# SERVICES PARTAGÉS

A-2008-00086/VES

## **ATTESTATION AIPRP**

Name/Nom	sector/Secteur	Group - Level Groupe - Niveau	Action Taken (search/retrieval/scanning) Action prise (recherche/préparation/numérisation)	Time Spent Temps dépensé
Danielle Gauthier	Finance	CMG 3	Search & retrieval	30 minutes
Étienne Piché	Finance	PC4	Search & retrieval	1 hour
Claire Idstam		MB3	Scanning	5 minutes

From: Claire Lemieux-Idstam

**To:** Nicole Durrant **Date:** 8/13/2008 3:48 PM

**Subject:** Fwd: demande A-2008-00086 / VES **Attachments:** demande A-2008-00086 / VES

Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

#### Claire

Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: claire lemieux idstam@cbc.ca

shared\_services services\_partagés From: Claire Lemieux-Idstam

**To:** Etienne Piche; Suzanne MacIntyre

**Date:** 8/13/2008 3:50 PM

**Subject:** GO- AHEAD - ATIP 2008-00086 (USED TO BE 2007-00095)

Attachments: demande A-2008-00086 / VES

We received the go-ahead for the following ATIP request:

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007. (see attached)

We had provided them with search time of 15.5 hours.

Please provide me with documents by August 21st.

Étienne, j'ai demandé à Nicole Durrant de me donner un numéro de centre de coût.

Thanks.

Claire

From: Nicole Durrant
To: NATHALIE RICARD

CC: Claire Lemieux-Idstam; JUDITH MOONEY; Juli Lyons

**Date:** 8/29/2008 5:35 PM

**Subject:** Re: Follow up A-2008-00086

I've gone through all of the records Claire provided. We did not have any additional records (in fact, Claire found a couple of documents that we could not find).

As I did not receive this request originally, I assume that this is all that is required from ETV and no certification is necessary.

Cheers, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> NATHALIE RICARD 28-Aug-08 9:08 AM >>> Good morning Nicole,

This file has been transferred to me from Vicky.

A-2008-00086: Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007

Our system indicates that Claire Lemieux-Idstam sent Vicky Straby documents (see attached). Could you please confirm that records are complete and that we should not expect any more records from English T.V.

I appreciate your help with this.

Thank you

Nathalie Ricard
Analyst / Analyste
Access to Information and Privacy /
Accès à l'information et protection des renseignements personnels

Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279 From: VICKY STRABY

**To:** Claire Lemieux-Idstam **Date:** 8/13/2008 3:17 PM

**Subject:** demande A-2008-00086 / VES

x -ref is A2007-00095

Veuillez commencer la recherche pour le dossier suivantA-2008-00086 / VESen ce qui concerne l'information suivante : Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Les documents numérisés doivent parvenir au Bureau de l'AIPRP d'ici le August 21, 2008.

Je vous remercie à l'avance de votre collaboration.

Vicky Straby (613) 288-6031

Please initiate the search for the following file A-2008-00086 / VES in reference to the following information:

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

The scanned records must be received in the ATIP Office by August 21, 2008

I wish to take this opportunity to thank you in advance for your cooperation.

Vicky Straby (613) 288-6031 From: CHRISTINA GARCIA
To: Evelyn Rupert

Date: Tuesday, September 18, 2007 2:03:22 PM Subject: A2007-00095 Search of Petty Cash also

Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

Christina

>>> VICKY STRABY 9/18/2007 1:29 PM >>>

Hi Christina, Please see clarification below of business expense. VickyWe would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum; car insurance; car wash; paper/pens/ink/stamps/computer etc

>>> Evelyn Rupert 9/17/2007 2:42 PM >>>
Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>> Att is an ATIP request. Please contact me if you have questions.

thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

CC: Nicole Durrant; VICKY STRABY

FAX (613) 288-6279

## **Access to Information Request**

Please provide your search estimate to the responsible ATIP Officer within the next 48 hours, and once all relevant records have been retrieved and appropriate disclosure recommendations are developed, return the attached certification, the signed recommendation and the scanned documents to the responsible ATIP Officer.

# Response due: September 17, 2007

September 14, 2007

A-2007-00095 / VES

MEMORANDUM TO: Nicole Durrant Evelyn Rupert

CBC/Radio-Canada has received a Routine request pursuant to the <u>Access to</u> Information Act for:

"Provide coy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007"

Pursuant to the provision of the Act provides the requester is entitled to 5 free hours of search of each request submitted. **Before initiating the search for the documents contact the responsible officer within the next 48 hours to provide your estimate of search time**. Please do not proceed with the search until approval has been given by the ATIP Office.

Each Team is responsible for the following:

HIGH VISIBILITY

FAX (613) 288-6279

Your Team is responsible for identifying whether or not this request should be considered High Visibility (High Vis). If this request has not been identified as High Vis by the ATIP Office and your Team believes it should be, contact the ATIP Office within 24 hours of receipt of this tasking.

If this request has been identified as High Vis by the ATIP Office and your Team believes it should not be, please inform the ATIP Office.

If this request is identified as High Vis, your Team is responsible for ensuring that media lines are prepared.

#### SCOPE OF REQUEST

Please advise the ATIP Office if your Team believes any other sectors should be tasked for the requested information.

Should you need to clarify any aspect of the request please contact the responsible ATIP Officer immediately and indicate what clarification you feel is necessary in order for your Team to respond to this request.

#### SEARCH AND PREPARATION

ATI regulations provide that the requester may be required to pay a fee for the time taken to search for a record or prepare any part of it for disclosure where the time exceeds five hours

Please provide to the ATIP Office, within the next 48 hours, an estimate of the time needed to complete the search.

Please note that your estimate should not include the time taken to (i) scan records, (ii) file or re-file material or (iii) review documents and prepare recommendations to the ATIP Office regarding the disclosure or non-disclosure of the records, as fees may not be charged for this work.

#### PROVISION OF RECORDS AND RECOMMENDATIONS

Please note that records are to be provided to the ATIP Office within 8 days of receipt of the retrieval e-mail.

Please retrieve all records that are within the scope of the request, keeping in mind both the exact wording of the request and the spirit and intent of the Act.

Please review all records for sensitive information and provide your

FAX (613) 288-6279

recommendations to the ATIP Office. Recommendations should specify the information that should not be released and the rationale for protecting the information (i.e. what consequence or injury would occur).

In preparing your recommendations, please keep in mind that the Act requires that as much information as possible be released.

