



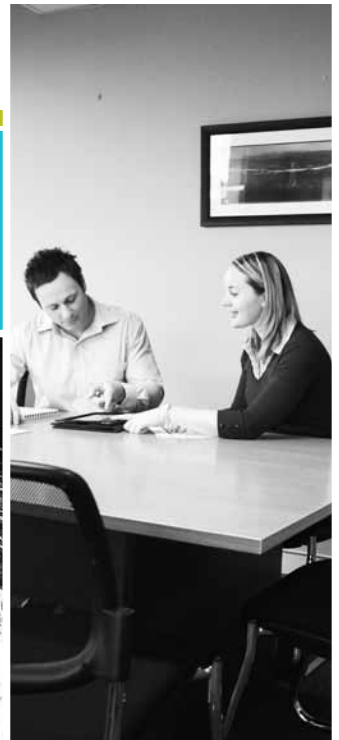
ACT
Government

Economic Development

ANNUAL

REPORT

2011-2012



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One ACT Government - One ACT Public Service

Annual Report

ECONOMIC DEVELOPMENT DIRECTORATE

2011 - 2012

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ACT
Government
Economic Development

Mr Andrew Barr
Minister for Economic Development
Minister for Tourism, Sport and Recreation
ACT Legislative Assembly
London Circuit
CANBERRA ACT 2601

Dear Minister

I am pleased to present to you the Annual Report for the Economic Development Directorate for the financial year ended 30 June 2012. This report has been prepared under section 5 (1) of the *Annual Reports (Government Agencies) Act 2004* and in accordance with the requirements referred to in the Chief Minister's Annual Report Directions. It has been prepared in conformity with other legislation applicable to the preparation of the Annual Report by the Economic Development Directorate.

I certify that the attached Annual Report is an honest and accurate account and that all material information on the operations of the Economic Development Directorate during the period 1 July 2011 to 30 June 2012 has been included and that it complies with the Chief Minister's Annual Report Directions.

I also certify that fraud prevention has been managed in accordance with *Public Sector Management Standard 2006 Chapter 2, Part 2.1*.

Section 13 of the *Annual Reports (Government Agencies) Act 2004* requires that you cause a copy of the Directorate's Annual Report to be laid before the Legislative Assembly within 3 months of the end of the financial year.

Yours sincerely

David Dawes
Director-General
Economic Development Directorate

7 September 2012

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Glossary

Abbreviations

ABA	Australian Business Account	CNG	Compressed Natural Gas
ABS	Australian Bureau of Statistics	CPSU	Community and Public Sector Union
ACAT	ACT Civil and Administrative Tribunal	CRVC	Canberra and Region Visitors Centre
ACTAS	ACT Academy of Sport	CSD	Community Services Directorate
ACTGS	ACT Government Solicitor	CSS	Commonwealth Superannuation Scheme
ACTGSO	ACT Government Solicitor's Office	CSTACI	Commonwealth State and Territory Advisory Council on Innovation
ACTPLA	ACT Planning and Land Authority	DA	Development Application
AHAP	Affordable Housing Action Plan	DG	Director-General
ANU	Australian National University	DDG	Deputy Director-General
ASbA	Australian School-based Apprenticeship	DIAC	Department of Immigration and Citizenship
ASC	Australian Sports Commission	DTF	Discovery Translation Fund
ATEC	Australian Tourism Export Council	EAP	Employee Assistance Program
AWAs	Australian Workplace Agreements	ECG	Event Coordination Group
AWU	Australian Workers' Union	EDD	Economic Development Directorate
BD	Business Development	EDF	Entrepreneur Development Fund
BIFM	Business In Focus Month	EIS	Environmental Impact Study
BLIS	Business Licence Information Service	ESD	Ecologically Sustainable Development
BOP	Bushfire Operational Plan	ESDD	Environment and Sustainable Development Directorate
BOS	Business Online Services	FBT	Fringe Benefits Tax
CALD	Culturally and Linguistically Diverse	FDI	Foreign Direct Investment
CBC	Canberra Business Council	FMA	<i>Financial Management Act 1996</i>
CBEC	Canberra Business Events Centre	FOI	Freedom of Information
CCB	Canberra Convention Bureau	FTE	Full-Time Equivalent
CEPU	Communications Electrical and Plumbing Union	GLS	Green Lease Schedule
CFMEU	Construction Forestry Mining and Energy Union	GOLD!	Growing Old and Living Dangerously!
CHOGM	Commonwealth Heads of Government Meeting	GRC	Gambling and Racing Commission
CIT	Canberra Institute of Technology	GREP	Government Real Estate Policy
CMCD	Chief Minister and Cabinet Directorate	HR	Human Resources
COAG	Council of Australian Governments	HRPPC	High Resolution Plant Phenomics Centre
CO ₂ -e	Carbon Dioxide Equivalent	HSRs	Health and Safety Representatives

Glossary

Abbreviations

ICN	Industry Capability Network	OSCAR	Online System for Comprehensive Activity Reporting
Icon	Innovation Connect	PAC	Public Accounts Committee
ICRC	Independent Competition and Regulatory Commission	PCS	Parks and Conservation Service
IPFP	Inclusive Participation Funding Program	PSM	Public Sector Management
kL	Kilolitres	PSMA	<i>Public Sector Management Act 1994</i>
km	Kilometres	RED	Respect Equity and Diversity
KPI	Key Performance Indicator	RFS	Rural Fire Service
kW	Kilowatt	RLSA	Royal Life Saving Association
kWh	Kilowatt hour	RMP	Records Management Plan
LAPS	Department of Land and Property Services	ROI	Registration of Interest
LDA	Land Development Agency	SBMP	Strategic Bushfire Management Plan
LED	Light Emitting Diode	SCIMA	Standing Committee on Immigration and Multicultural Affairs
LPG	Liquefied Petroleum Gas	SEA	Special Employment Arrangement
MARSS	Migrant and Refugee Settlement Services	SERBIR	Senior Executive Responsible for Business Integrity and Risk
MIS	Migration and Information Service	SME	Small and Medium Enterprise
MNC	Multinational Corporations	SMP	State Migration Plan
MNES	Matters of National Environmental Significance	SOTIG	Senior Officials Trade and Investment Group
MoU	Memorandum of Understanding	Sqm	Square metres
NABERS	National Australian Built Environment Rating System	SRS	Sport and Recreation Services
NAIDOC	National Aboriginal Islander Day Observance Committee	SSCS	Southside Community Services
NBN	National Broadband Network	TAMS	Territory and Municipal Services
NCA	National Capital Authority	TAMSD	Territory and Municipal Services Directorate
NES	National Environmental Significance	TARDiS	Territory Administrative Records Disposal Schedule
NIAB	National Investment Advisory Board	TVE	Territory Venues and Events
NICTA	National ICT Australia	VES	Venue and Event Services
NLA	Net Lettable Area	VJP	Visiting Journalist Program
NLSP	Narrabundah Long Stay Park	WAG	Workforce and Governance
NTDWG	National Trade Development Working Group	WhoG	Whole of Government
OH&S	Occupational Health and Safety	WHS	Work Health and Safety

Section

A

PERFORMANCE AND FINANCIAL MANAGEMENT REPORTING

A.1 The Organisation

The Economic Development Directorate (the Directorate) was established on 17 May 2011. The Directorate brings together elements of ACT Government operations that have a focus on economic activity. As many of the Government's social, economic and environmental policies and objectives rest upon the effective use of government land, there is a strong focus within the Directorate's operations on the coordination of land release and development within the ACT. Additionally, the Directorate works to facilitate major Government projects, often in concert with the private sector, and again with a view to driving robust economic performance for the Territory.

The Directorate provides services and support for business development in Canberra, including start-up advice, export assistance and capital partnering. Canberra's business sector is dynamic and growing. Building on that success means collaboration - bringing together skills, ideas and resources into partnerships for growth.

The Directorate is responsible for the management and planning of ACT Government sporting facilities and the delivery of targeted programs and professional development training for the ACT sporting community. The ACT is Australia's most physically active community, home to many successful elite athletes and sporting teams and an abundance of sport and recreation facilities that provide physical activity opportunities.

One of the Directorate's key objectives is to increase the value of tourism to the ACT economy by stimulating visitation and growing visitor numbers. Australian Capital Tourism leads the ACT and capital region tourism industry to create and implement a range of marketing and development programs that aim to significantly increase the economic return from domestic and international visitation. Venue and Event Services manage three of Canberra's premier sports and function venues - Canberra Stadium, Manuka Oval, and Stromlo Forest Park.

The Directorate comprises the business units and statutory entities mentioned in the A.2 Overview.

Our Vision

The ACT is a great place to do business, visit and live.

Our Purpose

- ◆ Support the growth and diversification of the ACT private sector through the delivery of business innovation and commercialisation programs, SME advisory services and support, trade and investment facilitation programs, and skilled migration facilitation services.
- ◆ Increasing economic return from domestic and international visitations through marketing and development programs in partnership with the tourism industry.
- ◆ Staging major events for the community and visitors to the Territory.
- ◆ Developing and maintaining infrastructure and programs for recreation and sport that support the needs of the city and region.
- ◆ Maximising the Territory's economic, social and environmental return through the sale and release of government land including for new residential dwelling sites, industrial and commercial application, and land for community purposes.
- ◆ Facilitating affordable housing by ensuring the relevant policies are integral to implementation of the Land Release Program.
- ◆ Planning, designing and delivering the land release capital works program.

- ◆ Coordinating major strategic projects, such as investigations for linking the City to Lake Burley Griffin, including consideration of the Australia Forum, new Civic Pool facilities and a possible new stadium location in the City; and environmental clearances for Gungahlin land development.
- ◆ Providing gaming and racing policy advice and legislative support to the Minister for Gaming and Racing, working closely with the ACT Gambling and Racing Commission.

Our Role

To enhance economic development for the Australian Capital Territory's future.

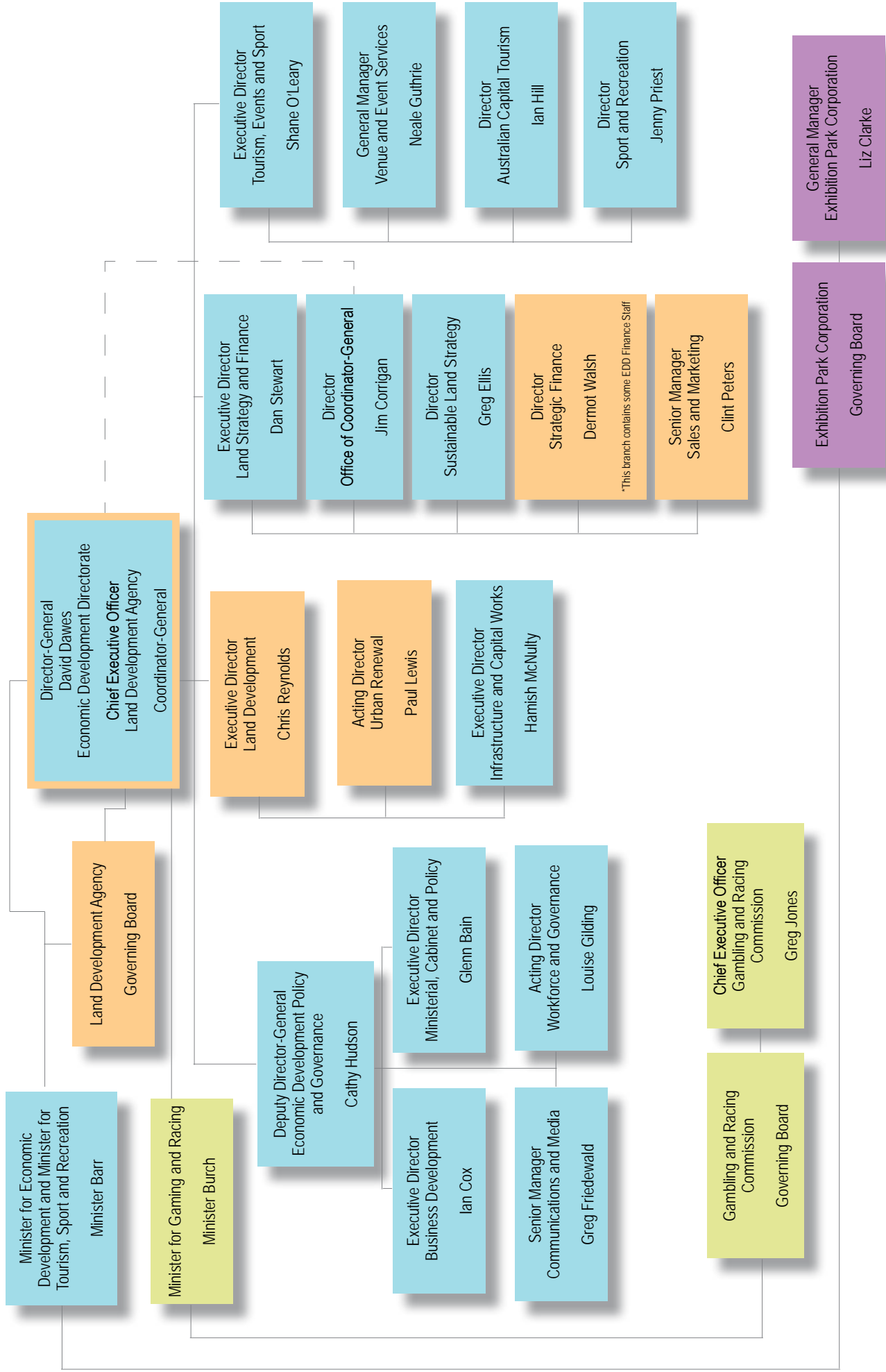
We aim to achieve this by balancing:

- ◆ economic and financial considerations;
- ◆ social aspects;
- ◆ environmental considerations; and
- ◆ short, medium and long term results.

Our Approach

- ◆ Operate with the highest levels of integrity, model ethical behaviour and adhere to the ACT Public Service Values and Code of Conduct.
- ◆ Provide high quality proactive and responsive advice on economic development issues, taking into account local, national and international best practice.
- ◆ Engage with our external stakeholders to ensure that we understand both their issues and opportunities.
- ◆ Provide assistance in the whole-of-government management of issues working collaboratively with other directorates.
- ◆ Drive and support the implementation of endorsed government policies and priorities.
- ◆ Provide advice to support decision making by the Directorate's Senior Executives, Ministers, Cabinet, the Strategic Board, Assembly, Council of Australian Government (COAG) and other national forums.
- ◆ Explore synergies and ways to collaborate across the Directorate to leverage from our rich and diverse operational, skills and knowledge base – 'we recognise the whole is greater than the sum of our parts'.
- ◆ Develop a safe and healthy workplace culture that improves the safety, health and wellbeing of our workers.

Our Structure - as at 30 June 2012



Legend

- Represents the areas of the Economic Development Directorate covered in this report.
- Represents the areas of the Economic Development Directorate (EPC, Gambling and Racing Commission, and Land Development Agency) who produce their own Annual Reports

Governance Arrangements

A Statement of Governance Arrangements for the Directorate and the Land Development Agency (LDA) was agreed by Government in October 2011. This foreshadowed the development of a Memorandum of Understanding (MoU) to clearly set out responsibilities for the administrative functions between the LDA and the Directorate. On 26 March 2012 the MoU between the two parties was formalised and an outline of the working arrangements are provided below.

- ◆ Details on how LDA's 'non-decision making' administrative functions will be consolidated and co-located with the Directorate to improve efficiency and effectiveness in the areas below.
 - Ministerial
 - Policy and Corporate
 - Communication
 - Finance and Procurement
 - Infrastructure and Capital works
- ◆ Details on how the development of business cases will incorporate sustainability issues.
- ◆ The process for the development of the annual Statement of Government Policy in the Directorate which is to inform the LDA's preparation of its Statement of Intent.
- ◆ Details on the management and financial arrangements between the Directorate and LDA.

Information regarding governance arrangements including the MoU is available at www.economicdevelopment.act.gov.au.

Formal governance arrangements are currently being established with the Exhibition Park Corporation and the ACT Gambling and Racing Commission. The Directorate has a MoU in place with the ACT Gambling and Racing Commission to provide strategic and human resources services and support.

Our principal stakeholders

- ◆ Minister for Economic Development
- ◆ Minister for Tourism, Sport and Recreation
- ◆ Minister for Gaming and Racing
- ◆ Chief Minister
- ◆ Cabinet
- ◆ ACT Legislative Assembly
- ◆ Head of Service
- ◆ Other ACT Directorates
- ◆ ACT residents
- ◆ Community Councils and groups
- ◆ Industry and business institutions
- ◆ ACT, Commonwealth and other State and Territory Government agencies and councils
- ◆ Ministerial Councils
- ◆ Statutory and non-statutory Boards and Committees
- ◆ Media
- ◆ Suppliers and contractors

A.2 Overview

During 2011-12 the Directorate reported to Mr Andrew Barr MLA the Minister for Economic Development, and the Minister for Tourism, Sport and Recreation. Responsibility for gaming and racing policy was initially included in the Minister for Economic Development's portfolio however, on 23 November 2011 Ms Joy Burch MLA became Minister for Gaming and Racing. As the Directorate was created shortly before the end of the previous financial year, the structure of the Directorate was finalised during this reporting year. Significant consultation was undertaken with staff from across the Directorate, with the unions and with the Directorate Consultative Committee.

The Directorate Executive Structure was signed off by the Head of Service in September 2011, while the organisational structures of the Divisions have been reviewed, consulted on and agreed progressively over the year. All organisational structures were finalised by May 2012. Over the last year Business Development, Sport and Recreation, Australian Capital Tourism and Venue and Event Services have been relocated into the Dickson precinct to create synergies within the Directorate.

During the course of the year, the Directorate signed two significant Memorandums of Understanding (MoU).

- ◆ On 24 February 2012 the Directorate established a MoU with the Environment and Sustainable Development Directorate (ESDD) that formally commits the Directors-General of the Directorate and ESDD to work collaboratively, effectively and efficiently to implement Government programs and policies with respect to land planning and development, sustainability (including affordable housing) and environmental protection in the Territory.
- ◆ On 26 March 2012 the Directorate finalised a MoU with the LDA to formalise working arrangements between the two parties. A Statement of Governance Arrangements was agreed by Government in October 2011 and foreshadowed development of the MoU to clearly set out responsibilities for administrative functions between the two parties.

The Economic Development portfolio consists of the business divisions and statutory entities below.

- ◆ Economic Development, Policy and Governance Division
- ◆ Tourism, Events and Sport Division
- ◆ Land Strategy and Finance Division
- ◆ Land Development Division
- ◆ Land Development Agency¹
- ◆ Exhibition Park Corporation¹
- ◆ ACT Gambling and Racing Commission¹

The Directorate's Strategic Plan was developed by the Senior Executive team and provided to all staff for review at the beginning of the reporting year, and was finalised in August 2011. The Directorate's Strategic Plan runs from July 2011 to December 2012. The Strategic Plan provides strategic directions to assist in the establishment and strengthening of a shared sense of purpose as the Directorate matures.

The plan is underpinned by the Government's response to the 'Governing the City State: One Government, One ACT Public Service' report, and is informed by the Government's Priorities for 2011-12, the 2011-12 Budget and business unit priorities.

¹ Statutory entities prepare their own Annual Report

Objectives for the Directorate

- ◆ Establish foundations that support and optimise economic and social dividends.
- ◆ Develop frameworks and policies to enhance economic and social dividends to the ACT.
- ◆ Lead and facilitate programs, projects and events to deliver timely economic and social dividends.
- ◆ Build a professional, ethical and high performing organisation that values and respects its employees and clients.
- ◆ Communicate effectively and build robust internal and external relationships.

A.3 Highlights

Land Policy and Infrastructure Delivery

Land Release Facilitation Process

During the year the Environment and Sustainable Development Directorate (ESDD)/Economic Development Directorate (EDD) land release facilitation process was finalised, facilitating timely land planning and development, while recognising the independence and regulatory separation of roles and responsibilities.

Coordination of Major City Development Planning

2011-12 saw the coordination of major City and Northbourne Avenue development planning into a cohesive government framework. This framework forms the basis of progressing further planning work within the City.

City to the Lake Project

The City to the Lake Project established a framework for developments south and west of the city, identifying engineering and development issues for linking the City to Lake Burley Griffin. It incorporates matters such as the Australia Forum and investigations for the location of a new ACT Stadium and upgrade of the Civic Pool.

Release of Residential, Industrial and Community Land

2011-12 saw the release of 2,466 residential dwelling sites and 113,324 sqm of community facility land to market. This included residential releases in Crace, Forde, Flemington Road, Belconnen, Gungahlin Town Centre and Wright as well as in the new LDA estates of Jacka and Coombs. Over 63,000 sqm adjacent to the Gold Creek Homestead was released to the market for an aged care development, allowing Gungahlin residents the opportunity to 'age in place'.

An inventory of industrial land totalling over 57,000 sqm comprising 6 sites at Hume West was established, available for sale over the counter.

Infrastructure and Capital Works

Civic Revitalisation

The Directorate implemented public realm upgrade projects detailed in the City Area Action Plan 2010-2016. The aim of the projects is to significantly enhance the public areas of the city. The Directorate worked closely with Canberra CBD Limited and other key stakeholders to ensure that a coordinated approach to the projects was implemented.

Completed Verge and Lighting Projects Around the City

- ◆ London Circuit verge adjacent to the Legislative Assembly building and the Canberra Museum and Gallery
- ◆ London Circuit verge adjacent to Waldorf Apartments
- ◆ London Circuit verge adjacent to the Ainslie Avenue branch of the Commonwealth Bank
- ◆ West Row verge adjacent to the Melbourne Building
- ◆ Pedestrian and street lighting in Odgers Lane

- ◆ Pedestrian and street lighting in Verity Lane
- ◆ Pedestrian and street lighting in Alinga Street at the City Bus Interchange; and Mort Street adjacent to the Taxi rank

Capital Works Projects

The central coordination of the land release capital works program delivered six projects supporting residential, community and commercial development.

1. Coombs Water Quality Control Ponds (residential - Coombs)
2. Horse Park Drive and Gundaroo Drive Intersection Upgrade (residential - Forde)
3. Clarrie Hermes Drive, from the Barton Highway to Kellaway Avenue (residential - Casey)
4. Well Station Drive extension, from Horse Park Drive to Kings Canyon Street (residential - Harrison)
5. Ipswich Street/Newcastle Street Intersection Upgrade which supported commercial development on Section 26 Fyshwick
6. Watson Stormwater Upgrade which supported community development on Section 95 Watson

ACT Government Gungahlin Office

The Registration of Interest (ROI) process concluded for a proposed ACT Government Gungahlin Office Building. The ROI is the first step toward the Directorate managing a Request for Tender process to identify a preferred tenderer, who will be responsible for construction and fit out of the building. The ACT Government Gungahlin Office will accommodate approximately 500 ACT public servants in a high quality, environmentally friendly contemporary building.

Economic Development Policy

Phase III of the Affordable Housing Action Plan

Phase III of the Affordable Housing Action Plan was released on 15 June 2012. It introduced 14 new actions across four key areas of focus:

- ◆ increasing the supply of rental accommodation;
- ◆ better utilising existing sites;
- ◆ relieving blockages to affordable purchases; and
- ◆ releasing sites for short term accommodation.

Phase III includes a number of significant reforms to property taxation announced as part of the 2012-13 Budget and several initiatives to improve affordability for lower income households in the private rental market.

A number of actions have already been implemented, including the introduction of new affordable housing thresholds for greenfield estates, which will encourage a greater diversity of affordable dwelling types in new suburbs.

A.3 Highlights

Gaming Machine Amendment Bill

Following the Directorate taking over administrative responsibility for gaming and racing policy in November 2011 (from the Treasury Directorate), it undertook work to refine the regulatory model proposed through the *Gaming Machine Amendment Bill 2011*. Building on an inquiry by the Standing Committee on Public Accounts, additional amendments to the Bill have been developed. Together, the Bill and the additional amendments will give practical effect to the commitment of the Government to reducing harm associated with problem gambling, while also addressing a need to provide greater flexibility to existing clubs to effectively conduct their businesses, and will enable new clubs to be established, particularly in greenfield areas.

Business Development

Business Development Strategy

Growth, Diversification and Jobs: A Business Development Strategy for the ACT was developed and released, accompanied by \$5 million in new funding for initiatives over the next four years. The Business Development Strategy was officially launched on 30 April 2012.



Skilled and Business Migration Program

The Skilled and Business Migration Program and the *Live In Canberra* Program were integrated to increase the effectiveness of the overall approach to skills attraction through better planning, marketing and outreach activity and skills targeting.

Funding Agreement with NICTA

A new four year funding agreement with NICTA, the National ICT Centre of Excellence, worth \$12 million over four years was established. NICTA is a key partner in the ACT Government's drive to establish Canberra as a centre for world-class ICT research, commercialisation, business development and usage.

ACT Export Awards Program

A highly successful ACT Export Awards program was delivered which culminated in the success of Aspen Medical Pty Ltd winning a National Export Award in December 2011, the ACT's third national export award success.

National Broadband Network (NBN)

Business Development supported NBN Co and its construction contractor Silcar in the rollout of the NBN in Gungahlin with logistics, advice and engagement with the local community. Construction will continue progressively across Gungahlin, and extend to the northern suburbs of Canberra and out to the airport within 12 months. Work will commence in nearly all of the remaining suburbs of Canberra within three years. In addition, the ACT Government secured Australian Government funding for the establishment of a digital community hub, a digital enterprise centre and a digital community connect program to demonstrate the capabilities of the NBN.

Australian Capital Tourism

Marketing Campaigns

Australian Capital Tourism delivered a suite of successful, fully integrated marketing campaigns targeting families and couples in core short break travel markets including Sydney and regional NSW. A major highlight was the spring/Floriade campaign titled ***A feast for the senses*** which was instrumental in the event delivering a record direct expenditure impact of \$30 million to the ACT economy. The ***Wrapt in Winter*** campaign highlighted specific winter experiences and helped to influence travel during a traditionally low visitation period, while the autumn campaign promoted the Canberra Festival and ENLIGHTEN activities – including spectacular architectural projections, blockbuster exhibitions and live performances at major attraction partners.

Australian Tourism Awards Success

Managed and marketed by Australian Capital Tourism, Floriade 2010 (under the theme of ***Imagination: Where will yours take you?***) took out the Major Festivals and Events category at the national 2011 Qantas Australian Tourism Awards announced in March 2012. The event won gold ahead of South Australia's Santos Tour Down Under (silver) and the Melbourne Fringe Festival (bronze). Delivery of the 2010 event involved input from teams across the ACT Government as well as 190 dedicated volunteers. Floriade 2010 generated direct expenditure in the ACT totalling \$26.9 million and drew a record visitor attendance of 471,979 - with over 131,000 interstate and international visitors specifically for the event.

Visit Canberra Website and Social Media Channels

Australian Capital Tourism continued to promote visitcanberra.com.au as the leading online source of tourism information for Canberra and the region. In 2011–12, the website generated over 1.1 million visits which represented an increase of 38 per cent on the previous financial year. Website functionality continued to be enhanced, with work commencing on the integration of real-time online accommodation booking facilities. Australian Capital Tourism also experienced growth across its social media channels via the use of competitions and through a deeper level of engagement with followers/fans. 'Visit Canberra' followers on Twitter grew by over 200 per cent on the previous year, while 'Friends of Tourism' on Facebook grew by over 75 per cent.

Venue and Event Services (VES)

In 2011-12, Territory Venues and Events hosted 21 major events at Canberra Stadium, 7 major events at Manuka Oval, 239 senior, club, junior and social cricket and AFL games at Manuka Oval, 276 functions at Manuka Oval, 76 functions at Canberra Stadium, 230 functions at Canberra Business Event Centre and 11 major events at Stromlo Forest Park.

Events ACT

Canberra Nara Candle Festival

The ***Canberra Nara Candle Festival*** is a celebration of Canberra's long standing Sister City relationship with Nara, Japan. The annual celebration was held in the Canberra Nara Peace Park and Lennox Gardens, Yarralumla and attracted more than 12,000 people who enjoyed Japanese entertainment, cuisine, activities and the lighting of more than 2,000 ceremonial candles.

More than 30 event volunteers assisted event staff to deliver this significant celebration, which also saw the attendance of the Mayor of Nara, Mr Gen Nakagawa and his delegates. Students from the Nara University High School also performed at the Festival, as part of their annual visit to Canberra.

A.3 Highlights

Her Majesty Queen Elizabeth II Visit to Floriade

Her Majesty Queen Elizabeth II visited Australia for the Commonwealth Heads of Government Meeting in Perth from 28-30 October 2011. Her Majesty and the Duke of Edinburgh, Prince Philip, arrived in Canberra on 19 October before travelling to Perth on 25 October 2011.

As part of the broader itinerary for Her Majesty's visit, the Queen and the Duke of Edinburgh were given a private tour of Floriade on 20 October 2011. In celebration of the 10th anniversary of the International Year of the Volunteer, Her Majesty met Floriade head gardener, Andrew Forster, and some of the 190-strong Floriade volunteer workforce who donated their time throughout the 30-day event in the nation's capital.

Sport and Recreation Services

Giants

The GWS Giants played their first matches at Manuka Oval as part of the Territory's 10 year partnership. Three Giants matches were held at Manuka including the club's maiden AFL victory on 12 May 2012 over the Gold Coast Suns.

A total of 21,953 people attended the first three Giants matches at Manuka including the pre-season fixture against Richmond. A spectator survey taken at the game on 12 May revealed that 19 per cent of attendees were from interstate (for the purposes of the survey, Queanbeyan and Jerrabomberra were considered ACT residents).

The Giants had 3,246 members in the ACT as at 4 June 2012, more than one third of the club's total membership number, with players, coaches and staff having actively engaged within the Canberra community through football development activities, school visits and business networking.

Restoration of Playing Fields

Isabella Plains Neighbourhood Oval and Charnwood District Playing Fields 27 and 28 were restored as fully maintained irrigated sportsgrounds. The restoration included the conversion to a drought tolerant, low water consuming, couch grass cover. The works included the installation of new goal posts, synthetic cricket wickets and 3-bay cricket practice nets. The restorations will benefit cricket at both grounds, AFL at Isabella Plains and soccer at Charnwood.

A.4 Outlook

The Directorate will start the new financial year by working towards the priorities on the Directorate's Strategic Plan. The Directorate will be undertaking a broad range of activities including:

Land Policy and Infrastructure Delivery

- ◆ Supporting housing affordability and the sustainable development of the Territory by increasing the release of residential land.
- ◆ Commencing a major commercial enhancement program for the Dickson and Amaroo Group Centres.
- ◆ Progressing the sale of land for commercial enhancement of the Kingston Group Centre.
- ◆ Continuing to consult closely with communities in respect of the Government's Indicative Land Release Program, and Directorate-sponsored projects where community views are sought to better inform outcomes.
- ◆ Building an inventory of urban renewal opportunities.
- ◆ Continuing to progress the City to the Lake Project.
- ◆ Coordinating whole-of-government advice on the direct sale of land for community uses and other purposes meeting strategic community objectives.

Infrastructure and Capital Works

- ◆ Monitoring the implementation of commitments under the Molonglo Valley Plan for the protection of Matters of National Environmental Significance and reporting regularly to the Commonwealth.
- ◆ Delivering capital works projects to facilitate the development of Stage 2 of Molonglo.
- ◆ Continuing the work on the Narrabundah Long Stay Park with a view to creating a residential precinct that is affordable, safe and managed in the interests of residents while meeting the appropriate regulatory requirements of the Territory.
- ◆ Continuing the work on the proposed Gungahlin Office Building, including the management of a request for tender process to identify a preferred tenderer who will be responsible for the construction and fit out of the building.
- ◆ Completing the \$20 million Civic upgrade program which is planned to be completed by the start of Canberra's 2013 Centenary.

Economic Development Policy

- ◆ Implementing Phase III of the Affordable Housing Action Plan will continue and include education and consultation across the community as well as across government.
- ◆ Supporting the work of the Red Tape Reduction Panel.
- ◆ Continuing development of Government real estate and property policy.
- ◆ Ongoing monitoring and advice on the Commonwealth Government's trial of mandatory pre-commitment technology on gaming machines in the ACT.

A.4 Outlook

- ◆ The release of the 2012 Infrastructure Plan. The *2012 Infrastructure Plan* is an Update of the comprehensive *ACT Government Infrastructure Plan 2011-2021*.

In response to community feedback on the 2011-21 Infrastructure Plan and to align with the ACT Government's open government agenda, the 2012 Update was developed as an online document, with maps to provide a geographical representation of the infrastructure projects, with different colours being used to distinguish projects within the two, five and ten year timeframes. The maps allow the community to more easily identify infrastructure projects being undertaken in their area.

Business Development

In relation to business development, in 2012-13 the Directorate will continue its support for business innovation and commercialisation, its delivery of collaboration based industry development initiatives, as well as the information and advisory services it provides to the general small business community. However, the Government's Business Development Strategy, *Growth, Diversification and Jobs*, released in April 2012, will be a primary focus over the coming 12 months. The objective of the Strategy is to broaden the contribution of the private sector by facilitating growth, economic diversification and new job opportunities. These objectives will be supported by initiatives and actions such as:

- ◆ redeveloping the ACT Government's online information portal to improve the communications interface with the ACT business community;
- ◆ participating in the Business Online Services (BOS) Project;
- ◆ establishing a dedicated investment facilitation function inside the Economic Development Directorate;
- ◆ establishing an online skilled migration processing system;
- ◆ supporting the implementation of the National Broadband Network and the digital economy;
- ◆ establishing two new funding streams inside the Innovation Connect Program:
 - for clean technology or sustainability orientated companies; and
 - to support co-funding development of major proposals focused on new innovation infrastructure;
- ◆ supporting the 'My Digital City Innovation Prize', a competition to engage tertiary students and ACT citizens in the development of new digital government services;
- ◆ undertaking a feasibility study for an ACT Technology Business Incubator;
- ◆ establishing a new four year funding agreement for the CollabIT Program;
- ◆ supporting science communication activities including National Science Week;
- ◆ establishing a single program interface, Global Connect, for the various trade development related activities supported by the ACT Government;
- ◆ continuing and expanding support for ScreenACT by providing additional funding to expand its capacity and increase its level of support for capability development;
- ◆ continuing to assist NBN Co and its contractors in the rollout of the NBN in Canberra;
- ◆ developing and projecting Canberra's potential as a digital city; and
- ◆ working with the defence industry to identify opportunities for closer collaboration with Canberra businesses.

Australian Capital Tourism

- ◆ Undertaking and implementing a range of destination marketing campaigns aimed at encouraging visitation to Canberra, including:
 - a winter campaign incorporating a new 'happy hour' initiative and promoting key product offerings including the Truffle Festival, Fireside Festival and Skate in the City;
 - a Centenary campaign that will build a community of advocates to encourage positive 'word of mouth' about Canberra whilst raising awareness of Centenary events and activities;
 - seasonal advertising activity aimed at increasing awareness of and visitation to Canberra during the Centenary year;
 - the support of campaign activities delivered by recipients of the Special Event Fund; and
 - continue working collaboratively with key tourism businesses including national attractions, the accommodation sector, tour businesses and private sector attractions.
- ◆ Continuing to support and partner with Tourism Australia to increase awareness of the destination and promote key products and experiences both domestically and internationally.
- ◆ Maximising the tourism opportunities associated with ACT national sporting teams and in particular supporting the partnerships with the Brumbies, Canberra Capitals, Raiders and Giants.
- ◆ Continuing to support and partner with the Canberra Convention Bureau and the National Capital Educational Tourism Project to enhance Canberra's position as an innovative and influential business event and educational tourism destination.
- ◆ Managing delivery of the Special Event Fund to create and/or develop tourism events that have the capacity to drive significant interstate and/or international visitation to the ACT.
- ◆ Implementing an Airline Access Development Program including:
 - ongoing facilitation of the Aviation Taskforce to provide a coordinated approach to aviation development; and
 - working with the Capital Airport Group to develop and attract international air services to Canberra.
- ◆ Continuing to deliver the objectives under the *International Action Plan* and in particular maintain the service level agreement in place with the Australian Tourism Export Council (ATEC).
- ◆ Implementing priority objectives under the Tourism 2020 framework including:
 - actively contributing to the new ACT tourism opportunities investment facilitation function within the ACT Government;
 - facilitating priority actions of the Investment and Regulatory Reform Working Group; and
 - advocating business engagement with the TQUAL accreditation program.
- ◆ Continuing to work with Government in the development of a whole of city brand.

A.4 Outlook

Venue and Event Services

- ◆ Continuing to develop and deliver the ACT Government's program of events.
- ◆ Completing the restructure of all ACT Government event teams and refine its event management focus to encompass the development and delivery through a larger suite of major events.
- ◆ Continuing to implement recommendations as outlined in the Loxton Review of Festivals and Events, including the continuing development and implementation of the Event Coordination Group (ECG) and the new 'events.act.gov.au' website which will act as a portal for all major ACT events.
- ◆ Continuing to support the ACT events and festival sector through the ACT Festival Fund, along with providing advice and support to the tourism sector by taking on the administration of the Events Assistance Program which has previously been undertaken by Australian Capital Tourism.
- ◆ Completing stage two of the upgrade of Commonwealth Park to better facilitate the staging of Floriade and Floriade NightFest, along with other major events delivered by the Unit. The upgrade will include: additional pathways and footpaths, improved electrical services, improved storm water services and safety aesthetic improvements.
- ◆ Continuing to work in collaboration with the Centenary of Canberra project team from the Chief Minister and Cabinet Directorate to develop and deliver projects for the 2013 Centenary celebrations.
- ◆ Continuing to work with other jurisdictions to develop the 2015 AFC Asian Cup.

Sport and Recreation

- ◆ Continuing to assist the ACT's elite and community sports to play an active part in Centenary Celebrations in 2013.
- ◆ Implementing a program aimed at addressing discrimination including homophobia, harassment and bullying in the sport and recreation industry.
- ◆ Construction of Gungahlin Leisure Centre to commence in the 2012-13 financial year.
- ◆ Restoring Bonython Neighbourhood Oval.
- ◆ Completing the Kippax enclosed Oval redevelopment.
- ◆ Developing a performance agreement with the Canberra Capitals.

A.5 Management Discussion and Analysis

General Overview

Objectives

The purpose of the Economic Development Directorate (EDD) is to work with the business community in relation to economic development and business support programs and to design and deliver the Government's land release program. The Directorate leads the ACT and capital region tourism industry in creating and implementing a variety of marketing and development programs.

The Directorate also facilitates access to a range of sporting and recreation activities by managing sporting programs, venues, sportsgrounds and community events.

Changes to Administrative Structure

Due to the Administrative Arrangements 2011 (No.3) (Notifiable Instrument NI 2011-712) effective 23 November 2011, the Directorate transferred the Arboretum to the Territory and Municipal Services Directorate.

Risk Management

Risk management in the Directorate is monitored by the Directorate's Senior Executive Committee, with oversight provided by the Directorate's Audit Committee and the ACT Auditor-General's Office as appropriate. The Executive is committed to, and places a high priority on, effective risk management across the full range of organisational functions. The overarching approach to manage risk at strategic and operational levels includes incorporation of appropriate fraud prevention and control processes and practices to ensure the early identification and treatment of emerging risks.

The Directorate's Audit Committee Charter was ratified in September 2011. Annual and forward audit programs are guided by governance, risk and compliance programs and supported by an audit recommendations register.

The Directorate's Risk Management Framework and Policy Statement were endorsed by the Directorate's Audit Committee and approved by the Senior Executive Committee in June 2012.

The Risk Management Framework aims to apply an enterprise-wide risk management infrastructure which focuses on applying logical and systematic risk management processes to all stages in the life cycle of all strategic and operational functions and activities. Incorporating effective risk management into all activities benefits the underlying organisational culture and provides a positive influence on decision-making and accountability. The Directorate's planning processes, including strategic and business planning, together with organisational policy development and project management, incorporate risk management.

The Directorate's approach to risk management is based on *AS/NZS ISO 31000:2009 - Risk Management - Principles and Guidelines*. The Directorate's Risk Management Plan/Register was developed in accordance with the Standard to include organisational risks, sources, impacts, responsibilities, treatments and monitoring/review processes. A series of workshops was held in late 2011-12 to assist Executives to identify significant risks and determine appropriate mitigation strategies. The results were incorporated into the Directorate's Risk Management Plan/Register, which was approved by the Senior Executive Committee and Audit Committee. The identified risks will be reviewed regularly by the Executive and the Audit Committee to ensure risk mitigation strategies are included in business plans and regularly reported against.

A.5 Management Discussion and Analysis

Directorate Financial Performance

The following assessment of the Directorate's financial performance is based on the net cost of services framework. This assessment of performance details the full cost and composition of resources consumed in conducting the operations of the Directorate. It shows the extent to which these costs were recovered through user charges and independent sources, and the net cost of operations to the Territory.

The following financial information is based on the audited financial report for 2011-12, and the forward estimates contained in 2012-13 Budget Paper No. 4.

Total Net Cost of Services

Total net cost of services for the period 1 July 2011 through to 30 June 2012 was \$86.78 million, comprising \$101.45 million of expenses, offset by \$14.67 million of own sourced revenue.

Table 1: Net Cost of Services

	Estimated Outcome 2011-2012 \$m	Actual 2011-2012 \$m	Forward Estimate 2012-2013 \$m	Forward Estimate 2013-2014 \$m	Forward Estimate 2014-2015 \$m	Forward Estimate 2015-2016 \$m
Total Expenses	93.516	101.449	100.487	101.898	93.107	95.376
Total Own Source Revenue	12.045	14.674	10.991	10.742	10.769	11.182
Net Cost of Services	81.471	86.775	89.496	91.156	82.338	84.194

Comparison to Estimated Outcome

The net cost of services for 2011-12 for the Directorate of \$86.78 million was \$5.30 million or 6.5% higher than the estimated outcome of \$81.47 million. This was due to increased expenses of \$7.93 million and increased income of \$2.63 million, comprising:

- ◆ increased supplies and services expenses (\$7.76 million); and
- ◆ increased employee and superannuation expenses (\$0.85 million).

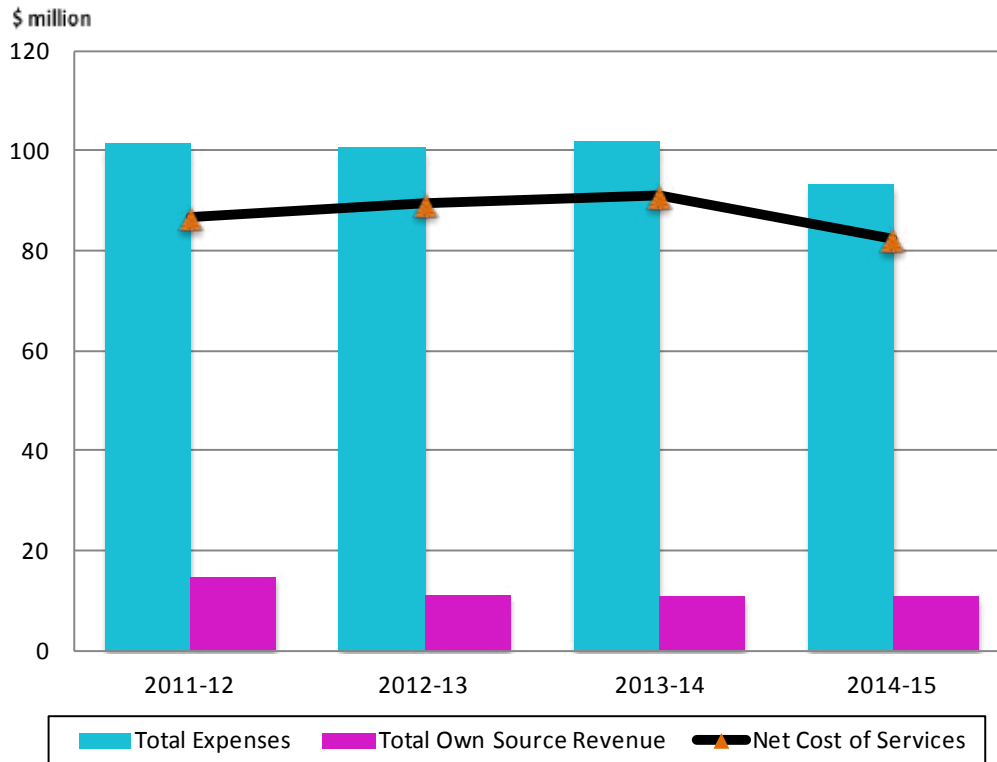
Partly offset by:

- ◆ increased user charges ACT Government (\$1.86 million);
- ◆ increased other revenue (\$0.79 million); and
- ◆ decreases in other expenses (\$0.72 million).

A detailed analysis is provided under 'Total Expenses' and 'Total Own Sourced Revenue' below.

Future Trends

Figure 1 - Net Cost of Services



The Directorate's net cost of services for 2012-13 are forecast at \$89.50 million. This comprises \$100.49 million of expenses, with own source revenue of \$10.99 million.

Further analysis is provided under 'Total Expenses' and 'Total Own Sourced Revenue' below.

Total Expenses

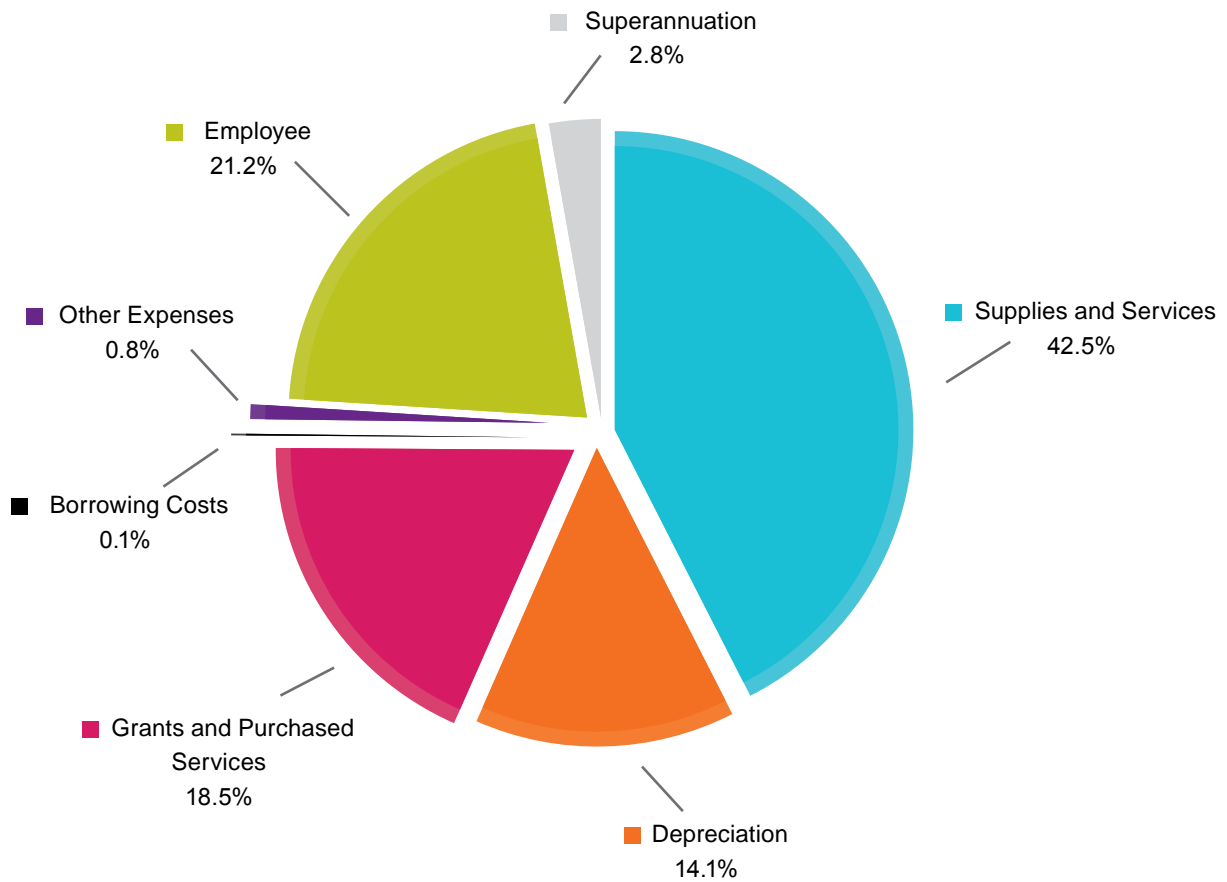
Components of Expenses

The Directorate's expenses for the 2011-12 year were \$101.45 million, including:

- ◆ supplies and services of \$43.11 million (42 per cent), related to costs incurred in managing major events, tourism programs, sporting programs and maintaining sports facilities and expensed capital works;
- ◆ employee and superannuation of \$24.32 million (24 per cent);
- ◆ depreciation and amortisation of \$14.29 million (14 per cent);
- ◆ grants and purchased services of \$18.82 million (19 per cent); and
- ◆ other expenses and borrowings costs of \$0.91 million (1 per cent).

