

Acquisition Resource Center

ARC Registration Guide

<https://www.nsrc.net>

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Introduction

Thank you for your interest in the National Security Agency's (NSA) and Intelligence Community's (IC) Acquisition Resource Center (ARC). This guide is designed to assist you in preparing for registration with the ARC. A complete and accurate registration is essential in order to best showcase your organization's capabilities and to facilitate collaborative partnerships with the government.

ARC Mission and Background:

The Acquisition Resource Center (ARC) provides government and industry with a one-stop source for acquisition information at NSA and other Intelligence Community Agency's (IC). It also serves as a market research tool for requirements personnel and as a means to expand our industrial base, which in turn will increase government's competitive contracting opportunities.

One of the key benefits of the ARC is that it provides a means for NSA, the IC and industry to better exchange acquisition information. NSA provides industry with current, relevant acquisition information that supports industry strategic business planning such as near-term solicitation schedules and long-term government business forecasts. Companies registered in the ARC that have the appropriate security clearances may visit the ARC, located in Hanover, MD, to review NSA Technology Forecasts, Market Surveys, Broad Area Announcements, Requests For Information (RFIs) and Requests For Proposals (RFPs), both draft and final versions. Companies also can perform searches of the ARC's Business Registry to identify potential subcontractors or teaming opportunities.

NSA and other IC Contracting Officers, Program Managers, Business Managers, Contracting Officer's Representatives, Technical Directors, Small Business Specialists, and the Competition Advocate use the ARC Business Registry to identify potential sources for satisfying acquisition requirements.

We have established this service so that vendors can register for possible future business opportunities with NSA and the IC. We encourage you to tell us about your organization and its capabilities so we can contact you for any future acquisition that would suit your products and services. Please do not submit any information that you consider proprietary, as the government currently will not protect information so provided. By registering in this database, you will receive notification of specific NSA and IC acquisition efforts, Broad Area Announcements (BAA) and Requests for Information (RFI). This Web-based tool is the front door for business opportunities with NSA and IC. We look forward to learning more about your business.

The information contained in the ARC Business Registry is intended solely to advise the government, its vendors, and prospective vendors of the possible sources of supplies and services to be acquired by the National Security Agency, Intelligence Community and to establish a database for the dissemination to vendors of certain current and future acquisition information. Any government generated emails or Internet announcements may simply advise a vendor to visit the ARC located in Hanover, Maryland or to contact the Agency concerning a particular unclassified acquisition. The messages have a return address of nsaarc@nsaarc.net, and links to more details related to the announcement.

ARC Registration Section 1 – Getting Started

System For AWARD Management (SAM)

All companies wishing to register in the ARC must first register in the System for Award Management (SAM). The SAM is the Official U.S. Government system that consolidated the capabilities of CCR/FedReg, ORCA, and EPLS. There is NO fee to register for this site. For additional information, please visit the SAM web site (<https://www.sam.gov>).

The ARC registration process uses your firm's Dun and Bradstreet number (DUNS), and your companies Commercial And Government Entity (CAGE) Code, to retrieve your information from SAM as shown in Figure 1.

Acquisition Resource Center *Vendor Registration*

SAM VERIFICATION

Enter your Dun and Bradstreet number and CAGE Code and click 'Continue'. The information you enter will be verified against SAM. If you are not registered in SAM then you will not be able to register in the ARC. Click [here](#) for more information about registering in SAM.

KEY: ? CLICK FOR HELP * REQUIRED FIELD

? * DUNS Number:

? * CAGE Code:

A DUNS number, provided by Dun & Bradstreet, is required for registration in The Acquisition Resource Center (ARC). As a result Dun & Bradstreet may include your basic information (i.e. vendor name, address) in some of their products, such as mailing lists. If at anytime you do not wish to be included in these Dun & Bradstreet products or have questions please contact them at 1-866-705-5711.

Figure 1 – Getting Started

DUNS Number: A DUNS number, provided by Dun & Bradstreet, is required for registration in the Acquisition Resource Center (ARC). Dun & Bradstreet may include your basic information (i.e. vendor name, address) in some of their products, such as mailing lists. If at any time you do not wish to be included in these Dun & Bradstreet products or have questions please contact them at 1-866-705-5711.

CAGE Code: The Commercial and Government Entity (CAGE) code is a five character ID number used extensively within the Federal Government. The Defense Logistics Information Service (DLIS) administers the CAGE code system. Visit www.sam.gov to learn more.

Once you submit the SAM Verification form, the ARC will attempt to match your submission with existing data held at SAM using the DUNS and CAGE information. If successful, the matching data will be displayed on the SAM Information form (Figure 2) for verification. Follow the instructions to verify the accuracy of the information prior to continuing with your registration in the ARC.

