



**AFF**  
**SUZUKI**  
**CUP 2018**

**TOURNAMENT  
REGULATIONS**

## **TOURNAMENT REGULATIONS**

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## TOURNAMENT REGULATIONS

### 1. NAME

1.1. The Competition shall be called: “The AFF Suzuki Cup 2018”

### 2. MANAGEMENT

2.1. Home & Away Qualification Round (Playoff) shall be organised and managed by the National Football Association of Brunei Darussalam and Football Federation of Timor Leste in collaboration with the Asean Football Federation.

2.2. The Home and Away Final Round Group Competitions shall be organised and managed by the ten (10) qualified Hosting Member Associations in collaboration with the Asean Football Federation.

2.3. The Home and Away Semi-Finals and Final Matches shall be organised and managed by the qualified Semi-Finalists Hosting Member Associations in collaboration with the Asean Football Federation.

### 3. PARTICIPANTS

3.1. Participants in the Tournament shall be those who are Members of the Asean Football Federation affiliated to the Federation Internationale de Football Association with the exception of Australia.

3.2. Member Associations after confirming their participation and for any reason withdrawing subsequently will automatically not be invited to participate in the Asean Football Championship 2020.

### 4. TROPHY AND PRIZE MONEY

4.1. A trophy called “AFF Suzuki Cup” shall be awarded to the Champion Team.

4.2. Furthermore, prize money will be awarded as follows:-

Winners	:	USD300,000.00
Runners-up	:	USD100,000.00
Losing Semi-finalists	:	USD 50,000.00 each

4.3. In addition, a Fair Play trophy, Most Valuable Player (MVP) and Top Scorer awards will be given.

### 5. REGISTRATION OF PLAYERS AND OFFICIALS

5.1. **Home & Away Qualification Round (Playoff)**

### 5.1.1. Registration of Players

- 5.1.1.1. Each team shall register not more than **fifty (50) players**, with a copy of the registered player's passport, who are the best in the country from the First National Team not later than thirty (30) days before the first match of the Qualification Round (Preliminary Registration - *Form 1*). Such registration shall be submitted to the Secretariat of the Asean Football Federation.
- 5.1.1.2. A final registration of twenty-three (23) players out of the **fifty (50) players** registered earlier (Preliminary Registration) will be registered at the Team Managers' Meeting which will be held one day before the first match of the Home & Away Qualification Round (Playoff) (*Form 3*).
- 5.1.1.3. The following documents shall be submitted together with the Preliminary Registration of Players:
  - i. Colour Copy of valid individual passports issued by the relevant official authorities of the country containing full name, passport number, date of birth, date of issue, date of expiry and nationality (group passport will not be accepted);
  - ii. Copy of national ID (if applicable);
  - iii. Passport-size coloured photo (taken within 3 months prior to the submission of the registration).
  - iv. Copy of birth certificates (if requested);
- 5.1.1.4. In cases of registration of players who have acquired a new nationality (cf. Article 7, FIFA Regulations Governing the Application of the Statutes), the documents set out in *Appendix 1* must also be submitted.
- 5.1.1.5. In cases of registration of players who hold a passport entitling them to represent more than one (1) Member Association (cf. Art. 6 FIFA Regulations Governing the Application of the Statutes), the documents set out in *Appendix 2* must also be submitted.
- 5.1.1.6. A player listed on the final list of twenty-three (23) players may be replaced only in the event of serious injury up until one day before the kick-off of his team's first match after AFF have received a detailed medical assessment and only

after the acceptance and confirmation by the AFF appointed Medical doctor.

- i. The appointed Medical doctor shall issue a certificate stating that the injury is sufficiently serious to prevent the player from taking part in the AFF Suzuki Cup 2018. Upon approval, the participating Member Association shall immediately nominate a replacement from the Preliminary Registration list of **fifty (50) players** and inform AFF accordingly.
- ii. AFF shall not be responsible for any cost due to a player replacement including airfares.
- iii. An injured Goalkeeper can be replaced at any time from the preliminary register list of **fifty (50) players** and must fulfil all the above medical requirements.

#### 5.1.2. Registration of Team Officials

- 5.1.2.1. A maximum of **eleven (11)** designated officials can be registered for each team at the Managers' Meeting before the commencement of the competition (*Form 2*).
- 5.1.2.2. A Team Manager, a Security Officer and an English speaking Media Officer must form part of these designated officials.
- 5.1.2.3. At their own cost, each team can nominate up to an additional four (4) officials, who will receive the same access to all competitions area.

However, the total number of officials who will sit on the **team bench must not exceed ten (10) officials as confirmed by the 'Officials on the Team Bench' form** submitted prior to the start of the match.

- 5.1.2.4. Each Team Manager and Team Media Officer shall be responsible for Team coordination and media-related matters with AFF and Lagardère Sports Asia (LSA). They shall participate in all Official Functions related to Matches in the Competition, including without limitation the Managers' Meeting and all Press Conferences.

#### 5.2. Home & Away Final Round Group Competitions, Home & Away Semi-Finals and Final Matches.

##### 5.2.1. Registration of Players

- 5.2.1.1. Each team shall register not more than **fifty (50) players**, with a copy of the registered player's passport, who are the best in the country from the First National Team not later than thirty (30) days before the first match of the Final Round Group Competition (Preliminary Registration - *Form 1*). Such registration shall be submitted to the Secretariat of the Asean Football Federation.
- 5.2.1.2. A final registration of twenty-three (23) players out of the **fifty (50) players** registered earlier (Preliminary Registration) will be registered at the Team Managers' Meeting which will be held one day before the first match of the Final Round Group Competition (*Form 3*).
- 5.2.1.3. The following documents shall be submitted together with the Preliminary Registration of Players:
  - i. Colour Copy of valid individual passports issued by the relevant official authorities of the country containing full name, passport number, date of birth, date of issue, date of expiry and nationality (group passport will not be accepted);
  - ii. Copy of national ID (if applicable);
  - iii. Passport-size coloured photo (taken within 3 months prior to the submission of the registration).
  - iv. Copy of birth certificates (if requested);
- 5.2.1.4. In cases of registration of players who have acquired a new nationality (cf. Article 7, FIFA Regulations Governing the Application of the Statutes), the documents set out in *Appendix 1* must also be submitted.
- 5.2.1.5. In cases of registration of players who hold a passport entitling them to represent more than one (1) Member Association (cf. Art. 6 FIFA Regulations Governing the Application of the Statutes), the documents set out in *Appendix 2* must also be submitted.
- 5.2.1.6. A player listed on the final list of twenty-three (23) players may be replaced only in the event of serious injury up until one day before the kick-off of his team's first match after AFF have received a detailed medical assessment and only

after the acceptance and confirmation by the AFF appointed Medical doctor.

