

RETURNING A REENLISTMENT (AC/FTS) QUOTA (11 June 2018)

1. Retrieve the applicable "Approved" (Approved, Approved-DC or Approved-A School) application and open it.

2. Go to the bottom of the page and click on the dropdown box titled "Quota Return Reason Code." Select the most appropriate reason from the list provided.

3. Check the box titled "Page 13 submitted," as this is required for all Sailors returning quotas per MILPERSMAN 1160-140. Page 13's (NAVPERS 1070/613) should be uploaded into <u>eSubmission</u> once signed.

4. Click on the "Return Quota" button at the bottom of the page.

5. Upon completion of this process, the application status will be updated to "Approved-Revoked" or "Denied-Final Active," depending on the Sailor's distance from SEAOS.

Note 1: Be advised, that if you return the quota and the Sailor is still within their C-WAY window, a new application will be generated within 24 hours and submission will be required. If you revoke a quota on 30 May, a new application will generate 31 May. CCCs must plan appropriately as "Failed to Submits" will not be removed for this situation.

Note 2: If the CCC can't return the quota due to system errors, send the page 13 to <u>career_waypoints@navy.mil</u> to have the quota revoked.

Deenlistment (AC/ETS) Application Details					
Sailor Eligibility					
Current Rating: Pres Rate: Pros Rate: Current EMC: Service Component:	Year Group: EAOS: Soft EAOS: PRD: ADSD:	RPT Date: PEBD: EDLN: EDLN Code: Acc Code:	UIC:	Application Status: # Sailor Name: SSN (last 4): Warfare Designator:	Approved
Reenlistment (AC/FTS) Application Options					
Component Type USN or FTS SELR Application Type In-Rate Only In-Rate, Willing To Convert Convert Only TRP (Golden/Silver Ticket) In-Rate Auto Approv Yes Conversion Choices Ist: Zud: Zud: Zud: Zud: Zud: Zud: Zud: Zud	Application Reason ES SEAOS Not Applying This Month t Not Eligible Intends to Separate e Eligibility Qualification n/a	Special Circumstance Reason Co	de Explain Ot Explain Ot Explain Oth Explain Oth Explain Oth Explain Oth Ride Published Reques Rank Quotas Quotas n/a 200 148	Process Month May-2018 SELRES Fields Sailor's Phone: Sailor's Phone: ted Approved Quotas 143	Set to Current Month:
Reenlistment (AC/FTS) Application Details Security Clearance Level: Promotion Recommendations Has been on OSA\GSA\IA: Image: Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2">Colspan="2"Colspan="					
	3. Select "Retur	n Quota."			