

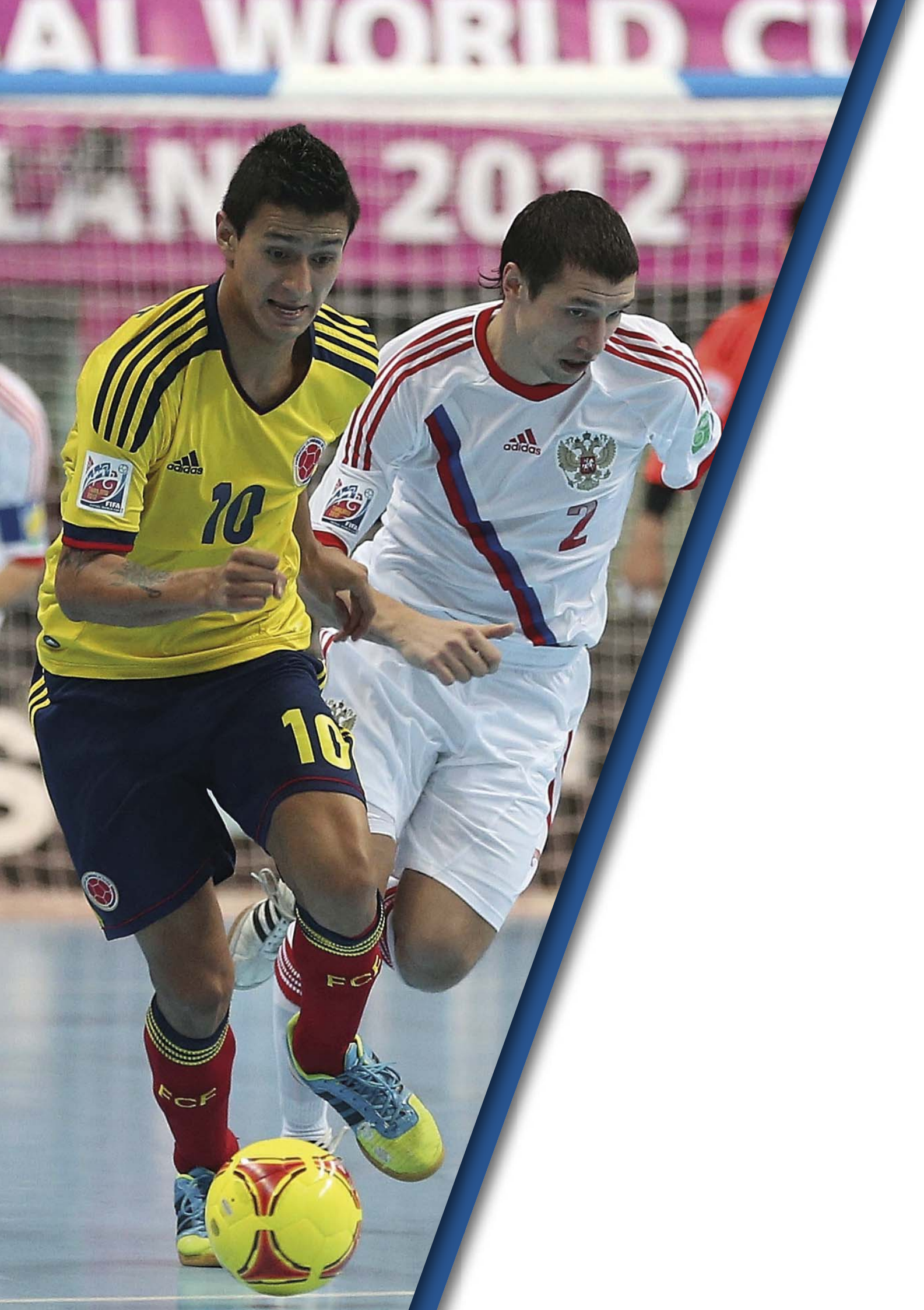
FUTSAL

FIFA'S DEVELOPMENT
PROGRAMMES AND GUIDELINES



FIFA[®]

For the Game. For the World.



