

GUARDIAN OF LIBERTY

PROMOTING TRANSPARENCY

# ARCHIVES

# RECORDS

2018

**Register Now and SAVE!**

**July 6** Early-Bird Registration  
Deadline

**July 13** Hotel Conference Rate  
Deadline

THE JOINT ANNUAL MEETING OF

**COSA ★ NAGARA ★ SAA**

**AUGUST 12-18, 2018**

**MARRIOTT WARDMAN PARK ★ WASHINGTON, DC**

**MAKE CONNECTIONS. LEARN.  
GET INSPIRED!**



# ARCHIVES ★ RECORDS

## WASHINGTON, DC

Come for the learning + connections ...  
Stay to see the many sights of Washington, DC!

For the most complete and up-to-date  
information about the program—and to register!

—see the online Conference Schedule at  
[www.archivists.org/am2018](http://www.archivists.org/am2018).

## 4 extraordinary days of learning that will

- **Connect you with colleagues who share your challenges**
- **Give you the knowledge and skills you need to succeed**
- **Broaden your perspectives**

... and return to work refreshed, renewed, and ready  
to take your institution to the next level!



COSA ★ NAGARA ★ SAA PROMOTING TRANSPARENCY

# PRE-CONFERENCE ACTIVITIES

## PRE-CONFERENCE COURSES

### Come Early!

Enhance your conference experience—and make the most of your professional development budget—by attending one or more courses before the conference—and return to work with new knowledge and skills that you can put to use right away....

Class size is limited to ensure interaction between the instructor(s) and participants. Pre-conference course fees are in addition to conference fees. See the conference registration form for more information.

### Sunday, August 12

#### Command Line Interface

*Instructor: Bertram Lyons, AVPreserve [DAS]*

### Monday, August 13

#### Archives Connect: Developing a K-12 Outreach Initiative

*Instructor: Jennifer Hoyer, Brooklyn Public Library [NEW!]*

#### Day 1: Managing Physical and Digital Architecture, Design and Construction Records

*Instructors: Tim Walsh, Canadian Centre for Architecture / Aliza Leventhal, Sasaki Associates [NEW!]*

### Tuesday, August 14

#### NAGARA/ICRM Exam Prep Course

*Instructors: Patricia Franks, PhD, CRM, CA, IGP; Deb Armentrout, CRM/Federal Specialist; Cheryl Smith, CRM/Federal Specialist; Caroline Walters, CRM*

#### Cultural Diversity Competency

*Instructor: Helen Wong Smith, State of Hawai'i*

#### Crosswalking Metadata

*Instructor: Elizabeth Russey Roke, Emory University [NEW!]*

#### Day 2: Managing Physical and Digital Architecture, Design and Construction Records

*Instructors: Tim Walsh, Canadian Centre for Architecture / Aliza Leventhal, Sasaki Associates [NEW!]*

#### Negotiating the Landscape of Born-Digital Photographs, Part 2

*Instructors: Patrick Cullom and Stephen Fletcher, University of North Carolina Chapel Hill [REVISED] [DAS]*

#### Advanced Project Management

*Instructor: Rosemary Pleva Flynn, University of North Dakota*

## HIGHLIGHTS

### Archives on the Hill

Archivists take on Capitol Hill in this advocacy event that begins with orientation and training in the morning and culminates in Hill visits that pair experienced advocates with those who want to learn. Speak up in support of federal funding for archives! Watch the conference website ([www.archivists.org/am2018](http://www.archivists.org/am2018)) for more information. · *Tuesday, August 14, 9:00 am – 5:00 pm*

### SAA Research Forum

At the 12<sup>th</sup> Annual SAA Research Forum, you'll learn about what's happening in research and innovation—and maybe find some research-based solutions for your institution. (The deadline for platform and poster presentation proposals is May 15. Read the Call for Proposals at: <https://www.archivists.org/am2018/Call-2018-SAA-Research-Forum.>) · *Tuesday, August 14, 9:00 am – 5:00 pm*

## GROUP MEETINGS

The following groups will meet at the Marriott Wardman Park on Tuesday, August 14. See the conference website for times and locations.

