

# HOUSE BILL No. 4151

February 2, 2017, Introduced by Reps. Allor, Howell, Griffin, Alexander, Kahle, Bellino, VanderWall, Moss, Hoitenga, Yaroch, Hauck, Schor, Faris, Elder, Camilleri, Chatfield, Lasinski, Lucido, Hammoud, Banks, Bizon, Yanez, Sabo, Greig, Green, Marino, Brinks, Jones, Barrett, Cox, Tedder, Geiss, Byrd, Wittenberg, Liberati, LaGrand, Cochran, Hertel, Chang, Zemke, Rabhi, Howrylak, Singh, Hoadley, Hornberger, Glenn, Lower, Wentworth, Sowerby, Ellison, Miller, Sneller, Iden, Guerra, Theis, Sheppard, Gay-Dagnogo, Hughes, Inman, Rendon, Farrington, Frederick and LaFave and referred to the Committee on Michigan Competitiveness.

A bill to amend 1976 PA 442, entitled  
"Freedom of information act,"  
(MCL 15.231 to 15.246) by adding section 54.

**THE PEOPLE OF THE STATE OF MICHIGAN ENACT:**

1           **SEC. 54. (1) A PUBLIC BODY MAY CHARGE A FEE FOR A PUBLIC**  
2 **RECORD SEARCH, FOR THE NECESSARY COPYING OF A PUBLIC RECORD FOR**  
3 **INSPECTION, OR FOR PROVIDING A COPY OF A PUBLIC RECORD IF IT HAS**  
4 **ESTABLISHED, MAKES PUBLICLY AVAILABLE, AND FOLLOWS PROCEDURES AND**  
5 **GUIDELINES TO IMPLEMENT THIS SECTION AS DESCRIBED IN SUBSECTION**  
6 **(4). SUBJECT TO SUBSECTIONS (2), (3), (4), (5), AND (9), THE FEE**  
7 **SHALL BE LIMITED TO ACTUAL MAILING COSTS AND TO THE ACTUAL**  
8 **INCREMENTAL COST OF DUPLICATION OR PUBLICATION, INCLUDING LABOR,**  
9 **THE COST OF SEARCH, EXAMINATION, REVIEW, AND THE DELETION AND**  
10 **SEPARATION OF EXEMPT FROM NONEXEMPT INFORMATION AS PROVIDED IN**  
11 **SECTION 59E. EXCEPT AS OTHERWISE PROVIDED IN THIS PART, IF THE**

1 PUBLIC BODY ESTIMATES OR CHARGES A FEE IN ACCORDANCE WITH THIS  
2 PART, THE TOTAL FEE SHALL NOT EXCEED THE SUM OF THE FOLLOWING:

3 (A) THAT PORTION OF LABOR COSTS DIRECTLY ASSOCIATED WITH THE  
4 NECESSARY SEARCHING FOR, LOCATING, AND EXAMINING OF PUBLIC RECORDS  
5 IN CONJUNCTION WITH RECEIVING AND FULFILLING A GRANTED WRITTEN  
6 REQUEST. THE PUBLIC BODY SHALL NOT CHARGE MORE THAN THE HOURLY WAGE  
7 OF ITS LOWEST-PAID EMPLOYEE CAPABLE OF SEARCHING FOR, LOCATING, AND  
8 EXAMINING THE PUBLIC RECORDS IN THE PARTICULAR INSTANCE REGARDLESS  
9 OF WHETHER THAT PERSON IS AVAILABLE OR WHO ACTUALLY PERFORMS THE  
10 LABOR. LABOR COSTS UNDER THIS SUBDIVISION SHALL BE ESTIMATED AND  
11 CHARGED IN INCREMENTS OF 15 MINUTES OR MORE, WITH ALL PARTIAL TIME  
12 INCREMENTS ROUNDED DOWN.