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FOREWORD

Dear friends of football,

Football development is FIFA's first pillar and the central aim of our mandate. We are investing more than ever in the game around the world, redistributing resources from the FIFA World Cup™ into development programmes everywhere to reduce the gap between strong and weak footballing nations and to promote football's values of fair play, education, health and discipline.

The development of futsal is an important part of this mission. Futsal is not only a game in its own right, it is also an excellent player development tool. It is a game enjoyed by millions around the world, at all levels and in all communities.

While some member associations are interested in developing their professional futsal leagues, others are simply interested in participating in the game, bearing in mind the benefits this can bring. Whatever the requirements, FIFA continually strives to deliver targeted development programmes to our member associations in the areas in which they are needed the most. FIFA looks forward to working with you in order to achieve these goals.

For the Game. For the World.





INTRO

Key to FIFA's mission is its statutory objective to constantly improve the game of football, promoting it globally in the light of its unifying educational, cultural and humanitarian values, particularly through youth and development programmes (art. 2 (a) of the FIFA Statutes). In order to achieve this objective, we offer diversified football development projects across the globe, adapted to the needs of our 209 member associations, and futsal is part of this programme.

The growth of futsal in recent years has resulted in the steady and positive development of specific futsal knowledge and expertise. Having evaluated the needs of the member associations closely, FIFA can now apply this expert knowledge to help develop futsal within those member associations and harness its true potential for players, coaches and referees alike.



DUCTION

As guardians of the game, FIFA actively encourages its member associations to promote futsal. The programme overview and guidelines detailed within this brochure provide member associations with the relevant information to apply for and benefit from the futsal development programmes for 2015 to 2018. The five development programmes cover the areas of:

- consultancy
- education for coaches and referees
- competition and league development
- grassroots projects
- legacy programme

It is FIFA's intention that futsal should receive the professional support it needs in all areas to enable it to grow and develop further around the world whilst ensuring education, competitions, player development and knowledge-sharing are at the core of the game as it matures.

The relevant criteria, member association requirements and financial procedures that must be adhered to by all member associations when applying and reporting back to the FIFA Member Associations & Development Division are contained herein. In addition, in order to ensure and facilitate financial transparency in all applications, a budget request and payment plan form has been created (see Annexes).



The five development programmes cover the areas of:

- **consultancy**
- **education for coaches and referees**
- **competition and league development**
- **grassroots projects**
- **legacy programme**

FIFA'S FIVE

FOR FUTSAL DEVELOPMENT

- 1.** *Support a game that complements football but is also a game in its own right*
- 2.** *Encourage the game as a player development tool*
- 3.** *Sustainable growth via the development of (professional) leagues and competition*
- 4.** *Support the development of players, coaches and referees*
- 5.** *Ensure equality for men and women in futsal participation*

PRINCIPLES



FUTSAL

The origins of futsal can be traced back to Uruguay in 1930, when Juan Carlos Ceriani, a physical education teacher from Montevideo, invented a new kind of football to be played indoors, unaffected by the weather conditions. Today, a recent FIFA study has shown that the game of futsal is played – indoors or outdoors – in more than 170 of FIFA's 209 member associations.

Globally, futsal is growing steadily as more and more member associations become familiar with and appreciate the positive impact this variation of football can have on the development of a boy or girl's technique, variable skill sets, tactical understanding, coordination and agility.

With only five players on each side and reduced-size goals on a pitch almost eight times smaller than a conventional football pitch, the need for skilful, imaginative play with precise technical execution is paramount. Tight spaces, fast-moving action, quick decisions and end-to-end play with transitions are key to futsal success, making this a challenging but enjoyable format of football.

