

Microsoft Partner
Silver Application Development

FIRSTSPORTS

IRFU

Club House

**Buying Memberships
Set up and Applying Memberships (Club Administrators &
Self Service)**

Introduction

Club House handles various types of membership, including allowing both the club and the users (members) to log in and bundle the memberships. This allows a family groups to have a variety of memberships assigned to them i.e Mum = Social/Dad = Player/Child 1 = Mini/Child 2 = Youth. These are individual memberships that are bundled together and once bundled/assigned based on product rules then discounts may apply, this is obviously dependant on the club and whether the memberships are set up this way.

1. Setting up schemes correctly

For bundled memberships to be applied correctly you need to ensure that they are set up as individual memberships.

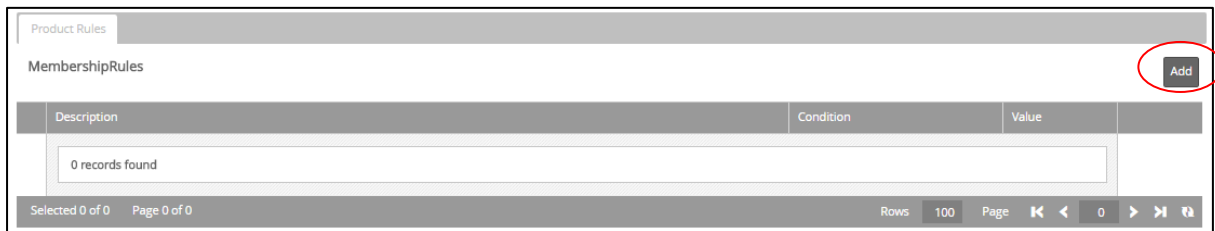
Therefore to allow the bundling of memberships all schemes should be created as individual. To see how to create membership schemes, please see the guide for creating membership schemes.

The screenshot displays the 'TEST' membership scheme configuration page. It is divided into several sections:

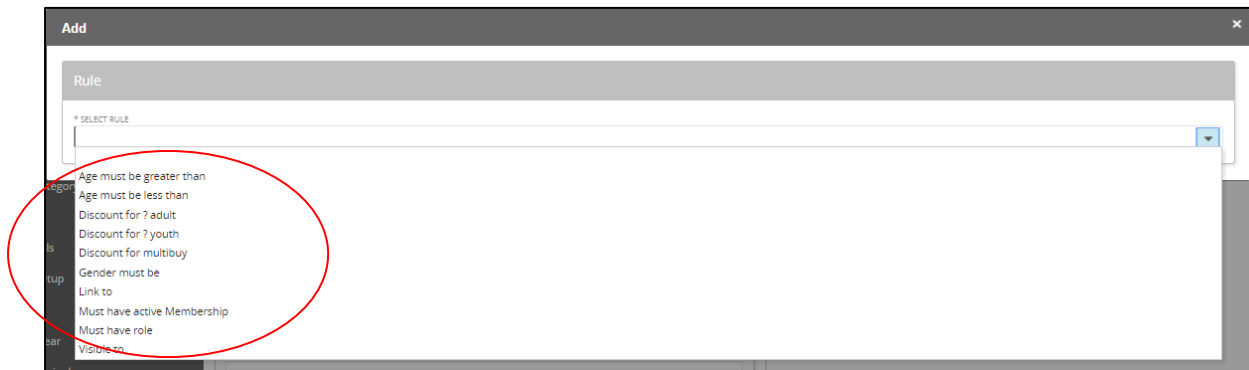
- Membership Details:** Includes fields for Name (0200), Type (Adult, circled in red), Code (MEM0000002), Status (Active), and Scheme Application Start (1/11/2016). There are also checkboxes for 'Available for Online Purchase' (No) and 'Status on Purchase' (Active).
- Duration:** Features a 'Duration' dropdown set to 'Years' and a 'Unit' dropdown set to '1'. The 'Renewal' dropdown is set to 'Anniversary'. Below this, it states 'This scheme will last for: 1 YEAR' and 'This membership will renew on the anniversary of its start date'.
- Product Price:** Shows a 'Unit Price' of '0' and a 'Currency' of 'EUR'. The 'No. of Payments' dropdown is set to '1 Payment'.
- Renewal:** The 'Renewal Notification Period' dropdown is set to '1 Month'.

The other important addition to creating memberships is Product Rules. Product rules allow the organisation to set certain parameters to the schemes restricting who can and cant be assigned that membership scheme and applying discounts. i.e. Applying a product rule that only allows a scheme to be purchased by someone over the age of 18 means that the system will complete a check against the date of birth to ensure that no one under 18 purchases the scheme. This is particularly useful if the organisation are planning on allowing members to log in and purchase their own memberships, as the system will not allow membership to be purchased if they are not applicable, in fact the system will check the individuals information before and only display the schemes that are applicable to that specific individual.

To apply a Product Rule at the bottom of the membership scheme details, there is a tab called Product Rules, any existing rules will be listed. To create new, select Add.



Selecting Add displays a list of values that can be applied as product rules



These rules include:

- Age Must be greater than – An age is applied and a check is added to ensure the person is above the set age
- Age must be less than – As above, but the individuals must be below the age listed
- Discount for – Multi buy discount, if X number of schemes are purchased there is a discount of X
- Discount for additional members – If additional members are added, if X are added then apply a discount of X
- Gender must be – Male/Female
- Link to –
- Must have active Membership – Only available if they are an existing member
- Must have role – Select which roles the membership can be purchased by
- Visible to – Which individuals can see the membership to purchase

2. Applying Schemes to Members (administrator inside Club House)

To apply bundled schemes to individuals at the organisation and directly in Club House (by the administrator), firstly it would be worthwhile checking that all the relationships at the club are in place to ensure that these individuals appear when attempting to bundle the memberships together.