In addition please note that all recommendations are to be signed off by the Vice-President for the sector.

Kindly ensure that the scanned records provided to the ATIP Office are clean, clear copies of originals and include all attachments, annexes, enclosures and that no pages are missing or removed.

#### **CERTIFICATION**

Please complete the certification forms included with this tasking memorandum and return them, signed by the Vice-President, with your scanned records and recommendations.

If your Team has no records to supply, please note that the certification form (signed by the Vice-President) is still required to confirm that there are no records and to indicate the actual time spent on the search.

For every request documents will be processed by the ATIP Office for Approval by the Vice-president of each sector providing records.

If the request is identified as being of a sensitive nature it is your responsibility to have Media lines prepared. A copy of the records that are being provided to the ATIP Officer in response to the request should be given to the Communications team to enable them to prepare appropriate Media lines.

If you are aware that other relevant documentation pertaining to this request may exist in any other part of the Corporation or if the request require clarification, please contact the responsible ATIP Officer immediately.

Should you have any questions or comments regarding the above, contact Vicky Straby at (613) 288-6031.

Thank you

FAX (613) 288-6279

FAX (613) 288-6279

## A-2007-00095 / VES

## **ATIP Certification**

Name/Nom	sector/Secteur	Group - Level Groupe - Niveau	Action Taken (search/retrieval/scanning) Action prise (recherche/préparation/numérisation)	Time Spent Temps dépensé

I hereby certify to the best of my knowledge that all records pursuant to this request were retrieved and provided to the Coordinator in accordance with the Access to Information and Privacy Acts.

En toute connaisance, je certifie que tous les dossiers aux termes de la demande ont été retrouvés et fournie au Coordonnateur, conformément en vertu des Lois sur l'accès à l'information et protection des renseignements personnels.

Signature (Vice-President) Signature (Vice-Président) ➤

Date ≽

From: Evelyn Rupert
To: VICKY STRABY

Date: Wednesday - October 10, 2007 12:56 PM

Subject: Re: A2007-00095

Vicky,

SSO, along with ETV should respond to this request.

F&A does not hold this type of records. There is no search time and therefore no certificate will be issued by F&A for this request.

>>> VICKY STRABY 09/14/07 2:47 PM >>>

Att is an ATIP request. Please contact me if you have questions.

## thanks

From: VICKY STRABY

To: Johanne Charbonneau, Nicole Durrant, Evelyn Rupert, Richard Stursberg

Date: Friday - September 14, 2007 2:47 PM

Subject: A2007-00095

Attachments: TEXT.htm (545 bytes)

095.doc (38400 bytes)

Att is an ATIP request. Please contact me if you have questions.

#### thanks

From: CHRISTINA GARCIA

To: Evelyn Rupert

Date: Monday - September 17, 2007 2:41 PM

Subject: A2007-00095?

Attachments: TEXT.htm (2345 bytes)

## Evelyn,

Have you seen 2007-00095? This one reads all travel/business expenses for Mr. Knapp over FY2006-07. I'm assuming Shared Services will pull the documents for this one as well.

I'll touch base with Vicky about a copy of the actual request so I can get an estimate going.

Christina

>>> CHRISTINA GARCIA 9/17/2007 9:24 AM >>>

O.k I'll work on that today.

>>> Evelyn Rupert 9/17/2007 8:30 AM >>> Christina,

We don't have any records in Finance so yes, please provide a time estimate.

Thanks

>>> CHRISTINA GARCIA 09/14/07 4:34 PM >>> Evelyn,

Before I jump into this one, does Finance require our help on this? I could provide an estimate for the records if necessary on Monday.

Fyi: the estimate I gave for the other 2002 D. Knapp one was 19 hours. (2007-00041)

Just not sure if you are handling any parts of these....

Christina

>>> Nicole Durrant 9/14/2007 3:59:48 PM >>>

Vicky,

This is almost identical to request 00041. Christina Garcia in shared services is just about to provide a time estimate to the original request (to Steven). I'm guessing that the search time will be identical.

We've identified the lead on this request as shared services as ETV no longer has copies of these documents (too old).

Regards,

000083

## Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

E-mail: nicole\_durrant@cbc.ca

>>> VICKY STRABY 14-Sep-07 2:42 PM >>>

Att is an ATIP request. Please contact me if you have questions.

## Thanks

From: Evelyn Rupert

To: CHRISTINA GARCIA

Date: Monday - September 17, 2007 2:42 PM

Subject: Fwd: A2007-00095 Attachments: 095.doc (38400 bytes)

## Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

## Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>>

Att is an ATIP request. Please contact me if you have questions.

#### thanks

From: CHRISTINA GARCIA

To: Nicole Durrant, Evelyn Rupert, VICKY STRABY

Date: Tuesday - September 18, 2007 2:03 PM Subject: A2007-00095 Search of Petty Cash also

Attachments: TEXT.htm (2635 bytes)

## Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

## Christina

#### >>> VICKY STRABY 9/18/2007 1:29 PM >>>

Hi Christina, Please see clarification below of business expense. Vicky We would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum; car insurance; car wash; paper/pens/ink/stamps/computer etc

>>> Evelyn Rupert 9/17/2007 2:42 PM >>> Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

## Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>> Att is an ATIP request. Please contact me if you have questions.

## thanks

To: Travers Chow, Nicole Durrant, CHRISTINA GARCIA, VICKY STRABY

Date: Tuesday - September 18, 2007 2:18 PM

**Evelyn Rupert** 

Subject: Re: A2007-00095 Search of Petty Cash also

Nicole,

From:

I would imagine that a search of petty cash records for the fiscal year would be an extremely long process. Can you get an estimate for that?

Evelyn

>>> CHRISTINA GARCIA 09/18/07 2:03 PM >>> Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

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>>> Evelyn Rupert 9/17/2007 2:42 PM >>> Christina,

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Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>>

Att is an ATIP request. Please contact me if you have questions.

thanks

Vicky Straby
Access to Information Senior Analyst
(613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C

000087

181 Queen Street Ottawa, Ontario, K1Y 1E4

From: Nicole Durrant

To: Travers Chow, CHRISTINA GARCIA, Evelyn Rupert, VICKY STRABY

Date: Wednesday - September 19, 2007 10:38 AM

Subject: Fwd: Re: A2007-00095 Search of Petty Cash also

Attachments: TEXT.htm (2390 bytes)

I'll speak with finance about a time estimate and also go back to NCAN for possible budget numbers that may have been used by Mr. Knapp for the fiscal year - I think he worked on multiple projects, which makes this more complicated than the previous related requests.