- i. The appointed Medical doctor shall issue a certificate stating that the injury is sufficiently serious to prevent the player from taking part in the AFF Suzuki Cup 2018. Upon approval, the participating Member Association shall immediately nominate a replacement from the Preliminary Registration list of **fifty (50) players** and inform AFF accordingly.
- ii. AFF shall not be responsible for any cost due to a player replacement including airfares.
- iii. An injured Goalkeeper can be replaced at any time from the preliminary register list of **fifty (50) players** and must fulfil all the above medical requirements.

#### 5.2.2. Registration of Team Officials

- 5.2.2.1. A maximum of **eleven (11)** designated officials can be registered for each team at the Managers' Meeting before the commencement of the competition (*Form 2*).
- 5.2.2.2. A Team Manager, a Security Officer and an English speaking Media Officer must form part of these designated officials.
- 5.2.2.3. At their own cost, each team can nominate up to an additional four (4) officials, who will receive the same access to all competitions area.

However, the total number of officials who will sit on the **team bench must not exceed ten (10) officials as confirmed by the 'Officials on the Team Bench' form** submitted prior to the start of the match.

- 5.2.2.4. Each Team Manager and Team Media Officer shall be responsible for Team coordination and media-related matters with AFF and Lagardère Sports Asia (LSA). They shall participate in all Official Functions related to Matches in the Competition, including without limitation the Managers' Meeting and all Press Conferences.

- 5.3. Failure to submit the duly completed Team's Registration (Players and Officials) by the deadline will be subjected to being sanction by the Asean Football Federation with a fine of **USD10,000** and will be disqualified from the tournament.



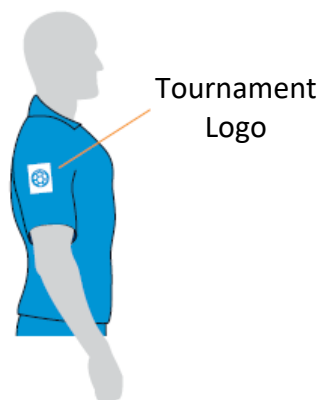
- 5.4. The **final registered players (23 players only) and officials (maximum 15 officials only) will be issued with Accreditation Cards** authorised by the Asean Football Federation. Should a card be misplaced, the relevant Participating Team shall be required to pay **USD1,000** as a replacement production fee.

## 6. COLOURS AND NUMBERS OF TEAM

- 6.1. Participating Member Associations must declare the first and second colours of their respective teams and they are obliged to use these colours for all their matches.
- 6.2. The choice of colours for the first and second colours (Players and Goalkeepers) must be submitted using the relevant form (*Form 4*) issued by the Asean Football Federation upon submission of the team registration.
- 6.3. To avoid clash of colours, colours to be worn by teams for matches shall be determined at the Team Managers' Meeting whose decision is final.
- 6.4. All teams are obligated to bring along their first and second colours to every match. If in the opinion of the Match Commissioner and the Referees, the colours of the two opposing teams clash or it deemed necessary for television purpose, the colours must be changed, whereby the spare outfit may be used as a whole or in combination. In this instance, Team A (Home Team) shall have preference over Team B in the choice of colours.
- 6.5. The colours worn by the goalkeeper must be noticeably different from those worn by the outfield players of his own team. Furthermore, the goalkeeper colours chosen for a particular Match must also be contrasting to the kit worn by the opposing team, as well as that of Match Officials (see IFAB Laws of the Game: Law 4 - The Players' Equipment). The Playing Equipment of all goalkeepers of the same team must be identical. Under no circumstances will goalkeepers be allowed to play in jersey bearing numbers different from that were originally registered.
- 6.6. If undershirt are used, they shall be the same colour as the main colour of the shirt sleeve. If thermal undershorts are used, they shall be the same colour as the main colour of the shorts or the lowest part of the shorts. Players of the same team must wear the same colour.
- 6.7. Players shall wear registered numbers on their jersey (back and front) and shorts. Numbers on jersey in contrasting colours shall be 25cm in height at the back and 10cm in height in the front, while the numbers on shorts shall be 10cm in height in the front of the shorts (below right). Any team found guilty of allowing players to play in jerseys with numbers other than those registered shall be subject to disciplinary action including fines (*Appendix 3*).

Numbers should range from 1 (one) to 40 (forty) in figures universally used, with the first goalkeeper's number being 1 (one).

- 6.8. The players' surname shall also be shown in contrasting colour on the back of the shirts above the number, 7.5cm in height (*Appendix 4*).
- 6.9. Any form of advertising on the outfit during this tournament shall be **STRICTLY FORBIDDEN**. The authorized trademark of the manufacturer shall be allowed to appear only once on the shirt, once on the shorts and once on the socks. The trademark may be used alone as a logo or in combination with the names of the manufacturer but shall not exceed 20cm<sup>2</sup> on the shirt and 12cm<sup>2</sup> on the shorts and the sock (*Appendix 5*).
- 6.10. The players' outfit must be approved by AFF and Lagardère Sports Asia (LSA). This should also apply to the goalkeepers' gloves and Cap, on which the trademark shall not exceed 5 cm<sup>2</sup>.
- 6.11. Any and all form of advertising on other garments or equipment (T-shirts, track suits, jackets, wristbands, head gear, thermal undergarment, etc.) or on other material and accessories (kit bags, beverage containers, plastic bottles, etc) belonging to players, goalkeepers, team officials etc. is **STRICTLY PROHIBITED** inside and outside the stadium, during official training sessions and match days and during official Press Conferences.
- 6.12. A space needs to be kept free on each sleeve of the shirt, where no Manufacturer's Identification or any type of identification of the Member Association may be displayed. This Sleeve Free Zone is exclusively reserved for specified badges such as the tournament logo. No other elements shall be positioned immediately adjacent to the badges. The Sleeve Free Zone on each sleeve must be at least 12cm high, 8cm wide and be centred between the Shoulder Point and the Elbow Point.
- 6.13. The tournament logo must be displayed on the **RIGHT SLEEVE** of the player's jersey.



