

FACILITIES FOCUS

Issue 67 | Winter 2018



Carolyn Lewis
FM Employee of the Year



Facilities Management
UNC CHARLOTTE



The newsletter of Facilities Management at UNC Charlotte

Dear Facilities Team,

As you know, I was appointed interim associate vice chancellor following the retirement of Mr. Philip Jones in August. During this time, I am learning the magnitude of the responsibilities of this position and how critical each of you are in making this department operate efficiently and successfully. Thank you for your support and everything you are doing in your respective areas.

I especially want to say thank you to those who worked during the two recent hurricane events. Mr. Lee Snodgrass served in a dual capacity, leading the facilities operations team and serving as interim associate vice chancellor for safety and security. He was also charged with overseeing the business continuity and emergency management planning unit.

A few highlights to mention are facilities operations moved to the new Facilities Operations and Parking and Transportation Services (FOPS) building in September. Read more about FOPS on pages 10 and 13 of this issue.

Congratulations to grounds! They received an Honor Award from Professional Grounds Management Society (PGMS) at their annual meeting for maintaining Hechenbleikner Lake. The Honor Award recognizes organizations and institutions that demonstrate outstanding maintenance and management of landscape properties.

Finally, I want to highlight the hiring of Mr. Joe Bace, director of university space management and utilization. Joe is responsible for overseeing all aspects of UNC Charlotte's integrated space management program. You will read more about him on page seven. This position was vacated in January when I was promoted to director of facilities planning; therefore, I am happy to have him aboard.

As we approach the holidays, I wish you and your families a safe and happy holiday season.

Kathryn L. Horne
Interim Associate Vice Chancellor for Facilities Management

Laurel Belle Photography



Kathryn L. Horne

Happy
Thanksgiving



MISSION

To provide a quality learning, research, and living environment for the benefit of students, faculty, staff, and the community by planning, building, operating, and maintaining the campus of the University of North Carolina at Charlotte.

VISION

A leader in Facilities Management distinguished by safety and excellence.

A proficient, responsive, and adaptable 'Team of teams'.

Providing high quality services and facilities in an environmentally sustainable manner.

CREATING A CAMPUS OF DISTINCTION



Website: facilities.uncc.edu

Please look online for the newsletter at <http://facilities.uncc.edu/about-us/facilities-focus-news>



UNC CHARLOTTE

Facilities Management

Winter Issue | November 2018

**Facilities Management,
a department of Business Affairs**

*Do Things Better.
Do Better Things.
Do The Right Thing.*

Kathryn L. Horne
Interim Associate Vice Chancellor

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We S.H.A.R.E.
Facilities Management Values:

- S**afety
- H**onesty and Integrity
- A**ccountability
- R**espect for Others
- E**xcellence

Facilities Focus is a communication tool for the benefit of all Facilities Management employees to develop a better informed workforce, to foster a greater sense of community, and to build morale. Your ideas are welcomed and appreciated for future issues.

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Facilities Operations breakroom in their new building

A Message from Vice Chancellor Beth Hardin

Laurel Belle Photography



Beth Hardin

Colleagues,

The changing colors of the leaves this fall - a bit later and a bit different this year - remind us that we are in a season of transition. This year is one of change for Facilities Management (FM) and the Division of Business Affairs. I know the natural uncertainty that surrounds a leadership change hasn't been easy, and I appreciate your patience and support in this process.

As I reflect on 2018, I also see much to be proud of in FM. Our automotive fleet was once again honored as one of the best in North America, the recognition of our efforts to be a greener, more sustainable campus. The completion of numerous construction projects, both big and small; and the work done every day make our campus the most beautiful in North Carolina. Yes, I may be partial.

In this time of thanksgiving, I am grateful for the talents each of you bring to UNC Charlotte. I look forward to sharing the excitement of UNC Charlotte's future in 2019 and beyond, as we chart new courses. I wish you a happy, healthy holiday season.

Gratefully,



Elizabeth A. Hardin
Vice Chancellor for Business Affairs

Cover Story: Carolyn Lewis named FM Employee of the Year

The Staff Recognition Program Committee reviewed the previous employee of the quarter submissions for fiscal year 2018 and selected **Carolyn Lewis**, human resources specialist, as Facilities Management's Employee of the Year.

Those eligible were Carolyn Lewis, facilities business office, Tyler Sytsma, facilities planning - sustainability, Shannon Caveny-Cox, building environmental services and recycling, and Bill Allerton, facilities operations - automotive. All were featured in previous issues of Facilities Focus, which listed their accomplishments. Please follow this link <https://goo.gl/CzLxKj> to read the articles in issues 63, 64, 65, and 66.

As a human resources specialist, Carolyn's responsibilities include providing assistance and support with recruitment and selection processes, serving as a search committee member for Facilities Management recruitment, ensuring employee position descriptions are updated and maintained, and providing

Photo by Clyde Derberry



Pictured left to right are Melanie Witherspoon, director of facilities business office, Carolyn Lewis, and Kathryn Horne, interim associate vice chancellor for facilities management

advice and counsel regarding Facilities Management Human Resources processes and procedures. She recently passed the Professional in Human Resources (PHR) 175-question

exam earning the PHR certification. Congratulations Carolyn!

By Beverly R. Imes
Associate Vice Chancellor's Office

Employee of the Quarter: Roosevelt Chambers

Congratulations to Roosevelt Chambers of building environmental services who received Facilities Management's Employee of the Quarter Award. This recognition is presented to an employee who goes above and beyond the call of duty, provides excellent customer service, and has an outstanding work ethic. Roosevelt Chambers exhibits all of these notable qualities.