A.5 Management Discussion and Analysis

Figure 2 – Components of 2011-12 Expenses



Comparison to Estimated Outcome

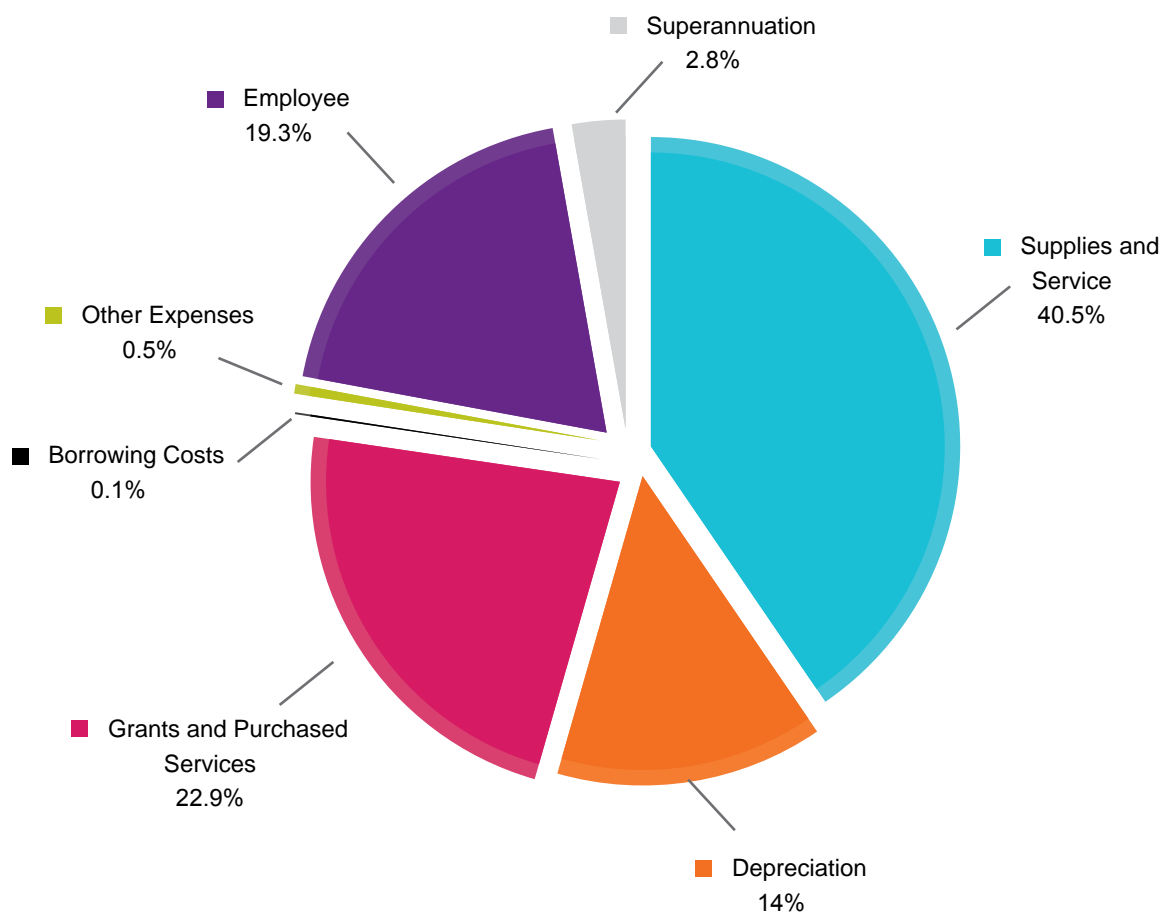
There was an increase of \$7.93 million in Total Expenses compared to the estimated outcome. This comprised increases in supplies and services of \$7.53 million, employee and superannuation expenses of \$0.85 million and grants of \$0.22 million; offset by a decrease in other expenses of \$0.72 million.

The increase in supplies and services was mainly attributable to the expensing of a number of capital works projects during the financial year. The increase in employee and superannuation expenses relate to additional costs associated with the restructuring of the Directorate.

Future Trends

Expenses are budgeted in 2012-13 at \$100.49 million, comprising supplies and services 40 per cent (\$40.68 million), grants and purchased services 23 per cent (\$22.99 million), employee and superannuation 22 per cent (\$22.15 million), depreciation 14 per cent (\$14.11 million) and other expenses 1 per cent (or \$0.56 million).

Figure 3 – Components of 2012-13 Expenses



Total Own Source Revenue

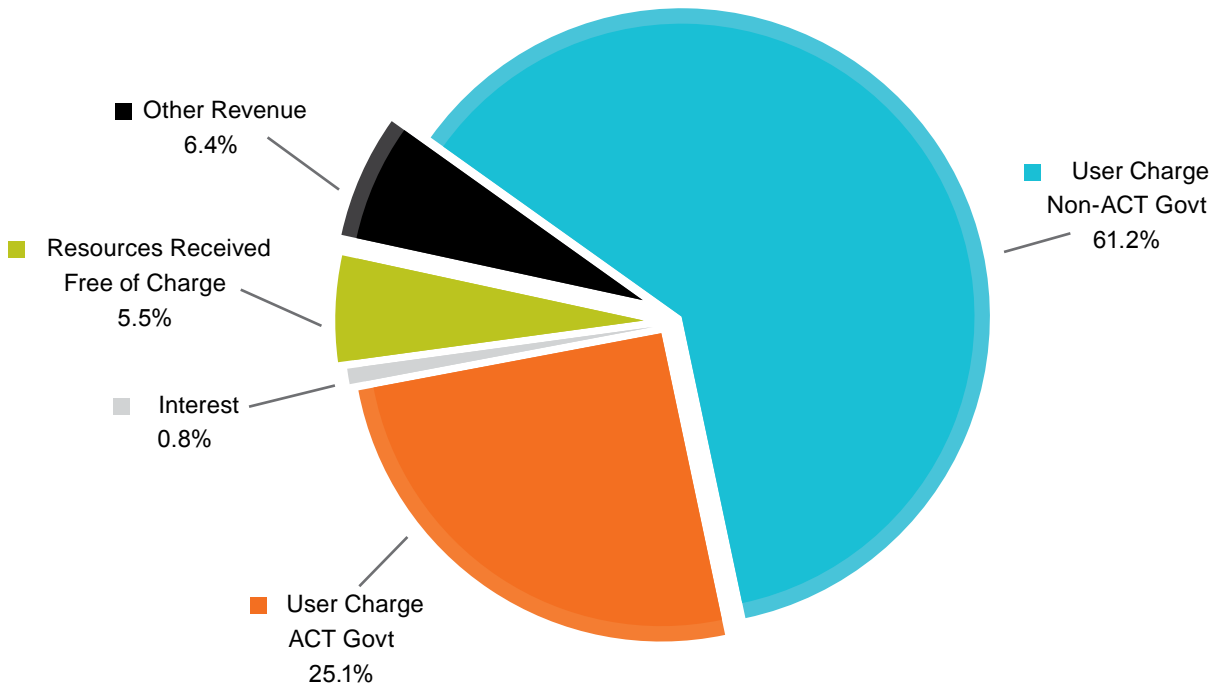
Components of Own Source Revenue

The Directorate's own source revenue for the 2011-12 year was \$14.67 million, including:

- ◆ user charges Non-ACT Government comprised \$8.98 million (61 per cent), predominantly related to revenue from sporting events and use of sporting grounds;
- ◆ ACT Government revenue comprised \$3.68 million (25 per cent);
- ◆ other revenue comprised \$0.93 million (6 per cent);
- ◆ resources received free of charge of \$0.81 million (6 per cent); and
- ◆ interest and other gains were \$0.26 million (2 per cent).

A.5 Management Discussion and Analysis

Figure 4 – Components of 2011-12 Revenue



Comparison to Estimated Outcome

Own source revenue was \$2.63 million higher than the estimated outcome. This was due to increased ACT Government revenue of \$1.86 million (mainly recoveries from other Directorates), other revenue \$0.80 million and resources free of charge of \$0.41 million. These increases were offset by a reduction in non ACT Government revenue of \$0.60 million, mainly due to lower receipts at major sporting events.

Future Trends

Total own source revenue for 2012-13 is budgeted at \$10.99 million. This comprises non ACT Government revenue of \$10.08 million (92 per cent), ACT Government revenue of \$0.72 million (7 per cent) and interest and other revenue of \$0.19 million (1 per cent).

Figure 5 – Components of 2012-13 Revenue



Directorate Financial Position

Total Assets

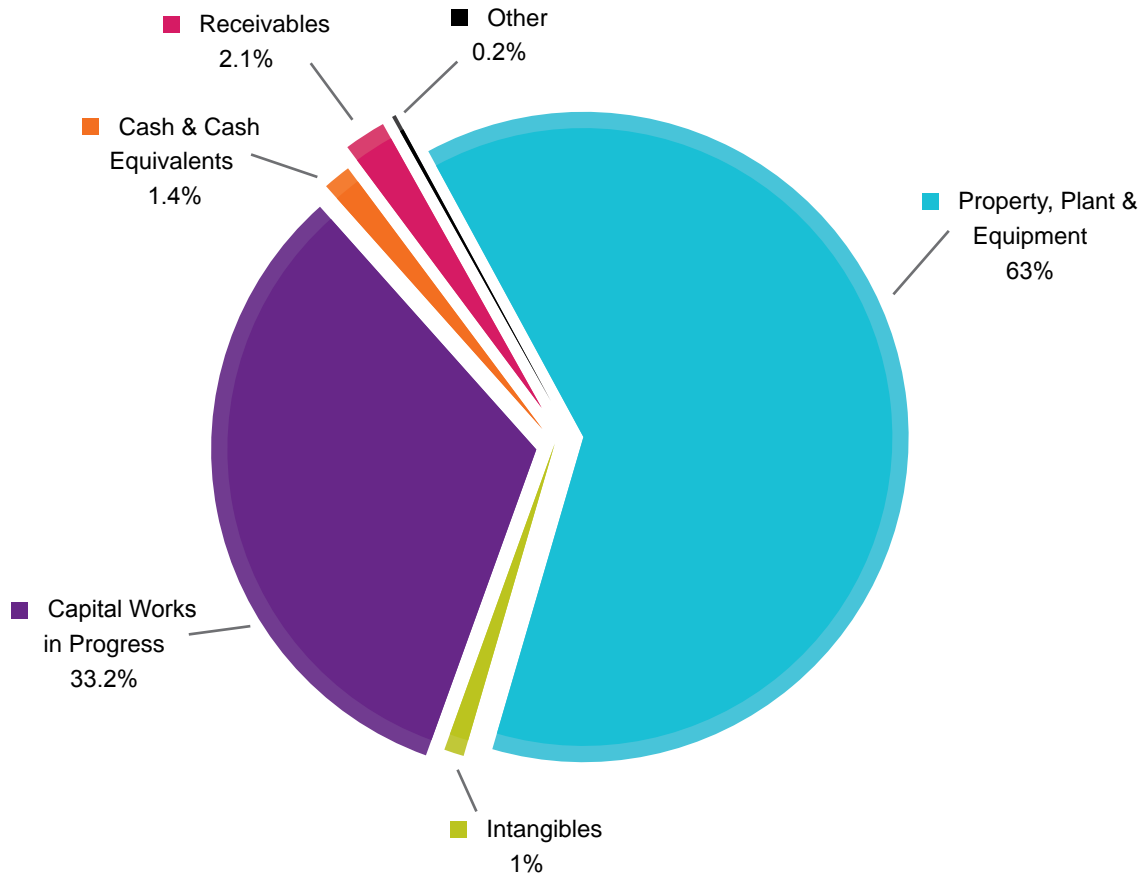
Components of Total Assets

The Directorate's assets as at 30 June 2012 of \$313.14 million, comprised:

- ◆ property Plant and Equipment \$197.30 million (62 per cent), including land, buildings and infrastructure assets around public parks and gardens, public sporting reserves, public nature reserves, playing ovals and major sporting facilities;
- ◆ Capital Works in Progress \$106.96 million (34 per cent), mainly related to land release and civic infrastructure, and sports and playing facilities;
- ◆ current receivables comprised \$6.59 million (2 per cent) and related to monies due for building leases and maintenance work; and
- ◆ cash and cash equivalents comprised \$4.3 million (1 per cent) and represented the balance in the Directorate's operating accounts.

A.5 Management Discussion and Analysis

Figure 6 – Total Assets as at 30 June 2012



Comparison to Estimated Outcome

The actual balance of assets was \$313.14 million at 30 June 2012, which was \$4.38 million higher than the estimated outcome of \$308.77 million. The higher than budgeted total assets mainly comprised, cash and cash equivalents \$0.76 million, receivables \$1.16 million and property, plant and equipment and capital works in progress \$2.64 million.

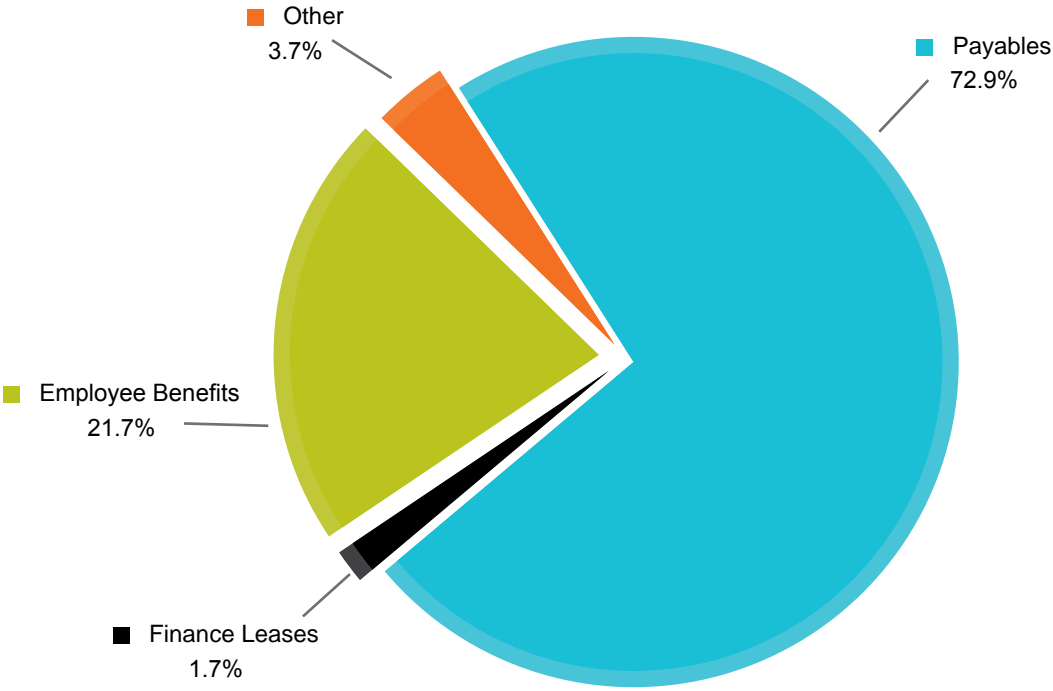
Total Liabilities

Components of Total Liabilities

The Directorate's liabilities at 30 June 2012 of \$36.07 million comprised:

- ◆ payables \$26.28 million (73 per cent) which reflected amounts owing on recurrent and capital activities;
- ◆ employee benefits \$7.82 million (22 per cent), which includes annual and long service leave accrued by staff;
- ◆ other liabilities \$1.35 million (4 per cent), mainly comprising revenue received in advance; and
- ◆ finance Leases \$0.62 million (1 per cent) relating to future liabilities for motor vehicles leases.

Figure 7 – Total Liabilities as at 30 June 2012



Comparison to Estimated Outcome

The estimated outcome for total liabilities was \$16.89 million, compared to actual liabilities \$36.07 million at 30 June 2012. The increase of \$19.18 million mainly represents additional payables of \$18.13 million relating to capital works costs incurred but not paid and an increase in employee benefits of \$1.13 million.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Chief Finance Officer	Strategic Finance	+61 2 6205 3585
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A.6 Financial Report



ACT AUDITOR-GENERAL'S OFFICE



INDEPENDENT AUDIT REPORT ECONOMIC DEVELOPMENT DIRECTORATE

To the Members of the ACT Legislative Assembly

Report on the financial statements

The financial statements of the Economic Development Directorate (the Directorate) for the year ended 30 June 2012 have been audited. These comprise the following financial statements and accompanying notes:

- Controlled statements – operating statement, balance sheet, statement of changes in equity, cash flow statement and statement of appropriation.
- Territorial statements – statement of income and expenses on behalf of the Territory, statement of assets and liabilities on behalf of the Territory, statement of changes in equity on behalf of the Territory, cash flow statement on behalf of the Territory and statement of appropriation.

Responsibility for the financial statements

The Director-General of the Directorate is responsible for the preparation and fair presentation of the financial statements in accordance with the *Financial Management Act 1996*. This includes responsibility for maintaining adequate accounting records and internal controls that are designed to prevent and detect fraud and error, and the accounting policies and estimates used in the preparation of the financial statements.

The auditor's responsibility

Under the *Financial Management Act 1996*, I am responsible for expressing an independent audit opinion on the financial statements of the Directorate.

The audit was conducted in accordance with Australian Auditing Standards to provide reasonable assurance that the financial statements are free of material misstatement.

I formed the audit opinion following the use of audit procedures to obtain evidence about the amounts and disclosures in the financial statements. As these procedures are influenced by the use of professional judgement, selective testing of evidence supporting the amounts and other disclosures in the financial statements, inherent limitations of internal control and the availability of persuasive rather than conclusive evidence, an audit cannot guarantee that all material misstatements have been detected.

Level 4, 11 Moore Street, Canberra City, ACT 2601 | PO Box 275, Civic Square, ACT 2608
Telephone: 02 6207 0833 | Facsimile: 02 6207 0826 | Email: actauditorgeneral@act.gov.au

Although the effectiveness of internal controls is considered when determining the nature and extent of audit procedures, the audit was not designed to provide assurance on internal controls.

The audit is not designed to provide assurance on the appropriateness of budget information included in the financial statements or to evaluate the prudence of decisions made by the Directorate.

Electronic presentation of the audited financial statements

Those viewing an electronic presentation of the financial statements should note that the audit does not provide assurance on the integrity of information presented electronically, and does not provide an opinion on any other information which may have been hyperlinked to or from the financial statements. If users of the financial statements are concerned with the inherent risks arising from the electronic presentation of information, they are advised to refer to the printed copy of the audited financial statements to confirm the accuracy of this electronically presented information.

Independence

Applicable independence requirements of Australian professional ethical pronouncements were followed in conducting the audit.

Audit opinion

In my opinion, the financial statements of the Directorate for the year ended 30 June 2012:

- (i) are presented in accordance with the *Financial Management Act 1996*, Accounting Standards and other mandatory financial reporting requirements in Australia; and
- (ii) present fairly the financial position of the Directorate as at 30 June 2012 and the results of its operations and cash flows for the year then ended.

This audit opinion should be read in conjunction with the other information disclosed in this report.



Dr Maxine Cooper
Auditor-General
10 September 2012

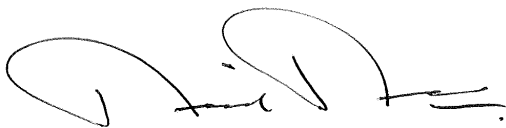
ECONOMIC DEVELOPMENT DIRECTORATE

**CONTROLLED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

**ECONOMIC DEVELOPMENT DIRECTORATE
FINANCIAL STATEMENTS
For the Year Ended 30 June 2012**

STATEMENT OF RESPONSIBILITY

In my opinion, the financial statements are in agreement with the Directorate's accounts and records and fairly reflect the financial operations of the Directorate for the year ended 30 June 2012 and the financial position of the Directorate on that date.



David Dawes
Director-General
Economic Development Directorate
7th September 2012

**ECONOMIC DEVELOPMENT DIRECTORATE
FINANCIAL STATEMENTS
For the Year Ended 30 June 2012**

STATEMENT BY THE CHIEF FINANCE OFFICER

In my opinion, the financial statements have been prepared in accordance with generally accepted accounting principles, and are in agreement with the Directorate's accounts and records and fairly reflect the financial operations of the Directorate for the year ended 30 June 2012 and the financial position of the Directorate on that date.



Dermot Walsh
Chief Finance Officer
Economic Development Directorate
7 September 2012

**Economic Development Directorate
Operating Statement
For the Year Ended 30 June 2012**

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual ¹ 2011 \$'000
Income				
Revenue				
Government Payment for Outputs	4	65,919	75,353	4,780
User Charges - ACT Government	5	1,826	664	206
User Charges - Non-ACT Government	5	10,839	9,589	2,442
Interest	6	115	53	19
Resources Received Free of Charge	7	810	400	4
Other Revenue	8	933	137	316
Total Revenue		80,442	86,196	7,767
Gains				
Other Gains	9	151	9,974	23
Total Gains		151	9,974	23
Total Income		80,593	96,170	7,790
Expenses				
Employee Expenses	10	21,496	18,507	1,829
Superannuation Expenses	11	2,819	2,699	264
Supplies and Services	12	43,112	38,463	6,046
Depreciation and Amortisation	13	14,298	14,775	1,749
Grants and Purchased Services	14	18,815	23,738	721
Borrowing Costs	15	48	48	1
Other Expenses	16	861	2,823	619
Total Expenses		101,450	101,053	11,229
Operating (Deficit)		(20,856)	(4,883)	(3,439)
Other Comprehensive Income				
Increase in the Asset Revaluation Surplus	31	-	4,712	449
Total Other Comprehensive Income		-	4,712	449
Total Comprehensive (Deficit)		(20,856)	(171)	(2,990)

The above Operating Statement should be read in conjunction with the accompanying notes.

The Directorate only has one output class and as such the above operating statement is also the Directorate's Operating Statement for the Economic Development output class.

(1) The actual figures for 2011 represent the operations of the Directorate for the period from 17 May 2011 to 30 June 2011.

**Economic Development Directorate
Balance Sheet
For the Year Ended 30 June 2012**

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual 2011 \$'000
Current Assets				
Cash and Cash Equivalents	20	4,342	3,735	2,158
Receivables	21	6,586	2,203	4,939
Inventories	22	54	59	52
Other Assets	26	495	2,071	563
Total Current Assets		11,477	8,068	7,712
Non-Current Assets				
Property, Plant and Equipment	23	197,295	225,543	205,980
Intangible Assets	24	418	420	543
Capital Works in Progress	25	103,953	191,833	62,666
Total Non-Current Assets		301,666	417,796	269,189
Total Assets		313,143	425,864	276,901
Current Liabilities				
Payables	27	26,277	3,184	8,602
Finance Leases	28	395	437	249
Employee Benefits	29	7,123	6,493	5,807
Other Liabilities	30	1,352	1,234	1,304
Total Current Liabilities		35,147	11,348	15,962
Non-Current Liabilities				
Finance Leases	28	228	74	224
Employee Benefits	29	692	498	489
Total Non-Current Liabilities		920	572	713
Total Liabilities		36,067	11,920	16,675
Net Assets		277,076	413,944	260,226
Equity				
Accumulated Funds		276,626	406,680	259,777
Asset Revaluation Surplus	31	449	7,264	449
Total Equity		277,076	413,944	260,226

The above Balance Sheet should be read in conjunction with the accompanying notes.

The Directorate only has one output class and as such the Balance Sheet is also the Directorate's Balance Sheet for the Economic Development output class.

**Economic Development Directorate
Statement of Changes in Equity
For the Year Ended 30 June 2012**

	Note No.	Accumulated Funds Actual 2012 \$'000	Asset Revaluation Surplus Actual 2012 \$'000	Total Equity Actual 2012 \$'000	Original Budget 2012 \$'000
Balance at the Beginning of the Reporting Period		259,777	449	260,226	-
Comprehensive Income					
Operating (Deficit)		(20,856)	-	(20,856)	(4,883)
Increase in the Asset Revaluation Surplus		-	-	-	4,712
Total Comprehensive Income/(Deficit)		(20,856)	-	(20,856)	(171)
Transactions Involving Owners Affecting Accumulated Funds					
Capital Injections		75,473	-	75,473	171,240
Net Assets Transferred (out)/in as part of an Administrative Restructure	32	(37,000)	-	(37,000)	242,875
Other Net Assets Transfers		(767)	-	(767)	-
Total Transactions Involving Owners Affecting Accumulated Funds		37,706	-	37,706	414,115
Balance at the End of the Reporting Period		276,626	449	277,076	413,944

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

**Economic Development Directorate
Statement of Changes in Equity
For the Year Ended 30 June 2011**

	Note No.	Accumulated Funds ¹ Actual 2011 \$'000	Asset Revaluation Surplus ¹ Actual 2011 \$'000	Total Equity ¹ Actual 2011 \$'000	Original Budget 2011 \$'000
Balance at the Beginning of the Reporting Period		-	-	-	-
Comprehensive Income					
Operating (Deficit)		(3,439)	-	(3,439)	-
Increase in the Asset Revaluation Surplus	31	-	449	449	-
Total Comprehensive (Deficit)/Income		(3,439)	449	(2,990)	-
Transactions Involving Owners Affecting Accumulated Funds					
Capital Injections		15,027	-	15,027	-
Net Assets Transferred in as part of an Administrative Restructure	32	248,189	-	248,189	-
Total Transactions Involving Owners Affecting Accumulated Funds		263,216	-	263,216	-
Balance at the End of the Reporting Period		259,777	449	260,226	-

The above Statement of Changes in Equity should be read in conjunction with the accompanying notes.

(1) The actual figures for 2011 represent the operations of the Directorate for the period from 17 May 2011 to 30 June 2011.

**Economic Development Directorate
Cash Flow Statement
For the Year Ended 30 June 2012**

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual ¹ 2011 \$'000
Cash Flows from Operating Activities				
Receipts				
Government Payment for Outputs		65,919	75,353	4,780
User Charges - ACT Government		3,678	-	-
User Charges - Non-ACT Government		7,859	9,971	2,764
Interest Received		115	50	19
Goods and Services Input Tax Credits from the Australian Taxation Office		10,836	-	156
Other		1,726	247	522
Total Receipts from Operating Activities		90,133	85,621	8,241
Payments				
Employee		19,860	18,505	1,325
Superannuation		2,907	2,558	264
Supplies and Services		34,020	38,340	2,539
Borrowing Costs		48	44	1
Goods and Services Tax Paid to Suppliers		11,983	-	1,957
Grants and Purchased Services		18,818	23,739	722
Other		704	3,511	387
Total Payments from Operating Activities		88,340	86,697	7,195
Net Cash Inflows /(Outflows) from Operating Activities	36	1,793	(1,076)	1,046
Cash Flows from Investing Activities				
Receipts				
Proceeds from Sale of Property, Plant and Equipment		109	-	23
Total Receipts from Investing Activities		109	-	23
Payments				
Purchase of Property, Plant and Equipment		74,095	170,864	16,320
Total Payments from Investing Activities		74,095	170,864	16,320
Net Cash (Outflows) from Investing Activities		(73,986)	(170,864)	(16,297)

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

(1) The actual figures for 2011 represent the operations of the Directorate for the period from 17 May 2011 to 30 June 2011.

**Economic Development Directorate
Cash Flow Statement
For the Year Ended 30 June 2012**

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual ¹ 2011 \$'000
Cash Flows from Financing Activities				
Receipts				
Capital Injections		75,473	171,240	15,027
Receipt of Transferred Cash Balances		-	2,319	2,385
Total Receipts from Financing Activities		75,473	173,559	17,412
Payments				
Repayment of Finance Lease Liabilities		46	110	3
Payment of Transferred Cash Balances		1,050	(2,226)	-
Total Payments from Financing Activities		1,096	(2,116)	3
Net Cash Inflows from Financing Activities		74,377	175,675	17,409
Net Increase in Cash and Cash Equivalents Held		2,184	3,735	2,158
Cash and Cash Equivalents at the Beginning of the Reporting Period		2,158	-	-
Cash and Cash Equivalents at the End of the Reporting Period	36	4,342	3,735	2,158

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

(1) The actual figures for 2011 represent the operations of the Directorate for the period from 17 May 2011 to 30 June 2011.

**Economic Development Directorate
Controlled Statement of Appropriation
For the Year Ended 30 June 2012**

	Original Budget 2012 \$'000	Total Appropriated 2012 \$'000	Appropriation Drawn 2012 \$'000	Appropriation Drawn 2011 \$'000
Controlled				
Government Payment for Outputs	75,353	76,637	65,919	4,780
Capital Injections	171,240	177,196	75,473	15,027
Total Controlled Appropriation	246,593	253,833	141,392	19,807

The above Statement of Appropriation should be read in conjunction with the accompanying notes.

Column Heading Explanations

The Original Budget column shows the amounts that appear in the Budget Papers. This amount also appears in the Cash Flow Statement.

The *Total Appropriated* column is inclusive of all appropriation variations occurring after the Original Budget.

The *Appropriation Drawn* is the total amount of appropriation received by the Directorate during the year. This amount also appears in the Cash Flow Statement.

Reconciliation of Appropriation for 2011-12

	Government Payment for Outputs \$'000	Capital Injections \$'000
Original Budget	75,353	171,240
Section 14 Transfer ¹	2,100	(5,050)
Section 16 Transfers ²	(2,024)	(14,216)
Treasurer's Advance ³	134	-
Section 16B Rollovers ⁴	963	25,222
2nd Appropriation ⁵	111	-
Total Appropriated	76,637	177,196
Undrawn Funds ⁶	10,718	101,723
Appropriation Drawn	65,919	75,473

(1) Transfer of Appropriation from Capital Injection to Government Payments for Output for Tuggeranong Multi-use Indoor Community Facility and Men's Shed.

(2) Transfer of Arboretum and Fitters Workshop to Territory and Municipal Services Directorate and Gold Creek Homestead capital works project to Community Services Directorate.

(3) Additional funding for National Folk Festival.

(4) A rollover of Government Payments for Output from 2010-11 to 2011-12 related to the transfer of funding from the Chief Minister's and Cabinet Directorate as part of the Administrative Arrangements of 17 May 2011. The rollover of Capital funds into 2011-12 related primarily to Land Release and Sport and Recreation capital works projects deferred from 2010-11.

(5) Funding supplementation for salary increases as part of the Enterprise Agreement.

(6) The undrawn funds relate to initiatives and capital works projects that have been deferred to 2012-13.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

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Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 1 OBJECTIVES OF THE ECONOMIC DEVELOPMENT DIRECTORATE

The primary purpose of the Economic Development Directorate (the Directorate) is to work with the business community in relation to economic development and business support programs and to design and deliver the Government's land release program. The Directorate also leads the ACT and capital region tourism industry to create and implement a variety of marketing and development programs.

The Directorate also facilitates access to a range of sporting and recreation activities by managing sporting programs, venues, sportsgrounds and community events.

Following the administrative arrangements (Notifiable instrument NI2011-244) which commenced on 17 May 2011, the Land Development Agency (LDA) is now part of the Economic Development Portfolio. However, LDA remains a separate reporting entity for the purpose of the *Financial Management Act 1996*.

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of Accounting

The *Financial Management Act 1996* (FMA) requires the preparation of annual financial statements for ACT Government Directorates.

The FMA and *Financial Management Guidelines* issued under the Act require the Directorate's financial statements to include:

- (i) an Operating Statement for the year;
- (ii) a Balance Sheet at the end of the year;
- (iii) a Statement of Changes in Equity for the year;
- (iv) a Cash Flow Statement for the year;
- (v) a Statement of Appropriation for the year;
- (vi) a summary of the significant accounting policies adopted for the year; and
- (vii) such other statements as are necessary to fairly reflect the financial operations of the Directorate during the year and its financial position at the end of the year.

These general-purpose financial statements have been prepared to comply with 'Generally Accepted Accounting Principles' (GAAP) as required by the FMA. The financial statements have been prepared in accordance with:

- (i) Australian Accounting Standards; and
- (ii) ACT Accounting and Disclosure Policies.

The financial statements have been prepared using the accrual basis of accounting, which recognises the effects of transactions and events when they occur. The financial statements have also been prepared according to the historical cost convention, except for assets which were valued in accordance with the (re)valuation policies applicable to the Directorate during the reporting period.

These financial statements are presented in Australian dollars, which is the Directorate's functional currency.

The Directorate is an individual reporting entity.

(b) Controlled and Territorial Items

The Directorate produces Controlled and Territorial financial statements. The Controlled financial statements include income, expenses, assets and liabilities over which the Directorate has control. The Territorial financial statements include income, expenses, assets and liabilities that the Directorate administers on behalf of the ACT Government, but does not control.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(b) Controlled and Territorial Items - Continued

The purpose of the distinction between Controlled and Territorial is to enable an assessment of the Directorate's performance against the decisions it has made in relation to the resources it controls, while maintaining accountability for all resources under its responsibility.

The basis of accounting described in paragraph (a) above applies to both Controlled and Territorial financial statements except where specified otherwise.

(c) The Reporting Period

These financial statements state the financial performance, changes in equity and cash flows of the Directorate for the year ended 30 June 2012, together with the financial position of the Directorate as at 30 June 2012.

(d) Comparative Figures

Budget Figures

To facilitate a comparison with the Budget Papers, as required by the FMA, budget information for 2011-12 has been presented in the financial statements. Budget numbers in the financial statements are the original budget numbers that appear in the Budget Papers.

Prior Year Comparatives

Comparative information has been disclosed except where an Australian Accounting Standard does not require comparative information to be disclosed. The results for 2012 are for a full year of operations, where the comparative results for 2011 reflect the results for the period from 17 May to 30 June 2011. As a result, it is difficult to make meaningful comparison between the 2011 actual and 2012 results in the Operating and Cash Flow Statements.

Where the presentation or classification of items in the financial statements is amended, the comparative amounts have been reclassified where practical. Where a reclassification has occurred, the nature, amount and reason for the reclassification is provided.

(e) Rounding

All amounts in the financial statements have been rounded to the nearest thousand dollars (\$'000). Use of "-" represents zero amounts or amounts rounded down to zero.

(f) Revenue Recognition

Revenue is recognised at the fair value of the consideration received or receivable in the Operating Statement. All revenue is recognised to the extent that it is probable that the economic benefits will flow to the Directorate and the revenue can be reliably measured. The Directorate's main sources of revenue are Government Payment for Output (see Note 4) and User Charges (see Note 5). In addition, the following specific recognition criteria must be met before revenue is recognised:

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(f) Revenue Recognition - Continued

Government Payment for Output

Government Payment for Output is recognised as revenue at the time the payment is received by the Directorate.

Sale or Rental of Goods and User Charges

Revenue from the sale of goods is recognised when the significant risks and rewards of ownership of the goods has transferred to the buyer, the Directorate retains neither continuing managerial involvement nor effective control over the goods sold and the costs incurred in respect of the transaction can be measured reliably.

Rental income is recognised on a straight-line basis over the term of the lease agreement.

Services Revenue and User Charges

Revenue from the rendering of services is recognised when the stage of completion of the transaction at the reporting date can be measured reliably and the costs of rendering those services can be measured reliably.

Interest

Interest revenue is recognised using the effective interest method.

Fees

Fees are either recognised as revenue at the time the fee is incurred.

(g) Resources Received and Provided Free of Charge

Resources received free of charge are recorded as a revenue and expense in the Operating Statement at fair value. The revenue is separately disclosed under resources received free of charge, with the expense being recorded in the line item to which it relates.

Goods and services received free of charge from ACT Government agencies are recorded as resources received free of charge, whereas goods and services received free of charge from entities external to the ACT Government are recorded as donations. Services that are received free of charge are only recorded in the Operating Statement if they can be reliably measured and would have been purchased if not provided to the Directorate free of charge.

Resources provided free of charge are recorded at their fair value in the expense line items to which they relate.

(h) Repairs and Maintenance

The Directorate undertakes major cyclical maintenance on its infrastructure assets. Where the maintenance leads to an upgrade of the asset, and increases the service potential of the existing infrastructure asset, the cost is capitalised. Maintenance expenses which do not increase the service potential of the asset are expensed.

(i) Borrowing Costs

Borrowings costs are expensed in the period in which they are incurred.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(j) Waivers of Debt

Debts that are waived under section 131 of the *Financial Management Act 1996* are expensed during the year in which the right to payment was waived. Further details of waivers are disclosed at Note 17 Waivers, Impairment Losses and Write-Offs.

(k) Current and Non-Current Items

Assets and liabilities are classified as current or non-current in the Balance Sheet and in the relevant notes. Assets are classified as current where they are expected to be realised within 12 months after the reporting date. Liabilities are classified as current when they are due to be settled within 12 months after the reporting date or the Directorate does not have an unconditional right to defer the settlement of the liability for at least 12 months after the reporting date.

Assets or liabilities which do not fall within the current classification are classified as non-current.

(l) Impairment of Assets

The Directorate assesses, at each reporting date, whether there is any indication that an asset may be impaired. Assets are also reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. However, intangible assets that are not yet available for use are tested annually for impairment regardless of whether there is an indication of impairment, or more frequently if events or circumstances indicate they might be impaired.

Any resulting impairment losses, for infrastructure assets, buildings, leasehold improvements, intangible and community and heritage assets, are recognised as a decrease in the Asset Revaluation Surplus relating to these classes of assets. Where the impairment loss is greater than the balance in the Asset Revaluation Surplus for the relevant class of asset, the difference is expensed in the Operating Statement. Impairment losses for plant and equipment are recognised in the Operating Statement. Also, the carrying amount of the asset is reduced to its recoverable amount.

An impairment loss is the amount by which the carrying amount of an asset exceeds its recoverable amount. The recoverable amount is the higher of the asset's 'fair value less cost to sell' and its 'value in use'. An asset's 'value in use' is its depreciated replacement cost, where the asset would be replaced if the Directorate were deprived of it. Non-financial assets that have previously been impaired are reviewed for possible reversal of impairment at each reporting date.

(m) Cash and Cash Equivalents

For the purposes of the Cash Flow Statement and the Balance Sheet, cash includes cash at bank and cash on hand. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are included in cash and cash equivalents in the cash flow statement but not in the cash and cash equivalents line on the Balance Sheet.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(n) Investments

The Directorate holds an equal investment with Australian Capital Ventures Limited (ACVL) in the Canberra Business Development Fund (CBDF). CBDF is a unit trust whose principal activity is to invest in the equity of early stage businesses carrying out activities providing potential benefits to the Canberra Region. This investment is accounted for as a Territorial investment (see Note 44).

The investment has been designated as a "Financial Asset at Fair Value through Profit and Loss". This asset is measured at fair value with any adjustments to the carrying amount going to the Statement of Income and Expenses on Behalf of the Territory. Fair value is based on net assets attributable to the Directorate as a unit holder of the trust. The net assets are based on the current share market price for investments in publicly listed entities. Fair value of investments in unlisted entities is determined by recent "arm's length" transactions for a reasonable quantity of securities (e.g. security issue or transfer) or by valuation provided by the directors of CBDF if the book value of the entity is deemed inappropriate.

(o) Receivables

Accounts receivable (including trade receivables and other trade receivables) are initially recognised at fair value and are subsequently measured at amortised cost, with any adjustments to the carrying amount being recorded in the Operating Statement.

Trade receivables arise in the normal course of selling goods and services to other agencies and to the public. Trade receivables are payable within 30 days after the issue of an invoice or the goods/services have been provided under a contractual arrangement.

The allowance for impairment losses represents the amount of trade receivables and other trade receivables that the Directorate estimates will not be paid. The Directorate determines the allowance for impairment losses based on objective evidence and a review of balances within receivables that are unlikely to be collected. The Directorate considers the following is objective evidence of impairment:

- debts more than 60 days overdue; or
- identified disputed invoices.

The allowance for impairment losses is written back against the receivables account when the Directorate ceases action to collect the debt, as it considers that it will cost more to recover the debt than the debt is worth.

(p) Inventories

Inventories held for sale are valued at the lower of cost and net realisable value. Cost comprises the purchase price of inventories as well as transport, handling and other costs directly attributable to the acquisition of inventories. Trade discounts, rebates and other similar items are deducted in determining the costs of purchase. The cost of inventories is assigned using the first-in, first-out method.

Net realisable value is determined using the estimated sales proceeds less costs incurred in marketing, selling and distribution to customers.

Inventories held for distribution are measured at cost, adjusted when applicable, for any loss of service potential.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(q) Acquisition and Recognition of Property, Plant and Equipment

Property, plant and equipment is initially recorded at cost. Cost includes the purchase price, directly attributable costs and the estimated cost of dismantling and removing the item (where, upon acquisition, there is a present obligation to remove the item).

Where property, plant and equipment is acquired at no cost, or minimal cost, cost is its fair value as at the date of acquisition. However property, plant and equipment acquired at no cost or minimal cost as part of a restructuring of administrative arrangements is measured at the transferor's book value.

Where payment of property, plant and equipment is deferred beyond normal credit terms, the difference between its cash price equivalent and the total payment is measured as interest over the period of credit. The discount rate used to calculate the cash price equivalent is an asset specific rate.

The Directorate capitalises all non-current physical assets with a value of \$5,000 or more. If a certain category of physical asset (i.e. desktops, printers, faxes, etc) is considered material because of the volume and nature of the assets purchased, then even though the individual cost of these assets may be less than \$5,000 they are still capitalised and recorded as assets in the Balance Sheet.

(r) Measurement of Property, Plant and Equipment after Initial Recognition

Property, plant and equipment is valued using the cost or revaluation model of valuation. Land, buildings, infrastructure assets, plant and equipment and community and heritage assets are measured at fair value. Leasehold improvements are measured at cost.

Fair value is the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction. Fair value is measured using market based evidence available for that asset (or a similar asset), as this is the best evidence of an asset's fair value. Where the market price for an asset cannot be obtained because the asset is specialised and is rarely sold, depreciated replacement cost is used to estimate fair value.

Fair value for land and buildings is measured using current prices in a market for similar properties in a similar location and condition

Fair value for infrastructure assets, and some community and heritage assets is measured using depreciated replacement cost. For other community and heritage assets, fair value is determined using a market price where there is a market for the same or similar item. Land, buildings, infrastructure assets, plant and equipment and community and heritage assets are revalued every 3 years. However, if at any time management considers that the carrying amount of an asset materially differs from its fair value, then the asset will be revalued regardless of when the last valuation took place. Any accumulated depreciation relating to buildings, plant and equipment and community and heritage assets at the date of revaluation is written-back against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

Any accumulated depreciation relating to infrastructure assets is restated proportionally with the change in the gross carrying amount so that the net carrying amount of those assets after revaluation equals its revalued amount.

The cost of leasehold improvements comprises the purchase price and any directly attributable construction costs.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(s) Intangible Assets

The Directorate's Intangible Assets comprise externally acquired software for internal use and externally purchased other intangible assets.

Externally acquired software is recognised and capitalised when:

- (a) it is probable that the expected future economic benefits that are attributable to the software will flow to the Directorate;
- (b) the cost of the software can be measured reliably; and
- (c) the acquisition cost is equal to or exceeds \$50,000.

Capitalised software has a finite useful life. Software is amortised on a straight-line basis over its useful life, over a period not exceeding 5 years.

Externally purchased other intangible assets is a licence agreement to occupy the Canberra Business and Events Centre (CBEC) is amortised on a straight line basis over a period of 20 years.

Intangible Assets are measured at cost.

(t) Depreciation and Amortisation of Non-Current Assets

Non-current assets with a limited useful life are systematically depreciated/amortised over their useful lives in a manner that reflects the consumption of their service potential. The useful life commences when an asset is ready for use. When an asset is revalued, it is depreciated/amortised over its newly assessed remaining useful life. Amortisation is used in relation to intangible assets and depreciation is applied to physical assets such as leasehold improvements, infrastructure assets, and plant and equipment.

Land, heritage and community assets and some infrastructure assets have an unlimited useful life and are therefore not depreciated.

Leasehold improvements and plant and equipment under a finance lease are depreciated over the estimated useful life of each asset, or the unexpired period of the relevant lease, whichever is shorter.

All depreciation is calculated after first deducting any residual values which remain for each asset.

Depreciation/amortisation for non-current assets is determined as follows:

Class of Asset	Depreciation / Amortisation	Useful Life (Years)
Land Improvements	Straight Line	10 - 99
Buildings	Straight Line	10 - 99
Leasehold Improvements	Straight Line	3 - 10
Plant and Equipment	Straight Line	2 - 7
Infrastructure Assets	Straight Line	20 - 100
Intangible Assets	Straight Line	5-20

The useful lives of all major assets are reassessed on an annual basis.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(u) Payables

Payables are a financial liability and are measured at the fair value of the consideration received when initially recognised and at amortised cost subsequent to initial recognition, with any adjustments to the carrying amount being recorded in the Operating Statement. All amounts are normally settled within thirty days after the invoice date.

Payables include Trade Payables, Other Payables and Accrued Expenses. Trade Payables represent the amounts owing for goods and services received prior to the end of the reporting period and unpaid at the end of the reporting period and relating to the normal operations of the Directorate.

Accrued Expenses represent goods and services provided by other parties during the period that are unpaid at the end of the reporting period and where an invoice has not been received by period end.

Other Payables are those unpaid invoices that do not directly relate to the normal operations of the Directorate.

(v) Leases

The Directorate has entered into finance leases and operating leases.

Finance Leases

Finance leases effectively transfer to the Directorate substantially all the risks and rewards incidental to ownership of the assets under a finance lease. The title may or may not eventually be transferred. Finance leases are initially recognised as an asset and a liability at the lower of the fair value of the leased asset and the present value of the minimum lease payments each being determined at the inception of the lease. The discount rate used to calculate the present value of the minimum lease payments is the interest rate implicit in the lease. Assets under a finance lease are depreciated over the shorter of the asset's useful life and lease term. Leased assets are depreciated on a straight-line basis. The depreciation is calculated after first deducting any residual values which remain for each leased asset. Each lease payment is allocated between interest expense and reduction of the lease liability. Lease liabilities are classified as current and non-current.

Operating Leases

Operating leases do not effectively transfer to the Directorate substantially all the risks and rewards incidental to ownership of the asset under an operating lease. Operating lease payments are recorded as an expense in the Operating Statement on a straight-line basis over the term of the lease.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(w) Employee Benefits

Employee benefits include wages and salaries, annual leave, long service leave and applicable on-costs. On-costs include annual leave, long service leave, superannuation and other costs that are incurred when employees take annual leave and long service leave. These benefits accrue as a result of services provided by employees up to the reporting date that remain unpaid. They are recorded as a liability and as an expense.

Wages and Salaries

Accrued wages and salaries are measured at the amount that remains unpaid to employees at the end of the reporting period.

Annual and Long Service Leave

Annual leave and long service leave that fall due wholly within the next 12 months are measured based on the estimated amount of remuneration payable when the leave is taken.