Typically the administrator will apply memberships from new or lapsed individual at the club.

From the grid, select the individual you wish to assign the membership to, followed by Buy Membership

TEST									
Selected 1 Add To Group Export Email Buy Membership Request Payment More									
	First Name	Last Name	IRFU ID	Known as	Date Of Birth	Address	Phone	Email	Filters
<input type="checkbox"/>	Judi	Kennedy	13693206				061335644	judikennedy@munsterru...	<
<input type="checkbox"/>	Sylvester	Cat	15742624		15/02/1999	10 Mountain View Cartc ...			<
<input type="checkbox"/>	Tom	Cat	15742625		25/08/1999	10 Mountain View Cartc ...			<
<input checked="" type="checkbox"/>	Gerry	Mouse	15742626		27/09/1999	10 Mountain View Cartc ...			<
<input type="checkbox"/>	Spike	Butch	15742627		16/11/1999	10 Mountain View Cartc ...			<
<input type="checkbox"/>	Daffy	Duck	15742628		17/08/1999	10 Cartoon Lane Cartoc ...			<

The screen will load memberships that are applicable to that individual i.e. you can only buy a membership for an over 18 member if you are over 18. This is dependent on the rules that the club have assigned to the schemes. Select the applicable membership scheme, followed by **Add to Order**

TEST > New Membership				Cancel	Add to Order
Select Scheme					
test	0.00 EUR	1 YEAR	Social	10.00 EUR	1 YEAR
Start Date	Renewal Date	Start Date	Renewal Date	Start Date	Renewal Date
01 January 2017	01 January 2018	01 September 2016	01 September 2017		
test			Social		

The Review Membership Screen appears, if the process is complete i.e. no further memberships need to be added, select **Review Order** to pay for the membership
 Alternatively if other memberships need to be purchased i.e. a sibling or child membership, select **Add Member**

Gerry Mouse				Review Order				
Membership Record								
INDIVIDUAL REF 15742626	FULL NAME Gerry Mouse	DATE OF BIRTH 27/09/1999	MONEY OUTSTANDING 10.00 EUR					
NAME Social	MEMBERSHIP TYPE Individual	RENEWAL DATE 01/09/2017	BEEN MEMBER SINCE 11/11/2016					
STATUS Pending								
RelatedMemberships								
Add Member								
URN	Member	Membership Scheme	Member Organisation	Membership Type	Status	From	Renewal	
<input type="checkbox"/>	15742626 Gerry Mouse	Social	TEST	Individual	Pending	11/11/2016	01/09/2017	
Selected 0 of 1 Page 1 of 1					Rows 25 Page 1			

Selecting **Add Member** will display a list of individuals that are already linked to this record by relationship (a child, wife, and partner)

2.1 Adding additional Members

Selecting **Add Member** will display a list of individuals that are already linked to this record by relationship (a child, wife, and partner)

Adding Memberships to existing relationships

If the membership is to be purchased for an existing individual that is linked by relationship, select the tick box next to the name, followed by Buy Membership, this will then loop back to the membership tile screen mentioned above where a membership type can be selected for the individual (note if a relationship does not exist then the member will either have to ask the club to add the relationship or new person created)

Felix Cat								
Add Adult Register Child Return								
<input type="checkbox"/>	IRFU ID	Description	Date of Birth	Relationship	Valid from	Valid to	Comments	Filters
<input type="checkbox"/>	15742637	Jack Samurai is the Child of Felix Cat	02/02/2000	Child	11/11/2016		Added by FSI Administrator on 1 ...	◀

Adding Memberships to New Individuals

If the existing relationships are not in place then it is possible to Add a new Adult or Youth.

Felix Cat								
Add Adult Register Child Return								
<input type="checkbox"/>	IRFU ID	Description	Date of Birth	Relationship	Valid from	Valid to	Comments	Filters
<input type="checkbox"/>	15742637	Jack Samurai is the Child of Felix Cat	02/02/2000	Child	11/11/2016		Added by FSI Administrator on 1 ...	◀

Once selected, the member should enter the person and contact details for the new member, followed by **Next**

Please add information for Adult 2

How is this person related to you

* RELATIONSHIP TO YOU

Personal details

TITLE

* FIRST NAME

* LAST NAME

* EMAIL (S/200)

* DATE OF BIRTH

* GENDER

Contact Details

Home Phone

COUNTRY CODE

AREA CODE

LOCAL NUMBER

Mobile Phone

COUNTRY CODE

AREA CODE

LOCAL NUMBER (S/20)

Address

BUILDING (S/70)

NUMBER (S/50)

* ADDRESS 1 (S/150)

* CITY (S/70)

POSTAL CODE

Once entered, the relationship list refreshes, displaying the new contact that has just been created. Select the tick box next to the individuals name that requires a membership to be assigned, followed by **Buy Membership**

Felix Cat								Delete	Buy Membership
IRFU ID	Description	Date of Birth	Relationship	Valid from	Valid to	Comments	Filters		
<input type="checkbox"/>	15742637	Jack Samurai is the Child of Felix Cat	02/02/2000	Child	11/11/2016	Added by FSI Administrator on 1 ...	←		
<input checked="" type="checkbox"/>	15742638	Cheshire Cat is the Child of Felix Cat	14/02/2000	Child	11/11/2016	Added by FSI Administrator on 1 ...	←		