Roosevelt Chambers, originally from Chicago, moved to Charlotte nine years ago in search of warmer weather. He enjoys being outdoors and giving back to the community through outreach ministries and missionary work. Mr. Chambers said he loves working with people and loves what he does because he gets to work with his hands. Being raised in a big family taught Mr. Chambers the importance of a good work ethic. He has 13 siblings - seven brothers and six sisters. Drawing even more inspiration from family, he said, "I clean as if my mom is coming to visit."

Mr. Chambers was very honored to be the recipient of this award and showed a great deal of gratitude towards his co-worker in Storrs Hall, Ms. Elizabeth. He credited her with helping to guide and educate him while he was still a new employee and learning his way around.

Elena Payne-Wiens from the College of Arts + Architecture nominated Mr. Chambers for this award. According to Ms. Payne-Wiens, she was waiting for student workers to come help her load

Photo by Clyde Derberry



Kathryn Horne, interim associate vice chancellor for Facilities Management, presents Roosevelt Chambers with the Employee of the Quarter certificate plaque

five pedestals into a truck. The students never arrived, but when Mr. Chambers was approached to help, he was more than willing. Ms. Payne-Wiens even said, "Mr. Chambers really went above and beyond early on a Saturday morning."

After speaking with Mr. Chambers' supervisor, Carla Howze, it is clear that he goes the extra mile. Ms. Howze said, "He is always willing to help and always has a positive attitude." Mr. Chambers is a building environmental services technician responsible for maintaining the cleanliness of Storrs Hall. Since he started

his employment with UNC Charlotte at the end of May, he has made a visible impact on the campus. Carla even went as far to say, "The Storrs building, the area that [Mr. Chambers] is responsible for, has never looked better than it does right now."

Congratulations Roosevelt Chambers on receiving this award, and thank you for all of your hard work and dedication to the job!

By Mary Hajtovik
Facilities Operations

Idea of the Year: Thomas McNab

Congratulations to Tom MacNab, facilities operations high voltage supervisor, the 2018 Idea of the Year winner! This annual recognition is presented to an individual or group of individuals who reflects thinking "out of the box."

Tom's Idea: Very often, our manpower is required to do tasks on construction sites and around campus where there is exposure to hazards from moving vehicles and equipment. A uniform presence regarding safety vests, hardhats, and safety glasses would lend an air of professionalism. Facilities logo stickers on the hardhats, screen printed crown and logo applications on the backs of safety vests, and some small rendition on the frames of safety glasses would look sharp, and display a solid business unit presence on campus.

Lee Snodgrass, director of facilities operations, approved with purchases of new safety attire with logos. Thanks, Tom, for thinking of ways to make facilities management better.

Photo by Beverly R. Imes



Tom MacNab

Team of the Quarter: BES College of Health and Human Services

Photos by Clyde Derberry



Pictured left to right are Fredricka Sweeting, Lakisha Hannah, and Angela Mullins

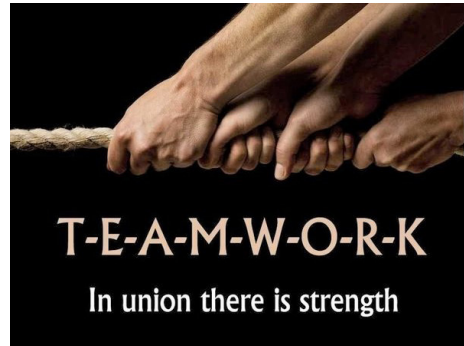
The BES College of Health and Human Services (CHHS) second shift team exemplified the meaning of “team” by working together to accomplish and complete all assignments designated to them. In doing so, they were recognized as Facilities Management’s team of the quarter for the first quarter of this fiscal year.

That may sound like their normal job duties; however, they were without their shift lead for more than 30 percent of the scheduled days since the beginning of the year. Often under staffed, upon receiving the assignments, they would huddle and come up with a plan of how to get the work done in the absence of their lead. Once protocol was established, the shift could be closed without a lead or supervisor being present. Each member would take turns in assuring that the shift was closed out and that everything was secured. They were intentional about confirming that there is no “I” in TEAM.

I would also like to mention Jermaine (Juan) Morrison. He is the ultimate go-to team player. In an environment where absenteeism creates undue hardship on the team as a whole, Juan has consistently set the example of being responsible and accountable for his fellow teammates during his ten months of employment. Juan has stepped in and filled in the gap. His dedication is unmatched, greatly appreciated, and duly worthy of recognition.

It is great to have these dedicated and proactive staff members a part of our team.