- NAGARA Board of Directors
- SAA Committee on Ethics and Professional Conduct
- SAA Dictionary Working Group
- SAA Diversity Committee
- SAA Finance Committee
- SAA Standards Committee
- SAA Technical Subcommittee on DACS
- SAA Technical Subcommittee on Encoded Archival Standards
- SAA Technical Subcommittee on Guidelines for Reappraisal and Deaccessioning

## OTHER EVENTS OF NOTE

**SAA Reference, Access, and Outreach Section Unconference on Teaching with Primary Sources** · *Tuesday, August 14, Offsite*

**Repository Tours and Open Houses:** The Host Committee is arranging for tours and open houses on Tuesday and Wednesday at some of the coolest repositories in the Washington, DC, Metro area. Watch the conference website at [www.archivists.org/am2018](http://www.archivists.org/am2018) for information.

## SERVICE PROJECT

Watch [www.archivists.org/am2018](http://www.archivists.org/am2018) for more information as the Host Committee schedules projects.

# DAY 1 • WEDNESDAY, AUGUST 15



## GROUP MEETINGS

The following groups will meet at the Marriott Wardman Park on Wednesday, August 15. See the conference website for times and locations.

- 2018 Joint Annual Meeting Program Committee
- 2019 SAA Annual Meeting Program Committee
- SAA Leadership Orientation and Forum
- SAA Awards Committee
- SAA Committee on Education
- SAA Committee on Public Awareness
- SAA Committee on Public Policy
- SAA Cultural Heritage Working Group
- SAA Intellectual Property Working Group
- SAA Membership Committee
- SAA Publications Board
- SAA Task Force to Revise Best Practices on Accessibility
- SAA Task Force on Research/Data and Evaluation
- SAA-ACRL/RBMS Joint Task Force to Revise Joint Statement on Access
- *The American Archivist* Editorial Board

## SAA SECTION MEETINGS

**2:30 - 3:45 pm**

- Archival Educators
- Archives and Archivists of Color
- Design Records
- Electronic Records

- Metadata and Digital Object
- Museum Archives
- Oral History
- Performing Arts
- Research Libraries
- Women Archivists

## 4:00 – 5:15 pm

- Description
- Encoded Archival Standards
- Human Rights Archives / Privacy and Confidentiality
- Lone Arrangers
- Manuscript Repositories / Students and New Archives Professionals
- Native American Archives
- Public Library Archives and Special Collections
- Preservation
- Web Archiving
- Women's Collections

## HIGHLIGHTS

### NAGARA Workshop:

**Thinking Social: Ensuring Your Government Agency Has an Appropriate Policy for the Use and Capture of Government Records**

*Instructors: Bethany Cron, NARA / Pari J. Swift, MLIS, CRM, The Ohio State University / Patrice Davis, CA, United States Department of Justice / Robin Heise, Greene County (Ohio) Records Center and Archives*

8:00 – 12:00 pm

**Council of State Archivists Great Idea Exchange Day and Work Session**

9:00 am – 5:00 pm

### NAGARA Workshop:

**Bringing History Home: Educational Outreach Using Local Government Records**

*Instructors: Robin Heise and Melissa Dalton, Staff of Greene County (Ohio) Records*

*Center and Archives, recipient of the 2016 NAGARA Program Excellence Award*

1:00 – 5:00 pm

**CoSA Business Meeting and Awards Dinner**  
7:00 – 9:00 pm

## OTHER EVENTS OF NOTE

**Academy of Certified Archivists Examination**

**Archives Leadership Institute Event**

**SAA Business Archives Section Colloquium**

**SAA Museum Archives Section Best Practices Symposium**

**SAA Foundation Board of Directors**

## Explore more of your family story —with Ancestry and AncestryDNA.

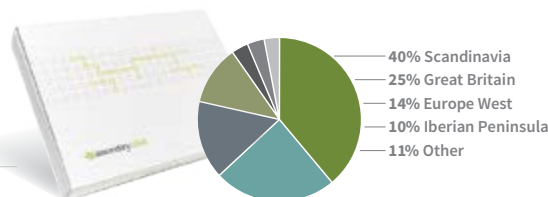
Only Ancestry combines access to 10 billion historical records with the most detailed consumer DNA test.