Annual and long service leave, including applicable on-costs, that do not fall due within the next 12 months are measured at the present value of estimated future payments to be made in respect of services provided by employees up to the end of the reporting period. Consideration is given to the future wage and salary levels, experience of employee departures and periods of service. At each reporting period end, the future payments are estimated using market yields on Commonwealth Government bonds with terms to maturity that match, as closely as possible, the estimated future cash flows. In 2011-12, the percentage rate used to calculate the present value of these future payments is 106.6% (92.2% in 2010-11).

The long service leave liability is estimated with reference to the minimum period of qualifying service. For employees with less than the required minimum period of 7 years of qualifying service, the probability that employees will reach the required minimum period has been taken into account in estimating the provision for long service leave and the applicable on-costs.

The provision for annual leave and long service leave includes estimated on-costs. As these on-costs only become payable if the employee takes annual and long service leave while in service, the probability that employees will take annual and long service leave while in service has been taken into account in estimating the liability for on-costs.

Annual leave and long service leave liabilities are classified as current liabilities in the Balance Sheet where there are no unconditional rights to defer the settlement of the liability for at least 12 months. However, where there is an unconditional right to defer settlement of the liability for at least 12 months, annual leave and long service leave have been classified as a non-current liability in the Balance Sheet.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(x) Superannuation

The Directorate receives funding for superannuation payments as part of the Government Payment for Outputs. The Directorate then makes payments on a fortnightly basis to the Territory Banking Account, to cover the Directorate superannuation liability for the Commonwealth Superannuation Scheme (CSS) and the Public Sector Superannuation Scheme (PSS). This payment covers the CSS/PSS employer contribution but does not include the productivity component. The productivity component is paid directly to ComSuper by the Directorate. The CSS and PSS are defined benefit superannuation plans meaning that the defined benefits received by employees are based on the employee's years of service and average final salary.

Superannuation payments have also been made directly to superannuation funds for those members of the Public Sector who are part of superannuation accumulation schemes. This includes the Public Sector Superannuation Scheme Accumulation Plan (PSSAP) and schemes of employee choice.

Superannuation employer contribution payments, for the CSS and PSS, are calculated, by taking the salary level at an employee's anniversary date and multiplying it by the actuarially assessed CSS or PSS employer contribution rate for each employee. The productivity component payments are calculated by taking the salary level, at an employee's anniversary date, and multiplying it by the employer contribution rate (approximately 3%) for each employee. Superannuation payments for the PSSAP are calculated by taking the salary level, at an employee's anniversary date, and multiplying it by the appropriate employer contribution rate. Superannuation payments for fund of choice arrangements are calculated by taking an employee's salary each pay and multiplying it by the appropriate employer contribution rate.

A superannuation liability is not recognised in the Balance Sheet as the Superannuation Provision Account recognises the total Territory superannuation liability for the CSS and PSS, and ComSuper and the external schemes recognise the superannuation liability for the PSSAP and other schemes respectively.

The ACT Government is liable for the reimbursement of the emerging costs of benefits paid each year to members of the CSS and PSS in respect of the ACT Government service provided after 1 July 1989. These reimbursement payments are made from the Superannuation Provision Account.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(y) Equity Contributed by the ACT Government

Contributions made by the ACT Government, through its role as owner of the Directorate, are treated as contributions of equity.

Increases or decreases in net assets as a result of Administrative Restructures are also recognised in equity.

(z) Insurance

Major risks are insured through the ACT Insurance Authority. The excess, payable under this arrangement, varies depending on each class of insurance held.

(aa) Significant Accounting Judgements and Estimates

In the process of applying the accounting policies listed in this note, the Directorate has made the following judgements and estimates that have the most significant impact on the amounts recorded in the financial statements:

Revenue Recognition

Note 2 (f): 'Revenue Recognition' discloses that revenue is generally recognised when the Directorate controls the revenue. User charge revenue is recognised upon delivery of that service to customers, or by reference to the stage of completion of contracts or agreements for the services involved.

Impairment of Receivables

Note 2 (o): 'Receivables' discloses that where there is objective evidence that a receivable may not be collected, an assessment of the likelihood of the recovery of a receivable is required to determine whether an impairment loss must be recognised.

Measurement of Territorial Investments at Fair Value

Note 2 (n): 'Investments' : The Directorate has an investment pertaining to shares in a unit trust. The shares held by the Unit Trust, and therefore the valuation, was made on 30 June 2012 on the basis as specified in the note.

Measurement of Property, Plant and Equipment at Fair Value

Note 2 (r): 'Measurement of Property, Plant and Equipment after Initial Recognition'. Significant judgements have been applied in measuring fair value. The Directorate received assets, pertaining to sports and recreation and venues and events functions, that had been revalued by independent valuers, Australian Valuation Office and Allbids Liquidity Partners, in June 2011, on the basis of fair market value.

Estimate of Useful Lives

The Directorate has made a significant estimate in determining the useful lives of its Property, Plant and Equipment. The estimation of useful lives of Property, Plant and Equipment has been based on the historical experience of similar assets, and in some cases, has been based on valuations provided by AON Valuation Services in April 2011 for assets later received by the Directorate through Administrative Arrangement Orders. The useful lives are assessed on an annual basis and any adjustments are made when considered necessary. Further disclosure concerning an asset's useful life can be found at Note 2 (t) 'Depreciation and Amortisation of Non-Current Assets'.

Classification of Leases

Note 2 (v): 'Leases' discloses that leases are classified according to the risk and benefits under the leasing arrangements.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - Continued

(aa) Significant Accounting Judgements and Estimates - Continued

Employee Benefits

Note 2 (w): 'Employee Benefits': Significant judgements have been applied in estimating the liability for employee benefits. The estimated liability for employee benefits requires a consideration of the future wage and salary levels, experience of employee departures and periods of service. The estimate also includes an assessment of the probability that employees will meet the minimum service period required to qualify for long service leave and that on-costs will become payable. Further information on this estimate is provided in Note 2 (w) 'Employee Benefits'.

(ab) Impact of Accounting Standards Issued but yet to be Applied

The following new and revised accounting standards and interpretations have been issued by the Australian Accounting Standards Board but do not apply to the current reporting period. These standards and interpretations are applicable to future reporting periods. The Directorate does not intend to adopt these standards and interpretations early. Where applicable, these Australian Accounting Standards will be adopted from their application date. It is estimated that the effect of adopting the below pronouncements, when applicable, will have no material financial impact on the Directorate in future reporting periods:

- AASB 9 Financial Instruments (application date 1 January 2013);
- AASB 12 Disclosure of Interests in Other Entities (application date 1 January 2013);
- AASB 13 Fair Value Measurement (application date 1 January 2013);
- AASB 119 Employee Benefits (application date 1 January 2013);
- AASB 127 Separate Financial Statements (application date 1 January 2013);
- AASB 2010-7 Amendments to Australian Accounting Standards arising from AASB 9 (December 2010) [AASB 1, 3, 4, 5, 7, 101, 102, 108, 112, 118, 120, 121, 127, 128, 131, 132, 136, 137, 139, 1023 and 1038 and Interpretations 2, 5, 10, 12, 19 and 127] (application date 1 January 2013);
- AASB 2011-4 Amendments to Australian Accounting Standards to remove Individual Key Management Personnel Disclosure Requirements [AASB 124] (application date 1 January 2013);
- AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards [AASB 1, 2, 3, 5, 7, 9, 2009-11, 101, 107, 112, 118, 121, 124, 132, 133, 136, 138, 139, 1023 and 1038 and Interpretations 5, 9, 16 and 17] (application date 1 January 2013);
- AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13 AASB 1, 2, 3, 4, 5, 7, 9, 2009-11, 101, 107, 112, 118, 119, 120, 121, 128, 131, 132, 133, 134, 136, 138, 139, 140, 141, 1004, 1023 and 1038 and Interpretations 2, 4, 12, 13, 14, 17, 19, 131 and 132] (application date 1 January 2013);
- AASB 2011-9 Amendments to Australian Accounting Standards - Presentation of Items of Other Comprehensive Income [AASB 1, 5, 7, 101, 112, 120, 121, 132, 133, 134, 1039 and 1049] (application date 1 July 2012); and
- AASB 2011-10 Amendments to Australian Accounting Standards arising from AASB 119 (September 2011) [AASB 1, AASB 8, AASB 101, AASB 134, AASB 1049 and AASB 2011-8 and Interpretation 14] (application date 1 January 2013).

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 3 CHANGE IN ACCOUNTING ESTIMATES

Change in Accounting Estimate

Revision of the Employee Benefit Discount Rate

As disclosed in Note 2(w) 'Employee Benefits', annual leave and long service leave, including applicable on-costs, which do not fall due in the next 12 months, are measured at the present value of estimated payments to be made in respect of services provided by employees up to the reporting date. The present value of future payments are estimated using the government bond rate. Last financial year the percentage rate used to estimate the present value of future payments was 92.2%, however, due to a change in the government bond rate the rate is now 106.6%.

As such the estimate of the long service leave has changed.

This change has resulted in an increase to the estimate of the long service leave liability and expense in the current reporting period of \$0.551m.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
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NOTE 4 GOVERNMENT PAYMENT FOR OUTPUTS

Government Payment for Outputs (GPO) is revenue received from the ACT Government to fund the costs of delivering outputs. The ACT Government pays GPO appropriation on a fortnightly basis.

	2012	2011
	\$'000	\$'000
Revenue from the ACT Government		
Government Payment for Outputs ¹	65,919	4,780
Government Payment for Outputs	<u>65,919</u>	<u>4,780</u>

(1) The Government Payment for Outputs is significantly higher than in 2011 mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

NOTE 5 USER CHARGES FOR GOODS AND SERVICES

User-charge revenue is derived by providing goods and services to other ACT Government agencies and to the public. User-charge revenue is not part of ACT Government appropriation and is paid by the user of the goods or services. This revenue is driven by consumer demand.

	2012	2011
	\$'000	\$'000
User Charges – ACT Government		
User Charges – ACT Government ¹	1,826	206
Total User Charges – ACT Government	<u>1,826</u>	<u>206</u>

(1) User charges consists payments under the EDD and LDA Memorandum of Understanding and recoveries from other agencies.

User Charges – Non-ACT Government

Service Revenue Non - ACT Government ¹	10,839	2,442
Total User Charges - Non-ACT Government	<u>10,839</u>	<u>2,442</u>
Total User Charges for Goods and Services ²	<u>12,665</u>	<u>2,442</u>

(1) Service revenue includes sports match receipts, hiring of venues, merchandising of tourist products and tourism revenues for activities such as Floriade, Nightfest and Autumnfest.

(2) Total User Charges for Goods and Services is significantly higher than in 2011 mainly due to the operations of the

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
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NOTE 6 INTEREST

	2012	2011
	\$'000	\$'000
Revenue from Non-ACT Government Entities		
Interest Revenue	115	19
Total Interest Revenue from Non-ACT Government Entities	<u>115</u>	<u>19</u>
Total Interest Revenue	<u><u>115</u></u>	<u><u>19</u></u>
Total interest revenue from Financial Assets not at Fair Value through Profit and Loss	115	19

NOTE 7 RESOURCES RECEIVED FREE OF CHARGE

Resources received free of charge relate to services being provided free of charge from other agencies within the ACT Government.

	2012	2011
	\$'000	\$'000
Revenue from ACT Government Entities		
Legal Services	410	4
Non ACT Business Incentive Fund (ACTBIF) Waivers ¹	400	-
Total Resources Received Free of Charge	<u><u>810</u></u>	<u><u>4</u></u>

(1) Non ACTBIF Waivers relates to Payroll Tax Waivers approved for National ICT Australia in 2011-12. The responsibility for administering this program was transferred from the former Chief Minister's Department following the Administrative Arrangements of 17 May 2011. There were no waivers for the period 17 May 2011 to 30 June

NOTE 8 OTHER REVENUE

Other Revenue arises from the core activities of the Directorate. Other Revenue is distinct from Other Gains, as Other Gains tend to be unusual items that are not part of the core activities of the Directorate.

	2012	2011
	\$'000	\$'000
Revenue from Non-ACT Government Entities		
Property and Project Recoveries	150	316
Recovery of Development Costs	783	-
Total Other Revenue from Non-ACT Government Entities	<u>933</u>	<u>316</u>
Total Other Revenue	<u><u>933</u></u>	<u><u>316</u></u>

(1) This revenue includes recovery of development costs.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
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NOTE 9 OTHER GAINS

Other gains tend to be unusual transactions that are not part of the Directorate's core activities. Other gains are distinct from other revenue, as other revenue arises from the core activities of the Directorate.

	2012	2011
	\$'000	\$'000
Sale of Property, Plant and Equipment	151	23
Total Other Gains	<u>151</u>	<u>23</u>

NOTE 10 EMPLOYEE EXPENSES

	2012	2011
	\$'000	\$'000
Wages and Salaries	18,036	1,645
Annual Leave Expense	1,692	274
Long Service Leave Expense	1,073	(92)
Workers' Compensation Insurance Premium	215	2
Other Employee Benefits and On-Costs	90	-
Termination Expense	390	-
Total Employee Expenses ¹	<u>21,496</u>	<u>1,829</u>

(1) Total Employee Expenses were significantly higher than in 2011 mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

NOTE 11 SUPERANNUATION EXPENSES

	2012	2011
	\$'000	\$'000
Superannuation Contributions to the Territory Banking Account	1,709	165
Productivity Benefit	211	18
Superannuation Payment to ComSuper (for the PSSAP)	92	8
Superannuation to External Providers	807	73
Total Superannuation Expenses ¹	<u>2,819</u>	<u>264</u>

(1) Total Superannuation Expenses were significantly higher than in 2011 mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 12 SUPPLIES AND SERVICES

	2012	2011
	\$'000	\$'000
Audit Fees	123	32
Communications	240	82
Contractors and Consultants ¹	9,630	1,445
Cost of Goods Sold ²	2,821	676
Finance, Procurement and Human Resources Charges	1,522	-
Ground Maintenance	1,112	105
Hire Charges	480	120
Information Technology Charges	1,331	149
Insurance	260	45
Marketing Costs ³	4,482	576
Motor Vehicle Expenses	342	22
Other	155	77
Postage and freight	149	20
Printing and Stationery	560	92
Professional Fees	2,587	120
Property Charges ⁴	4,198	549
Repairs and Maintenance*	3,711	607
Staff Development and Training	901	208
Travel	396	49
Utilities	4,770	400
Work in Progress Expensed ⁵	3,342	672
Total Supplies and Services ⁶	<u>43,112</u>	<u>6,046</u>

(1) Contractors and Consultants are used in delivering tourism, business development and land release activities.

(2) Cost of Goods Sold relates to both recoverable and non-recoverable costs pertaining to services provided at sporting venues.

(3) Marketing Costs includes advertising, promotion, photography and signage, primarily around major events and tourism activities.

(4) Property Charges includes cleaning, security, landscaping, pest control, and storage.

(5) Work in Progress Expensed relates to major projects and upgrades where costs are deemed not to be of a capital nature. These include feasibility studies, consulting fees and landscaping which could not be capitalised.

(6) Total Supplies and Services Expenses were significantly higher than in 2011 mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 13 DEPRECIATION AND AMORTISATION

	2012	2011
	\$'000	\$'000
Depreciation		
Land Improvements	4,790	-
Buildings	7,638	260
Plant and Equipment	1,233	153
Infrastructure Assets	252	1,279
Leasehold Improvements	259	49
Total Depreciation	14,172	1,741
Amortisation		
Intangible Assets	126	8
Total Amortisation	126	8
Total Depreciation and Amortisation ¹	14,298	1,749

(1) Total Depreciation and Amortisation were significantly higher than in 2011 mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

NOTE 14 GRANTS AND PURCHASED SERVICES

Grants are amounts provided by the Directorate, to ACT Government agencies and non-ACT Government agencies for general assistance or for a particular purpose. Grants may be for capital, current or recurrent purposes and the name or category reflects the use of the grant. The grants given are usually subject to terms and conditions set out in the contract, correspondence, or by legislation.

	2012	2011
	\$'000	\$'000
Grants to Community Organisations ¹	18,815	721
Total Grants ²	18,815	721

(1) This includes grants provided to major sporting codes, community sporting, business industry and tourism organisations.

(2) Total Grants were significantly higher than in 2011 mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

NOTE 15 BORROWING COSTS

	2012	2011
	\$'000	\$'000
Finance Charges on Finance Leases	48	1
Total Borrowing Costs	48	1

NOTE 16 OTHER EXPENSES

	2012	2011
	\$'000	\$'000
Asset Impairment	-	232
Other ¹	861	387
Total Other Expenses	861	619

(1) This includes fees and statutory charges.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 17 WAIVERS, IMPAIRMENT LOSSES AND WRITE-OFFS

The impairment loss listed below has occurred during the reporting period for the Directorate.

	2012	2011
	\$'000	\$'000
Impairment Loss from Property, Plant and Equipment		
Plant and Equipment	-	232
Total Impairment Loss from Property, Plant and Equipment	-	232
Total Waivers, Impairment Losses and Write-Offs	-	232

NOTE 18 ACT OF GRACE PAYMENTS

There were no Act of Grace payments made during 2012 and 2011 pursuant to Section 130 of the *Financial Management Act 1996*.

NOTE 19 AUDITOR'S REMUNERATION

Auditor's remuneration consists of financial audit services provided to the Directorate by the ACT Auditor-General's Office. No other services were provided by the ACT Auditor-General's Office.

	2012	2011
	\$'000	\$'000
Audit Services		
Audit Fees paid to the ACT Auditor-General's Office	123	32
Total Audit Fees ¹	123	32

(1) Total Audit Fees were significantly higher than in 2011, mainly due to the operations of the Directorate in 2011 only covering the period 17 May 2011 to 30 June 2011.

NOTE 20 CASH AND CASH EQUIVALENTS

The Directorate holds a number of bank accounts with the Commonwealth Bank as part of the whole-of-government banking arrangements. As part of these arrangements, the Directorate receives interest on one of these accounts.

	2012	2011
	\$'000	\$'000
Cash at Bank ¹	4,333	2,154
Cash on Hand	9	4
Total Cash and Cash Equivalents	4,342	2,158

(1) The Directorate did not go into overdraft during the reporting period.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 21 RECEIVABLES

	2012 \$'000	2011 \$'000
Current Receivables		
Trade Receivables ¹	3,528	807
	<u>3,528</u>	<u>807</u>
Other Trade Receivables ²	-	1,632
	<u>-</u>	<u>1,632</u>
Accrued Revenue	46	158
Net Goods and Services Tax Receivable	2,949	1,802
Other Current Receivables	63	540
	<u>3,058</u>	<u>2,500</u>
Total Current Receivables	<u><u>6,586</u></u>	<u><u>4,938</u></u>
Total Receivables	<u><u>6,586</u></u>	<u><u>4,939</u></u>

(1) The increase in Receivables in 2012 is due to increased full year trading activity and accelerated land release funding receivable.

(2) Trade Receivables in 2011 included amounts owing from other Directorates associated with the Administrative Arrangements of 17 May 2011.

Aging of Receivables

	Not Overdue		Past Due		Total
	Current	Less than 30 Days	30 to 60 Days	Greater than 60 Days	
	\$'000	\$'000	\$'000	\$'000	
2012					
Not Impaired ³					
Receivables ⁴	3,246	3,086	31	223	6,586
2011					
Not Impaired ³					
Receivables	4,939	-	-	-	4,939

(3) Receivables have been assessed as 'Not Impaired'.

(4) Receivables past due mainly consists of Net Goods and Services Tax Receivable.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 21 RECEIVABLES - Continued

	2012	2011
	\$'000	\$'000
Reconciliation of the Allowance for Impairment Losses		
Allowance for Impairment Losses at the Beginning of the Reporting Period	-	-
Additional Allowance Recognised	-	-
Reduction in Allowance from Amounts Recovered During the Year	-	-
Allowance for Impairment Losses at the End of the Reporting Period	<u>-</u>	<u>-</u>
Classification of ACT Government/Non-ACT Government Receivables		
Receivables with ACT Government Entities		
Trade Receivables	1,221	330
Other Trade Receivables	-	200
Total Receivables with ACT Government Entities	<u>1,221</u>	<u>530</u>
Receivables with Non-ACT Government Entities		
Net Trade Receivables	2,307	2,109
Accrued Revenue	46	158
Net Goods and Services Tax Receivable	2,949	1,802
Other Trade Receivables	63	340
Total Receivables with Non-ACT Government Entities	<u>5,365</u>	<u>4,409</u>
Total Receivables	<u>6,586</u>	<u>4,939</u>

NOTE 22 INVENTORIES

	2012	2011
	\$'000	\$'000
Current Inventories ¹		
Purchased Items – Net Realisable Value	54	52
Total Current Inventories	<u>54</u>	<u>52</u>
Total Inventories	<u>54</u>	<u>52</u>

(1) Inventories comprise merchandise for sale at the Canberra Visitor Centre.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 23 PROPERTY, PLANT AND EQUIPMENT

Property, plant and equipment includes the following classes of assets – land, land improvements, buildings, leasehold improvements, plant and equipment, community and heritage assets and infrastructure.

Land includes leasehold land and held by the Directorate.

Land Improvements includes a range of assets at sporting facilities held by the Directorate, including cricket pitches, lighting, electrical upgrades and fences.

Buildings held mainly relate to sporting or tourism facilities and include pavilions, amenities blocks, canteen blocks, boat sheds, and storage sheds.

Leasehold improvements represent capital expenditure incurred in relation to leased assets. These include fitout of leased buildings used for administrative purposes.

Infrastructure assets comprise public utilities that provide essential services and enhance the productive capacity of the economy. Infrastructure assets held by the Directorate include site improvements, irrigation systems, lighting systems, car parks, fences, gates, and electrical upgrades. Land under infrastructure is not included in infrastructure assets.

Plant and equipment includes motor vehicles under a finance lease, mobile plant, air-conditioning and heating systems, office and computer equipment, furniture and fittings, and other mechanical and electronic equipment.

Heritage assets are defined as those non-current assets that the ACT Government intends to preserve indefinitely because of their unique historical, cultural or environmental attributes. A common feature of heritage assets is that they cannot be replaced and they are not usually available for sale or for redeployment. Heritage assets held by the Directorate include public parks and gardens, public sporting reserves, public nature reserves and playing ovals.

Community assets are those assets that are provided essentially for general community use or services. Community assets held by the Directorate include public parks and gardens, public sporting reserves, public nature reserves and land under infrastructure.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 23 PROPERTY, PLANT AND EQUIPMENT - Continued

	2012	2011
	\$'000	\$'000
Land and Buildings		
Land at Fair Value	6,114	6,739
Land Improvements at Fair Value	34,692	-
Less: Accumulated Depreciation	(4,790)	-
Total Land Assets	<u>36,016</u>	<u>6,739</u>
Buildings at Fair Value	77,911	48,798
Less: Accumulated Depreciation	(8,964)	(4,276)
Total Written-Down Value of Buildings	<u>68,947</u>	<u>44,522</u>
Total Land and Written-Down Value of Buildings ²	<u>104,963</u>	<u>51,261</u>
Leasehold Improvements		
Leasehold Improvements at Cost	2,508	2,326
Less: Accumulated Depreciation	(716)	(459)
Total Written Down Value of Leasehold Improvements	<u>1,792</u>	<u>1,867</u>
Plant and Equipment		
Plant and Equipment at Fair Value ¹	8,993	8,466
Less: Accumulated Depreciation	(2,221)	(2,026)
Less: Accumulated Impairment Losses	-	(232)
Total Written-Down Value of Plant and Equipment	<u>6,772</u>	<u>6,208</u>
Community and Heritage Assets		
Community and Heritage Assets at Fair Value	76,076	67,071
Total Written-Down Value of Community and Heritage Assets	<u>76,076</u>	<u>67,071</u>
Infrastructure		
Infrastructure at Fair Value	8,699	90,270
Less: Accumulated Depreciation	(1,007)	(10,697)
Total Written-Down Value of Plant and Equipment ²	<u>7,692</u>	<u>79,573</u>
Total Written-Down Value of Property, Plant and Equipment	<u>197,295</u>	<u>205,980</u>

(1) Plant and equipment assets relating to sport and recreation and venues and events functions were revalued on 30 June 2011 by independent valuers, Australian Valuation Office, and Allbids Liquidity Partners AVAA, Certified Practising Valuer, respectively.

(2) The movement relates to an asset review and reclassification undertaken in 2011-12. Further details are provided in the Reconciliation of Property Plant and Equipment table in this note.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 23 PROPERTY, PLANT AND EQUIPMENT - CONTINUED

Assets under a Finance Lease

Assets under a finance lease are included in the asset class to which they relate in the above disclosure. Assets under a finance lease are also required to be separately disclosed as outlined below.

	2012	2011
	\$'000	\$'000
Carrying Amount of Assets under a Finance Lease		
Plant and Equipment under a Finance Lease	860	877
Less: Accumulated Depreciation of Plant and Equipment under a Finance Lease	(295)	(246)
Total Written-Down Value of Assets under a Finance Lease	565	631

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 23 PROPERTY, PLANT AND EQUIPMENT - Continued

Reconciliation of Property, Plant and Equipment

The following table shows the movement of Property, Plant and Equipment during 2011-12.

	Land	Land Improvements	Buildings	Leasehold Improvements	Plant and Equipment	Infrastructure	Community and Heritage	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount at the Beginning of the Reporting Period	6,739	-	44,522	1,867	6,208	79,573	67,071	205,980
Additions				182	112			294
Capital Works in Progress Completed and Transferred from Property, Plant and Equipment					1,897		4,500	6,397
Depreciation		(4,790)	(7,638)	(259)	(1,233)	(252)	-	(14,172)
(Disposal) through Administrative Restructuring ¹	(625)				(35)			(660)
Disposals					(196)			(196)
Reclassification ²		34,692	32,063	2	19	(71,629)	4,853	-
Other Movements							(348)	(348)
Carrying Amount at the End of the Reporting Period	6,114	29,902	68,947	1,792	6,772	7,692	76,076	197,295

(1) This is the transfer of the Arboretum to the Territory and Municipal Services Directorate - refer Note 32.

(2) Property Plant and Equipment acquired from other Directorates in 2010-11 were reclassified in 2011-12 into more appropriate categories.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
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NOTE 23 PROPERTY, PLANT AND EQUIPMENT - Continued

Reconciliation of Property, Plant and Equipment

The following table shows the movement of Property, Plant and Equipment during the period from 17 May 2011 to 30 June 2011.

	Land	Buildings	Leasehold Improvements	Plant and Equipment	Infrastructure	Community and Heritage	Total
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount at the Beginning of the Reporting Period	-	-	-	929	-	-	929
Additions	-	-	-	449	-	-	449
Revaluation Increment	-	(260)	(49)	(153)	(1,279)	-	(1,742)
Depreciation	6,739	44,783	1,915	5,215	80,852	67,071	206,575
Acquisition through Administrative Restructuring	-	-	-	(232)	-	-	(232)
Impairment Losses Recognised in the Operating Deficit	-	-	-	-	-	-	-
Carrying Amount at the End of the Reporting Period	6,739	44,522	1,867	6,208	79,573	67,071	205,980

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 24 INTANGIBLE ASSETS

Other intangible assets relates to a licence held with the Commonwealth, that grants usage of the Canberra Business and Events Centre (CBEC).

	2012	2011
	\$'000	\$'000
Computer software		
<i>Externally Purchased Software</i>		
Computer Software at Cost	97	97
<i>Total Externally Purchased Software</i>	<u>97</u>	<u>97</u>
Other Intangibles		
<i>Externally Purchased Other Intangibles</i>		
Other Intangibles at Cost	1,000	1,000
Less: Accumulated Amortisation	<u>(679)</u>	<u>(554)</u>
<i>Total Externally Purchased Other Intangibles</i>	<u>321</u>	<u>446</u>
Total Intangible Assets	<u><u>418</u></u>	<u><u>543</u></u>

Reconciliation of Intangible Assets

The following table shows the movement of intangible assets during 2011-12.

	Externally Purchased Software	Other Intangibles	Total
	\$'000	\$'000	\$'000
Carrying Amount at the Beginning of the Reporting Period	97	446	543
Amortisation	-	(125)	(125)
Carrying Amount at the End of the Reporting Period	<u>97</u>	<u>321</u>	<u>418</u>

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 25 CAPITAL WORKS IN PROGRESS

Capital Works in Progress are assets being constructed over periods of time in excess of the present reporting period. These assets often require extensive installation work or integration with other assets, and contrast with simpler assets that are ready for use when acquired, such as motor vehicles and equipment. Capital Works in Progress are not depreciated as the Directorate is not currently deriving any economic benefits from them. Assets, which are under construction, include infrastructure assets, buildings, and leasehold improvements.

	2012	2011
	\$'000	\$'000
Building Works in Progress ¹	1,747	-
Infrastructure Works in Progress ²	59,500	27,824
Community and Heritage Works in Progress ³	38,035	27,793
Other Works in Progress ⁴	4,671	7,049
Total Capital Works in Progress	103,953	62,666

- (1) Building Works In Progress comprises works associated with sporting and community facilities.
- (2) Infrastructure Works in Progress comprise works associated with assets that provide essential services and mainly include site improvements.
- (3) Community and Heritage Works in Progress comprise assets such as public parks, nature reserves and playing ovals.
- (4) Other works in progress includes land release, leased sports facilities and office fitouts, sport and recreation and Territory Venues and Events projects.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 25 CAPITAL WORKS IN PROGRESS - Continued

Reconciliation of Capital Works in Progress

The following table shows the movement of Capital Works during 2011-12.

	Building Works in Progress	Infrastructure Works In Progress	Community and Heritage Works In Progress	Other Works In Progress	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount at the Beginning of the Reporting Period	-	27,824	27,793	7,049	62,666
Additions	1,742	48,286	11,447	24,905	86,380
Capital Works in Progress Completed and Transferred to Property, Plant and Equipment			(4,500)	(1,897)	(6,397)
Works in Progress Expensed			(1,981)	(1,360)	(3,341)
Acquisition/(Disposal) through Administrative Restructuring				(35,355)	(35,355)
Reclassification	5	(16,610)	5,276	11,329	-
Carrying Amount at the End of the Reporting Period	1,747	59,500	38,035	4,671	103,953

(1) This is the transfer of the Arboretum to the Territory and Municipal Services Directorate - refer Note 32.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 25 CAPITAL WORKS IN PROGRESS - Continued

Reconciliation of Capital Works in Progress

The following table shows the movement of Capital Works for the period from 17 May to 30 June 2011.

	Building Works in Progress	Infrastructure Works In Progress	Community and Heritage Works In Progress	Other Works In Progress	Total
	\$'000	\$'000	\$'000	\$'000	\$'000
Carrying Amount at the Beginning of the Reporting Period	-	-	-	-	-
Acquisition through Administrative Restructuring	-	15,674	26,413	1,531	43,618
Additions	-	12,150	1,380	7,062	20,592
Capital Works in Progress Completed and Transferred to Property, Plant and Equipment	-	-	-	(872)	(872)
Capital Works in Progress Expensed	-	-	-	(672)	(672)
Carrying Amount at the End of the Reporting Period	-	27,824	27,793	7,049	62,666

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 26 OTHER ASSETS

	2012	2011
Current Assets	\$'000	\$'000
Prepayments	462	531
Other	33	32
Total Current Other Assets	<u>495</u>	<u>563</u>
Total Other Assets	<u><u>495</u></u>	<u><u>563</u></u>

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Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 27 PAYABLES

	2012	2011
	\$'000	\$'000
Current Payables		
Trade Payables ¹	17,269	3,879
Other Payables	858	2,037
Accrued Expenses ²	8,150	2,686
Total Current Payables	<u>26,277</u>	<u>8,602</u>
Total Payables	<u>26,277</u>	<u>8,602</u>

(1) Trade Payables consist mainly of billed capital works awaiting capital injection funding prior to payment.

The increase is due to timing of capital works activity.

(2) Accrued Expenses consist mainly of unbilled capital works.

Payables are aged as follows:

Not Overdue	1,293	8,444
Overdue for Less than 30 Days	16,116	158
Overdue for 30 to 60 Days	5,568	-
Overdue for More than 60 Days	3,300	-
Total Payables ³	<u>26,277</u>	<u>8,602</u>

(3) Payables have been aged by invoice date. Detailed project management scrutiny is required to substantiate capital invoices before payments are made.

Classification of ACT Government/Non-ACT Government Payables

Payables with ACT Government Entities

Trade Payables	16,040	3,483
Other Payables	349	2,037
Accrued Expenses	5,457	2,686
Total Payables with ACT Government Entities	<u>21,846</u>	<u>8,206</u>

Payables with Non-ACT Government Entities

Trade Payables	1,229	396
Other Payables	509	-
Accrued Expenses	2,693	-
Total Payables with Non-ACT Government Entities	<u>4,431</u>	<u>396</u>
Total Payables	<u>26,277</u>	<u>8,602</u>

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 28 FINANCE LEASES

	2012	2011
	\$'000	\$'000
Current Finance Lease Liabilities		
Secured		
Finance Leases	395	249
Total Current Secured Finance Lease Liabilities	395	249
Non-Current Finance Lease Liabilities		
Secured		
Finance Leases	228	224
Total Non-Current Secured Finance Lease Liabilities	228	224
Total Finance Lease Liabilities	623	473

Secured Liability

The Directorate's finance lease liability is effectively secured because if the Directorate defaults, the assets under a finance lease revert to the lessor.

Finance Leases

Finance lease commitments are payable as follows:

Within one year	428	217
Later than one year but not later than five years	240	295
Later than five years	-	-
Minimum Lease Payments	668	512
Less: Future Finance Lease Charges	(45)	(39)
Amount Recognised as a Liability	623	473
Total Present Value of Minimum Lease Payments	623	473

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 28 FINANCE LEASES - Continued

	2012	2011
	\$'000	\$'000
The present value of the minimum lease payments are as follows:		
Within one year	395	249
Later than one year but not later than five years	228	224
Total Present Value of Minimum Lease Payments	<u>623</u>	<u>473</u>

The future minimum lease payments for non-cancellable financing sub-leases expected to be received.

Classification on the Balance Sheet

Finance Leases

Current Finance Leases	395	249
Non-Current Finance Leases	228	224
Total Finance Lease Liabilities	<u>623</u>	<u>473</u>

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 29 EMPLOYEE BENEFITS

	2012	2011
	\$'000	\$'000
Current Employee Benefits		
Annual Leave	2,828	2,397
Long Service Leave ¹	3,595	2,772
Accrued Salaries	667	594
Other Benefits	33	44
Total Current Employee Benefits	7,123	5,807
 (1) The increase is primarily due to the increase in the rate used to estimate the present value of the long service leave entitlements - refer Note 3.		
Non-Current Employee Benefits		
Long Service Leave	692	489
Total Non-Current Employee Benefits	692	489
Total Employee Benefits	7,815	6,296

<u>Estimate of when Leave is Payable</u>		
Estimated Amount Payable within 12 Months		
Annual Leave	2,828	2,397
Long Service Leave	328	328
Accrued Salaries	667	594
Other Benefits	33	44
Total Employee Benefits Payable within 12 Months	3,856	3,363
Estimated Amount Payable after 12 Months		
Long Service Leave	3,959	2,933
Total Employee Benefits Payable after 12 Months	3,959	2,933
Total Employee Benefits	7,815	6,296
The Directorate had 214.8 full time equivalent staff as at 30th June 2012 (2011, 202.5)		

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 30 OTHER LIABILITIES

	2012	2011
	\$'000	\$'000
Current Other Liabilities		
Revenue Received in Advance ¹	1,305	964
Other ²	47	340
Total Current Other Liabilities	1,352	1,304
Total Other Liabilities	1,352	1,304

(1) Mainly comprises naming, provider, signage and advertising rights and memberships for the Canberra Stadium, for which full payment is received in advance.

(2) Mainly comprises liability to ACTEW for Waterwise Garden, Canberra International Arboretum. The Canberra International Arboretum was transferred to the Territory and Municipal Services Directorate during the reporting period, pursuant to an Administrative Arrangement Order with effect from 23 November 2011.

NOTE 31 ASSET REVALUATION SURPLUS

Asset Revaluation Surplus

The Asset Revaluation Surplus is used to record the increments and decrements in the value of property, plant and equipment.

	2012	2011
	\$'000	\$'000
Balance at the Beginning of the Reporting Period	449	-
Revaluation of Plant and Equipment	-	449
Balance at the End of the Reporting Period	449	449

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 32 RESTRUCTURE OF ADMINISTRATIVE ARRANGEMENTS

Restructure of Administrative Arrangements 2011-12

As part of the Administrative Arrangements 2011 (No 3) (NI2011-712) the Arboretum transferred from the Economic Development Directorate (EDD) to the Territory and Municipal Services Directorate (TAMS) with effect from 23 November 2011.

Income and Expenses

The following table shows the agreed income and expense items associated with the transferring functions recognised by the Directorate for the period from 1 July 2011 to 22 November 2011. It also shows the income and expenses relating to the functions after it transferred to the Territory and Municipal Services Directorate. Finally, the table shows the total income and expenses for the function for the whole financial year.

	Amounts relating to Function when held by EDD 1 Jul 2011 to 22 Nov 2011 \$'000	Amounts relating to Function when held by TAMS 23 Nov 2011 to 30 Jun 2012 \$'000	Total 2012 \$'000
Revenue			
Donations	-	65	65
Government Payment for Outputs	762	1,341	2,103
Interest	-	3	3
Total Revenue	762	1,409	2,171
Employee expenses	11	221	232
Superannuation expenses	1	18	19
Supplies and Services	762	1,287	2,049
Depreciation and Amortisation	3	5	8
Other expenses	1	5,053	5,054
Total Expenses	778	6,584	7,362

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 32 RESTRUCTURE OF ADMINISTRATIVE ARRANGEMENTS - Continued

Restructure of Administrative Arrangements 2010-11

A restructuring of administrative arrangements occurred on 17 May 2011, to create the Directorate as part of the adoption of reforms recommended in the Hawke Review of the ACT Public Service. The responsibility for various functions was transferred from the former Department of Territory and Municipal Services (TAMS), the former Chief Minister's Department (CMD) and the former Department of Land and Property Services (DLAPS).

Income and Expenses

The following table shows the income and expense items associated with the transferring functions recognised by the Directorate for the period from 17 May 2011 to 30 June 2011. It also shows the income and expenses relating to when the functions belonged to the Department of Territory and Municipal Services, the Chief Minister's Department and the Department of Land and Property Services. Finally, the table shows the total income and expenses for the functions for the whole financial year.

	Amounts Relating to when Function was held by TAMS 1 July 2010 to 16 May 2011 \$'000	Amounts Relating to when Function was held by CMD 1 July 2010 to 16 May 2011 \$'000	Amounts Relating to when Function was held by DLAPS 1 July 2010 to 16 May 2011 \$'000	Amounts Relating to when Function was held by the Directorate 17 May 2011 to 30 June 2011 \$'000	Total 2011 \$'000
Revenue					
Government Payment for Outputs	18,869	21,676	6,204	4,780	51,529
User Charges - ACT Government	7	-	1,924	-	1,931
User Charges - Non-ACT Government	5,343	-	-	2,442	7,785
Interest	72	-	-	19	91
Resources Received Free of Charge	-	-	-	4	4
Other Revenue	699	3,649	450	316	5,114
Total Revenue	24,990	25,325	8,578	7,562	66,455
Expenses					
Employee Expenses	4,012	5,280	5,518	1,829	16,639
Superannuation Expenses	587	732	753	264	2,336
Supplies and Services	11,780	15,178	2,000	6,046	35,004
Depreciation and Amortisation	11,775	280	36	1,749	13,840
Grants and Purchased Services	5,062	3,809	-	721	9,592
Borrowing Costs	29	13	-	1	43
Other Expenses	2,867	-	1,090	619	4,576
Total Expenses	36,112	25,292	9,397	11,228	82,031

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 32 RESTRUCTURE OF ADMINISTRATIVE ARRANGEMENTS - Continued

Assets and Liabilities

Assets and liabilities transferred as part of the revised Administrative Arrangements at the date of transfer were as follows:

	Transferred amounts 2011-12 \$'000	Transferred amounts 2010-11 \$'000
Assets		
Cash and Cash Equivalents	(1,099)	2,385
Receivables	-	3,377
Inventories	-	58
Property, Plant and Equipment	(660)	206,574
Intangible Assets	-	552
Capital Work in Progress	(35,355)	43,618
Other Assets	-	639
Total Assets Transferred	(37,114)	257,203
Liabilities		
Payables	-	1,329
Finance Leases	-	476
Employee Benefits	93	5,791
Other Provisions	-	-
Other Liabilities	21	1,418
Total Liabilities Transferred	114	9,014
Total Net Assets Transferred	(37,000)	248,189

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 33 FINANCIAL INSTRUMENTS

Details of the significant policies and methods adopted, including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised, with respect to each class of financial asset and financial liability are disclosed in Note 2 Summary of Significant Accounting Policies.

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Directorate is considered to have minimal exposure to interest rate risk because the Directorate only held one interest-bearing account and interest earnings are immaterial. Interest is fixed and linked to ACT Government cash deposit rates with no discretion to move investments into other risk profiles. Finance leases are held in fixed interest arrangements.

Sensitivity Analysis

A sensitivity analysis has not been undertaken as it is considered that the Directorate's exposure to this risk is insignificant and would have an immaterial impact on its financial results.

Credit Risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss. The Directorate's credit risk is limited to the amount of the financial assets it holds net of any allowance for impairment losses. The Directorate expects to collect all financial assets that are not past due or impaired.

Cash and cash equivalents are held with the Commonwealth Bank, in accordance with whole of government banking arrangements. These arrangements minimise risk by ensuring whole of government banking governance arrangements are in compliance with ACT Government policy.

The Directorate manages the credit risk for receivables by regularly monitoring its receivables and issuing monthly statements to overdue accounts where required. There is no significant concentration of credit risk that has been identified.

Liquidity Risk

Liquidity risk is the risk that the Directorate will be unable to meet its financial obligations as they fall due. The Directorate's main external financial obligations relate to the payment of grants, the purchase of supplies and services, and the payment of finance lease obligations. Purchases of supplies and services are paid within 30 days of receiving the goods or services.

The main source of cash to pay these obligations is appropriation from the ACT Government which is paid on a fortnightly basis during the year, supplemented by internally generated revenue. The Directorate manages its liquidity risk through forecasting appropriation drawdown requirements to enable payment of anticipated obligations.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 33 FINANCIAL INSTRUMENTS - Continued

Price Risk

Price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices (other than those arising from interest rate risk or currency risk), whether these changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

The Directorate's financial assets are not subject to price risk. Accordingly, a sensitivity analysis has not been undertaken.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 33 FINANCIAL INSTRUMENTS – Continued

Fair Value of Financial Assets and Liabilities

The carrying amounts and fair values of financial assets and liabilities at the end of the reporting period

	Carrying Amount 2012 \$'000	Net Fair Value 2012 \$'000	Carrying Amount 2011 \$'000	Net Fair Value 2011 \$'000
Financial Assets				
Cash and Cash Equivalents	4,342	4,342	2,158	2,158
Receivables	6,586	6,586	4,939	4,939
Total Financial Assets	<u>10,928</u>	<u>10,928</u>	<u>7,097</u>	<u>7,097</u>
Financial Liabilities				
Payables	26,277	26,277	8,602	8,602
Finance Leases	623	623	473	473
Total Financial Liabilities	<u>26,900</u>	<u>26,900</u>	<u>9,075</u>	<u>9,075</u>

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 33 FINANCIAL INSTRUMENTS – Continued

The following table sets out the Directorate's maturity analysis for financial assets and liabilities as well as the exposure to interest rates, including the weighted average interest rates by maturity period as at 30 June 2012. All financial assets and liabilities which have a floating interest rate or are non-interest bearing will mature in one year or less. All amounts appearing in the following maturity analysis are shown on an undiscounted cash flow basis.

	Notes	Weighted Average Interest Rate	Fixed Interest maturing in:					Total
			Floating Interest Rate \$'000	1 Year or Less \$'000	Over 1 Year to 5 Years \$'000	More than 5 Years \$'000	Non- Interest Bearing \$'000	
Financial Assets								
Cash and Cash Equivalents	20	1.7%	4,342	-	-	-	-	4,342
Receivables	21		-	-	-	-	6,586	6,586
Total Financial Assets			4,342	-	-	-	6,586	10,928
Financial Liabilities								
Payables	27		-	-	-	-	26,277	26,277
Finance Leases	28	6.8%	-	428	240	-	-	668
Total Financial Liabilities			-	428	240	-	26,277	26,945
Net Financial Assets /(Liabilities)			4,342	(428)	(240)	-	(19,691)	(16,017)

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 33 FINANCIAL INSTRUMENTS – Continued

The following table sets out the Directorate's maturity analysis for financial assets and liabilities as well as the exposure to interest rates, including the weighted average interest rates by maturity period as at 30 June 2011. All financial assets and liabilities which have a floating interest rate or are non-interest bearing will mature in one year or less. All amounts appearing in the following maturity analysis are shown on an undiscounted cash flow basis.

		Fixed Interest maturing in:					
	Notes	Floating Interest Rate	1 Year or Less	Over 1 Year to 5 Years	More than 5 Years	Non-Interest Bearing	Total
	Average Interest Rate	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Financial Assets							
Cash and Cash Equivalents	20	2,158	-	-	-	-	2,158
Receivables	21	-	-	-	-	4,939	4,939
Total Financial Assets		2,158	-	-	-	4,939	7,097
Financial Liabilities							
Payables	27	-	-	-	-	8,602	8,602
Finance Leases	28	-	217	295	-	-	512
Total Financial Liabilities		-	217	295	-	8,602	9,114
Net Financial Assets/(Liabilities)		2,158	(217)	(295)	-	(3,662)	(2,016)

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 33 FINANCIAL INSTRUMENTS – Continued

	Notes	2012 \$'000	2011 \$'000
Carrying Amount of Each Category of Financial Asset and Financial Liability			
Assets			
Loans and Receivables	21	6,586	4,939
Liabilities			
Financial Liabilities Measured at Amortised Cost	27,28	26,900	9,114

The Directorate does not have any financial assets in the 'Fair Value through Profit and Loss Designated Upon Initial Recognition' category, 'Available for Sale' category, or the 'Held to Maturity' category and, as such, these categories are not included above.

Fair Value

The Directorate does not have any financial assets or financial liabilities at fair value. As such no fair value hierarchy disclosures have been made.

Gains on Each Category of Financial Asset and Financial Liability

Gains on Financial Assets

Financial Assets at Fair Value through the Profit and Loss Designated upon Initial Recognition	-	-
Loans and Receivables	-	-

Gains on Financial Liabilities

Financial Liabilities at Fair Value through the Profit and Loss Designated upon Initial Recognition	-	-
Financial Liabilities Measured at Amortised Cost	-	-

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 34 COMMITMENTS

	2012	2011
	\$'000	\$'000

Capital Commitments

Capital commitments contracted at reporting date that have not been recognised as liabilities are as follows:

Within one year	38,158	11,578
Later than one year but not later than five years	23,982	-
Total Capital Commitments	62,140	11,578

Other Commitments

Other Commitments contracted at reporting date that have not been recognised as liabilities, are payable as follows:

Within one year	11,883	8,856
Later than one year but not later than five years	23,540	17,628
Later than five years	15,989	7,454
Total Other Commitments	51,412	33,938

The majority of the commitments relate to grants for major sporting organisations.

Operating Lease Commitments

Non-cancellable operating lease commitments are payable as follows:

Within one year	7	93
Later than one year but not later than five years	10	111
Total Operating Lease Commitments	17	204

NOTE 35 CONTINGENT LIABILITIES AND CONTINGENT ASSETS

Contingent Liabilities

The ACT Government Solicitor is acting for the Directorate in matters involving legal claims. As at 30 June 2012 the current estimate of potential claims is \$250,000.

Contingent Assets

Should the Directorate become liable for the amount detailed above, the insurance claims will be made in respect to policies held with the ACT Insurance Authority. The expected insurance receipts for these claims are \$230,000.