Select the applicable scheme, followed by **Add to Order**

TEST > New Membership

Select Scheme

test	0.00 EUR	1 YEAR	Start Date 01 January 2017	Renewal Date 01 January 2018
Social	10.00 EUR	1 YEAR	Start Date 01 September 2016	Renewal Date 01 September 2017

Cancel Add to Order

If Products have been set up to purchase when assigning memberships, then a product screen will be presented where it is possible to bundle products into the membership purchase process (see Product set up guide for more information)

If required, select a Product

IRFU Personal Details TEST

Summary

Select Additional Products

Filters	Jesey	Socks	Basket
Categories	15.00 EUR Jesey	5.00 EUR Socks	

Cancel Next

Once added, the page will redirect to display the individuals that have been bundled together into the membership purchase, in this case there are now two. From here it would be possible to add additional members (either existing or new) by selecting add member and following the process demonstrated above.

Alternatively, select **Review Order** to pay

Membership Record

INDIVIDUAL REF 15742636	FULL NAME Felix Cat	DATE OF BIRTH 24/10/2000	MONEY OUTSTANDING 20.00 EUR
NAME Social	MEMBERSHIP TYPE Individual	RENEWAL DATE 01/09/2017	BEEN MEMBER SINCE 11/11/2016
STATUS Pending			

RelatedMemberships

Member	Membership Scheme	Member Organisation	Membership Type	Status	From	Renews
<input type="checkbox"/> 15742638 Cheshire Cat	Social	TEST	Individual	Pending	11/11/2016	01/09/2017
<input type="checkbox"/> 15742636 Felix Cat	Social	TEST	Individual	Pending	11/11/2016	01/09/2017

3. Paying for the Orders or Requesting Payment

Reviewing the order will list all the outstanding orders (for memberships, in this case 2). Dependant on how the club have set up the memberships, the administrator can choose to Pay Now (if someone has paid Cash or Cheque) alternatively they can select Pay Later. Pay Later will trigger a message asking if the administrator would like to send a request payment email

Order Summary

Orders

- Order 1989 | Felix Cat (15742636) | 20.00 EUR
 - Social membership at TEST (Unit Price: 10.00, Quantity: 1)
 - Social membership at TEST (Unit Price: 10.00, Quantity: 1)

Sub Total: 20.00 EUR

Payment Method

Please check the order items and the final payment amount.

Click the pay button to continue.

Cash Cheque Other

Online payments are not currently configured for this club.

* FIRST NAME: Felix
* LAST NAME: Cat
* EMAIL (0/200):
BUILDING (0/70):
NUMBER (0/50) * ADDRESS1 (15/70): cartoon village

Send e-mail

Do you want to send a payment request e-mail?

Selecting Yes, creates an email template with a link contained in the email. Once happy, select Send

TEST > Compose Email

Return

FROM NAME: FROM EMAIL ADDRESS: info@first-sports.com

TO: 0 Email Addresses: 0 Adults, 0 Parents

* SUBJECT: Membership Payment Request

MESSAGE BODY

Dear {{FirstName}} {{LastName}},

Please be informed that you have an outstanding balance for your membership at TEST.

We would be most grateful if you arrange to make payment for this as soon as possible.

You can pay online using our payment portal

If you have any queries please contact the club at your convenience.

Next Street
Mountain View
Cartoon Village

CC SENDER ON EACH EMAIL
 DELIVERY RECEIPT
 READ RECEIPT

Selection Summary

TOTAL RECORDS SELECTED: 1

Youth Safeguards

TOTAL YOUTHS: 1 out of total of 1 (100% youths)

SEND YOUTH EMAILS TO: Parents Only (Youths will not be emailed)

Data Analysis

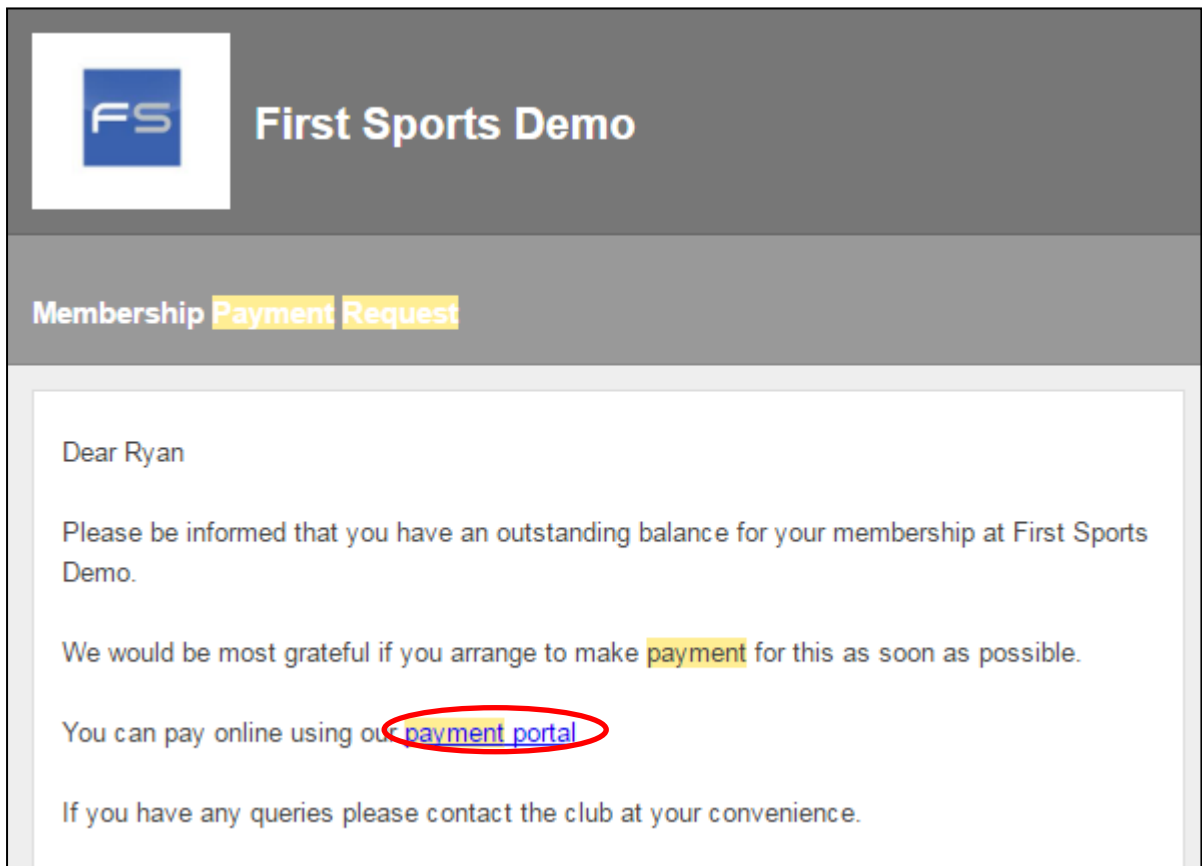
RECORDS WITHOUT EMAIL ADDRESSES: 1 out of 1 (100% missing)