13 (B) THAT PORTION OF LABOR COSTS, INCLUDING NECESSARY REVIEW,  
14 IF ANY, DIRECTLY ASSOCIATED WITH THE SEPARATING AND DELETING OF  
15 EXEMPT INFORMATION FROM NONEXEMPT INFORMATION AS PROVIDED IN  
16 SECTION 59E. FOR SERVICES PERFORMED BY AN EMPLOYEE OF THE PUBLIC  
17 BODY, THE PUBLIC BODY SHALL NOT CHARGE MORE THAN THE HOURLY WAGE OF  
18 ITS LOWEST-PAID EMPLOYEE CAPABLE OF SEPARATING AND DELETING EXEMPT  
19 INFORMATION FROM NONEXEMPT INFORMATION IN THE PARTICULAR INSTANCE  
20 AS PROVIDED IN SECTION 59E, REGARDLESS OF WHETHER THAT PERSON IS  
21 AVAILABLE OR WHO ACTUALLY PERFORMS THE LABOR. LABOR COSTS UNDER  
22 THIS SUBDIVISION SHALL BE ESTIMATED AND CHARGED IN INCREMENTS OF 15  
23 MINUTES OR MORE, WITH ALL PARTIAL TIME INCREMENTS ROUNDED DOWN. A  
24 PUBLIC BODY SHALL NOT CHARGE FOR LABOR DIRECTLY ASSOCIATED WITH  
25 REDACTION UNDER SECTION 59E IF IT KNOWS OR HAS REASON TO KNOW THAT  
26 IT PREVIOUSLY REDACTED THE PUBLIC RECORD IN QUESTION AND THE  
27 REDACTED VERSION IS STILL IN THE PUBLIC BODY'S POSSESSION.

1 (C) FOR PUBLIC RECORDS PROVIDED TO THE REQUESTOR ON NONPAPER  
2 PHYSICAL MEDIA, THE ACTUAL AND MOST REASONABLY ECONOMICAL COST OF  
3 THE COMPUTER DISCS, COMPUTER TAPES, OR OTHER DIGITAL OR SIMILAR  
4 MEDIA. THE REQUESTOR MAY STIPULATE THAT THE PUBLIC RECORDS BE  
5 PROVIDED ON NONPAPER PHYSICAL MEDIA, ELECTRONICALLY MAILED, OR  
6 OTHERWISE ELECTRONICALLY PROVIDED TO HIM OR HER IN LIEU OF PAPER  
7 COPIES. THIS SUBDIVISION DOES NOT APPLY IF A PUBLIC BODY LACKS THE  
8 TECHNOLOGICAL CAPABILITY NECESSARY TO PROVIDE RECORDS ON THE  
9 PARTICULAR NONPAPER PHYSICAL MEDIA STIPULATED IN THE PARTICULAR  
10 INSTANCE.

11 (D) FOR PAPER COPIES OF PUBLIC RECORDS PROVIDED TO THE  
12 REQUESTOR, THE ACTUAL TOTAL INCREMENTAL COST OF NECESSARY  
13 DUPLICATION OR PUBLICATION, NOT INCLUDING LABOR. THE COST OF PAPER  
14 COPIES SHALL BE CALCULATED AS A TOTAL COST PER SHEET OF PAPER AND  
15 SHALL BE ITEMIZED AND NOTED IN A MANNER THAT EXPRESSES BOTH THE  
16 COST PER SHEET AND THE NUMBER OF SHEETS PROVIDED. THE FEE SHALL NOT  
17 EXCEED 10 CENTS PER SHEET OF PAPER FOR COPIES OF PUBLIC RECORDS  
18 MADE ON 8-1/2- BY 11-INCH PAPER OR 8-1/2- BY 14-INCH PAPER. A  
19 PUBLIC BODY SHALL UTILIZE THE MOST ECONOMICAL MEANS AVAILABLE FOR  
20 MAKING COPIES OF PUBLIC RECORDS, INCLUDING USING DOUBLE-SIDED  
21 PRINTING, IF COST SAVING AND AVAILABLE.

