



Annexure-II

**UNIVERSITY GRANTS COMMISSION
BAHADUR SHAH ZAFAR MARG
NEW DELHI – 110002**

**PROFORMA FOR SUBMISSION OF EXPERT COMMITTEE REPORT
STATE PRIVATE UNIVERSITIES**

Part – I – Preliminary

(i) Constitution of the Expert Committee vide UGC letter No.8-18/2010 (CPP-I/PU) dated 25.02.2016 consisting of the following members:-

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|----|---|----------|
| 1. | Prof. Rajbir Singh
Director
Consortium for Educational Communication
IUAC (NSC) Campus, Aruna Asaf Ali Marg,
New Delhi – 110 067 | Chairman |
| 2. | Prof. (Dr.) Manoj Kumar Sinha
Director
India Law Institute,
Bhagwan Das Road,
New Delhi – 110 001 | Member |
| 3. | Prof. (Dr.) M.P. Poonia
Director
National Institute of Technical Teachers'
Training and Research
Sector-26, Chandigarh – 160 019 | Member |
| 4. | Prof. A.K. Saini
University School of Management Studies
GGs Indraprastha University,
New Delhi | Member |
| 5. | Prof. M.D. Karvekar
Professor Emeritus,
Krupanidhi College of Pharmacy, Bangalore,
R/o # 1149, 21 st Cross, 4 th Main,
Sector-7, HSR layout,
Bangalore | Member |

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| 6. | Prof. Jagat Bhushan Nadda
Institute of Management Studies,
Himachal Pradesh University,
Summer Hills, Shimla - 171 005 | Member |
| 7. | Prof. (Ms.) Chandra Mohini Chaturvedi
Department of Zoology,
Banaras Hindu Univesrsity
Varanasi – 221 005 | Member |
| 8. | Dr. Sarungbam Birendra Singh
Director
National
Indian Institute of Technology Manipur,
Langol, Imphal – 795 004 (Manipur) | AICTE Nominee &
Head AICTE Team |
| 9. | Mr. Pradeep Kumar Yadav
Under Secretary
National Council for Teachers
Wing-II, Hans Bhawan,
1, Bahadur Shah Zafar Marg, | NCTE Nominee |
| 10. | Prof. V. Ravichandran
Director
National Institute of Pharmaceutical
Education and Research,
No 4, Raja S. C. Mullick Road,
Jadavpur, Kolkata – 700 032 (West Bengal) | PCI Nominee |
| 11. | Mr. Bhoj Chander Thakur
Advocate
Opp. International angora Farm,
Lower Pirdi, P.O. Shamshi, Mohal,
Kullu – 175 126 (H.P.) | BCI Nominee |
| 12. | Dr. Jitendra Kr. Tripathi
Joint Secretary
University Grants Commission
New Delhi – 110 002 | Coordinating Officer |

(ii)	Date(s) of the visit	May 20-21, 2016
(iii)	Any other (Non-participation of members, any special factor or situation/difficulties relevant to the report	Nil

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Part –II – Introduction

(i)	Brief introduction of the University	Established by the Apeejay Stya Education Foundation in the State of Haryana [Under its Act No. 10 of the Haryana Private Universities (Amendment) Act. 2010). Its main campus is located on Sohna- Palwal Road, Distt: Gurgaon.
(ii)	Date of establishment of the University	April 26, 2010
(iii)	Brief description of the University and its faculties/courses	ASU is a Private University and offers courses of study under its eight Schools of Engineering and Technology, Management Sciences, Bio-Sciences, Journalism & Mass Communication, Pharmaceutical Sciences, Design & Visual Arts, Law, and Education.
(iv)	Brief description of the Trust/Society that governs the University	<p>The objective of the promoting Foundation is to promote scientific, medical, engineering, management, professional & technical education including vocational training, dance, music, fine arts and other cultural activities.</p> <p>Composition of the Trust / Sponsoring Body is as provided in the Registered Deed, with relevant extract as in Appendix – 3/4.The Registered Deed is as per requirement of Section–25 of the Indian Companies Act 1956.</p>