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 36 CASH FLOW RECONCILIATION

(a) Reconciliation of Cash and Cash Equivalents at the end of the Reporting Period in the Cash Flow Statement to the equivalent items in the Balance Sheet

	2012	2011
	\$'000	\$'000
Total Cash and Cash Equivalents Recorded in the Balance Sheet	4,342	2,158
Cash and Cash Equivalents at the End of the Reporting Period as Recorded in the Cash Flow Statement	4,342	2,158

(b) Reconciliation of Net Cash Inflows from Operating Activities to the Operating (Deficit)

Operating (Deficit)	(20,856)	(3,439)
Add/(Less) Non-Cash Items		
Impairment Loss of Non-Current Assets	-	232
Depreciation of Property, Plant and Equipment	14,172	1,741
Amortisation of Intangibles	126	8
Less Items Classified as Investing or Financing		
Asset/Liabilities Transferred	(603)	-
Asset Purchases Expensed	3,342	-
Net Gain on Disposal of Non-Current Assets	(43)	(23)
Capital Assets Payable	(12,156)	-
Cash Before Changes in Operating Assets and Liabilities	(16,018)	(1,481)
Changes in Operating Assets and Liabilities		
(Increase)/Decrease in Receivables	(1,647)	(1,562)
(Increase)/Decrease in Other Assets	66	83
Increase/(Decrease) in Payables	17,675	3,431
Increase/(Decrease) in Provisions	1,519	504
Increase/(Decrease) in Other Liabilities	198	65
Net Changes in Operating Assets and Liabilities	17,811	2,527
Net Cash Inflows from Operating Activities	1,793	1,046

(c) Non-Cash Financing and Investing Activities

Acquisition of Motor Vehicle by means of a finance lease was \$339,000 in 2011-12 (\$3,000 in 2010-11).

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 37 EVENTS OCCURRING AFTER BALANCE DATE

There were no events occurring after balance date that had a material effect on these financial statements.

NOTE 38 THIRD PARTY MONIES

The Directorate holds security deposits for the Tourism Trust account and unclaimed lottery prize monies for the ACT Gambling and Racing Commission.

	2012	2011
	\$'000	\$'000
Security Deposits Held for the Tourism Trust Account		
Balance at the Beginning of the Reporting Period	148	135
Cash Receipts	1,486	97
Cash Payments	(1,506)	(85)
Balance at the End of the Reporting Period	<u>128</u>	<u>148</u>
 Unclaimed Lottery Prize Monies Held in Trust for the ACT Gambling and Racing Commission		
Balance at the Beginning of the Reporting Period	1,887	1,880
Cash Receipts	82	7
Cash Payments	-	-
Balance at the End of the Reporting Period	<u>1,969</u>	<u>1,887</u>

ECONOMIC DEVELOPMENT DIRECTORATE

**TERRITORIAL FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2012**

**Economic Development Directorate
Statement of Income and Expenses on Behalf of the Territory
For the Year Ended 30 June 2012**

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual ¹ 2011 \$'000
Income				
Revenue				
Payment for Expenses on Behalf of the Territory	40	7,586	7,586	-
Total Revenue		7,586	7,586	-
Total Income		7,586	7,586	-
Expenses				
Loss on Investment	41	602	-	561
Supplies and Services	42	100	100	-
Grants and Purchased Services	43	7,486	7,486	-
Total Expenses		8,188	7,586	561
Operating (Deficit)		(602)	-	(561)
Total Comprehensive (Deficit)		(602)	-	(561)

The above Statement of Income and Expenses on Behalf of the Territory should be read in conjunction with the accompanying notes.

The Directorate only has one output class and as such the above statement of income and expenses on behalf of the Territory is also the statement of income and expenses on behalf of the Territory for the Economic Development output class.

(1) The actual figures for 2011 cover the period from 17 May 2011 to 30 June 2011.

Economic Development Directorate
Statement of Assets and Liabilities on Behalf of the Territory
As at 30 June 2012

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual 2011 \$'000
Non-Current Assets				
Investments - Territorial	44	1,036	2,352	1,638
Total Non-Current Assets		1,036	2,352	1,638
Total Assets		1,036	2,352	1,638
Net Assets		1,036	2,352	1,638
Equity				
Accumulated Funds		1,036	2,352	1,638
Total Equity		1,036	2,352	1,638

The above Statement of Assets and Liabilities on Behalf of the Territory should be read in conjunction with the accompanying notes.

**Economic Development Directorate
Statement of Changes in Equity on Behalf of the Territory
For the Year Ended 30 June 2012**

	Note No.	Accumulated Funds Actual 2012 \$'000	Total Equity Actual 2012 \$'000	Original Budget 2012 \$'000
Balance at the Beginning of the Reporting Period		1,638		
Comprehensive Income				
Operating (Deficit)		(602)	-	
Total Comprehensive (Deficit)		(602)	-	-
Transactions Involving Owners Affecting Accumulated Funds				
Net Assets Transferred in as part of Administrative Restructure	32	-	-	2,352
Total Transactions Involving Owners Affecting Accumulated Funds		-	-	2,352
Balance at the End of the Reporting Period		1,036	-	2,352

The above Statement of Changes in Equity on Behalf of the Territory should be read in conjunction with the accompanying notes.

**Economic Development Directorate
Statement of Changes in Equity on Behalf of the Territory
For the Year Ended 30 June 2011**

	Note No.	Accumulated Funds Actual 2011 \$'000	Total Equity Actual 2011 \$'000
Balance at the Beginning of the Reporting Period		-	-
Comprehensive Income			
Operating (Deficit)		(561)	-
Total Comprehensive Income/(Deficit)		(561)	-
Transactions Involving Owners Affecting Accumulated Funds			
Net Assets Transferred in as part of Administrative Restructure	32	2,199	
Total Transactions Involving Owners Affecting Accumulated Funds		2,199	-
Balance at the End of the Reporting Period		1,638	-

The above Statement of Changes in Equity on Behalf of the Territory should be read in conjunction with the accompanying notes.

(1) The actual figures for 2011 cover the period from 17 May 2011 to 30 June 2011. As the Directorate was created after the preparation of 2010-11 Budget, there are no budget figures for 2011.

Economic Development Directorate
Statement of Changes in Economic Development Directorate
Cash Flow Statement on Behalf of the Territory
For the Year Ended 30 June 2012

	Note No.	Actual 2012 \$'000	Original Budget 2012 \$'000	Actual 2011 \$'000
Cash Flows from Operating Activities				
Receipts				
Cash from Government for Expenses on Behalf of the Territory		7,586	7,586	-
Total Receipts from Operating Activities		7,586	7,586	-
Payments				
Supplies and Services		100	100	-
Grants and Purchased Services		7,486	7,486	-
Total Payments from Operating Activities		7,586	7,586	-
Net Increase/(Decrease) in Cash and Cash Equivalents Held		-	-	-
Cash and Cash Equivalents at the Beginning of the Reporting Period		-	-	-
Cash and Cash Equivalents at the End of the Reporting Period		-	-	-

The above Cash Flow Statement on Behalf of the Territory should be read in conjunction with the accompanying notes.

(1) The actual figures for 2011 cover the operations of the Directorate for the period from 17 May 2011 to 30 June 2011.

**Economic Development Directorate
Territorial Statement of Appropriation
For the Year Ended 30 June 2012**

Territorial	2012	2012	2012	2011
	Original Budget \$'000	Total Appropriated \$'000	Appropriation Drawn \$'000	Appropriation Drawn \$'000
Expenses on Behalf of the Territory	7,586	7,586	7,586	61
Total Territorial Appropriation	7,586	7,586	7,586	61

The above Territorial Statement of Appropriation should be read in conjunction with the accompanying notes.

Column Heading Explanations

The *Original Budget* column shows the amounts that appear in the Cash Flow Statement on Behalf of the Territory in the Budget Papers. This amount also appears in the Cash Flow Statement on Behalf of the Territory.

The *Total Appropriated* column is inclusive of all appropriation variations occurring after the Original Budget.

The *Appropriation Drawn* is the total amount of appropriation received by the Directorate during the year. This amount appears in the Cash Flow Statement on Behalf of the Territory.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

TERRITORIAL NOTE INDEX

Note 39	Summary of Significant Accounting Policies - Territorial
Note 40	Payment for Expenses on Behalf of the Territory - Territorial
Note 41	Loss on Investments - Territorial
Note 42	Supplies and Services - Territorial
Note 43	Grants and Purchased Services - Territorial
Note 44	Investments - Territorial
Note 45	Financial Instruments - Territorial
Note 46	Cashflow Reconciliation - Territorial
Note 47	Contingent Liabilities and Contingent Assets - Territorial
Note 48	Events Occurring after Balance Date - Territorial

Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 39 SUMMARY OF SIGNIFICANT ACCOUNT POLICIES - TERRITORIAL

All of the Directorate's accounting policies are contained in Note 2 'Summary of Significant Accounting Policies'. The policies outlined in Note 2 apply to both the Controlled and Territorial financial statements.

NOTE 40 PAYMENT FOR EXPENSES ON BEHALF OF TERRITORY

	2012	2011
	\$'000	\$'000
Payment for Expenses on Behalf of the Territory ¹	7,586	-
Total Payment for on Expenses on Behalf of the Territory	<u>7,586</u>	<u>-</u>

(1) Payments are made to reimburse Grants and Supplies and Services,

NOTE 41 LOSS ON INVESTMENTS - TERRITORIAL

	2012	2011
	\$'000	\$'000
Loss on Financial Assets Measured at Fair value through Profit and Loss	602	561
Total Loss on Investments	<u>602</u>	<u>561</u>

NOTE 42 SUPPLIES AND SERVICES - TERRITORIAL

	2012	2011
	\$'000	\$'000
Supplies and Services	100	-
Total Supplies and Services	<u>100</u>	<u>-</u>

NOTE 43 GRANTS AND PURCHASED SERVICES - TERRITORIAL

	2012	2011
	\$'000	\$'000
Grants and Purchased Services ¹	7,486	-
Total Grants and Purchased Services	<u>7,486</u>	<u>-</u>

(1) Grants are made to the three ACT Racing Clubs.

NOTE 44 INVESTMENTS - TERRITORIAL

	2012	2011
	\$'000	\$'000
Investment in the Canberra Business Development Fund	1,036	1,638
Total Investments	<u>1,036</u>	<u>1,638</u>



Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012

NOTE 45 FINANCIAL INSTRUMENTS - TERRITORIAL

Details of the significant policies and methods adopted, including the criteria for recognition, the basis of measurement, and the basis on which income and expenses are recognised, with respect to each class of financial asset and financial liability are disclosed in Note 2 *Summary of Significant Accounting Policies* .

Interest Rate Risk

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market interest rates.

The Directorate is not exposed to interest rate risk as there are no territorial assets which are exposed to interest rate fluctuations. As a result a sensitivity analysis has not been performed.

Credit Risk

Credit risk is the risk that one party to a financial instrument will fail to discharge an obligation and cause the other party to incur a financial loss.

There are no territorial assets or liabilities which are exposed to credit risk.

Liquidity Risk

Liquidity risk is the risk that the Directorate will encounter difficulties in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. To limit its exposure to liquidity risk, the Directorate ensures that, at any particular point in time, it has a sufficient amount of current financial assets to meet its financial liabilities. Also, where necessary the Directorate has the ability to request additional appropriation in order to meet its territorial obligations. This ensures the Directorate has enough liquidity to meet its emerging financial liabilities.

Price Risk

Price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices , whether these changes are caused by factors specific to the individual financial instrument or its issuer, or factors affecting all similar financial instruments traded in the market.

The Directorate's territorial operations are exposed to price risk through its investment in the Canberra Business Development Fund. The Canberra Business Development Fund invests in early stage companies that are commercialising research and development. As a result, there is an inherent risk that the investments will not realise any returns for the Fund. The Fund manages this risk, as comprehensively as possible, by engaging Australian Capital Ventures Limited to select and oversee the investments of the Fund.

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 45 FINANCIAL INSTRUMENTS - TERRITORIAL - Continued

Price Risk Sensitivity Analysis

As at 30 June 2012, the effect on net assets as a result of changes in fair value of investments, with all other variables remaining constant, would be as follows:

Change in net assets	\$'000
- increase in fair value of investments by 20%	207
- decrease in fair value of investments by 20%	(207)

Fair Value of Financial Assets and Liabilities

The carrying amounts and fair values of financial assets and liabilities at balance date are:

	2012 Carrying Amount \$'000	2012 Fair Value \$'000	2011 Carrying Amount \$'000	2011 Fair Value \$'000
Financial Assets				
Investments	1,036	1,036	1,638	1,638
Total Financial Assets	1,036	1,036	1,638	1,638

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 45 FINANCIAL INSTRUMENTS - TERRITORIAL - Continued

The following table sets out the Directorate's maturity analysis for financial assets as well as the exposure to interest rates, including the weighted average interest rates by maturity period as at 30 June 2012.

All amounts appearing in the following maturity analysis are shown on an undiscounted cash flow basis.

Financial Instruments	Note	Weighted Average Interest Rate %	Fixed Interest maturing in:				Total
			Floating Interest Rate \$'000	1 Year or Less \$'000	Over 1 Year to 5 Years \$'000	More than 5 Years \$'000	
Financial Assets							
Investments	44		-	-	-	-	1,036
Total Financial Assets			-	-	-	-	1,036
Weighted Average Interest Rate			-	-	-	-	-
Net Financial Assets			-	-	-	-	1,036

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 45 FINANCIAL INSTRUMENTS - TERRITORIAL (Continued)

The following table sets out the Directorate's maturity analysis for financial assets as well as the exposure to interest rates, including the weighted average interest rates by maturity period as at 30 June 2011.

All amounts appearing in the following maturity analysis are shown on an undiscounted cash flow basis.

Financial Instruments	Note	Weighted Average Interest Rate %	Fixed Interest maturing in:			More than 5 Years \$'000	Non- Interest Bearing \$'000	Total \$'000
			Floating Interest Rate \$'000	1 Year or Less \$'000	Over 1 Year to 5 Years \$'000			
Financial Assets								
Investments	44		-	-	-	-	1,638	1,638
Total Financial Assets			-	-	-	-	1,638	1,638
Weighted Average Interest Rate			-	-	-	-	-	-
Net Financial Assets			-	-	-	-	1,638	1,638

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 45 FINANCIAL INSTRUMENTS - TERRITORIAL - Continued

	2012	2011
	\$'000	\$'000
Carrying Amount of Each Category of Financial Asset		
Financial		
Financial Assets at Fair Value Through Profit and Loss	1,036	1,638
Losses on Each Class of Financial Asset		
Losses on Financial Assets		
Financial Assets at Fair Value Through Profit and Loss	(602)	(561)

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 45 FINANCIAL INSTRUMENTS - TERRITORIAL - Continued

Fair Value Hierarchy

The Directorate is required to classify financial assets and financial liabilities into a fair value hierarchy that reflects the significance of the inputs used in determining their fair value. The fair value hierarchy is made up of the following three levels:

Level 1 - Quoted prices (unadjusted) in active markets for identical assets or liabilities;

Level 2 - Inputs other than quoted prices included within Level 1 that are observable for the asset or liability either directly (i.e. as prices) or indirectly (i.e. derived from prices); and

Level 3 - Inputs for the asset or liability that are not based on observable market data (unobservable inputs).

The carrying amount of financial assets measured at fair value, as well as the methods used to estimate the fair value are summarised in the table below.

2012

	Classification According to Fair Value Hierarchy			Total
	Level 1	Level 2	Level 3	
	\$'000	\$'000	\$'000	\$'000
Financial Assets				
Financial Assets at Fair Value through the Profit and Loss				
Investments	-	-	1,036	1,036
	-	-	1,036	1,036

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 46 CASH FLOW RECONCILIATION - TERRITORIAL

(a) Reconciliation of Cash and Cash Equivalents at the end of the Reporting Period in the Cash Flow Statement on Behalf of the Territory to the related Items in the Statement of Assets and Liabilities on Behalf of the Territory.

	2012	2011
	\$'000	\$'000
Total Cash Disclosed in the Statement of Assets and Liabilities on Behalf of the Territory	-	-
Cash at the End of the Reporting Period as Recorded in the Cash Flow Statement	-	-

(b) Reconciliation of Net Cash Inflows from Operating Activities to the Operating (Deficit)

Operating (Deficit)	(602)	(561)
Add Loss on Investment	602	561
Cash Before Changes in Operating Assets and Liabilities	-	-
Net Cash Inflows from Operating Activities	-	-

**Economic Development Directorate
Notes to and Forming Part of the Financial Statements
For the Year Ended 30 June 2012**

NOTE 47 CONTINGENT LIABILITIES AND CONTINGENT ASSETS - TERRITORIAL

There were no contingent liabilities or contingent assets as at 30 June 2012.

There were no indemnities as at 30 June 2012.

NOTE 48 EVENTS OCCURRING AFTER BALANCE DATE - TERRITORIAL

There were no events occurring after balance date that had a material effect on these financial statements.

A.7 Statement of Performance



ACT AUDITOR-GENERAL'S OFFICE



REPORT OF FACTUAL FINDINGS

ECONOMIC DEVELOPMENT DIRECTORATE

To the Members of the ACT Legislative Assembly

Report on the statement of performance

The statement of performance of the Economic Development Directorate (the Directorate) for the year ended 30 June 2012 has been reviewed.

Responsibility for the statement of performance

The Director-General of the Directorate is responsible for the preparation and fair presentation of the statement of performance in accordance with the *Financial Management Act 1996*. This includes responsibility for maintaining adequate records and internal controls that are designed to prevent and detect fraud and error, and the systems and procedures used to measure the results of accountability indicators reported in the statement of performance.

The auditor's responsibility

Under the *Financial Management Act 1996* and *Financial Management (Statement of Performance Scrutiny) Guidelines 2011*, I am responsible for providing a report of factual findings on the statement of performance.

The review was conducted in accordance with Australian Auditing Standards applicable to review engagements, to provide assurance that the results of the accountability indicators reported in statement of performance have been fairly presented in accordance with the *Financial Management Act 1996*.

A review is primarily limited to making inquiries with representatives of the Directorate, performing analytical and other review procedures and examining other available evidence. These review procedures do not provide all of the evidence that would be required in an audit, therefore, the level of assurance provided is less than that given in an audit. An audit has not been performed and no audit opinion is being expressed on the statement of performance.

The review did not include an assessment of the relevance or appropriateness of the accountability indicators reported in the statement of performance or the related performance targets.

Level 4, 11 Moore Street, Canberra City, ACT 2601 | PO Box 275, Civic Square, ACT 2608
Telephone: 02 6207 0833 | Facsimile: 02 6207 0826 | Email: actauditorgeneral@act.gov.au

No opinion is expressed on the accuracy of explanations provided for variations between actual and targeted performance due to the often subjective nature of such explanations.

Electronic presentation of the statement of performance

Those viewing an electronic presentation of this statement of performance should note that the review does not provide assurance on the integrity of information presented electronically, and does not provide an opinion on any other information which may have been hyperlinked to or from the statement of performance. If users of the statement of performance are concerned with the inherent risks arising from the electronic presentation of information, they are advised to refer to the printed copy of the reviewed statement of performance to confirm the accuracy of this electronically presented information.

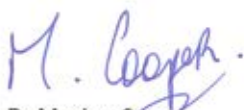
Independence

Applicable independence requirements of Australian professional ethical pronouncements were followed in conducting the review.

Review opinion

Based on the review procedures, no matters have come to my attention which indicate that the results of the accountability indicators, reported in the statement of performance of the Directorate for the year ended 30 June 2012, are not fairly presented in accordance with the *Financial Management Act 1996*.

This review opinion should be read in conjunction with the other information disclosed in this report.



Dr Maxine Cooper
Auditor-General
17 September 2012

**Statement of Performance
For the Year Ended**

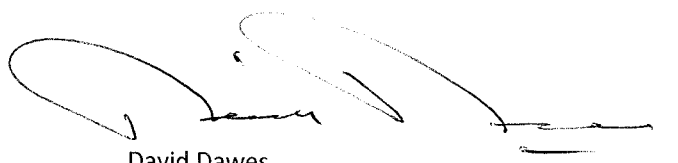
30 June 2012

Economic Development Directorate

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Statement of Responsibility

In our opinion, the Statement of Performance is in agreement with the Directorate's records and fairly reflects the service performance of the Directorate for the year ended 30 June 2012 and also fairly reflects the judgements exercised in preparing it.



David Dawes
Director-General
Economic Development Directorate

17th September 2012

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output Class 1: Economic Development					
Output 1.1: Land Policy and Infrastructure Delivery					
Description: The Directorate will deliver or oversee the delivery of a diverse range of capital projects in collaboration with government agencies, the private sector and the community.					
Accountability indicator	Original Target 2011-12	Amended Target 2011-12	Actual Result 2011-12	Variance %	Explanation of material variances
Total Cost (\$'000)	17,212	Not Applicable	17,047	-1%	Not Applicable
Government Payment for Outputs (\$'000)	16,114	Not Applicable	11,831	-26.6%	The lower than budgeted Government Payments for Outputs relates to: <ul style="list-style-type: none"> - deferral of Narrabundah Long Stay Park project (\$1.7m); and - transfer of Arboretum (\$1.3m) and ACT Property Group (\$0.7m) funding to the Territory and Municipal Services Directorate.
a. Amount of affordable residential dwellings in Greenfield releases	20%	Not Applicable	19%	-5%	This result was lower than target due to the composition of sites released to market in the Coombs estate in 2011 12 having a lower proportion of affordable dwelling sites. It should be noted, however, that the overall target of 20 per cent for the Coombs estate will still be met.
b. Median house price/income multiple	7.0	Not Applicable	6.8	-2.9%	Not Applicable
c. Median unit price/income multiple	5.2	Not Applicable	5.2	-	Not Applicable
d. Number of direct sales applications finalised	15	Not Applicable	24	60%	In 2011-12 there were an unusually large number of direct sales to ACT Government agencies, which accentuated the variance.
e. Number of residential dwellings released	5,500	Not Applicable	2,466	-55.2%	This is largely a result of longer than anticipated Commonwealth environmental clearance approval processes and prolonged wet weather.
f. Number of forests planted at the National Arboretum Canberra	18	10	9	-10%	The result was impacted by extended periods of wet weather delaying clearing and planting. The National Arboretum Canberra function was transferred to the Territory and Municipal Services Directorate on 22 November 2011 by Notifiable Instrument NI2012-331.
g. Average square meters of office accommodation per employee	16.9	Not Applicable	15.0	-11.2%	Better than expected performance due to greater staff numbers being accommodated in slightly less office space.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Accountability indicator	Original Target 2011-12	Amended Target 2011-12	Actual Result 2011-12	Variance %	Explanation of material variances
h. Prepare the 2012 ACT Government Infrastructure Plan for consideration by Government.	Not Applicable	By June 2012	ACT Government Infrastructure Plan: 2012 Update - provided to Minister for Economic Development on 29 June 2012 for Government consideration	Not Applicable	This indicator was transferred from the Chief Minister and Cabinet Directorate on 18 October 2011 by Notifiable Instrument N12011-790.
i. Deliver community and industry roundtables to support the development of the Infrastructure Plan	Not Applicable	2	1	-50.0%	This indicator was transferred from the Chief Minister and Cabinet Directorate on 18 October 2011 by Notifiable Instrument N12011-790. The Minister for Economic Development hosted a Community and Industry Roundtable on 14 December 2011, which was well attended by senior representatives of organisations with an interest in Canberra's infrastructure planning. As there were a number of other roundtables being held with business and community representatives where infrastructure issues might be raised, including ongoing consultative groups such as the Industry Reference Group, it was decided not to proceed with a second Roundtable. Economic Development Directorate will be holding an information session for interested parties once the updated plan is released.

The above Statement of Performance should be read in conjunction with the accompanying notes.

Explanation of accountability indicators

- a. The 20 per cent affordable requirement for Greenfield releases is implemented through the sales contract and enforced through the deed management system. Where "affordable" is expressed as a house and land cost, the dwelling is priced at \$337,000 or less.
- b. Median house price is the RP Data/Rismark monthly survey result based on February 2012 data, the income multiple is derived from Australian Bureau of Statistics annualised fulltime weekly earnings.
- c. Median unit price is the RP Data/Rismark monthly survey result based on February 2012 data, the income multiple is derived from Australian Bureau of Statistics annualised fulltime weekly earnings.
- d. Finalisation of a direct sale means that the sale has been made, or that the offer has been assessed as not meeting criteria and hence withdrawn.
- e. This indicator covers the number of dwelling sites released.
- f. The master plan for the National Arboretum incorporates the development of 100 'forests', with each forest to include the planting of a defined number of trees of a particular species. With respect to the accountability indicator, a forest is considered to be planted when all of the trees for that particular forest are in the ground. In 2011-12, EDD delivered nine forests, with a total of 2,850 trees from nine individual species. The National Arboretum Canberra function has been transferred to Territory and Municipal Services Directorate.
- g. This indicator covers the actual utilisation rate of square meters of office accommodation per employee.
- h. This indicator covers the actual delivery of the 2012 ACT Government Infrastructure Plan for consideration by Government.
- i. This indicator covers the actual delivery of community and industry roundtables.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output Class 1: Economic Development				
Output 1.2: Business and Industry Development				
Description: The Directorate will provide programs, initiatives and business policy advice to support strategic business and industry development in the ACT.				
Accountability indicator	Original Target 2011-12	Actual Result 2011-12	Variance	Explanation of material variances
Total Cost (\$'000)	8,339	9,213	10.5%	The higher than budgeted total costs relates to additional employee expenses associated with the restructure of the Directorate.
Government Payment for Outputs (\$'000)	7,841	7,581	-3.3%	Not Applicable
a. Support business innovation and the commercialisation of wealth generating ideas and research through program approaches	1	1	-	Not Applicable
b. Establish and deliver collaboration-based industry development strategies	1	1	-	Not Applicable
c. Deliver information and advisory services to the general small business community	1	1	-	Not Applicable
d. Work within Australia and the ACT Government policy settings to attract and facilitate business and skilled migration to the Territory	1	1	-	Not Applicable
e. Collaborate with the relevant Commonwealth Government entities to support economic development in the Territory and the broader Capital Region	1	1	-	Not Applicable

The above Statement of Performance should be read in conjunction with the accompanying notes.

Explanation of accountability indicators

- a. This indicator covers delivery of the following activities against Business and Industry Development's strategic priorities:
 Deliver business programs and services including InnovationConnect (Icon), TradeConnect (TCon), ACT Investment Facilitation Program (IFP), Lighthouse Business Innovation Centre (LBIC), Canberra Business Development Fund (CBDF) and Entrepreneur Development Fund Pilot Program (EDF).
 Manage relationships with key stakeholders in the ACT business community and innovation system including National ICT Centre of Excellence (NICTA), National Plant Phenomics Facility Investment (High Resolution Plant Phenomics Centre - HRPPC) and Science Communication relationships.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output 1.2: Business and Industry Development

Explanation of accountability indicators (continued)

Activities include: Three Icon Assessment Panel rounds conducted with funds totalling \$503,885 awarded to 21 applicant businesses. TCon funding supported 18 companies over the financial year. Additionally, funding supported company participation in the Exporting Services to Government Pilot Program US trade mission. Investment Facilitation Program (IFP) approved one application for a payroll tax waiver. Two Lighthouse Business Innovation Centre (LBIC) activity reports were received and reviewed and monthly Board meetings were attended. Five rounds of the Entrepreneur Development Fund (EDF) were conducted with nine companies awarded funding. The Directorate supported the University of Canberra innovation design competition category for investing in Canberra. The Canberra Business Development Fund managed by Australian Capital Ventures Limited continues to manage investments in seven Canberra businesses. Audit compliance activity was conducted for the CBDF. NICTA quarterly liaison meetings held and six-monthly activity reports received. National Science Week supported. HRPPC quarterly update meetings held. This indicator was complete at the end of 2011-12.

- b. This indicator covers delivery of the following activities against Business Development's strategic priorities:
- Deliver business programs and services including Canberra BusinessPoint to high growth potential businesses, ACT Industry Capability Network (ICN), Chief Minister's Export Awards contract management, ACT Exporters' Network, ScreenACT, CollabIT, and the ACT Screen Investment Fund.
 - Manage relationships with key stakeholders in the ACT business community and innovation system including for Education Export.
 - Support activities that promote the economic development of the broader capital region including the clean technology sector.
 - Activities include: Canberra BusinessPoint monthly Program Committee meetings chaired and activity reports reviewed. ICN industry capability activities delivered with a focus on national industry sectors, including attendance at three national sector manager workshops and four National ICN meetings. Chief Minister's Export Awards meetings held to discuss delivery of program. ACT Exporters Network's quarterly reports received and reviewed. Monthly meetings were held and the inaugural ACT Exporters Symposium delivered. Provided funding support for the craft ACT Centenary of Canberra Memorabilia Project. Preliminary planning activities for a proposed Indonesia trade mission in 2013 continue. ScreenACT Task Force meetings held every 2nd month. Three ACT Screen Investment Fund funding rounds held with four projects approved. CollabIT Committee meetings held and six-monthly report received. Education Export activities included attendance at meetings comprising educational institutions and service providers and continued work on a web portal. Commissioned a capability study on the ACT clean technology sector. Partnered with the Commonwealth Government to deliver a Clean Technology Workshop in November 2011. Meetings held with key stakeholder regarding draft strategy. Discussions with key defence companies on opportunities for collaboration with local ACT companies. This indicator was complete at the end of 2011-12.
- c. This indicator covers delivery of the following activities against Business Development's strategic priorities:
- Deliver business programs and services, including Canberra BusinessPoint, to intending and early stage businesses, Australian Business Licence Information Service (BLIS), Business Online Services (BOS)/BLIS Transition Project for the ACT, Business in Focus Month (BIFM), and Program marketing and communications.
 - Support activities that promote the economic development of the broader capital region including Small Business Engagement processes.
 - Activities include: Canberra BusinessPoint monthly Program Committee meetings chaired and activity reports reviewed. Canberra BusinessPoint Awards held November 2011. Liaised with providers for BLIS services to ensure delivery, and variations to Agreement executed as relevant. Attended regular BOS Business Design Group and Management Committee meetings. Coordinated Business Online Services/BLIS transition activities including system training, User Acceptance Testing, BOS Memorandum of Understanding negotiation and signing. BIFM was delivered September 2011 with 47 events held over 30 days. Feedback surveys completed. Ongoing marketing and communications undertaken including website maintenance, and submission of approved content to B2B magazine. Three FM Radio calls to action were completed. Ten business engagement sessions were delivered between September and October 2011 with 100 participants invited. This indicator was complete at the end of 2011-12.
- d. This indicator covers delivery of the following activities against Business Development's strategic priorities:
- Deliver business programs and services including International Student Ambassador Program and the Skilled and Business Migration Program (Regional Certifying Body, Government sponsorship of skilled and business investment migrants, international promotional activities).
 - Support activities that promote the economic development of the broader capital region, including Augmenting the Skills Response programmes.
 - Participate actively in business and innovation policy forums including the Commonwealth-State Working Party on Skilled Migration.
 - Activities include: Seven business, cultural and social events were delivered for the International Student Ambassador program, with three Steering Committee meetings held. Processed 1459 sponsorship applications for employer sponsored, skilled and business migrants - 1214 were approved; 210 were rejected or withdrawn. Settlement services for new migrants were provided. Attended and provided input at all quarterly Commonwealth, State Working Party on Skilled Migration meetings. Participated in 3 targeted skills attraction activities in United Kingdom, Ireland and New Zealand and in 6 domestic careers and skills attraction expos in Sydney, Brisbane and Melbourne. Over 1,400 people requested information packs through the website and a further 1,500 information packs were distributed at skilled migration and employment events domestically and internationally. This indicator was complete at the end of 2011-12.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output 1.2: Business and Industry Development

Explanation of accountability indicators (continued)

- e. This indicator covers delivery of the following activities against Business Development's strategic priorities:
- Deliver business programs and services including Trade Mission Program, Chief Minister's Export Awards collaboration with Austrade in delivery of national program, and Exporting Services to Government Pilot Program.
 - Manage relationships with key stakeholders in the ACT business community and innovation system including Inward Investment Facilitation Services.
 - Participate actively in business and innovation policy forums including National Trade Development Working Group, Commonwealth State and Territory Advisory Council on Innovation (CSTACI), and National Investment Advisory Board.
 - Liaison with NBN Company Limited (NBNCo) and its contractor, Silcar to support a smooth rollout out of the National Broadband Network (NBN) in nominated areas.
 - Promote the introduction of high speed broadband services for the benefit of the Canberra community.
- Activities include: A July 2011 follow-up debriefing was held for the Malaysia trade mission delivered June. A successful Ministerial-led US trade mission was delivered November 2011. This first phase of the Exporting Services to Government Pilot Program was completed in December 2011, with second phase planning commenced. Collaboration continued with Austrade on Chief Minister's Export Awards, including attendance at National Export Awards September 2011. Responded to five Foreign Investment Leads and RFIs coordinated by Austrade and met with potential clients. National Trade Development Working Group and National Investment Advisory Board meetings planned were postponed due to Austrade restructure. CSTACI meetings attended in September 2011 and March 2012. Co-operation with NBNCo in facilitating the rollout of the NBN and ensuring community engagement. Successful NBN Program grant applications for \$1.3 million in Commonwealth funds to support the establishment of a digital hub at the Gungahlin Library, a digital enterprise centre to be operated by the Canberra Business Council and a video platform to facilitate the provision of more efficient Government services. This indicator was complete at the end of 2011-12.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output Class 1: Economic Development		Actual Result 2011-12	Variance	Explanation of material variances
Output 1.3: Tourism, Venues and Events				
Description:	The creation and implementation of a range of marketing and development programs and activities to promote tourism and major events held in the ACT. This includes promotion of the ACT as a tourism destination and the management and delivery of significant events such as Floriade and Floriade Nightfest. This will also involve management and promotion of sporting and recreation events at major sporting and recreational venues including the Canberra Stadium, Manuka Oval, and Stromlo Forest Park.			
Accountability indicator	Original Target 2011-12			
Total Cost (\$'000)	33,160	34,936	5.4%	The higher than budgeted total costs relates to additional employee expenses associated with the restructure of the Directorate.
Government Payment for Outputs (\$'000)	22,289	21,941	-1.6%	Not Applicable
a. Awareness of the Capital Region as a tourist destination <ul style="list-style-type: none"> • Sydney • Regional NSW 	>10% >14%	12.5% 17.1%	+ 2.5% points + 3.1% points	Not Applicable
b. Preference of the Capital Region as a tourist destination <ul style="list-style-type: none"> • Sydney • Regional NSW 	>11% >11%	13.8% 12.9%	+ 2.8% points + 1.9% points	Not Applicable
c. Number of visits to the 'visitcanberra' website	800,000	1,127,149	40.9%	The use of the internet and associated social media platforms as tools for travel planning, information sharing and online bookings continues to experience rapid growth. The visitcanberra.com.au website serves as a key call to action for Australian Capital Tourism's broad range of destination marketing activities and has been consistently refined and enhanced over the past twelve months.
d. Direct expenditure as a result of staging Floriade	\$20m	\$30m	50%	Floriade is the flagship annual tourism event for the ACT and the 2011 event was again supported by a comprehensive, fully integrated marketing campaign across key interstate target markets. This marketing effort played an integral role in facilitating strong visitation and economic outcomes. The 2011 attendance (412,024) is the second highest attendance figure recorded since the introduction of turnstiles in 1999.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Accountability indicator	Original Target 2011-12	Actual Result 2011-12	Variance	Explanation of material variances
e. Deliver key community events <ul style="list-style-type: none"> • New Year's Eve • Australia Day • Canberra Day • Nara Candle Festival 	1 1 1 1	1 1 1 1	- - - -	Not Applicable
f. Annual festival grants advice submitted to the Minister	Sept 2011	Sept 2011	-	Not Applicable
g. Deliver annual city-wide Whole of Government newsletter	March 2012	Not Applicable	-	This indicator was incorrectly included in the Directorate's 2011-12 Budget Papers. The Chief Minister and Cabinet Directorate will report the actual result in their output 1.4.
h. Conduct four annual <i>Live in Canberra</i> Interstate expos to increase awareness of the benefits of living and working in the ACT	4	6	50%	There were 6 <i>Live in Canberra</i> expos held in Sydney, Brisbane and Melbourne.
i. Engage the Canberra Community on whole of government issues/topics utilising at least three engagements methods (on-line, media release, website)	50 editions	Not Applicable	-	This indicator was incorrectly included in the Directorate's 2011-12 Budget Papers. The Chief Minister and Cabinet Directorate will report the actual result in their output 1.4.
j. Number of Major Events at: <ul style="list-style-type: none"> - Canberra Stadium - Manuka Oval - Stromlo Forest Park 	23 3 6	21 7 11	-8.7% 133.3% 83.3%	<p>Canberra Stadium had fewer events than budgeted due to the timing of draws by the governing bodies. Twelve Raiders and eight Brumbies matches were staged for the 2012 season.</p> <p>Manuka Oval secured the Festival of Cricket which provided extra events. This was secured post budget preparation.</p> <p>Stromlo Forest Park had greater bookings for major events for the year due to its greater popularity and general awareness of the venue's facilities.</p>
k. Own Source Revenue by Venue: (\$000) <ul style="list-style-type: none"> • Canberra Stadium • Manuka Oval 	3,200 300	2,797 312	-12.6% 4.0%	<p>Canberra Stadium had less events compared to budget due to the scheduling of event draws by the National Rugby League and Australian Rugby Union which saw less than expected matches being scheduled in the year (note this was balanced with more matches scheduled in the previous year). The venue also incurred additional costs of \$100K for hosting the Socceroos and \$200K for hosting the Brumbies and Wales Match.</p> <p>Manuka Oval had more events than budgeted with the Festival of Cricket.</p>

The above Statement of Performance should be read in conjunction with the accompanying notes.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output 1.3: Tourism, Venues and Events

Explanation of accountability indicators

- a. This indicator is used to record advertising awareness of the Capital Region as a tourist destination. Results are taken quarterly from the Holiday Tracking Survey (HTS) which is managed by Roy Morgan Research. Awareness: defined as an indicator of 'advertising awareness' amongst survey respondents. Sydney and Regional NSW are Australian Capital Tourism's primary domestic target markets.
- b. This indicator is used to record preference of the Capital Region as a tourist destination. Results are taken quarterly from the Holiday Tracking Survey (HTS) which is managed by Roy Morgan Research. Preference: defined as an indicator of 'preference to spend a holiday of 1 or more nights' amongst survey respondents. Sydney and Regional NSW are Australian Capital Tourism's primary domestic target markets.
- c. This indicator is used to record the performance of the 'visitcanberra' website as a key driver for tourism activities such as travel, research, planning and online bookings in Canberra.
- d. The event's direct expenditure impact is calculated as part of an independent event evaluation and economic impact assessment conducted by Ernst & Young.
- e. This indicator covers the successful delivery of major community events such as New Year's Eve, Australia Day, Canberra Day and Nara Candle Festival, and includes support of other community events and marketing of the overall program.
- f. This indicator covers management of the ACT Festival Fund Assessment Committee, the assessment process and outcome submitted to the Minister. Output is complete when applicants are advised of outcomes.
- g. Refer Chief Minister and Cabinet Directorate output 1.4.
- h. Country and Regional Living Expo Sydney (August), Reinvent Your Career Expo Sydney (September), GP Conference and Exhibition Melbourne (November) Jobs and Careers Expo Auckland, NZ
- i. Refer Chief Minister and Cabinet Directorate output 1.4.
- j. The indicator covers the delivery of Major Events at: Canberra Stadium, Manuka Oval and Stromlo Forest Park.
- k. This indicator covers the Own Source Revenue by Venue for Canberra Stadium and Manuka Oval. Own source revenue is net of cost of sales.

**Economic Development Directorate
Statement of Performance
For the Year Ended 30 June 2012**

Output Class 1: Economic Development				
Output 1.4: Sport and Recreation				
Description: The Directorate will develop programs, policies and legislation, provide grants, and create education and training opportunities to maintain and improve the capabilities of the sport and recreation sector in the Territory. The Directorate will also manage and maintain sportsgrounds and facilities, and provide support services to high performance athletes in the ACT.				
Accountability indicator	Original Target 2011-12	Actual Result 2011-12	Variance	Explanation of material variances
Total Cost (\$'000)	42,342	38,268	-9.6%	The lower than budgeted total costs relates to the deferral of expenditure for a number of programs and projects in 2011-12 which are detailed below.
Government Payment for Outputs (\$'000)	29,109	24,566	-15.6%	The lower than budgeted Government Payments for Outputs relates to the deferral of a number of programs and projects in 2011-12, including: Lyneham Sports Precinct Development (\$1.5m), Lyneham Precinct Regional Tennis and Sports Centre (\$3.7m) and the Grant for the Development of a New Basketball Centre and Player Amenities (\$1.8m). These deferrals were offset by funding for the Brumbies 2012-13 Performance Fee (\$1.1m) being brought forward to 2011-12 and the transfer of funding for Tuggeranong Multi-use Indoor Community Facility (\$1.5m) from capital injections.
a. Number of targeted programs delivered in accordance with the Australian Sports Commission agreement building applications lodged	9	9	-	Not Applicable
b. Customer satisfaction with ACT Academy of Sport services	90%	100%	10%	A survey found that 100 per cent of respondents were satisfied with the level of services provided during their respective scholarship periods.
c. Percentage of customers satisfied with the management of sportsgrounds	92%	91%	-1%	Not Applicable
d. Percentage of customers satisfied with management of aquatic centres	93%	90%	-3%	Not Applicable

The above Statement of Performance should be read in conjunction with the accompanying notes.

Explanation of accountability indicators

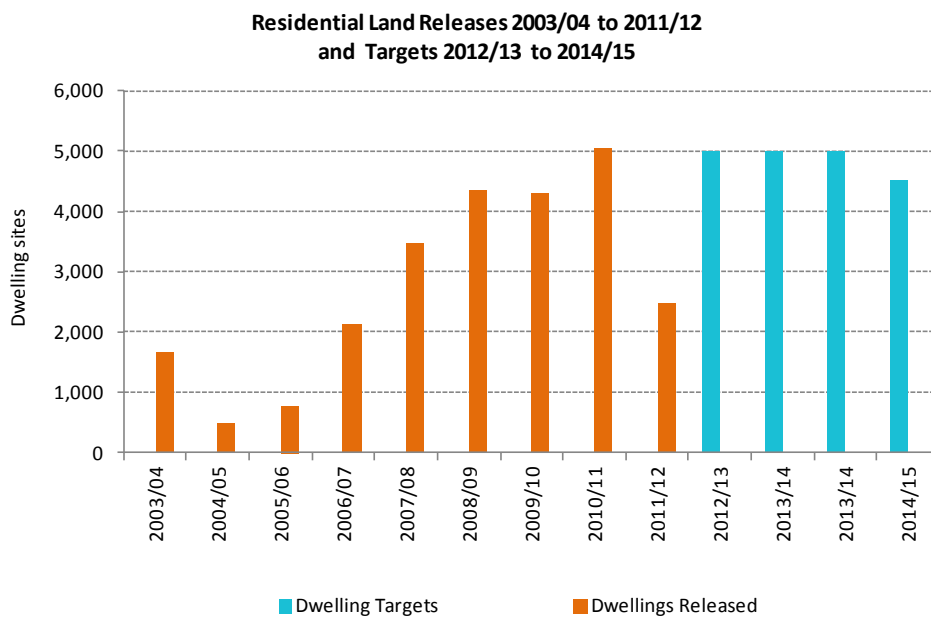
- a. This indicators implemented programs. A program is considered implemented once the agreement between Sport and Recreation Services and the Australian Sports Commission is signed. The agreement outlines key outcomes to be achieved and programs in targeted areas to be delivered during the agreement period. The programs to be implemented are: Governance, Club Development, Ethics, Coaching, Officiating, Women in Sport, Youth Participation, Disability and Indigenous.
- b. Athletes and coaches are surveyed to determine their satisfaction with the support services provided by ACTAS. The results of the survey will be reported on in June 2012.
- c. A survey of visitors to district sportsgrounds, enclosed sportsgrounds and neighbourhood ovals sought visitors satisfaction or dissatisfaction with - overall experience provided by the sportsgrounds - how well the sportsground is managed and standard of the facilities provided by the sportsgrounds. The results of the survey will be reported on in June 2012.
- d. A survey of visitors to public swimming pools sought visitor's satisfaction or dissatisfaction with the management of public swimming pools - overall experience provided by the public swimming pools and maintenance and cleanliness of public swimming pools. The results of the survey will be reported on in June 2012.

A.8 Strategic Indicators

The Directorate has identified four strategic indicators for 2011-12. Below are the details of the Directorate's performance against these indicators.

Strategic Indicator 1 - Release Land to Meet Unmet Demand

Each year the Directorate prepares the Government's four-year indicative land release programs setting out the intended program of residential, industrial, commercial and community land releases. The Government's objective is to meet demand and establish an inventory of serviced land.



Results

The chart above details the volume of residential releases achieved from 2003-04 to 2011-12 and the land release targets for 2012-13 to 2015-16. It highlights the significant increase in supply over the last 5-6 years, which is planned to continue moving forward.

In 2011-12 the Government released 2,466 residential dwelling sites, which is below the original target of 5,500 sites. This is largely a result of longer than anticipated Commonwealth environmental clearance approval processes. Prolonged wet weather has also impacted on the provision of infrastructure that is required prior to land release.

Strategic Indicator 2 – Improving Housing Affordability

A key objective of the residential land release program is for house prices and rents to stabilise as housing supply increases and comes closer to meeting demand. The Median House and Unit Price/Income Multiple indicator measures changes in dwelling prices relative to changes in incomes in the ACT. A fall in the multiplier indicates an improvement in the ability to purchase a home, which most recently has come from growing incomes and stable to falling dwelling prices.

The target for the House Price/Income Multiple in 2011-12 was 7.0 and the estimated actual is 6.8, which is marginally better than anticipated. For units, the target was 5.2 and the estimated actual came in on target at 5.2.

It is anticipated that this indicator will continue to fall as the residential land release program continues to deliver more residential lots thus further easing pressure on prices.

A.8 Strategic Indicators

Strategic Indicator 3 – Facilitating Timely Development and Delivery of Government Priority Projects

Narrabundah Long Stay Park

The Directorate worked closely with other Government agencies to progress the Narrabundah Long Stay Park (NLSP) remediation project.

The Directorate, in collaboration with the Community Services Directorate (CSD), developed a means-tested financial assistance package that will support residents with the rectification or replacement of their dwelling, or with relocation to alternative accommodation. The assistance package was also considered by the NLSP Residents Action Group, and the NLSP Taskforce, consisting of members from EDD, CSD, Treasury and Chief Minister and Cabinet Directorate (CMCD).

Extensive consultation has been undertaken with CSD and ESDD, resulting in the development of a remediation framework that aims to balance the needs of individual residents, the Park community and the Territory.

Assessments of existing dwellings against this framework has commenced, and work will continue through 2012-13 as the ACT Government and the residents move toward establishing the Park as a residential precinct that is affordable, safe and managed in the interests of residents, while meeting the appropriate regulatory requirements of the Territory.

Government Office Block

On 27 January 2012 the Government announced that the funding earmarked for construction of a purpose built building in Civic would be transferred to the Health Directorate to bolster public health infrastructure. However, the Government remains committed to its August 2011 announcement that it will market test the delivery of office accommodation in Civic. This may be through adaptive re-use of existing buildings, a campus-style of accommodation, construction of a new building or some combination of those options.

Gungahlin Office Building

A Registration of Interest process for the Gungahlin office building project has been completed and five registrants have been selected to progress to the Request for Tender stage. This will occur early in 2012-13 and construction is scheduled to begin in 2012-13.