Thank you, Nicole

>>> Evelyn Rupert 18-Sep-07 2:18:05 PM >>> Nicole.

I would imagine that a search of petty cash records for the fiscal year would be an extremely long process. Can you get an estimate for that?

Evelyn

>>> CHRISTINA GARCIA 09/18/07 2:03 PM >>> Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

Christina

>>> VICKY STRABY 9/18/2007 1:29 PM >>>

Hi Christina, Please see clarification below of business expense. VickyWe would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum; car insurance; car wash; paper/pens/ink/stamps/computer etc

>>> Evelyn Rupert 9/17/2007 2:42 PM >>> Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>>

Att is an ATIP request. Please contact me if you have questions.

000089

## thanks

From: CHRISTINA GARCIA

To: Pierre-Yves Blain, Nicole Durrant, Evelyn Rupert, VICKY STRABY

Date: Wednesday - September 19, 2007 12:38 PM

Subject: Time Estimate from Shared Services: A2007-00095

Attachments: TEXT.htm (1079 bytes)

Vicky,

The search estimate from Shared Services is 15.5 hours.

I'm not sure, but you might be receiving another estimate from someone handling the Petty Cash process for reimbursement.

Thanks.

Christina

>>> Evelyn Rupert 9/17/2007 2:42 PM >>> Christina.

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>> Att is an ATIP request. Please contact me if you have questions.

thanks

From: Nicole Durrant

To: Pierre-Yves Blain, CHRISTINA GARCIA, Evelyn Rupert, VICKY STRABY

Date: Thursday - September 20, 2007 10:05 AM

Subject: Re: Time Estimate from Shared Services: A2007-00095

Attachments: TEXT.htm (1644 bytes)

The search time estimate to provide business expenses through petty cash is 47.5 hours. This assumes approximately 30 minutes to locate and retrieve each voucher. A simple report of expenses with a very general description (i.e. local transportation), which is based on cost centre/program number could be retrieved in approximately 6 hours.

Regards, Nicole

>>> CHRISTINA GARCIA 19-Sep-07 12:38:46 PM >>>

Vicky,

The search estimate from Shared Services is 15.5 hours.

I'm not sure, but you might be receiving another estimate from someone handling the Petty Cash process for reimbursement.

Thanks.
Christina

>>> Evelyn Rupert 9/17/2007 2:42 PM >>> Christina.

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>> Att is an ATIP request. Please contact me if you have questions.

thanks

From: JUDITH MOONEY
To: Nicole Durrant
Date: 23/09/2008 6:20 pm

Subject: Re: A-2008-00086 - final claim

Nicole, thanks very much for your efforts on this file. J.

----Original Message-----From: Nicole Durrant

Cc: JUDITH MOONEY <JUDITH.MOONEY@CBC.CA>
To: NATHALIE RICARD <NATHALIE.RICARD@CBC.CA>

Cc: Juli Lyons < Juli.Lyons@CBC.CA>

Sent: 2008-09-23 17:36:13

Subject: A-2008-00086 - final claim

Nathalie,

It looks like the final claim, page 31, is related to software development for programming - probably for provincial or federal elections.

So, I think we're safe to say that all of the travel in this batch was for strictly programming purposes.

Regards, Nicole

Nicole Durrant

Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

From: Nicole Durrant
To: NATHALIE RICARD

CC: JUDITH MOONEY; Juli Lyons

**Date:** 23/09/2008 5:36 pm **Subject:** A-2008-00086 - final claim

Nathalie,

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Regards, Nicole

Nicole Durrant

Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: <u>nicole.durrant@cbc.ca</u>

From: Gino Apponi
To: Nicole Durrant
Date: 23/09/2008 5:18 pm
Subject: Fwd: Re: ATI Request

I would go with this...

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> lain McIntosh Tuesday, September 23, 2008 >>> I don't remember, and I found nothing when I did a Groupwise search.

My guess is it's probably related to software development on specials programming - perhaps the federal or provincial elections.

Iain

>>> Gino Apponi 9/23/2008 3:03 PM >>> Hi Iain,

Maybe you will remember this...

One of Knapp's claims has the following as purpose of trip: IT/GES Rollout SRC Meeting. In 2006.

Do you know what that was? Programming or non programming related?

G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

From: Nicole Durrant
To: NATHALIE RICARD

CC: JUDITH MOONEY; Juli Lyons

**Date:** 23/09/2008 3:29 pm **Subject:** Re: A-2008-00086

Nathalie,

Page 7 - is programming. The trip was forplanning our programming around our coverage of the anniversary of the battle in Beaumont-Hamel...in France...

Still waiting on Page 31.

Cheers, Nicole From: Nicole Durrant To: Sino Apponi

**Date:** 23/09/2008 3:26 pm **Subject:** Re: David Knapp

Great - so Page 7 is definitely programming and the other one may be more admin. I'll wait to hear.

Thanks, Nicole

>>> Gino Apponi 23-Sep-08 3:01 PM >>> Hi there,

One is for planning our programming around our coverage of the anniversary of the battle in Beaumont-Hamel...in France... involving Newfoundlanders...the other is harder...looks like an IT/GES Rollout SRC Meeting...not sure what that is....will ask around..

G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Tuesday, September 23, 2008 >>> Gino,

If you or someone in News can figure out exactly what these two travel claims are for, we can complete the file.

Every other claim was travel related, but I just can't read the 'purpose of trip' for these two claims.

Sorry to bug you again - we're nearly finished.

Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

From: Gino Apponi
To: Nicole Durrant
Date: 23/09/2008 3:01 pm
Subject: Re: David Knapp

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Sorry to bug you again - we're nearly finished.

Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

From: Nicole Durrant To: Sino Apponi

**Date:** 23/09/2008 2:56 pm

**Subject:** David Knapp

**Attachments:** knapp\_travel\_questions.pdf

Gino,

If you or someone in News can figure out exactly what these two travel claims are for, we can complete the file.

Every other claim was travel related, but I just can't read the 'purpose of trip' for these two claims.

Sorry to bug you again - we're nearly finished.

Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

From: NATHALIE RICARD To: Nicole Durrant 23/09/2008 2:36 pm Date: Re: A-2008-00086 Subject:

Thank you Nicole, I will wait for the two travel claims.

Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279

>>> Nicole Durrant 9/23/2008 2:25 PM >>> Nathalie,

I believe that all of the travel claims for David Knapp are program-related. There are only two that I still need to question:

#### Page 7 - we can't read the purpose of the trip it Page 31 - again, the purpose of the trip is illegible.

Judith mentioned that there was a claim for the leadership meeting, but I can't find any that related to any management meetings. The only 'leadership meetings' are the Liberal Leadership meetings and they fall under programming - there was a live news special on the liberal leadership convention.

So - I'm going back to news to get clarification on the two travel claims that I can't read, but other than that, all of these claims are for program-related travel.

Regards, Nicole

Nicole Durrant Festival Co-ordinator **CBC** Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> NATHALIE RICARD 23-Sep-08 1:30 PM >>> Nicole,

As per Judith's previous e-mail, the documents are attached for your review.

Thank you

Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels

Phone / Téléphone : (613) 288-6248

Fax / Télécopieur : (613) 288-6279

From: Nicole Durrant
To: NATHALIE RICARD

CC: JUDITH MOONEY; Juli Lyons

**Date:** 23/09/2008 2:25 pm **Subject:** Re: A-2008-00086

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Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> NATHALIE RICARD 23-Sep-08 1:30 PM >>>

Nicole,

As per Judith's previous e-mail, the documents are attached for your review.

Thank you

Nathalie Ricard

Analyst / Analyste

Access to Information and Privacy /

Accès à l'information et protection des renseign

Accès à l'information et protection des renseignements personnels

Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279 From: NATHALIE RICARD

To: Nicole Durrant

Date: 23/09/2008 1:31 pm

Subject: A-2008-00086

**Attachments:** A-2008-00086; A0008786.PDF; A0008787.PDF; A0008788.PDF; A0008789.PDF

Nicole,

As per Judith's previous e-mail, the documents are attached for your review.

Thank you

Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels Phone / Téléphone : (613) 288-6248

Fax / Télécopieur : (613) 288-6279

From: JUDITH MOONEY
To: RICARD, NATHALIE

**CC:** Durrant, Nicole; Lyons, Juli **Date:** 23/09/2008 12:58 pm

**Subject:** A-2008-00086

This is further to my telephone conversation with Juli Lyons and Nicole Durrant this morning, during which we discussed the above request. The wording is as follows:

"Provide a copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp (Director, Elections and Special Events) during FY 2006-2007."

Pierre and Juli had a conversation about situations where documents were requested relating to travel of individuals normally involved in programming. Because it is possible that some of the travel was administrative or the travel was not related to programming, the documents will need to be reviewed by the OPI to determine the reason for the travel and the relevance of the travel to programming. Once that determination is made the documents are then to be sent to ATIP so that Pierre can approve the exclusion if it is applicable and the ATIP analysts can work on the remainder of the file.

Therefore, would you please send the documents you received for the above request back to Nicole for her review? Thanks very much! J.

Judith A. Mooney
Director/directrice
Access to Information and Privacy/accès à l'information et la
protection des renseignements personnels
CBC Radio-Canada

Téléphone: 613-288-6278 Cellulaire: 613-295-5057 Fax : 613-288-6279 From: NATHALIE RICARD

To: Nicole Durrant

Date: 23/09/2008 1:23 pm

**Subject:** A-2008-00086 (Documents)

**Attachments:** A-2008-00086; A0008786.PDF; A0008787.PDF; A0008788.PDF; A0008789.PDF

Nicole,

As per Judith's previous e-mail, the documents are attached for your review.

Thank you

Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels Phone / Téléphone : (613) 288-6248

Fax / Télécopieur : (613) 288-6279

From: NATHALIE RICARD

To: Nicole Durrant

Date: 02/09/2008 9:20 am

**Subject:** Re: Follow up A-2008-00086

Thank you Nicole. Nothing is required from ETV and no certification is necessary.

Have a good day

Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279

#### >>> Nicole Durrant 8/29/2008 5:35 PM >>>

I've gone through all of the records Claire provided. We did not have any additional records (in fact, Claire found a couple of documents that we could not find).

As I did not receive this request originally, I assume that this is all that is required from ETV and no certification is necessary.

Cheers, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> NATHALIE RICARD 28-Aug-08 9:08 AM >>> Good morning Nicole,

This file has been transferred to me from Vicky.

A-2008-00086: Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007

Our system indicates that Claire Lemieux-Idstam sent Vicky Straby documents (see attached). Could you please confirm that records are complete and that we should not expect any more records from English T.V.

I appreciate your help with this.

Thank you

Nathalie Ricard
Analyst / Analyste
Access to Information and Privacy /
Accès à l'information et protection des renseignements personnels
Phone / Téléphone : (613) 288-6248
Fax / Télécopieur : (613) 288-6279

From: JUDITH MOONEY
To: Durrant, Nicole
Date: 29/08/2008 6:01 pm

**Subject:** Re: Follow up A-2008-00086

It's late. Go home and enjoy your weekend! J.

----Original Message-----From: Nicole Durrant

Cc: Lemieux-Idstam, Claire < Claire.Lemieux-Idstam@CBC.CA>

Cc: MOONEY, JUDITH < JUDITH.MOONEY@CBC.CA>
To: RICARD, NATHALIE < NATHALIE.RICARD@CBC.CA>

Cc: Lyons, Juli <Juli.Lyons@CBC.CA>

Sent: 8/29/2008 5:35:55 PM

Subject: Re: Follow up A-2008-00086

I've gone through all of the records Claire provided. We did not have any additional records (in fact, Claire found a couple of documents that we could not find).

As I did not receive this request originally, I assume that this is all that is required from ETV and no certification is necessary.

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Nicole Durrant Festival Co-ordinator CBC Television

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I appreciate your help with this.

Thank you

Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279 From: Nicole Durrant

**To:** Gino Apponi; Mona Venkateswaran

**Date:** 29/08/2008 5:50 pm **Subject:** ATI - A-2008-00086

Just closing off the ATI request about D. Knapp's travel from 2006/07. I compared the documents that Sarah pulled against the ones from Shared Services. They match but for a couple of records

s.68.1

### SSO found travel claims for:

- World Urban Forum Planning -
- AIDS conference in Toronto -

- World Urban Forum -

The total:

Thanks for your help on this. I'll let you know when ATIP office is ready to release what they intend to release.