YOUTHS WITHOUT PARENTAL LINKS: 1 out of 1 (100% missing)

YOUTH RECORDS WITHOUT EMAIL ADDRESSES: 1 out of 1 (100% missing)

Attachments

Once the email has been received the member can select the link and purchase the membership



The member can select a payment method and Pay Now

Order Summary

Orders

Order: 1989 | Felix Cat (15742636) | 20.00 EUR

Social	Unit Price: 10.00 Quantity: 1	10.00
Felix Cat (15742636) Social membership at TEST, Membership Number : 89		
Social	Unit Price: 10.00 Quantity: 1	10.00
Cheshire Cat (15742638) Social membership at TEST, Membership Number : 90		
Sub Total		20.00 EUR

Payment Method

Please check the order items and the final payment amount.

Click the pay button to continue.

Direct Debit Online Card

COMMENTS

Online payments are not currently configured for this club.

* FIRST NAME: Felix | * LAST NAME: Cat

* EMAIL (s/200):

Once Pay Now has been selected, dependant on the payment method selected, you will either be directed to a credit card screen or direct debit mandate screen

Payment details

Only Visa and MasterCard card payments accepted

Payment Reference: FSD-C-032675

Amount: 240.00 GBP

Card Number: [input]

Expiry Date: 01 / 2016

CVV / CVC Number: [input]

Issue Number: [input]

Make Payment

Details

Account Name: New Member | Address: 200 Whitton Road, Twickenham, GB, TW2 7BA

* Account Number: [input]

* Sort Code: [input]

I am the account holder and the only person required to authorise debits on this account.

By confirming you are pre-authorising payments to First Sports and agree to our Terms and Conditions.

Continue

Your payments are protected by the Direct Debit Guarantee.

Hersham Place Technology Park, Saring Building, Walton-On-Tames, Surrey, KT12 4RZ, info@first-sports.com

Once the payment details have been entered and the payment has been successful, then an email will be triggered containing a receipt.

It is also important to note, that until the payment is made, the individual(s) will remain in the Everyone list ONLY with an outstanding balance, as soon as this is paid the balance is removed and their status is updated to Active and they can be found in the membership list

First Name	Last Name	IRFU ID	Known as	Date Of Birth	Address	Phone	Email	Balance	Source
Felix	Cat	15742636		24/10/2000	Cartoon Village Ireland			20.00 EUR	Individual

They will also be listed as an outstanding order in finance

Orders 🔍

Orders Outstanding Amount

30.00 EUR

Last Updated 11/11/2016 12:11

Selecting the figure will list the individuals and the amount they owe

TEST Export										
Order Reference	Order Date	Order Total	Amount Due	Payment Due	Balance	Status	Purchaser Ex...	Purchaser La...	Payment Me...	Filters
<input type="checkbox"/>	1989	11/11/2016	20.00 EUR	20.00 EUR	11/11/2016	20.00 EUR	Pending	Felix	Cat	
<input type="checkbox"/>	1988	11/11/2016	10.00 EUR	10.00 EUR	11/11/2016	10.00 EUR	Pending	Gerry	Mouse	

4. Applying Schemes to Members (allowing members to sign in and purchase)

4.1 Sending out an email

It is likely that the members are going to need to be reminded about the new membership and also that they can now pay online. In order to achieve this, it is best to send an email from Club House. It is also likely that they don't know their log in details to the system either.