22 (E) THE COST OF LABOR DIRECTLY ASSOCIATED WITH DUPLICATION OR  
23 PUBLICATION, INCLUDING MAKING PAPER COPIES, MAKING DIGITAL COPIES,  
24 OR TRANSFERRING DIGITAL PUBLIC RECORDS TO BE GIVEN TO THE REQUESTOR  
25 ON NONPAPER PHYSICAL MEDIA OR THROUGH THE INTERNET OR OTHER  
26 ELECTRONIC MEANS AS STIPULATED BY THE REQUESTOR. THE PUBLIC BODY  
27 SHALL NOT CHARGE MORE THAN THE HOURLY WAGE OF ITS LOWEST-PAID

1 EMPLOYEE CAPABLE OF NECESSARY DUPLICATION OR PUBLICATION IN THE  
2 PARTICULAR INSTANCE, REGARDLESS OF WHETHER THAT PERSON IS AVAILABLE  
3 OR WHO ACTUALLY PERFORMS THE LABOR. LABOR COSTS UNDER THIS  
4 SUBDIVISION MAY BE ESTIMATED AND CHARGED IN TIME INCREMENTS OF THE  
5 PUBLIC BODY'S CHOOSING. HOWEVER, ALL PARTIAL TIME INCREMENTS SHALL  
6 BE ROUNDED DOWN.

7 (F) THE ACTUAL COST OF MAILING, IF ANY, FOR SENDING THE PUBLIC  
8 RECORDS IN A REASONABLY ECONOMICAL AND JUSTIFIABLE MANNER. THE  
9 PUBLIC BODY SHALL NOT CHARGE MORE FOR EXPEDITED SHIPPING OR  
10 INSURANCE UNLESS SPECIFICALLY STIPULATED BY THE REQUESTOR, BUT MAY  
11 OTHERWISE CHARGE FOR THE LEAST EXPENSIVE FORM OF POSTAL DELIVERY  
12 CONFIRMATION WHEN MAILING PUBLIC RECORDS.

13 (2) WHEN CALCULATING LABOR COSTS UNDER SUBSECTION (1) (A), (B),  
14 OR (E), FEE COMPONENTS SHALL BE ITEMIZED IN A MANNER THAT EXPRESSES  
15 BOTH THE HOURLY WAGE AND THE NUMBER OF HOURS CHARGED. THE PUBLIC  
16 BODY MAY ALSO ADD UP TO 50% TO THE APPLICABLE LABOR CHARGE AMOUNT  
17 TO COVER OR PARTIALLY COVER THE COST OF FRINGE BENEFITS IF IT  
18 CLEARLY NOTES THE PERCENTAGE MULTIPLIER USED TO ACCOUNT FOR  
19 BENEFITS IN THE DETAILED ITEMIZATION DESCRIBED IN SUBSECTION (4).  
20 SUBJECT TO THE 50% LIMITATION, THE PUBLIC BODY SHALL NOT CHARGE  
21 MORE THAN THE ACTUAL COST OF FRINGE BENEFITS, AND OVERTIME WAGES  
22 SHALL NOT BE USED IN CALCULATING THE COST OF FRINGE BENEFITS.  
23 OVERTIME WAGES SHALL NOT BE INCLUDED IN THE CALCULATION OF LABOR  
24 COSTS UNLESS OVERTIME IS SPECIFICALLY STIPULATED BY THE REQUESTOR  
25 AND CLEARLY NOTED ON THE DETAILED ITEMIZATION DESCRIBED IN  
26 SUBSECTION (4). A SEARCH FOR A PUBLIC RECORD MAY BE CONDUCTED OR  
27 COPIES OF PUBLIC RECORDS MAY BE FURNISHED WITHOUT CHARGE OR AT A

1 REDUCED CHARGE IF THE PUBLIC BODY DETERMINES THAT A WAIVER OR  
2 REDUCTION OF THE FEE IS IN THE PUBLIC INTEREST BECAUSE SEARCHING  
3 FOR OR FURNISHING COPIES OF THE PUBLIC RECORD CAN BE CONSIDERED AS  
4 PRIMARILY BENEFITING THE GENERAL PUBLIC. A PUBLIC RECORD SEARCH  
5 SHALL BE MADE AND A COPY OF A PUBLIC RECORD SHALL BE FURNISHED  
6 WITHOUT CHARGE FOR THE FIRST \$20.00 OF THE FEE FOR EACH REQUEST BY  
7 EITHER OF THE FOLLOWING:

8 (A) AN INDIVIDUAL WHO IS ENTITLED TO INFORMATION UNDER THIS  
9 PART AND WHO SUBMITS AN AFFIDAVIT STATING THAT THE INDIVIDUAL IS  
10 INDIGENT AND RECEIVING SPECIFIC PUBLIC ASSISTANCE OR, IF NOT  
11 RECEIVING PUBLIC ASSISTANCE, STATING FACTS SHOWING INABILITY TO PAY  
12 THE COST BECAUSE OF INDIGENCY. IF THE REQUESTOR IS ELIGIBLE FOR A  
13 REQUESTED DISCOUNT, THE PUBLIC BODY SHALL FULLY NOTE THE DISCOUNT  
14 ON THE DETAILED ITEMIZATION DESCRIBED UNDER SUBSECTION (4). IF A  
15 REQUESTOR IS INELIGIBLE FOR THE DISCOUNT, THE PUBLIC BODY SHALL  
16 INFORM THE REQUESTOR SPECIFICALLY OF THE REASON FOR INELIGIBILITY  
17 IN THE PUBLIC BODY'S WRITTEN RESPONSE. AN INDIVIDUAL IS INELIGIBLE  
18 FOR THIS FEE REDUCTION IF ANY OF THE FOLLOWING APPLY:

19 (i) THE INDIVIDUAL HAS PREVIOUSLY RECEIVED DISCOUNTED COPIES  
20 OF PUBLIC RECORDS UNDER THIS SUBSECTION FROM THE PUBLIC BODY TWICE  
21 DURING THAT CALENDAR YEAR.

22 (ii) THE INDIVIDUAL REQUESTS THE INFORMATION IN CONJUNCTION  
23 WITH OUTSIDE PARTIES WHO ARE OFFERING OR PROVIDING PAYMENT OR OTHER  
24 REMUNERATION TO THE INDIVIDUAL TO MAKE THE REQUEST. A PUBLIC BODY  
25 MAY REQUIRE A STATEMENT BY THE REQUESTOR IN THE AFFIDAVIT THAT THE  
26 REQUEST IS NOT BEING MADE IN CONJUNCTION WITH OUTSIDE PARTIES IN  
27 EXCHANGE FOR PAYMENT OR OTHER REMUNERATION.

1 (B) A NONPROFIT ORGANIZATION FORMALLY DESIGNATED BY THE STATE  
2 TO CARRY OUT ACTIVITIES UNDER SUBTITLE C OF THE DEVELOPMENTAL  
3 DISABILITIES ASSISTANCE AND BILL OF RIGHTS ACT OF 2000, PUBLIC LAW  
4 106-402, AND THE PROTECTION AND ADVOCACY FOR INDIVIDUALS WITH  
5 MENTAL ILLNESS ACT, PUBLIC LAW 99-319, OR THEIR SUCCESSORS, IF THE  
6 REQUEST MEETS ALL OF THE FOLLOWING REQUIREMENTS:

7 (i) IS MADE DIRECTLY ON BEHALF OF THE ORGANIZATION OR ITS  
8 CLIENTS.

9 (ii) IS MADE FOR A REASON WHOLLY CONSISTENT WITH THE MISSION  
10 AND PROVISIONS OF THOSE LAWS UNDER SECTION 931 OF THE MENTAL HEALTH  
11 CODE, 1974 PA 258, MCL 330.1931.

12 (iii) IS ACCOMPANIED BY DOCUMENTATION OF ITS DESIGNATION BY  
13 THIS STATE, IF REQUESTED BY THE PUBLIC BODY.

14 (3) A FEE AS DESCRIBED IN SUBSECTION (1) SHALL NOT BE CHARGED  
15 FOR THE COST OF SEARCH, EXAMINATION, REVIEW, AND THE DELETION AND  
16 SEPARATION OF EXEMPT FROM NONEXEMPT INFORMATION AS PROVIDED IN  
17 SECTION 59E UNLESS FAILURE TO CHARGE A FEE WOULD RESULT IN  
18 UNREASONABLY HIGH COSTS TO THE PUBLIC BODY BECAUSE OF THE NATURE OF  
19 THE REQUEST IN THE PARTICULAR INSTANCE AND THE PUBLIC BODY  
20 SPECIFICALLY IDENTIFIES THE NATURE OF THESE UNREASONABLY HIGH  
21 COSTS.