Acquisition Resource Center *Vendor Registration*

SAM INFORMATION

The following information was found in SAM based on the DUNS Number and CAGE Code you entered. If this information reflects the organization you are trying to register click 'Continue'. If the information below does not reflect your organization, please verify the accuracy of your DUNS Number and CAGE code and try again. If you need assistance please contact the ARC toll free at (866) 91-GO-ARC (866-914-6272), or by e-mail at nsaarc@nsaarc.net.

DUNS Number:	000000000
CAGE Code:	00000
* Legal Business Name:	ABC Company
* Doing Business As:	ABC
* Address 1:	12345 Market Place
* Address 2:	
* City:	New York
* State:	NY
* ZIP Code:	10001




Figure 2 – SAM Information

Once you have verified your registration is for the correct business unit for your organization, you will be asked to provide standard personal information. This will be used to verify your email address, so, DO NOT submit any information other than your own!

Registrant Information

The Registrant Information form (Figure 3) will be pre-populated with the company information retrieved from SAM. Please enter your name, phone number and email address in the spaces provided. The email address must be that of a real person, distribution lists and aliases are not allowed and will delay the registration process. Finally tell us how you heard about the ARC by selecting the most appropriate answer from the dropdown menu.

Acquisition Resource Center *Vendor Registration*

REGISTRANT INFORMATION

You are registering:

ABC Company
Address 1: 12345 Market Place
City: New York
State: NY
ZIP Code: 10001

Please enter YOUR contact information in the form below and click 'Continue'. **We will send an e-mail to the address you provide below. You will need to follow the enclosed instructions to continue the registration process.**

KEY: REQUIRED FIELD

Your Name:

Your Phone Number:
Example: xxx-xxx-xxxx

Your E-mail Address:
A confirmation e-mail will be sent to THIS address.

How did you hear about the ARC?

If you selected 'Other' above, please describe:

Figure 3 – Registrant Information (Note: Company Name & Physical Address are derived from SAM).

Email Confirmation

In order to ensure your email system is compatible with the ARC, an email will be sent to your registered address with an enclosed link (Figure 4). If you do not receive the email, check your spam/junk mail folder, if you still do not find the email contact your support desk so they may tune the spam and spyware filters to accept email from the ARC. Once you open the email and click on the link, a new window will launch in your web browser (Figure 5) which will welcome you back to the ARC registration process.

