

VACANCY ANNOUNCEMENT

Issued on 20th June 2017

ORGANIZATIONAL LOCATION:	UN-Habitat
DUTY STATION:	United Nations Human Settlements Programme (UN-Habitat), Nairobi.
FUNCTIONAL TITLE:	Land Specialist: Technical Support on GLTN Initiatives and Tools Implementation in Francophone Countries
SUPERVISOR	Unit Leader, Land and GLTN Unit , ULLG Branch
CONTRACT TYPE & DURATION	6 months (with possible extension)
VACANCY CLOSING DATE	5th July 2017

BACKGROUND

The United Nations Human Settlements Programme, UN-Habitat, is the United Nations agency for human settlements. It is mandated by the UN General Assembly to promote socially and environmentally sustainable towns and cities with the goal of providing adequate shelter for all. The Land and GLTN Unit, through the Global Land Tool Network (GLTN), located within the Urban Legislation, Land and Governance Branch of UN-Habitat has the objectives to develop, test and disseminate pro-poor and gender responsive approaches in regard to urban land, innovative residential tenures, affordable land management/administration systems, and land related regulatory/legal frameworks and tools.

This international consultancy post is to achieve the objectives of the Global Land Tool Network (GLTN) in supporting its select initiatives and implementation of pro-poor and gender-responsive land reforms and tools at country level particularly in Francophone countries. The core of the strategy and interventions at country level would be through value-addition and working through and with partners. Five main areas of interventions at country level have been identified: (1) knowledge and awareness-building, (2) land policy reform, (3) donor coordination, (4) capacity development, and 5) tool development and implementation. Based on the previous experience of the Network, these five thematic areas are critical entry points in land sector reform. In consensus with its partners, at global level and with national partners, GLTN will work with a variety of stakeholders including national, local and municipal governments, development partners, civil society, grassroots organizations and other non-state actors, to catalyze and add value to existing processes in the land sector in a convergent and focused manner that will have positive impact especially on the urban and rural poor and will benefit both women and men in a more equal way.

The emerging priority areas include country level engagement, making land tools more operational and integrated for country level implementation, intensifying resource mobilization efforts, strategic engagement on global and regional frameworks, further strengthening partnerships at international and country levels and documenting successes and emerging impacts. The key objectives are three-fold: 1. Programme delivery at country level with integrated tools and strengthened partnerships, 2. Stronger GLTN via strategic engagement with global and regional frameworks and sustaining the multi-faceted GLTN platform and 3. Steady and predictable funding support via intensification of resource mobilization efforts, documenting and disseminating emerging impacts and as a result of the first two (2) objectives.

The Consultant directly reports to the Unit Leader, Land and GLTN Unit or any authorized staff. The focus of this job is for the support in coordination, implementation, monitoring and evaluation of the country level work of the Global Land Tool Network (GLTN), tools implementation, focusing on selected priority francophone countries in Africa and coordination with regional programs.

RESPONSIBILITIES

Under the overall supervision of the Unit Leader of Land and GLTN Unit under the Urban Legislation, Land and Governance Branch of UN-Habitat, the Land Specialist will perform the following tasks and responsibilities:

1. Collaborates in the implementation of relevant GLTN tools and approaches such as the continuum of land rights, Social Tenure Domain Model, Gender Evaluation Criteria, Participatory and Inclusive Land Readjustment, participatory enumeration, among others and their applicability in francophone countries;
2. Collaborates in provides technical backstopping to and ensure the quality / effectiveness of capacity development activities within member countries such as policy support and to the planning, organization and implementation of technical meetings and workshops;
3. Produces a variety of technical information and reports as well input for technical documents;
4. Provides technical support/ analysis to various assessments, studies and initiatives and provides technical backstopping to field projects;
5. Support GLTN tools knowledge management and communications including documentation of impacts
6. Support country teams and partners in developing country engagement concept notes and AOCs/GSAs based on possible entry points and assortment of land tools that ensure achievement of envisaged outcomes. The concept notes should highlight the following aspects.
 - Link land tool to land challenges ensuring that the tools explanation in non-technical and comprehensible to relevant stakeholders.
 - Explain the relations of several land tools supporting the achievement of the object.
7. Undertake capacity development initiatives for partners and country teams
8. Perform other tasks or functions as appropriate.

COMPETENCIES

- **Professionalism:** Knowledge and understanding of GLTN's vision, principles and approaches relevant to effectively carrying them out at country level. Ability to identify issues, analyse and participate in the resolution of issues/problems. Ability to collect data using various methods. Conceptual analytical and evaluative skills to conduct independent research and analysis, including familiarity with and experience in the use of various research sources, including electronic sources on the internet, intranet and other databases. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Planning and Organising:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

- **Team Work:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.

EDUCATION

University degree in a field deemed relevant to the subject areas covered by these Terms of Reference such as land administration and management, Land Information Systems (LIS), Geomatics, social sciences, urban and rural development or related fields. Advanced related education or degree is an advantage.

WORK EXPERIENCE

- Experience in addressing land tenure and administration issues in developing countries particularly in francophone countries like DRC is required;
- Experience on research, coordination, knowledge management and documentation on land tenure and other related issues is highly preferred;
- Knowledge on land and land tenure tools, good practices and innovations is desirable;
- Experience in coordination of multi-stakeholder projects and complex partnerships is desirable;
- Team working ability and flexibility;
- Previous UN working experience or international organization is preferred;

LANGUAGE SKILLS

Fluency in French and English (both oral and written) is required.

OTHERS:

- Willingness to go on frequent missions to francophone countries.
- Very good writing and computer skills, including MS Office Applications (Word, PowerPoint and Excel)
- Ability to work under pressure and in an ethnically diverse and political setting.

REMUNERATION:

Payments will be based on deliverables over the consultancy period. There are set remuneration rates for consultancies. The rate is determined by functions performed and experience of the consultant. The fees will be paid in instalments upon completion and acceptance of the outputs.

Applications should include:

- Cover memo (maximum 1 page)
- Summary CV (maximum 2 pages), indicating the following information:
 1. Educational Background (incl. dates)
 2. Professional Experience (assignments, tasks, achievements, duration by years / months)
 3. Other Experience and Expertise (e.g. Internships/ voluntary work, etc.)
 4. Expectations regarding remuneration (monthly rate)
 6. List of referees
- Optional: A document developed by the applicant that is able to depict his / her ability to perform the tasks described in these Terms of Reference.

All applications should be submitted to:

Ms. Josephine Ruria

UN-HABITAT

P.O. Box 30030, 00100 Nairobi, Kenya

Email: Josephine.Ruria@unhabitat.org; copy to danilo.antonio@unhabitat.org

Deadline for applications: **5th July 2017**

UN-HABITAT does not charge a fee at any stage of the recruitment process. If you have any questions concerning persons or companies claiming to be recruiting on behalf of these offices and requesting the payment of a fee, please contact: recruitment@unon.org