Developing the ability to know when to pass to feet or pass to space, when to pass or run with the ball, when to shoot or simply retain the ball, when to mark the player or mark the space, are all developmental aspects that the likes of Kaká, Robinho, Xavi, Dani Alves, Messi, Marta, Cristiane and Cristiano Ronaldo learnt from a young age. These are skill sets that can be transferred to football, developed within a game that encourages players to play freely and make decisions early by thinking more quickly, trying something different, defending then immediately having an attacking mindset – all in the free flow of game play. The game enables players to become rounded in all aspects whilst adopting the principles of fair play.



WORLDWIDE

In all instances, futsal offers players multiple opportunities to express themselves as individuals or as part of a team and the community and social impact can therefore never be underestimated.

Futsal also offers alternative opportunities for member associations to host and qualify for international competitions and additional options for players, coaches and referees to be part of the game.

Increasingly attracting more players and fans, futsal is a game in its own right that offers transferable skill sets that help to expand the football base. It is also an excellent complement to the 11-a-side game for both male and female players. As participation numbers grow (already estimated to be in excess of 30 million globally), so does the need to ensure sustainable supporting structures and knowledge transfer within the wider football family to maximise its potential.



Futsal – a player development tool and a game in its own right

Futsal is first and foremost a game in its own right and professional leagues exist in many countries. Since its inception in the early 1930s, futsal has become the football game of choice for many, enjoyed by millions at all levels and in all communities.

Where climatic or infrastructure challenges are such that football pitches are not readily accessible or simply do not exist, and where cultural limitations mean playing indoors is the only option for women, futsal offers an alternative for many to whom football is not accessible. This is also often the case in isolated communities, big cities and island nations where the only form of football competition is futsal.

Enjoyed by millions of players, there are also many more who frequent the indoor halls or outdoor playgrounds to watch the gripping end-to-end action of their local futsal club, whether on a competitive or recreational basis.

It is important to remember, however, that the specific structure of the game – the pitch size, ball, opportunities to play both in and outdoors, rotating substitutes and the time pressure – also make it an exceptional player development tool for young footballers.

FIFA'S FUTSAL DEVELOPMENT



PROGRAMMES

- 1.** Consultancy
- 2.** Education – coaching and refereeing courses
- 3.** FIFA futsal grassroots festival “Skills for All”
- 4.** Competition and league development
- 5.** Legacy programme

The FIFA futsal development programmes are designed to support member associations in their endeavours to promote and structure futsal, whilst facilitating its global development. These programmes cover the areas of promotion, education, leagues/competitions and grassroots development, which have been identified as the areas in which member associations require most assistance to achieve their goals.

The recent substantial interest and growth of futsal around the world requires that FIFA support its member associations with knowledge and expertise to ensure the correct implementation and development across all continents – firstly, as a game in its own right, but also secondly, in recognition of the contribution futsal plays in the wider development of young football players, both male and female.

The FIFA Member Associations & Development Division has developed five programmes to help member associations address and overcome any challenges they face in the key areas identified above as they develop futsal in their territories. Our long-term objective is to ensure that futsal is sustainable as a football discipline for both males and females. Its impact should be positive as it continues to grow globally as the only form of indoor small-sided football approved by FIFA.

FIFA's futsal development programmes will provide member associations with the opportunity to access expertise, teaching and promotional materials, futsal equipment and financial assistance for the organisation of specific activities for the development of futsal.

Underpinning our commitment to futsal with these assistance programmes, FIFA aims to offer everyone who wants to play, referee or coach futsal the opportunity to do so, whether recreationally or in organised leagues.



1. CONSULTANCY

Purpose

Despite its remarkable expansion in recent decades, futsal is still a relatively new discipline to many of the FIFA member associations. Via this specific programme, FIFA is aiming to further promote the game and increase the number of member associations organising futsal competitions. Member associations interested in officially launching futsal within their territory or in reviewing their current activities can apply for different types of support, such as expertise, sports equipment and teaching materials.