22 (4) A PUBLIC BODY SHALL ESTABLISH PROCEDURES AND GUIDELINES TO  
23 IMPLEMENT THIS PART AND SHALL CREATE A WRITTEN PUBLIC SUMMARY OF  
24 THE SPECIFIC PROCEDURES AND GUIDELINES RELEVANT TO THE GENERAL  
25 PUBLIC REGARDING HOW TO SUBMIT WRITTEN REQUESTS TO THE PUBLIC BODY  
26 AND EXPLAINING HOW TO UNDERSTAND A PUBLIC BODY'S WRITTEN RESPONSES,  
27 DEPOSIT REQUIREMENTS, FEE CALCULATIONS, AND AVENUES FOR CHALLENGE

1 AND APPEAL. THE WRITTEN PUBLIC SUMMARY SHALL BE WRITTEN IN A MANNER  
2 SO AS TO BE EASILY UNDERSTOOD BY THE GENERAL PUBLIC. A PUBLIC BODY  
3 SHALL POST AND MAINTAIN THE PROCEDURES AND GUIDELINES AND ITS  
4 WRITTEN PUBLIC SUMMARY ON ITS WEBSITE. A PUBLIC BODY SHALL MAKE THE  
5 PROCEDURES AND GUIDELINES PUBLICLY AVAILABLE BY PROVIDING FREE  
6 COPIES OF THE PROCEDURES AND GUIDELINES AND ITS WRITTEN PUBLIC  
7 SUMMARY BOTH IN THE PUBLIC BODY'S RESPONSE TO A WRITTEN REQUEST AND  
8 UPON REQUEST BY VISITORS AT THE PUBLIC BODY'S OFFICE. A PUBLIC BODY  
9 MAY INCLUDE THE WEBSITE LINK TO THE DOCUMENTS IN LIEU OF PROVIDING  
10 PAPER COPIES IN ITS RESPONSE TO A WRITTEN REQUEST. A PUBLIC BODY'S  
11 PROCEDURES AND GUIDELINES SHALL INCLUDE THE USE OF A STANDARD FORM  
12 FOR DETAILED ITEMIZATION OF ANY FEE AMOUNT IN ITS RESPONSES TO  
13 WRITTEN REQUESTS UNDER THIS PART. THE DETAILED ITEMIZATION SHALL  
14 CLEARLY LIST AND EXPLAIN THE ALLOWABLE CHARGES FOR EACH OF THE 6  
15 FEE COMPONENTS LISTED UNDER SUBSECTION (1) THAT COMPOSE THE TOTAL  
16 FEE USED FOR ESTIMATING OR CHARGING PURPOSES. A PUBLIC BODY THAT  
17 HAS NOT ESTABLISHED PROCEDURES AND GUIDELINES, HAS NOT CREATED A  
18 WRITTEN PUBLIC SUMMARY, OR HAS NOT MADE THOSE ITEMS PUBLICLY  
19 AVAILABLE WITHOUT CHARGE AS REQUIRED IN THIS SUBSECTION IS NOT  
20 RELIEVED OF ITS DUTY TO COMPLY WITH ANY REQUIREMENT OF THIS PART  
21 AND SHALL NOT REQUIRE DEPOSITS OR CHARGE FEES OTHERWISE PERMITTED  
22 UNDER THIS PART UNTIL IT IS IN COMPLIANCE WITH THIS SUBSECTION.  
23 NOTWITHSTANDING THIS SUBSECTION AND DESPITE ANY LAW TO THE  
24 CONTRARY, A PUBLIC BODY'S PROCEDURES AND GUIDELINES UNDER THIS PART  
25 ARE NOT EXEMPT PUBLIC RECORDS UNDER SECTION 59D.