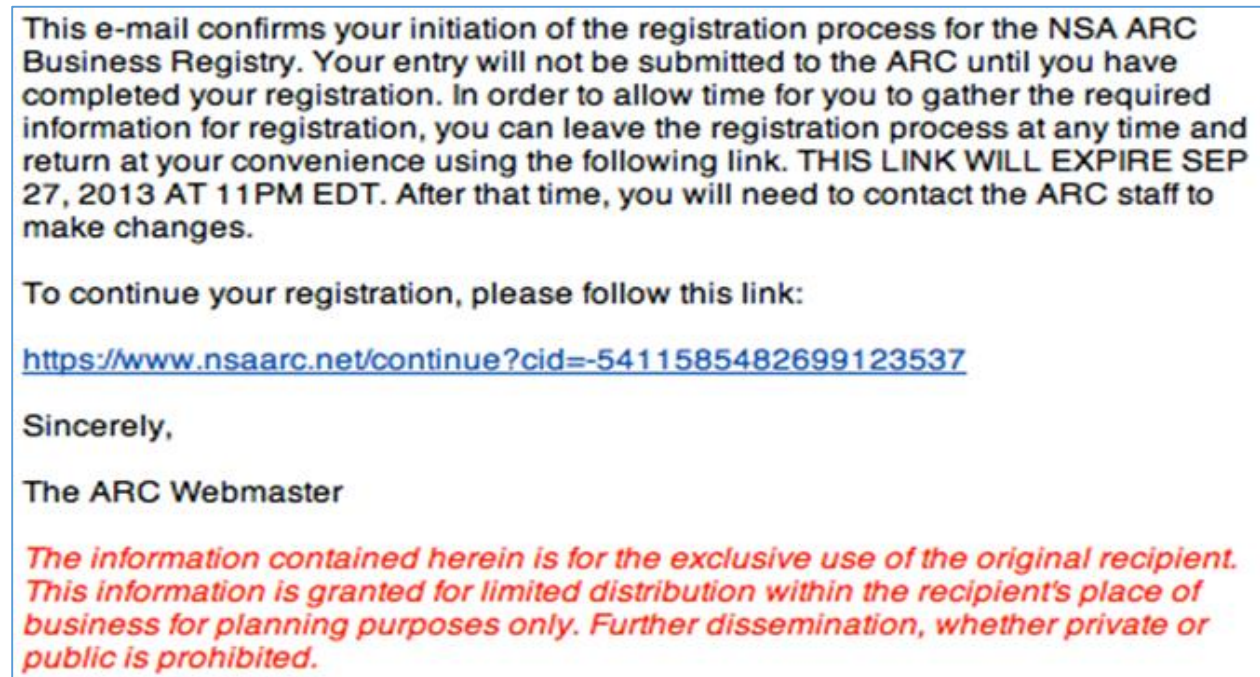


Figure 4 – Confirmation Email

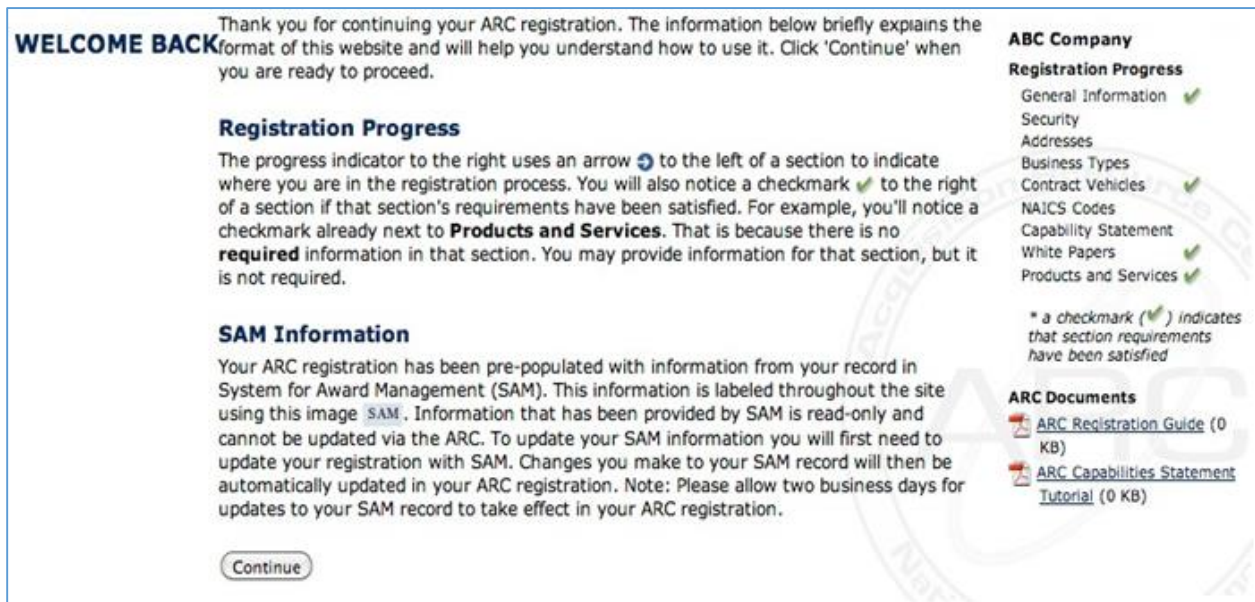



Figure 5 – Email Confirmation Complete

General Information

Now that you have verified your business unit and your email address, you are ready to begin the registration process. Throughout the process you will be presented with information derived from SAM, these fields are clearly marked by the SAM icon  as shown below in Figure 6. Any field designated as SAM can only be modified on the SAM website itself at www.sam.gov and you will need to allow up to 48 hours for these changes to take effect.



GENERAL INFORMATION

KEY:  CLICK FOR HELP  SAM DATA FROM SAM

Legal Business Name: ABC Company 

Doing Business As: ABC 

Vendor Acronym (if applicable):

 Division:

Parent Organization (if applicable): *No parent organization found*

Enter the DUNS number of your parent organization and click **Search** to find your parent organization in SAM. Click **Clear** to clear the parent organization.

 Internet Website URL:

Example: www.abccomputers.com

Figure 6 – General Information

Vendor Acronym: *If applicable, enter your acronym and the name of the division you are registering. Please do not use the word ‘Division’.*

Name of Parent Company: *If applicable, enter the name of your parent company. This section is designed for wholly owned subsidiaries and other hierarchical business relationships that signify ownership.*

Vendor’s Internet Website URL: *Enter the World Wide Web address (URL) for your company’s website. Please use your domain name ONLY as shown in the example.*

Security Information

The Security form collects information about the clearances held by the company and its employees, as well as information about any foreign government affiliations. More detailed descriptions of each field on the form is provided in Figure 7.

SECURITY KEY: ? CLICK FOR HELP + REQUIRED FIELD

? + Does your organization employ any personnel with an active NSA clearance? (TS/SCI Full Scope Polygraph) Yes No

? + Does your organization employ any personnel with other US Government clearance(s)? Yes No

? + Do foreign interests own or have a controlling interest in your organization's securities? Yes No

? If foreign interests DO own or have a controlling interest in your organization's securities, please list the foreign interests (e.g. Japan, France, etc.):

? + Do non-U.S. citizens hold executive positions? Yes No

This Agency may prohibit vendors with foreign ownership interests or non-U.S. citizen executives and/or board members from participating in certain contracts or individual non-U.S. citizens from working on all or certain aspects of a particular contract. That the vendor has such an ownership interest or such executives and/or board members or that the vendor intends to utilize such individuals does not disqualify the vendor from consideration for all Agency acquisitions. Determinations of the degree of permissible foreign participation in a particular acquisition will be made on a case-by-case basis.