- 6.14. All Equipment Regulation in relation to the Competition shall be undertaken in accordance with the current FIFA and /or AFC Equipment Regulations.
- 6.15. Any breaches of equipment regulations contained in Article 6 will be subject to following sanctions:
  - i. USD5,000 (1st offence)
  - ii. USD10,000 (Repeated offence)
  - iii. Further infringement will result in more severe sanctions

## 7. **MODE OF COMPETITION**

The AFF Suzuki Cup 2018 shall consist of three (3) stages as follows:

- a) Home & Away Qualification Round (Playoff)
- b) Home & Away Final Round Group Competition
- c) Home & Away Semi-Finals and Finals

### 7.1. **Home & Away Qualifying Round (Playoff)**

- 7.1.1. There shall be two (2) rounds played according to a knockout system.
- 7.1.2. Each Participating Team shall play its opponent twice, once at home and once away.
- 7.1.3. The Participating Team which scores the higher aggregate of goals over the two (2) legs shall be declared the winner.
- 7.1.4. Matches played under the Home & Away Qualifying Round (playoff), the following **AWAY GOALS** and **EXTRA TIME PRINCIPLES** will apply:

If the two teams involved in a tie score the same number of goals over the two legs, the team which scores more away goals qualifies for the next stage.

If this procedure does not produce a result, i.e. if both teams score the same number of goals at home and away, two 15-minutes periods of extra time are played at the end of the second leg.

If, during the extra- time, both teams score the same number of goals, away goals count as double.

If no goals are scored during extra time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the decisions of FIFA.

7.1.5. The winner of this round, will qualify for the Home & Away Final Round Group Competition.

## 7.2. Home & Away Final Round Group Competition

7.2.1. Ten (10) participating teams shall be drawn into two (2) groups.

7.2.2. Participating Teams in the groups will play a one-round league competition.

7.2.3. At the conclusion of each Match, three (3) points shall be awarded for a win and one (1) point for a draw and (0) none for a defeat.

7.2.4. The two teams coming first and second in each group qualify for the Semi-Finals.

7.2.5. Ranking in each group shall be determined in descending order as follows :

- i. Greater number of points obtained in all the group matches;
- ii. Goal difference in all the group matches;
- iii. Greater number of goals scored in all the group matches.

If two or more teams are equal on the basis on the above three criteria, the ranking shall be determined as follows:-

- iv. Result of the direct match between the teams concerned;
- v. Kicks from the penalty mark if the teams concerned are still on the field of play;
- vi. Lowest score using Fair Play Criteria (*Appendix 6*)
- vii. Drawing lots by the Organising Committee for the AFF Suzuki Cup 2018.

## 7.3. Home & Away Semi-Finals and Finals

7.3.1. After the completion of the Home & Away Final Round Group Competition, the first and second placed teams of each group will play Semi-Final home and away matches as follows:-

1st Leg	-	Runner-up A	vs.	Winner B
		Runner-up B	vs.	Winner A

2nd Leg - Winner B vs. Runner-up A  
Winner A vs. Runner-up B

- 7.3.2. After the completion of the Home & Away Semi-Final Matches, the winners of the Semi-Final matches shall meet in the home and away Final Matches as follows:

1st Leg - Winner SF1 vs. Winner SF2

2nd Leg - Winner SF2 vs. Winner SF1

- 7.3.3. Matches played under the Home & Away Semi-Final and Final Round, the following **AWAY GOALS** and **EXTRA TIME PRINCIPLES** will apply:

If the two teams involved in a tie score the same number of goals over the two legs, the team which scores more away goals qualifies for the next stage.

If this procedure does not produce a result, i.e. if both teams score the same number of goals at home and away, two 15-minutes periods of Extra Time are played at the end of the second leg.

If, during the Extra Time, both teams score the same number of goals, away goals count as double.

If no goals are scored during extra time, the winner shall be determined by the taking of kicks from the penalty mark in accordance with the decisions of FIFA.

- 7.4. The Organising Committee has the right to reschedule the final matches of any group/groups if such matches are deemed to affect the result of the other matches concerned, they may be rescheduled to be played simultaneously in two different venues.

## 8. **MATCHES PLAYED IN ACCORDANCE WITH THE LAWS OF THE GAME**

- 8.1. All Matches shall be played in accordance with the Laws of the Game laid down by the IFAB and published by FIFA.
- 8.2. In case of any discrepancy in the interpretation of the Laws of the Game, the English version shall prevail and is authoritative.
- 8.3. Only three (3) substitutes listed on a 'Match Starting List' may take part in a Match. Any Player who has been substituted may take no further part in that Match.

- 8.4. At any stage of a Match, if a Team is only able to field fewer than seven (7) players, the Match shall be abandoned and Article 13.3 shall apply.

## 9. DURATION OF MATCHES

- 9.1. Each Match shall last ninety (90) minutes, comprising of two (2) periods of forty-five (45) minutes (normal playing time). Matches shall start at the time set out in the Match Schedule.
- 9.2. There shall be an interval of fifteen (15) minutes between the periods, commencing from the whistle ending the first period and ending upon the whistle starting the second period.
- 9.3. Whenever there is an extension of time, no player shall be allowed to leave the field of play unless consent has been given by the Referee.

## 10. DELAY OF KICK-OFF

- 10.1. Any Team that causes a delay of any scheduled kickoff of a Match (as determined by the Official Countdown) may be sanctioned by the AFC Disciplinary and Ethics Committee in its discretion.
- 10.2. For the avoidance of doubt, this includes the kickoff to commence the first period and second period of a Match, and if applicable, the kickoff to commence the first period and second period of Extra Time.

## 11. EXTRA TIME

- 11.1. In case that Extra Time is applied, it shall consist of two (2) periods of fifteen (15) minutes, with an interval of five (5) minutes at the end of normal playing time, but no interval between the periods of Extra Time.

