



## PUMP JACK SCAFFOLDING OPERATION & INSPECTION INSTRUCTIONS



## OPERATING INSTRUCTIONS

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Ensure competent personnel are used when setting up a Pump Jack Scaffold.

**Inspect all components prior to every working shift before use and after any break where you are not in sight of the scaffold.**

Place pole on ground with rubber side of pole facing down, in contact with the ground.

Use appropriate mudsill for ground/soil conditions.

Install Pole braces to roof or other solid wall structure (Ensure that a wall stud or Roof member is located), using the provided (in the black plastic sleeve), ¼" x 3" type AB screws or stronger.

One brace is required per pole of 24' or less of platform working height. If the platform is to be raised above 24' the braces must be installed every 16' vertically with a maximum working height of 50'.

Use only pump jacks that are manufactured for use with aluminum poles.

Install Workbench on Pump Jack using the provided bolt and lock nut.

Install combined assembly on Pole. Plank support should be facing toward you.

Swing pole upwards attaching the brace to the pole. Make sure pole is plumb after attaching brace and before using.

Attach Scaffold Plank to Supports on Pump Jacks. Planks should have a minimum overlap of 6" and no more than 18" past each jack. Repeat this procedure for the Work Bench.

**Do not install poles or planks more than 12" away from the wall. Install guardrails or safety netting on any exposed opening.**

Attached both End Panel Guardrail units and the fall protection netting.

Ladder access is to be provided to access the scaffold plank. This ladder should be at least 3' above the platform. Where practicable, the ladder should be secured to the scaffold at the top to enable a 100% safe platform.

When Raising or Lowering the Platform neither Pump Jack Should ever be more than 15" higher than the other. The Platforms must be level before and work is initiated.

## INSPECTION INSTRUCTIONS

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Inspect all poles and accessories for damage daily.

Oil Pump Jack Daily to keep parts in good working order.

**Do not use damaged or defective equipment.**

All persons using this scaffold are to be properly trained

Check Work Area so that it is free of any debris (Ice, Snow, Mud, Saw dust) or loose/ changed ground conditions.

Ensure Footing is still Adequate.

Fall Protection is required at all times. Please check your local safety regulations (WorkSafe, WCB, OSHA, etc.) for the minimum heights or conditions fall protection is required.

Use only appropriate CSA or ANSI compliant Fall protection equipment (Full Body Harnesses, Rope Grabs and Lanyards, fall protection netting and guardrails).

Keep aluminum poles away from acids, extreme heat (>50°C) and corrosive material, as this can alter the strength and integrity of the pole.

Be careful not to use scaffold in high winds (>35 km/h). When setting scaffold in place be sure to secure all parts so that wind cannot lift any of the items in use.

Provide appropriate overhead protection when working above others or appropriated area flagging limiting access to work site.

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**Please Note:** These instructions are minimum recommendations only. Where local regulations, codes, or bylaws are more stringent than these recommendations, the local regulations, codes, or bylaws must be followed. It is the user's responsibility to check local safe working procedures before setting up the scaffolding.

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