Profile of member association

- Committed to establishing regular futsal competitions and/or
- Committed to integrating existing futsal competitions and/or
- Committed to introducing futsal in schools and/or universities in cooperation with the relevant Ministry of Education/Sport.
- Futsal is integrated into the member association's structure or, if it is outsourced, the member association is in full control of and responsible for all futsal matters in the country.

Description

The support under this programme is flexible within set guidelines and will be tailored to the requirements of the member association. An expert visit may be arranged for an assessment of the current situation and advice,

or where necessary, the creation of the association's four-year futsal development plan, which should include relevant action plans. In addition to expertise, the member association can also benefit from sports equipment (in particular futsal balls) and teaching materials, both of which are essential to game development.

FIFA's support

FIFA will cover the following costs:

- International travel expenses and hotel accommodation of the FIFA expert
- Promotional and teaching materials (if required)

The host member association is responsible for:

- Local transport
- Office space for the FIFA expert during his/her stay
- Access to all of the appropriate member association staff during the dates of the visit
- Arrangement of meetings with key stakeholders and visits to clubs, facilities etc.
- Meetings with the member association's president and general secretary before and/or at the end of the visit

The member association is expected to arrange hotel accommodation for the FIFA expert and communicate the details of the hotel to FIFA beforehand. USD 250 per day will be paid for the FIFA expert's accommodation. The payment will be made to the FIFA programme account (former FAP account) and shall be subject to a general audit.

Application procedure

The following documents must be submitted to FIFA via the respective Development Office no later than three months prior to the proposed start date:

- Application form (Annexe 1) signed by the general secretary and technical director
- Projects (existing and, where applicable, those proposed) for the promotion and development of futsal in the territory
- Tentative programme for the FIFA expert's visit

Project follow-up and reporting

- The expert will provide overall feedback and recommendations based on his impressions
- Regular meetings and updates between the member association and FIFA

- FIFA will submit excerpts of the report/recommendations to the member association
- The member association, in consultation with the expert, must submit an action plan for the future development of futsal, which should include the short-, medium- and long-term objectives
- The member association must provide an official statement of the project (for use in the FIFA Weekly and on FIFA.com)
- The member association must provide high-definition pictures (for use in the FIFA Weekly and on FIFA.com)
- Media releases on the expert's visit and related activities

The member association will be requested to regularly report on the implementation of the action plan established during the expert's visit.

2. EDUCATION – COACHING AND REFEREES' COURSES

Purpose

The training and ongoing education of male and female futsal coaches and referees is considered crucial to enhancing the level of futsal competition in a country and enhancing understanding. FIFA's education courses for futsal coaches and referees aim at supporting and complementing the initiatives of confederations and member associations in this area.

Profile of member association

- Regular futsal competitions have been established
- The member association is committed to continuing futsal coaching and refereeing education after the conclusion of the course(s)
- The member association is committed to involving course participants in the development of futsal within its territory
- Futsal is integrated into the member association's structure or, if it is outsourced, the member association is in full control of and responsible for all futsal matters in the country
- Coaches and referees participating in the course(s) are active in futsal competitions within the member association

Description

FIFA education courses for futsal coaches and referees usually have a duration of five days. A course includes

both theoretical and practical sessions for which relevant facilities have to be provided by the member association. FIFA appoints an instructor for the course, and in order to ensure the continued training of futsal coaches and referees at national level, a relevant education strategy will be discussed and developed in cooperation with the instructor.

NB: Please note that FIFA's support and application procedure as described below is relevant to FIFA futsal coaching courses only. To apply for a FIFA futsal refereeing course, please consult the Refereeing Assistance Programme (RAP) guidelines.