Strategic Indicator 4 – Optimising Use of Government Accommodation

The Government's objective is to optimise the use of Government office accommodation. This includes delivering improved environmental, social and economic outcomes. The Directorate assists the Government in optimising use of its leased office portfolio by the ongoing development and management of the Government Real Estate Policy. For example with regard to leasing office accommodation all new leases in excess of 1,000m² must achieve a certified National Australian Built Environment Rating System (NABERS) Rating of 4.5 Stars. All new fit outs must also comply with GREP and the Utilisation Rate Policy of 15m² per employee with no offices for non Executive staff without specific approval from the Government Office Accommodation Committee.

Result

During 2011-12 seven subleases were executed with only one exceeding 1,000m². Regardless of the size three of these leases are within buildings that have or are scheduled to achieve a NABERS Rating of 4.5 Stars. With regard to fit out approximately \$3m was expended on various new Directorate structures associated with the Hawke Review, all fit out was approved as compliant with the GREP.

A.9 Analysis of Agency Performance

Land Strategy and Finance

Highlights

- ◆ EDD/ESDD land release facilitation process was finalised, facilitating timely land planning and development, while recognising independence and regulatory separation of roles and responsibilities.
- ◆ Overall co-ordination of all major City and Northbourne Avenue development planning into a cohesive government framework that forms the basis of progressing further planning work within the City.
- ◆ Coordination of the City to the Lake Project that incorporates matters such as the Australia Forum and investigations for the location of a new ACT Stadium.
- ◆ Coordination and resolution of complex issues in respect of the Government's Land Release Program which has facilitated the lodgement of environmental referrals to the Commonwealth on all remaining greenfield development land in Gungahlin, and ongoing facilitation of critical infrastructure and environmental issues in Molonglo to progress ongoing releases and development in the district.
- ◆ Establishment of an inventory of industrial land totalling over 57,000 sqm.
- ◆ Ongoing engagement with commercial, industrial, and residential land development entities to support the preparation and delivery of the Government's Indicative Land Release Program.

Key achievements against performance measures

The Office of the Coordinator-General

The Coordinator-General is a non statutory position with the authority of the Head of Service and/or the Strategic Board in carrying out its functions. The role is discharged by the Director-General of the Economic Development Directorate (EDD) and is supported by the Office of the Coordinator-General located within EDD.

The role of the Coordinator-General is primarily one of coordination across government when targeted action is required outside of normal whole-of-government mechanisms and is generally triggered by specific requests or referrals from the Head of Service or Strategic Board. Responsibilities generally include advising Government on red tape reduction process improvements that progress business and investment in the ACT, and effectiveness of the ACT Public Service together with provision of advice on systemic changes to policy/practice that will improve the delivery of government priorities.

In addition to the systemic matters the Coordinator-General undertakes cross government coordination of complex delivery activities (as requested). Such activities include addressing the supply of raw materials required by the ACT for road and building construction, and complex Civic projects such as City to the Lake project, the Australia Forum and new stadium investigations, and the coordination of several City and Northbourne Avenue projects.

Direct Sales

The Sustainable Land Strategy Branch of the Directorate undertakes the functions associated with managing the direct sale of land processes. The Land Development Agency continues to prepare and release land for sale following Government approval of a direct sale. In 2011-12, the Directorate managed the processes listed below.

A.9 Analysis of Agency Performance

- ◆ The direct sale of a major site in Nicholls for a Catholic secondary school.
- ◆ The direct sale of a site in Kaleen for a 120 bed residential aged care facility (Morshead Home for Veterans and Other Aged Persons Inc).
- ◆ The direct sale to Greenway Hotel Pty Ltd to allow for the expansion of a hotel accommodation facility in Greenway.
- ◆ The direct sale of a contiguous parcel of land to facilitate the redevelopment of the Old Jamison Inn site, Macquarie.
- ◆ The direct sale of a block in Weston for the establishment of an Islamic school in Canberra.
- ◆ The approval for the direct sale of land to Rock Developments to facilitate the further development of the Belconnen Markets precinct.

Develop and Implement a Land Supply Strategy

Each year the ACT Government releases a four-year Indicative Land Release Program setting out the intended release of residential, industrial, commercial and community land. The Government's objective is to meet demand and establish an inventory of serviced land.

The programs are indicative and subject to change as market conditions alter or as Government priorities are adjusted. The Directorate is responsible for preparing the programs in collaboration with other directorates.

The Indicative Land Release Programs for 2012-13 to 2015-16 are available on the Directorate's website at: http://www.economicdevelopment.act.gov.au/land_release/direct_sales.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Executive Director	Land Strategy and Finance	+61 2 6205 7346
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Infrastructure and Capital Works

Business Overview

The Infrastructure and Capital Works Branch is responsible for the planning, design and delivery of the land release capital works program. The Branch also has responsibility for delivering public realm upgrades in Civic and managing the Government's Accommodation Strategy, as well as the delivery of capital works projects on behalf of other parts of the Directorate.

Highlights

- ◆ Completion of six capital works projects supporting residential, community and commercial land developments.
- ◆ Commissioned value management assessments of design assumptions for ponds, pavements and bridges which have achieved significant savings on capital works projects.

- ◆ Transfer of the Infrastructure Planning and Design components from ESDD to EDD enabling planning, design and construction of land release capital works projects to be undertaken in EDD.
- ◆ Framework established for the remediation of the existing dwellings at the Narrabundah Long Stay Park and a masterplan prepared for the new dwellings.
- ◆ Registration of Interest process concluded for a proposed ACT Government Gungahlin Office Building. The project will accommodate approximately 500 ACT public servants in a high quality, environmentally friendly contemporary building.
- ◆ Upgrading of Civic in accordance with the *Civic Area Action Plan*.
- ◆ Seven verge and lighting projects worth almost \$10 million completed over the past 12 months in Civic.

Future Directions

- ◆ Monitoring the implementation of commitments under the Molonglo Valley Plan for the protection of Matters of National Environmental Significance and report regularly to the Commonwealth.
- ◆ Delivering capital works projects to facilitate the development of Stage 2 of Molonglo.
- ◆ Continuing to work on the Narrabundah Long Stay Park with a view to creating a residential precinct that is affordable, safe and managed in the interests of residents while meeting the appropriate regulatory requirements of the Territory.
- ◆ Continuing work on the proposed Gungahlin Office Building, including the management of a Request for Tender process to identify a preferred tenderer responsible for construction and fit out.
- ◆ Progressing market testing for office accommodation in Civic to examine options available to best secure the required office space. This may be through adaptive re-use of existing buildings, a campus-style of accommodation, construction of a new building or combination of those options.
- ◆ Completing the \$20 million Civic upgrade program by the start of Canberra's 2013 Centenary.
- ◆ Completing projects under construction in the second half of 2012:
 - Alinga Street in the City interchange;
 - Moore and Rudd Streets verge and lighting;
 - London Circuit footpaths, lighting and bus shelters in City West between University Avenue and Hobart Place between Farrell Place and University Avenue;
 - City Walk between Ainslie Place and Akuna Street; and
 - Veterans' Park upgrade including the first stage of the City Cycle Loop.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Executive Director	Infrastructure and Capital Works	+61 2 6205 9674
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A.9 Analysis of Agency Performance

Economic Development Policy

Business Overview

Economic Development Policy delivers key Government policy and project initiatives. In particular, it leads and coordinates the implementation and further development of affordable housing policies and implementation of some of the Government's business development strategy. The branch also provides policy and legislative support to the Minister for Gaming and Racing working closely with the ACT Gambling and Racing Commission.

Highlights

- ◆ Released Phase III of the Affordable Housing Action Plan on 15 June 2012. It has four key areas of focus.
 1. Increasing the supply of rental accommodation.
 2. Better use of existing sites.
 3. Relieving blockages to affordable purchases.
 4. Releasing sites for short term accommodation.
- ◆ Developed the policy behind the Gaming Machine Amendment Bill.
- ◆ Delivered coordination and preliminary work towards development of the 2012 ACT Government Infrastructure Plan.
- ◆ Analysed and documented the security procedures used in ACT Property Group property portfolio.
- ◆ Progressed policy and legislative work in relation to combat sports in the ACT.
- ◆ Provided economic development policy advice on all relevant matters considered by Cabinet.

Future Directions

- ◆ Implementing Phase III of the Affordable Housing Action Plan will continue and include education and consultation across the community as well as across government.
- ◆ Supporting the work of the Red Tape Reduction Panel.
- ◆ Continuing development of Government real estate and property policy.
- ◆ Ongoing monitoring and advice on the Commonwealth Government's trial of mandatory pre-commitment technology on gaming machines in the ACT.
- ◆ The release of the 2012 Infrastructure Plan. The 2012 Infrastructure Plan is an Update of the comprehensive *ACT Government Infrastructure Plan 2011-2021*.

In response to community feedback on the 2011-21 Infrastructure Plan and to align with the ACT Government's open government agenda, the 2012 Update was developed as an online document, with maps to provide a geographical representation of the infrastructure projects, with different colours being used to distinguish projects within the two, five and ten year timeframes. The maps allow the community to more easily identify infrastructure projects being undertaken in their area.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Executive Director

Ministerial, Cabinet and Policy

+61 2 6207 6569

Business Development

Business Overview

Business Development (BD) is a services-focused area of the Directorate providing a range of business programs and support to the business community. BD's activities support strategic sector development, the commercialisation of locally generated intellectual property, the internationalisation of ACT businesses, and the improvement of innovation capability in the private sector. Additionally, BD provides business policy advice to the Government and Minister and participates in national business policy formulation through various COAG forums. BD also delivers the ACT Migration and Information Services Program.

Highlights

- ◆ Development and release of *Growth, Diversification and Jobs: A Business Development Strategy for the ACT*, which was accompanied by \$5 million over 4 years in new funding for initiatives.
- ◆ Implementation of the Australian Business Number/Australian Business Name registration system and the Australian Business License Information Service under the Business On-Line Services (BOS) reforms.
- ◆ The integration of the Skilled and Business Migration Program and *Live In Canberra* programs to provide an integrated skills outreach and skilled migration services function.
- ◆ Establishing a new four year funding agreement with the National ICT Centre of Australia (NICTA) worth \$12 million over four years.
- ◆ Supporting the growth of ScreenACT and the consolidation of ACT Government programs within ScreenACT to support both emerging and establish film practitioners.
- ◆ Supporting four successful applications to the ACT Screen Investment Fund.
- ◆ Delivering a highly successful science communication program in August 2011 which involved extending the ACT Government's support to the ACT program of National Science Week.
- ◆ Delivering \$503,885 in funding grants to 21 ACT firms under the Innovation Connect Program.
- ◆ Delivering the *Exporting Government Solutions Pilot Program* to the Washington and broader United States procurement markets in conjunction with a highly successful trade mission to the United States in November 2011.
- ◆ Delivering a highly successful ACT Export Awards program which culminated in the success of Aspen Medical Pty Ltd in winning a National Export Award in December 2011, the ACT's third national export award success.
- ◆ Overseeing the growth and consolidation of the Canberra BusinessPoint service under the new delivery model involving the Canberra Business Council and the Lighthouse Innovation and Commercialisation Centre as service delivery partners.
- ◆ Delivering a number of important engagement activities with the ACT's emerging clean technology sector.
- ◆ Supporting NBN Co and its construction contractor Silcar in its Gungahlin rollout with both logistics advice and engagement with the local community. The NBN rollout will now extend to a large part of the ACT over the next three years.

A.9 Analysis of Agency Performance

Key Achievements Against Performance Measures

Support Business Innovation and the Commercialisation of Wealth Generating Ideas and Research through Program Approaches

Innovation Connect (Icon)

Innovation Connect is a matched-funding grant program that provides grants of up to \$50,000 to assist early stage ACT businesses and entrepreneurs accelerate the development of products and services through commercialisation pathways. During 2011-12 ICon awarded grants totalling \$503,885 to 21 Canberra businesses. Since the program was established in 2008, a total of 88 businesses have been awarded funding support of approximately \$1.9 million. This amount or more has been contributed by the grantees in meeting their matched-funding requirement.

On 30 April 2012 the Government released the *Growth, Diversification and Jobs; A Business Development Strategy for the ACT*, which included a number of extensions to ICon. From 2012-13 additional funding will be allocated to a new stream for 'clean tech/sustainability' oriented companies. A new strategic opportunities stream will also be established to provide ACT Government co-funding of major proposals focussed on the development of the ACT's innovation infrastructure. Overall funding to the open grants component of ICon has also been marginally increased in the out years.

Trade Connect

Trade Connect continues to assist ACT companies to build global opportunities and enhance competitiveness through small step up funding grants that are matched by participating companies. Assistance includes funding for costs associated with market visits, participation in international trade shows, international market research and export mentoring services.

In 2011-12 Trade Connect supported 16 ACT businesses through the matched funding grants. In addition, the program supported the engagement of specialist mentoring services for companies participating in the Exporting Government Solutions Pilot Program. A total of nine ACT companies participated in the Pilot which has now evolved into a new delivery model for ACT trade mission support.

Lighthouse Business Innovation Centre (LBIC)

Lighthouse Business Innovation Centre provides commercialisation advice and consultancy services to Canberra's businesses, and is a joint initiative co-funded by the ACT Government and Epicorp (the former ICT business incubator and equity investor). Lighthouse's support programs includes business creation and governance advice, business and marketing plan development, funding strategies and accessing technical validation. Lighthouse also offers workshops, seminars and master classes.

During 2011-12 Lighthouse provided mentoring and advisory support to 313 clients and provided introductions and company preparation support to both ACT and Australian Government business programs through the Lighthouse suite of programs. Lighthouse also delivers the Capital Angels investment program, the ACT Women's Microcredit Program and Canberra BusinessPoint Module 2 service to high growth potential firms.

National ICT Australia (NICTA)

The ACT Government is a founding member of National ICT Australia, in partnership with the ANU, the University of NSW and the NSW Government. The ACT Government's strong relationship with NICTA dates back to 2001 and has provided funding of \$26.35 million over the period 2002 to 2012. The level and long-term nature of our commitment to NICTA recognises the important contribution it makes to the ACT and Australian economies.

NICTA is a critical player in the ACT innovation system and a key partner in the ACT Government's drive to establish Canberra as a centre for world-class ICT research, commercialisation, business development and usage. NICTA's presence in the ACT contributes to skills development through its PhD program, attracts funding from the Australian Government and directly impacts businesses and other stakeholders through its collaboration and engagement activities. NICTA's research program in Canberra is diverse and is delivering opportunities for commercialisation and benefits to Australian and ACT Government agencies.

NICTA and the ACT Government continued to support the Australian e-Government Technology Cluster which expanded during 2011-12. The Cluster's membership grew to 42 under the direction of a steering committee which established a work program focused on seminars and events and developing collaborative projects.

High Resolution Plant Phenomics Centre (HRPPC)

In 2008, the ACT Government made a one-off \$1.1 million co-investment in the CSIRO's Canberra-based High Resolution Plant Phenomics Centre. This \$19 million project was majority funded through the Australian Government's former National Collaborative Research Infrastructure Strategy.

The ACT Government's relationship with the HRPPC continued during 2011-12, with the Centre using ACT Government funds to provide further scholarships for international PhD students and placements for international plant research scientists. A particular focus continued to be on supporting outreach activities.

The HRPPC's research into deep phenotyping and reverse phenomics is internationally recognised, and has a wide range of social, economic and environmental applications, including improving the yield and quality of crops, reducing the dependence on pesticides, herbicides and fertilisers, and minimising the effect of environmental stress on plants.

Science Communication

The ACT Government's strong support for science communication is aimed at building an ACT community that is informed and excited about science and recognises and values its significance to our economic and social well-being. During the year, the ACT Government developed a science communication strategy through which a number of initiatives and activities are being delivered. These include ongoing support for National Science Week in the ACT and a collaborative agreement with the Australian Government to support its *Inspiring Australia* science communication initiative. The ACT Government also sponsored the ACT Young Tall Poppy Science Awards, the 2012 National Youth Science Forum and a visit to the ACT by Australia's only female Nobel Laureate, Professor Elizabeth Blackburn.

Program Marketing and Communications

Business Development continued the radio advertising arrangement with local FM stations to promote services and programs available to the business community. There continues to be significant website traffic on www.business.act.gov.au, and consistent enquiries about the numerous programs and business support services available. Business Development has continued to provide regular e-Newsletters to its subscribers and editorial to various publications to promote programs and services, as well as promoting Canberra as a great place for business.

ANU Connect Ventures and the Discovery Translation Fund

ANU Connect Ventures and the Discovery Translation Fund (DTF) are venture capital and proof of concept funds respectively, managed by the Australian National University from funding initially provided by the ACT Government through Economic White Paper initiatives.

The Discovery Translation Fund assists the commercialisation of new innovations and technologies originating from Canberra region public sector research organisations and small commercial ventures. Unlike similar funds, DTF does not require matched funding and is not repayable.

A.9 Analysis of Agency Performance

The DTF has contributed positively to the funding pipeline for innovation in the ACT and has filled the gap for seed funding required by ACT based businesses and institutions. The establishment of the DTF has freed up funding from the Government's investment in ANU Connect Ventures for ACT businesses and institutions. Fourteen organisations have been funded with the investment currently at \$936,000. The fund has \$1.7 million in uncommitted funds.

Entrepreneur Development Fund (EDF)

The Entrepreneur Development Fund Pilot Program offers funding support for ACT businesses towards the delivery of formalised business training skills and knowledge transfer. EDF is a joint initiative of the ACT Government, Lighthouse Business Innovation Centre and Epicorp Limited. The EDF program commenced in July 2011 with the first applications considered by the evaluation Panel in August 2011.

The EDF is focused on helping Canberra-based businesses gain access to specialist training and development support, and recognises that access to focused development training is often the critical factor in moving a business to its next level. Since its inception EDF has supported nine Canberra companies with funding support totalling \$116,000.

Establish and Deliver Collaboration-Based Industry Development Strategies

ACT Industry Capability Network (ICN)

Business Development delivers the Industry Capability Network in the ACT. ICN (ACT) continues to engage local suppliers and major project developments by providing information and support through the ICN Project Gateway database and by working closely with industry.

ICN (ACT) continues to provide assistance to the ANU in its partnership with the Giant Magellan Telescope Project. ICN (ACT) has been working closely with the Commonwealth supported ICN Limited over 2011-12 to deliver enhanced capability mapping and marketing of opportunities in sectors of current opportunity for Australia including Water, Clean Energy, Rail, National Broadband Network, Oil and Gas, Mining, Steel and Health and Hospitals.

ScreenACT

ScreenACT is the ACT Office of Film, Television and Digital Media. It is majority funded by the ACT Government and delivered under contract by the Canberra Business Council (CBC). ScreenACT is the primary contact point for film makers wishing to work in the ACT. It delivers industry support programs, represents the sector at local, national and international forums and provides professional development to local screen practitioners. With the establishment of the ACT Screen Investment Fund, ScreenACT has also worked with potential applicants before they submit their applications to ensure that the Fund's requirements are met, including leveraging local screen capabilities.

The year saw the consolidation of all ACT Government support to the sector under the ambit of ScreenACT, which now delivers programs to elementary and emerging as well as established practitioners in the local screen industry. ScreenACT also held its first Expo in May 2012, during which it unveiled the programs that it will deliver to the sector over the next twelve months. Business Development provides operational funding to ScreenACT.

CollabIT

CollabIT is an engagement and business development initiative that links small and medium sized enterprises (SME) with multinational corporations (MNCs) and other stakeholders in the information and communications technology (ICT) sector. CollabIT is a joint initiative of the ACT Government and the Australian Information Industry Association. The CollabIT program delivers seminars and networking events and this year developed the collaboration portal *CollabIT Connect* with support from the Australian Government's IT Supplier Advocate Program. To date, CollabIT has facilitated over 140 SME referrals to industry partners with approximately 40 business relationships established.

ACT Exporter's Network

The ACT Exporter's Network is managed and coordinated by the Canberra Business Council, with base funding of \$164,000 provided by the ACT Government. Its role is to provide private sector leadership of the Canberra region export drive. The Network delivers various events, including regular breakfast meetings, mentoring services, training programs and seminars as well as referral advice to ACT Government and Austrade export programs.

ACT Screen Investment Fund

The \$1.8 million ACT Screen Investment Fund supports the growth and development of the ACT screen industry by co-investing in market ready, eligible screen projects with commercial potential. The Fund's key objective is to increase the output of screen (film, television and digital media) productions made in the ACT involving significant ACT elements, which can include any combination of project concepts, personnel, companies and services, and activities that support future production outcomes.

The Fund's operations are managed by a Committee of independent screen industry professionals and an appointed Government representative. Three funding rounds were held in 2011-12, (the second year of operations), and four projects were approved for investment funding totalling \$615,000.

The Fund has helped raise the profile of the ACT screen industry nationally with increasingly more external productions expressing their interest to undertake their screen productions in the ACT and involve ACT screen practitioners. ScreenACT provides communication support to the Fund and also assists intending applicants with project mentoring and documentation advice.

Education Export

The International Education Export Advisory Committee, comprising key ACT education and training stakeholders, completed the ACT Export of Education Services Strategy which identified key strategic initiatives to support the industry. The Committee recommended the development of a Communication Strategy and a new international education portal. Business Development project managed and funded the development of the Portal. The *Canberra Create Your Future* portal was due to go live in July 2012.

Clean Technology Business Development

In 2011 ACIL Tasman was commissioned to profile the clean sector in the ACT, identify emerging companies and capabilities and identify the key challenges to growth and development across the sector. In partnership with Australian Clean Tech who facilitate and deliver Australian clean technology projects the Government hosted a workshop in November 2011 to identify local capabilities and readiness to participate in various business development opportunities. Interaction with clean technology companies suggested that the clean technology sector is small and dynamic and faces many of the early development issues that characterise a new emerging industry.

Released in April 2012, the Business Development Strategy for the ACT, *Growth, Diversification and Jobs* provides new business opportunities to develop and grow a clean economy. The strategy places an emphasis on private sector investment facilitation to help ACT clean technology companies connect to financial flows and global capability.

The strategy is providing a new \$150,000 per annum funding stream for clean technology or sustainability oriented companies. An additional \$500,000 is being provided through the Canberra Business Development Fund for equity investment in emerging companies.

Deliver Information and Advisory Services to the General Small Business Community

Canberra BusinessPoint

This ACT Government funded business advisory and mentoring service is available to all ACT businesses. The service is delivered by the Canberra Business Council and Lighthouse Innovation and Commercialisation Centre via two Modules to provide advice and help in all stages of a business lifecycle.

A.9 Analysis of Agency Performance

Module 1 focuses on general services and information for intending businesses and early stage firms, providing seminars, viability diagnostics, face-to-face advisory services, 'business basics' training and networking support. Module 2 provides more specific services, information and mentoring for small firms with growth potential, and management support for increased development and accelerated expansion. Activities include venture-capital finance preparation and pitching, training and preparation for exporting, training related to innovation and commercialisation development.

The service incorporates a new website (www.canberrabusinesspoint.com.au) with increased functionality providing access to training courses and seminars, online information resources and support contact information, and a calendar of business activities, functions and events within the local region.

Canberra BusinessPoint is located at 216 Northbourne Avenue, Braddon. The Shopfront offers a single point of contact for face-to-face advice, guidance and training in business development.

Business Licence Information Service (BLIS)

The Business Licence Information Service is an ACT Government service that provides information concerning the business licences, registrations, permits and approvals required to set up and operate a business in the ACT. The online service is the main way of accessing BLIS information however enquirers also have access to telephone support through the Directorate's Business Development 1800 244 650 contact line, staffed by Canberra Connect.

Deliver the Business Online Services (BOS) Project for the ACT

Business Development continued to represent the ACT in delivery of the BOS project throughout 2011-12. The Project, a collaboration between States, Territories and the Australian Government, is a key element of the Seamless National Economy reforms under the Council of Australian Governments agenda.

The end objective of the BOS project is to move businesses to a seamless online experience with governments for compliance and support functions and services. The first rollout phases of the BOS Project are Australian Business Number/Business Name Registration system and Australian Business Licence and Information Service (ABLIS) which are being launched in 2012.

Business In Focus Month (BIFM)

The third *Business In Focus Month* was delivered in September 2011, featuring 47 events held over 30 days. Thirty-one event partners participated by hosting one or more business networking or business education events during the month. There were around 1,700 attendees across all BIFM events in 2011.

Work within Australian and the ACT Government Policy Settings to Attract and Facilitate Business and Skilled Migration to the Territory

Live In Canberra

The *Live In Canberra* Program raised Canberra's profile as a strong regional employment market, aimed at attracting skilled workers from targeted national and international audiences and to promote Canberra as a welcoming city to live.

In 2011-12 the *Live In Canberra* Program transitioned its functions into the ACT Migration and Information Services (MIS) Program (along with the former Skilled and Business Migration Program). Merging the resources from both programs provides an opportunity for targeted marketing, outreach and client management and reflects a more effective approach to skills attraction.

In 2011-12 the *Live In Canberra* Program website recorded 54,700 unique visits with an average of three pages viewed per visit. Over 1,400 people requested information packs through the website and a further 1,500 information packs were distributed at skilled migration and employment events domestically and internationally.

Three overseas campaigns were conducted in 2011-12 covering the United Kingdom and Ireland in February 2012 and New Zealand in November 2011 and again in May 2012. Several Program sponsors participated in these campaigns including IP Australia, Cantlie Recruitment, HR Connexions and ActewAGL. Officers also attended six domestic expos in 2011-12 including the Reinvent Your Career Expo (Sydney, Brisbane, and Melbourne), Country and Regional Living Expo (Sydney), and the General Practitioner Conference and Exhibition (Melbourne and Sydney).

The business community partnership component of the program was supported by 24 sponsors contributing \$110,000 in direct funding and two in-kind sponsorships valued at \$10,000.

Migration and Information Services (MIS) Program

The ACT Migration and Information Services (MIS) Program (previously known as the Skilled and Business Migration Program) facilitates Government sponsorship/nomination of certain skilled and business migration visas. As an Australian Government approved Regional Certifying Body, the SBM Program also validates labour market conditions and certification of specified employer-sponsored visa applications.

In 2011-12, the SBM certified or nominated 1,214 employer sponsored and independent skilled migrant applications for deemed occupations in demand in the ACT. In that period the Department of Immigration and Citizenship (DIAC) granted 405 visas to ACT Government nominated independent migrants and 350 skilled migrants settled in the ACT. The ACT Government participated in targeted skills attraction activities in United Kingdom, Ireland and New Zealand in 2011-12.

State Migration Plan (SMP)

The ACT and Australian Governments collaborate to deliver skilled migration services under a Memorandum of Understanding (MoU) that also establishes a State Migration Plan. The MoU enables the ACT to identify, target and sponsor skills needed in the ACT for a wider range of occupations than listed on the Australian Government Skilled Occupation List (Schedule 1). Renegotiated in June 2011, the 2011-12 SMP identifies occupations in demand in the ACT to establish sponsorship target numbers.

Settlement Support for Skilled Migrants

The Migration and Information Services (MIS) Program provides funded settlement support to ACT Government nominated skilled migrants including pre and post arrival advice and support, regular newsletters, accommodation advice and employment connection support.

MIS also established a Canberra Information web portal that allows Government nominated skilled migrants to extensively research the ACT on issues such as potential suburbs and schools, cost-of-living, opening bank accounts, exploring child care options, and so on.

In addition, the Migrant and Refugee Settlement Services of the ACT Inc (MARSS) provide a job and cultural readiness program (Job Preparation) to ACT Government nominated skilled migrants. 'Job Preparation' empowers the skilled migrant to more quickly contribute to the ACT economy by imparting the necessary job search skills to obtain work that connects directly to their qualifications and experience.

In 2011-12, the MARSS program assisted 199 Government sponsored migrants and 31 spouses through its job preparation program.

International Student Ambassador Program

The International Student Ambassador Program continues to grow in significance as a resource to support international students and as a network to promote international education in the ACT globally. The objective of the program is to ensure that international students can access current and relevant information about studying, living and working in Canberra.

A.9 Analysis of Agency Performance

The International Student Ambassador Program works collaboratively with the five major education institutions which nominate a group of international students annually. Ambassadors participate in a schedule of activities and workshops aimed at enhancing the international student experience and the promotion of Canberra as an international education destination. Thirty-five students were inducted as Ambassadors in March 2012 and have been involved in a range of business, cultural and social activities. An active social media platform has been established to help promote the program and communicate with international students.

Commonwealth, State Working Party on Skilled Migration (CSWPSM)

The ACT is a participant in the quarterly meetings convened by the Department of Immigration and Citizenship (DIAC) to seek jurisdictional input on skilled and business migration issues. These meetings often flag changes to DIAC's policy and processes and enable jurisdictions to communicate potential impacts that proposed changes might have on their own policies and processes.

Standing Committee on Immigration and Multicultural Affairs (SCIMA)

SCIMA meetings are held quarterly, represented by the Director Multicultural Affairs, Community Services Directorate. Business Development provided briefings and input on issues related to skilled migration activities for SCIMA meetings.

Collaborate with the Relevant Commonwealth Government Entities to Support Economic Development in the Territory and the Broader Capital Region

National Broadband Network (NBN) Rollout

NBN Co is a monopoly wholesale service provider which has employed Silcar as its contractor in Canberra. Retail services will be provided by retail service providers such as Telstra, Optus and iiNet.

The NBN aims to connect 93 per cent of Australian premises with fibre-based services and provide equal, wholesale access to retailers to deliver advanced digital services. Remaining premises will be connected by wireless or satellite technology.

The NBN has the potential to transform service delivery, and improve economic productivity and diversity by delivering higher data speeds and service quality than present networks.

The ACT Government is working cooperatively with NBN Co to implement a timely rollout of the NBN.

The ACT NBN Implementation Taskforce (consisting of representatives from across ACT Government agencies) has met with representatives of NBN Co to discuss the Canberra wide roll-out and greenfield development issues.

The NBN is currently being rolled out in Gungahlin (with priority being given to the Gungahlin Town Centre including the Library) and work will commence in the northern suburbs, Canberra CBD and the airport over the next 12 months.

Work will commence in the rest of Canberra over the next three years. NBN services are already available in two new greenfield estates in West Macgregor and Watson.

The ACT Government successfully secured more than \$1.3 million from Federal government grants under the Digital Local Government, Digital Hubs and Digital Enterprise Programs.

The programs are designed to promote the usage and opportunities provided by the NBN.

The program applications, and the NBN outreach activities this will promote in the ACT, are an important part of the Business Development Strategy.

Exporting Government Solutions Pilot Program

The Exporting Government Solutions Pilot Program was delivered over 2011-12. The Pilot Program was developed in recognition of the ACT's clear strength as a centre of significance for public administration and the delivery of innovative public sector services.

The Pilot Program was a collaborative initiative between the ACT Government and the Australian Trade Commission (Austrade). The Program supported nine ACT businesses with demonstrated capability of delivering innovative solutions in the Australian public sector to develop capability and capacity to export into the US public sector market.

The Program delivered a schedule of immersive learning and development activities to help participating companies develop market readiness to sell to the US public sector. The companies participated in a trade mission led by the Minister for Economic Development, to Washington DC in November 2011. The companies completed an extensive schedule of business matching meetings and capability showcases. Two companies have made sales as a direct result of the connections made through the Program. Five of the companies have now established a presence in the market to continue to progress opportunities.

The success of the Pilot Program provided a platform for the development of an Exporting Government Solutions Development Centre aimed at helping Canberra businesses access international markets for public sector products and services. The Centre will be established over the 2012-13 financial year.

ACT Chief Minister's Export Awards

The ACT Chief Minister's Export Awards is one of the ACT's premier business events that highlights the significant contribution exporting businesses make to the ACT economy. This year there were 21 entries with eight category winners and one Exporter Hall of Fame Award. This year's ACT Exporter of the Year Award winner, Aspen Medical, went on to win the national Large Services award. The awards presentation event was attended by 280 guests. The ACT category winners represented the ACT at the national awards held in Brisbane in December 2011.

National Investment Advisory Board (NIAB)

Business Development contributes to a whole-of-government (WhoG) approach to collaboration on promoting productive foreign direct investment (FDI), through participation in the National Investment Advisory Board (NIAB). All state and territory agencies with responsibility for investment attraction participate in NIAB which meets twice a year to consider and implement WhoG FDI priorities agreed to through the Senior Officials Trade and Investment Group, which the ACT Government contributes to.

National Trade Development Working Group (NTDWG)

Business Development is an active member of the NTDWG which has been the primary trade coordination and collaboration mechanism for federal, state and territory governments since 2010.

Following the Federal Minister for Trade and Competitiveness' decision in October 2010 to not schedule any further meetings of Ministers Council on International Trade (MCIT) beyond its Council of Australian Governments (COAG) remit of March 2011, the NTDWG operates as a stand-alone consultative mechanism reporting through agency heads.

Commonwealth, State and Territory Advisory Council on Innovation (CSTACI)

The ACT Government is a participant in the Commonwealth State and Territories Advisory Council on Innovation. CSTACI is a council of high level officials from the Australian Government, State and Territory governments, and the New Zealand Government which meets twice a year to advise and coordinate comment on innovation policy, activities and programs. With a targeted and strategic approach to innovation issues, the Council aims to improve the effectiveness, integration and coordination of the national innovation system. CSTACI met in September 2011 and February/March 2012.

A.9 Analysis of Agency Performance

State, Territory and Australian Government Manufacturing Network

Business Development participates in the State, Territory and Australian Government Manufacturing Network drawn from operational management levels from the Department of Innovation (Chair), and state and territory government industry and business development agencies.

The Network met quarterly over the financial year to facilitate information exchange and knowledge flows to ensure greater understanding about state and territory governments' perspective and increased knowledge about manufacturing challenges and opportunities at the state and territory level. The Network allows a greater knowledge and understanding of Australian Government policy initiatives at the state and territory government level.

Senior Officials Trade and Investment Group (SOTIG)

In April 2012, the Senior Officials Trade and Investment Group (SOTIG) was established at a strategic implementation level (Deputy Secretary/Deputy Director-General level), focusing on plans to grow international trade and investment. SOTIG recognises the role that the NIAB and the NTDWG have come to play in strengthening federal, state and territory relationships and collaboration on trade and investment at an operational level. The Directorate is represented by the Deputy Director-General.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Executive Director	Business Development	+61 2 6207 2004
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Australian Capital Tourism

Business Overview

The principal aim of Australian Capital Tourism is to increase the value of tourism to the ACT economy by stimulating visitation and growing visitor yield.

The tourism industry currently contributes around \$1.3 billion to the ACT economy and is one of the territory's largest private sector employers – supporting an estimated 15,000 full time equivalent jobs.

In partnership with the Canberra region tourism industry, Australian Capital Tourism creates and implements a range of marketing and development programs that aim to:

- ◆ increase awareness of the Canberra region and change negative perceptions in target markets;
- ◆ increase brand awareness; and
- ◆ stimulate visitation in both domestic and international markets.

Australian Capital Tourism provides services to industry by implementing programs that assist stakeholders and partners to enhance their businesses through partnership activities, advertising opportunities and marketing campaigns.

Australian Capital Tourism also provides comprehensive visitor information and reservation services through the Canberra and Region Visitors Centre (CRVC), the Canberra and Capital Region Visitor Guide and via the visitcanberra.com.au website.

Highlights

During 2011-12 Australian Capital Tourism:

- ◆ made an ongoing contribution to the National Long Term Tourism Strategy and the Tourism 2020 project through the Tourism Ministers Council and associated national working groups;
- ◆ re-located from Brindabella Business Park to its new premises at Level 8, 220 Northbourne Avenue in Braddon – providing greater levels of synergy with the CRVC and other divisions within the Directorate;
- ◆ delivered a suite of successful, fully integrated marketing campaigns – including the Wrapt in Winter campaign and a spring/Floriade campaign which played an integral role in the 2011 event delivering a record economic benefit to the ACT;
- ◆ won the Australian Tourism Award under the Major Events and Festivals category for its marketing and delivery of Floriade 2010;
- ◆ continued to roll out a highly successful e-strategy, with the visitcanberra.com.au consumer website generating over 1.1 million visits during the year;
- ◆ successfully delivered the Special Event Fund (SEF) in its inaugural year, funding two highly successful exhibitions in partnership with the National Gallery of Australia and the National Library of Australia. These exhibitions provided significant tourism benefits to the ACT economy;
- ◆ managed the Canberra and Capital Region Tourism Awards program, including a highly successful Gala Dinner at the National Gallery of Australia's Gandel Hall;
- ◆ continued to work in partnership with the Capital Airport Group and other key stakeholders with the aim of facilitating direct international flight services to and from the ACT in 2013;
- ◆ implemented a series of facility upgrades at the CRVC, which serviced more than 180,000 visitors during the year;
- ◆ provided valuable logistical and PR support during the Royal Visit in October 2011;
- ◆ hosted a number of high profile journalists and television shows as part of its Visiting Journalist Program (VJP), which continues to provide valuable exposure for tourism product in the Canberra region; and
- ◆ worked in partnership with the GWS Giants to maximise the tourism benefits from the Giants' home matches at Manuka Oval during their inaugural year as part of the AFL competition.

Key Achievements Against Performance Measures

Awareness of the Capital Region as a Tourist Destination – Sydney and Regional NSW

In the Sydney market, Australian Capital Tourism recorded 12.5 per cent awareness of the Capital Region as a tourist destination. This exceeded the original target of 10 per cent. In regional NSW, awareness of the Capital Region as a tourist destination was 17.1 per cent, which also exceeded the original target of 14 per cent. Awareness results are drawn quarterly from the *Holiday Tracking Survey* managed by Roy Morgan Research. There is a three month lag on results, so the latest figures are for the year ending March 2012. These figures cover a period incorporating Floriade 2011 (which delivered a record \$30 million in direct expenditure for the ACT economy) and two major exhibitions at the National Gallery of Australia and National Library of Australia (*Renaissance* and *Handwritten*). These events, promoted heavily in interstate markets – and in particular Sydney and Regional NSW – were likely catalysts for strong awareness levels.

A.9 Analysis of Agency Performance

Preference of the Capital Region as a Tourist Destination – Sydney and Regional NSW

In the Sydney market, Australian Capital Tourism recorded 13.8 per cent preference for the Capital Region as a tourist destination. This exceeded the original target of 11 per cent. In regional NSW, preference for the Capital Region as a tourist destination was 12.9 per cent, which also exceeded the original target of 11 per cent. Preference results are also drawn quarterly from the *Holiday Tracking Survey* managed by Roy Morgan Research. There is a three month lag on results, so the latest figures are for the year ending March 2012.

Number of Visits to the 'Visitcanberra' Website

This measure is used to record the performance of Australian Capital Tourism's consumer website visitcanberra.com.au as a key driver for tourism activities such as travel, research, trip planning and online bookings. A total of 1,127,149 visits to the website were recorded in 2011-12. This was a 41 per cent increase on the target of 800,000. Website statistics are obtained through Google Analytics - an online measurement tool which gathers data in line with accepted industry standards. The use of the internet and associated social media platforms as tools for travel planning, information sharing and online bookings continues to experience rapid growth. The visitcanberra.com.au website serves as a key call to action for Australian Capital Tourism's broad range of destination marketing activities and has been consistently refined and enhanced over the past twelve months.

Other Projects and Initiatives

Marketing

In addition to core destination marketing efforts, Australian Capital Tourism undertook the following marketing campaigns and activities in 2011-12:

Wrapt in Winter 2011 Campaign

A cooperative campaign with tourism industry partners that targeted short break getaways for families and couples from Sydney and regional NSW. The campaign was designed to influence travel during the low leisure tourism period of June, July and August. The campaign focused on specific winter experiences that were promoted through paid advertising, public relations activity and owned channels including www.visitcanberra.com.au and consumer publications.



A Murray's Sydney to Canberra Coach transformed to promote Floriade.

Key Campaign Highlights

- ◆ The Canberra and Region Visitors Centre (CRVC) recorded 961 bookings during winter, with 271 specific *Wrapt in Winter* packages sold (up from 239 in 2010).
- ◆ The wraptinwinter.com.au website received 68,849 visits (up from 55,315 in 2010).
- ◆ Facebook fans grew by 250 per cent.
- ◆ The generation of feature articles and stories in key print publications including the *Weekend Australian*, *Out & About With Kids*, *Sydney Morning Herald* and *The Senior*.

Floriade/NightFest/Spring 2011 Campaign

A cooperative campaign involving industry partners targeting interstate visitors under the event theme '*A feast for the senses*'. The campaign included national print, radio, online, PR, digital, social media and television advertising.

Floriade was an outstanding success in 2011, with the event providing a record direct expenditure impact of \$30 million to the ACT economy and the second highest attendance figure (412,024) since turnstiles were introduced in 1999.

Key Campaign Highlights

- ◆ Targeted national, regional and local advertising – including press, broadcast, outdoor and ambient and digital channels – which generated approximately \$1.3 million of exposure.
- ◆ The Floriade website floriadeaustralia.com recorded 298,122 visits during the spring campaign period, while visits to the site during September and October increased by 38 per cent compared to 2010 figures.
- ◆ 32,993 visitors were welcomed and assisted by the CRVC during Floriade.

ENLIGHTEN 2012 Campaign

A cooperative campaign involving industry partners targeting interstate visitors. The campaign promoted an event program featuring 23 free and 34 ticketed events – from exclusive blockbuster exhibitions to live performances, tours and talks and unique dining experiences. The campaign was promoted through paid advertising, public relations activity and owned channels including www.visitcanberra.com.au and consumer publications.

Key Campaign Highlights

- ◆ The targeted strategy to invest in print, broadcast, digital, outdoor and ambient media channels generated exposure valued at over \$800,000.
- ◆ New event creative which was developed to promote and represent the many new experiences on offer at the event in 2012.
- ◆ The development of a 30 second television advertisement which was broadcast via the PRIME and WIN television networks, as well as Southern Cross Ten's One HD.
- ◆ Generating significant exposure through a range of digital and online channels including key social media networks, websites, blogs and email databases.

A.9 Analysis of Agency Performance

Destination Marketing Campaigns with Tourism Australia

Australian Capital Tourism partnered with Tourism Australia and supported the **No Leave No Life** campaign resulting in a dedicated 30 minute television show featuring key experiences in Canberra including:

- ◆ The National Zoo and Aquarium;
- ◆ The Australian Institute of Sport;
- ◆ The Australian War Memorial;
- ◆ Questacon - The National Science and Technology Centre;
- ◆ The Hyatt Hotel Canberra (High Tea);
- ◆ Aquila Helicopters; and
- ◆ Tilley's with Jon Stevens.

The campaign was also supported with a strong media plan and a competition within the show to increase the frequency/loyalty of audience viewers.

Australian Capital Tourism also partnered with Tourism Australia on the Dream Team promotion the second phase of the 'There's nothing like Australia' domestic marketing campaign. This phase of the campaign invited Australians to share their favourite Australian experience with their fellow Aussies at www.nothinglikeaustralia.com.au and to nominate their holiday Dream Team of up to five people with whom they would most like to share their dream holiday.

The campaign resulted in a number of key destination experiences being featured and was promoted online and in supporting media.

Digital Marketing

Australian Capital Tourism undertook a range of initiatives to enhance its digital presence including:

- ◆ ongoing enhancements to visitcanberra.com.au, including commencement of the BookEasy integration project which will allow consumers to book accommodation from within the site. This project is due for completion by end July 2012;
- ◆ development of the new events.act.gov.au website and the subsequent handover to Venue and Event Services;
- ◆ continued enhancements to the myATDW online content management tool for industry operators, including improved multimedia capabilities and online registration forms; and
- ◆ continued growth in social media channels through consumer competitions and an increased level of engagement.

The Visit Canberra website achieved over 1.1 million visits in 2011-12, a 36 per cent increase on the previous year.

Public Relations

Key highlights from Australian Capital Tourism's public relations efforts during 2011-12 are outlined below.

- ◆ The successful staging of a Sydney Media Lunch, which provided the opportunity to showcase Canberra and the region to 60 key travel, lifestyle and news media contacts and assisted with the fostering of effective media relationships in this important tourism market.

- ◆ The ongoing success of the Visiting Journalist Program (VJP), which equips national media with first-hand knowledge of Canberra and the region by providing story ideas, information, itineraries and hosting services. Australian Capital Tourism's public relations team hosted a number of key publications and television shows as part of the VJP this year, including:
 - The Daily Telegraph;
 - Best Weekends;
 - Australian Women's Weekly;
 - Fairfax Community Newspapers;
 - Saturday Disney; and
 - Better Homes and Gardens TV show with Dr Harry.

Product and Industry Development

Product and Industry Development continued its role as Australian Capital Tourism's face with industry, strengthening relationships with key industry stakeholders including the Tourism Industry Council, National Capital Attractions Association, Canberra District Wine Industry Association, Australian Hotels Association, Canberra Accommodation Association, Capital Country Tourism, Tourism Snowy Mountains, Tourism New South Wales and Tourism Australia.

These partnerships were integral in the delivery of the following activities in 2011-12.

- ◆ The 2011 Canberra and Capital Region Tourism Awards held at the National Gallery of Australia – attended by more than 300 people.
- ◆ Coordinating advertising sales valued at over \$135,000 for the 2012 Canberra and Capital Region Visitor Guide.
- ◆ Coordinating and managing industry partnerships that resulted in industry investment on site at Floriade which was valued at over \$105,000.
- ◆ Coordinating and managing industry partnerships for the 2011 *Wrapt in Winter* cooperative marketing campaign that were valued at approximately \$71,000.
- ◆ Providing accommodation industry packaging opportunities for Floriade and Floriade NightFest 2011.
- ◆ Production of the 2011-12 Partnership Guide, providing opportunities for industry and Australian Capital Tourism to work more closely together.
- ◆ Delivery of the 2011-12 Events Assistance Program which financially supported fourteen events to enhance their tourism potential and their economic return to the ACT.
- ◆ Representing the organisation and providing tourism industry advice as part of the Tidbinbilla Board of Management, the National Capital Education Tourism Project Stakeholder Council and the Tourism Snowy Mountains Board.
- ◆ Establishing a formal partnership agreement with the Tourism Industry Council (ACT and Region) valued at \$70,000.
- ◆ Enhancing communication with industry stakeholders through the establishment and distribution of the Industry Blog e-news update.
- ◆ Managing the Special Event Fund which seeks to broaden the ACT's annual events calendar through partnerships to support new major tourism events. Two events were supported in the 2011-12 financial year – the National Gallery of Australia received \$500,000 for the *Renaissance* exhibition and the National Library of Australia received \$200,000 for the *Handwritten* exhibition.

Australian Capital Tourism initiated and delivered a range of national partnership projects and participated in national collaborative forums during 2011-12 that included the following highlights.

A.9 Analysis of Agency Performance

- ◆ Working cooperatively with Sport and Recreation Services in the delivery of tourism initiatives to support the ACT's National Sporting Team agreements – in particular assisting with the delivery of programs to maximise tourism outcomes associated with the GWS Giants, Canberra Capitals, the ACT Brumbies and the Canberra Raiders.
- ◆ Coordinating the ACT Government's input into National Long Term Tourism Strategy (NLTTTS) initiatives including involvement on the Investment and Regulatory Reform Working Group and the Destination Management and Planning Working Group.
- ◆ Assisting with the assessment of the TQUAL Grants Program in conjunction with other State Tourism Organisations and the Federal Department of Resources, Energy and Tourism (RET).
- ◆ Coordinating Australian Capital Tourism's participation in key international trade events, including the Australian Tourism Exchange (ATE) in Perth and the Australian Tourism Export Council (ATEC) Symposium.
- ◆ Continuing participation on the Australian Alps National Landscape working group, representing the interests of the ACT in partnership with Parks, Conservation and Lands (TAMS).

Canberra and Region Visitors Centre (CRVC)

The Centre continues to provide a comprehensive and effective visitor services program that aims to increase length of stay and maximise visitor yield. It attracts in excess of 180,000 visitors each year.