From the People grids, select the groups of individuals to email, tick them and select email

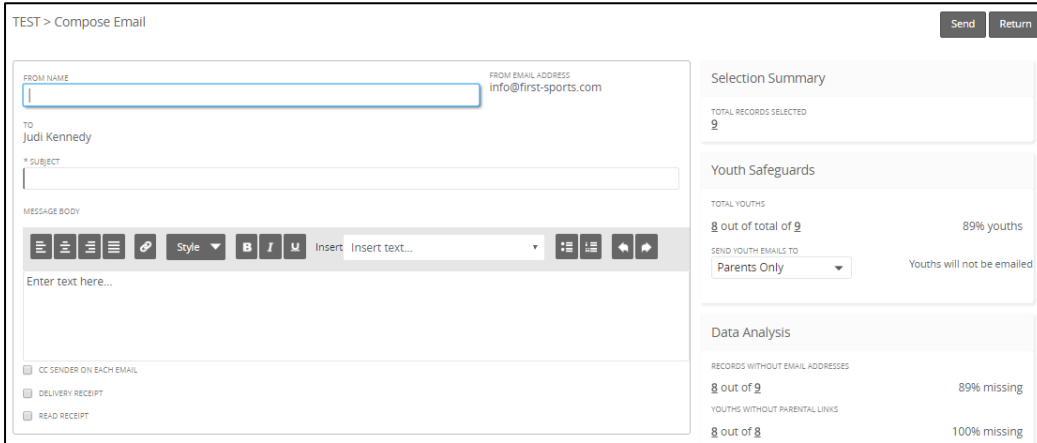
People TEST Sign Out

People Dashboard *** Everyone

Everyone TEST Selected 9 Add To Group Export **Email** Buy Membership Request Payment More

Membership List	First Name	Last Name	IRFU ID	Known as	Date Of Birth	Address	Phone	Email	Filters
<input type="checkbox"/>		Kennedy	13693206				061335644	judikennedy@munsterru...	Clear Search
<input checked="" type="checkbox"/>	Frester	Cat	15742624		15/02/1999	10 Mountain View Cartc...			<
<input checked="" type="checkbox"/>	na	Cat	15742625		25/08/1999	10 Mountain View Cartc...			<
<input checked="" type="checkbox"/>	erry	Mouse	15742626		27/09/1999	10 Mountain View Cartc...			1 <
<input checked="" type="checkbox"/>	ilke	Butch	15742627		16/11/1999	10 Mountain View Cartc...			<
<input checked="" type="checkbox"/>	erry	Duck	15742628		17/08/1999	10 Cartoon Lane Cartoc...			<

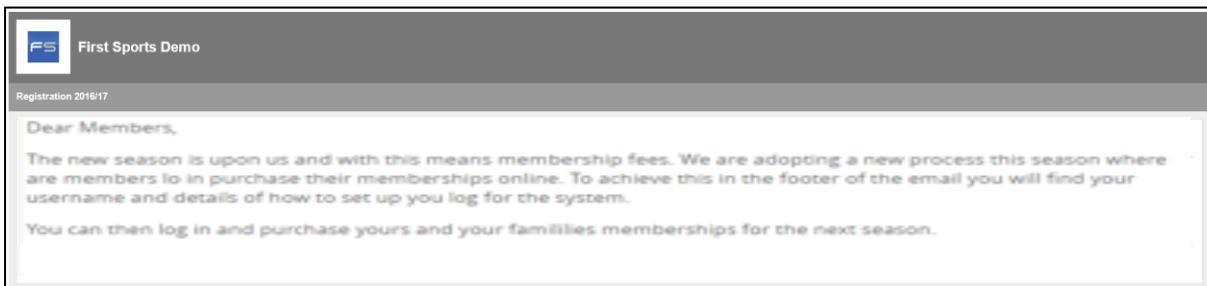
A blank email template is generated where content can be added to inform the members of the process and how to log in



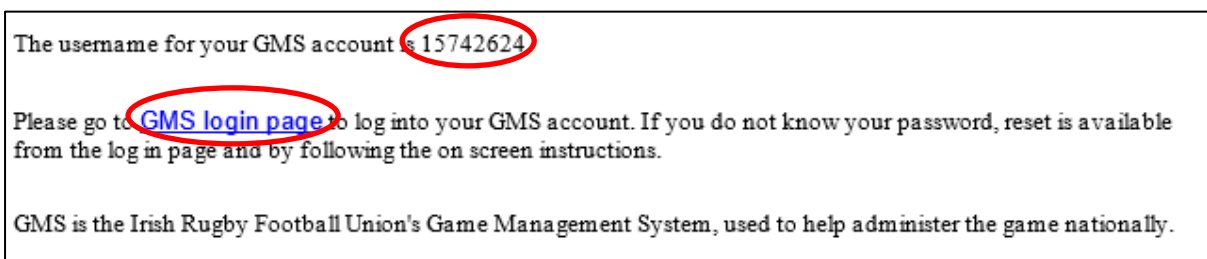
The members will receive the email and hopefully follow the instructions to log in

4.2 Logging In

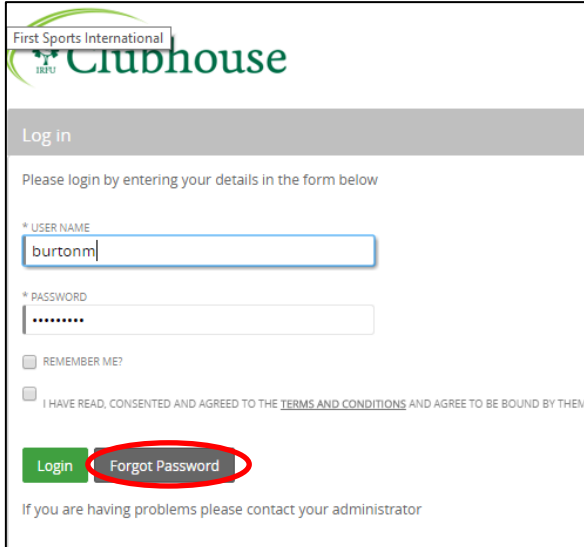
Individual/Member receives an email from Club Admin (Membership Sec). Via the link you should reset your password (the email contains your username, this will be needed to reset) Alternatively the individual already knows their log in details, if this is the case then log in.