FIFA's support (futsal coaching courses)

FIFA covers the following costs (per course):

- International travel expenses and hotel accommodation of the FIFA instructor
- Max. USD 5,000 for general expenses related to the course (this may be adjusted depending upon the course duration)
- Teaching materials
- Sports equipment (only for courses of at least five days)

The host member association will be responsible for:

- All remaining local expenses
- Providing a team for the practical sessions
- Providing facilities for theoretical and practical lectures
- Clearance of teaching material and equipment by customs

Application procedure (futsal coaching courses)

The course application form has to be submitted to FIFA no later than three months prior to the proposed start date:

- Application form (Annexe 1) signed by the general secretary and technical director
- Detailed course budget (Annexe 3)
- Indication of the target course participants
- Tentative course programme
- Member association development plan for futsal

Project follow-up and reporting

No later than two weeks after the end of the course, the member association is required to submit a full report to FIFA (Annexe 4), signed by the technical director or general secretary, including:

- Overall evaluation on the course, including support by FIFA and the instructor
- Member association's evaluation of the course participants

- Action plan for course participants, including how the member association will utilise the knowledge gained by the participants
- Member association's follow-up strategy for futsal coaching education
- Official statement of the member association on the course (for use in the FIFA Weekly and on FIFA.com)
- High-definition pictures (for use in the FIFA Weekly and on FIFA.com)
- Evidence of all media coverage on the course

The member association will be required to provide regular reports on the implementation of the education strategy for futsal coaches established during the instructor's visit.

Please consult our circular letter no. 1398 on FIFA.com for more detailed information concerning our regulations for reporting on FIFA courses.

3.

FIFA FUTSAL GRASSROOTS FESTIVAL “SKILLS FOR ALL”

Purpose

The FIFA Grassroots Programme aims to reach as many children as possible with the intended purpose of encouraging them to play football. Boys and girls aged 6-12 are the focus of this programme through school, community and club initiatives and the available facilities are often especially suited to playing futsal. It is a widespread variation of football that further allows children to enjoy the game and forms part of the FIFA Grassroots Programme. Considering the popularity of futsal and the increasing demand by its member associations, FIFA now offers grassroots programmes with a particular focus on the characteristics of futsal.

Profile of member association

- The member association has established a grassroots programme for football and is interested in integrating futsal as an additional option
- The member association is committed to promoting futsal in schools in cooperation with the government and/or relevant education authority

Description

Typically, a FIFA grassroots project is composed of a training programme for coach-educators (four days) and a festival (one day) for boys and girls. The training,

led by experienced and specialist FIFA instructors, aims to introduce coach-educators into the methodology of teaching young people and provides them with basic knowledge on the particular characteristics and benefits of futsal. The festival should offer an opportunity for as many children as possible to discover and enjoy futsal via fun practices and small games.

FIFA's support

FIFA covers the following costs:

- International travel expenses and hotel accommodation of the FIFA instructor
- Maximum USD 5,000 for general expenses related to the course and to provide financial assistance for the organisation of the festival (depending on the scope of the festival)
- Teaching and promotional materials for the course and the festival
- Sports equipment (balls, bibs, cones, markers, ball nets)

The host member association is responsible for:

- All remaining local expenses
- Providing the necessary facilities
- Clearance of material by customs

Application procedure

The following documents have to be submitted via the respective Development Office no later than **three months** prior to the proposed start date:

- Application form (**Annexe 1**) signed by the general secretary and technical director
- Detailed budget (**Annexe 3**)
- Documentation on current grassroots football/futsal programmes within the member association
- Strategy for the promotion of futsal in schools

Project follow-up and reporting


No later than **two weeks** after the project, the member association is required to submit a full report to FIFA (**Annexe 4**), signed by the technical director or general secretary, including:

Overall evaluation of the grassroots project support by FIFA and the FIFA instructor

- Follow-up strategy for futsal at grassroots level (including activity plan)
- Official statement of the member association on the project (for use in the FIFA Weekly and on FIFA.com)
- High-definition pictures (for use in the FIFA Weekly and on FIFA.com)
- Media releases on the specific futsal grassroots project and related activities (if applicable)

Please consult our circular letter no. 1398 on FIFA.com for more detailed information concerning our regulations for applying for and reporting on FIFA courses.