26 (5) ANY PUBLIC RECORDS AVAILABLE TO THE GENERAL PUBLIC ON A  
27 PUBLIC BODY'S INTERNET SITE AT THE TIME THE REQUEST IS MADE ARE

1 EXEMPT FROM CHARGE UNDER SUBSECTION (1) (B) . IF THE LORA COORDINATOR  
2 KNOWS OR HAS REASON TO KNOW THAT ALL OR A PORTION OF THE REQUESTED  
3 INFORMATION IS AVAILABLE ON ITS WEBSITE, THE PUBLIC BODY SHALL  
4 NOTIFY THE REQUESTOR IN ITS WRITTEN RESPONSE THAT ALL OR A PORTION  
5 OF THE REQUESTED INFORMATION IS AVAILABLE ON ITS WEBSITE. THE  
6 WRITTEN RESPONSE, TO THE DEGREE PRACTICABLE IN THE SPECIFIC  
7 INSTANCE, SHALL INCLUDE A SPECIFIC WEBPAGE ADDRESS WHERE THE  
8 REQUESTED INFORMATION IS AVAILABLE. ON THE DETAILED ITEMIZATION  
9 DESCRIBED IN SUBSECTION (4) , THE PUBLIC BODY SHALL SEPARATE THE  
10 REQUESTED PUBLIC RECORDS THAT ARE AVAILABLE ON ITS WEBSITE FROM  
11 THOSE THAT ARE NOT AVAILABLE ON THE WEBSITE AND SHALL INFORM THE  
12 REQUESTOR OF THE ADDITIONAL CHARGE TO RECEIVE COPIES OF THE PUBLIC  
13 RECORDS THAT ARE AVAILABLE ON ITS WEBSITE. IF THE PUBLIC BODY HAS  
14 INCLUDED THE WEBSITE ADDRESS FOR A RECORD IN ITS WRITTEN RESPONSE  
15 TO THE REQUESTOR AND THE REQUESTOR THEREAFTER STIPULATES THAT THE  
16 PUBLIC RECORD BE PROVIDED TO HIM OR HER IN A PAPER FORMAT OR OTHER  
17 FORM AS DESCRIBED UNDER SUBSECTION (1) (C) , THE PUBLIC BODY SHALL  
18 PROVIDE THE PUBLIC RECORDS IN THE SPECIFIED FORMAT BUT MAY USE A  
19 FRINGE BENEFIT MULTIPLIER GREATER THAN THE 50% LIMITATION IN  
20 SUBSECTION (2) , NOT TO EXCEED THE ACTUAL COSTS OF PROVIDING THE  
21 INFORMATION IN THE SPECIFIED FORMAT.

22 (6) A PUBLIC BODY MAY PROVIDE REQUESTED INFORMATION AVAILABLE  
23 IN PUBLIC RECORDS WITHOUT RECEIPT OF A WRITTEN REQUEST.

24 (7) IF A VERBAL REQUEST FOR INFORMATION IS FOR INFORMATION  
25 THAT A PUBLIC BODY BELIEVES IS AVAILABLE ON THE PUBLIC BODY'S  
26 WEBSITE, A PUBLIC EMPLOYEE SHALL, IF PRACTICABLE AND TO THE BEST OF  
27 THE PUBLIC EMPLOYEE'S KNOWLEDGE, INFORM THE REQUESTOR ABOUT THE



