

Syllabus of the written test for the post of Security Guard

Topics	Sub-Topics	No. of Questions	Total Marks
Verbal Ability	Reading Comprehension Grammar / Articles Grammar / Prepositions Grammar / Spelling Grammar / Verbs Vocabulary / Antonyms Vocabulary / Idioms and Phrases Vocabulary / Synonyms	20	10 Marks
Analytical Ability	Analogy Arrangements Attention to Detail Blood Relations Coding and Decoding Odd one out Pattern completion Series Completion	20	10 Marks
Quantitative Ability	Averages Math Operator Replacement Percentage Profit, Loss Discount Speed and Distance Time and Work Elementary Maths / Geometry and Mensuration Elementary Maths / Decimals and Fractions	20	10 Marks
General Knowledge	Awards and Honors Books Culture Current events Geography History Sports and Games	20	20 Marks

Syllabus of the written test for the post of Translator

Topics	Sub-Topics	No. of Questions	Total Marks
Hindi Language	वर्णविचार वाक्य लिंग वचन पुरुष कारक संज्ञा -सर्वनाम-विशेषण -क्रिया - अव्यय त्रिलोम पर्यायवाची मुहावरे संधि समास	40	40 Marks
Translation Exercise	अनुवाद (हिंदीसे अंग्रेजी - शब्द) अनुवाद (अंग्रेजी से हिंदी - शब्द) अनुवाद (हिंदीसे अंग्रेजी - वाक्य) अनुवाद (अंग्रेजी सेहिंदी - वाक्य) सूचनाएँ	20	20 Marks
General Knowledge	Awards and Honors Books Culture Current events Geography History Sports and Games	20	20 Marks

Syllabus of the written test for the post of Clerk

Topics	Sub-Topics	No. of Questions	Total Marks
Hindi Language	वर्णविचार वाक्य लिंग वचन पुरुष कारक संज्ञा -सर्वनाम-विशेषण -क्रिया - अव्यय विलोम पर्यायवाची मुहावरे संधि समास	40	40 Marks
Knowledge of Office Management and Procedures	पत्र निबंध डायरी मेल	20	20 Marks
General Knowledge	Awards and Honors Books Culture Current events Geography History Sports and Games	20	20 Marks