Part – III – Summary Report**A. Legal Status**

(i)	Is the University duly established under the law and as required in the UGC Regulations?	Yes
(ii)	Is the Trust/Society involved in promoting the University sufficiently focused on educational activities and independent of their business or any other interest, if any?	Yes

B. Organization Description

(i)	Does the University abide by UGC Regulations on off-campus centers	No off-campus centre
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(ii)	Does the University abide by UGC Regulation on off-Shore campus centers Yes / No / Not applicable	No off-shore campus.
(iii)	Does the University offer courses under distance mode with the approval of competent authority of the Government of India? Yes / No / Not applicable	University does not offer courses under distance mode.

C. Academic Activities

(i)	Are the courses offered by the University narrowly focused or adequately diverse?	The courses offered by the University are adequately diverse.
(ii)	Are the lists of courses for the award of degree as per the Section 22 of the UGC Act, 1956?	Yes
(iii)	Is the sanctioned intake as per the norms/intake sanctioned by the concerned Statutory Council(s)/UGC?	Yes
(iv)	Whether courses run are approved by concerned Statutory Council(s)?	Yes
(v)	Are the adequate support facilities for students, especially for disadvantaged students?	Inadequate
(vi)	Are the students adequately informed?	Yes
(vii)	Is there a Grievance Redressal Mechanism and is that working properly?	Yes
(viii)	Is the University following proper procedure for formulation and revision of curriculum on periodic basis?	Yes
(ix)	How regular, fair and transparent is the examination system?	Fairly transparent

D. Admission Process

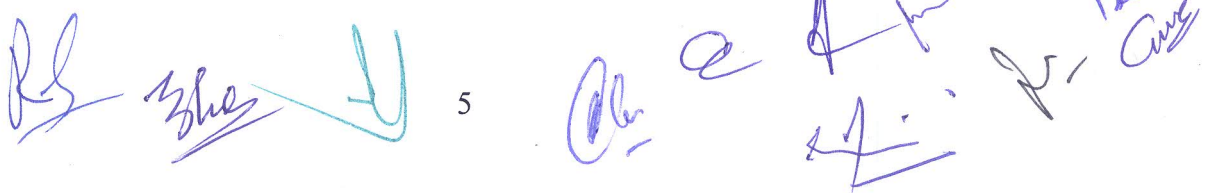
(i)	Does the University follow fair and transparent procedure for admission?	Yes
(ii)	Do any special reservation on quota follow clearly laid down policy?	Yes.

E. Fee Structure

(i)	Are the students sufficiently informed about the fees and charges payable?	Yes
(ii)	Does the University follow its own declared policy in collecting any fees or charges or are there some charges over and above the publically stated fee structure?	Yes.
(iii)	Is the mode of fees collection transparent or are there complaints of payments without receipts?	No complaint received during the interaction with the students
(iv)	Are the fees reasonable compared to costs involved in running the programmes and to other similar institutions?	Appears to be reasonable
(v)	Is the fee structure based on a policy or guidelines laid down by the Government?	Yes
(vi)	Is there any indication of the University being run solely or primary for commercial gains?	No such indication

F. Faculty

(i)	Does the University follow Pay Scales and service conditions laid down by the UGC?	Most of the faculty have been engaged on contract basis either for a period of three year or one year and they are paid as per UGC norms , however, Service Rules are yet to be framed indicating various benefits like PF, GIS, leaves etc.
(ii)	Is the faculty well qualified and well trained for the courses? (if required, please make comments separately for each faculty/department)	Most of the faculty engaged are qualified and trained as per the requirement of various courses however in some of the engineering courses not as per norms.
(iii)	Is the proportion of permanent faculty adequate or is the University being mainly run by deploying contractual faculty / guest faculty / Part-time faculty?	Majority of the faculty have been engaged on contract basis for a period of either three year or one year and some of the faculty have been engaged as visiting and adjunct faculty.
(iv)	Has the University followed due process for recruitment of faculty?	Yes