Continue

Figure 7 – Security Information

Does your organization employ any personnel with an active NSA Clearance? For this purpose, an active NSA Clearance is defined as a TS/SI/TK clearance with an NSA Full Lifestyle Polygraph. Military clearances and/or expired clearances are not valid.

Does your organization employ any personnel with other U.S. Government Clearance(s)? There are different types of security clearances allowing a person to access classified material; Confidential (C), Secret (S), Top Secret (TS), and Sensitive Compartmented Information (SCI). Military clearances and/or expired clearances are not valid.

Do Foreign Interest own or have controlling interest in your organization's securities? A Foreign Interest is defined as any non-U.S. entity. Please list the foreign interests (e.g. Japan, France, etc.).

Do non-U.S. citizens hold executive positions? Any position that includes responsibilities for a natural segment of the operation or management of a business. This would include a position on a Board of Directors.

Physical Address

Physical street information is automatically populated by Dun and Bradstreet (D&B). In order to edit this information, registrants must go to the Dun and Bradstreet website, <http://fedgov.dnb.com/webform/>, and edit the information that is currently in their D&B record.

If you are unable to receive mail at your physical address, you will be given the opportunity to provide a mailing address on a subsequent screen.

County information is provided by the United States Post Office - If your county is incorrect, please alert the ARC staff at nsaarc@nsaarc.net.

PHYSICAL ADDRESS

Please provide general address information below. Click 'Continue' to edit Security Information about this address.

KEY: ? CLICK FOR HELP ⊖ REQUIRED FIELD SAM DATA FROM SAM

DUNS Number:	000000000	SAM
CAGE Code:	00000	SAM
Street Address:	12345 Market Place	SAM
City:	New York	SAM
State:	NY	SAM
ZIP Code:	10001	SAM
County:	<input type="text" value="KINGS"/>	
? Toll-Free Phone Number:	<input type="text"/>	Example: xxx-xxx-xxxx
? ⊖ Primary Main Phone Number:	<input type="text" value="123-456-7890"/>	Example: xxx-xxx-xxxx

Figure 8 – Physical Address

Vendor's Toll-Free Phone Number: Enter the toll-free business telephone number for your company. If you do not have a toll-free number, please leave this field blank.

Primary Vendor Main Phone Number: Enter the primary (local) business telephone number for your company. Ex: (410) 694-0750.

Address Security Information

This form (Figure 9) asks you to provide your security-related information for the physical address that you just reviewed on the previous page. If this is your first time pursuing business within the Intelligence Community, there may be acronyms and concepts that are unfamiliar to you. Use the guide on the following pages to thoroughly review these questions prior to initiating your registration and feel free to contact the ARC if you have any questions or special circumstances.

ADDRESS SECURITY INFORMATION

Please answer the questions below regarding security at the following address.

Physical Address
12345 Market Place
New York, NY 10001

KEY: CLICK FOR HELP REQUIRED FIELD

Does your organization hold a Top Secret (TS) facility clearance for this facility? Yes No
The next five questions will be required if you answer 'Yes' to this question.

Do you have an accredited Top Secret Special Compartmented Information Facility (SCIF) at this address? Yes No

If you do have an accredited SCIF at this address, please tell us the square footage:

If you do have a SCIF, do you also have NSAnet connectivity? Yes No

If your organization holds a Top Secret (TS) facility clearance for this facility, who is your Security Point of Contact?

What is your Security Phone Number?
Example: xxx-xxx-xxxx

Does your organization have the ability to host meetings or conferences for outside parties, to include the government, at this address? Yes No
If you answer 'Yes' you will be asked for the details of this venue on the next page.

Figure 9 – Physical Security (Note: Physical Address is derived from SAM)

Does your company hold a TOP SECRET facility clearance for your facility? A Facility Security Clearance (FCL) is an administrative determination that, from a national security standpoint, a facility is eligible for access to classified information at the same or lower classification category as the clearance being granted. The FCL may be granted at the Confidential, Secret, or Top Secret level. The FCL includes the execution of a Department of Defense Security Agreement (DD Form 441). Under the terms of the agreement, the Government agrees to issue the FCL and inform the contractor as to the security classification of information to which the contractor will have access. The contractor, in turn, agrees to abide by the security requirements set forth in the National Industrial Security Program Operating Manual, commonly referred to as the NISPOM. See http://www.dss.mil/isec/pcl_index.htm for more information.

Do you have an accredited Top Secret Special Compartmented Information Facility (SCIF) at this address? If the contract requirements mandate that the Contractor must store classified information at the Contractor's site, the Contractor must be prepared to provide facilities that meet the security standards set forth in the National Industrial Security Program Operations Manual (NISPOM). A Sensitive Compartmented Information Facility (SCIF) is an accredited area, room, group of rooms, buildings, or installation, where SCI may be stored, used, discussed, and/or processed. SCI is classified information concerning or derived from intelligence sources, methods, or analytical processes, which is required to be handled within formal access control systems established by the Director of Central Intelligence.

