult other institution	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	1	0	1
Total	2	2	0	0	0	1	0	5

Part 6: Completion Time of Consultations on Cabinet Confidences

6.1 Requests with Legal Services

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

6.2 Requests with Privy Council Office

Number of Days	Fewer Than 100 Pages Processed		101-500 Pages Processed		501-1000 Pages Processed		1001-5000 Pages Processed		More Than 5000 Pages Processed	
	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed	Number of Requests	Pages Disclosed
1 to 15	0	0	0	0	0	0	0	0	0	0
16 to 30	0	0	0	0	0	0	0	0	0	0
31 to 60	0	0	0	0	0	0	0	0	0	0
61 to 120	0	0	0	0	0	0	0	0	0	0
121 to 180	0	0	0	0	0	0	0	0	0	0
181 to 365	0	0	0	0	0	0	0	0	0	0
More than 365	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	0	0

Part 7: Complaints and Investigations

Section 32	Section 35	Section 37	Total
37	1	0	38

Part 8: Court Action

Section 41	Section 42	Section 44	Total
0	0	0	0

Part 9: Resources Related to the *Access to Information Act*

9.1 Costs

Expenditures		Amount
Salaries		\$591,030
Overtime		\$0
Goods and Services		\$23,616
• Professional services contracts	\$0	
• Other	\$23,616	
Total		\$614,646

9.2 Human Resources

Resources	Person Years Dedicated to Access to Information Activities
Full-time employees	6.00
Part-time and casual employees	1.00
Regional staff	0.00
Consultants and agency personnel	0.00
Students	0.00
Total	7.00

Note: Enter values to two decimal places.