### AncestryDNA

- The only consumer DNA test with over 350 regions
- 5x more ethnic regions than other DNA tests
- We make it easy to connect with living relatives
- Find new relatives—and grow your family tree
- Discover the places your ancestors called home

### Ancestry

- The world's largest online collection of family history records
- The only place with over 90 million family trees
- We add an average of two million records to our site daily
- Start with a name and build your family tree
- Share your discoveries and connect with our community



ancestryDNA

# DAY 2 • THURSDAY, AUGUST 16

Each education session track includes at least two sessions that are of special interest to records professionals. Look for the [RIM]!

## EDUCATION SESSIONS

### 10:30 – 11:45 am

- 101** Toward Culturally Competent Archival (Re)Description of Marginalized Histories
- 102** True Confessions: Paying Off the Technical Debt of Early Digital Projects
- 103** Archival Engagements and Record-keeping Intersections with Wicked Problems [RIM]
- 104** Making the Invisible Accessible: The Complex Labor of Archival Accessioning
- 105** Opening the Black Box: Transparency and Complexity in Digital Preservation
- 106** Leading the Way: Transparency in Archives Management
- 107** Trying to Put It Out There: Confronting Challenges in Processing and Providing Access to Legal Collections

- 108** Middle Eastern and North African Archives at Home and Abroad: Access, Preservation, and Politics
- 109** Memory Work and the Virtues of Opacity
- 110** It's Not You, It's Me: Managing Donor Relations in Special Collections and Archives
- 111** Transparency and the Impact of New Public Management on the Governance of Public Information [RIM]

### 1:30 – 2:30 pm

- 201** Email Archiving Comes of Age [RIM]
- 202** Finding Transparency in Records of Refugee Displacement and Resettlement
- 203** From Best Practices to “Next Practices”: Documenting Underrepresented Communities through Oral Histories
- 204** Scheduling the Ephemeral: Creating and Implementing Records Management Policy for Social Media [RIM]
- 205** Transparent Design: Renovating and Relocating Archives and Special Collections

- 206** “What Were They Thinking?” How the Proposed New DACS Principles Take on the Need for Transparency
  - 207** Baby Got (Council) Back-up? Online Transparency in the City of Austin City Clerk's Office
  - 208** Use Your Words! Methodologies for User-driven Metadata Description of Time-based Media
  - 209** More Cooks and a Renovated Kitchen: Developing a Centralized Collaborative Approach to Accessioning
  - 210** Pop-Up!
  - 211** Community Webs: Empowering Public Libraries to Create Community History Web Archives
- ### 3:00 – 4:00 pm
- 301** Archiving “Dirty Laundry”: Issues of Access, Transparency, and Respectability Among Archives of Underdocumented Communities
  - 302** Too Big to Fail: Processing Large-Scale Collections
  - 303** Progress (and Pitfalls) of Linked Data Projects



- 304** Laws of the Land: Navigating the Public Records and Freedom of Information Landscape [RIM]
- 305** Making Policy Work: Creating and Implementing Information Guidance in the Age of Open Government [RIM]
- 306** Defining “At Risk” and Rescuing Data in a Government Agency
- 307** Pop-Up!
- 308** Indigenous Cultural Competence and Cultural Safety in Australian Libraries and Archives
- 309** Reaching Across Boundaries: Archives in Multiple Languages
- 310** Confronting the AIDS Epidemic
- 311** Notes on Notes: Introducing Archival Description of Notated Music, the Music Library Association’s New DACS Supplement

## NOON-TIME FORUMS

All attendees are welcome to participate in the noon-time forums scheduled from 12:00 to 1:15 pm on Thursday. Grab lunch at the kiosk and join us for these engaging sessions! As of April, the following forums are tentatively scheduled:

- **Special Event:** A Conversation with Librarian of Congress Carla Hayden and Archivist of the United States David Ferriero
- SAA Diversity Committee Forum
- Preservation of Electronic Government Information (the PEGI Project)
- Open Forum on Archival Facilities Guidelines
- Searching Among Secrets

## SAA SECTION MEETINGS

### 4:15 – 5:30 pm

- Archival History
- Archives Management
- Archivists of Religious Collections



- Audio and Moving Image / Visual Materials / Visual Materials Cataloging and Access
- Business Archives
- Collection Management Tools
- Government Records
- Issues and Advocacy
- Reference, Access, and Outreach
- Science, Technology, and Health Care