Developing the ability to know when to pass to feet or pass to space, when to pass or run with the ball, when to shoot or simply retain the ball, when to mark the player or mark the space, are all developmental aspects that the likes of Kaká, Robinho, Xavi, Dani Alves, Messi, Marta, Cristiane and Cristiano Ronaldo learnt from a young age.

4. COMPETITION AND LEAGUE DEVELOPMENT

Purpose

The development of futsal competitions and leagues for both men and women around the world is still in its formative stage and FIFA recognises the challenges that this creates for the further development of the game. Consequently, FIFA views this as an extremely important area where support can be provided, as without competitions, there is no platform for players to develop and showcase their skills, and coaches and referees will not have the opportunity to use their knowledge in a competitive environment.

Profile of member association

- The member association shows that it is fully committed to the development of futsal and has established a four-year development plan for futsal development that is part of its overall technical development plan.
- Futsal is integrated into the member associations' structure or, if it is outsourced, the member association is in full control of and responsible for all futsal matters in the country.

Description

To increase the number of futsal leagues and competitions at various levels within our member associations. FIFA can also provide expert assistance (upon request via our consultancy programme) on how to structure a league or competition format and help the development of the coaches who will participate in the league/competition (see FIFA's consultancy programme).

FIFA's support

FIFA covers the following costs:

- Financial assistance provided on a case-by-case basis and up to a maximum of USD 10,000 (depending on the number of teams, USD 5,000 for up to eight teams, USD 10,000 for up to sixteen teams)
- The coaching course can be applied for prior to the league commencing (coaches involved in the proposed league)
- Futsal balls (quantity depending on the number of teams)

The host member association is responsible for:

- Clearance of equipment by customs

Application procedure

The following documents have to be submitted via the Development Office no later than three months prior to the proposed start date:

- Application form (Annexe 1) signed by the general secretary and technical director
- Detailed budget for the competition/league
- The member association shall provide details on sponsorship: government and/or sponsor support
- League/competition development structure and four-year plan

Project follow-up and reporting

No later than two weeks after the league has ended, the member association is required to submit a full report to FIFA, signed by the technical director or general secretary, including:

- Overall evaluation of the league support by FIFA
- Financial statement
- Full report on the running of the league
- Follow-up strategy to improve the league, e.g. criteria for new teams to enter

5. LEGACY PROGRAMME

Purpose

The FIFA Futsal World Cup is a wonderful environment in which to create new opportunities for the further development of futsal in the host country. As such, FIFA would like to work with the host member association to enhance the legacy of futsal beyond the organisation of the specific event. Furthermore, for FIFA, the competition presents a perfect opportunity for people involved in the development of futsal or those who would like to introduce futsal to the member association to see the game played at the highest level and to have a better understanding of what needs to be done for the future development of the game.

The planning of the legacy programme should be discussed and developed in close cooperation with the host association's leadership, the Local Organising Committee (LOC) and FIFA. The project proposals should be discussed with FIFA as early as possible. Each member association and LOC shall appoint a person to be responsible for the legacy programme and to work in tandem with the relevant FIFA counterpart.

Profile of member association

- The member association has a long-term development plan for futsal which is part of its overall technical development plan
- The member association has developed a minimum four-year legacy plan
- Futsal is integrated into the member association's structure or, if it is outsourced, the member association is in full control of and responsible for all futsal matters in the country.