## 12. CANCELLATION OF MATCHES

- 12.1. If a Match cannot commence for any reason, the following procedure shall be followed:
  - 12.1.1. The Match must be delayed for a minimum of thirty (30) minutes. During this delay, the Referee may decide that the Match can commence prior to the completion of the delay;
  - 12.1.2. Following the first delay, either:
    - i. an additional delay of thirty (30) minutes shall occur if in the discretion of the Referee this second delay may allow the Match to commence; or

ii. the Match is declared cancelled by the Referee.

12.1.3. Following two (2) delays of thirty (30) minutes, the Referee must declare the Match cancelled.

### 13. ABANDONMENT OF MATCHES

13.1. If a Match is stopped by the Referee for any other reason except for that set out in **Article 8.4**, the following procedure shall be followed:

13.1.1. the Match is stopped for thirty (30) minutes. During this stoppage, the Referee may decide that the Match can commence prior to the completion of the stoppage;

13.1.2. subsequent to the first stoppage, either:

i. an additional stoppage of thirty (30) minutes shall occur if in the discretion of the Referee this second stoppage may allow the Match to be resumed; or

ii. the Match is declared abandoned by the Referee.

13.1.3. following two (2) stoppages of thirty (30) minutes, the Referee must declare the Match abandoned.

13.2. Should it is determine that an abandoned Match should be rescheduled and completed, the following principles shall apply:

13.2.1. the Match shall recommence with the same score at the minute at which play was interrupted rather than being replayed in full;

13.2.2. the Match shall recommence with the same Participating Players on the Field of Play and same substitutes at the time it was initially abandoned;

13.2.3. no additional substitutes may be added to the Player Selection List or Match Starting List;

13.2.4. the Participating Teams may only make the number of substitutions to which they were still entitled when the Match was abandoned;

13.2.5. any Participating Player sent off during the abandoned Match cannot be replaced;

13.2.6. any sanction imposed before the Match was abandoned remain valid for the remainder of the rescheduled Match;

13.2.7. the kick-off time, date and Stadium of the re-scheduled Match shall be decided by the AFF; and

13.2.8. any other matters not set out above shall be decided by the AFF in its sole discretion.

13.3. If a Match is stopped by the Referee before the end of normal playing time or during any Extra Time as a result of a Team being able to only field fewer than seven (7) Players, the Match shall be declared abandoned and the Team who is able to field more than seven (7) Players shall be declared the winner by the score 3-0, or the score at the time of abandonment, whichever is higher.

#### 14. **FIELDS OF PLAY DIMENSIONS**

All matches of the competition shall be played on pitches with the following minimum dimensions:

Length: Min 100 metres / Max 110 metres

Width: Min 64 metres / Max 75 metres

#### 15. **SUBSTITUTE BENCH**

15.1. Up to a maximum of ten (10) team officials and a maximum of twelve (12) players (substitutes, injured or not playing) are allowed to sit on the team bench during the Match, provided they are in possession of the appropriate accreditation and access card.

15.2. The Head Coach and Team Manager must form part of these ten (10) designated team officials who is sitting on the bench.

15.3. All ten (10) team officials on the team bench must possess valid accreditation card which shall always be worn during the match.

15.4. All players on the pitch and substitutes on the bench (23 players) must possess valid accreditation card which shall always be available for inspection whenever requested by AFF Officials/AFC Match Officials. The accreditation cards shall also be available for inspection prior to the start of the match.

15.5. All persons on the bench must wear kits that are contrasting with the kit of the players and referees on the pitch. These kits must comply with the current FIFA and /or AFC Equipment Regulations.

15.6. Team 'A' shall occupy the left hand side bench and Team 'B' shall be on the right hand side as viewed from the Fourth Official Bench.



- 15.7. The use of any electronic communication equipment and/or systems between and/or amongst Players and Team Officials is not permitted.
- 15.8. Individuals serving suspension, non-playing Players and Team Officials which is not listed in 'Officials on the Team Bench List' are not permitted to enter the Field of Play and/or sit on the team bench. They may sit at the designated area in the stand for Team Delegations.

## 16. **WARMING UP**

### 16.1. Before a Match

16.1.1. Each Participating Team shall be entitled to warm-up on the Field of Play before a Match if the weather and/or pitch condition permits. Such warm-up should not affect the condition of the Field of Play during the Match. The Match Commissioner may shorten or cancel the warm-up, if it may severely affect playing conditions during the Match.

16.1.2. The warm-up shall strictly commence fifty (50) minutes prior to kickoff until twenty (20) minutes prior to kickoff, unless otherwise instructed by the Match Commissioner.

### 16.2. During a Match

16.2.1. A maximum of six (6) Players from each Participating Team may warm-up simultaneously without a ball (except for the goalkeeper), behind the goal closest to their team bench or in a space as determined by the General Coordinator and/or Match Commissioner. These Players may be assisted by two (2) Team Officials from the team bench.

16.2.2. Players must wear bibs with assigned or contrasting colour.

16.2.3. Only goalkeepers can warm up with the football.

16.2.4. Officials assisting in the warm-up shall not give instructions to the goalkeeper or any other outfield players.

16.2.5. Setting up of cones and/or any other equipment shall not be permitted for warming up during the match.

## 17. **COOLING BREAK**

- 17.1. Depending on the weather conditions, a cooling break may be implemented on a match-by-match basis.

17.2. Cooling breaks of maximum three (3) minutes duration may be implemented by the Referee at approximately thirty (30) minutes into the run-of-play in both halves (i.e. around the thirtieth (30th) minute and seventy-fifth (75th) minute respectively).

17.3. The following rules shall apply to any cooling break:

17.3.1. the ball must be out of play for the break to commence;

17.3.2. the Referee will signal the start of the break (informing both Teams and the Match Officials);

17.3.3. all Players will go to their respective Team Bench or Technical Area and use ice and cold towels to cool down; and

17.3.4. after three (3) minutes the Referee will signal the conclusion of the break, after which the Match will restart at the time at which play was stopped.

## 18. DRINKING PROCEDURE DURING MATCH

18.1. Water bottles are allowed around the Field of Play, at least one (1) metre outside the touchline and the goal line (respecting marketing and advertising).

