

2018 - 2019 Verification of Parent Marital Status

Student Name _____

Student ID# _____

A review of your 2018 - 2019 FAFSA indicates there are inconsistencies between your Parent's Marital Status reported on the Free Application for Federal Student Aid (FAFSA), the tax filing status and/or other documentation. **Federal Regulations require that institutions verify the accuracy of this data and resolve any conflicting information.**

This form must be completed and signed by at least one of the primary parents on your FAFSA. If parents are currently separated, pending a divorce, the form must be notarized by a Notary Public.

Verification of Parent Marital and Filing Status (To be Completed by Parent)

Please Note:

- Tuskegee University Office of Financial Aid Services cannot proceed with processing your award until all required Financial Aid documents are submitted and conflicting information is resolved.
- Your 2018 - 19 FAFSA will be updated, as needed, based on the information provided on this form.
- **Please check which marital status, as of today, applies to you and complete the actions associated with your selection.**

Parent's Current Marital Status	Actions
<input type="checkbox"/> Married or Re-Married	Attach a copy of each of the following: <ul style="list-style-type: none"> • Copy of the marriage certificate for the parent(s) listed on the FAFSA. • Provide a copy of your parent's (as listed on the FAFSA) federal tax return transcripts, for both Parent 1 and Parent 2.
<input type="checkbox"/> Divorced/Separated	Attach a copy of all the following: <ul style="list-style-type: none"> • Provide a copy of your parent's 2016 federal tax return transcript. And a copy of ONE (1) of the following: <ul style="list-style-type: none"> • Copy of your parent's divorce decree. • Copy of your parent's legal separation agreement. • A signed, notarized statement from your parent's explaining their current marital status* (Complete the Notice of Separation form).
<input type="checkbox"/> Single or Widowed	Attach a copy of all of the following: <ul style="list-style-type: none"> • Provide a copy of your parent's 2016 federal tax return transcript. And a copy of ONE (1) of the following: <ul style="list-style-type: none"> • A signed, notarized statement from your parent explaining their current marital status. • If your parent widowed between January 1, 2017 – December 31, 2017, they must provide a copy of their 2016 W-2 form. • A copy of your parent(s) death certificate.
<input type="checkbox"/> Unmarried & Living Together	Attach a copy of all of the following: <ul style="list-style-type: none"> • Provide a copy of both parents' 2016 federal tax return transcript. And a copy of ONE (1) of the following: <ul style="list-style-type: none"> • A signed, notarized statement from your parents explaining their relationship** (Complete the Unmarried & Living Together form).

***NOTICE OF SEPARATION**

1. This section is only completed if the response to current marital status is SEPARATED.
2. **Marital separation is defined as:** (a) One of the partners has left the household for an indefinite period; **and** (b) the marriage is severed. If your circumstance does not meet this definition, then you are required to submit your spouses' information. *Note:* you must meet both parts of the definition to be considered separated.
3. The parent must complete this section and provide each of the following items:
 - **CERTIFICATION AND STATEMENT OF MARITAL SEPARATION:** Please complete the certification statement below with names, dates, address, notarization, and signature(s).
 - **REFERENCE LETTERS:** Please attach two (2) letters from reputable third party sources (not a relative or a friend) who can endorse confirmation of your separation claim in their professional capacity on their business letterhead. For example, your pastor or rabbi, your marriage counselor, or your attorney can provide such a letter. **If you do not provide these two (2) reference letters, you will be required to provide your spouse's information. You must provide progressive documentation each year.**
 - **SUPPORTING DOCUMENTATION:** Please attach a copy of your 2016 'Wage and Income Transcript' and copies of documents which are in your name only (such as utility bills and lease/rental/mortgage documents).

CERTIFICATION AND STATEMENT OF MARITAL SEPARATION

I, _____, do hereby certify that my current marital status is
(Print Name)
separated from my spouse, _____, since _____. I
(Print Name) (Month & Year of Separation)
certify that we are and have continued living separated and the marriage is severed. Currently,
my separated spouse resides at:

Separated Spouse Information

Name: _____
Address/Apt/Suite #: _____
City/State/Zip Code: _____

I certify that all the information reported on this form is complete and accurate with my signature and notarization by notary republic . I understand that I may be required to provide additional documentation and am responsible for returning all student financial aid monies received due to inaccurate, false or misleading information provided on this form. Purposely providing false or misleading information on this worksheet, may result in an investigation by the Inspector General for Student Aid Fraud.

Primary Parent Signature

Date

Separated Parent Signature (optional)

Date

****UNMARRIED & LIVING TOGETHER**

1. This section is only completed if the response to current marital status is Unmarried and Living Together.
2. **Unmarried and Living Together is defined as:** (1) You are the biological and/or adoptive parents of the student; (2) are not married; (3) and currently living in the same residence.
3. The parent must complete this section and provide each of the following items:
 - **CERTIFICATION OF MARITAL AND RESIDENCE STATUS:** Please complete the certification statement below with names, address, notarization, and signature(s).
 - **SUPPORTING DOCUMENTATION:** Please attach a copy of both parents **2015 IRS Tax Return Transcripts**, if not already submitted. Please attach copies of documents which show each parent's name, separately or jointly, with the same address (such as utility bills and lease/rental/mortgage documents).

CERTIFICATION OF MARITAL AND RESIDENCE STATUS

I, _____, do hereby certify that my current marital status
(Print Name of Parent 1 – the parent completing the notarization)

is unmarried to _____ and that we are the biological and/or
(Print Name of Parent 2)

adoptive parents of the student, _____. I certify that as the biological and/or
(Print Name of Student)

adoptive parents of the student, we both are unmarried and living in the same residence. Our residence is located at:

Residential Address

Address/Apt/Suite #: _____

City/State/Zip Code: _____

I certify that all the information reported on this form is complete and accurate with my signature and notarization by notary republic . I understand that I may be required to provide additional documentation and am responsible for returning all student financial aid monies received due to inaccurate, false or misleading information provided on this form. Purposely providing false or misleading information on this worksheet, may result in an investigation by the Inspector General for Student Aid Fraud.

Parent 1 Signature

Date