If you do have an accredited SCIF at this location, please tell us the square footage: The government uses SCIF square footage in a number of different ways (i.e. internal metrics, determining potential overflow sites for growing programs, etc.). Other contractors can use this information to research sublease and sharing arrangements.

If your organization holds a Top Secret (TS) facility clearance for this facility, who is your Security Point of Contact? Your security point of contact is typically your Facilities Security Officer (FSO). FSO responsibilities include planning and monitoring classified information systems and controlled areas, investigating and reporting security violations and adverse information reports with the cognizant government security agency, and directing employees in the proper application process for security clearances.

What is your Security Phone Number? *A direct number to your security office. This number must be open (unclassified).*

Address Venue Information

The following form (Figure 10) only appears if you answered, “Yes” to the last question in Figure 9. By providing your conference venue information in the ARC, you are advertising your capabilities to government and corporate conference planners for Industry Days, conferences, off-sites, and other acquisition-related meetings.

ADDRESS VENUE INFORMATION

Answer the questions below regarding venue information at the following address.

Physical Address
12345 Market Place
New York, NY 10001

KEY: ? CLICK FOR HELP * REQUIRED FIELD

* Contact Name:

* Contact Phone Number:
Example: xxx-xxx-xxxx

* Contact E-mail Address:

How many total seats do you have available at this location?

How many separate meeting rooms are available?

* Do you provide overnight lodging at this location? Yes No Max Capacity:

* Please provide a short description of this facility (500 words max):

Auditorium seating 250; 4 meeting rooms for groups of no more than 12; resturants close by for breaks

Figure 10 - Venue Capabilities *(Note: Physical Address is derived from SAM)*

Does your organization have the ability to host meetings or conferences for outside parties, to include the government at this address?

Please disclose your firm’s willingness and capability to host gatherings at your location. Listing this ability on the ARC does not obligate your organization in any way, it only serves as an additional capability the government may consider valuable to meeting their requirements. If you answer yes to this question, you will be given the ability to post your conditions and, contact information on subsequent registration forms.

How many separate meeting rooms are available? Meeting rooms are defined as any segregated, enclosed space, professionally finished for office use. Meetings rooms must seat four (4) adults at a minimum.

Do you provide overnight lodging at this location? If so what is your maximum capacity? If you are licensed to operate a lodging facility at this location, please enter the number of available beds.

Please provide a short description of this facility (500 words max) Please provide a general description of your facility, to include rates, availability, and links to more information.

Points of Contact

The first point of contact you list will be, by default, the account manager for your ARC account (Figure 11). This means that many administrative functions will be restricted to this person. It is recommended your ARC account manager have free and easy access to email, and hold a position within your organization that will enable him/her to identify and designate appropriate recipients to receive solicitation and contract-related material from the government. Once you have added the Primary point of contact you will have the opportunity to add additional point of contacts (Figure 12), there is no limit to the number of Points of Contact you may have.¹

POINT OF CONTACT

Use the form below to add a point of contact for the following address:

Physical Address
12345 Market Place
New York, NY 10001

KEY: ? CLICK FOR HELP ➔ REQUIRED FIELD

? ➔ Title:	<input style="width: 95%;" type="text"/> <small>The title is limited to 50 characters.</small>	
➔ First Name:	<input style="width: 80%;" type="text"/>	
➔ Last Name:	<input style="width: 80%;" type="text"/>	
? ➔ Unclassified Phone:	<input style="width: 60%;" type="text"/> Ext. <input style="width: 20%;" type="text"/> <small>Example: xxx-xxx-xxxx</small>	
? Unclassified Fax:	<input style="width: 60%;" type="text"/> <small>Example: xxx-xxx-xxxx</small>	
? ➔ Unclassified E-mail Address:	<input style="width: 95%;" type="text"/>	

Figure 11 – Primary Point of Contact

¹ Only two of your points of contact may be designated to reply to Market Surveys.

POINT OF CONTACT

Use the form below to add a point of contact for the following address:

Physical Address
12345 Market Place
New York, NY 10001

KEY: ? CLICK FOR HELP + REQUIRED FIELD

? + Title:
The title is limited to 50 characters.

+ First Name:

+ Last Name:

? + Unclassified Phone: Ext.
Example: xxx-xxx-xxxx

? Unclassified Fax:
Example: xxx-xxx-xxxx

? + Unclassified E-mail Address:

Contact Roles - To designate a contact to serve in one of the following roles, you will need to edit that contact.

ARC Account Manager
Check this box if you want this contact to serve as your ARC account manager. The ARC account manager assumes responsibility for your ARC profile, to include future updates and corrections.