18.2. Water bottles shall be placed very carefully so they do not interfere with the Assistant Referees (ARs) running on the touchline; it is suggested that water bottles are **NOT** placed on each of the half part of the touchline behind the AR1 and AR2.

18.3. No water bottles are allowed in the goal area. Water bottles must be outside the goal, not touching the post or the goal net.

18.4. Players can drink at any time during a Match. If drinking in front of the Technical Area, Players shall remain on the Field of Play whereas Substitutes and Team Officials must remain outside the Field of Play.

18.5. If Medical Staff enters the Field of Play, they shall solely treat injured Players and not give instructions or distribute water bottles.

18.6. Water bottles, water bags or ice cubes shall not be thrown on the Field of Play.

## 19. TRAINING SESSIONS AT THE VENUES

19.1. Depending on the weather and condition of the Field of Play, each Team is entitled to an official training of sixty (60) minutes duration in the Stadium in

which they are due to play either one (1) or two (2) days prior to their first Match in the Stadium in the Competition.

- 19.2. If the Field of Play is an artificial pitch, each Team is entitled to have either two (2) official trainings of sixty (60) minutes duration or one (1) official training of one-hundred-and-twenty (120) minutes to be held one (1) and/or (2) days prior to their first Match in the Stadium in the Competition.
- 19.3. The Field of Play must be prepared to Match-condition for official training. If the Field of Play is not in Match-condition, the Match Commissioner may shorten or cancel the official training and direct the Teams to inspect the Field of Play wearing training shoes only.
- 19.4. If a Team chooses not to train at a Stadium, they must provide the Match Commissioner with the time and location of their official training at another designated Official Training Site approved by the AFF. This shall be treated as their official training and they shall forfeit the right to train at that particular Stadium prior to the Match for the duration of the Competition.
- 19.5. The Hosting Member Association is required to provide at least one (1) ambulance during the official training at the Stadium.

## 20. **FOOTBALLS**

The footballs chosen for the tournament shall conform to the Laws of the Game and bear one of the following three quality standard designations licensed by FIFA:

“FIFA QUALITY PRO”  
“FIFA QUALITY” or  
“IMS - INTERNATIONAL MATCH STANDARD”

## 21. **MEDALS**

- 21.1. Only thirty-three (33) medals will be presented to the Champions and Runners-up Teams at the presentation ceremony – twenty-three (23) for players and ten (10) for officials.
- 21.2. A maximum of ten (10) additional medals will be issued on request and with payment.

## 22. **REFEREES ASSESSOR**

The appointed Referees Assessor will be responsible for all matters pertaining to refereeing in the competition.

## 23. REFEREES AND ASSISTANT REFEREES

Only FIFA Registered Referees and Assistant Referees shall be appointed to referee in the Tournament and they will be paid the AFF approved rates of payment.

## 24. DISCIPLINARY MEASURES, APPEALS AND PLAYERS CAUTIONED OR DISMISSED FROM FIELD OF PLAY

### 24.1. Disciplinary measures

24.1.1. All disciplinary measures in relation to the Competition shall be undertaken in accordance with the current AFC Statutes, AFC Disciplinary and Ethics Code, and any relevant AFC and AFF circulars.

24.1.2. The AFC may introduce new disciplinary rules and sanctions for the duration of the Competition. Such rules shall be communicated to the Member Associations thirty (30) days before the first Match of the Competition at least.

24.1.3. All participating players agree to:

- a) Respect the spirit of fair play, non-violence, and the authority of the match Officials;
- b) Behave accordingly; and
- c) Refrain from doping

### 24.2. Good Conduct

24.2.1. Member Associations are liable for the improper conduct of:

- a) any member of its Team official Delegation; and/or
- b) Any person carrying out duties on their behalf throughout the Competitions

24.2.2. For any violation or Article 15.2.1, the AFC Disciplinary and Ethics Committee may issue any sanction listed in the AFC Disciplinary and Ethics Code.

### 24.3. Cautions and Expulsions

24.3.1. All matters relating to cautions and/or expulsions, including the carrying forward of cautions between stages of the Competition, shall be undertaken in accordance with the AFC Disciplinary Code except where expressly set out below.

24.3.2. Any Participating Player who completes the Group Stage having cumulatively received one (1) caution shall not carry-over that caution to the Semi Finals.

#### 24.4. Protest

24.4.1. A protest is an objection of any kind to any matter that has a direct effect on Matches and nay matters related to breach of these Regulations of the AFC Disciplinary and Ethics Code.

24.4.2. Unless otherwise stipulated, to be considered valid, protest shall be:

- a) Submitted in writing to the Match Commissioner within two (2) hours of the end of the Match in question;
- b) Followed up with a full written report, including a copy of the original protest, sent to the Secretariat of the AFC Disciplinary Committee at [disciplinary@the-AFC.com](mailto:disciplinary@the-AFC.com) within forty-eight (48) hours of the end of the Match;
- c) Accompanied by non-refundable fee of USD500 submitted to the AFC bank account within forty-eight (48) hours of the end of the Match.

24.4.3. No protest shall be lodged relating to the Referee's decisions regarding facts connected to play. Such decisions are final and binding and not subject to appeal, unless expressly otherwise stipulated in the AFC Disciplinary and Ethics Code.

24.4.4. Should AFC Disciplinary and Ethics Committee determine that a protest is unfounded or irresponsible, it may impose a fine.

24.4.5. If any of the formal conditions of a protest as set out in these Regulations are not met, such protest shall be disregarded. Following the completion of the final Match of the Competition, all protest shall be disregarded.

24.4.6. The AFC Disciplinary and Ethics Committee shall make decisions on protest. The AFC Disciplinary and Ethics Committee may transfer a protest to the AFC Competitions Committee for its decision if it is deemed to be purely operational in nature.