In the footer there are directions on how to log in



Selecting the link will open a webpage with a login screen, select Forgot Password



First Sports International
Clubhouse

Log in

Please login by entering your details in the form below

* USER NAME
burtonm

* PASSWORD
.....

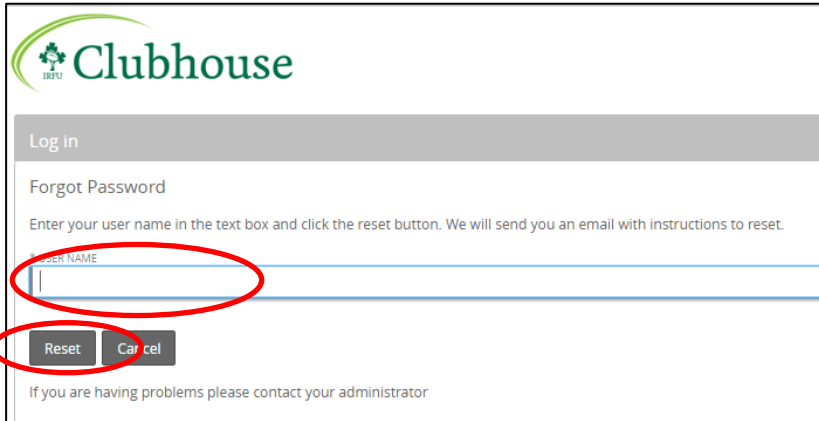
REMEMBER ME?

I HAVE READ, CONSENTED AND AGREED TO THE [TERMS AND CONDITIONS](#) AND AGREE TO BE BOUND BY THEM.

Login Forgot Password

If you are having problems please contact your administrator

A new page will load, asking you to enter their username (this is contained in the footer of the email), select **Reset**, to trigger an email



First Sports International
Clubhouse

Log in

Forgot Password

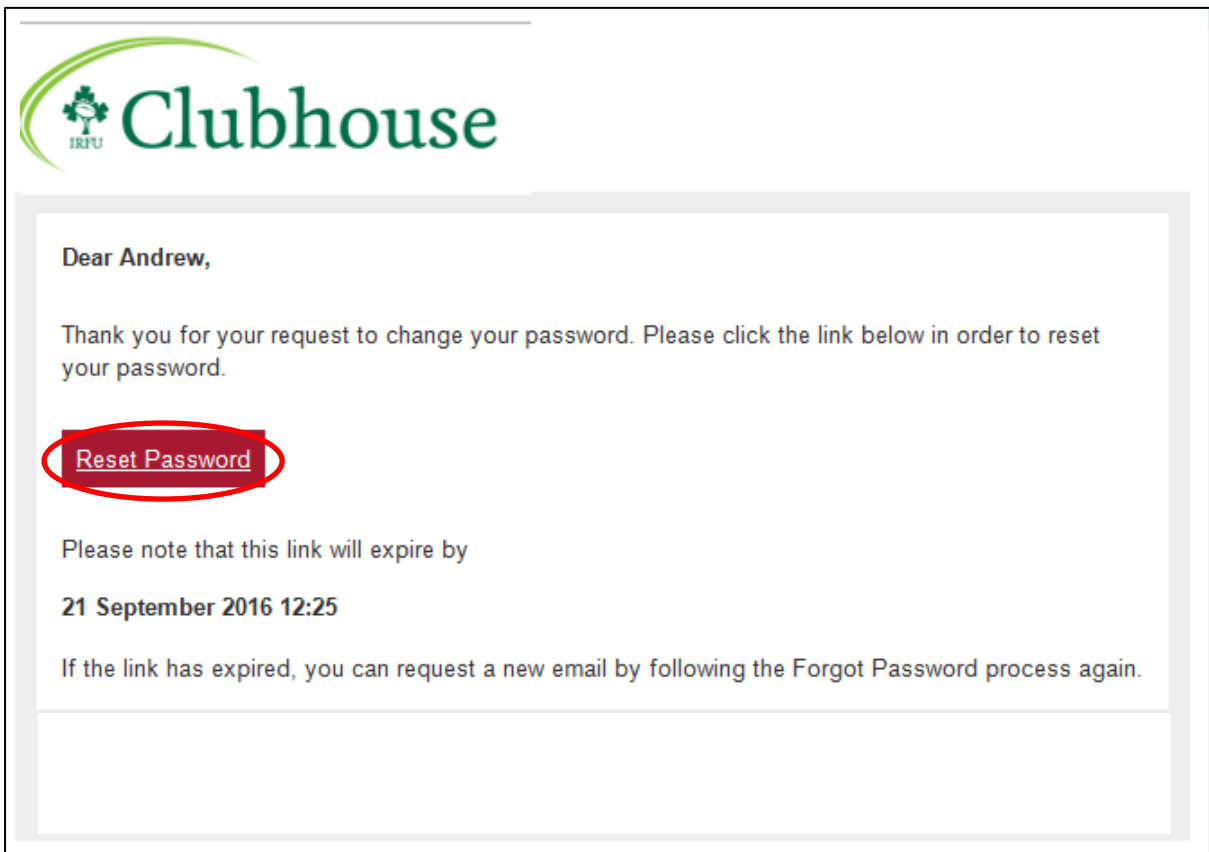
Enter your user name in the text box and click the reset button. We will send you an email with instructions to reset.