Business Contact
Check this box if you want this contact to serve as your primary business contact.

Technical Contact
Check this box if you want this contact to serve as your primary technical contact.

Market Survey Contact
Check this box if you want this contact to serve as a recipient of market surveys.

Figure 12 – Other Points of Contact

ARC Account Manager: Serves as the principle contact for this record and assumes responsibility for its content, to include future updates and corrections.

Business Contact: Serves as primary business contact (Reserved for future use).

Technical Contact: Serves as primary technical contact (Reserved for future use).

Market Survey Contact: You may designate two contacts to respond to Market Surveys.

Locality Summary

Here you have the opportunity to review and edit the address information that you've provided thus far. Clicking "Add Address", as shown in Figure 13, will allow you to add additional locations, typically forward-deployed offices and secondary business units and/or divisions. You will be allowed to designate points of contact and capabilities for each address that you list! You may include an unlimited number of locations and points of contacts.

ADDRESSES The list below shows addresses on file for your organization. Clicking 'Add Address' will allow you to add additional locations, typically forward-deployed offices and secondary business units and/or divisions. You will be allowed to designate points of contact and capabilities for each address that you list. You may include an unlimited number of locations and points of contacts. Click 'Continue' when you are finished.

[Continue](#) [Add Address](#)

CONTACT ROLES: A - ARC ACCT MANAGER B - BUSINESS T - TECHNICAL M - MARKET SURVEY

Physical Address

ADDRESS INFORMATION [edit](#)
 12345 Market Place, New York, NY 10001
 DUNS:000000000, CAGE:00000, County:King, Toll-Free Phone: none, Main Phone: 123-456-7890

SECURITY INFORMATION
 Top Secret (TS): Yes, SCIF: Yes (1500 sqft), NSAnet: No, Security POC: John Doe, Security Phone: 123-456-7890

VENUE INFORMATION
 Venue Provider: Yes, Contact: John Doe, Phone: 123-456-7890, E-mail: john.doe@abccomputer.com, Seats: 250, Rooms: 4, Lodging: No
 Description: Auditorium seating 250; 4 meeting rooms for groups of no more than 12; [more...](#)

POINTS OF CONTACT [add contact](#)

Title	Name	Phone	E-mail	A	B	T	M	
CEO	John Doe	123-456-7890 x1234	john.doe@abccomputer.com	✓	✓	✓	✓	edit

[Continue](#) [Add Address](#)

Figure 13 – Locality Summary (Note: Physical Address is derived from SAM)

Business Types

Business types are exclusively derived from SAM, if the information is not correct, please go to the SAM web site to make corrections, corrections may take up to 48 hours to appear.

The Small Business Administration establishes a numerical definition for each for-profit industry using the North American Industry Classification System (NAICS). A small business size standard is numerical and represents the largest a concern can be and still be considered a small business. This numerical definition is called a "size standard." For several NAICS codes, certain industry characteristics exist that have warranted a separate segmented size standard for a segment of the industry. These are known as Size Standard Exceptions. The standard can be higher or lower than the general size standard for that industry (see SBA's Table of Size Standards at www.sba.gov/size for a complete listing of NAICS codes and size standards). The Small Business Types will display if a vendor qualifies as a small business for the general size standard or for each segmented standard.

BUSINESS TYPES

The list below shows your organization's business types as provided by SAM. Please verify the accuracy of this information. You will need to enter expiration dates if your organization is certified HUBZone or 8(a).

KEY: REQUIRED FIELD SAM DATA FROM SAM

Business Types

Contracts SAM
S Corporation SAM

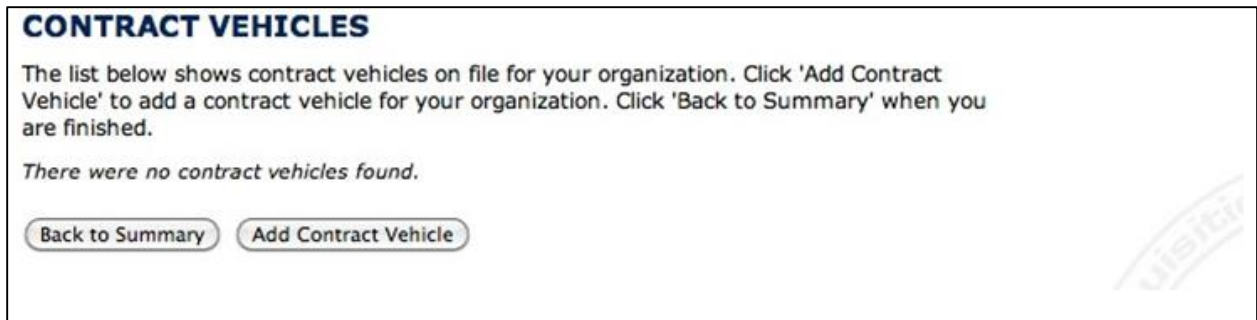
Small Business Types

Is your organization certified as a small business in your primary business area?	<input checked="" type="radio"/> Yes <input type="radio"/> No
Is your organization certified as a small disadvantaged business?	<input type="radio"/> Yes <input checked="" type="radio"/> No
HUBZone Program Participant	<input type="radio"/> Yes <input checked="" type="radio"/> No
Please enter your HUBZone expiration date:	<input type="text"/> Date format should be 'MM/DD/YYYY'.
SBA Certified 8(a) Program Participant	<input type="radio"/> Yes <input checked="" type="radio"/> No
Please enter your 8(a) expiration date:	<input type="text"/> Date format should be 'MM/DD/YYYY'.