## 25. TOURNAMENT COMMITTEE

25.1. *The Tournament Committee shall consist of a Chairman and four (4) Members as follows:-*

- *Maj Gen Khiev Sameth (Chairman)*
- *Mr. Joko Driyono (Member)*
- *Dr Tran Quoc Tuan (Member)*
- *Mr. Ko Ko Thein (Member)*
- *Mr. Joe Patit Suphaphongs (Member)*

25.2. *The Match Committee shall consist of a Chairman and two (2) Members.*

*The Match Commissioner shall chair the Match Committee. The Members shall be the Chairman of the Local Organising Committee and the Referee Assessor.*

25.3. All decisions of the Tournament Committee shall be final.

25.4. The Tournament Committee shall be responsible for:-

25.4.1. Tournament match scheduling, which shall include dates, kick off times and venues.

25.4.2. Ensuring that matches are played in accordance with the Laws of the Game and in conformity with these Regulations.

25.4.3. Decisions in cases of force majeure.

## 26. **SECURITY COMMITTEE**

26.1. The Hosting Member Association shall form a Security Committee whose Chairman shall be a security officer holding a high position in the Police Force of the country.

26.2. Each participating team shall include a high-ranking police officer to accompany the team and he/she shall be a member of the Security Committee.

26.3. The Security Committee shall follow all guidelines, rules and regulations and measures recommended by FIFA to ensure there is security on and off the field at all times.

26.4. The Hosting Member Association shall be responsible to provide security arrangements to all participants, officials and referees to prevent violent incidents. Such security arrangements shall cover the stadium and its vicinity, the training grounds, hotels, games village, etc.

## 27. **MEDIA OBLIGATIONS**

27.1. Open Training Session

The Official Training Sessions must be opened to the media. Should the participating teams wish to close its Official Training Session to the media, it shall open for at least the first fifteen (15) minutes of the training.

## 27.2. Press Conferences

27.2.1. The Head Coaches of participating teams and one (1) starting player from each team are obliged to attend and participate in a pre-match press conference to be held at least one day before the match.

27.2.2. The participating team Media Officer must ensure the attendance of the Head Coach and one (1) starting player.

27.2.3. The AFF reserves the right to schedule more than one (1) pre-match press conference, if necessary.

27.2.4. A post-match conference must be conducted at the stadium and commence no later than 15 minutes after the final whistle. Both participating teams are obliged to make their Head Coach available.

27.2.5. Official Functions. The Head Coaches and/or the Team Managers of the participating teams are obliged to attend and participate in any official press conference held at Official Functions such as the Official Draw.

## 27.3. Mixed Zone

27.3.1. Team officials and coaching staff and players of the participating teams shall be required to enter the Mixed Zone on their way from the team dressing room to the team bus at the end of the match.

27.3.2. Speaking to the media in the mixed zone is not compulsory. However, it is strongly advised that players and coaches give brief interviews to the media, who will be separated from the coaches and players by barriers.

27.3.3. Team Media Officer is responsible for briefing all players and the Head Coach prior to the match so they are aware of their responsibilities in this regard.

## 27.4. Interviews

27.4.1. If requested by the AFF and/or Lagardère Sports Asia (LSA), both participating teams should have their Head Coach and selected players available for the day before each match and/or the match day for an interview, to be recorded by the TV rights-holding broadcaster, for the purpose of tournament promotion.

27.4.2. For the 'Flash' interviews, the Head Coach and at least one (1) key player from both participating teams must be available for the TV rights-holding broadcaster upon their request. All players and the Head Coach of each participating team must be briefed by their respective Team Media Officer prior to the match so they are aware of their responsibilities in this regard.

27.4.3. In the final minutes of the game, the Host Broadcaster or other broadcaster representatives shall inform the AFF Media Officer of the players who are selected for the flash interview.

#### 27.5. Breach of Media Obligations

27.5.1. Failure to attend and/or fully participate in any official activities or events shall result in the Participating Member Association being fined at least **USD10,000**.

27.5.2. Any breach of the rules regarding media obligations may also be subject to additional sanctions by the AFC Disciplinary Committee.

#### 28. **INTERPRETATION OF RULES**

The interpretation of these rules and all matters not provided for shall be dealt with by the Organising Committee in consultation with the Asean Football Federation whose decision shall be final.

#### 29. **MATTERS NOT PROVIDED FOR**

In the event of any disagreement in the interpretation of these rules, the Asean Football Federation will be the final authority on all technical regulations.



## ADMINISTRATIVE REGULATIONS

### 1. OFFICIAL REPORT FORMS

- 1.1. In accordance with the FIFA and/or AFC Regulations Governing International Matches, the Hosting Member Association shall send the duly completed prescribed FIFA and/or AFC forms to the FIFA General Secretariat and/or AFC General Secretariat with a copy to the Asean Football Federation within 48 hours after the completion of each match.
- 1.2. A detailed statement of accounts showing the gross receipt and the amount deducted for government or municipal taxes must be sent to the FIFA General Secretariat and/or AFC General Secretariat duly completed, within 60 days of the tournament. Levy is payable to FIFA and AFC in accordance with their regulations.
- 1.3. The AFC Referees Assessment forms must be completed by the appointed Referee Assessor after each match and sent to FIFA/AFC/AFF General Secretariat within 24 hours after the completion of each match.
- 1.4. The AFC Match Commissioner's Report Form as well as the Match Summary including results and cases of cautions, expulsions and serious incidents (if any) shall be completed by the appointed Match Commissioner and transmitted to the FIFA/AFC/AFF Secretariat immediately after the match.

### 2. COMPETITION REPORT

- 2.1. The Hosting Member Association shall send a report of the Tournament to the General Secretaries of FIFA and AFC within thirty (30) days of the completion of the tournament. The report may be brief, but shall be as complete as possible and shall contain necessary items such as names of competing countries, names of Referees and Assistant Referees, the difficulties met with the recommendations offered for the benefit of future tournaments.

### 3. FINANCIAL ARRANGEMENTS

The Hosting Member Association shall provide the following:-

#### 3.1. AFF Delegation and Match Officials

- 3.1.1. Accommodation at a good 5 star hotel approved by AFF – two (2) days before the commencement of the match and one day after the assignment.

However, the Hosting Member Association will be responsible for members of the AFF delegation including a General Coordinator, Asst.

General Coordinator, Media Officers and the Secretariat staff who may arrive up to three (3) days earlier.

AFF Delegation, Match Commissioner, Referee Assessor, Referees and Asst. Referees to be accommodated at a separate hotel from the teams.

3.1.2. Meals three (3) times a day of international buffet style with sufficient quantity. Halal Food or specific dietary requirements should be catered for.