1 PUBLIC BODY'S PERTINENT WEBSITE ADDRESS.

2 (8) IN EITHER THE PUBLIC BODY'S INITIAL RESPONSE OR SUBSEQUENT  
3 RESPONSE AS DESCRIBED UNDER SECTION 55(2)(D), THE PUBLIC BODY MAY  
4 REQUIRE A GOOD-FAITH DEPOSIT FROM THE PERSON REQUESTING INFORMATION  
5 BEFORE PROVIDING THE PUBLIC RECORDS TO THE REQUESTOR IF THE ENTIRE  
6 FEE ESTIMATE OR CHARGE AUTHORIZED UNDER THIS SECTION EXCEEDS  
7 \$50.00, BASED ON A GOOD-FAITH CALCULATION OF THE TOTAL FEE  
8 DESCRIBED IN SUBSECTION (4). SUBJECT TO SUBSECTION (10), THE  
9 DEPOSIT SHALL NOT EXCEED 1/2 OF THE TOTAL ESTIMATED FEE, AND A  
10 PUBLIC BODY'S REQUEST FOR A DEPOSIT SHALL INCLUDE A DETAILED  
11 ITEMIZATION AS REQUIRED UNDER SUBSECTION (4). THE RESPONSE SHALL  
12 ALSO CONTAIN A BEST EFFORTS ESTIMATE BY THE PUBLIC BODY REGARDING  
13 THE TIME FRAME IT WILL TAKE THE PUBLIC BODY TO COMPLY WITH THE LAW  
14 IN PROVIDING THE PUBLIC RECORDS TO THE REQUESTOR. THE TIME FRAME  
15 ESTIMATE IS NONBINDING UPON THE PUBLIC BODY, BUT THE PUBLIC BODY  
16 SHALL PROVIDE THE ESTIMATE IN GOOD FAITH AND STRIVE TO BE  
17 REASONABLY ACCURATE AND TO PROVIDE THE PUBLIC RECORDS IN A MANNER  
18 BASED ON THIS STATE'S PUBLIC POLICY UNDER SECTION 51 AND THE NATURE  
19 OF THE REQUEST IN THE PARTICULAR INSTANCE. IF A PUBLIC BODY DOES  
20 NOT RESPOND IN A TIMELY MANNER AS DESCRIBED UNDER SECTION 55(2), IT  
21 IS NOT RELIEVED FROM ITS REQUIREMENTS TO PROVIDE PROPER FEE  
22 CALCULATIONS AND TIME FRAME ESTIMATES IN ANY TARDY RESPONSES.  
23 PROVIDING AN ESTIMATED TIME FRAME DOES NOT RELIEVE A PUBLIC BODY  
24 FROM ANY OF THE OTHER REQUIREMENTS OF THIS PART.

25 (9) IF A PUBLIC BODY DOES NOT RESPOND TO A WRITTEN REQUEST IN  
26 A TIMELY MANNER AS REQUIRED UNDER SECTION 55(2), THE PUBLIC BODY  
27 SHALL DO THE FOLLOWING:

1 (A) REDUCE THE CHARGES FOR LABOR COSTS OTHERWISE PERMITTED  
2 UNDER THIS SECTION BY 5% FOR EACH DAY THE PUBLIC BODY EXCEEDS THE  
3 TIME PERMITTED UNDER SECTION 55(2) FOR A RESPONSE TO THE REQUEST,  
4 WITH A MAXIMUM 50% REDUCTION, IF EITHER OF THE FOLLOWING APPLIES:

5 (i) THE LATE RESPONSE WAS WILLFUL AND INTENTIONAL.

6 (ii) THE WRITTEN REQUEST INCLUDED LANGUAGE THAT CONVEYED A  
7 REQUEST FOR INFORMATION WITHIN THE FIRST 250 WORDS OF THE BODY OF A  
8 LETTER, FACSIMILE, ELECTRONIC MAIL, OR ELECTRONIC MAIL ATTACHMENT,  
9 OR SPECIFICALLY INCLUDED THE WORDS, CHARACTERS, OR ABBREVIATIONS  
10 FOR "FREEDOM OF INFORMATION", "OPEN RECORDS", "INFORMATION",  
11 "LORA", "COPY", OR A RECOGNIZABLE MISSPELLING OF SUCH, OR  
12 APPROPRIATE LEGAL CODE REFERENCE FOR THIS PART, ON THE FRONT OF AN  
13 ENVELOPE OR IN THE SUBJECT LINE OF AN ELECTRONIC MAIL, A LETTER, OR  
14 A FACSIMILE COVER PAGE.

15 (B) IF A CHARGE REDUCTION IS REQUIRED UNDER SUBDIVISION (A),  
16 FULLY NOTE THE CHARGE REDUCTION ON THE DETAILED ITEMIZATION  
17 DESCRIBED UNDER SUBSECTION (4).

18 (10) THIS SECTION DOES NOT APPLY TO PUBLIC RECORDS PREPARED  
19 UNDER AN ACT OR STATUTE SPECIFICALLY AUTHORIZING THE SALE OF THOSE  
20 PUBLIC RECORDS TO THE PUBLIC, OR IF THE AMOUNT OF THE FEE FOR  
21 PROVIDING A COPY OF THE PUBLIC RECORD IS OTHERWISE SPECIFICALLY  
22 PROVIDED BY AN ACT OR STATUTE.