During 2011-12 the Canberra and Region Visitors Centre:

- ◆ promoted accommodation packages for major events, festivals and campaigns including Floriade, Floriade NightFest, *Renaissance* (National Gallery of Australia), ENLIGHTEN and *Wrapt in Winter*;
- ◆ in conjunction with Canberra CBD Limited, managed the portable information booth located seasonally in Petrie Plaza in the city. The booth enabled visitors to easily obtain tourism information from a central location but also helped to inform Canberrans of upcoming events and attractions;
- ◆ delivered the visitor information services on site at Floriade and Floriade NightFest;
- ◆ provided visitor services from the Jolimont Tourist Centre to service interstate coach traffic;
- ◆ serviced over 183,000 over-the-counter inquiries and 16,608 phone calls;
- ◆ facilitated 5,461 accommodation bookings through a combination of over-the-counter, phone and online sales;
- ◆ became an accredited recharge point for electric vehicles under the *Better Places* scheme;
- ◆ received a Commendation in the *Visitor Information Services* category at the 2011 Canberra and Capital Region Tourism Awards; and
- ◆ became accredited as an *ACTSmart Business* in recognition of an active recycling scheme.

Future Directions

In 2012-13 Australian Capital Tourism will focus on the following priorities:

- ◆ undertaking and implementing a range of destination marketing campaigns aimed at encouraging visitation to Canberra, including:
 - a winter campaign incorporating a new 'happy hour' initiative and promoting key product offerings including the Truffle Festival, Fireside Festival and Skate in the City;
 - a Centenary campaign that will build a community of advocates to encourage positive 'word of mouth' about Canberra whilst raising awareness of Centenary events and activities;
 - seasonal advertising activity aimed at increasing awareness of and visitation to Canberra during the Centenary year; and
 - the support of campaign activities delivered by recipients of the Special Event Fund;
- ◆ continuing to work collaboratively with key tourism businesses including national attractions, the accommodation sector, tour businesses and private sector attractions;
- ◆ continuing to support and partner with Tourism Australia to increase awareness of the destination and promote key products and experiences both domestically and internationally;
- ◆ maximising the tourism opportunities associated with ACT national sporting teams and in particular supporting the partnerships with the Brumbies, Raiders, Canberra Capitals and Giants;
- ◆ continuing to support and partner with the Canberra Convention Bureau (CCB) and the National Capital Educational Tourism Project to enhance Canberra's position as an innovative and influential business event and educational tourism destination;
- ◆ managing delivery of the Special Event Fund to create and/or develop tourism events that have the capacity to drive significant interstate and/or international visitation to the ACT;
- ◆ implementing an Airline Access Development Program including:
 - ongoing facilitation of the Aviation Taskforce to provide a coordinated approach to aviation development; and
 - working with the Capital Airport Group to develop and attract international air services to Canberra;
- ◆ continuing to deliver the objectives under the *International Action Plan* and in particular to maintain the service level agreement in place with the Australian Tourism Export Council (ATEC);
- ◆ implementing priority objectives under the Tourism 2020 framework including:
 - establishment of a tourism investment facilitation function within the ACT Government;
 - facilitating priority actions of the Investment and Regulatory Reform working group; and
 - advocating business engagement with the TQUAL accreditation program;
- ◆ continuing to work with Government in the development of a whole of city brand.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Director	Australian Capital Tourism	+61 2 6205 0012
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A.9 Analysis of Agency Performance

Venue and Event Services

Venue and Event Services was formed in February 2012 following a restructure of Australian Capital Tourism and Territory Venues and Events. The restructure saw Australian Capital Tourism become solely focused on the delivery of tourism programs.

The new Venue and Event Services branch consists of two groups: Territory Venues and Events and Events ACT. Venue and Event Services is responsible for the management of Canberra's elite sporting venues, management of major sports and business facilities, and the delivery of Canberra's major tourism and community related events and supporting programs.

Territory Venues and Events (TVE)

Business Overview

TVE manages Canberra Stadium, Manuka Oval, Stromlo Forest Park and the Canberra Business Events Centre at Regatta Point (CBEC) and promotes these as Canberra's leading sporting and function venues.

TVE is also responsible for the implementation of the ACT Government's Motorsport Strategy. Most of the work in 2011-12 has been to finalise a detailed environmental and economic feasibility study on a proposed off-road recreational motorcycle riding facility. TVE helped local motorsports clubs to develop strategic business cases for their future viability through the Community Motorsports Grants Program.

Highlights

In 2011-12, TVE hosted 21 major events at Canberra Stadium, ten major events at Manuka Oval, 239 senior, club, junior and social cricket and AFL games at Manuka Oval, 276 functions at Manuka Oval, 76 functions at Canberra Stadium and 230 functions at CBEC.

Key Achievements Against Performance Measures

Canberra Stadium

Of the budgeted 23 events, 21 were hosted. The variation was due to timing and not related to a decline in event numbers over the calendar year. The Stadium continues to be self-funded due to its existing commercial relationships with the major hirers, corporate club memberships, sponsorships and signage.

Major events held at Canberra Stadium in 2011-12

- ◆ Ten Raiders matches (Total crowd 93,346)
- ◆ Seven Brumbies matches (Total crowd 85,131)
- ◆ One Socceroos match (Total crowd 10,041)
- ◆ One Brumbies V Wales international (Total crowd 6,454)
- ◆ One Junior Rugby Union Grand Final weekend (Total crowd 5,840)
- ◆ One Junior Rugby League Grand Final weekend (Total crowd 5,454)

The total attendance at all events in 2011-12 was 206,266.

Through capital investment, operational and maintenance funding the following works were undertaken:

- ◆ ongoing review of options on the future redevelopment of the Stadium. Alternate sites closer to the city centre would be studied to provide a list of suitable sites within Canberra for another stadium, noting that any future redevelopment of the existing Canberra Stadium would need to be a rebuild;

- ◆ a three year program of refurbishment works on the Stadium light towers was completed;
- ◆ refurbishment of the outside broadcast area along with broadcast related cabling bringing this facility up to high definition TV standards; and
- ◆ repair works on the Stadium's construction joints, noting this work will continue in 2012-13.

Manuka Oval

This year has been an exciting year for Manuka Oval with development planning very much the focus. The highlight was the announcement in June 2012 that funding has been made available for the construction of broadcast standard lighting which is planned for delivery by December 2012. In addition, the venue hosted a range of national and international fixtures. Below is a list of the most notable events.

- ◆ Ryobi Cup. National limited over match between NSW and Tasmania, in the first year of a three-year agreement - (total crowd was 1,232).
- ◆ Sheffield Shield. Four-day fixture including the same side as per the Ryobi Cup. This was also the first of a three-year agreement - (total crowd was 1,310).
- ◆ Chairman's XI. The Indian cricket team played five days of cricket (two day and three day matches) against a Chairman's XI involving a number of up and coming Australian cricketers. The tour matches were used as warm up fixtures prior to the Boxing Day test - (total crowd was 7,739).
- ◆ AFL – the GWS Giants played their first year of a 10 year agreement with an NAB Cup game and two Premiership Season games with the third scheduled in August 2012. The crowds have been encouraging (total crowd of 21,953 over the three games), with the highlight being the first victory in their AFL history being recorded at Manuka Oval against the Gold Coast Suns on 12 May 2012.
- ◆ The PM's XI event in February was washed out without a ball being bowled.
- ◆ Total attendance at all major events in 2011-12 was 34,003.

Through capital investment, operational and maintenance funding the following works were undertaken:

- ◆ in addition to the news around broadcast standard lighting, work commenced on preliminary design for the future development of Manuka Oval. Funding has been secured for work to continue with detailed design leading to the submission of a development application by the end of 2012-13;
- ◆ continued upgrades to Workplace Health and Safety were undertaken including improved water treatment facility for the water used in the machinery wash-down bay;
- ◆ commission of a LED sign panel on the big screen structure for use as an advertising and scoring panel that has reduced use of the existing scoreboard and associated operator risks and costs;
- ◆ installation of a chemical shower, improved shelving and areas for the storage and use of Hazardous Materials and Chemicals;
- ◆ works have been scheduled for the first stage of three stages to replace the mechanical services within the Bradman Stand which is expected to be completed by mid September 2012; and
- ◆ temporary grandstand seating was scoped and ordered for installation starting in August 2012.

Stromlo Forest Park

Stromlo Forest Park continues to be a popular venue for Canberrans and visitors to the Capital. A new mountain bike facility called *The Playground*, which provides for all classes of riders the opportunity to improve their skills in a safe environment was established. Upgrades continued on existing trails which marked the first year in an ongoing cycle of renewal for the mountain bike trail network.

A.9 Analysis of Agency Performance

The Park continued to host a range of national level events. A list of highlight events are below.

- ◆ Canberra Junior and Women's Road Cycling Tour (around 400 participants)
- ◆ National Cross Country Running Championships (around 800 participants)
- ◆ ACT Schools Mountain Bike Championships (around 700 participants)
- ◆ Scott 24 hour Mountain Bike race – (around 2,500 competitors and 5,000 spectators)
- ◆ Two rounds of the Mountain Bike Australia National Series (around 600 participants)
- ◆ Stromlo Running Festival (around 2,600 participants)
- ◆ AROC Sports Capital Punishment Mountain Bike (around 2,000 participants)
- ◆ Mountain Bike Australia Australian Mountain Bike Marathon Championship (around 280 participants)

Canberra Business Events Centre (CBEC)

Venue and Event Services took control of the CBEC on 1 July 2011 and developed the venue to showcase the ACT and Region's strengths to international and interstate delegations and business visitors.

CBEC has two rooms. *The Eye* which is perfectly suited to product launches, cocktail parties, dinners and exhibitions, and caters for a range of functions from intimate gatherings to larger events. The *Panorama Room* contains boardroom features which cater to the smaller meetings.

Both of these rooms are equipped with cutting edge conference facilities and set against the backdrop of Lake Burley Griffin.

CBEC is fully self-funded through its commercial operations and hosted 230 functions in 2011-12.

Future Directions

In 2012-13 Territory Venues and Events will:

- ◆ implement a substantial capital works program at our venues;
- ◆ support the ongoing planning and design projects surrounding the redevelopment of both Canberra Stadium and Manuka Oval;
- ◆ continue to develop and implement commercial options for Stromlo Forest Park;
- ◆ continue to seek naming rights sponsor for Canberra Stadium;
- ◆ support the expanded event calendar in 2013 for Canberra's Centenary;
- ◆ continue to implement the ACT Motorsport Strategy; and
- ◆ work with the Australian Sports Commission to finalise the long-term ownership arrangements for Canberra Stadium.

Events ACT

Business Overview

Events ACT is a newly restructured business unit within Venue and Event Services in the Tourism, Events and Sport Division.

The principle role of the unit is to:

- ◆ plan, promote and stage major events for the community and visitors;
- ◆ provide leadership on event related matters to the ACT Government and the Events and Tourism sectors; and
- ◆ contribute to the development of the ACT Festival and Event sector through the annual administration of the ACT Festival Fund grant program.

Events ACT aims to:

- ◆ increase opportunities for community engagement and social inclusiveness through the staging of significant celebratory events;
- ◆ stimulate travel, tourism and economic benefit to the Capital by staging major events; and
- ◆ contribute to the development of the ACT community sector by providing advice and support through grant programs.

Highlights

During 2011-2012, Events ACT:

- ◆ joined the Directorate, merging together former event units from Territory and Municipal Services, Chief Minister's Department and Australian Capital Tourism;
- ◆ successfully staged the *Canberra Nara Candle Festival*, *New Year's Eve*, *Australia Day* and *Canberra Day* celebrations, attracting large audiences and receiving positive feedback;
- ◆ successfully staged other major events including *Symphony in the Park*, *Balloon Spectacular*, *Lights! Canberra! Action!* and the *Lighting of the Christmas Tree*;
- ◆ successfully staged *Floriade* and *Floriade NightFest*, exceeding targets for economic impact, record attendance and patron satisfaction;
- ◆ successfully staged Her Majesty Queen Elizabeth's visit to *Floriade* 2011;
- ◆ successfully staged the second ENLIGHTEN autumn event, working in collaboration with 13 national attractions to drive visitors to the national capital;
- ◆ played a lead role in the staging of numerous ceremonial tree plantings at the National Arboretum Canberra;
- ◆ implemented recommendations from the 2011 Loxton Festival and Events Review, including the development of the Event Coordination Group and the development and implementation of a new events website and event calendar;
- ◆ completed stage one of the capital works upgrade to Commonwealth Park and engaged in stage two of the upgrade to better facilitate the staging of *Floriade* and *Floriade NightFest*; and
- ◆ delivered two rounds of the 2012 ACT Festival Fund that financially funded a total of 16 local festivals and events to a value of \$220,000.

Key Achievements Against Performance Measures

Direct Expenditure as a Result of Staging *Floriade*

The staging of *Floriade* (and *Floriade NightFest*) 2011 generated direct expenditure in the ACT totalling \$30 million - an increase of \$3.1 million (12 per cent) on 2010 and a record direct expenditure impact for the event. This increase in direct expenditure gave rise to increases in Gross Territory Product (GTP) totalling \$44 million.

A.9 Analysis of Agency Performance

This result is due to the increases in average daily visitor expenditure and visitor length of stay. A total of 126,957 interstate and international visitors (based on individual visits) came to Canberra specifically to attend *Floriade* or extended their stay due to the event.

The average length of stay for interstate overnight visitors who came to Canberra to attend *Floriade* was 3.1 nights (up from 2.5 nights in 2010). The majority of interstate visitors in 2011 came from Sydney (41 per cent) and Regional NSW (33 per cent).

Overall, 97.8 per cent of attendees surveyed at the event during daytime sessions were 'very satisfied' or 'somewhat satisfied' with *Floriade* 2011, an increase on 97.6 per cent in 2010.

Floriade, the flagship tourism event for the ACT, is supported by a comprehensive, fully integrated marketing campaign across key interstate markets which assisted with the significant visitation success.

Deliver Key Community Events (New Year's Eve, Australia Day, Canberra Day and the Canberra Nara Candle Festival)

Events ACT continued to deliver major events for the Canberra community and visitors to the ACT. Major events have demonstrated the social and economic value of major tourism events to a destination.

New Year's Eve

The 2011 New Year's Eve celebrations attracted the largest crowds to date, with around 35,000 people attending in both event precincts - the family concert in Civic Square and the *Bass in the Place* dance party in Garema Place. There were 2 spectacular fireworks displays over City Hill at 9pm and midnight.

Australia Day

The ACT Government delivered the *Children's Festival* in a new venue for 2012 at Rond Terrace and site managed the *Citizenship and Flag Raising ceremonies* and *Australia Day Fireworks* held around Central Basin, Lake Burley Griffin.

The ACT Government again coordinated the ACT Australia Day Ambassador Program and announced Mr Bryce Courtenay as the ACT Ambassador for 2012.

Canberra Day

Canberra Day activities, promoted under the banner of the *Canberra Festival 2012*, incorporated a range of events presented by the ACT Government and the community including *Celebrate in the Park*, *Symphony in the Park*, *Balloon Spectacular* and *Lights! Canberra! Action!* short filmmaking festival. Furthermore, ENLIGHTEN also featured in the *Canberra Festival* program in its second year.

The entire *Canberra Festival* program included 52 events held in various locations across the ACT. Extensive media coverage was achieved and positive feedback obtained from the range of *Canberra Festival* events delivered by both the ACT Government and external organisers.

Canberra Nara Candle Festival

This festival is a celebration of Canberra's long standing Sister City relationship with Nara, Japan. The annual celebration was held in the Canberra Nara Peace Park and Lennox Gardens, Yarralumla and attracted more than 12,000 people who enjoyed Japanese entertainment, cuisine, activities and the lighting of more than 2,000 ceremonial candles.

More than 30 event volunteers assisted event staff to deliver this significant celebration, which also saw the attendance of the Mayor of Nara, Mr Gen Nakagawa and his delegates.

Other Projects and Initiatives

Within the newly formed business unit of the Venue and Event Services branch, Events ACT is also responsible for the delivery of other major events as outlined below.

Lighting of the Christmas Tree

The *Lighting of the Christmas Tree* was held on Friday 2 December 2011 in Civic Square and attracted an enthusiastic audience of more than 5,000 people. The lighting of the 21m Christmas Tree and Christmas concert were key features of the event.

ENLIGHTEN

ENLIGHTEN 2012 was held over four nights in March with a renewed focus on national attractions as a centrepiece of the event. The event also featured spectacular architectural projections and after-dark experiences within 13 participating attractions. The event program offered a total of 23 free events and 34 ticketed events with two outdoor entertainment precincts enjoyed by event patrons.

These economic benefit figures are attributable to those interstate or international visitors who came to Canberra specifically to attend the event.

Total gross attendance by patrons at the event was 29,437, including attendance at: paid ticketed events (5,520); free events at attractions (9,422) and free outdoor entertainment precincts (14,495).

A total of 1,394 unique interstate and international visitors specifically attended ENLIGHTEN 2012.

Celebrate in the Park

In conjunction with the major sponsor ACTTAB, the ACT Government delivered *Celebrate in the Park*, on 12 March 2012 in Commonwealth Park. 20,000 people attended and enjoyed high quality, free entertainment on Stage 88 throughout the day and evening. Headline acts, ShortStack, Marvin Priest and the Baby Animals were supported by local talent, along with a dedicated children's stage catering for a younger audience and featuring SpongeBob Squarepants. A spectacular fireworks display concluded Canberra's 99th birthday celebrations.

Symphony in the Park

Attracting more than 12,000 patrons, *Symphony in the Park* was held on 11 March 2012 on Stage 88 in Commonwealth Park. The event featured famous conductor Timothy Sexton and guest artists Ian Stenlake and Rachael Beck who performed a range of favourite Hollywood hits.

Balloon Spectacular

Held over nine mornings, between 10 and 18 March 2012, the *Balloon Spectacular* featured 35 hot air balloons and 42 pilots from Canberra, interstate and overseas.

Over 30,000 people attended the event over nine mornings, which saw near perfect weather. The balloons were launched from the lawns of Old Parliament House on eight mornings.

Three special shape balloons featured as part of the event for 2012 two kangaroo balloons from the USA and a giant beaver from Belgium.

Local entertainers performed on stage each morning and the public were treated to delicious hot breakfasts daily, thanks to the Belconnen Lions Club who raised a record amount of more than \$25,000 which was put towards supporting local charities, particularly for disadvantaged children and youth.

A.9 Analysis of Agency Performance

Lights! Canberra! Action!

Lights! Canberra! Action! is a filmmaking festival where amateur and professional filmmakers develop, write, cast, produce, edit and submit films in just 10 days in accordance with a selected theme and ten key items. Winners were announced at the screening of the Top Twelve films on 9 March 2012, in a new location of the Senate Rose Gardens. The new venue and event received extremely positive feedback. The winner of the Best Film award was 'winning the fox hunt' by Christian Doran.

ACT Festival Fund

The ACT Government, through the ACT Festival Fund, supports a variety of festivals that reflect the wide range of community interests and activities that enrich and add to the experience of living in and visiting our Capital.

The ACT Festival Fund 2012 supported 16 local festivals and events to a total value of \$220,000.

2015 Asian Football Confederation (AFC) Asian Cup

Following Australia's successful bid to host the Asian Cup in 2015, Cabinet agreed to support Football Federation Australia's (FFA) bid to host the 2015 AFC Asian Cup and for Canberra to be a host city.

In 2010, the ACT Government signed all formal agreements to act as a Host City for the 2015 Asian Cup bids. The ACT Government has agreed to host six games and a quarter final at Canberra Stadium.

Events ACT continues to work with other jurisdictions and Units within the Tourism, Events and Sport Division, providing event advice and assistance in the development of the 2015 Asian Football Cup.

Future Directions

In 2012-13, Events ACT will:

- ◆ continue to develop and deliver the ACT Government's program of events;
- ◆ complete the restructure of all ACT Government event teams and refine its event management focus to encompass the development and delivery through a larger suite of major events;
- ◆ continue to implement recommendations as outlined in the Loxton Review of Festivals and Events, including the continuing development and implementation of the Event Coordination Group and the new 'events.act.gov.au' website which will act as a portal for all major ACT events;
- ◆ continue to support the ACT events and festival sector through the ACT Festival Fund, along with providing advice and support to the tourism sector by taking on the administration of the Events Assistance Program which has previously been undertaken by Australian Capital Tourism;
- ◆ complete stage two of the upgrade of Commonwealth Park to better facilitate the staging of *Floriade* and *Floriade NightFest*, along with other major events delivered by the Unit. The upgrade will include: additional pathways and footpaths, improved electrical services, improved storm water services and safety aesthetic improvements;
- ◆ continue to collaborate with the Chief Minister and Cabinet Directorate's Centenary of Canberra project team to develop and deliver projects for the 2013 Centenary celebrations; and
- ◆ continue to work with other jurisdictions to develop the 2015 AFC Asian Cup.

FURTHER INFORMATION CAN BE OBTAINED FROM:

General Manager	Venue and Event Services	+61 2 6207 2294
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Sport and Recreation

Business Overview

Sport and Recreation Services (SRS) is responsible for the management and planning of ACT Government sporting facilities and the delivery of targeted programs and professional development training for the ACT sporting community. SRS also supports local athletes to reach their potential through the ACT Academy of Sport (ACTAS). SRS works with the sport and recreation industry and local organisations to provide quality participation opportunities for the community; and delivers against the Active 2020 Strategic Plan.

Highlights

- ◆ The first Giants matches played at Manuka Oval as part of the Territory's 10-year partnership, including the club's maiden AFL victory on 12 May 2012 over the Gold Coast Suns.
- ◆ An ACTAS athlete won two gold medals at the 2011 Para-cycling Road World Championships, and two silver medals and one bronze medal at the 2012 Para-Cycling Track World Championships.
- ◆ An ACTAS athlete won the time trial event at the 2012 BMX World Championships and was selected for the 2012 Olympic Games.
- ◆ An ACTAS athlete was part of the Kookaburra's men's hockey team that won the 2011 Champions Trophy.
- ◆ The restoration of Isabella Neighbourhood Oval and part of Charnwood District Playing Fields.
- ◆ Under the 2012 ACT Olympic and Paralympic Training Grants, a total of \$97,500 was distributed to support eligible ACT athletes in their pursuit to gain selection for the 2012 London Olympic or Paralympic Games.
- ◆ Commencement of the construction of the Gungahlin Enclosed Oval.
- ◆ Delivered workshops to the industry on how to develop appropriate policy and procedures to use social media effectively, while also using social media as a key component of an SRS winter sports campaign that reached 150,000 people.



Key Achievements Against Performance Measures

Number of targeted programs delivered in accordance with the Australian Sports Commission agreement.

Through a service agreement with the Australian Sports Commission (ASC), SRS delivered a variety of targeted programs to the sport and recreation community. Over 500 people were provided with education and professional development opportunities in 2011-12. A particular focus of the agreement with the ASC was the provision of training on how to effectively integrate social media into the business operations of sport and recreation organisations and clubs. In addition, Sport and Recreation Services continued to deliver education and training on coaching and officiating, ethics, governance and industry best practice.

A.9 Analysis of Agency Performance

Customer satisfaction survey of ACT Academy of Sport Services

ACTAS scholarship holders receive performance support in areas including sports science, coaching, strength and conditioning, psychology and sports medicine.

The customer satisfaction survey found that 100 per cent of respondents were satisfied with the level of services during their respective scholarship periods.

Percentage of customers satisfied with the management of sportsgrounds.

SRS continue to provide a range of quality facilities across the ACT to support physical activity participation. Significant resources continue to be allocated to the upgrade of playing surfaces, irrigation systems and amenities, including the restoration of some sportsgrounds that were a lower maintenance priority due to the recent drought.

A survey of visitors to District Playing Fields, Enclosed Ovals and Neighbourhood Ovals in 2011-12 found that 91 per cent of respondents were satisfied with the overall management of these sportsgrounds.

Percentage of customers satisfied with the management of aquatic centres

Over the 2011-12 financial year, over 700,000 visits were recorded over the four ACT Government public swimming pools, Lakeside Leisure Centre, Canberra Olympic Pool, Dickson Aquatic Centre, and Manuka Swimming Pool.

A survey of visitors to the pools found that 90 per cent of respondents were satisfied with the overall experience, management and quality of the facilities.

Other Projects and Initiatives

SRS achieved numerous important industry outcomes in 2011-12. These included:

- ◆ supporting the facility aspirations of several ACT sporting organisations, including Hockey ACT's opening of a second synthetic field at Tuggeranong;
- ◆ providing \$158,235 to 16 local sporting and community organisations as part of the Inclusive Participation Grants Program;
- ◆ distributing more than \$2.2 million in community grants for projects including the North Woden Tennis Club redevelopment, a disability program by ACT Tenpin Bowling and support for a storage facility at Belconnen Dog Obedience Club;
- ◆ the Healthy Food@Sport project, funded under the National Partnership Agreement on Preventative Health, commenced in August 2011 and worked with nine community sporting clubs as part of the pilot phase;
- ◆ providing \$450,000 to Canberra's elite sporting teams through the National League Team program;
- ◆ liaising with the ACT Muslim community to find a culturally suitable facility for aquatic activities at Canberra Grammar School;
- ◆ commencement of the Tuggeranong Indoor Multi-use facility at Greenway which will, when complete, provide access opportunities for a range of sporting groups including the Tuggeranong Archery Club; and
- ◆ advanced the design of the Gungahlin Leisure Centre.

Future Directions

- ◆ Continuing to assist the ACT's elite and community sports to play an active part in Centenary celebrations in 2013.
- ◆ Supporting ACTAS athletes to compete in the 2012 Olympics and Paralympics.
- ◆ Completing of the Crace Community Recreation Irrigated Park (CRIP).
- ◆ Restoration of Bonython Neighbourhood Oval.
- ◆ Construction of the Gungahlin Leisure Centre to commence in the 2012-13 financial year.
- ◆ Supporting recipients of the Inclusive Participation Grants Program (IPGP), which received funding for two years from 2012 to 2014, will be supported in their delivery of targeted programs for people with a disability, culturally and linguistically diverse (CALD) people, Aboriginal and Torres Strait Islander people and older adults.
- ◆ Completing the Kippax Enclosed Oval redevelopment.
- ◆ Implementing a program aimed at addressing discrimination including homophobia, harassment and bullying in the sport and recreation industry.
- ◆ Developing a performance agreement with the Canberra Capitals.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Director	Sport and Recreation	+61 2 6207 0022
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A.10 Triple Bottom Line Report

	INDICATOR	2010-11 Result	2011-12 Result	% Change
ECONOMIC ¹	Employee Expenses			
	Number of staff employed (head count)	217	225	3.7%
	Total employee expenditure (dollars)	2,093,000	24,315,000	1,062%
	Operating Statement			
	Total expenditure (dollars)	11,229,000	101,450,000	803%
	Total own source revenue (dollars)	3,010,000	14,674,000	388%
	Total net cost of services (dollars)	8,219,000	86,776,000	956%
	Economic Viability			
	Total assets (dollars)	276,901,000	313,143,000	13.1%
	Total liabilities (dollars)	16,675,000	36,067,000	116.3%
ENVIRONMENTAL ²	Transport			
	Total number of fleet vehicles	43	49	14%
	Total transport fuel used (kilolitres)	44.5589	111.64	151%
	Total direct greenhouse emissions of the fleet (tonnes of CO ₂ e)	127.21	284.03	123%
	Energy Use			
	Total office energy use (megajoules)	438,670	1,733,730	295%
	Office energy use per FTE (megajoules/FTE)	2,811.98	8,071.37	187%
	Office energy use per square metre (megajoules/m ²)	288.24	466.03	62%
	Greenhouse Emissions			
	Total office greenhouse emissions - direct and indirect (tonnes of CO ₂ e)	82.43	450.25	446%
	Total office greenhouse emissions per FTE (tonnes of CO ₂ e/FTE)	0.53	2.10	296%
	Total office greenhouse emissions per square metre (tonnes of CO ₂ e/m ²)	0.05	0.12	140%
	Water Consumption			
	Total water use (kilolitres)	233.04	840,797.27	n/a
	Office water use per FTE (kilolitres/FTE)	n/a	n/a	n/a
	Office water use per square metre (kilolitres/m ²)	0.15	n/a	n/a
	Resource Efficiency and Waste			
Estimate of co-mingled office waste per FTE (litres)	183.20	284.06	55%	
Estimate of paper recycled (litres)	19,050	74,530	291%	
Estimate of paper used (by reams)	1,706	2,962	74%	

	INDICATOR	2010-11 Result	2011-12 Result	% Change
SOCIAL	The Diversity of Our Workforce			
	Women (Female FTEs as a percentage of the total workforce)	53%	50.2%	-5.3%
	People with a disability (as a percentage of the total workforce)	1.8%	2.7%	50%
	Aboriginal and Torres Strait Islander people (as a percentage of the total workforce)	1.8%	0.9%	-50%
	Staff with English as a second language (as a percentage of the total workforce)	7.4%	6.2%	-16%
	Staff Health and Wellbeing			
	OH&S Incident Reports	n/a	19	n/a
	Accepted claims for compensation (as at 31 August 2011)	n/a	4	n/a
	Staff receiving influenza vaccinations	n/a	79	n/a
	Workstation assessments requested	n/a	25	n/a

¹ The actual figures for 2011 represent the operations of the Directorate for the period from 17 May 2011 to 30 June 2011.

² Refer to section C19 for explanations regarding the variances in the environmental reporting.

CONSULTATION AND SCRUTINY REPORTING

Section B

B.1 Community Engagement

As part of the ACT Government's commitment to community engagement, the Economic Development Directorate engages with the Canberra community on a variety of issues that reflects the diversity of the Directorate's operations. Topics of engagement vary from land release, to sporting events and facilities, celebrations of Canberra's seasons and unique tourist attractions.

Community engagement by the Directorate happens at four levels:

- ◆ inform the community of current events happening in and around Canberra;
- ◆ seek information and input from the community where the day-to-day lives of Canberrans may be affected by proposed development;
- ◆ involve the community, as part of a Project Working Group; or
- ◆ to form a partnership to specifically address a particular issue.

The levels, type and lengths of engagement are reliant upon the project. The Directorate also works closely with the other eight Government directorates to coordinate and manage its portfolio responsibilities to ensure that the Canberra community has access to the best service and facilities available.

Some highlights of community engagement activity during the year are detailed below.

Civic Revitalisation

Works being done under the Civic Revitalisation program are outlined in the Civic Area Action Plan released in October 2010. The total program consists of thirteen capital works projects to be completed for the start of Canberra's 2013 Centenary. Stakeholder consultation occurred during the design phase, at the start of construction and as required during the construction process.

Capital Works Coordination

Major projects along Cotter Road and the new John Gorton Drive in Molonglo were the subject of public consultation, involving a presentation to the Weston Creek Community Council, and a letterbox drop to the residents of Weston by Australia Post. Prompt responses to 38 enquiries from 29 members of the public were provided during the construction of Clarrie Hermes Drive, Casey.

Manuka Oval Broadcast Lighting

Since the announcement of federal funding for the installation of broadcast quality lighting at Manuka Oval on 28 April 2012, an extensive program of community consultation has been undertaken with the various resident groups of South Canberra. In parallel a Development Control Plan has been lodged with the National Capital Authority (NCA) which sought comment from the public and a Development Application (DA) was lodged with the Environment and Sustainable Development Directorate (ESDD), again seeking comment from the public and other Government agencies.

Small Clubs Redevelopment

The Directorate engaged with ClubsACT and a sample of small clubs in relation to the design of the Small Club Site Redevelopment Support Scheme. Meetings were held with ClubsACT, the Canberra Irish Club, and the Murrumbidgee Country Club. Ongoing consultation is being undertaken to implement other initiatives announced as part of the Affordable Housing Action Plan Phase III. This consultation is being complemented by industry briefings and information sessions.

Hawker Group Centre Draft Master Plan

The draft Hawker Group Centre Master Plan was developed during a lengthy process led by a Project Reference Group (PRG) comprising representatives of local businesses and local community groups including the Belconnen Community Council (BCC), the Council on the Ageing, and the Friends of Hawker Village (FOHV) as well as the ACT Government Architect.

The PRG sought to establish key planning principles to guide the future development of the Centre over a twenty year period. The draft Master Plan was released for public comment on 3 December 2011, closing on 31 January 2012. Eight community drop-in information sessions were held from 3 December to 10 December 2011 in the Hawker Group Centre. There were 274 submissions received. Twenty one PRG meetings were held. The PRG received specialist retail, traffic, parking, planning, and urban design advice and participated in a number of activities including a one-day planning workshop.

Newsletters were distributed to households in the suburbs of Hawker, Scullin, Weetangera, Page and Higgins on five occasions to ensure the community was kept up-to-date on the process.

A New Take on Consultation

A new style of Community Engagement took place for the redesign of the Downer local presinct. The community engagement, known as 'charette' (enquiry by design) actively engaged Downer residents in the project.

The process highlighted the collaboration between the Community and the Government by providing a range of consultation opportunities.

A meeting was held on 14 December 2011, where 70 community members were presented with the opportunities and of the project. Workshops with 55 community members gave individuals and opportunity to participate in group discussions and provide feedback on the proposal. Feedback was used by the designer in the development of three draft design plans.

Members of the community were then invited to provide online feedback on their preferred draft design and this feedback was incorporated into the final design.



Final design concept as presented to the Downer community on 27 June 2012.

B.1 Community Engagement

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Communications and Media	Block 7 Section 12 Belconnen	Hand delivery of letter, EDD website	Surrounding businesses Belconnen Community Council	10	Land to be released by auction
Communications and Media	Block 7 Section 64 Lyneham	Hand delivery of letter, 3 Stakeholder meetings and one drop in session Print media, EDD and ACT Government websites	Surrounding sports organisations and adjoining residential leasees. North Canberra Community Council	190	Land being prepared for sale
Communications and Media	Block 11 Section 44 Ngunnawal	Unaddressed mailout Print media, EDD and ACT Government websites, site signage	Residents and businesses Belconnen Community Council	3,500 x 2	Land withdrawn from Indicative Land Release Program, further planning investigations to be undertaken
Communications and Media	Block 13 Section 229 Conder	Unaddressed mailout Print media, EDD and ACT Government websites, site signage	Residents and businesses Tuggeranong Community Council	2,411	Lease granted
Communications and Media ¹	Cotter Road traffic changes	Unaddressed mailout Print media, EDD and ACT Government websites	Residents and businesses Weston Creek Community Council	10,128 x 2	Information only relating to road works and changes in traffic conditions
Communications and Media	Phillip Section 9 alternative parking	Flyer – hand delivery	Residents and businesses Woden Valley Community Council	1,000	Information only regarding proposed alternative car parks in Phillip

¹The Directorate undertakes Community Engagement on behalf of the LDA as outlined in the MOU.

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Communications and Media	Block 11 Section 52 Holt	Unaddressed mailout Print media, EDD and ACT Government websites, site signage	Residents and businesses Belconnen Community Council	2,065	Land to be released by auction.
Communications and Media	Block 7 Section 398 Macarthur	Unaddressed mailout EDD and ACT Government websites	Residents and businesses Tuggeranong Community Council	828 x 2	Information only regarding demolition of the building and high pressure water main.
Communications and Media	Block 92 Section 24 Stirling	Unaddressed mailout Print media, EDD and ACT Government websites, site signage	Residents and businesses Weston Creek Community Council	1,220	Community Engagement Report pending.
Communications and Media	Block 5 Section 24 Red Hill	Unaddressed mailout Print media, EDD and ACT Government websites, site signage Public meeting	Residents and businesses Inner South Canberra Community Council Residents	1,094 x 1 45 x 1	Direct sale not proceeding.
Communications and Media	Downer Local Centre	Unaddressed mailout Print media, EDD and ACT Government websites Workshops	Residents and businesses North Canberra Community Council	1,100 x 4 100 x 5	Ongoing

B.1 Community Engagement

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Communications and Media	Block 2 Section 590 Chisholm	Unaddressed mailout Print media, EDD and ACT Government websites Workshop	Residents and businesses Tuggeranong Community Council	3,701 x 3 74 x 1	Site withdrawn from Indicative Land Release Program.
Communications and Media	Hawker Group Centre	Unaddressed mailout Print media, EDD and ACT Government websites Drop in sessions Online comments	Residents and businesses Belconnen Community Council	6,000 x 3 100 x 6 154 x 3	Site withdrawn from Indicative Land Release Program.
Communications and Media	6 x various Community Council meetings	Meeting attendances	Residents and businesses Various community councils	Approx 153	Interaction with community councils on various issues.
Sustainable Land Strategy	Blocks 19 and 20 Section 30 Dickson	Electronic voting, postcard	Surrounding north Canberra suburbs and businesses North Canberra Community Council	27,000	Land being prepared for sale.
Sport and Recreation Project Facilitation	Facilities Improvement Program	Sport and Recreation Services' Operations Manager attended the Annual General Meeting of the Downer Community Association	Downer residents	50	Explained why SRS wanted to install floodlighting at the Downer Oval. Fielded questions from the floor.

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Sport and Recreation Communications	Gungahlin Leisure Centre	Letterbox drop Public information display at Gungahlin Town Centre 2 Gungahlin Community Council meetings 3 Stakeholder Meetings	Residents nearby to future site of Leisure Centre Gungahlin Community Council Gungahlin residents Pool Managers Swimming ACT, ACT Water Polo	170	Information about Centre distributed and residents invited to attend Gungahlin Community Council meeting. Update on the progress of the centre's design. Received feedback on the design details of the pools to be part of Gungahlin Leisure Centre.
Sport and Recreation Project Facilitation	Youth Engagement Survey	Survey of 12 to 18 year olds across the ACT to ascertain their level of participation in organised sport	12 to 18 year old students	200	Findings from the survey will be utilised to support future participation plan development. A formalised report will be devised for industry and public use.
Sport and Recreation Project Facilitation	Throsby district playing fields and multisport complex	Meetings x 6	Representatives of Mulligan's Flat Nature Reserve Board	8	Information exchange regarding environmental impact study (EIS). Refinement of EIS document prior to submission.
Sport and Recreation Communications	Provision for Muslim women's swimming	Meetings x 3	Members of Muslim community Chair of Muslim Advisory Council Royal Life Saving Society (RLSS) Canberra Grammar School	37	RLSS were successful in their application for funding through SRS' Inclusive Participation Grants Program (IPGP) to run their 'My Time to Swim - Same Sex Swimming Program'.

B.1 Community Engagement

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Sport and Recreation Communications	Combat Sports Legislation Review	Media Consultation with the industry and an industry workshop. Distribution of discussion paper for comment. Community engagement Draft policy paper	All interested industry participants.	15	Ongoing
Sport and Recreation Communications	Molonglo Aquatic Sport and Recreation Centre Feasibility Study	The study team consulted with representative sporting associations through a series of face to face meetings	Sporting associations	8	Further understanding of what facilities are required for any future aquatic, sport and recreation facility in Molonglo.
Sport and Recreation Project Facilitation	Facilities Improvement Program	Annual General Meeting of the Downer Community Association	Downer residents	50	Information and discussion session.
Territory Venues and Events	Canberra Stadium Event Traffic Management Plan	Letterbox drop	Local residents	500	Information re traffic arrangements for scheduled football games.
Territory Venues and Events	Community Motorsport Development Program	Meeting	Representatives of local community motorsport clubs	Representation from 10 clubs	Information on Round 2 of Community Motorsport Development Program.

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
City Improvements Program	London Circuit adjacent to the Legislative Assembly building and Canberra Museum and Gallery	On site posters Flier advising on construction phasing Face-to-face meetings	Surrounding tenants and property owners Users	20 + pedestrians	Construction completed on time.
City Improvements Program	London Circuit adjacent to Waldorf Apartments and the Ainslie Avenue branch of the Commonwealth Bank	On site posters Flier advising on construction phasing Face-to-face meetings	Surrounding tenants and property owners Users	30 + pedestrians	Construction completed on time.
City Improvements Program	Lighting upgrades in Odgers and Verity Lanes	Newsletter	Surrounding tenants and property owners	50	Construction completed on time.
City Improvements Program	Latin American Plaza sculpture walk between Marcus Clarke and Childers Streets	On site posters Flier advising on construction phasing	Surrounding tenants and property owners and pedestrians	20 + pedestrians	Construction completed on time.

B.1 Community Engagement

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
City Improvements Program	West Row	On site posters Flier advising on construction phasing Newsletter Face-to-face meetings	Surrounding tenants and property owners and pedestrians	15 + pedestrians	Construction completed on time.
City Improvements Program	Lighting upgrades to East Row and Mort Streets	Face-to-face meetings	Identifiable stakeholder groups	10	Construction completed on time.
City Improvements Program	Ogders Lane, Melbourne Building upgrade	On site posters Newsletter Face-to-face meetings Website seeking comment	Surrounding tenants and property owners and pedestrians	50 + pedestrians	Scope changed in response to stakeholder feedback.
City Improvements Program	Sydney and Melbourne Buildings Conservation Management Plan	Newsletter Face-to-face meetings Website	Surrounding tenants and property owners	50	Plan endorsed by the ACT Heritage Council.
City Improvements Program	Alinga Street in the City interchange	On site posters Flier advising on construction phasing Face-to-face meetings	Surrounding tenants and property owners and pedestrians	10 + pedestrians	Construction completed on time.

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
City Improvements Program	Verge and lighting improvements to Moore and Rudd Streets	On site posters Flier advising on construction phasing Face-to-face meetings	Surrounding tenants and property owners and pedestrians	10 + pedestrians	Construction completed on time.
City Improvements Program	City Walk between Ainslie Place and Akuna Street	Flier advising on construction phasing	Surrounding tenants and property owners and pedestrians	20 + pedestrians	Construction completed on time.
City Improvements Program	Verge and lighting improvements in London Circuit in City West between University Avenue and Hobart Place	On site posters Flier advising on construction phasing Face-to-face meetings	Surrounding tenants and property owners and pedestrians	10 + pedestrians	Construction completed on time.
City Improvements Program	Veterans' Park upgrade including the first stage of the City Cycle Loop	On site posters Flier advising on construction phasing Newsletter Face-to-face meetings	Park users, pedestrians Identifiable stakeholder groups	10 + pedestrians	Construction completed on time.
City Improvements Program	London Circuit between Farrell Place and University Avenue	On site posters Flier advising on construction phasing Newsletter Face-to-face meetings	Surrounding tenants and property owners and pedestrians	40 + pedestrians	Construction completed on time.

B.1 Community Engagement

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Land Release	Woden bus interchange and Westfield development	Presentation to Community Council. Newspaper media	Woden Valley Community Council	40	Community working group convened to participate in design development.
Project Planning	John Gorton Drive Stage 1D	Site inspections	Graziers and Land custodians	5	Established boundary fences that allowed grazing to continue and minimise bush fire hazards. The fences identified the limit of construction activities.
Project Delivery	Clairrie Hermes Drive	Public Liaison Register	Residents/Response to public enquiries	29	Provided direct response, by phone or email, to 38 enquiries from members of the public.
Major Projects	Manuka Oval Lighting	3 Briefings 3 Presentations Public drop-in session	Inner South Community Council Kingston/Barton Residents Association meeting Manuka shops (display for residents) by National Capital Authority Manuka Traders	51	NCA and Development Application process ongoing.
Major Projects	Narrabundah Long Stay Park (NLSP)	Meetings Letterbox drop On-site meetings	NLSP Action Group Residents of the NLSP NLSP neighbours (Parparis Olive Ranch and Sundown Motel Resort)	125	Ongoing

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Business Development	Business In Focus Month	A month-long program of events for the business community delivered in partnership with the private sector	Business/industry organisations/operators Training providers Business service providers	1,713 attendees 31 event partner organisations	47 activities delivered during September 2011.
Business Development	NBN roll-out	Community meeting on NBN roll-out held at the Gungahlin Library	Gungahlin community	200 +	Community informed of NBN Co roll-out plans.
Business Development	Business Development Strategy	Issues paper and public release 13 small business sector forums One-on-one consultation with key stakeholders	Business and broader community Key SME sectors Thought leaders, business organisations, key influencers	250 +	<i>Growth, Diversification and Jobs: A Business Development Strategy for the ACT</i> released on 30 April 2012.
Business Development	ACT Education Communication Strategy - to create a connected education system to meet opportunities	Stakeholder workshops and one-on-one consultations with key organisations in the education sector	Business and industry groups, education institutions and relevant government agencies	25 +	ACT Education Communication Strategy
Business Development	Clean Technology Development	Clean Technology Workshop at the ACT Legislative Assembly, one-on-one consultation with key business organisations and Community Councils	Business and community groups	200 +	Input into <i>Growth, Diversification and Jobs: A Business Development Strategy for the ACT</i> .

B.1 Community Engagement

Line Area	Project	Consultation Process (tools used)	Groups/Individuals consulted	Approximate number consulted	Outcome
Ministerial Cabinet and Policy	Affordable Housing Threshold System	Round table discussion	Residential developers	10	Input was sought in relation to the size and classification for each tier level as well as the appropriate threshold amount.
Ministerial Cabinet and Policy	Small Club Site Redevelopment Support Scheme	Invitation to meet with eligible Club groups Meetings x 3 1 Request for Expressions of Interest	Club representatives	6	ClubsACT and a sample of small clubs were consulted in relation to the design of the Small Club Site Redevelopment Support Scheme.