3.1.3. One (1) additional light meal on match days.

3.1.4. Laundry - six (6) pieces per day (no dry cleaning).

3.1.5. Internal transportation for training, matches and/or sightseeing as follows:

i. Head of Delegation and Match Commissioner to be provided with a car each.

ii. General Coordinator and the AFF Secretariat to be provided with a Van.

iii. Referee Assessor and Match Officials to be provided with a Van.

3.1.6. Free medical treatment including approved hospital facilities.

3.1.7. The AFF Secretariat shall be equipped with:

3.1.7.1. Wireless broadband internet connection;

i. The internet connection shall be fast, whether wireless or cabled, with a minimum speed of ten (10)Mb/sec, DHCP, and all ports open so virtual private networks can be used;

ii. The provided wireless connections shall be sufficient for up to twenty (20) devices.

3.1.7.2. One (1) desktop or laptop computer that is connected to the internet and to a printer. The operating language of the computer and for its software shall be in English.

3.1.7.3. One (1) printer as well as all relevant consumables (including without limitation paper, toner and cartridges); and;

- 3.1.7.4. One (1) heavy-duty photocopy machine with sorting facilities as well as all relevant consumables (including without limitation paper, toner and cartridges).
- 3.1.7.5. Sim card for all AFF Delegation.
- 3.1.7.6. The AFF reserves the right to amend the requirements of the AFF Secretariat shall it deem fit to do so.
- 3.1.8. A meeting and briefing room for Referee Assessor and Match Officials in the hotel equipped with whiteboard and stationary with audiovisual equipment (VCD/DVD/Video, TV and LCD Projector).
- 3.1.9. Four (4) sets of match recording (CD/DVD) to be made available latest the following morning of the match for distribution as follows:
  - i. Two (2) playing teams
  - ii. AFF
  - iii. Referee Assessor/Match Officials
- 3.1.10. The Hosting Member Association will provide insurance cover for the duration of the tournament including repatriates.
- 3.1.11. The appointed AFF Delegation and Match Officials will be paid the following:
  - i. A daily allowance of USD200 per day for up to three (3) days before and one (1) day after the tournament.
  - ii. USD100 for incidental charges and miscellaneous fees such as visa fees, etc.
  - iii. Reimbursement of the air tickets (**ECONOMY CLASS ONLY**) from their capital city to venue and return.

## 3.2. Teams

- 3.2.1. A bus for the team, one luggage van and internal transportation which includes transport to training ground, matches, sightseeing and other essential movements. A car to be made available for the Team Manager for official team needs only.
- 3.2.2. Free medical treatment, including hospital facilities for injuries and emergencies incurred and sustained during the tournament as follows:

- i. Out-patient treatment (non-admission to hospital);
- ii. Minor surgeries (e.g. suturing);
- iii. Radiological investigations (x-rays); and
- iv. Emergency treatment

However, the Participating Teams shall be responsible for the cost of the following treatments:

- i. Hospitalisation (admission to hospital)
- ii. Surgical operations not provided in Article 3.2.2; and
- iii. Specialised investigative procedures (e.g. MRI, C-Scan)

3.2.3. Security facilities to be provided in the stadium and hotel including outriders for teams on match days

3.2.4. Ample supply of drinking water, ice and refreshments for the teams during the match, during training and at the hotel

3.2.5. Airfare - Teams to be responsible for their own airfare.

3.3. Each Participating Team (and its Member Association), at their own expense, are solely responsible throughout the competitions for:

3.3.1 All accommodation, meals and incidental expenses throughout their stay for their away matches.

3.3.2 The insurance coverage of:

3.3.2.1 Its team official delegation (including without limitation hospitalisation and surgical operations, team equipment), for all Matches;

3.3.2.2 Its approved Stadium. A release of liability must be signed and returned to the AFF at least thirty days (30) before the start of the Competition. If such an indemnification is not received in due time, the Hosting member Association agrees that the necessary insurance coverage may be concluded by the AFC and expensed to the Hosting member Association.

3.3.3 All other necessary insurance policies, which must provide an appropriate guaranteed sum for injury and damage to persons, objects, and property, and correspond to the specific circumstances of the Participating Team. Such policies must cover all risks connected with the organising, hosting, and staging of the Competition, exempt the AFF from all claims and liabilities, and name the AFF as a co-

insured. The AFF must be notified of all insurance policies, and may request copies of any and all policies at its discretion.

#### **4 INTERVAL BETWEEN MATCHES**

4.3 Each team is entitled to at least forty-eight (48) hours of rest between matches.

#### **5 DOPING CONTROL**

5.3 The AFC Anti-Doping Regulations shall apply in the Competition.

5.4 Doping Control Test, if necessary, will be carried out with the procedures as set out by the AFC Anti-Doping Regulations.

#### **6 FAIR PLAY**

6.3 In every match of this competition, fair play should be actively promoted through the Fair Play flags, cards, posters, etc.

6.4 The Hosting Member Association will present a Fair Play Trophy to the best team, which will be picked by the Disciplinary Committee based on marks allocated in the FIFA Guidelines for choosing the Fair Play Winner.

## Appendix 1

### Registration of players who have acquired a new nationality

No.	Documents	Attached (please tick)
1.	Official Registration Form for Players with passport photo.	
2.	The player must provide one of the following categories of documents:	
a)	1) Letter from the Member Association of the player's previous nationality or country of birth declaring that the player has never played (either in full or in part) for its representative teams in an official competition of any category of any type of football; and  2) Letter from the player declaring that he has never played for any representative teams of any Member Association (either in full or in part) in an official competition of any category of any type of football.	
b)	Decision of the FIFA Players' Status Committee allowing the player to change Association.	
3.	Clear copy of player's passport.	
4.	Clear copy of player's national ID card.	
5.	If the player seeks to rely on 2(a) as opposed to 2(b), they must provide one of the following categories of documents:	
a)	1) Evidence that their father or mother was born on the territory of the relevant Association; and  2) Evidence that such person is their biological parent.	
b)	1) Evidence that their grandfather or grandmother was born on the territory of the relevant Association; and  2) Evidence that such person is their biological grandparent.	
c)	Evidence that the player has lived continuously on the territory of the relevant Association for at least five (5) years after the age of 18*.	