Cheers, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

From: Nicole Durrant
To: NATHALIE RICARD

**CC:** Claire Lemieux-Idstam; JUDITH MOONEY; Juli Lyons

**Date:** 29/08/2008 5:35 pm

**Subject:** Re: Follow up A-2008-00086

I've gone through all of the records Claire provided. We did not have any additional records (in fact, Claire found a couple of documents that we could not find).

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Phone: 416-205-5633 Fax: 416-205-8607

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I appreciate your help with this.

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Nathalie Ricard Analyst / Analyste Access to Information and Privacy / Accès à l'information et protection des renseignements personnels Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279 From: NATHALIE RICARD

To: Nicole Durrant

Date: 28/08/2008 9:08 am

Subject: Follow up A-2008-00086

Attachments: Re: demande A-2008-00086 / VES

Good morning Nicole,

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I appreciate your help with this.

Thank you

Nathalie Ricard
Analyst / Analyste
Access to Information and Privacy /
Accès à l'information et protection des renseignements personnels

Phone / Téléphone : (613) 288-6248 Fax / Télécopieur : (613) 288-6279 From: Claire Lemieux-Idstam

To: VICKY STRABY
CC: Nicole Durrant
Date: 20/08/2008 3:34 pm

**Subject:** Re: demande A-2008-00086 / VES

**Attachments:** D.Knapp 2006-07.pdf; ATIP A2008 00086 David Knapp 6120275.xls; ATIP A2008 0

0086 David Knapp 6120280.xls; ATIP A2008 00086 David Knapp M710703.xls; Cer

tification2008-00086.doc

Hi Vicky,

Please find attached documents for the above-noted request (travel & duty entertainment only), as well as certification.

Claire

```
>>> VICKY STRABY 8/13/2008 3:17 PM >>> x -ref is A2007-00095
```

Veuillez commencer la recherche pour le dossier suivantA-2008-00086 / VESen ce qui concerne l'information suivante : Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Les documents numérisés doivent parvenir au Bureau de l'AIPRP d'ici le August 21, 2008.

Je vous remercie à l'avance de votre collaboration.

Vicky Straby (613) 288-6031

Please initiate the search for the following file A-2008-00086 / VES in reference to the following information:

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

The scanned records must be received in the ATIP Office by August 21, 2008

I wish to take this opportunity to thank you in advance for your cooperation.

Vicky Straby (613) 288-6031 From: Nicole Durrant To: Gino Apponi

**Date:** 20/08/2008 4:56 pm

**Subject:** Fwd: Re: demande A-2008-00086 / VES

Monday at 10:00 will be okay.

The two knapp requests dealing with the Royal Visits (2002 & 2005) were excluded for programming, but the Knapp request for expenses in a fiscal year, went ahead.

See you in your office.

Regards, Nicole

>>> Gino Apponi 20-Aug-08 4:51 PM >>>

Sure,

But I would like Mona to be there...can we make it Monday instead 10AM?

I thought this request was going to be denied?

G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Wednesday, August 20, 2008 >>> Gino,

Do you have 10 minutes for me on Thursday or Friday? I'd just like to go over the material that Shared Services has sent to the ATIP office - relating to David Knapp's travel expenses for fiscal year 2006-2007.

We need to make sure that they've captured all possible cost centres, and I think you should see what they've sent to the ATIP office. We don't know yet exactly what they will decide to release to the requester, but this is the data that went to our ATIP people.

Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

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Claire

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Subject: Fwd: Re: demande A-2008-00086 / VES

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From: Nicole Durrant
To: Gino Apponi

**Date:** 20/08/2008 4:27 pm

**Subject:** Fwd: Re: demande A-2008-00086 / VES

**Attachments:** D.Knapp 2006-07.pdf; ATIP A2008 00086 David Knapp 6120275.xls; ATIP A2008 0

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The scanned records must be received in the ATIP Office by August 21, 2008

I wish to take this opportunity to thank you in advance for your cooperation.

Vicky Straby (613) 288-6031 From: Nicole Durrant To: Gino Apponi

15/08/2008 4:00 pm Date:

Re: Fwd: demande A-2008-00086 / VES Subject:

yes - just cost centres

>>> Gino Apponi 15-Aug-08 12:02 PM >>>

Again, to be clear...you just need the cost centres that they might be in...not the actual expenses right now, right?

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>>

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers, Nicole

Nicole Durrant Festival Co-ordinator **CBC** Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>

Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada

Tel: 613-688-7806

E-mail/courriel: claire lemieux idstam@cbc.ca

shared\_services services\_partagés From: Nicole Durrant To: Gino Apponi

**Date:** 15/08/2008 3:56 pm

**Subject:** Re: Fwd: demande A-2008-00086 / VES

Yes - it's for the info. Shared services is pulling all of the travel expenses, but they need to know the cost centres (that's how they retrieve the info).

thanks, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> Gino Apponi 14-Aug-08 5:04 PM >>>

Again, this is for the info...not a time estimate, right?

G

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gino.apponi@cbc.ca

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Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: <a href="mail/courriel">claire lemieux idstam@cbc.ca</a>

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Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: <a href="mail/courriel">claire lemieux idstam@cbc.ca</a>

shared\_services services\_partagés From: Gino Apponi
To: Nicole Durrant
Date: 14/08/2008 5:04 pm

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Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: <a href="mail/courriel">claire lemieux idstam@cbc.ca</a>

shared\_services services\_partagés From: Nicole Durrant To: Sino Apponi

**Date:** 14/08/2008 4:33 pm

**Subject:** Fwd: demande A-2008-00086 / VES **Attachments:** demande A-2008-00086 / VES

Gino,

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Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

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### Claire

Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: <a href="mail/courriel">claire lemieux idstam@cbc.ca</a>

shared\_services services\_partagés From: VICKY STRABY
To: Nicole Durrant
Date: 14/08/2008 2:30 pm

**Subject:** demande A-2008-00086 / VES

Nicole,

x-ref is A2007-00095.

Veuillez commencer la recherche pour le dossier suivantA-2008-00086 / VESen ce qui concerne l'information suivante : Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Les documents numérisés doivent parvenir au Bureau de l'AIPRP d'ici le August 22, 2008.

Je vous remercie à l'avance de votre collaboration.

Vicky Straby (613) 288-6031

Please initiate the search for the following file A-2008-00086 / VES in reference to the following information:

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

The scanned records must be received in the ATIP Office by August 22, 2008

I wish to take this opportunity to thank you in advance for your cooperation.