23 (11) SUBJECT TO SUBSECTION (12), AFTER A PUBLIC BODY HAS  
24 GRANTED AND FULFILLED A WRITTEN REQUEST FROM AN INDIVIDUAL UNDER  
25 THIS PART, IF THE PUBLIC BODY HAS NOT BEEN PAID IN FULL THE TOTAL  
26 AMOUNT UNDER SUBSECTION (1) FOR THE COPIES OF PUBLIC RECORDS THAT  
27 THE PUBLIC BODY MADE AVAILABLE TO THE INDIVIDUAL AS A RESULT OF

1 THAT WRITTEN REQUEST, THE PUBLIC BODY MAY REQUIRE A DEPOSIT OF UP  
2 TO 100% OF THE ESTIMATED FEE BEFORE IT BEGINS A FULL PUBLIC RECORD  
3 SEARCH FOR ANY SUBSEQUENT WRITTEN REQUEST FROM THAT INDIVIDUAL IF  
4 ALL OF THE FOLLOWING APPLY:

5 (A) THE FINAL FEE FOR THE PRIOR WRITTEN REQUEST WAS NOT MORE  
6 THAN 105% OF THE ESTIMATED FEE.

7 (B) THE PUBLIC RECORDS MADE AVAILABLE CONTAINED THE  
8 INFORMATION BEING SOUGHT IN THE PRIOR WRITTEN REQUEST AND ARE STILL  
9 IN THE PUBLIC BODY'S POSSESSION.

10 (C) THE PUBLIC RECORDS WERE MADE AVAILABLE TO THE INDIVIDUAL,  
11 SUBJECT TO PAYMENT, WITHIN THE TIME FRAME ESTIMATE DESCRIBED UNDER  
12 SUBSECTION (8).

13 (D) NINETY DAYS HAVE PASSED SINCE THE PUBLIC BODY NOTIFIED THE  
14 INDIVIDUAL IN WRITING THAT THE PUBLIC RECORDS WERE AVAILABLE FOR  
15 PICKUP OR MAILING.

16 (E) THE INDIVIDUAL IS UNABLE TO SHOW PROOF OF PRIOR PAYMENT TO  
17 THE PUBLIC BODY.

18 (F) THE PUBLIC BODY CALCULATES A DETAILED ITEMIZATION, AS  
19 REQUIRED UNDER SUBSECTION (4), THAT IS THE BASIS FOR THE CURRENT  
20 WRITTEN REQUEST'S INCREASED ESTIMATED FEE DEPOSIT.

21 (12) A PUBLIC BODY SHALL NOT CONTINUE TO REQUIRE AN INCREASED  
22 ESTIMATED FEE DEPOSIT FROM AN INDIVIDUAL AS DESCRIBED UNDER  
23 SUBSECTION (11) IF ANY OF THE FOLLOWING APPLY:

24 (A) THE INDIVIDUAL SHOWS TO THE PUBLIC BODY PROOF OF PRIOR  
25 PAYMENT IN FULL FOR THE APPLICABLE PRIOR REQUEST.

26 (B) THE PUBLIC BODY RECEIVES PAYMENT IN FULL FOR THE  
27 APPLICABLE PRIOR WRITTEN REQUEST.

1           (C) THREE HUNDRED SIXTY-FIVE DAYS HAVE PASSED SINCE THE  
2 INDIVIDUAL MADE THE WRITTEN REQUEST FOR WHICH FULL PAYMENT WAS NOT  
3 REMITTED TO THE PUBLIC BODY.

4           (13) A DEPOSIT REQUIRED BY A PUBLIC BODY UNDER THIS PART IS A  
5 FEE.

6           Enacting section 1. This amendatory act takes effect January  
7 1, 2019.

8           Enacting section 2. This amendatory act does not take effect  
9 unless Senate Bill No. \_\_\_\_\_ or House Bill No. 4150 (request no.  
10 00089'17 \*) of the 99th Legislature is enacted into law.