\*Players relying on category 5 (c) under the age of 23 must provide a decision of the FIFA Players' Status Committee

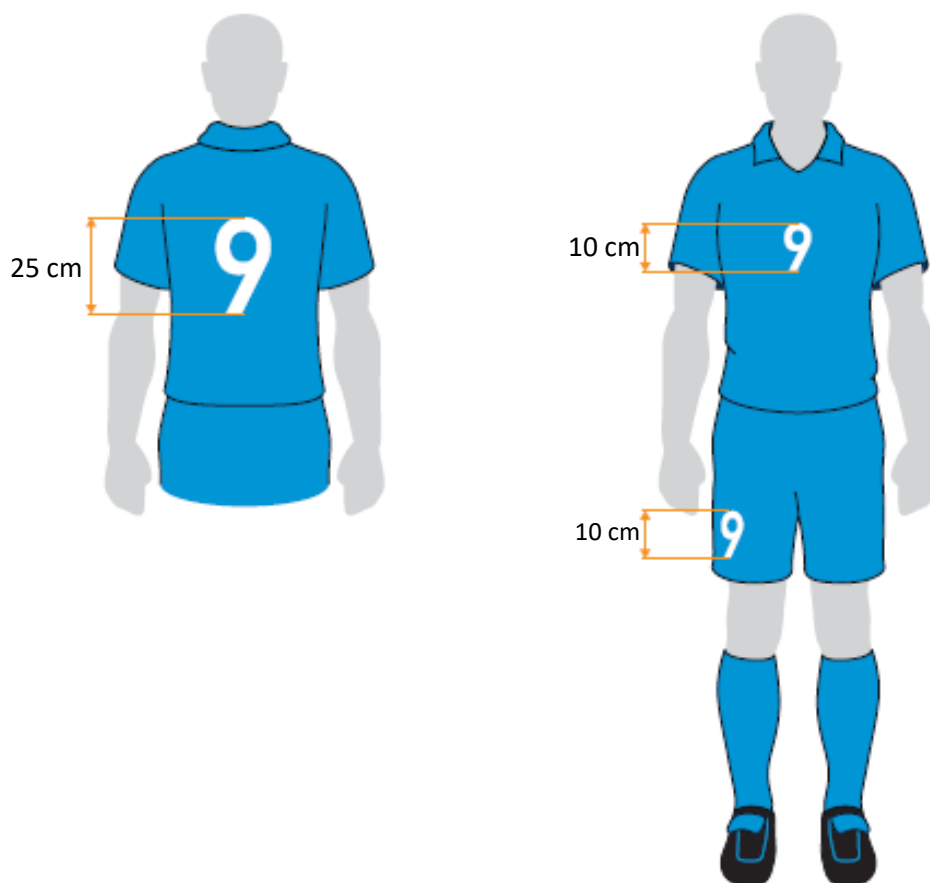
## Appendix 2

### Registration of players who have a nationality entitling them to represent more than one Football Association

No.	Documents	Attached (please tick)
1.	Official Registration Form for Players with passport photo.	
2.	The player must provide one of the following categories of documents:	
a)	3) Letter from the Member Association of the player's previous nationality or country of birth declaring that the player has never played (either in full or in part) for its representative teams in an official competition of any category of any type of football; and  4) Letter from the player declaring that he has never played for any representative teams of any Member Association (either in full or in part) in an official competition of any category of any type of football	
b)	Decision of the FIFA Players' Status Committee allowing the player to change Association.	
3.	Clear copy of player's passport.	
4.	Clear copy of player's national ID card.	
5.	If the player seeks to rely on 2(a) as opposed to 2(b), they must provide one of the following categories of documents:	
a)	3) Evidence that their father or mother was born on the territory of the relevant Association; and  4) Evidence that such person is their biological parent.	
b)	3) Evidence that their grandfather or grandmother was born on the territory of the relevant Association; and  4) Evidence that such person is their biological grandparent.	
c)	Evidence that the player has lived continuously on the territory of the relevant Association for at least two (2) years.	

**Appendix 3**  
**Player's Numbers**

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**Appendix 4**  
**Player's Name/Surname**

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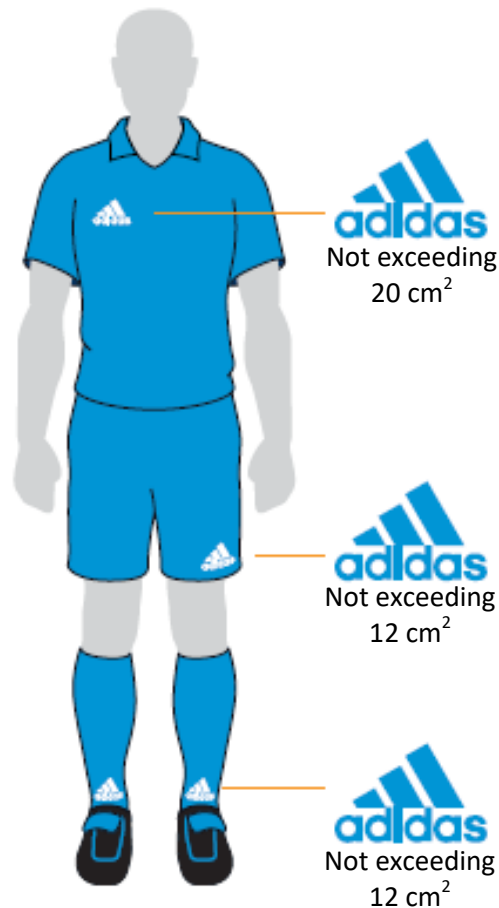




## Appendix 5

### Manufacturer's Logo/Trademark

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## Appendix 6

### Determining the Ranking in a Group using Fair Play criteria

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1. Each Participating Team shall be awarded points for receiving red and yellow cards as indicated below:
  - i. per yellow card: one (1) point;
  - ii. per red card (as a consequence of two yellow cards): three (3) points;
  - iii. per red card (direct):three (3) points; and
  - iv. per yellow card followed by a red card (direct): four (4) points.
2. The Participating Team receiving the least number of points shall be ranked highest. The remaining Participating Teams shall be ranked in descending order.