FURTHER INFORMATION CAN BE OBTAINED FROM:

Senior Manager	Communications & Media	+61 2 6207 8259
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B.2 Internal and External Scrutiny

ACT Auditor-General's Reports

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
Economic Development Directorate			
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 1</p> <p>ACT Government agencies, including LAPS, the LDA and ACTPLA, should further develop formal governance documents, e.g. Memoranda of Understanding, to clearly outline roles, responsibilities and accountabilities for the land supply and development process.</p>	<p>Government Position – Agreed</p> <p>The Government response to the Hawke Review indicates its commitment to better coordination of roles and responsibility across Government agencies. In particular, new governance arrangements relating to the development of land in the Territory have been formalised through the creation of the Economic Development Directorate (EDD), (a Directorate which incorporates the functions of the previous Department of Land and Property Services, in addition to other functions).</p> <p>Further development of governance arrangements and clarification of roles will continue through the new governance arrangements of the Strategic Board and the Chief Executives' Steering Group on Land Supply, taking into account the new administrative arrangements. Clarification of responsibilities will be formalised through a memorandum of understanding between the relevant Directorates.</p>	<p>A Memorandum of Understanding between the Directors-General of EDD and the Environment and Sustainable Development Directorate (ESDD) was signed on 24 February 2012.</p> <p>Following Government's agreement to new governance arrangements for EDD in July 2011 a Statement of Governance Arrangements for the Land Development Agency (LDA), an Annual Statement of Government Policy and a Memorandum of Understanding between EDD and LDA were finalised and are available on both the EDD and LDA websites.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development. Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 2</p> <p>LAPS should disseminate relevant information associated with various inter-agency governance committees and working groups to agencies to increase awareness of the roles of these groups. This could include:</p> <ol style="list-style-type: none"> articulating clear processes on how the groups should work together and coordinate issues for review, consideration and decision; and clarifying the authority, if any, of the committees to make decisions on various land development and planning matters. 	<p>Government Position – Agreed</p> <p>The Government will continue through the Economic Development Directorate to circulate to relevant Directorates the agreed terms of reference, roles, and process that support the land development committee structure, including clarifying any uncertainties as a result of the structural changes leading to the establishment of the Directorates.</p>	<p>Terms of Reference supporting the land development committee structure have been developed and provided to all working groups. Directorates were invited to review their membership in order to improve the operations and effectiveness of these inter-directorate meetings.</p>
<p>Recommendation 3</p> <p>LAPS should publish detailed information on the ACT Government land development and supply strategy, including the factors considered and assumptions made in developing future land release programs. Such information should lead to better understanding by ACT Government agencies and public stakeholders, such as the community, developers and builders, of the decision making process</p>	<p>Government position – Agreed</p> <p>The 2011-12 Budget released by the Government contains detailed information relating to the Land Release Program, including relevant assumptions and projections.</p>	<p>EDD continues to publish detailed information in relation to the Land Release Programs through the EDD website.</p>	<p>EDD continues to publish detailed information in relation to the Land Release Programs through the EDD website.</p>

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 4</p> <p>LAPS should develop a more rigorous model to assist in assessing future residential land release targets under the Indicative Land Release Program. The model should identify the underlying factors impacting demand and supply of residential land, compiling and analysing relevant data to better inform the decision-making process.</p>	<p>Government position - Agreed</p> <p>The Economic Development Directorate (EDD) considers forecasts by the Australian Bureau of Statistics and other public and private authorities, undertakes demographic analysis, including material prepared by the ACT demographer, monitors dwelling supply, price movement, and other leading indicators, and seeks regular advice from private sector stakeholders and local industry experts as input into determining demand for residential land.</p> <p>All the information is collated and analysed through a model. This model is regularly reviewed and refined, and this process will continue.</p> <p>The Government is also mindful of the many volatile demand drivers for housing experienced in the Territory over recent years resulting from exogenous factors such as the Commonwealth Budget and recruitment policies, the Global Financial Crisis, first home owners' assistance, and net immigration. Given that current levels of demand are running at almost twice the level of long term underlying demand, the Government notes that any model to determine future land release targets will always require the exercise of professional judgement in consideration of these factors.</p> <p>EDD will continue to refine its demographic model and is working closely with the Environment and Sustainable Development Directorate to identify and track a series of leading market indicators. Acceptable ranges and benchmarks will be developed to be used to monitor the property market and land releases.</p>	<p>EDD continues to refine its demographic modelling working closely with CMCD and ESDD.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 5</p> <p>In accordance with Affordable Housing Action Plan, LAPS in conjunction with ACTPLA, should develop more robust mechanisms for compiling and monitoring the developers' and builders' pipelines.</p>	<p>Government Position - Agreed</p> <p>The Government will continue to work through the Directorates of Economic Development, and the Environment and Sustainable Development to develop a robust mechanism for monitoring the Developers' and Builders' Pipelines.</p> <p>Work has already commenced to implement such mechanisms in line with the recommendations of the Affordable Housing Action Plan. As of March 2011, EDD has commenced the publication of the Residential Land and Building Activity Report. This report includes the monitoring of the Builders' and Developers' Pipelines, land and property sales volumes and average prices. The Pipelines have been compiled by a range of sources of information including ABS statistics, data from the Environment and Sustainable Development Directorate (ESDD), consultants reports, private sector developers and analysis of aerial photography to monitor the status of land servicing and dwelling construction.</p> <p>The ongoing development of the eDevelopment platform by ESDD, which facilitates online development and building applications, will contribute to reporting for the Developers' and Builders' Pipeline through collection of data electronically. The data warehouse project, managed by ESDD, will further enable the aggregation of data from across the Authority, and enable a much greater capacity to analyse and report on activity and trends.</p>	<p>Through the established MOU EDD and ESDD continue to monitor the Developers' and Builders' pipelines.</p>

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 6</p> <p>The LDA should identify and report against better defined and additional measures for land release, which include the supply of shovel-ready blocks within LDA and joint venture estates.</p>	<p>Government Position – Agreed</p> <p>The number of dwelling sites available for construction is monitored in the Residential Land and Building Activity Report, a report prepared by the Economic Development Directorate. It includes the status of land servicing, dwelling construction and land availability within Land Development Agency and private sector estates. This report will be updated on a quarterly basis. The release of land within LDA and Joint venture estates is tracked in terms of sites being offered to the market, sites sold to the market and sites settled. The report will be published quarterly.</p>	<p>EDD continues to monitor and report on residential land and building activity.</p>
<p>Recommendation 7</p> <p>The LDA should include additional financial indicators in its Statement of Intent, to improve accountability regarding the various methods of delivery for land releases. Financial indicators should be developed and reported separately for LDA estates, joint ventures and engloblo sales.</p>	<p>Government Position – Agreed</p> <p>Financial indicators are being developed and appropriate information will be provided in the Land Development Agency's annual report.</p>	<p>Additional financial indicators on the various land release methods has been incorporated in LDA's 2011-12 Annual Report.</p> <p>LDA will also continue to monitor financial returns for different land release mechanisms internally.</p>	

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 8</p> <p>LAPS should advise the Government on an appropriate agency to assume responsibility for managing the valuation process and determining the appropriate value of land that is supplied to the LDA, to increase transparency in financial achievements reported by the LDA.</p>	<p>Government Position – Agreed</p> <p>The Government agrees that an improved process for determining an appropriate valuation of land will be developed by the Economic Development Directorate in conjunction with Treasury. The Government notes the process utilised by the LDA was compliant with agreements between the LDA, and the then Department of Territory and Municipal Services at the time of the Audit.</p>	<p>EDD is the responsible Directorate for managing the valuation process for land transferred from TAMSD to the LDA.</p>
<p>Recommendation 9</p> <p>In accordance with the Affordable Housing Action Plan, LAPS in conjunction with the LDA, should seek to independently benchmark the LDA's land development costs on a regular and ongoing basis.</p>	<p>Government Position – Agreed</p> <p>It is agreed that it would be highly beneficial to conduct benchmarking of the costs associated with the various forms of land development by the Government. In particular, it is important to understand the relative costs of joint venture development in comparison to Land Development Agency (LDA) releases, or englobo development. To this end, the Government has tasked the Economic Development Directorate to coordinate a benchmarking exercise.</p> <p>The Government notes that the majority of the LDA's land development costs at the time of the Auditor-General's report arose from contracts with private sector suppliers that were established through competitive tender processes conducted in accordance with the <i>Government Procurement Act 2001</i>.</p>	<p>The LDA now regularly incorporates latest benchmark data into Project Business Plans for all major land estates. Benchmark data is gathered from both LDA completed estates, Joint Venture projects and intelligence gathered from industry networks through the Government Land Organisations. All procurements are undertaken in accordance with the <i>Procurement Act</i> which requires open and competitive processes to ensure best value for money.</p>	

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 10</p> <p>ACT Government agencies should translate AHAP initiatives, which are principle-based into specific, clear and measurable targets within agencies' Statements of Performance or equivalent, and report against these on an annual basis.</p>	<p>Government Position – Agreed</p> <p>The ACT Affordable Housing Action Plan includes 84 initiatives, comprising a mix of recommendations that represent both principle-based and targeted outcomes. At May 2011, 61 of these were already implemented, with a further 20 in the process of implementation. The Government agrees to ask the relevant Directorates to review the recommendations relating to their operations, in order to translate the recommendations into more specific and measurable targets where appropriate. In addition, specific accountabilities indicators relating to affordable housing and land release have been determined as part of the 2011-12 ACT Budget process.</p>	<p>A final progress report on Phases I and II of the Affordable Housing Action Plan was released in October 2011 outlining progress against the 84 AHAP initiatives outlined in phases I and II.</p> <p>81 of the initiatives are in place, or are ongoing, 3 have been withdrawn due to market circumstances.</p> <p>Phase III of the Affordable Housing Action Plan was released in June 2012.</p>
<p>Recommendation 11</p> <p>ACT Government agencies should, pending the outcomes of the Government review of the Land Rent Scheme, develop additional processes and procedures to address the identified risks.</p>	<p>Government Position – Noted</p> <p>The Government supports improvement in processes and procedure in implementing policy as a general principle. With regard to the risks identified by the Audit, the Government notes that analysis of the benefits, risks and costs of the Land Rent Scheme was not within the scope of this Audit. As such, Audit's identification of risks has not viewed those risks in the context of the benefits of the policy. A number of those issues were considered in the design of the Scheme's policy.</p>	<p>The Post Implementation Review of the ACT Land Rent Scheme has been finalised.</p> <p>Legislative amendments were made to the <i>Land Rent Act 2008</i> in May 2012.</p> <p>A review of administrative processes and protocols was also undertaken as part of this review.</p>	<p>The Post Implementation Review of the ACT Land Rent Scheme has been finalised.</p> <p>Legislative amendments were made to the <i>Land Rent Act 2008</i> in May 2012.</p> <p>A review of administrative processes and protocols was also undertaken as part of this review.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development. Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 11 continued</p>	<p>A two-year post implementation review of the Land Rent Scheme was included in the original policy. This review is close to completion with significant input from the Economic Development Directorate, the ACT Planning and Land Authority, the Land Development Agency, the Canberra Institute of Technology, and the ACT Revenue Office. It is anticipated that a range of improvements will follow from this review, while maintaining the primary focus of the Scheme to support affordable home ownership.</p>	<p>See previous page.</p>
<p>Recommendation 12</p> <p>The LDA should develop appropriate performance indicators for its environment and sustainability objectives and priorities in accordance with the LDA's Environmental and Sustainability Framework. These indicators should be specific and measurable, and should be incorporated within its Statement of Intent.</p>	<p>Government Position – Agreed</p> <p>The Economic Development Directorate is in the process of incorporating such measures, including additional environment and sustainability priorities as part of the revised Land Development Agency (LDA) Statement of Intent. New performance indicators for the LDA have also been included in the 2011-12 Statement of Intent and further measures will be developed for inclusion in future years.</p>	<p>Substantial progress has been undertaken in relation to this recommendation.</p> <p>Non-financial KPIs have been included in the LDA Statement of Intent, covering the areas of water, community programs and housing affordability. Additional KPIs are proposed for urban design and biodiversity conservation.</p> <p>A licence agreement has been signed with NSW Landcom for the use of PrecinX, a mathematical tool that calculates sustainability performance of estates.</p> <p>An environmental and sustainability reporting system is being populated for input into the LDA Annual Report.</p>	

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No.2/2011: Residential Land Supply and Development.</p> <p>Government Submission to the Standing Committee on Public Accounts (PAC) authorised for publication on 20 October 2011.</p> <p>As at 30 June 2012, the PAC was yet to finalise its inquiry.</p>	<p>Recommendation 13</p> <p>The LDA should, as part of its ongoing monitoring and reporting process, such as monthly Board reports and budget analysis reviews, routinely consider and report on achievements against non-financial indicators, including environmental and sustainability initiatives and objectives.</p>	<p>Government Position – Agreed</p> <p>The Land Development Agency regularly monitors and reports on achievements against a number of non-financial indicators in monthly Board and other reports. The Government agrees that this reporting will be expanded to include further indicators developed in accordance with the recommendation. The Land Development Agency will be assisted by the Economic Development Directorate in identifying any relevant additional measures and including them in future Statements of Intent.</p>	<p>Substantial progress has been undertaken in relation to this recommendation.</p> <p>The environmental and sustainability reporting structure allows project teams to monitor and report at various 'gateways' during the land development process such as planning, construction and post occupancy.</p> <p>This allows regular reporting through Project Control Groups, Board meetings, Bi-annual Reviews and Annual Reports.</p>
<p>EDD/ACT Gambling and Racing Commission</p>			
<p>Independent Competition and Regulatory Commission: Investigation into the ACT Racing Industry Final Report - Report 2 of 2011.</p> <p>ICRC final report released April 2011.</p> <p>Government Submission publicly released 21 June 2012.</p>	<p>Funding for the ACT racing industry</p> <p>If the ACT Government wishes to explicitly support the ACT racing industry after the current funding arrangements expire, it should continue to provide budgetary funding, inflated yearly at CPI minus 1 per cent, at the 2013-14 Budget level.</p> <p>If the ACT Government wishes to provide additional certainty to industry, it could consider providing support through a contractual agreement over an extended period.</p>	<p>Agreed</p> <p>The Government recognises the economic and social contributions the racing industry provides to the ACT community. The model of budget funding suggested by the ICRC is considered appropriate; however, the indexation should be set at CPI minus 0.5 per cent from 2014-15.</p> <p>The Government will provide funding certainty for four year periods through multi-year contractual arrangements with reporting requirements to be developed in consultation with the industry.</p>	<p>New funding arrangements will commence with the 2014-15 Budget.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Independent Competition and Regulatory Commission: Investigation into the ACT Racing Industry Final Report - Report 2 of 2011.</p> <p>ICRC final report released April 2011.</p> <p>Government Submission publicly released 21 June 2012.</p>	<p>Product payments</p> <p>Gross revenue should continue to be the primary basis on which the product fee is calculated.</p> <p>The current level of the product fee remains appropriate, but should be reconsidered if any of the major jurisdictions increase the level of the product fee.</p>	<p>Agreed</p> <p>The Government agrees with the ICRC that at the time of the report, the structure and level of product fees was valid for the ACT.</p> <p>However, the Government will urgently assess the need for amendments to this scheme in light of the recent High Court decision around the legal challenges to the NSW Race Field Product Fees scheme, and subsequent submissions from the industry, with regard to other jurisdictions' approaches in this area in order to ensure the ACT has an appropriate and adequate product payments system.</p>	<p>The Government has commenced a review of race field product fee arrangements in the Territory.</p>
<p>Structural and governance arrangements for the ACT racing industry</p> <p>The ACT Government, in conjunction with the three racing clubs in the ACT, should undertake a detailed investigation into the costs and benefits of replacing existing administrative structures and establishing a single independent administrative body to oversee the management of the three racing codes.</p>	<p>Agreed</p> <p>The Government will, in partnership with the racing industry, undertake a detailed investigation of the costs and benefits of:</p> <ol style="list-style-type: none"> a. replacing existing administrative arrangements with a merged administrative body; and b. the potential co-location of the three codes at a single venue. 	<p>Agreed</p> <p>The Government will, in partnership with the racing industry, undertake a detailed investigation of the costs and benefits of:</p> <ol style="list-style-type: none"> a. replacing existing administrative arrangements with a merged administrative body; and b. the potential co-location of the three codes at a single venue. 	<p>The Government intends to commence investigations in the coming year.</p>

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Independent Competition and Regulatory Commission: Investigation into the ACT Racing Industry Final Report - Report 2 of 2011.</p> <p>ICRC final report released April 2011.</p> <p>Government Submission publicly released 21 June 2012.</p>	<p>Structural and governance arrangements for the ACT racing industry continued</p> <p>Following the outcomes of the above recommendation for an independent administrative body to oversee the management of the three racing codes, the ACT Government, in conjunction with the ACT racing industry, should undertake a detailed investigation into the feasibility of co-locating the three different racing codes at the one location.</p>	<p>See previous page.</p>	<p>See previous page.</p>
	<p>Allocation of funding among the codes</p> <p>If an independent body is established to oversee ACT racing, the body should be provided with some discretion as to how funds are allocated across the three racing codes, reflecting the attractiveness of the racing product and the need for investment in each of the codes.</p> <p>If government funding is to be provided directly to the three racing codes:</p> <ul style="list-style-type: none"> ◆ it should be shared on a basis agreed between the codes; or ◆ if agreement cannot be reached, it should be shared on the basis of a three-year rolling average of the product payments received by the ACT racing clubs. 	<p>Agreed</p> <p>The Government understands that an agreement has been reached between the three codes on the future sharing of Government funding.</p> <p>On that basis, funding will be based upon the agreed 75/12.5/12.5 per cent split.</p> <p>This split will be reviewed by the Government after five years if an amalgamated administrative body is not established.</p>	<p>The Government will provide future funding consistent with the split agreed upon by the three codes.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No. 1/2012: Monitoring and Minimising Harm Caused by Problem Gambling in the ACT.</p>	<p>Recommendation 1</p> <p>The ACT Gambling and Racing Commission should initiate a review of the Gambling Code of Practice taking into account:</p> <ol style="list-style-type: none"> a. recent developments in other jurisdictions and research; and b. means to encourage licensees to: <ol style="list-style-type: none"> i. undertake staff refresher training every three years; ii. provide routine briefings by Gambling Contact Officers to other staff who provide gambling services, particularly casual or part-time staff; iii. prepare procedures to guide staff on the use of the Problem Gambling Incident Register and encourage consistency in reporting and recording incidents; iv. ensure all information relating to problem gambling is made available to patrons in 'a conspicuous way' and that this information presents accurate facts on the chances of winning major prizes, programs for exclusions from gambling, the availability of interpreter services, and the names and contacts for gambling contact officers; 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication.</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No. 1/2012: Monitoring and Minimising Harm Caused by Problem Gambling in the ACT.</p>	<p>Recommendation 1 continued</p> <ul style="list-style-type: none"> v. improve the consistency of the content of signage and warning notices to patrons and ensure that these are also presented in 'a conspicuous way'; vi. enhance the use of the use of the Register of Excluded people maintained by licensees; and vii. restrict the capacity for gambling to reserve gaming machines in licensed venues. 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication.</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>
<p>Recommendation 2</p> <p>The ACT Gambling and Racing Commission should improve its corporate planning and reporting by:</p> <ul style="list-style-type: none"> a. specifically reporting against the objectives and strategies included in its Strategic Plan; b. better aligning information used in its Strategic Plan, Annual Reports and its Budget Papers/Performance Measurement Framework; and c. supporting its Corporate Plan with an action plan or its equivalent. 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication.</p>	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication.</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Report No. 1/2012: Monitoring and Minimising Harm Caused by Problem Gambling in the ACT.</p>	<p>Recommendation 3</p> <p>The ACT Gambling and Racing Commission should enhance its research and monitoring of the risks and costs of problem gambling in the ACT and gambling harm by:</p> <ol style="list-style-type: none"> a. defining and documenting its procedures for reviewing and analysing research findings and recommendations; b. using a statement of consideration (or similar document) to explicitly show how research findings and recommendations have been considered by the Commission; c. undertaking studies of gambling prevalence in the ACT at a minimum every five years, and considering the value of reducing this to every three years; d. expanding its research program, to include fostering research aimed at establishing a performance measurement framework to assess the Commission's achievements against its requirements under legislation. 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication.</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Office Performance Audit Report: Monitoring and Minimising Harm Caused by Problem Gambling in the ACT No.1/2012.</p>	<p>Recommendation 4 The ACT Gambling and Racing Commission and ACT Government agencies (such as the Health, Community Services, Education and Training, and Economic Development Directorates) should identify opportunities for integrating their activities to minimise harm caused by problem gambling.</p>	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication.</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>
	<p>Recommendation 5 The ACT Gambling and Racing Commission should:</p> <ul style="list-style-type: none"> a. provide guidance to licensees in how best to meet the requirements of the Code of Practice through developing a 'Better Practice Guide' or using some other mechanism; and b. acknowledge licensees that adopt better practices. 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>

B.2 Internal and External Scrutiny

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Office Performance Audit Report: Monitoring and Minimising Harm Caused by Problem Gambling in the ACT No.1/2012.</p>	<p>Recommendation 6 The ACT Gambling and Racing Commission should, in conjunction with Mission Australia, work closely with the ACT's gambling industry with the intention of:</p> <ul style="list-style-type: none"> a. increasing awareness and understanding among gambling venue staff of their roles and responsibilities in addressing gambling harm; and b. encouraging more consistent implementation to the Code of Practice relating to minimising harm caused by problem gambling. 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>
	<p>Recommendation 7 The ACT Gambling and Racing Commission should complete the redevelopment and implementation of the computerised exclusion database as high priority.</p>	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 the PAC had not authorised publication</p>	<p>See 'Response to the Outcome of the Inquiry'.</p>

Nature of Inquiry/Report Title	Recommendations/Outcome of Inquiry	Response to the Outcome of Inquiry	Implementation Status as at 30 June 2012
<p>Auditor-General's Office Performance Audit Report: Monitoring and Minimising Harm Caused by Problem Gambling in the ACT No. 1/2012.</p>	<p>Recommendation 8</p> <p>The ACT Gambling and Racing Commission should enhance its public awareness actions relating to responsible gambling and the risks of gambling harm. This could include:</p> <ul style="list-style-type: none"> a. a direct link to the local counselling service provider website from the Commission's website, once Mission Australia establishes its website; b. up-grading the Commission's website; c. enhancing promotion of the Commission's website especially in gaming venues; d. undertaking further research to inform targeting of different groups; and e. making information on problem gambling symptoms available widely to assist people self-diagnosing gambling problems. 	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 PAC had not authorised publication</p>	
<p>Recommendation 9</p> <p>The ACT Government should set a time to achieve the 4000 gaming machine cap and implement strategies to meet the target.</p>	<p>The Government Submission was submitted to the ACT Legislative Assembly Standing Committee on Public Accounts (PAC) on 29 June 2012. As at 30 June 2012 PAC had not authorised publication</p>		

FURTHER INFORMATION MAY BE OBTAINED FROM:

Executive Director Ministerial, Cabinet and Policy +61 2 6207 6569



B.3 Legislative Assembly Committee Inquiries and Reports

Report No.	Title	Date Presented
	Standing Committee on Public Accounts - Review of Auditor-General's Report No.6 of 2009 – Government Office Accommodation	Interim Report tabled February 2011.

Government Response: The Government response to the Interim report was tabled on 16 August 2011.

Recommendation	Government Response	Directorate Implementation
<p>Recommendation 1</p> <p>The Committee recommends that the ACT Government make no final decision with regard to the whole-of-government office building project until the Standing Committee on Public Accounts has received a copy of the business case, and the economic and environmental analysis, together with any other relevant considerations, and had time to consider this information and report to the ACT Legislative Assembly.</p>	<p>Not Agreed</p> <p>A decision to proceed with the Government Office Building project was made in the 2011-12 Budget.</p> <p>The information supporting the business case has been made available publicly. A special briefing on the project was provided to the Select Committee on Estimates 2011-12 at which all members of the Standing Committee on Public Accounts were present. Information provided at this briefing included economic, budget impact analysis and environmental analysis.</p>	<p>Refer to statement below ¹</p>

¹ On 20 September 2011, the Committee Chair made a Statement pursuant to Standing Order 246A relating to the Committee's inquiry into Auditor-General's Report No.6 of 2009: Government Office Accommodation. Following an Assembly motion on 24 August 2011 and the Government's announcement to market test the delivery of new office accommodation in Gungahlin and Civic the Committee resolved no further inquiry was warranted however, the Committee would continue to monitor.

The statement is available at: www.parliament.act.gov.au/downloads/reports/246A-Statement.pdf

Recommendation	Government Response	Directorate Implementation
<p>Recommendation 2</p> <p>The Committee recommends that the ACT Government provide the Standing Committee on Public Accounts with an assessment of the opportunity cost of a whole-of-government office building project against other significant infrastructure projects, such as the Majura Parkway, a light rail network, a new convention centre, or a third major hospital.</p>	<p>Not Agreed</p> <p>A decision to proceed with the Government Office Building project was made in the 2011-12 Budget. In making this decision, the Government assessed projects against other relative priorities and its capacity to fund the project. This process, by its very nature, assesses the opportunity cost of proceeding with the building. The Budget Impact analysis provided to the Select Committee on Estimates includes the cost of capital.</p> <p>The Economic Development Directorate (formerly the Department of Land and Property Services) sought specific independent economic advice about the impact of the proposed building on the Territory's capacity to fund other capital works. Advice received from the Directorate's advisors, and supported by a leading credit rating agency, indicates that other capital works projects would not be constrained and the Territory's credit rating would not be adversely affected.</p> <p>The reasoning underpinning this advice is that completion of the building results in an asset that is expected to exceed the development cost. Therefore, it should improve the Territory's balance sheet, other things being equal.</p>	<p>Refer to statement below ¹</p>
<p>Recommendation 3</p> <p>The Committee recommends that the ACT Government whole-of-government office accommodation strategy should be finalised, and considered by the ACT Legislative Assembly, prior to any final decision, or awarding of any contract, with regard to the whole-of-government office building project.</p>	<p>Not Agreed</p> <p>The future office accommodation strategy is now influenced by the Government's decision to proceed with the new ACT Government Office Building. The new government office will see significant consolidation of current office accommodation and changes to planned office refits/refurbishments. The office accommodation strategy will now be revised in line with this decision.</p>	<p>Refer to statement below ¹</p>

¹ On 20 September 2011, the Committee Chair made a Statement pursuant to Standing Order 246A relating to the Committee's inquiry into Auditor-General's Report No.6 of 2009: Government Office Accommodation. Following an Assembly motion on 24 August 2011 and the Government's announcement to market test the delivery of new office accommodation in Gungahlin and Civic the Committee resolved no further inquiry was warranted however, the Committee would continue to monitor.

The statement is available at: www.parliament.act.gov.au/downloads/reports/246A-Statement.pdf

B.3 Legislative Assembly Committee Inquiries and Reports

Report No.	Title	Date Presented
24	Standing Committee on Public Accounts Inquiry into the Gaming Machine Amendment Bill 2011	7 June 2012

Government Response: As at 30 June 2012, the Government response was yet to be finalised

Directorate Implementation: Nil – as report is yet to be finalised

Recommendation

Recommendation 1

The Committee recommends that the ACT Government should consider introducing an interim electronic gaming machine trading scheme for period of up to two years.

Recommendation 2

The Committee recommends that, within the first year of the operation of the interim electronic gaming machine trading scheme, the ACT Government should establish a gaming machine management system that includes the following principles – to allow for gaming machines to be: transferred between clubs; relocated within club groups; and transferred and traded between existing clubs, and/or new clubs which are not necessarily part of a club group.

Recommendation 3

The Committee recommends that in tandem with the introduction of an interim electronic gaming machine trading scheme that a relocation scheme for multi-venue clubs be introduced.

Recommendation 4

The Committee recommends that the ACT Government comprehensively evaluate the interim electronic gaming machine trading scheme after 12 months of operation.

Recommendation 5

The Committee recommends that the electronic gaming machine relocation scheme should set a threshold of a specified number of machines that require regulatory approval.

Recommendation 6

The Committee recommends that the ACT Government should commence, as a matter of priority, a review of the existing electronic gaming machine cap. The review should commence immediately and a progress report be provided to the ACT Legislative Assembly by the second sitting Tuesday in August 2012.

Recommendation 7

The Committee recommends that amendment number 12 be deleted from the Gaming Machine Amendment Bill 2011 and not be reconsidered until such time as a review of the existing electronic gaming machine cap has been completed and reported to the ACT Legislative Assembly.

Recommendation 8

The Committee recommends that where entities operating a small number of gaming machines can substantiate a case that the \$250 ATM will adversely affect other aspects of their business, they should be able to apply to the ACT Gambling and Racing Commission for an exemption.

Recommendation 9

The Committee recommends that the *Gaming Machine Act 2004* be amended to allow for an exemption to the \$250 ATM withdrawal limit under approval by the ACT Gambling and Racing Commission.

Recommendation 10

The Committee recommends that the introduction of the \$250 ATM withdrawal limit be aligned with the start time of the Commonwealth legislation as it relates to the withdrawal limit on ATM machines in gaming premises.

Recommendation 11

The Committee recommends that the ACT Government should implement programs to address the root cause of problem gambling.

Recommendation 12

The Committee recommends that the ACT Gambling and Racing Commission should amend the ACT Gambling Code of Practice to detail that the practice of reserving gaming machines should be regulated.

Recommendation 13

The Committee recommends that the online exclusion database be in operation by 31 December 2012.

Recommendation 14

The Committee recommends that the ACT Government take into account the findings and recommendations of the ACT Auditor-General as detailed in Auditor-General's Report No. 1 Monitoring and minimising harm caused by problem gambling, as part of any proposed amendments to the *Gaming Machine Act 2004*.

Recommendation 15

The Committee recommends that the Minister for Gaming and Racing make a statement to the ACT Legislative Assembly by the first sitting week in August 2012 detailing:

- i. what outcomes were achieved over the ACT Government's ten year agreement with the Australian National University's Centre for Gambling Research;
- ii. the terms of the new agreement; and
- iii. the status on the research chair of gambling studies position.

Recommendation 16

The Committee recommends that the ACT Government should progress a Memorandum of Understanding (MoU) with ClubsACT that mutually agrees on parameters for reform to the club sector in the ACT. Amongst other things, the parameters of such an understanding should include:

- i. maintaining the role and contribution of clubs in the ACT community;
- ii. supporting the economic viability of the sector; and
- iii. outlining measures and strategies that continue to work towards addressing problem gambling and minimising harm caused by problem gambling.

Recommendation 17

The Committee recommends that the Gaming Machine Amendment Bill 2011 should only be supported by the ACT Legislative Assembly subject to the recommendations as detailed in the ACT Standing Committee on Public Accounts' report inquiring into the Bill.

B.3 Legislative Assembly Committee Inquiries and Reports

Report No.	Title	Date Presented
23	Standing Committee on Public Accounts Report on Annual and Financial Report 2010-11	7 June 2012

Directorate Implementation: Nil – as report is yet to be finalised

Recommendation	Government Response	Directorate Implementation
<p>Recommendation 7</p> <p>The Committee recommends that given the issues raised by the draft environmental assessment, in particular the land offset ratio, the ACT Government may wish to reassess the location of the low-budget tourist accommodation.</p>	<p>As at 30 June 2012, Government response yet to be finalised.</p>	

B.4 Legislation Report

Legislation	Enacted Yes/No
Minister for Economic Development	
<i>Mutual Recognition (Australian Capital Territory) Act 1992</i>	Yes
<i>Planning and Development Act 2007, chapter 4</i>	Yes
<i>Trans-Tasman Mutual Recognition Act 1997</i>	Yes
Minister for Tourism, Sport and Recreation	
<i>Boxing Control Act 1993</i>	Yes
<i>Drugs in Sport Act 1999</i>	Yes
<i>Exhibition Park Corporation Act 1976</i>	Yes
<i>Nudity Act 1976</i>	Yes
<i>Public Baths and Public Bathing Act 1956</i>	Yes
Minister for Gaming and Racing	
<i>Betting (ACTTAB) Limited Act 1964</i>	Yes
<i>Casino Control Act 2006</i>	Yes
<i>Gambling and Racing Control Act 1999</i>	Yes
<i>Gaming Machine Act 2004</i>	Yes
<i>Interactive Gambling Act 1998</i>	Yes
<i>Lotteries Act 1964</i>	Yes
<i>Pool Betting Act 1964</i>	Yes
<i>Race and Sports Bookmaking Act 2001</i>	Yes
<i>Racing Act 1999</i>	Yes
<i>Unlawful Gambling Act 2009</i>	Yes

LEGISLATIVE AND POLICY BASED REPORTING

Section C

C.1 Risk Management and Internal Audit

Risk Management

Risk management in EDD is monitored by the Directorate's Senior Executive Committee, with recommendations provided by the EDD Audit Committee and ACT Auditor-General's Office as appropriate. The Executive is committed to, and places a high priority on, effective risk management across the full range of organisational functions. The overarching approach to manage risk at strategic and operational levels includes incorporation of appropriate fraud prevention and control processes and practices to ensure the early identification and treatment of emerging risks.

The EDD Risk Management Framework and Policy Statement was approved by the Senior Executive Committee and endorsed by the EDD Audit Committee in June 2012.

The risk management framework aims to apply an enterprise-wide risk management infrastructure which focuses on applying logical and systematic risk management processes to all stages in the life cycle of all strategic and operational functions and activities. Incorporating effective risk management into all activities benefits the underlying organisational culture and provides a positive influence on decision-making and accountability. EDD planning processes, including strategic and business planning, together with organisational policy development and project management, incorporate risk management.

Economic Development Directorate's approach to risk management is based on the relevant Standard, *AS/NZS ISO 31000:2009 - Risk Management - Principles and Guidelines*. EDD's Risk Management Plan/Register was developed in accordance with the Standard to include organisational risks, sources, impacts, responsibilities, treatments and monitoring/review processes. A series of workshops were held in late 2011-12 to assist Executives to identify significant risks and determine appropriate mitigation strategies. The results were incorporated into the EDD Risk Management Plan/Register, which was approved by the EDD Audit Committee and Senior Executive Committee. The identified risks will be reviewed regularly by the Executive and the Audit Committee to ensure risk mitigation strategies are included in business plans and regularly reported against.

Internal Audit

The Directorate's Audit Committee oversees, on behalf of the Director-General, the Directorate's governance, risk, compliance and internal control environments, and provides assurance as to their effectiveness. The Committee acts independently of management.

The EDD Audit Committee Charter was ratified in September 2011 and the Committee decided that members (other than the Chair) would be appointed for a term of 2 years to ensure the Committee is refreshed periodically. Annual and forward audit programs are guided by governance, risk and compliance programs and supported by an audit recommendations register.

Two internal audits were finalised during the year, on Stromlo Forest Park Risk and Security, and Territory Venues and Events Practices and Procedures. These audits were initiated by TAMS in the previous reporting year but were transferred to EDD following the creation of the Directorate. A high level desktop review of credit card limits and cardholders was also undertaken. In addition, implementation of the recommendations of the Skilled and Business Migration Program Review (June 2011) continued.

Seven EDD Audit Committee meetings were held during the year. The number of meetings attended by Committee members and observers is as follows:

Name of Member	Position	Duration	Meetings attended
John Thwaite	Independent Chair	Full year	7
Ian Hubbard	Member	Full year	6
Hamish McNulty	Member	Part year	1
Catherine Hudson	Member	Part year	5
Shane O'Leary	Member	Part year	2
Greg Ellis	Member	Part year	1
Dermot Walsh	Observer	Part year	3
Ian Thomson	Observer	Part year	4
Christine Murray	Observer	Part year	2
Rowena Barrell	Observer	Part year	2
Tony Charge	Observer	Part year	2
Louise Gilding	Observer	Part year	1
Brett Stanton	Observer ACT Auditor-General's Office	Part year	2
Jordan Langford-Smith	Observer ACT Auditor-General's Office	Part year	2
Tanya Colyer	Observer ACT Auditor-General's Office	Part year	1
Bernie Sheville	Observer ACT Auditor-General's Office	Part year	1

Senior Executive Responsible for Business Integrity and Risk

The Director Workforce and Governance is the Directorate's Senior Executive Responsible for Business Integrity and Risk (SERBIR).

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.2 Fraud Prevention

Prevention Strategies

During 2011-12, the Directorate continued to operate under the former ACT Department of Land and Property Services Fraud Prevention and Control Plan, while the EDD-specific plan was being developed. The Directorate's Fraud and Corruption Prevention Plan 2012-2014 was finalised in June 2012, and drew on the recommendations of a review of the Land Development Agency's Fraud Control Plan.

The EDD Fraud and Corruption Prevention Plan 2012-2014 is an integral element of the Directorate's overarching governance framework. Additionally, Section 1.6 Integrity and Reporting of the Director-General's Financial Instructions details the primary responsibilities and accountabilities in relation to fraud, integrity, and related reporting. These documents in conjunction with the ACT *Integrity Policy* provide guidance for staff when considering issues of fraud and corruption.

EDD's fraud risks were identified through a series of risk workshops and are highlighted in the EDD Risk Register endorsed by the Senior Executive Committee and EDD Audit Committee.

The *Purchase of Land from LDA Joint Venture and LDA Estates Policy* and Fast Facts have been in operation within the LDA for some time. During the year this was extended to include all EDD staff. This policy outlines expectations for staff, or members of their immediate family, taking part in purchases of land from the LDA. It does not exclude the purchase of land, but advises of actions required to ensure there is no actual or perceived conflict of interest in the process.

Training

Fraud and corruption prevention are key components of leadership and management in the Directorate, which promotes a positive organisational culture featuring high governance standards. Fraud and corruption prevention awareness is being promoted during staff meetings across the Directorate. Fraud Awareness training sessions have been included in the Directorate's training and development program, with the first EDD Ethics and Fraud Awareness session held in June 2012.

Also being conducted under the Directorate's Learning and Development Plan is *Dealing with Misconduct and Inappropriate Behaviour in the Workplace – Managers Training*, with the next session to be held in July 2012.

The ACTPS Values of *Respect, Integrity, Collaboration and Innovation* were released in June 2012; training will be developed to support the implementation of the new values and behaviours.

Identified Cases of Potential Fraud

During the reporting year, one instance of potential fraud was identified. The investigation was ongoing as at the end of the reporting year.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.3 Public Interest Disclosure

The *Public Interest Disclosure Act 1994* provides a vehicle for any members of the public, including ACT public servants, to report wrongdoing in the ACT public sector, and provides rights and protection to persons who report wrongdoing.

The Directorate did not receive any public interest disclosures during the reporting period.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.4 Freedom of Information

The *Freedom of Information Act 1989*:

- ◆ provides for general access to documents of agencies and official documents of Ministers, subject to certain exemptions;
- ◆ provides for the amendment of records about personal affairs of an applicant that the applicant believes to be incorrect, incomplete, out of date or misleading;
- ◆ establishes a system to review certain decisions at various levels; and
- ◆ requires the publication of information on the functions and official documents of a Directorate, and that particular documents be available for inspection and sale.

Section 7 Statement

Section 7 of the *Freedom of Information Act 1989* requires the Directorate to prepare and publish a statement outlining the organisation's functions and powers, the categories of documents available and facilities provided for access to documents.

Organisation Function and Powers

The Directorate's objectives are to work with the business community in relation to economic development and business support programs and to design and deliver the Government's land release program. The Directorate leads the ACT and capital region tourism industry to create and implement a variety of marketing and development programs. The Directorate also facilitates access to a range of sporting and recreation activities by managing sporting programs, venues, sports grounds and community events.

Legislation administered by the Directorate is listed in Section B.4 of this report.

Public Participation in Decision-making

Arrangements for public participation in decision making include public submissions to inquiries, discussion at public meetings, consultative committees for specific purposes, access to records through Freedom of Information (FOI) requests, comments on draft documents, comments on Bills before the Assembly and contact with the relevant Minister.

Categories of Documents

The Directorate holds the following categories of documents:

- ◆ those that are freely available on request and without charge;
- ◆ those that are exempt under the *FOI Act*, and
- ◆ all other kinds of documents that may be made available under the *FOI Act*.

Documents Available on Request and Without Change

Documents within this category include publications by the Directorate on various aspects of its activities. These documents are usually distributed at events, from the offices of the Directorate, and are generally available on the Directorate's website. Other documents include discussion papers, information pamphlets and annual reports.

Documents Available under the FOI Act

Documents of other kinds that may be available under the *FOI Act* include:

- ◆ general records, including internal, interdepartmental and public documents such as minutes of meetings, agendas and background papers, policy statements, correspondence and administrative records;
- ◆ personnel records;
- ◆ records held on microfilm, computer or paper in connection with Directorate functions;
- ◆ photographs, videos and film;
- ◆ maps, plans and brochures;
- ◆ technical and scientific reports and discussion papers;
- ◆ financial records;
- ◆ details of contracts and tenders;
- ◆ files on applicants and clients; and
- ◆ leases and deeds of agreement.

Facilities for Access

People seeking information are encouraged to first contact the Directorate before using the more formal FOI process.

The Directorate's contact for FOI is:

The FOI Coordinator
Economic Development Directorate
GPO Box 158
Canberra ACT 2601

The physical location of the FOI Coordinator is:

Level 2, Telstra House
490 Northbourne Avenue
Dickson ACT 2602
Telephone: (02) 6207 5833

Section 8 Statement

Section 8 of the *FOI Act* requires the principal officer to prepare and make available each year a statement listing all publicly accessible documents that are used by the Directorate in making decisions under a legislative scheme. A copy of the Section 8 statement is not published in this report but is available on request from the Directorate's FOI Coordinator.

Section 79 Statement

Section 79 of the *FOI Act* requires the Directorate to include in the Annual Report details of applications made to the Directorate during the year. Access decisions in relation to FOI requests are categorized in terms of: full access; partial access was granted; entirely exempt; access was refused to all documents (technical refusal); decision still pending; transferred; and withdrawn.

The Directorate received 31 applications under the *FOI Act* for access to documents.

C.4 Freedom of Information

Time Taken to Finalise FOI Request

Number of FOI Requests Received	30 Days or less	31 to 45 Days	46 to 60 Days	61 to 90 Days	91 Days or more	Not yet finalised
31	22	6 ¹	1	1	0	1

¹ Of the eight requests completed later than the 30 day deadline, extensions were granted on seven requests. The other request was provided one day late.

Access Decisions

Full Access	Partial Access	Entirely Exempt	Technical Refusal	Withdrawn	Transferred to another Directorate	Not yet finalised
2	11	1	3	10	3	1

Decisions Appealed

Requests for Internal Review	Decision Affirmed	Partial Access	Overtured
1	1	0	0

Referrals to the ACT Civil and Administrative Tribunal (ACAT)

Request to ACAT	Affirmed	Overtured	Not yet finalised
0	0	0	0

Fees and Charges (For requests with >10 hours processing time)

Fees Charged	Total Amount Collected
\$136.80 ²	\$34.20

² The Directorate only charged for one request. The deposit was received but the final payment is still outstanding.

Applicant Type

Member of public	Solicitor	Association/Organisation	MLA	Company
6	3	2	16	4

Requests to Amend Personal Records (Section 48)

Requests	Affirmed	Overtured	Ongoing
0	0	0	0

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.5 Internal Accountability

Senior Executive

Director-General – David Dawes

David Dawes is responsible for leading the Directorate and implementing various major government initiatives such as the ACT Government's four-year Indicative Land Release Programs and the Affordable Housing Action Plan. Mr Dawes is responsible for the efficient administration of the Directorate and its corporate and strategic directions.



David Dawes

Deputy Director-General, Economic Development, Policy and Governance – Cathy Hudson

The Economic Development, Policy and Governance Division provides strategic advice and support for the Directorate on policy development, service delivery, internal and external communications, and governance. Ms Hudson is also responsible for strategic business programs including support to the ACT business community, ministerial liaison, Cabinet coordination, human resources, information and communication technology and records management.

Executive Director, Land Strategy and Finance – Dan Stewart

The Land Strategy and Finance Division controls aspects of land release including high level strategic policy, strategic project facilitation, sales, financial management, and marketing. The Sales and Marketing and Strategic Finance responsibilities of this division report administratively to Mr Stewart but are part of the Land Development Agency.

Executive Director, Tourism, Events and Sport – Shane O'Leary

The Tourism, Events and Sport Division supports the growth in the territory's tourism, events and sport sectors. The Division is responsible for devising and implementing strategies that build, promote and develop each sector with an emphasis on increased visitation, access and the enhancement of the experience of living in the ACT.

Mr O'Leary's responsibilities include: the management of Canberra Stadium, Manuka Oval and Stromlo Forest Park; creating and implementing a range of marketing and development programs and activities to promote tourism and major events in the ACT; ensuring that sport and recreation programs and facilities are professionally organised and promoted to increase community participation; managing government sporting facilities; and supporting local athletes to reach their potential through the ACT Academy of Sport (ACTAS).

C.5 Internal Accountability

Committees

Senior Management Committees

Name of Committee	Role of Committee	Membership
Senior Executive Committee	Provide advice on emerging priorities and on EDD's reporting responsibilities and activities, and to jointly manage the Directorate's staff. Standing items include Finance and Workforce and Governance reports.	Director-General and Division Heads Director Workforce and Governance and Director, Strategic Finance as relevant
Executive Committee	Ensure coordination between the various areas of EDD, including in relation to identifying forthcoming issues, managing EDD's staff, implementing Government policies, feedback from Strategic Board and Urban Development Committee and other matters.	Director-General and Deputy Director-General All Executive Directors and Directors Senior Manager, Communications Other key staff or external personnel as relevant
Senior Managers Forum	A forum for the exchange of ideas on matters affecting EDD, including serving as a conduit for the flow of information up, across and down the organisational structure.	Director-General and Deputy Director-General All Executive Directors and Directors Section Heads
Land Executive Committee	Support the governing Board of the LDA, the CEO, LDA/Director General, and EDD by providing advice on the development of land, the works required to develop and enhance land, and urban development projects of a strategic or complex nature; and to manage relationships with stakeholders in a timely, professional and ethical manner.	Director-General and Deputy Director-General Executives in Land Development Division and Land Strategy and Finance Division Project Directors in Land Development Division Director, Workforce and Governance (or delegate) Senior Manager, Sales and Marketing Senior Manager, Land Release Executive Director Ministerial, Cabinet and Policy Senior Managers, Economic Development Policy
EDD Audit Committee	Oversights the Directorate's governance, risk, compliance and internal control environments on behalf of the Director-General and provide assurance as to their effectiveness.	External chair Senior executive membership from EDD and across the ACTPS.

Remuneration Arrangements

In accordance with the *Remuneration Tribunal Act 1995*, the Remuneration Tribunal establishes and reviews the remuneration of senior executive officer positions and part-time statutory authority positions.

Organisational Structure Chart

The organisational structure and chart of the Economic Development Directorate can be found in section A1 of this report.

As the Directorate was created shortly before the end of the previous financial year, the structure of the Directorate has been finalised during this reporting year. Significant consultation was undertaken with staff from across the Directorate, unions and the Directorate Consultative Committee.

The EDD Executive structure was signed off by the Head of Service in September 2011, while the organisational structures of the Divisions have been reviewed, consulted on and agreed progressively over the year. All organisational structures were finalised by May 2012.

Corporate and Operational Plans

The Directorate's Strategic Plan was developed by the Directorate Executive leadership team and provided to all staff for review and comment prior to being finalised in August 2011. The EDD Strategic Plan runs from July 2011 to December 2012. The Strategic Plan provides strategic directions to assist in the establishment and strengthening of a shared sense of purpose as the Directorate matures.

The plan is underpinned by the Government's response to the '*Governing the City State: One Government, One ACT Public Service*' report, and is informed by the Government's announced priorities for 2011-12, the 2011-12 budget papers and business unit priorities.

Business units' detailed business plans, and individuals' performance and development plans, are informed by and relate back to the Strategic Plan. Business planning processes and templates for 2012-13 will be finalised shortly.

Work will commence soon in the next reporting year on actions to develop a further EDD Strategic Plan, to commence in 2013.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.6 HR Performance

The Workforce Section (HR team) of the Workforce and Governance Branch provides strategic, operational and technical HR support and advice to managers, staff and business units of the Directorate's portfolio. The HR team performs a range of HR functions for the Directorate whilst facilitating provision of support services provided by Shared Services. During the year the organisational structure was revised to ensure a fully functioning Directorate. This realignment of functions was undertaken in consultation with staff and unions and came into effect incrementally across the Directorate. The HR team has not only worked to facilitate this but has also developed the consultative framework for the new organisation.

Delivering for the Future

With the development of the Directorate's structure, the attraction and retention of key staff became a principal objective of the Directorate. The Directorate has concentrated throughout the year on building a professional and experienced workforce with the capacity to respond to future needs.

The ageing workforce and local and nationwide competition for qualified and experienced staff in some fields are challenges both for the Directorate and at Whole-of-Government levels.

Strengthening Organisational Resilience

The Directorate continued to promote workplace health and safety to ensure that the workplace culture provides a safe working environment. A key focus has been improving staff awareness and understanding of health and safety roles and responsibilities and engaging with managers to establish and maintain an effective health and safety culture.

A number of strategies are in place to ensure organisational resilience is achieved. This includes the introduction of the Directorate's performance and development framework, training opportunities and guidance for managers and staff.

Health and Wellbeing is important to promote organisational resilience. This has been advanced through the implementation of a number of health and wellbeing initiatives.

Sustaining Community Confidence

The Directorate's commitment to a culture of integrity, respect and participation is supported through various policies and information on a range of matters of community concern, such as respect and inclusiveness, conflict of interest, fraud, corruption and integrity. Through these initiatives the Directorate seeks to achieve a workplace that is respectful, welcomes diversity and is free from all forms of discrimination, harassment and bullying, and that staff are acutely aware of their obligations to the ACT Government and the community.

This has been achieved by the Directorate conducting in-house training on the ACT Public Service Respect, Equity and Diversity Framework to increase staff and management awareness to create a positive workforce culture.

Individual inductions for new employees to the Directorate are undertaken to ensure that employees are aware of their rights and responsibilities as an employee of the Directorate and the ACT Public Service and understand the way in which the Directorate carries out its obligations.

Performance management continues to be a key tool assisting with individual development, achievement of strategic goals and the measurement of performance. The program ensures that employees and managers periodically review performance which includes supportive feedback.

Work Life Balance is actively promoted in the Directorate with part-time work being widely supported where it can be accommodated operationally.

Working Collaboratively

The Directorate actively participates in a number of interagency forums such as the People and Performance Council, HR Directors and Workplace Health, Safety and Rehabilitation Advisory Committee.