Figure 14 – Business Types

Contract Vehicles

Use the forms detailed in Figures 15 and 16 to add Contract Vehicles your company is eligible to compete under. Examples include GSA and GWAC, provide contact number if applicable.



CONTRACT VEHICLES

The list below shows contract vehicles on file for your organization. Click 'Add Contract Vehicle' to add a contract vehicle for your organization. Click 'Back to Summary' when you are finished.

There were no contract vehicles found.

[Back to Summary](#) [Add Contract Vehicle](#)

Figure 15 – Contract Vehicle Summary



CONTRACT VEHICLES

Use the form below to enter contract vehicles for your organization.

KEY: ? CLICK FOR HELP * REQUIRED FIELD

* Description:
Example: GSA, GWAC, etc.

Number (if applicable):

* Expiration Date:
Date format should be 'MM/DD/YYYY'.

[Save](#) [Cancel](#)

Figure 16 – Add Contract Vehicle

North American Industry Classification System (NAICS) Capabilities

NAICS² are collected from SAM, in order to add NAICS they must first be registered in SAM. The form in Figure 17 will provide a list imported from SAM and allow you to choose which ones to publish to the ARC. Once you have chosen NAICs to publish, you will be prompted to provide a description of your company's capabilities in each as shown in Figure 18.

NAICS Codes [edit]			
One or more NAICS codes is missing the small business specification and/or capabilities statement.			
Code	Description	Small Bus	Display in ARC
541930	Translation and Interpretation Services	Yes	Yes
<i>no capability statement found</i>			
611420	Computer Training	Yes	Yes
<i>no capability statement found</i>			
611519	Other Technical and Trade Schools	Yes	Yes
<i>no capability statement found</i>			
611620	Sports and Recreation Instruction	Yes	Yes
<i>no capability statement found</i>			
611630	Language Schools	Yes	Yes
<i>no capability statement found</i>			
611691	Exam Preparation and Tutoring	Yes	Yes
<i>no capability statement found</i>			
611699	All Other Miscellaneous Schools and Instruction	Yes	Yes
<i>no capability statement found</i>			
611710	Educational Support Services	Yes	Yes
<i>no capability statement found</i>			

Figure 17 – NAICS Code List

² The North American Industry Classification System (NAICS, pronounced “Nakes”) was developed as the standard for use by Federal statistical agencies in classifying business establishments for the collection, analysis, and publication of statistical data related to the business economy of the U.S. Visit <http://www.census.gov/epcd/www/naics.html> for more information.

NAICS CAPABILITY

NAICS CODES Use the form below to enter NAICS Codes for your organization. Click the 'Search NAICS Codes' button to search current NAICS codes and descriptions to find the codes that apply to your organization.

KEY: ? CLICK FOR HELP + REQUIRED FIELD

Show this NAICS code in the ARC:

NAICS Code: 541930

Are you considered a small business for this NAICS code? Yes

? + Provide up to a 500-word **MAXIMUM** vendor abstract describing your corporate capabilities. A strong capability statement should include key words, products, services and acronyms, rather than marketing verbiage. Please do not use any structured formatting such as bullets, line breaks, HTML, etc. No classified or proprietary information may be included here. Exercise caution on identifying past contracts or experience with NSA that may be deemed classified. **Please do not use any structured formatting such as bullets, lines breaks, html, etc.**

Save Cancel

Figure 18 – NAICS Capability

Capability Statement

The capability statement is arguably the most important piece of information you will be asked to provide. The presentation of your firm’s capabilities is a critical step in establishing a business relationship with the National Security Agency (NSA) and Intelligence Community (IC). Once submitted, your Capability Statement will be available to procurement agents, program offices, as well as appropriately cleared contractors in need of a sub-contractor, as they conduct market research for goods and services in support of NSA and IC. Questions? Please feel free to contact the ARC toll free at (866) 91-GO-ARC (866-914-6272), or by email at nsaarc@nsaarc.net. The form in Figure 18 is used to enter your Capability Statement for a specific NAICS code, while the form in Figure 19 is used to enter the General Capability Statement for your entire company, the guidelines below apply to both types of Capabilities Statements.