G. Infrastructure

(i)	Are the following infrastructure facilities adequate? ➤ Land and Buildings ➤ Class Rooms ➤ Laboratories and equipment ➤ Library ➤ Sports facilities ➤ Residential accommodations including hostels	The existing infrastructure and facilities are adequate as per the present needs.
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H. Financial Viability

(i)	Does the University have adequate and independent funds?	The resources of the University have been inadequate to meet its expenditure. The deficit is being met by the Sponsoring Body.
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I. Governance System

(i)	Are various authorities and bodies responsible for the governance of the University in place and working regularly and properly?	Yes
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J. Research Profile

(i)	How would you rate the research profile of the University in terms of research orientation, environment facilities, and output?	Fairly Good. Needs to be further strengthened.
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K. Miscellaneous

(i)	Is the Non-teaching staff adequate well qualified and paid as per the norms of the concerned State Government?	The University has engaged adequate non-teaching staff as per the existing requirement. However, they are engaged contractually and paid consolidated salary.
(ii)	Do the academic results show evidence of independent and rigorous evaluation prior to the issue of degrees?	Yes.
(iii)	Has the University obtained necessary and desirable accreditations?	University has not yet applied for NAAC, NBA etc.

L. Strength and Weakness of the University

(i)	Strengths of the University	<ul style="list-style-type: none"> • Promoting Foundation is well established, with rich academic experience. • The University is located in the rural area • The university is having good physical infrastructure in terms of administrative building, library, sports facilities, and hostel accommodation etc. • Good wi-fi connectivity. • Qualified and experienced faculty in most of the schools. • Students from diverse background as well as geographical location including quite good number of foreign students. • Good support system to take care of meritorious students. • Innovative teaching learning practices using Moodle platform • Transparent examination system • Curriculum is developed on outcome based learning which emphasis on value education also.
(ii)	Weaknesses of the University	<ul style="list-style-type: none"> • Financial dependence on the Society. • Faculty cadre ratio not as per norms. • Poor enrolment of the students in most of the courses. • Most of the faculty have been engaged on contract basis for a period of either three year or one year • Service rules for the faculty and staff are yet to be notified. • Poor connectivity and limited transport facility. • In-adequate residential facility for faculty and staff. • The qualified faculty and supporting staff are inadequate in some of the engineering courses as per AICTE norms • The classrooms , labs and workshops are inadequate in numbers in some of Engineering courses as per AICTE norms • In-adequate provisions in buildings for differently-abled persons. • In- adequate electrical power back up. • There is no well-defined guidelines for International students and adequate Grievances redressal mechanism . • No significant efforts are seems to be made by the university to support the needs of local community under its corporate social responsibility.

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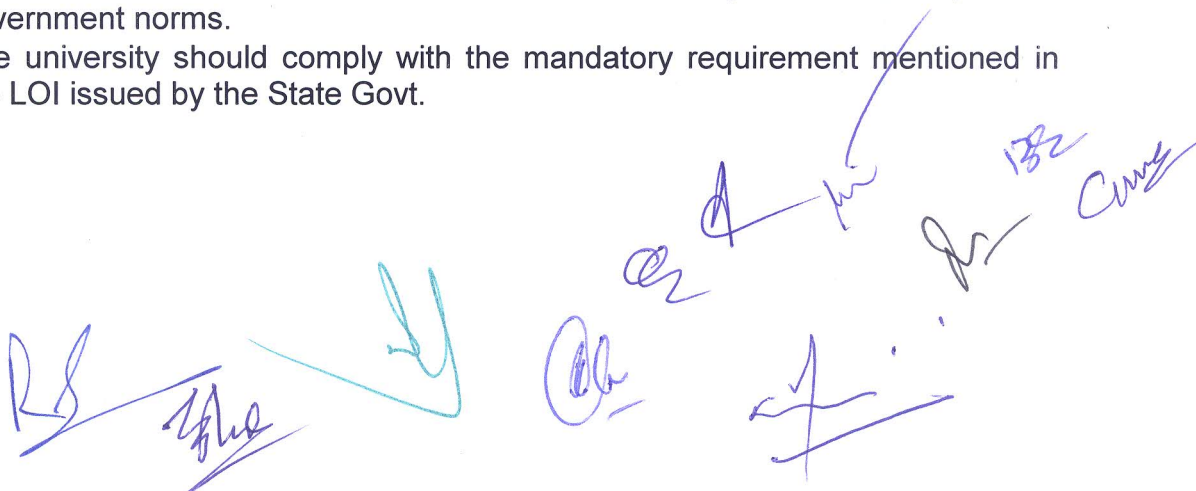
Part – IV – Recommendations