*By Jerry Womack, CHHS Zone Supervisor
Building Environmental Services*



Kathryn Horne presents Jermaine Morrison with an award for excellence

To view award photos and read detailed descriptions of nominations, visit:
<http://facilities.uncc.edu/about-us/awards-program/past-award-recipients>

Awards for Excellence: July - September 2018

Individuals

Roosevelt Chambers, Building Environmental Services - Kennedy
 Stan Gant, Facilities Operations - Fire Systems
 Mary Hajtovik, Facilities Operations - Administrative Office
 Warren Monk, Facilities Operations - Grounds
 Jermaine Morrison, Building Environmental Services - CHHS
 Sara Sibley, Building Environmental Services - Administrative Office

Teams

Access Control Conversion: Rob Herrington, Jon Coty, Mark Campbell, Bobby Fine, Keith Dixon, Mike Camp, Lee Beard, and Jeff Nanney

BES CHHS Second Shift: Angela Mullins, Lakisha Hannah, and Fredricka Sweeting

Classroom Conditions Assessment Program (CCAP): Brien Clapton, Dave Maharana, Micheal Greer, Neal Eudy, Michael Watt, Christopher Shores, Robert Fitzgerald, Ronnie Hobson, Eric Klein, Daniel O'Donnel, Jeffrey Carmien, James Revis, Charlene Johnson, Paul Dilgard, Sumia Mayfield, and Donnie Watkins

Farewell Video for Philip Jones: NiCole Lynch, Tenille Dellinger, and Greg Jones

Photographers and Videographers for Philip Jones' Retirement Reception: Larry Blomberg, NiCole Lynch, Stephen Olson, and Greg Jones

Recycling Team for Fall Semester Move-in: Annette Miller, Sam Coleman, Dot Munson, Luis Chalco, Robert Cooke, Robert Bonds, Robert Marrero, Linda Roberts, Amir Patterson, Cody Hoyle, Darcy Everett, and Stephen Olson

SAC Network Video Recorder Upgrade: Elias Mahfoud and Benny Reese

SOAR Session Volunteers: Robert Bonds and Linda Roberts

Photos by Clyde Derberry



Mary Hajtovik and Kathryn Horne



Kathryn Horne and Warren Monk



Kathryn Horne and Sara Sibley



Access Control Conversion



Classroom Conditions Assessment Program



Jones' Farewell Video Team



Jones' Photography and Video Team



Recycling Team



SAC Network Video Recorder Upgrade

New Staff and Promotions: July-September 2018

NEW EMPLOYEES

Building Environmental Services (BES) and Recycling

Carolyn Belton, Bldg. Environmental Technician, Kennedy
Joe Berger, Bldg. Environmental Technician, BES North
Reon Jones, Bldg. Environmental Technician, Library
Jessie Miller, Administrative Support Associate, Center City
Laetitia Ntoto, Bldg. Environmental Technician, BES Administration
Stephen Olson, University Program Associate

Facilities Business Office

Tenille Dellinger, Communications Specialist

Facilities Information Systems

Dipesh Ingawale, BAS FIN Graphics
William Waddell-Jacobs, AutoCAD Survey Technician

Facilities Operations

Lucas Trinidad, Grounds Tech, Central Campus
Devan Babish-Jakones, Grounds Tech, Central Campus
Del Allen, High Voltage Distribution Specialist, High Voltage
Eddie Ballard, FM Tech Mech Trades, Zone 1
Marcus Harris, FM Tech Mech Trades, Zone 2
Samuel Moore, FM Tech Mech Trades, Zone 5



PROMOTIONS



Building Environmental Services (BES) and Recycling

Zoumana Kamagate, BES EPIC

Design Services

Alicia Wells

Facilities Operations

Anthony Gasparini, Grounds
Samuel Moore, Zone 5
Jeffrey Saer, Zone 2

Safety Recognition

The following teams earned "Safe Team of the Quarter"
having NO accidents July - September 2018

(Statistical information provided by UNC Charlotte Environmental Health and Safety Office)

Building Environmental Services and Recycling

Center City Building (3 shifts), College of Health and Human Services, Colvard, EPIC, Grigg, Kennedy, Library, McEniry, North Floor Crew, Recycling, South Floor Crew, and Woodward

Facilities Operations

Automotive, BAS Controls, Central Operations, FCAP, Fire Systems, Grounds - Central Campus, Grounds - Perimeter, High Voltage, Lock Shop, Renovations, Steam Plant, Utilities, Zone 1, Zone 2, Zone 3, Zone 4, Zone 5, and Zone 7

PLEASE REMEMBER:

Compensatory time earned for the quarterly Staff Recognition Program must be used within 90 days of receipt.
If you do not use it, you will lose it!

Welcome to our Team

Photo by Beverly R. Imes



Joe Bace

Joseph Bace, director of university space management and utilization, joined the facilities planning team on October 8, 2018. In this role, Joe is responsible for overseeing all aspects of UNC Charlotte's integrated space management program and is the chair of the Space Planning Advisory Committee (SPACe).

Joe has more than twenty years of experience in the architecture, design, planning, construction, and facilities management industry, including more than nine years of experience with higher education – six years specific to the UNC System. Most recently, he served as director of facilities support at Francis Marion University in South Carolina. He has a Master of Architecture degree from the New Jersey Institute of Technology, School of Architecture, is a registered architect, and is a LEED Accredited Professional with a building, design, and construction specialty.

In his free time, Joe performs with his 80's/New Wave rock band and spends time with his family and dogs. He enjoys running and his new mode of transportation: the light rail. His office is located in the Facilities Management building, room 222D. You may reach him at 704-687-0509 and by email at jbace@uncc.edu.

Please give Joe a warm UNC Charlotte welcome!

*By Jade Reed-Kreis
Facilities Planning*

William Waddell-Jacobs joined the facilities information systems (FIS) team on September 11, 2018, as our new AutoCAD survey technician. His duties include assisting with surveying projects to internal building surveying, space change updates, mechanical drawing changes, and supporting additional ARCHIBUS AutoCAD applications.

William brings with him a year of AutoCAD and surveying experience gained from his classes and from working at UNC Charlotte as a mechanical engineering summer research intern. William will obtain his Associates of Engineering in May 2019 from CPCC. William is a Charlotte native. His hobbies include reading, fitness, paintball, and taking flight lessons since he is an aspiring astronaut!