Vicky Straby (613) 288-6031 From: Nicole Durrant

To: CHRISTINA GARCIA; VICKY STRABY
CC: Evelyn Rupert; Pierre-Yves Blain

**Date:** 20/09/2007 10:05 am

Subject: Re: Time Estimate from Shared Services: A2007-00095

The search time estimate to provide business expenses through petty cash is 47.5 hours. This assumes approximately 30 minutes to locate and retrieve each voucher. A simple report of expenses with a very general description (i.e. local transportation), which is based on cost centre/program number could be retrieved in approximately 6 hours.

Regards,

Nicole

>>> CHRISTINA GARCIA 19-Sep-07 12:38:46 PM >>>

Vicky,

The search estimate from Shared Services is 15.5 hours.

I'm not sure, but you might be receiving another estimate from someone handling the Petty Cash process for reimbursement.

Thanks.

Christina

>>> Evelyn Rupert 9/17/2007 2:42 PM >>> Christina,

Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>> Att is an ATIP request. Please contact me if you have questions.

thanks

Vicky Straby
Access to Information Senior Analyst (613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

From: Nicole Durrant s.21(1)(b)

To: Brigitte Veilleux

Date: 19/09/2007 3:37 pm

Subject: Re: Fwd: A2007-00095

Wow. So, should I estimate 50 hours of straight search time, plus costs for courier?

Thank you for this.

Nicole

>>> Brigitte Veilleux 19-Sep-07 3:34:03 PM >>> Nicole,

As discussed, this query is extremely expensive.

- a) you cannot track payments through petty cash the same way as travel settlements
- unless we are certain that we have every possible cost centre/program number that might have been charged, there is no guarantee that the information provided would be complete ....unless we looked at all petty cash vouchers in Toronto and other place where Mr. Knapp may have had a PC reimbursed. This would entail drilling down at the "Toronto Petty Cash" Vendor line item and other areas where reimbursment may have taken place. fyi...From Jan.01.2006 to today there are 940 documents against the Toronto Petty Cash Vendor.
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- e) to get a report on petty cash voucher is much cheaper....such a report would summarize the nature and amount of expense reimbursed through petty cash- again this assumes that we have a complete budget number.
- f) fyi...Dave was reimbursed for travel expenses through several different budget numbers from Jan.01.06 to today. These numbers formed the basis for the attached report. If there are other reimbursements charged to other budget number....they are not included here.
- g) as you will note....I found 95 vouchers

Regards,

Brigitte

>>> Nicole Durrant 19/09/07 11:49:02 am >>>

Correct - we just need an estimated search time - do not start searching for the records at this point. We'll be told when to start looking for documents, and generally, we'll have around 8 days to produce them.

Thanks, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

E-mail: nicole\_durrant@cbc.ca

>>> Andrea Kadis 19-Sep-07 11:44:30 AM >>>

Hi Nicole -

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Brigitte - Shared Services will take care of finding the expenses claimed under Travel & DE; the ATIP office is looking for the Petty Cash claims, if any, related to entertainment/hospitality for David Knapp for fiscal 2006-07, as per the attached. I think at present only a search estimate is required (Nicole, please confirm).

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Ottawa, Ontario, K1Y 1E4

From: Brigitte Veilleux

**To:** Andrea Kadis; Nicole Durrant

**CC:** Iain McIntosh; Kathleen Fraser; Travers Chow

**Date:** 19/09/2007 3:34 pm **Subject:** Re: Fwd: A2007-00095

Attachments: 6120280 knappp.xls; 6120416 knapp.xls; 6120425 knapp.xls; m710703 knapp.xls

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Ottawa, Ontario, K1Y 1E4

From: CHRISTINA GARCIA
To: VICKY STRABY

CC: Evelyn Rupert; Nicole Durrant; Pierre-Yves Blain

**Date:** 19/09/2007 12:38 pm

Subject: Time Estimate from Shared Services: A2007-00095

Vicky,

The search estimate from Shared Services is 15.5 hours.

I'm not sure, but you might be receiving another estimate from someone handling the Petty Cash process for reimbursement.

Thanks. Christina

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Vicky Straby Access to Information Senior Analyst (613) 288-6031 Fax (613) 288-6279 CBC/Radio Canada P.O. Box 3220, Station C 181 Queen Street Ottawa, Ontario, K1Y 1E4 From: Nicole Durrant

To: Andrea Kadis; Brigitte Veilleux CC: Iain McIntosh; Travers Chow

**Date:** 19/09/2007 11:49 am **Subject:** Re: Fwd: A2007-00095

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From: Andrea Kadis

To: Brigitte Veilleux; Nicole Durrant CC: lain McIntosh; Travers Chow

 Date:
 19/09/2007 11:47 am

 Subject:
 Re: Fwd: A2007-00095

 Attachments:
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CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

From: Nicole Durrant
To: Andrea Kadis
Date: 19/09/2007 11:23 am
Subject: Fwd: A2007-00095

Attachments: 095.doc

Here's the original, plus what I wrote to NCAN - I think budget numbers will help.

Nic

>>> Nicole Durrant 19-Sep-07 10:47:44 AM >>>

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From: Nicole Durrant

To: Andrea Kadis; Iain McIntosh

CC: Travers Chow

**Date:** 19/09/2007 11:38 am **Subject:** Re: Fwd: A2007-00095

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P.O. Box 3220, Station C
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Ottawa, Ontario, K1Y 1E4

From: lain McIntosh

To: Gino Apponi; Nicole Durrant

**Date:** 19/09/2007 11:28 am **Subject:** Re: Fwd: A2007-00095

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To: Nicole Durrant
Date: 19/09/2007 11:18 am

Date: 19/09/2007 11:18 am
Subject: Fwd: Re: A2007-00095 Search of Petty Cash also
Attachments: Fwd: Re: A2007-00095 Search of Petty Cash also

Hi Nicole -

The original ATIP request was separated from these e-mails, can you please resend it to me?

Thanks! Andrea

>>> Travers Chow 19/09/2007 10:56:25 AM >>> Hi Andrea,

Over to you, thanks.

tc

From: Nicole Durrant

To: CHRISTINA GARCIA; Evelyn Rupert; Travers Chow; VICKY STRABY

**Date:** 19/09/2007 10:38 am

**Subject:** Fwd: Re: A2007-00095 Search of Petty Cash also

I'll speak with finance about a time estimate and also go back to NCAN for possible budget numbers that may have been used by Mr. Knapp for the fiscal year - I think he worked on multiple projects, which makes this more complicated than the previous related requests.