## HIGHLIGHTS

### Plenary 1

The CoSA, NAGARA, and SAA presidents welcome all attendees to the **Opening Plenary**, which features keynote speaker Zeynep Tufekci, PhD, University of North Carolina associate professor and author of [Twitter and Tear Gas: The Power and Fragility of Networked Protest](#); Archivist of the United States David Ferriero; and a host of new Fellows and award winners!  
8:30 – 10:00 am

### Expo Hall Grand Opening / Graduate Student Posters

In the Expo Hall, you’ll have an unparalleled opportunity to talk with our industry partners, share your ideas and opinions, and learn about what’s new in the field. What products and services do you need to ensure access and sustainability? Tell our exhibitors! And be sure to stop by the Graduate Student Poster Session, where you’ll learn about what the next generation is studying and planning...  
5:30 – 7:00 pm

### A Night at the Museum!

The All-Attendee Reception will be held at the National Museum of Natural History, where you’ll have access to amazing exhibits and everyone’s favorite course – dessert! (The reception is free for conference registrants, \$40 for adult guests, \$10 for children 12 and under.) 7:30 – 9:30 pm

## OTHER EVENTS OF NOTE

Professional Poster Presentations

New Member/First-Timer Coffee Break

Federal, State, and Local Government Employees Networking Groups

Institutions of Higher Learning Employees Networking Group

SAA Dictionary Working Group Forum

SAA Mentoring Program Meet-and-Greet

Toast to SAA Authors

Academy of Certified Archivists Business Meeting and Luncheon

Academy of Certified Archivists Item-Writing Workshop

Regional Archival Associations Consortium

State Historical Records Advisory Boards Meeting

# DAY 3 • FRIDAY, AUGUST 17

Each education session track includes at least two sessions that are of special interest to records professionals.

Look for the [RIM]!

## EDUCATION SESSIONS

### 9:45 – 10:45 am

- 401** My Favorite Mistake: Confessions of an Imperfect Archivist
- 402** Hello, Is It Me You're Looking For? Usability Studies in Archives
- 403** Shine a Light: Access Restrictions and Government Transparency
- 404** African American Archivists at Majority Institutions: The HistoryMakers Minority Fellowship Experience
- 405** Procuring Electronic Records Management Services and Solutions: NARA's Electronic Records Modernization Initiative [RIM]
- 406** Teachers and Students as Researchers: Building Programs, Serving Records, and Encouraging Literacy
- 407** Breath of Life: Collaborating with Native Researchers across the Smithsonian
- 408** Pop-Up!
- 409** Graduate Student Paper Presentations
- 410** Sharing Our Stories: Using Archival Collections to Develop Commemorative Events
- 411** Collaborative Partnerships in the Council of State Archivists' ACCESS Grant Project [RIM]

### 2:00 – 3:00 pm

- 501** The National Archives Aims for Digital Future: Discuss NARA Strategic Plan and Future of Archives with NARA Leaders
- 502** This Is Not Skynet (Yet): Why Archivists Should Care about Artificial Intelligence and Machine Learning
- 503** Representing Survivors of Violence in College and University Archives

- 504** Equal Opportunities: Physical and Digital Accessibility of Archival Collections
- 505** It's Mine and YOU Can't Have It
- 506** Race, Slavery, and the Rise of the Academy
- 507** Pop-Up!
- 508** Computing Against the Grain: Capturing and Appraising Underrepresented Histories of Computing
- 509** Transparency and Trust: The Find & Connect Web Resource
- 510** Challenge Accepted: Building Access Infrastructure for 400+ Years and 1000+ Creators at NYC Municipal Archives
- 511** How Does THAT Work? Strategies of Remote Archivists and Archives

## SAA SECTION MEETINGS

### 11:00 am – 12:15 pm

- Acquisitions and Appraisal / Records Management
- College and University Archives
- Congressional Papers
- Diverse Sexuality and Gender
- Independent Archivists
- International Archival Affairs / Latin American and Caribbean Cultural Heritage Archives
- Labor Archives
- Local Government Records
- Military Archives
- Security

## EXPO HALL

### 8:00 am – 4:30 pm

Expo Hall Open + Graduate Student Posters

### 8:00 – 8:30 am

Expo Hall Coffee Break



### 12:00 – 1:30 pm

Expo Hall Lunch

### 4:15 – 5:00 pm

Expo Hall Closing Break

## HIGHLIGHTS

### Plenary 2:

#### The SAA Presidential Address

SAA President Tanya Zanish-Belcher (Wake Forest University) shares her perspectives at this 82nd Annual Meeting of the Society. And you'll have the opportunity to acknowledge our student scholarship and award winners!