We are excited to have William on board and we are confident his skills will be an important asset in supporting Facilities Management operations, our FIS team, and our campus. When the opportunity arises, please take the time to stop by and say hello. William is located on the second floor of the Facilities Management/Police Building.

*By Pamela Duff
Facilities Information Systems*

Courtesy of William Waddell-Jacobs



William Waddell-Jacobs

ONBOARDING



According to the Society for Human Resource Management, new employee onboarding is the process of integrating a new employee with a company and its culture, as well as getting a new hire the tools and information needed to become a productive member of the team. Onboarding is a strategic process that lasts at least one year, staffing and human resources experts say, and how employers handle the first few days and months of a new employee's experience is crucial to ensuring high retention.

If you have questions about or need assistance with onboarding new staff in facilities management, please contact Charleata Neal, human resources manager in our facilities business office, at cneal25@uncc.edu or 704-687-8470.

RETIREMENT

DIANA Y. PARKS



Diana Y. Parks is a native Charlottean. She began her employment with UNC Charlotte as a technician in the Library Zone. During her 34-year tenure, Diana witnessed the organization change and mature. Diana ended her career at UNC Charlotte as a floor crew technician in the South Area. Diana's advice to the current and future employees is to "show up for work, do your job, and be strong." Congratulations to Diana on her retirement!



TRAINING

PRO TEAM BACK PACK



Training is essential to a thriving work unit. Early fall semester, **Pro Team Back Pack vacuum training** was scheduled for all of the BES managers, supervisors, and lead technicians. Attendees will train their staff on the items covered in this training. This training included the fitting process, cleaning techniques, proper documentation, and preventative maintenance procedures.



SRAPPA 2018

GREENVILLE, SC



The **2018 SRAPPA Conference** was held from October 6-10 in Greenville, South Carolina. The conference theme this year was "Transforming Leaders, Bridging Generations." The SRAPPA Conference was hosted by Clemson University, Furman University, and Wofford College. BES staff attended the conference and gained valuable insight.



LEAD TECHNICIAN

PROGRAM DEVELOPMENT



Our **lead technicians** are integral to the success of our operation. The lead techs are working leads with daily assigned work and also have the responsibility of ensuring their co-workers' assignments are completed at a high standard. We received an NCAPPA Microgrant to further develop the BES&R Lead Tech Program in 2018-2019. Thank you to the leads for their positive impact.



CONTEST WINNERS

QUARTELY INSPECTIONS

The Expect What You Inspect Program was developed as a friendly competitive way to measure and reward building cleanliness within Building Environmental Services (BES). BES employees with the highest inspection percentage are entered into a drawing. This contest is funded through an NCAPPA Microgrant. Vanessa Dodd, north area manager, (pictured in the middle), presented the awards to **Michael Stewart**, Woodward Zone (pictured left) and **Catherine Harris**, McEniry Zone (pictured right).

*By Solomon T. Franklin
Building Environmental Services and Recycling*



Celebrating America Recycles Day



Join the office of waste reduction and recycling in celebrating this year's America Recycles Day. You have two ways to join in on the fun!

Recycling 101 Lunch 'N Learn
November 14, 2018
 12:00 p.m. - 1:00 p.m.
 University Cone Center, Room 113

Bring your own lunch and learn from Stephen Olson and Darcy Everett about recycling and waste reduction on campus and at home! Information will include what can and or cannot be recycled, DIYs, waste reduction tips for the upcoming holidays, and more. There will be giveaways for all attendees.

Registration is required. Check out recycling.uncc.edu for more information and to register.

America Recycles Day Celebration
November 15, 2018
 10:00 a.m. - 2:00 p.m.
 College of Health and Human Services Plaza

Join the celebration! The office of waste reduction and recycling will be in the College of Health and Human Services Plaza with weird recycling collection opportunities, games, information, giveaways, and more. Bring along the following items for recycling and reuse:

- Small household batteries
- Small printer cartridges
- Gently used office supplies (binders, page protectors, folders, etc.)

The Salvation Army will also be on site to collect gently used clothing, housewares, and other items. Give your items a second life instead of throwing them away.

Stop by and be a part of America Recycles Day! For more information, visit recycling.uncc.edu.

*By Kelly Freshcorn
 Recycling*



America Recycles Day
NOVEMBER 15



BEST PRACTICES FOR REDUCING HOLIDAY WASTE

In November, as the leaves begin to turn and the temperatures drop to that perfect "light jacket" zone, we put out our Thanksgiving wreaths and look to a weekend in late November to hang our lights up for the season. Regardless of what you may celebrate with your family, it is a beautiful and joyous time of year to spend time indoors and out with friends and family, as we look toward the New Year.

However, in my own experience, I have noticed how wasteful we are with our consumption during this time of year, but it does not take major change to make significant reductions in our own waste. The following are a few tips on reducing your waste over the next few months and possibly even saving a few bucks for your sustainable efforts:

HOLIDAY LIGHTING

One of the largest culprits of energy consumption, naturally, is holiday lighting. One quick tip would be purchasing LED lights, which use 80 percent less energy and last 10 times longer than those old incandescent lights you may have.

FIREPLACES and HEATING

Fireplaces are another culprit of energy loss. Consider closing your damper once the fire is out. Also, save energy by turning down your thermostat when you are asleep or not home.