Thank you, Nicole

>>> Evelyn Rupert 18-Sep-07 2:18:05 PM >>> Nicole,

I would imagine that a search of petty cash records for the fiscal year would be an extremely long process. Can you get an estimate for that ?

Evelyn

>>> CHRISTINA GARCIA 09/18/07 2:03 PM >>> Evelyn,

I asked Vicky to clarify what "business expense" meant in this case, and here is what I received back. (see below) As you can tell, this is going to have to involve a search of petty cash and any other methods used to reimburse Mr. Knapp for just about anything.

Shared Services will certainly handle anything that has come through the travel, and duty & hospitality reimbursements systems here. A search of petty cash for anything he expensed would have to be done on the corporate side.

# Christina

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Hi Christina, Please see clarification below of business expense. VickyWe would define "business expense" as any expense, other than the travel and entertainment/hospitality expenses (which we stated), for which a reimbursement is sought from the employer - i.e. dry cleaning; incidentals; chewing gum; car insurance; car wash; paper/pens/ink/stamps/computer etc

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From: Travers Chow
To: Andrea Kadis
CC: Nicole Durrant

**Date:** 19/09/2007 10:56 am

**Subject:** Fwd: Re: A2007-00095 Search of Petty Cash also **Attachments:** Fwd: Re: A2007-00095 Search of Petty Cash also

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From: Evelyn Rupert
To: CHRISTINA GARCIA

CC: Nicole Durrant; Travers Chow; VICKY STRABY

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Here it is - it went to Nicole Durrant and me (although we wouldn't have any records here)

## Evelyn

>>> VICKY STRABY 09/14/07 2:47 PM >>> Att is an ATIP request. Please contact me if you have questions.

#### thanks

Vicky Straby
Access to Information Senior Analyst (613) 288-6031
Fax (613) 288-6279
CBC/Radio Canada
P.O. Box 3220, Station C
181 Queen Street
Ottawa, Ontario, K1Y 1E4

From: CHRISTINA GARCIA
To: Cathy Katrib-Reyes
CC: Nicole Durrant
Date: 17/09/2007 3:01 pm
Subject: Re: ATIP question

O.k. Thanks for pointing these out.

I had not seen number 00095 but I just read the wording off the ATIP master list and it appears to be one that we will have to do from here.

Christina

>>> Cathy Katrib-Reyes 9/17/2007 12:17 PM >>>

The ATIP numbers for David Knapp are: A-2007-00041 A-2007-00094 A-2007-00095

Cathy

>>> CHRISTINA GARCIA 9/17/2007 9:27:48 AM >>>

Hi Cathy.

Could you just confirm the ATIP numbers on the requests related to Mr. Knapp? I've only seen 00041 and 00094....

Thank you. Christina

>>> Nicole Durrant 9/17/2007 9:26 AM >>>

I am out of the office on Monday. If this is urgent, please e-mail Karen Dantas (karen dantas@cbc.ca).

Please contact Cathy Katrib-Reyes (<u>katribc@cbc.ca</u>) for any Access To Information requests.

>>> garciach 09/17/07 09:26 >>>

Nicole,

I'll be working on this one today.

In your subject line to this note, it looks like there may be two different numbers for the ATIPs. Can you confirm that we're talking about 00041 and 00094 being very similar except the timeframe? Are there others floating around for this same Mr. Knapp? (if so, I haven't seen any other ones)

Thanks. Christina

>>> Nicole Durrant 9/14/2007 5:04 PM >>>

Finance doesn't have anything either - it appears the only records on this one are in shared services.

Sorry, Nicole

>>> Evelyn Rupert 14-Sep-07 4:08 PM >>> thanks Nicole

>>> Nicole Durrant 09/14/07 4:02 PM >>> Evelyn,

We've identified Shared Services as the lead and these two requests are pretty much the same as an earlier one, so I think we have it covered.

Thanks,

Nicole

>>> Evelyn Rupert 14-Sep-07 3:12 PM >>> Nicole,

These requests were sent to F&A as well as to you. I expect that you would take the lead on these (and involve NPC if necessary) as F&A has no records of this type.

Please let me know.

From: VICKY STRABY

To: Durrant, Nicole; Rupert, Evelyn

**CC:** Charbonneau, Johanne; Stursberg, Richard

**Date:** 14/09/2007 2:47 pm

**Subject:** A2007-00095

Attachments: 095.doc

Att is an ATIP request. Please contact me if you have questions.

## thanks

Vicky Straby Access to Information Senior Analyst (613) 288-6031 Fax (613) 288-6279 CBC/Radio Canada P.O. Box 3220, Station C 181 Queen Street Ottawa, Ontario, K1Y 1E4 From: <Nicole Durrant>

To: Gino Apponi <ApponiG@Toronto.CBC.CA>

**Date:** 18/12/2007 7:24 am **Subject:** Fwd: A2007-00460A-D/ves

Attachments: TEXT.htm; 460.doc

Gino,

Here is a new ATI request:

" Provide copy of all records generated by CBC/Radio Canada to process the following ATIA Request: A2007-00095 PL 07-5038-354 David Knapp Travel Expenses Records and Claims for FY 2005-2006. "

Basically, it's a request for all of the records generated to fulfil request 00095. The original request was abandoned on Dec. 6 (we provided an estimate but did not have to proceed with data collection because the requestor did not pay for the additional search time).

For this new request, we will need to provide any records or correspondence that we had relating to the original request.

I've already provided an estimate of an hour to find this.

Nothing required from you at this point, but if we're told to go ahead, I'll need copies of any notes, e-mails, memos, etc. that you and colleagues in news may have created around the original request.

Does this make sense to you?

Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

From: <Andrea Kadis>

To: Travers Chow <ChowT@Toronto.CBC.CA>, Nicole Durrant <DurrantN@Toronto.CB...

**Date:** 28/12/2007 6:24 am

Subject: Re: Fwd: A2007-00460A-D/ves

**Attachments:** TEXT.htm

Nicole, Travers,

I'll send all the correspondence I have related to ATIP 2007-95 along in a separate e-mail in a moment.

Thanks, Andrea

Andrea Kadis

Departmental Assistant, Network Finance & Administration

phone: 416.205.3116 | fax: 416.205.7406 |email: andrea\_kadis@cbc.ca

>>> Nicole Durrant 28/12/2007 9:27 AM >>>

Travers - the orginal request did involve Brigitte's group, but Andrea may have handled this one on her own - I believe that you were off for a couple of weeks when this one came through.