* USER NAME

Reset Cancel

If you are having problems please contact your administrator

A password reset email is sent, select the Reset Password link



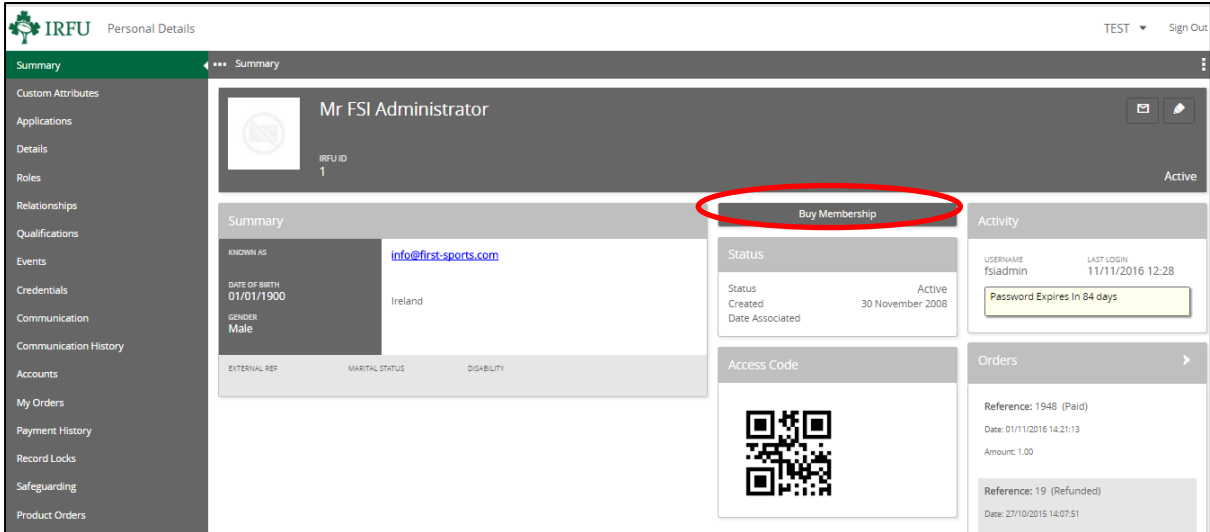
The reset password link will redirect to a password reset page, from here a new password can be entered. Once entered, select **Change Password**

The image shows a web page for changing a password. At the top left is the Clubhouse logo. Below it is a grey header bar with the text 'Change Password'. The main content area contains the following text: 'Passwords must be at least 8 characters long, and must contain an upper case character, a lower case character, a special character, a number.' Below this text are two input fields: the first is labeled '* NEW PASSWORD' and the second is labeled '* CONFIRM NEW PASSWORD'. Both input fields are circled in red. Below the input fields is a grey button labeled 'Change Password', also circled in red. At the bottom of the form is a 'STRENGTH' indicator with a progress bar. At the very bottom of the page, there is a link: 'If you are having problems please contact your administrator'.

Once **Change Password** has been selected, the system will log the member in (as long as the password meets the criteria)

5. Purchasing the Membership

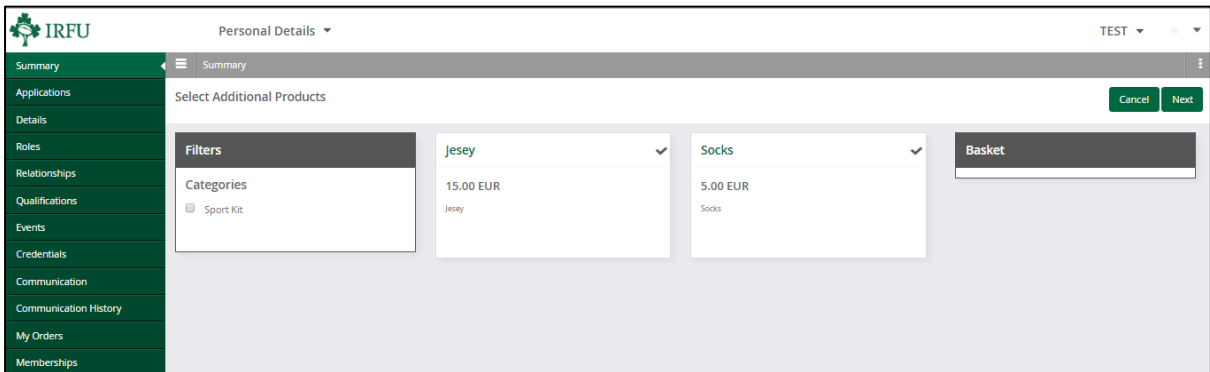
From here, the individual should choose to **“Buy a Membership”**



The screen will load memberships that are applicable to that individual i.e. you can only buy a membership for an over 18 member if you are over 18. This is dependant on the rules that the club have assigned to the schemes. Select the applicable membership scheme, followed by **Add to Order**



The member can choose to add a product to purchase with the membership



The Review Membership Screen appears, if the process is complete i.e. no further memberships need to be added, select **Review Order** to pay for the membership
 Alternatively if other memberships need to be purchased i.e. a sibling or child membership, select **Add Member**

Mr FSI Administrator Review Order

Membership Record

INDIVIDUAL REF 1	FULL NAME Mr FSI Administrator	DATE OF BIRTH 01/01/1900	MONEY OUTSTANDING 10.00 EUR
NAME Social	MEMBERSHIP TYPE Individual		
STATUS Pending	RENEWAL DATE 01/09/2017	BEEN MEMBER SINCE 11/11/2016	

RelatedMemberships Add Member

URN	Member	Membership Scheme	Member Organisation	Membership Type	Status	From	Renewal
<input type="checkbox"/>	1 Mr FSI Administrator	Social	TEST	Individual	Pending	11/11/2016	01/09/2017