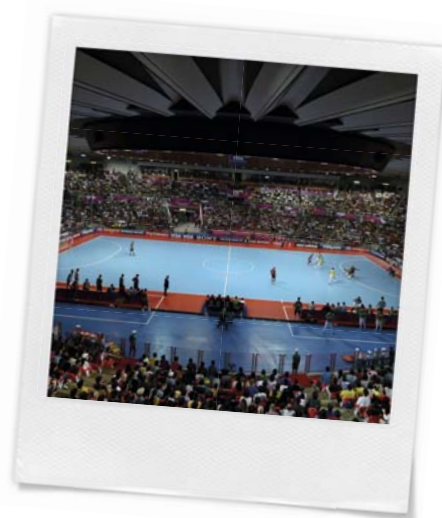
Description

To create long-term futsal development sustainability once the FIFA Futsal World Cup has ended

FIFA's possible support (depending on the legacy plan developed by the host member association)

- Coaching course (national or regional)
- Coaching workshops organised around the FIFA Futsal World Cup involving member associations from the region
- Equipment (e.g. futsal balls)
- Regional development seminars (technical directors and people responsible for futsal)
- Grassroots festivals
- Consultancy and expertise

The scope of the project and financial support is defined according to the specific projects of the legacy plan.



Application procedure

The following documents have to be submitted no later than four months prior to the proposed start date:

- Application form (Annexe 1) signed by the general secretary and technical director
- The member association has to submit its four-year legacy development plan
- The member association must provide its four-year long-term development plan for futsal if not already provided
- The member association must provide details of its existing sponsorship partners

Project follow-up and reporting

- The member association is required to provide an annual report to FIFA on the legacy programme, which has to be signed by technical director or general secretary.
- Overall evaluation of the legacy programme over the four-year cycle

CRITERIA

FOR PARTICIPATING MEMBER ASSOCIATIONS

FIFA's General Regulations for FIFA Development Programmes regulations became mandatory with effect from January 2015.

They define the regulations and principles common to all FIFA development programmes as well as the conditions to be fulfilled by member associations in order to access FIFA development programmes. As such, they provide a foundation for compliance and transparency across all FIFA development activities.

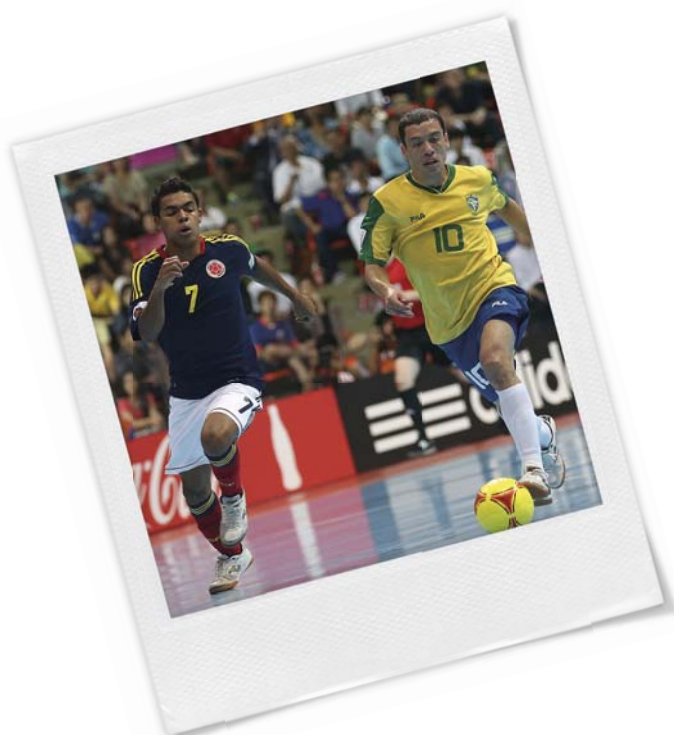
Other requirements include that the member association be stable, that futsal be one of the priorities within its overall technical development plan and that the member association establish a long-term development plan for futsal.

Please refer to the criteria and requirements described under each programme and consult our circular letter no. 1398 on FIFA.com.