GIFT WRAP

When you are picking out presents for your loved ones, consider buying gift wrap made from recycled material or even make your own gift wrap from cloth or other materials. Growing up, my mother used to make natural decorations using things such as pinecones, seashells, river stones, and more.

Other simple ways to reduce waste are using reusable bags when grocery shopping, not going too overboard with holiday meals (although who does not love a massive amount of turkey!), and sending e-cards.

Sometimes it can be a bit difficult to make many changes to your beloved holiday routines, but with practice, it will become standard and the money you save is a nice gift!

*By Stephen Olson
 Recycling*



Photo by Beverly R. Imes

It is official! This new 32,500 sq. ft. building is home to **facilities operations, parking and transportation services (PaTS)**, and motor fleet. A new 22,465 sq. ft. receiving and stores facility and warehouse; three, 4,000 sq. ft. material storage sheds; and a 2,000 sq. ft. metal canopy are also part of the complex.

Demolition will soon be underway to take down the old facilities operations/parking and transportation services building, the receiving and stores warehouse, and the old steam plant to make room for the new science building.



Courtesy of UNC Charlotte Bioinformatics

The **Bioinformatics Fourth Floor Build-Out** of approximately 24,000 sq. ft. will provide interdisciplinary research space for the University's growing research enterprise. The project will utilize the design-build construction delivery method, a first for our campus, in lieu of the standard design-bid-build process.

Design-build is quickly growing in popularity, mainly for the simplification of communication for the owner and realized cost savings by reducing project costs and eliminating overruns. The designer and contractor work together from the beginning as a team, providing design to fit the owner's schedule and budget.

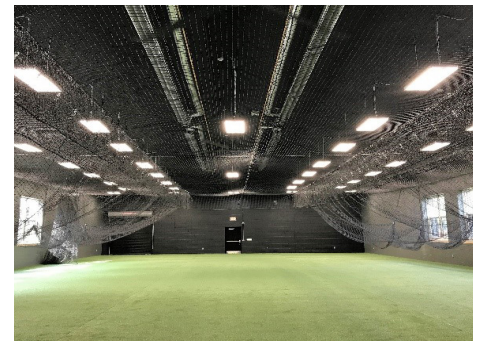


Photos by Josh Kallum

Baseball Indoor Training Facility (Front)



Baseball Indoor Training Facility (Side)



Baseball Indoor Training Facility (Interior)

Construction on the 6,400 sq. ft. **Baseball Indoor Training Facility** has finished just in time for the upcoming baseball season. This facility will improve and extend practice schedules for our players so they can remain competitive with other collegiate baseball programs.



David Schlobohm at UNC Wilmington

We want to give a special thanks to David Schlobohm, our water resources engineer and recently appointed interim director for engineering services, for the two weeks he spent assisting our sister campus, UNC Wilmington, with **Hurricane Florence disaster recovery** efforts.

David is a veteran of a number of disasters, particularly Florida's 2004 Hurricane Charley, and has led disaster preparedness, response, and recovery efforts. He is knowledgeable of required response efforts; therefore, he was a natural fit to provide assistance!

*By Dorothy Vick
Capital Projects*



Capital Projects continued from page 10

Where Does the Time Go?

Hard to believe that just ten years ago we were welcoming Elizabeth Frere, Brian Kugler, and Jennifer Price to UNC Charlotte and facilities management. Congratulations on your ten-year work anniversary!



Jennifer Price and Brian Kugler in 2008

Photo by Dorothy Vick



Donia Schauble

It is with mixed emotions that we announce **Donia Schauble** has accepted the position of director of academic and research space with academic affairs. Donia has been a senior project manager with the capital projects team since October 2013. While we are sad to see her go, we are happy that she will remain involved with the new science building project through completion, as the academic affairs liaison. And of course, she will be working closely with the facilities management space planning team. Donia recently moved into her new office in Cameron, but she is in our building for meetings from time to time. Be sure to wish her well!



Technology-rich space offers opportunities to think, create, and innovate



Courtesy of Moseley Architects

Area 49 officially opened in J. Murrey Atkins Library this past summer. This project is on the second floor of the library and was redesigned and managed by Caroline Hill of Design Services. Originally, this area was comprised of open study space. Now, this area has been transformed into a STREAM Lab, Makerspace, Gaming Room, EZ Video Studio, and Visualization Lab.

Caroline designed each unique space per the customer's requests. She then worked alongside the renovations team, zone 6, AISLE group, lock shop, fire systems, and several outside contractors to make the project a reality. Area 49 is now open to students, faculty, staff, and groups visiting the University.

By Caroline Hill
Design Services



Photo by Caroline Hill

Facilities Management Employees Begin Using DUO



Earlier this year, DUO (two-factor authentication) was announced as a requirement for all faculty and staff following new UNC System policy updates (1400.3 User Identity and Access Control) that went into effect on May 24, 2018. The policy encourages all universities in the UNC System to implement a multi-factor authentication method to safeguard university data.

In August, facilities information systems (FIS) began meeting with the units within facilities management providing instruction and information on the sign-up process for DUO. The deadline for all university faculty, staff, and student employees is January 31, 2019. Numerous facilities management personnel have already signed up. The goal is to have everyone signed up well before the deadline.

What is two factor authentication?

Two-factor (2FA) or multi-factor (MFA) authentication is using an additional security layer for access to applications. Its use helps address the vulnerabilities of a standard password-only approach.

How do I sign up for DUO?