Selected 0 of 1 Page 1 of 1 Rows 25 Page 1

Selecting **Add Member** will display a list of individuals that are already linked to this record by relationship (a child, wife, and partner)

6. Adding additional Members

Adding Memberships to existing relationships

If the membership is to be purchased for an existing individual that is linked by relationship, select the tick box next to the name, followed by Buy Membership, this will then loop back to the membership tile screen mentioned above where a membership type can be selected (note if a relationship does not exist then the member will either have to ask the club to add the relationship

Felix Cat Delete Buy Membership

IRFU ID	Description	Date of Birth	Relationship	Valid from	Valid to	Comments
<input checked="" type="checkbox"/>	15742637 Jack Samurai is the Child of Felix Cat	02/02/2000	Child	11/11/2016		Added by FSI Administrator on 1 ...
<input type="checkbox"/>	15742638 Cheshire Cat is the Child of Felix Cat	14/02/2000	Child	11/11/2016		Added by FSI Administrator on 1 ...

Adding Memberships to New Individuals

If the existing relationships are not in place then it is possible to Add a new Adult or Youth.

Felix Cat Add Adult Register Child Return

IRFU ID	Description	Date of Birth	Relationship	Valid from	Valid to	Comments
<input type="checkbox"/>	15742637 Jack Samurai is the Child of Felix Cat	02/02/2000	Child	11/11/2016		Added by FSI Administrator on 1 ...

Once selected, the member should enter the personal and contact details for the new member, followed by **Next**

Once entered, the relationship list refreshes, displaying the new contact that has just been created. Select the tick box next to the individuals name that requires a membership to be assigned, followed by **Buy Membership**

Felix Cat								Delete	Buy Membership
IRFU ID	Description	Date of Birth	Relationship	Valid from	Valid to	Comments	Filters		
<input type="checkbox"/>	15742637	Jack Samurai is the Child of Felix Cat	02/02/2000	Child	11/11/2016	Added by FSI Administrator on 1 ...	<		
<input checked="" type="checkbox"/>	15742638	Cheshire Cat is the Child of Felix Cat	14/02/2000	Child	11/11/2016	Added by FSI Administrator on 1 ...	<		

Select the applicable scheme, followed by **Add to Order**

Once added, the page will redirect to display the individuals that have been bundled together into the membership purchase, in this case there are now two. From here it would be possible to add additional members (either existing or new) by selecting add member and following the process demonstrated above.

Alternatively, select **Review Order** to pay

Mr FSI Administrator **Review Order**

Membership Record

INDIVIDUAL REF 1	FULL NAME Mr FSI Administrator	DATE OF BIRTH 01/01/1900	MONEY OUTSTANDING 10.00 EUR
NAME Social	MEMBERSHIP TYPE Individual		
STATUS Pending	RENEWAL DATE 01/09/2017	BEEN MEMBER SINCE 11/11/2016	

RelatedMemberships **Add Member**

Member	Membership Scheme	Member Organisation	Membership Type	Status	From	Renewal
<input type="checkbox"/> 1 Mr FSI Administrator	Social	TEST	Individual	Pending	11/11/2016	01/09/2017

Selected 0 of 1 Page 1 of 1 Rows 25 Page 1

7. Paying for the Orders

Reviewing the order will list all the outstanding orders (for memberships, in this case 2). Dependant on how the club have set up the memberships, the user can select how to pay, followed by **Pay Now**

Order Summary **Pay Now**

Orders

- Order 2087220 | New Member (2087220) | 240.00 GBP
 - Social**
Social
Mr New Member (2087220) Social membership at First Sports Demo
Unit Price: 120.00
Quantity: 1
120.00
 - Adult Playing**
Adult Playing
Miss Small Chi (2087315) Adult Playing membership at First Sports Demo
Unit Price: 120.00
Quantity: 1
120.00
 - Sub Total: 240.00 GBP

Payment Method

Please check the order items and the final payment amount.
Click the pay button to continue to the payment gateway.

Direct Debit Online Card

FIRST NAME: New LAST NAME: Member
EMAIL (optional): mburton@first-sports.com
BUILDING (optional): NUMBER (optional): 200
* ADDRESS (optional): Whitton Road
* CITY (optional): Twickenham
COUNTRY: MIDDLESEX
* POSTCODE: TW2 7BA
* COUNTRY: UNITED KINGDOM

Once Pay Now has been selected, dependant on the payment method selected, you will either be directed to a credit card screen or direct debit mandate screen

Payment details

Only Visa and MasterCard card payments accepted

Payment Reference: FSD-C-032675

Amount: 240.00 GBP

Card Number:

Expiry Date (MM/YY): /

CVV / CVC Number:

Issue Number: (if available)

If your card is identified as being enrolled in the Authenticated Payments Program (3D Secure), you will be forwarded to your Card Issuer's website for identification. After completion of the verification process, you will be directed back to this site to complete the payment process.

Please click the 'Make Payment' button only once to avoid multiple payments being made.

Make Payment

Powered by

Details

Account Name: New Member

Address: 200 Whitton Road
Twickenham
GB
TW2 7BA

* Account Number:

* Sort Code:

I am the account holder and the only person required to authorise debits on this account.

By confirming you are pre-authorising payments to First Sports and agree to our [Terms and Conditions](#).

Continue

Your payments are protected by the [Direct Debit Guarantee](#).

Hersham Place Technology Park
Sering Building
Walton-On-Thames
Surrey
KT12 4RZ
info@first-sports.com

Once the payment details have been entered and the payment has been successful, then an email will be triggered containing a receipt.