



# SHORT TERM EXTENSION (STE) RULES

---



**SAILORS IN THEIR MANDATORY CWAY WINDOWS MUST HAVE A CWAY APPROVAL  
IN ORDER TO EXTEND!!!!**

**The following STE rules also apply:**

According to NAVADMIN 352/10 and MPM 1160-040, a Sailor can execute a short term extension in the following circumstances without a C-WAY-REEN quota (local CO/OIC authority):

1. Sailor is not within 12 months of SEAOS;
2. The STE will not take the Sailor beyond 14 years of service;
3. No more than 2 STEs can be executed per enlistment (5YO & 6YO program extensions are exempt from this);
4. Combined the STEs cannot be more than 23 months;
5. **Sailor cannot be in an over manned rating (refer to the current skill set);**
6. Sailor must be retention eligible and fully qualified for his/her rating.

Extension Reasons:

1. Extend to match PRD;
2. Obtain maternity care benefits;
3. Obtain OBLISERV;
4. To acquire OBLISERV as authorized in directives, NAVADMINS, etc. (e.g., to HYT or FLTRES/RET date)-Sailor cannot extend more than 29 days past HYT without approval from PERS-8, otherwise PERS-8 approval is unnecessary.