Regards

Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

E-mail: nicole\_durrant@cbc.ca

>>> Travers Chow 28-Dec-07 8:34 AM >>>

Hi Nicole,

I don't recall getting ATIP request on David Knapp's Travel Expense Records.... but will go and check

Regards,

Travers

>>> Nicole Durrant 12/18/2007 12:47 PM >>>

Andrea & Travers,

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Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

From: <Nicole Durrant>

To: Travers Chow ChowT@Toronto.CBC.CA>, Andrea Kadis KadisA@Toronto.CBC.CA>

**Date:** 28/12/2007 4:27 am

Subject: Re: Fwd: A2007-00460A-D/ves

**Attachments:** TEXT.htm

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Regards, Nicole Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

From: <Gino Apponi>

To: Nicole Durrant < DurrantN@Toronto.CBC.CA>, Don Knox

<KNOXD@Toronto.CBC.CA...

**Date:** 18/12/2007 7:30 am

Subject: Re: Fwd: A2007-00460A-D/ves

Hi Nicole,

What was the original estimate? I do not seem to have a record of that.

G

>>> Nicole Durrant Tuesday, December 18, 2007 >>> Gino,

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Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

From: <Travers Chow>

To: Nicole Durrant < DurrantN@Toronto.CBC.CA>, Andrea Kadis < KadisA@Toronto.C...

**Date:** 28/12/2007 3:34 am

Subject: Re: Fwd: A2007-00460A-D/ves

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Regards, Travers

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Phone: (416) 205-5633 Fax: (416) 205-8607

From: <Nicole Durrant>

To: Gino Apponi <a href="mailto:ApponiG@Toronto.CBC.CA">Gino Apponi <a href="mailto:ApponiG@Toronto.CBC.CA">ApponiG@Toronto.CBC.CA</a>. Don Knox <KNOXD@Toronto.CBC.CA>.

I...

**Date:** 18/12/2007 7:38 am

Subject: Re: Fwd: A2007-00460A-D/ves

**Attachments:** TEXT.htm

47.5 hours from Finance in Toronto because business expenses cover a range of accounts (travel to dry cleaning to office supplies). As well, they'd have to do a manual search of petty cash claims.

SSO estimated an additional 15.5 hours - again, the breadth of the term 'business expense' and the fact that the records have been archived.

I had no specific time estimate from NCAN, as primary records would be in Finance and SSO.

Regards, Nicole

>>> Gino Apponi 18-Dec-07 12:30 PM >>>

Hi Nicole,

What was the original estimate? I do not seem to have a record of that.

G

>>> Nicole Durrant Tuesday, December 18, 2007 >>> Gino,

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Nicole Durrant Festival Co-ordinator CBC Television Phone: (416) 205-5633 Fax: (416) 205-8607 E-mail: nicole\_durrant@cbc.ca

From: <Nicole Durrant>

To: Travers Chow ChowT@Toronto.CBC.CA>, Andrea Kadis KadisA@Toronto.CBC.CA>

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Regards, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: (416) 205-5633 Fax: (416) 205-8607

From: Mona Venkateswaran

To: Gino Apponi; Sarah Yee

CC: Don Knox; Paul McLean

Date: 15/08/2008 11:40 am

**Subject:** Re: Fwd: demande A-2008-00086 / VES

Gino, yes - absolutely. We should look at what we're sending over.

We'll get back to you with the information.

Mona

>>> Gino Apponi 8/15/2008 10:54 AM >>>

Hi there,

Will all of Dave's travel be in the same number or do I need different numbers for this one?

Also, should someone take a look at the expenses before we send the number?

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.

>>> Nicole Durrant Thursday, August 14, 2008 >>> Gino,

Here is one of the other David Knapp requests. Could you please let me know what cost centres David would have used for these expenses?

Provide copy of all travel expenses business expense entertainment/hospitality expenses by David Knapp during FY 2006-2007.

Cheers, Nicole

Nicole Durrant Festival Co-ordinator CBC Television

Phone: 416-205-5633 Fax: 416-205-8607

E-mail: nicole.durrant@cbc.ca

>>> Claire Lemieux-Idstam>>>

Hi Nicole,

We received the go-ahead to proceed with the above-noted ATIP formerly 2007-00095 (which was abandoned).

There were exchanges of e-mail between you and Christina Garcia at the time. Can you provide me the cost centre for his travel.

Please give me a call at your convenience so we can discuss. We were also asked to proceed with 2007-00041(now 2008-00084) and 2007-00094 (now 2008-00094).

Claire

Claire Lemieux-Idstam Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: claire lemieux idstam@cbc.ca

shared\_services services\_partagés From: Sarah Yee Gino Apponi

**CC:** Don Knox; Mona Venkateswaran

**Date:** 15/08/2008 11:43 am

**Subject:** Re: Fwd: demande A-2008-00086 / VES

Gino,

We capture costs by event so there is not one single budget number to capture Dave's costs. I can provide a list of the news specials budget number that took place for the fiscal year if that is what they want. If he travel against another budget number (i.e. not News specials) I wouldn't have that information. From what I can recollect, Dave makes very few claims on duty entertainment. I pulled his travel file and there are only a few of claims with duty entertainment. I will forward these to you.

>>> Gino Apponi Friday, August 15, 2008 >>>

Hi there,

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Also, should someone take a look at the expenses before we send the number?

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Claire

Claire Lemieux-Idstam

Administrative Assistant/Assistante administrative Shared Services/Services partagés CBC/Radio-Canada Tel: 613-688-7806

E-mail/courriel: <a href="mail/courriel">claire lemieux idstam@cbc.ca</a>

shared\_services services\_partagés From: Iain McIntosh
To: Gino Apponi

**Date:** 23/09/2008 4:14 pm **Subject:** Re: ATI Request

I don't remember, and I found nothing when I did a Groupwise search.

My guess is it's probably related to software development on specials programming - perhaps the federal or provincial elections.

Iain

>>> Gino Apponi 9/23/2008 3:03 PM >>> Hi Iain,

Maybe you will remember this...

One of Knapp's claims has the following as purpose of trip: IT/GES Rollout SRC Meeting. In 2006.

Do you know what that was? Programming or non programming related?

G

Please note that my e-mail has changed. My new address is:

gino.apponi@cbc.ca

Please update your address book.