8:30 am – 9:30 am

NAGARA Annual Membership Meeting

SAA Annual Membership Meeting

## OTHER EVENTS OF NOTE

Professional Poster Presentations

SAA Write Away! Breakfast

SAA Student Chapter Leaders

Mixers and Alumni Parties

Open-mic Storytelling Event

Archives in the Movies



# DAY 4 • SATURDAY, AUGUST 18

Each education session track includes at least two sessions that are of special interest to records professionals. Look for the [RIM]!

## EDUCATION SESSIONS

### 8:30 - 10:15 am

- 601** Prioritizing Processing When Everything Is A Priority [RIM]
- 602** Lifting the Veil: Exploring Transparency in Closed Archives
- 603** Fostering Equity: Community Archives and Academic Archives Partnerships
- 604** No Monuments in the Archives: Historical Records and Contested Public Space
- 605** Taming the Web: Perspectives on the Transparent Management and Appraisal of Web Archives [RIM]

- 606** Let's Be Clear: Transparency and Access to Complex Digital Objects
- 607** Building Bridges: The Co-Education of Archivists and Architects on Major Renovation Projects
- 608** Archival Values
- 609** Documenting Decisions: Strategies and Workflows for Consistent and Transparent Processing
- 610** Culturally Responsive and Ethical Access: Promoting Transparency in Archival Repositories with Indigenous Collections
- 611** So Much Outreach, So Little Time: Maximizing Your Social Media Efforts

### 10:30 - 11:30 am

- 701** (G)LAMonomics: Economic Drivers and Barriers to Collaboration Across Libraries, Archives, and Museums
- 702** Charlottesville Speaks: Building Frameworks for Documenting Crises

- 703** Lumos Maxima! Illuminating Controversial or Restricted Records through Outreach
- 704** Blockchain: What Is It and Why Should We Care?
- 705** Opening Pandora's Box: UVA Records Management Tackles eDiscovery [RIM]
- 706** Opportunities in Change: Transition to Functional Records Scheduling in Washington, Wyoming, and North Carolina [RIM]
- 707** Dinosaur Footprints: Archiving and Preservation in the Anthropocene
- 708** Promoting Transparency in the Legacy of Slavery: Turning Data into People in Maryland's Slave Records
- 709** Beyond the Reference Interview: Assessing the Reading Room Experience
- 710** Pop-Up!
- 711** Rohwer Reconstructed: A Collaborative Digital History

# Aeon is not another front end system. Really.

Other systems are about description and discovery. **But Aeon is about fulfillment.**

Some systems help you catalog and make objects discoverable within your institution or on the Web. Others manage the creation of the repositories in which objects can be digitally stored, searched, and found.

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ARCHIVES \* RECORDS 2018

BOOTH #201

To see how Aeon fits the pieces together, sign up for a free web demo at [www.atlas-sys.com/demo/](http://www.atlas-sys.com/demo/). Or, email us at [aeon@atlas-sys.com](mailto:aeon@atlas-sys.com).

 **We play nice with others.**

  
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# SCHEDULE AT A GLANCE

**Y**our conference registration gives you access to all of the following meetings, education sessions, forums, networking events, and more! (Pre-conference courses are additional.) For the most complete and up-to-date information, see “Program” on the conference website at [www.archivists.org/am2018](http://www.archivists.org/am2018). All meetings and events (except those specifically noted) will be held at the Marriott Wardman Park.

## Sunday, August 12

### PRE-CONFERENCE

9:00 am – 5:00 pm

#### Pre-Con Course

- **Command Line Interface**  
*Instructor: Bertram Lyons*

## Tuesday, August 14

### PRE-CONFERENCE

#### Morning

8:30 am Registration Opens

#### Pre-Con Courses

- **NAGARA/ICRM Exam Prep**  
*Instructors: Patricia Franks, Deb Armentrout, Cheryl Smith, and Caroline Walters*
- **Cultural Diversity Competency**  
*Instructor: Helen Wong Smith*
- **Crosswalking Metadata**  
*Instructor: Elizabeth Russey Roke*
- **Managing Physical and Digital Architecture, Design and Construction Records**  
*Instructors: Tim Walsh and Aliza Leventhal [Day 2 of 2]*
- **Negotiating the Landscape of Born-Digital Photographs, Part 2**  
*Instructors: Patrick Collum and Stephen Fletcher*
- **Advanced Project Management**  
*Instructor: Rosemary Pleva Flynn*