Individuals can self-register for DUO. To get started, go to ninet.net.uncc.edu, select Manage Account, and then click on the Secure My Account Now link located in the DUO Two-Factor Authentication section.

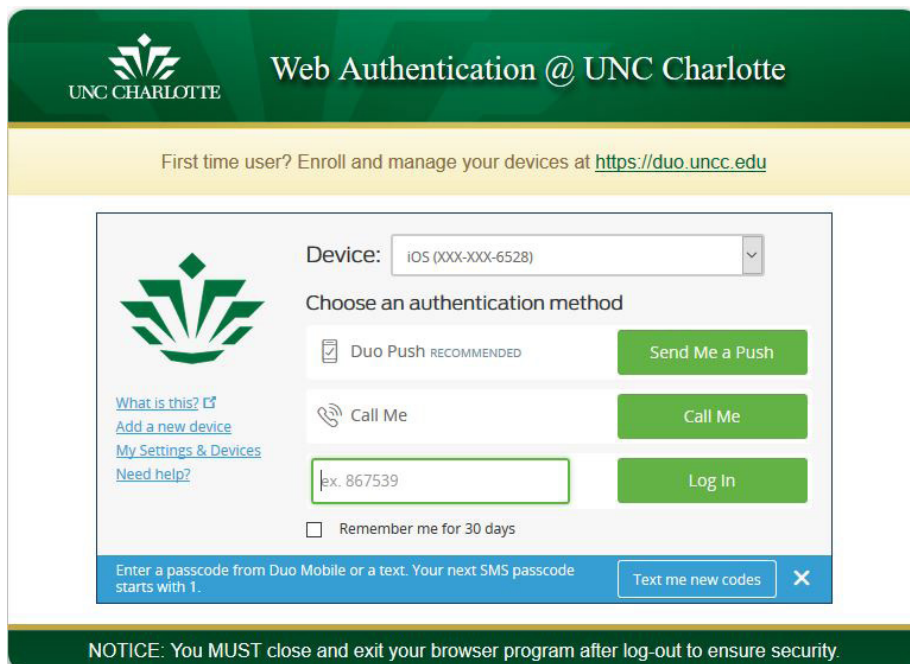
How does DUO authentication work?

Once signed up for DUO, users simply approve a secondary authentication request pushed to a Duo Mobile smartphone app, by answering a phone call, or by entering a one-time passcode generated either by the Duo Mobile app, a hardware token (U2F Fob), or sent via SMS.

Need more information?

Facilities Management employees may contact FIS at 7-0552 if they have questions. Additional information about DUO is also available by searching the University FAQ homepage (faq.uncc.edu) using the key word "DUO" and by contacting the ITS Helpdesk by phone at 7-5500 or by visiting help.uncc.edu.

By Pamela Duff
Facilities Information Systems



We've Moved!

Facilities Operations moves into their new work space



Facilities Operations and Parking Services Complex

Photos by Mary Hajtovik

When it was decided that facilities operations, motor fleet, and parking and transportation services (PaTS) would be combined under one roof, it was clear that many things were about to change for many people. Not only did all teams from the former PaTS building decamp, but the folks from the lock shop moved from Cone Center, the zone 4 team moved from the CAB (Cafeteria Activities Building), motor fleet packed up from the main Facilities Management building, and then the central operations manager, the facilities condition assessment program (FCAP) team, and building information modeling (BIM) said goodbye to their former home in the old Niner House.

There are often growing pains in a large moving operation, but the overwhelming amount of upgrades in the new building vastly overshadow any temporary discomforts. The shops and zones have much larger and more functional work areas. Additionally, parking has never been so good! We have North Deck right outside of our new home at 9643 Poplar Lane to park in, and the University vehicles have a designated lot to call their very own!

Although much of the moving process was carried out by the FO teams, an enthusiastic "Thank you!" goes out to Jon Canapino and the grounds crew for

helping with the move, Alicia Wells (design services) for coordination, and Pamela Duff (facilities information systems) ensuring all [computer] systems go! Your patience and support are wholeheartedly appreciated.

Now that we are together under one roof with each individual member bringing their own special talents to the table, we are set to be an even more successful and unified facilities operations family.

*By Becky Boucher
Facilities Operations*



Shop Area Work Stations

Princeton Review Highlights UNC Charlotte as a Green College



UNC Charlotte earned a place in the Princeton Review's ninth annual "Guide to Green Colleges." This publication highlights the 399 most environmentally responsible colleges in the nation.

Princeton Review is one of the most trusted sources of information for students choosing a college to attend. This was the ninth year they published a guide focusing on the sustainability of campuses. The main data source is the Association for the Advancement of Sustainability in Higher Education (AASHE) STARS reports, for which UNC Charlotte received a silver rating in 2016.

In citing UNC Charlotte for a third consecutive year, Princeton Review highlighted research efforts including the Integrated Network for Social Sustainability, the Energy Production and Infrastructure Center, and the Center for Sustainable Integrated Buildings and Sites. They noted the role of these research efforts in working with businesses and governments.

Campus operations were recognized, including the application of green design standards in building projects, the zero waste football stadium, green cleaning practices, and dining innovations such as composting programs.

This is one more example of how facilities management's "Creating a Campus of Distinction" contributes to recruiting the best and brightest to our University.

Automotive Shop Brings in Grant for Clean Fuel Vehicles



Economic Development & Clean Transportation

Chris Facente, automotive shop supervisor, was awarded a Clean Fuels Advanced Technology grant for \$57,920 from the NC Clean Energy Technology Center.