A. General Observations and suggestions

- The rules/guidelines governing the service conditions/leaves/provident fund/medical etc. to the faculty and staff are not in place.
- The university should make efforts to recruit senior faculty members to meet the required cadre and to strengthen research.
- Extracurricular and co-curricular activities are to be promoted for overall development of the students
- Existing pattern of grading in vogue in Indian universities should be adopted.
- There should be well-defined guidelines for International students and adequate Grievances redressal mechanism should be in place for them.
- Rigorous efforts should be made for increasing the enrolment.
- University should strengthen its own transport facility to facilitate the students and staff.
- University should support the needs of local community under its Corporate Social Responsibility.
- Adequate electrical power back up should be installed.

B. Operations recommendations which require satisfactory compliance by the University before issue of Approval Letter

- The appointment of the faculty be made on permanent/regular basis and paid as per the UGC norms.
- The university should make efforts to comply the requirement of cadre ratio as per norms for each course on priority basis.
- The classrooms , labs and workshops are to be provided as per norms
- Adequate provisions in buildings for differently-abled persons should be made.
- The rules/guidelines governing the service conditions/leaves/provident fund/medical etc. to be made available to the faculty and staff as per the government norms.
- The university should comply with the mandatory requirement mentioned in the LOI issued by the State Govt.

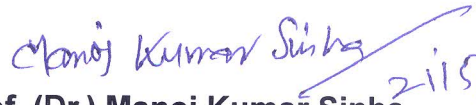
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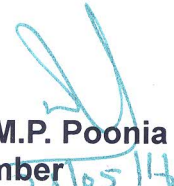
C. Final Recommendations


The committee visited the Apeejay Styra University located at Sohna- Palwal Road, Distt: Gurgaon on May 20-21, 2016. The committee examined all the documents, infrastructure, facilities and also interacted with the University Authorities and stake holders such as the students, faculty members and supporting staff.

Based on the interactions and verification of the documents, the committee recommends that the **University should be granted Approval Letter subject to compliance as mentioned at Part IV "B" on pre page.**

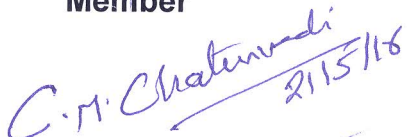

Prof Rajbir Singh
Chairman



Prof. (Dr.) Manoj Kumar Sinha
Member


Prof. (Dr.) M.P. Poonia
Member


Prof. A.K. Saini
Member


Prof. Jagat Bhushan Nadda
Member


Prof. (Ms.) Chandra Mohini Chaturvedi
Member


Dr. Sarungbam Birendra Singh
AICTE Nominee - Member


Prof. M. D. Karvekar
Member


Prof. V. Ravichandran
PCI Nominee – Member


Bhoj Chander Thakur
BCI Nominee – Member


Dr. Pradeep Kumar Yadav
NCTE-Nominee- Member


Dr. Jitendra K. Tripathi
Co-ordinating Officer

Dated : 21-May-2016
Place : Gurgaon (Haryana)