Archives on the Hill

SAA Research Forum

Group Meetings

SAA RAO Unconference: Teaching with Primary Sources

Repository Tours/Open Houses

Service Project(s)

## Monday, August 13

### PRE-CONFERENCE

9:00 am – 5:00 pm

#### Pre-Con Courses

- **Archives Connect: Developing a K-12 Outreach Initiative**  
*Instructor: Jennifer Hoyer*
- **Managing Physical and Digital Architecture, Design and Construction Records**  
*Instructors: Tim Walsh and Aliza Leventhal [Day 1 of 2]*

CoSA Board Meeting

SAA Council Meeting

#### Afternoon

**Pre-Con Courses** *(continued)*

SAA Research Forum *(continued)*

Group Meetings

SAA RAO Unconference *(continued)*

Repository Tours/Open Houses

Service Project(s)

#### Evening

Explore Washington, DC!

Wednesday, August 15	Thursday, August 16	Friday, August 17	Saturday, August 18
DAY 1	DAY 2	DAY 3	DAY 4
<p><b>Morning</b></p> <p><b>8:00 am</b> Registration Opens</p> <p>Bookstore/Career Center Open · 8:00 am – 4:30 pm</p> <p><b>NAGARA Workshop:</b> Thinking Social: Ensuring Your Government Agency Has an Appropriate Policy for the Use and Capture of Government Records</p> <p>CoSA Great Idea Exchange Day and Work Session</p> <p>Group Meetings</p> <p>SAA Museum Archives Section Best Practices Symposium</p> <p>Academy of Certified Archivists Examination</p> <p>SAA Leadership Orientation and Forum</p> <p>SAA Congressional Papers Section</p>	<p><b>Morning</b></p> <p><b>7:30 am</b> Registration Opens</p> <p>Bookstore/Career Center Open · 7:30 am – 5:30 pm</p> <p>New Member/First Timer Coffee Break</p> <p>Federal, State, Local Government Employees Networking Groups</p> <p>Institutions of Higher Learning Networking Group</p> <p>SAA Dictionary Working Group Forum</p> <p>Plenary 1 / Awards</p> <p>SAA Mentoring Program Meet-and-Greet</p> <p>Toast to SAA Authors</p> <p><b>Education Sessions: 100s</b></p>	<p><b>Morning</b></p> <p><b>7:30 am</b> Registration Opens</p> <p>Bookstore/Career Center Open · 7:30 am – 4:30 pm</p> <p>Expo Hall Open · 8:00 am – 4:30 pm</p> <p>Expo Hall Coffee Break</p> <p>Graduate Student Posters</p> <p>Plenary 2: The SAA Presidential Address / Awards</p> <p><b>Education Sessions · 400s</b></p> <p>SAA Section Meetings · 11:00 am – 12:15 pm</p>	<p><b>Morning</b></p> <p><b>8:00-10:00 am</b> Registration Open</p> <p>Bookstore/Career Center Open · 8:00 – 10:00 am</p> <p><b>Education Sessions · 600s</b></p> <p><b>Education Sessions · 700s</b></p>
<p><b>Afternoon</b></p> <p>CoSA Work Session (cont)</p> <p><b>NAGARA Workshop:</b> Bringing History Home: Educational Outreach Using Local Government Records</p> <p>Group Meetings</p> <p>SAA Business Archives Section Colloquium</p> <p>SAA Section Meetings · 2:30 – 3:45 pm</p> <p>SAA Section Meetings · 4:00 – 5:15 pm</p>	<p><b>Afternoon</b></p> <p>Open Forums · 12:00 – 1:15 pm</p> <p>ACA Business Meeting and Luncheon</p> <p>Regional Archival Associations Consortium Meeting</p> <p><b>Education Sessions: 200s</b></p> <p><b>Education Sessions: 300s</b></p> <p>Professional Posters</p> <p>SAA Section Meetings · 4:15 – 5:30 pm</p> <p>State Historical Records Advisory Boards (SHRABs) Meeting</p>	<p><b>Afternoon</b></p> <p>Expo Hall Lunch · 12:00 – 1:30 pm</p> <p>Graduate Student Posters</p> <p>Professional Posters</p> <p><b>Education Sessions · 500s</b></p> <p>NAGARA Annual Membership (Business) Meeting</p> <p>SAA Annual Membership (Business) Meeting</p> <p>Expo Hall Closing Break · 4:15 – 5:00 pm</p>	<p><b>Afternoon</b></p> <p>Explore Washington, DC!</p>
<p><b>Evening</b></p> <p>CoSA Business Meeting / Awards Dinner</p> <p>SAA Foundation Board of Directors</p>	<p><b>Evening</b></p> <p>Expo Hall Grand Opening / Happy Hour</p> <p>Graduate Student Posters</p> <p>All-Attendee Reception: National Museum of Natural History</p>	<p><b>Evening</b></p> <p>Alumni Mixers / Parties · various locations</p> <p>Archives in the Movies</p> <p>Explore Washington, DC!</p>	