Capability Statement Guidelines

1. Your capability statement is limited to 500 words.
2. Please do not use any structured formatting such as bullets, lines breaks, html, etc.
3. Our search Engine reads all UPPER CASE type as acronyms.
4. Update your statement at least once a year. It’s important!

The three components of a good capability statement:

- a. Clearly state what your company or organization offers:

The vision of the ABC Company is to set the standard for information technology services and innovation within the Federal Government. ABC's core competencies are JAVA programming, secure e-commerce web services, and securing transactions using Public Key Infrastructure (PKI).

- b. List acronyms and keywords associated with your industry, especially those related to breaking technologies, or problems/solutions to current challenges faced by our government.

ABC's expertise is in web application development, database development and a range of programming environments. ABC programmers are experienced in all major JAVA disciplines (Servlets, J2EE, RMI, JDBC, and Swing) as well as C/C++, ASP, PHP, Cold Fusion and PERL. Our database architects are skilled in SQL, PL/SQL, ODBC, JDBC, Native-driver connections, Entity Relationship Modeling and Relational Database Design. Additional skills include network design/setup/management and Internet/network security with such "hot topics" as penetration testing, intrusion detection, and network/server hardening, as well as specialized network situations/configurations.

- c. This form is closely related to the capabilities statement, but allows you to align your capabilities directly with potential NSA requirements. (IT Vendors only) Not all products and services are listed! Do your best to align your products and services with the provided list.

CAPABILITY STATEMENT

Provide up to a 500-word MAXIMUM vendor abstract describing your corporate capabilities. A strong capability statement should include key words, products, services and acronyms, rather than marketing verbiage. Please do not use any structured formatting such as bullets, line breaks, HTML, etc. No classified or proprietary information may be included here. Exercise caution on identifying past contracts or experience with NSA that may be deemed classified. **Please do not use any structured formatting such as bullets, lines breaks, html, etc.**

KEY: ? CLICK FOR HELP ✖ REQUIRED FIELD

? ✖

Save Cancel

Figure 19 – Capability Statement

Products and Services

If your company provides certain specific types of products and services, the ARC needs to know about them. Use the form in Figure 20 to provide the requested information.

PRODUCTS AND SERVICES

Check all services that apply to your organization.

- Data Communications *(5 sub-services)*
- End User Computing *(4 sub-services)*
- Application Services *(2 sub-services)*
- Processing Services *(4 sub-services)*

Figure 20 – Products and Services

You may now review your submission for typos and completeness, and then click the submit button to complete your registration. If you need to return to the registration you can use the link in your email until the expiration date that was included in the email. Upon successful completion of registration you will see the screen shown in Figure 21

EXIT

Thank you for initiating your ARC registration. We have sent an email to johns@abccomputer.com with instructions for returning to this website and completing your registration. You have seven (7) calendar days to complete the ARC registration process.

ARC Servers are updated twice a week on Tuesday and Thursday between 12:00 and 1:00 PM Eastern Time.

The Acquisitions Resource Center is located in Hanover, Maryland. Visits are available by appointment only for cleared contractors. Before you schedule an appointment to the ARC please submit a Visit Request (VR) to the ARC Security Department. For directions on how to submit a VR please contact the ARC Security Department arcsecurity@nsaarc.net or the ARC Webmaster nsaarc@nsaarc.net.

The information contained in the ARC Business Registry is intended solely to advise the government, its vendors, and prospective vendors of the possible sources of supplies and services to be acquired by the National Security Agency and to establish a single database for the dissemination to vendors of certain current and future NSA acquisition information. Any government generated emails or internet announcements may simply advise a vendor to visit the ARC located in Hanover, Maryland or to contact the Agency concerning a particular unclassified acquisition. The message will all have a return address of nsaarc@nsaarc.net.

It is strongly recommended that you register more than one point of contact to lessen the risk of missing an important announcement or invitation. In addition, your ARC record must be kept current. Please inform the ARC when your capabilities and /or POC information changes.

Figure 21 – Registration Complete

Conclusion

The Acquisition Resource Center (ARC) is located in Hanover, Maryland. Visits are available by appointment only for cleared contractors. Before you schedule an appointment to the ARC please submit a Visit Request (VR) to the ARC Security Department. For directions on how to submit a VR please contact the ARC Security Department arcsecurity@nsaarc.net or the ARC Webmaster nsaarc@nsaarc.net.

Once you register, you will be eligible to receive notification of specific NSA and IC acquisition efforts, Broad Area Announcements (BAA) and Requests for Information (RFI). This is the front door for future business opportunities with NSA and the IC.

The information contained in the ARC Business Registry is intended solely to advise the government, its vendors, and prospective vendors of the possible sources of supplies and services to be acquired by NSA and other IC and to establish a single database for the dissemination to vendors of certain current and future NSA/IC acquisition information.

Questions? Please feel free to contact the ARC toll free at (866) 91-GO-ARC (866-914-6272), or by email at nsaarc@nsaarc.net.