GENERAL PROCEDURE FOR REQUESTING SUPPORT

1. The member association sends an application form (see enclosed), its budget and long-term development plan for futsal to the FIFA Development Office in its region.
2. The FIFA Development Officer reviews the application to ensure that it meets FIFA's requirements and, if necessary, requests additional information.
3. The FIFA Development Officer submits the application to FIFA in Zurich with his/her evaluation and recommendations.
4. Once the application has met all requirements, FIFA communicates its approval to the participating member association.



ANNEXES



APPLICATION FORM TEMPLATES AND REPORTS

Application form – futsal development programmes (Annexe 1)

This form can be found in Annexe 1 and be used to apply for any of FIFA's futsal development programmes for the 2015-2018 cycle. Member associations can photocopy this form as many times as needed. Please refer to the programme of interest in order to complete the application process.

Guidelines for a futsal development plan (Annexe 2)

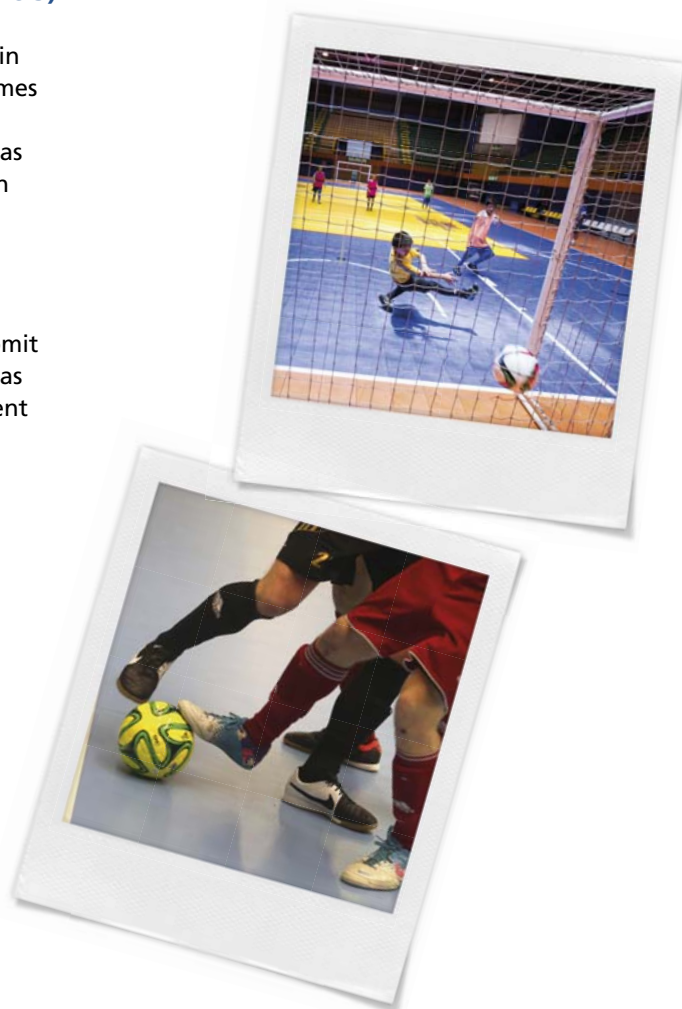
These guidelines are to be used as an example to help the member association structure an appropriate four-year long-term development plan for the game. Furthermore, it is necessary for the member association to integrate the stated futsal development programmes into its general strategy.

Budget request and payment plan form (Annexe 3)

This form can be found in Annexe 3 and must be completed when applying for any financial support in accordance with FIFA's futsal development programmes and guidelines for the 2015-2018 cycle. Member associations can photocopy this form as many times as needed. Please refer to the programme of interest in order to complete the application process.

Project reporting (Annexe 4)

Member associations benefiting from FIFA's futsal development programmes for 2015-2018 should submit a report no later than two weeks after the project has finished. FIFA will not consider any other development applications until the report has been submitted.





CONTACT INFORMATION

For further information
concerning FIFA futsal
development programmes,
please contact:

The Development Office in
your region

or

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