# Getting to ARCHIVES★RECORDS 2018 is as easy as 1-2-3!

## 1 • REGISTER



**WEB** Register online using our secure registration form at [www.archivists.org/am2018](http://www.archivists.org/am2018).



**FAX** Fax your completed registration form, with credit card information, to 312-606-0728, Attn: ARCHIVES\*RECORDS 2018 Registration. Do not fax your registration if you are paying by check.



**MAIL** Send your completed registration, with credit card information or check made payable to SAA, to: Society of American Archivists, Attn: ARCHIVES\*RECORDS 2018, 17 North State Street, Suite 1425, Chicago, IL 60602.

**Early-Bird Registration** • Register by July 6 and save at least \$50 off Advance registration rates and \$110 off Onsite rates.

**Advance Registration** • Register by July 20 to save at least \$60 off Onsite rates.

**Onsite Registration** • After July 20 you must register at the Marriott Wardman Park.

## 2 • RESERVE YOUR HOTEL

ARCHIVES\*RECORDS 2018 will take place at the Marriott Wardman Park, 2660 Woodley Road, NW, Washington, DC 20008.

The conference organizers have negotiated special discounted room rates (which include complimentary wireless Internet access in guest rooms and throughout the hotel): \$199 single/double (\$20 each additional person), \$219 triple (\$20 each additional person), \$239 quad (\$20 each additional person). These rates are available until Friday, July 13, or until our room block has been met, whichever comes first. After this date, we can no longer guarantee rates and

availability. We advise you to make your room reservations as soon as possible to ensure availability and the discounted rate.

Connect with hotel reservations via the conference website at <https://www.archivists.org/am2018/attend/hotel-reservations>.



The Marriott Wardman Park is in compliance with the Americans with Disabilities Act.

## 3 • GET TO—AND AROUND—WASHINGTON

### By Air

The Washington, DC, Metropolitan Area has three airports:

**Ronald Reagan Washington National Airport** ([metwashairports.com/reagan](http://metwashairports.com/reagan)) (National/DCA) is 9 miles, or about 20 minutes, from the hotel.

**Washington Dulles International Airport** ([metwashairports.com/dulles](http://metwashairports.com/dulles)) (Dulles/IAD) is 25 miles, or about 40 minutes, from the hotel.

**Baltimore-Washington International Thurgood Marshall Airport** ([bwiairport.com](http://bwiairport.com)) (BWI) is 33 miles, or about 1 hour, from the hotel.

### Ground Transportation

A variety of transportation options are available from each airport to the Marriott Wardman Park. For maps and detailed information about transportation options, click on the hotel's fact sheet ([marriott.com/hotels/fact-sheet/travel/wasdt-washington-marriott-wardman-park/](http://marriott.com/hotels/fact-sheet/travel/wasdt-washington-marriott-wardman-park/)). Hotel parking is \$45 daily or \$50 for daily valet.

The **Washington Metro** connects you with the entire city. The Woodley Park-Zoo stop (Red Line) is just 0.1 miles from the hotel. (Be prepared to walk up a hill to the hotel.)

Washington's **Union Station**, which serves both Metro and Amtrak, is 3.5 miles from the hotel.

## MAKE CONNECTIONS. LEARN. GET INSPIRED!

Come for the learning + connections ... Stay to see the many sights of Washington, DC!



## Register by JULY 6 and SAVE!