The grant will be used to upgrade new and existing trucks and vans with hybrid-electric technologies. A new heavy-duty bucket truck will be upgraded to diesel electric, replacing a 31-year-old vehicle. Three new pickup trucks and a currently owned 2016 passenger van will be upgraded to hybrid electric.

Upgrades to the pickup trucks and van will add an electric motor, lithium-ion battery, regenerative braking system, and controls without modifying the original engine or transmission. Electric motors are particularly effective at campus speeds and hills due to the significant torque they generate. The hybrid systems are expected to deliver cost savings from reduced fuel use, longer brake life, and less frequent engine maintenance.

The project was competitive for funding from the state thanks to a matching grant of \$10,600 from the Charlotte Green Initiative, a student fund committee that supports sustainability projects on campus.

*By Michael Lizotte, Ph.D.
Facilities Planning*

Motor Fleet Rate Increase

To keep up with the current motor fleet changes, we are making a small rate increase. The rate increase is in response to the changes in Motor Fleet Management's rates that went into effect in January 2018. Please see the new rates below.

Daily renters will see an additional \$.04 per mile. The minimum mileage will remain at 60 miles per day.

Long Term leases will see an increase of \$.04 per mile as well. The minimum monthly mileage of 1,050 miles will be reestablished.

Motor Fleet at UNC Charlotte has not had a rate increase in 10 years, and we look forward to continue to serve you. This increase will become effective December 1, 2018.

By Kathy Fisher
Facilities Operations

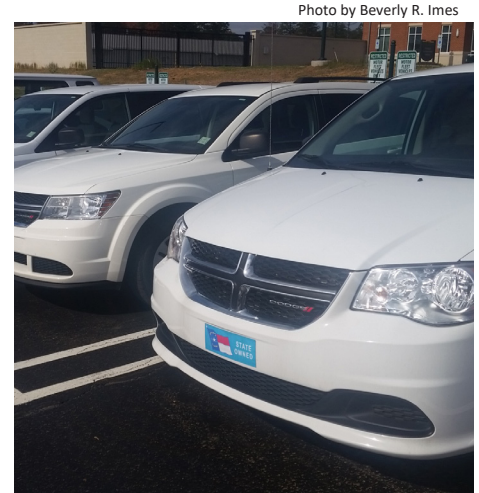


Photo by Beverly R. Imes

Vick Receives Award at Annual Conference

Congratulations to **Dorothy Vick** on receiving the North Carolina Minority and Women Business Enterprise (MWBE) Coordinators' Network Distinguished Coordinator Award for Compliance at the 31st Annual NC MWBE Coordinators' Network Professional Development Conference held in Greensboro November 1-2, 2018.



Facilities Operations Donate Old Uniforms to Local School

Photo Courtesy of Susan Nash



Photo by Becky Giroux-Boucher



Tyler and Mary

According to Merriam-Webster's Dictionary, the definition of synergy is, "the cooperation of two or more agents to produce a combined effect greater than the sum of their separate effects." We were able to view synergy in action when two of our facilities management family members collaborated for a wonderful cause.

Mary Hajtovik, program development and education assistant in facilities operations, and Tyler Sytsma, sustainability coordinator in facilities planning, worked together to conceptualize a donation plan to recycle returned uniform shirts. The standard procedure for returned uniforms is to discard them after the logo is removed. However, Mary had the beautiful idea of repurposing the shirts as art smocks for children in schools.

Tyler was immensely helpful in this process. He contacted and offered the recycled shirts to several organizations. Tyler also took uniform shirts to the organizations to provide a sample.

Eventually, the uniform shirts were donated to University Meadows Elementary School, home of the Mighty Mustangs. Mary delivered them personally! Art teacher, Susan Nash, and her students were beyond grateful for the donations saying, "My students have been so excited about their new art smocks!" Mrs. Nash teaches 35 different classes per week, and with a school that serves over 800 students, she welcomes the donation.

Mary and Tyler were able to work together and make an enormous impact in our community, to the environment, and in the hearts of countless people. Their synergy was on point, and the outcome was phenomenal. Thank you, Mary and Tyler, for your passion, drive, and efforts.

Oh! Did you know old uniform pants are given to the police department who give them to the homeless? Now you know!

By Becky Giroux-Boucher
Facilities Operations



Facilities Management's Annual Holiday Party

Thursday, December 6, 2018 from 11:00 a.m. - 1:30 p.m.
Student Activity Center (SAC) Salons - Third Floor

Catered meal by Chartwells ~ \$6.50 per person

Food, Fun, Fellowship

"Ugly Sweater Contest"

Door Prizes!

"In Your Space" Decorating Contest Winner will be announced

Don't Miss It!

Deadline to pay is November 16, 2018

Please see your respective representative for more information



Mark Your Calendar

November

- 13 - Quarterly Supervisors Forum
- 22-23 - Thanksgiving Holiday

December

- 5 - Last day of fall classes
- 6 - FM New Employee Orientation
- 6 - Holiday Party
- 14-15 - Commencement
- 24-31 - Winter Break

January

- 1 - New Years Day
- 9 - First day of spring classes
- 21 - Dr. Martin Luther King, Jr. Holiday
- 22 - All Employees Meeting - Night Shift
- 24 - All Employees Meeting - Day Shifts

February

- 12 - Attendance Breakfast

Photo by Clyde Derberry



Lee Snodgrass (right) presents Jerome Crawford with a consolation prize at the October all employees meeting for entering an idea that was approved and implemented

Are You a Member of WeSave?

Visit <http://www.wesave.com/> to sign up or login for all types of discounts for State employees.

WeSave is the Nation's first no-cost discount network and loyalty program exclusively for active and retired public employees at the state and local government level.



Happy Birthday to You!

November 2018 - January 2019

01-NOV	Robert Kennedy	Grounds	28-DEC	Bobby Fine	Lock Shop
02-NOV	Jose' Palacios	Grounds	28-DEC	Christy Langdon	Real Estate
03-NOV	Daniel Reichert	Zone 6	29-DEC	Carlos Gaitan	Grounds
04-NOV	Carlota Miele	BES	29-DEC	Noella Paquette	FBO
07-NOV	Gary Edwards	Grounds	29-DEC	Amir Patterson	Recycling
08-NOV	Zoumana Kamagate	BES	30-DEC	Jeffrey Briggs	Fire Controls
09-NOV	Cameron Gentle	Renovations	30-DEC	Laetitia Ntoto	BES
09-NOV	Don Janus	Design Services	30-DEC	Arnold Vanhoy	Zone 6
10-NOV	Ron Hobson	Zone 6	01-JAN	Cody Hoyle	Recycling
13-NOV	Donna Sofsky	Facilities Operations	01-JAN	Jeremy Smithgall	Fire Controls
14-NOV	Peter Caza Jr.	Grounds	02-JAN	Annette Anderson	BES
14-NOV	Robin Thompson	BES	02-JAN	Randy Baucom	Zone 7
16-NOV	Jim Green	Grounds	02-JAN	Katherine Humphries	BES
17-NOV	Fred Brillante	FIS	03-JAN	Edison Cobos Armas	BES
18-NOV	Stephen Olson	Recycling	03-JAN	Tyrone Ferguson	BES
19-NOV	Elzy Neely	BES	04-JAN	James Krupa	Renovations
19-NOV	John Surace	Grounds	05-JAN	Monique Davis	FBO
20-NOV	Sherod LaLiveres	BES	05-JAN	Timothy Smith	Facilities Operations
21-NOV	Jeriah Bowers	Grounds	05-JAN	Harry Stafford	Grounds
21-NOV	Jeffrey Burris	Zone 6	07-JAN	Kenneth Baucom	Grounds
22-NOV	Benny Goode	Center City	07-JAN	Agnes Douglas	BES
23-NOV	Jamel Sowell	BES	08-JAN	Reginald Dempsey	BES
24-NOV	Kyle Thomas	Grounds	09-JAN	Jarrett Garrison	Zone 5
26-NOV	Paul Taylor	Facilities Operations	09-JAN	Mireille Christina Ngalula Mwady	BES
27-NOV	Walter Downs	Center City	10-JAN	Cristhian Gonzalez De La Fuente	Grounds
27-NOV	Francisco Gonzalez	BES	10-JAN	Jessica Vera	Center City
29-NOV	Robert Cooke	Recycling	11-JAN	Pamela Duff	FIS
29-NOV	Anna Regan	Facilities Planning	11-JAN	Thomas MacNab	High Voltage
30-NOV	Aretha Jeter	BES	13-JAN	David Haigler	Grounds
30-NOV	David E. Smith	Zone 5	14-JAN	William Rose	Zone 4
02-DEC	John Cartier II	Grounds	15-JAN	Jonathan Delano	BES
03-DEC	Michael Jones	Center City	16-JAN	Trokon Taybior	BES
03-DEC	Sonia Perez	FBO	17-JAN	Jessie Miller	Center City
05-DEC	Linda Wiley	BES	18-JAN	Gloria Escobar	BES
06-DEC	Robert Ervin	BES	18-JAN	Rocco Germani	FO FCAP
08-DEC	Christopher Gonzales	FIS	18-JAN	Tonya Wright	BES
09-DEC	Kaseam Dennis	BES	20-JAN	Lyvie Alvinzy	BES
09-DEC	Steven Singer	Zone 6	20-JAN	Bradley Caudle	Grounds
12-DEC	Don Bailey	Capital	20-JAN	John Neilson	Capital
13-DEC	Richard LaLiberte'	Real Estate	21-JAN	David Daignault	Capital
14-DEC	Helena Mathis	BES	21-JAN	Tonya Day	Recycling
16-DEC	Daniel Dixon	Lock Shop	21-JAN	Terry McCormick	High Voltage
20-DEC	Maria Lopez	BES	23-JAN	Joshua Kallam	Capital
21-DEC	Yolanda Brown	FBO	25-JAN	Joyce Clay	Capital
22-DEC	Gregory Jones	BES	25-JAN	Joseph Scollo	BES
24-DEC	Elizabeth Brown	BES	27-JAN	Barclay Brantley	Zone 5
25-DEC	Christopher Facente	Automotive	27-JAN	Karen Richardson	Zone 4
25-DEC	Cloesel Macena	BES	28-JAN	Chantal Kiyedi	BES
25-DEC	Yan Yim	BES	28-JAN	Jean Nzau Mvumbi	BES
26-DEC	Joseph Clay	Zone 1	29-JAN	Sam Coleman	Recycling
27-DEC	David Rogers	Grounds	31-JAN	Kenyel Spaulding	Center City
27-DEC	Donald Watkins	BES			



UNC CHARLOTTE

Facilities Management

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FACILITIES MANAGEMENT



Photo by Sherry Ceallaigh