During the 2011-12 financial year, the Directorate's Agency Consultative Committee and the Workplace Consultative Committee continued to meet quarterly to improve consultation and communication processes between management, staff and unions. Workplace Health and Safety Committees have been established across the Directorate.

The Directorate continues to conduct a number of internal meetings to ensure that regular and consistent information flow is made regarding strategic and operational issues.

Enhancing Skills and Capabilities

Effective learning and development requires a strategic approach, focused on building identified skills and capabilities required to effectively deliver the Directorate's business goals. To achieve this, the Directorate implemented a Performance and Development program to assist in the identification of the learning and development requirements for the Directorate.

The Directorate supported and delivered specific development initiatives to target skill and capacity development.

During the reporting period, the HR team facilitated a number of learning and development opportunities as well as participating in service-wide programs.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.7 Staffing Profile

Economic Development Directorate comprises a workforce of 225 with the majority 182 (80.9%) employed on a permanent basis, 38 (16.9%) as temporary employees, and five (2.2%) as casual employees.

FTE and Headcount:

	Female	Male
FTE by Gender	107	107
Headcount by Gender	113	112
% of Workforce (headcount)	50	50

Classifications:

Classification Group	Female	Male	Total
Administrative Officers	59	23	82
Executive Officers	4	12	16
General Service Officers and Equivalent	1	9	10
Professional Officers	3	3	6
Rangers	0	5	5
Senior Officers	46	52	98
Technical Officers	0	7	7
Trainees and Apprentices	0	1	1
Total	113	112	225

Employment Category by Gender:

Employment Category	Female	Male	Total
Casual	2	3	5
Permanent Full-time	89	82	171
Permanent Part-time	10	1	11
Temporary Full-time	10	24	34
Temporary Part-time	2	2	4
Total	113	112	225

Average Length of Service by Age-group by Gender:

	Pre-Baby Boomers		Baby Boomers		Generation X		Generation Y		Total	
	F	M	F	M	F	M	F	M	F	M
0-2	0	0	4	9	9	10	15	9	28	28
2-4	0	0	3	10	9	11	5	6	17	27
4-6	0	0	4	2	6	8	5	2	15	12
6-8	0	0	4	1	7	3	4	0	15	4
8-10	0	0	4	5	3	4	4	0	11	9
10-12	0	0	4	3	3	4	1	0	8	7
12-14	0	0	0	1	0	1	0	1	0	3
14+ years	0	0	9	14	10	8	0	0	19	22
Total	0	0	32	45	47	49	34	18	113	112

Generation	Birth year's covered	Generation	Birth years covered
Pre-Baby Boomers	Prior to 1946	Generation X	1965 to 1979 inclusive
Baby Boomers	1946 to 1964 inclusive	Generation Y	from 1980 and onwards

Total Average Length of Service by Gender:

Gender	Average length of service
Female	7.8
Male	8.3
Total	8.0

C.7 Staffing Profile

Age Profile:

Age Group	Female	Male	Total
<20	1	0	1
20-24	7	4	11
25-29	18	6	24
30-34	15	18	33
35-39	14	13	27
40-44	18	19	37
45-49	17	13	30
50-54	11	13	24
55-59	8	14	22
60-64	4	9	13
65-69	0	3	3
70+	0	0	0
Total	113	112	225

Agency Profile:

Branch/Division	FTE	Headcount
Economic Development, Policy and Governance	63.0	66
Land Development	15.8	16
Land Strategy and Finance	18.0	19
Office of the Director-General	7.0	7
Office of the Coordinator General	1.0	1
Tourism, Events and Sport	109.9	116
Total	214.8¹	225

¹Numbers may not add due to rounding.

Agency Profile by Employment Type:

Branch/Division	Permanent	Temporary	Casual
Economic Development, Policy and Governance	56	10	0
Land Development	14	2	0
Land Strategy and Finance	13	6	0
Office of the Director-General	5	2	0
Office of the Coordinator General	0	1	0
Tourism, Events and Sport	94	17	5
Total	182	38	5

Equity and Workplace Diversity:

	A	B	C		
	Aboriginal and/or Torres Strait Islander Employment	Culturally and Linguistically Diverse (CALD) Employment	Employment of people with a disability	Number of employees who identify in any of the Equity and Diversity categories (A, B, C)*	Women
Headcount	2	14	6	21	113
% of Total Staff	0.9%	6.2%	2.7%	9.3%	50.2%

*NB: employees who identify in more than one equity and diversity category should only be counted once.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.8 Learning and Development

Learning and Development programs

The Directorate's learning and development programs are integral in strengthening workforce and organisational capability, retention and performance. A focus on 'in house training' has continued as a priority for the Directorate during the current reporting period with staff also attending ACT Public Service training calendar, conferences and various specialist programs.

In this reporting period, the Human Resources Team coordinated a range of 'in-house' learning and development opportunities to enhance capabilities and build on existing skills. These learning and development activities included but were not limited to the below programs.

Orientation Program

In late June and early July 2011, the Directorate conducted a number of Orientation days to inform staff of the new Directorate. These programs were attended by 300 employees from all areas of the Directorate with Executives presenting an overview of the Directorate's varied operations, and work locations.

Respect, Equity and Diversity (Red)

Training sessions presented by CIT solutions focused on increasing staff and management awareness, and understanding of the *ACT Public Service Respect, Equity and Diversity Framework*, as well as, how its application assists in creating a positive workforce culture.

Fraud and Ethics

Presented by CIT Solutions focused on enhancing staff awareness and understanding of the obligations and issues relating to fraud and ethics in the ACT Public Service.

Public Policy Development

Training sessions on Developing Public Policy were delivered by People and Strategy. The program was developed with a focus on the broad principles applicable to all areas of public service work including non-policy, operational and administrative work.

Writing for Government

Writing for Government and Advanced Writing for Government training sessions were conducted by Interaction Consulting Group to develop and expand on the existing skills of staff.

Construction Induction Card (White Card) and Asbestos Awareness Training

Construction Induction Card and Asbestos Awareness training conducted by the Master Builders Association was provided to all staff required to attend construction sites as part of their employment.

Cultural Awareness

Presented by Indigenous presenters from the Yurauna Centre, CIT who provided an awareness of contemporary Aboriginal or Torres Strait Islander communities, and an understanding of the Indigenous context for working, developing and applying cross-cultural communications skills in working with staff with Indigenous background.

A range of short Workplace Health And Wellbeing Seminars including *Dealing with Change*, *Dealing with Stress* (IPS Worldwide) and *Asthma Awareness* (Asthma ACT) were offered to staff.

Commitment to Whole-of-Government Learning and Development Initiatives

Initiative	Details (No. of participants who attended each program)
ACTPS Graduate Program	1
Young Professionals' Network	0
Future Leaders Program	0
Executive Development Program	0
PSM Program	0
Sponsored Training for First-time and Front-line managers	0

Studies Assistance

The Directorate supported staff through the Studies Assistance program in the form of paid and unpaid leave and the payment of course costs for staff to undertake tertiary study. Seven staff members were supported during the 2011-12 reporting period with an investment by the Directorate of \$7,210.32.

ACTPS Training Calendar

Staff are alerted to the training options available through the Shared Services Training Calendar via the intranet and Worklife Balance posters. During the period 1 July 2011 to 30 June 2012, 35 staff attended courses via the Shared Services Training Calendar which amounted to an investment of \$11,088.20. Staff participated in the following type of courses:

- ◆ Information Technology
- ◆ People Management
- ◆ Job Application and Interview Skills
- ◆ Financial Management
- ◆ Writing Skills and Policy Development.

During the period 1 July 2011 to 30 June 2012, there were 23 Directorate staff who completed the ACT Public Service e-induction totalling \$2,342.00.

ACTPS Training Calendar

Number of Participants	Cost
35	\$11,088.20

In House Training

Number of Participants	Cost
384	\$29,460.83

C.8 Learning and Development

Sport and Recreation Services Apprenticeships

The Australian School-based Apprenticeship (ASbA) program continues to be delivered within the sport and recreation industry. The program was expanded to include Certificate III training with six students currently engaged by sport and recreation organisations at this level.

During the current reporting period, six students completed a Certificate II qualification, whilst one completed a Certificate III qualification. Another five also commenced, but have not yet completed, Certificate III qualifications.

Future Priorities

During 2011-12, the Directorate gathered formal and informal feedback from development activities coordinated both externally and internally. This feedback has been used to inform the design and selection of future learning and development activities for the 2012-13 reporting period whilst adding value to core business within the Directorate.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.9

Workplace Health and Safety

Workplace Health and Safety is managed in accordance with the statutory requirements of the *Work Health and Safety Act 2011* (the Act) and supported by the *ACTPS Workers' Compensation and Work Safety Improvement Plan – case management and performance measurement*. The Directorate acknowledges the importance of maintaining the health, safety and welfare of workers and commits to minimising the human and financial costs of injury and illness through active preventative strategies.

During the reporting period the Directorate did not receive any notices under Part 10 'Enforcement Measures' of the Act or any failures to comply under Part 11 'Enforceable Undertakings', Part 2 'Health and Safety Duties', Division 2.2 'Primary Duty of Care', Division 2.3 'Further duties of persons conducting businesses or undertakings' or Division 2.4 'Duty of officers, workers and other persons'.

Leadership

The health and safety of all employees is a high priority for the Directorate as is the right to work safely in a healthy environment. Much work has been done to ensure staff have been made aware of the changes in legislation including presentations to the Senior Executive Committee, Senior Manager Forums and Divisional/Branch meetings. Communication strategies included:

- ◆ presentations by the Work Safety Commissioner;
- ◆ EDD Work Health and Safety (WHS) Coordinator presentations on Due Diligence under relevant legislation; and
- ◆ EDD staff attendance at Worksafe and Shared Services presentations on the changes to the Act.

The Directorate Work Health and Safety Consultative framework was revised and commenced under the new Divisional structure with Health Safety Representatives (HSRs) appointed and trained for all designated workgroups (broadly based on physical location).

Injury Prevention and Management

Three serious injury or illness and dangerous incidents required notification to the regulator in accordance with Part 3 Section 38 of the *Work Health and Safety Act 2011*. These were:

- ◆ a back injury requiring more than seven days recovery away from the workplace;
- ◆ an electricity risk; and
- ◆ the death of a third party at Stromlo Forest Park.

C.9 Workplace Health and Safety

Activities supporting the Directorate's early intervention approaches included improvements with incident and accident reporting and management, specifically targeting intervention activities based on the Directorate's risk profile and incident/claim history including:

- ◆ work station assessment and manual handling presentations for staff moving to the Directorate;
- ◆ development of Manual Handling Risk Assessment, equipment/trolley purchases and training;
- ◆ the purchase of Automated External Defibrillators for all three primary sites and high risk areas;
- ◆ 'Asbestos Awareness and White Card' training for staff as appropriate;
- ◆ eye sight testing and reimbursements of the cost of screening tests and standard prescription lenses and frames or contact lenses for staff who are required to use screen based equipment for more than twenty-five per cent (25%) of their work time;
- ◆ 'Material Safety Data Sheets' were sourced and provided for Directorate kitchen chemicals; and
- ◆ 'Fact Sheets' were developed and published on the Intranet to educate staff on matters such as fragrance and food sensitivities and personal protection equipment.

The Directorate has become an approved workplace as part of the Asthma Friendly Workplace program with Asthma First Aid Awareness sessions run and kits provided at the three main locations.

Following the relocation of staff, a full review of Fire Wardens and First Aid Officers was completed and training was arranged where necessary.

Workplace Health and Safety Structures

With the re-alignment of the Directorate, Divisional based WHS Committees were formed. The Committees provide a mechanism for:

- ◆ consultation and communication between employees, represented unions and management;
- ◆ the monitoring of the effectiveness of the safety management system, initiatives and programs; and
- ◆ promoting the achievement of improved outcomes in workplace health and safety.

Under the Terms of Reference, each WHS Committee is chaired by a Senior Manager/Executive from the relevant Division and membership of the Committees includes: all Health and Safety Representatives; workers from relevant workgroups; divisional facilities and or administrative roles as required; a management representative, the Shared Services Support Team Advisor; HR representation, and union representation.

After each meeting a report is provided to the Directorate's Senior Executive on the activities of the WHS committees, *Work Health and Safety Act 2011* compliance, and WHS related recommendations. WHS policies and procedures are also provided for endorsement.

Directorate WHS Committees

Name of Committee	Role of Committee	Membership
Economic Development, Policy and Governance	WHS Committee	Director, Workforce and Governance (WAG) (Chair) Executive Assistant, WAG (Secretariat) HR Manager and/or Senior HR Manager Senior HR Advisor (WHS) HSRs representing nominated workgroups Administration/facilities representative Shared Services IPM Advisor CPSU Organiser
Land Development Strategy and Finance	WHS Committee	Executive Director, Land Development (co-Chair) Executive Director, Land Strategy and Finance (co-Chair) HR Manager, WAG (Secretariat) Senior HR Advisor (WHS), WAG HSRs representing nominated workgroups Estate Management Officer – Administration/ facilities representative Shared Services IPM Advisor CPSU Organiser
Tourism Events and Sport	WHS Committee	Senior Business Manager (Chair) Executive Assistant, Tourism Events and Sport (TES) (Secretariat) Director, Sport and Recreation (Decision Maker) HR Manager, WAG Senior HR Advisor (WHS), WAG HSRs representing nominated workgroups Shared Services IPM Advisor One Union Organiser per Union (CPSU, CEPU, CFMEU, AWU)

Twenty one health and safety representatives (HSRs) have been elected and trained across the Directorate and all are invited to attend their Divisional Workplace Health and Safety Committee meetings.

C.9 Workplace Health and Safety

Health and Wellbeing Programs

The commitment to health and wellbeing initiatives continued across the Directorate with a free influenza vaccination program for staff and Workplace Health and Wellbeing Seminars on stress and change management.

During the 2011-12 reporting period the Economic Development Portfolio Health and Wellbeing Committee commenced, and in conjunction with Human Resources, the following programs have been implemented:

- ◆ 'Health and Wellbeing Reimbursement Initiative' supporting the financial reimbursement to employees who undertook, in their own time, health promotion activities;
- ◆ support for staff volunteering as blood donors where the absence from the workplace is without loss of pay;
- ◆ a Carer's Room for Telstra House to supplement the one already running at TransACT House; and
- ◆ establishment of a Wednesday Walking Group for staff.

The Committee has also surveyed staff on future activities and these will be incorporated into the 2012-13 program.

Employee Assistance Program (EAP)

The Directorate's Employee Assistance Program is administered by IPS/PPC Worldwide, an independent organisation contracted to provide a professional and confidential counselling service for all staff and their immediate families.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.10 Workplace Relations

The *ACT Public Service Economic Development Portfolio Enterprise Agreement 2011-2013* came into effect on 6 February 2012. The Agreement has a nominal expiry date of 30 June 2013.

The Agreement covers all non-executive employees of the Directorate and Statutory Authorities within the portfolio and is a comprehensive agreement providing for salary, allowances, leave and other conditions of service.

The Agreement provides scope for individual 'Special Employment Arrangements' (SEAs) to be agreed with staff in exceptional circumstances and where specific criteria are satisfied. SEAs allow for higher levels of remuneration to be paid as part of an attraction and retention strategy and where market rates exceed those otherwise payable by the Directorate under the terms of the Agreement.

As at 30 June 2012, there were ten active SEAs operating in the Directorate. No SEAs ceased operation. Three new SEAs were entered into and one renegotiated during the 2011-12 financial year. All SEAs were reviewed during this period.

There were no Australian Workplace Agreements (AWAs) in place, terminated or lapsed during the 2011-12 financial year.

DESCRIPTION	No. of Individual SEAs	No. of Group SEAs	Total employees covered by Group SEAs	TOTAL (A+C)
	A	B	C	(A+C)
SEAs				
Number of SEAs as at 30 June 2012	10	0	0	10
Number of SEAs entered into during period	4	0	0	4
Number of SEAs terminated during period	0	0	0	0
The number of SEAs providing for privately plated vehicles as at 30 June 2012	0	0	0	0
Number of SEAs for employees who have transferred from AWAs during period	0	0	0	0
AWAs				
Number of AWAs as at 30 June 2012	0	0	0	0
Number of AWAs terminated/lapsed (including formal termination and those that have lapsed due to staff departures)	0	0	0	0

C.10 Workplace Relations

	Classification Range	Remuneration as at 30 June 2012
Individual and Group SEAs	SOGB - SOGA	\$121,640 - \$149,641
AWAs (includes AWAs ceased during period)	N/A	

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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2012 EDD Staff Recognition Awards

The 2012 EDD Staff Awards presentation was held at Canberra Stadium on 20 February 2012. The awards recognised the outstanding achievements of staff in contributing to the Directorate's goals and responsibilities.

Over 50 employees were nominated in the awards program. The Minister for Economic Development, Mr Andrew Barr MLA, presented the awards to recipients.

C.11

Human Rights Act 2004

The current reporting period saw the Economic Development Directorate (EDD) actively strive towards creating a positive work culture with the ongoing promotion and participation of the whole of Government: Respect, Equity and Diversity (RED) initiative. Mandatory training for this initiative was implemented in this period resulting in 234 staff participating in a variety of RED Training courses outwardly promoting core Human Rights principles. Staff from across the Directorate (including Management and Executive level staff) participated in these courses.

The Directorate also promoted general awareness of the *Human Rights Act 2004* through ongoing management and staff meetings, and by providing a further three specific training sessions for 47 staff during the year. Training was provided by the Directorate and CIT Solutions.

Human Rights Commission and a variety of ACT Public service Directorate brochures and publications outlining human rights issues were made available to all staff. In addition, rights and obligations under the *Human Rights Act 2004* have been included in new starter induction packages and compliance management programs. The EDD intranet was also an effective tool regularly updated to actively provide all staff with access to current information on actions taken to protect, respect and promote human rights within the Directorate and the wider ACT community.

During 2011-12, 52 cabinet submissions were prepared, which included the consideration of human rights issues; no specific issues were identified. No compatibility statements issued required consultation with the Human Rights, Co-ordination and Scrutiny Group throughout this reporting period.

The Directorate's legislative framework is the subject of ongoing consideration of human rights issues both from Directorate business and governance perspectives and these processes are built into the development of legislative proposals. No such legislative proposals were advanced during the reporting period.

During the reporting year the Directorate was not involved in any litigation which involved human rights issues.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.12 Strategic Bushfire Management Plan (SBMP)

Stromlo Forest Park adheres to a Bushfire Operational Plan (BOP) that has been prepared by the Territory and Municipal Services Directorate (TAMSD), Parks and Conservation Service (PCS), Fire Management Unit.

The BOP for the Park includes controlled burns to be conducted by the PCS Fire Management Unit and the Rural Fire Service (RFS). The BOP also includes the slashing of key fire trails prior to and during the fire season and the grazing of Block 498 (Stromlo West) to reduce fuel levels. Fuel levels within the Park are monitored by the PCS Fire Management Unit.

Territory Venues and Events is currently investigating the development of a Bushfire Management Plan for Stromlo Forest Park. The Bushfire Management Plan will be developed in consultation with the Emergency Services Authority and is to include a plan for the development of an Asset Protection Zone along the boundary with the Molonglo Valley development.

FURTHER INFORMATION MAY BE OBTAINED FROM:

General Manager	Venue and Event Services	+61 2 6207 2294
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C.13 Strategic Asset Management

Assets Managed

The Directorate managed assets with a total value of \$198.3m as at 30 June 2012 and include the items in the table below.

Asset type	Measure
Land and Improvements	\$36.016m
Buildings	\$68.947m
Leasehold Improvements	\$1.792m
Plant and Equipment	\$6.772m
Community And Heritage Assets	\$76.076m
Infrastructure Assets	\$7.692m
Plant and Equipment held under a Finance Lease	\$0.565m
Intangible Assets	\$0.418m

Asset Additions

In the period to 30 June 2012 the Directorate capitalised work in progress assets of \$6.347 million. This comprised \$4.5 million as part capitalisation of Harrison Oval and \$1.897 million being Territory Venues and Events projects capitalised. These include the video replay board, the outside broadcasting facilities, light towers and equipment at the Canberra Business Events Centre.

In addition there were assets purchased to the value of \$0.294 million. This mainly comprised the purchase/re-lease of motor vehicles under a finance lease of \$0.201 million and Territory Venues and Events assets \$0.093 million comprising furniture and fittings, catering and computer equipment.

Assets disposed under Administrative Restructuring Arrangements

As part of the *Administrative Arrangements 2011 (No 3)* (NI2011-712) the Arboretum transferred from the Economic Development Directorate (EDD) to the Territory and Municipal Services Directorate (TAMS) with the effective date of 23 November 2011.

The value of the assets transferred under the arrangement was \$37.114 million comprising \$35.354 million of work in progress costs, land \$0.625 million, cash \$1.1 million and two vehicles \$0.035 million.

Asset disposals

The Directorate disposed of assets during the 2011-12 financial year at book value of \$0.196 million. This mainly involved the sale/re-lease of leased motor vehicles, value \$0.177 million, and sundry assets at Territory Venues and Events \$0.019 million comprising furniture and fittings, office equipment and catering equipment.

C.13 Strategic Asset Management

Assets Maintenance and Upgrade

The following asset upgrades were completed during 2011-12.

Canberra Stadium

- ◆ Upgrade of equipment and cabling to the west and east turnstiles, the outside broadcasting compound and camera points.
- ◆ Four (67 metre high) light towers repainted.
- ◆ The northern and southern end food concessions service platforms rebuilt.
- ◆ Ongoing electrical and civil maintenance works throughout the Stadium.

Manuka Oval

- ◆ Improved water treatment for water used in the machinery wash-down bay with run off containment and water treatment through the installation of a Stormceptor treatment unit.
- ◆ Improved shelving and areas for the storage of hazardous materials and chemicals as well as the installation of a chemical spill shower.
- ◆ Installation of a LED panel on the video replay board frame for event scorekeeping and advertising.
- ◆ Preliminary work conducted in the design and planning for the installation of sports lighting and additional temporary grandstand seating at Manuka Oval, both of which will be procured and installed in 2012-13.

Stromlo Forest Park

Works continued on repair and maintenance of the criterium track and downhill trails. Work also continued on further developing the new test track called 'The Playground'. This mountain bike track has varying levels of difficulty and was built so that riders can trial what to expect on the trails before actually attempting the in excess of 60 km of trails themselves.

Canberra Business Events Centre

The venue received various upgrades in audio visual and catering equipment necessary for continued growth. Repairs and maintenance works were also undertaken to maintain the venue at a high quality and ensure it continues to meet the needs of its business clients.

Sport and Recreation Services

The annual Facilities Improvement Program within Sport and Recreation Services included a number of upgrades to improve facilities for community participants.

- ◆ Kaleen Enclosed Oval – commenced construction of a new curators shed, four-bay cricket net facility and extension to the pavilion.
- ◆ installation of a new floodlighting system at Harrison Neighbourhood Oval.

Canberra and Region Visitor Centre (CRVC)

Work at the CRVC during 2011-12 included:

- ◆ repainting of the centre;
- ◆ installation of large format display images and update of 30 LED displays; and
- ◆ installation of an electric car charge spot.

The Directorate conducts continuing audits of its internal capital assets.

Office Accommodation

Office accommodation includes details of office utilisation rates at 30 June 2012, buildings occupied; area occupied in each building; and number of occupants in each building.

These figures detail the number of 'occupied workpoints' in the useable office area of each tenancy. A workpoint is considered occupied when it is being used by full or part time employees, consultants, contractor or part time employees employed over three consecutive months. If two employees share a job and a workstation then they are calculated as one employee. These figures include those officers occupying a workstation that may have been on leave on 30 June 2012.

The Directorate has 181 occupied workpoints within 3,076m² at the sites below.

Location	Address	Number of staff	Area occupied
Level 2 Telstra House	490 Northbourne Ave Dickson	66	1066
Level 6 TransACT House	470 Northbourne Ave Dickson	47	830
Level 8 Tower and Ground floor Annex 220 Northbourne Ave	220 Northbourne Ave Braddon	68	1180

The average area occupied by each employee is 15.3m².

The Directorate's facilities also include the non-office based facility housing the Canberra and Region Visitors Centre, which consists primarily of display areas, public counters and related facilities, with seven staff and a number of volunteers. Territory Venues has a further 13 staff, 12 based at Canberra Stadium and one at Manuka oval. Sport and Recreation Services have seven staff based at the Holt sports ground depot and seven staff based at the Waramanga sports ground depot. A further seven (permanent) staff are based at the Academy of Sport gymnasium at the Lyneham Hockey Centre.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Chief Finance Officer	Strategic Finance	+61 2 6205 3585
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C.14 Capital Works

New works

Project	Estimated Completion Date	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Expenditure to 30 June 2012 (\$'000)
Upgrade of Commonwealth Park (Floriade)	Feb-12	Feb-13	983	983	0	69	69
Canberra CBD Upgrade Stage 2 - Merry-go-round and Veterans' Park	Jul-12	Dec-12	4,300	4,300	0	162	162
Ngunnawal Aged Care Land Release - Gold Creek	Jun-12	Jun-13	2,400	2,400	0	157	157
Government Office Building	Jun-17	Jun-17	432,196	2,500	0	38	38
Gungahlin Office Accommodation (Feasibility)	Oct-11	Jun-12	150	150	0	121	121
Kingston Foreshore Parking (Design)	Dec-11	Dec-13	200	200	0	0	0
Narrabundah Long Stay Park - Symonston	Jun-12	Feb-13	5,000	5,000	0	196	196
Australia Forum	Jun-12	Jun-14	1,000	1,000	0	28	28
Manuka Oval Redevelopment (Design)	Jun-12	May-13	750	1,152	0	467	467
Stromlo Forest Park Planning and Infrastructure	Jun-13	May-14	2,800	2,800	0	60	60
Wright Outer Asset Protection Zone - Stromlo Forest Park	Apr-12	May-13	250	250	0	12	12
Stromlo Forest Park Soil Conservation Works	Mar-12	Mar-13	200	200	0	65	65
Motorsports Fund - Capital Improvements to Fairbairn Park (Design)	Jun-12	Jun-14	500	500	0	48	48
Canberra Stadium Upgrade (Design)	Jun-13	Jun-13	2,200	1,398	0	26	26
Molonglo Leisure Centre (Feasibility)	Jun-12	Dec-12	200	200	0	121	121

Project	Estimated Completion Date	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Expenditure to 30 June 2012 (\$'000)
Restoration of Sportsgrounds - Isabella Plains and Charmwood	Mar-12	Dec-12	1,111	1,111	0	1,076	1,076
Gungahlin Pool	Jun-15	Jun-15	26,300	26,300	0	0	0
Supporting Our Local Sporting Clubs - Redevelopment of Kippax District Playing Fields	Jun-12	Dec-12	2,000	2,000	0	932	932
Tuggeranong - Multi-use Indoor Community Facility and Men's Shed	Dec-12	Oct-12	2,100	2,100	0	1,500	1,500
Molonglo 2 - Water Supply, Trunk Sewer and Stormwater Infrastructure - Stage 2 (Design) - Cravens Creek Pond	Dec-12	Jun-13	1,000	1,000	0	200	200
Horse Park Drive Extension from Burrumarra Avenue to Mirrabai Drive (Design)	Dec-12	Dec-12	600	600	0	293	293
The Valley Avenue Extension to Gundaroo Drive (Design)	Aug-12	Aug-12	400	400	0	183	183
Gungahlin Town Centre Roads (Design)	Aug-12	Aug-12	1,000	1,000	0	0	0
Woden Valley Stormwater Retardation Basins (Design)	Nov-12	Nov-12	400	400	0	0	0
John Gorton Drive Extension to Molonglo 2 and Group Centre	Jun-13	Apr-14	34,000	34,000	0	850	850
Molonglo 2 - Water Supply, Trunk Sewer and Stormwater Infrastructure - Stage 1	Jun-13	Jun-13	10,000	10,000	0	357	357
Horse Park Drive Extension to Moncrieff Group Centre	Dec-12	Feb-14	24,000	24,000	0	151	151
Kenny Contamination Remediation	Jun-12	Jun-13	400	400	0	1	1
Uriarra Road Upgrade (Design)	Jun-12	Jun-12	150	253	0	0	0

Works in progress

Project	Year of approval	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Expenditure to 30 June 2012 (\$'000)
Transport for Canberra - Street Lighting in the City	2010-11	Jun-12	2,000	2,000	214	1,752	1,966
City Action Plan Stage 1 - Edinburgh Avenue Improvements	2010-11	Jun-14	2,500	2,500	19	157	176
Temporary Surface Car Park - Southern Loop Commonwealth Avenue	2009-10	Jun-13	1,000	900	0	0	0
Canberra CBD Upgrade Program	2009-10	Jun-14	12,000	12,000	547	6,052	6,599
Civic Revitalisation - Development of Civic Master Plan (Feasibility)	2009-10	Jun-12	200	200	22	0	22
Lyneham Precinct - Regional Tennis and Sports Centre - Stage 2*	2009-10	Jun-14	4,000	4,000	254	0	254
Government Office Accommodation and Relocation Fitout	2008-09	Dec-12	5,270	7,170	26	3,202	3,228
Gungahlin Leisure Centre (Design)	2010-11	Mar-14	1,460	1,460	0	632	632
Lyneham Precinct Redevelopment Stage 3	2010-11	Jun-13	4,200	4,600	7	718	725
Throsby Multisport Complex (Design)	2010-11	Jun-13	500	500	0	147	147
Gungahlin Wellbeing Precinct - Infrastructure Works	2010-11	Nov-12	6,500	6,500	0	952	952
Grant for Development of a New Basketball Centre and Player Amenities	2009-10	Dec-13	3,000	3,000	0	1,241	1,241
Gungahlin Enclosed Oval (Sports Complex)	2009-10	Jun-14	6,000	6,000	274	726	1,000
Improvements to Griffith Oval	2009-10	Jun-13	1,050	1,050	0	50	50

* For presentational purposes, the completed element of this project is displayed as a Completed Project

Project	Year of approval	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Expenditure to 30 June 2012 (\$'000)
Lyneham Sports Precinct Development —Stage 1	2008-09	Jun-14	8,600	8,600	6,048	1,052	7,100
Motorsport Funding - Capital Improvements to Fairbairn Park	2009-10	Jun-13	500	500	300	-227	73
Motorsport Funding - Investment Fund	2009-10	Jun-13	1,500	1,500	306	366	672
North Weston - Road Intersection Reconstruction	2010-11	Nov-13	14,000	18,000	0	6,295	6,295
Coombs - Water Quality Control Ponds	2010-11	May-12	17,000	17,000	5,329	11,532	16,861
Fyshwick - Intersection Upgrades - Gladstone Street, Section 26	2010-11	May-12	4,000	3,897	784	2,502	3,286
Barton - Intersection Upgrades - Darling Street, Section 22	2010-11	May-13	1,000	1,000	0	66	66
Forde - Horse Park and Gundaroo Drives Intersection Upgrade	2010-11	Dec-11	4,000	4,000	0	4,229	4,229
Watson - Stormwater Upgrade - Aspinall Street Block 2, Section 95	2010-11	Dec-11	2,870	2,870	125	1,900	2,025
Harrison - Wells Station Drive Extension to Horse Park Drive	2009-10	Feb-12	7,000	7,500	2,643	4,555	7,198
Mitchell - Sandford Street Extension to the Federal Highway	2009-10	Jun-13	9,000	14,000	705	667	1,372
Casey - Clarrie Hermes Drive Extension to the Barton Highway	2009-10	Jul-12	21,000	21,000	2,110	14,314	16,424
Where Will We Play Outdoor Facilities Water Reduction Strategies	2008-09	Jun-14	8,000	16,000	1,521	5,518	7,039



Completed projects

Project	Estimated Completion Date	Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Final Project Value (\$'000)
Water Demand Management Program - Irrigation System Replacement/Renewal and Couch Grass Conversions at Dickson District and Kambah District Playing Fields	Jun-11	Apr-12	1,000	1,000	881	119	1,000
City West Infrastructure Stage 3	Jun-12	Jun-12	1,900	1,900	18	1,881	1,899
Government Office Accommodation Building Project	Jun-10	Jun-12	2,020	2,620	2,620	0	2,620
Gungahlin Leisure Centre	Mar-13	Jun-12	1,000	1,000	1	999	1,000
Lyneham Precinct - Regional Tennis and Sports Centre - Stage 2*	Jun-14	Jun-12	4,500	4,500	17	4,483	4,500
Enclosed Oval within Crinigan Circle, Gungahlin	Jun-13	Jun-12	400	400	239	161	400
Harrison - District Playing Fields	Sep-10	Oct-10	4,250	5,250	5,193	59	5,252
Throsby District Playing Fields and Netball Centre	Jun-12	Jun-12	600	600	600	0	600
City Central Infrastructure Replacement - including Paving, Lighting, Bubbblers and Street Furniture in various locations throughout Canberra's Central Business District such as City Walk and Mort Street	Apr-12	Apr-12	200	200	103	97	200

* For presentational purposes, the incomplete element of this project is displayed as a 'Work-in-Progress'

Capital Upgrades

Project	Estimated Completion Date	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Expenditure to 30 June 2012 (\$'000)
Upgrade of Field Lighting Towers and Associated Infrastructure at Canberra Stadium	Apr-12	May-12	250	250	0	250	250
Upgrade of Erosion and Sediment Control Structures at Stromlo Forest Park	May-12	Jun-12	250	250	0	0	0
Landscape Upgrade of the Outer Asset Protection Zone Located within Stromlo Forest Park to allow Active Fire Fuel Management for the Protection of the Suburb of Wright	May-12	Jun-12	100	100	0	0	0
Improvements to Amenities and Various Structural/Operational Upgrades at Manuka Oval	Jul-12	May-13	300	300	0	137	137
Replacement of the Patron Turnstile System at the West and East Entrances to Canberra Stadium	Mar-12	Mar-12	298	298	0	298	298
Facilities Improvement Program – Upgrades to Ageing Infrastructure including Pavilions, Toilet Blocks, Old Flood Lighting Systems, Perimeter Fencing, Practice Nets as well as enhancement of existing Facilities including New Floodlights, Spectator Seating, Toilets, Canteens, Pavilions. Refurbishment and Additional Change rooms for the Kaleen Enclosed Oval Pavilion and Design Completion and commencement of the Mint Oval and Wanniasa Oval Amenity Blocks	Nov-12	Jun-12	1,450	1,450	0	956	956
Pools Improvement Program – Provides for Refurbishments at Civic, Tuggeranong, Manuka and Dickson Pools	Jul-12	Jul-12	674	674	0	88	88

Project	Estimated Completion Date	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Expenditure to 30 June 2012 (\$'000)
Water Demand Management Program to Irrigate and Maintain a Healthy Turf Cover at ACT Sportsgrounds	Jun-12	May-12	500	500	0	500	500

Transferred Projects

Project	Year of approval	Revised Completion Date	Original Project Value (\$'000)	Revised Project Value (\$'000)	Prior Year Expenditure (\$'000)	Current Year Expenditure (\$'000)	Total Transferred (\$'000)
Official Opening 2013 – National Arboretum Canberra	2010-11		22,620	22,620	13,964	3,241	17,205
National Arboretum Canberra	2010-11		18,150	18,150	15,394	2,756	18,150
National Arboretum Canberra (Commonwealth Contribution)	2011-12		18,600	18,600	0	0	0
Gold Creek Homestead Stabilisation	2011-12		450	450	0	0	0

FOR FURTHER INFORMATION CONTACT:

Chief Finance Officer Strategic Finance +61 2 6205 3585

C.15 Government Contracting

Procurement Principles and Processes

The Directorate engages a range of consultants and contractors to provide specialist services. The following tables list the contract entities used to provide specialist services where the total amount expended equalled or exceeded \$25,000 or where smaller contracts awarded to the same contractor exceeded \$25,000 in total in 2011-12.

The Directorate's procurement selection and management processes for all contractors and consultants complied with the *Government Procurement Act 2001* and *Government Procurement Regulation 2007*, and subordinate Guidelines and Circulars.

Procurement processes valued at \$25,000 or more have been undertaken by Shared Services Procurement and, if applicable, endorsed by the Government Procurement Board consistent with the provisions of the *Government Procurement Regulation 2007*.

In the procurement and management of contractors and consultants the Directorate seeks to ensure compliance with all requirements of contractors/consultants employee and industrial relations obligations.

There were no reports or findings of non-compliance with employee or industrial relations obligations.

External Sources Of Labour And Services

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Business Unit: Business Development							
Australian Trade Commission	Trade Mission Preparation and In-market Support	\$34,322	Single Select - Austrade Service Proposal	Business Programs	July 2011	n/a	MoJ with Austrade plus specialist services
Canberra Business Council	ACT Chief Minister's Export Awards 2011	\$13,636	Single Select	Business Programs	March 2009 with options for extension taken up	Specialist knowledge	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Canberra Business Council	ACT Chief Minister's Export Awards 2012	\$27,273	Open Tender	Business Programs	June 2012	n/a	n/a
Migrant and Refugee Settlement Services	Job Readiness and Cultural Awareness Program	\$47,605	Single Select	Migration and Information Services	October 2010	Specialist knowledge	n/a
Relocation Made Easy Pty Ltd	Subscription to Relocations Made Easy Relocator Resource	\$28,600	Single Select	Migration and Information Services	April 2011	Specialist knowledge	n/a
Relocation Made Easy Pty Ltd	Subscription to Relocations Made Easy Relocator Resource	\$14,400	Single Select	Migration and Information Services	April 2012	Specialist knowledge	n/a
Projects Assured	Project Management for Website development	\$115,107	Procurement Solutions ICT Consulting and related Business Services Contract	Migration and Information Services	September 2011	Procurement pre-qualified panel	n/a
Dialog Information Technology	Website development	\$220,019	Procurement Solutions ICT Consulting and related Business Services Contract	Migration and Information Services	March 2012	Procurement pre-qualified panel	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified suppliers (where applicable)
Canberra Business Council	Deliver Canberra Business Point - Module 1	\$420,000	Open Tender	Business Programs	November 2010	n/a	n/a
Lighthouse Business Innovation Centre Ltd	Deliver Canberra Business Point - Module 2	\$280,000	Open Tender	Business Programs	August 2011	n/a	n/a
Simmersion Holdings Pty Ltd	ACTuality	\$10,000	Single Select	Business Programs	March 2011	Specialist knowledge	n/a
Stenning and Associates Pty Ltd	Transition of ACT Business Licence Information Service to the National Business Licence Information Service and Related Data Maintenance	\$120,964	Single Select	Migration and Information Services	September 2010	Specialist capabilities and knowledge	n/a
Canberra Business Council	Provision of Industry and Enterprise Development Activities - ScreenACT	\$185,000	Open Tender	Business Innovation	July 2010 for two years with option for a further 1 year extension upon mutual agreement	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Economic Futures Australia	Deliver ACT Student Ambassador Program	\$86,091	Open Tender	Business Programs	November 2009	n/a	n/a
Business Unit: Events ACT							
Australian Temporary Fencing Pty Ltd	Fencing for various events	\$63,150.32	Open Tender	Events ACT	April 2008	n/a	n/a
Coates Hire Operations Pty Ltd	Floriade hire of portable buildings	\$113,060.47	Open Tender	Events ACT	April 2008	n/a	n/a
Eclipse Lighting & Sound	Sound & lighting for various events	\$85,049.32	Select Tender	Events ACT	November 2011	n/a	n/a
Ecowise	Electrical Services Floriade	\$99,703.13	Open Tender	Events ACT	May 2008	n/a	n/a
Ernst & Young	Event evaluation services for Floriade and ENLIGHTEN	\$76,277.90	Select Tender	Event ACT	May 2009	n/a	n/a
Fireworks Australia Importers Pty Ltd	Display Charges for Canberra NYE	\$40,000.00	Single Select	Events ACT	August 2011	Sole Supplier in the ACT	n/a
First Aid Services Ind Paramedics Australia	Medical support Floriade	\$56,938.90	Open Tender	Events ACT	April 2008	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified suppliers (where applicable)
J Easthope & Associates Pty Ltd	Landscaping Design Services	\$82,093.00	Open Tender	Events ACT	July 2011	n/a	n/a
Mandylights Pty Ltd	Provision of lighting services Nightfest	\$257,499.40	Open Tender	Events ACT	July 2010	n/a	n/a
Mashera Pty Ltd	Hire of marquees and inflill- Floriade and Nightfest	\$430,744.38	Open Tender	Events ACT	July 2010	n/a	n/a
Nova Multimedia	Audio visual services Floriade and Nightfest	\$185,065.74	Open Tender	Events ACT	October 2008	n/a	n/a
Out There Productions Pty Ltd	Provision of creative direction and event management services (Celebrate in the Park)	\$47,500.00	Select Tender	Events ACT	January 2011	n/a	n/a
Over the Moon Productions Pty Ltd	Provision of shop management services Floriade and Nightfest	\$155,355.27	Open Tender	Events ACT	August 2009	n/a	n/a
PCA People Pty Ltd	Casual Staffing for Floriade	\$52,340.24	Select Tender	Events ACT	September 2011	n/a	n/a
PM Production Design & Management Pty Ltd	Large scale architectural projections and lighting (ENLIGHTEN)	\$310,111.62	Single Select	Events ACT	November 2011	Specialist Knowledge and Equipment	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Priceless Cleaning Pty Ltd	Cleaning services Floriade and Nightfest	\$33,753.23	Open Tender	Events ACT	September 2010	n/a	n/a
SNP Security	Security at Floriade	\$338,753.23	Open Tender	Events ACT	April 2008	n/a	n/a
Sold Out National Event Management Pty Ltd	Signage Floriade and Nightfest	\$133,647.07	Open Tender	Events ACT	August 2010	n/a	n/a
Waste Away	Waste removal Floriade and Nightfest	\$58,961.82	Open Tender	Events ACT	September 2010	n/a	n/a
Business Unit: Sport and Recreation							
Dickson Aquatic Centre	Management of Dickson Swimming Pool	\$255,200.00	Open Tender	Aquatics	01-Jul-2008	n/a	n/a
Jenda Investments Trust	The intellectual property accumulated by David Parsons, his experience and understanding of the ACTAS high performance environment, and the medical network he has established over the past five years.	\$73,666.58	Single Select	ACT Academy of Sport	01-Jan-2011	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Manuka Swimming Pool	Management of Manuka Swimming Pool	\$169,200.00	Open Tender	Aquatics	01-Jul-2007	n/a	n/a
Milan Milovanic	ACT Academy of Sport Men's Football Head Coach	\$65,899.74	Open Tender	ACT Academy of Sport	01-Feb-2012	n/a	n/a
Ray Junna	ACT Academy of Sport Women's Football Head Coach	\$68,957.94	Open Tender	ACT Academy of Sport	01-Feb-2012	n/a	n/a
Bronze Empire Property Services	Provision of cleaning services for sports ground facilities in South Canberra	\$108,017.71	Open Tender	Sportsgrounds	24-Mar-2010	n/a	n/a
SITA Environmental Solutions	Hopper collection from ACT Sportsgrounds	\$101,247.88	Open Tender	Sportsgrounds	15-Jul-2012	n/a	n/a
Heritage Seeds Pty Ltd	Supply & Delivery of Irrigated Grass Seed Mixture-Panel Contract	\$51,850.00	Panel Contract	Sportsgrounds	27-Jul-2007	n/a	n/a
Adecco	Hire of labour for ACT Sports grounds	\$292,513.00	TAMSD Panel Contract	Sportsgrounds	Ongoing	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Mag Welding Services	Provision of larger welding jobs to ACT Sportsgrounds	\$89,735.22	TAMSD Panel Contract	Sportsgrounds	12-Oct-2010	n/a	n/a
Business Unit: Australian Capital Tourism							
Australian Tourism Data Warehouse Pty Ltd	Hosting of the Visit Canberra Website	\$82,063.79	Select Tender	Australian Capital Tourism	April 2010	n/a	n/a
BDW Special Events Management	Event Management Tourism Awards	\$103,357.14	Open Tender	Australian Capital Tourism	July 2011	n/a	n/a
BookEasy Pty Ltd	Accommodation booking system	\$30,909.00	Open Tender	Australian Capital Tourism	November 2009	n/a	n/a
Bruceworks Pty Ltd	Landscaping at Canberra and Regional Visitor Centre	\$31,526.59	Select Tender	Australian Capital Tourism	August 2009	n/a	n/a
City Group Pty Ltd	Cleaning at Canberra and Regional Visitor Centre	\$30,209.38	Select Tender	Australian Capital Tourism	March 2010	n/a	n/a
DDI Australia Pty Ltd	Provision of Campaign Advertising Services	\$100,000.00	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Generation Alliance Pty Ltd	Development of Foundation Research/ Analysis for Canberra Brand Project	\$44,497.98	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a
Grey Canberra Pty Ltd	Provision of Campaign Advertising Services	\$53,209.34	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a
Instinct and Reason Pty Ltd	Provision of Campaign Advertising Services	\$61,674.29	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a
IPMG Pty Ltd	Provision of Printing and Related Services	\$266,005.00	Panel Contract	Australian Capital Tourism	April 2011	n/a	n/a
Morris Walker Pty Ltd	Provision of Campaign Advertising Services	\$177,958.94	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a
Motivator Media Pty Ltd	Provision of Campaign Advertising Services	\$1,174,552.05	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a
Paragon Printers Pty Ltd	Provision of Printing and Related Services	\$29,784.00	Panel Contract	Australian Capital Tourism	April 2011	n/a	n/a
Roy Morgan Research Pty Ltd	Research- Holiday tracking survey	\$26,579.00	Single Select	Australian Capital Tourism	January 2008	Sole Supplier	n/a
Swell Design Group	Provision of Campaign Advertising Services	\$44,946.90	Panel Contract	Australian Capital Tourism	September 2011	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Zoo Advertising Pty Ltd	Provision of tactical & strategic advertising services	\$52,301.83	Open Tender	Australian Capital Tourism	March 2007	n/a	n/a
Business Unit: Territory Venues and Events							
Hiretec Maintenance	Maintenance Services at Canberra Stadium, Stromlo Forest Park and Manuka Oval	\$209,761.66	Open Tender	Territory Venues and Events	February 2012	n/a	n/a
Makin Trax Australia	Trail Maintenance Services for Stromlo Forest Park	\$116,416.38	Open tender	Territory Venues and Events	February 2012	n/a	n/a
ANL Lighting	Supply of lighting consumables	\$40,766.31	Quotations	Territory Venues and Events	N/A	n/a	n/a
Blayney Airfarmers	Weed Control at Stromlo Forest Park	\$64,788.21	Whole of ACT Government contract panel	ACT Parks and Conservation	July 2011	n/a	n/a
ABA Construction Managers	Project Management	\$85,118.55	Quotations - Procurement Panel Preferred	Territory Venues and Events	Various Contracts	n/a	n/a
Compu-Terra Solutions	IT Maintenance	\$34,042.96	Select Tender	Territory Venues and Events	October 2008	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
National Fire Solutions	Maintenance of Fire Safety/Evacuation Systems	\$49,828.00	Services Agreement	Territory Venues and Events	November 2010	n/a	n/a
SNP Security	Security Services at Canberra Stadium, Stromlo Forest Park and Manuka Oval	\$617,265.49	Open Tender	Territory Venues and Events	April 2008	n/a	n/a
Cleanevent	Provision of cleaning services for Canberra Stadium, Stromlo Forest Park and Manuka Oval	\$199,583.17	Open Tender	Territory Venues and Events	November 2011	n/a	n/a
Stadium Turf Management	Ground Maintenance - Canberra Stadium and Stromlo Forest Park	\$442,136.91	Select Tender	Territory Venues and Events	November 2008	n/a	n/a
ACT Cricket Association	Ground Maintenance - Manuka Oval	\$300,911.29	Open Tender	Territory Venues and Events	January 2008	n/a	n/a
All Leisure Hospitality	Catering at Canberra Stadium	\$143,744.53	Open Tender	Territory Venues and Events	Contract ended January 2012	n/a	n/a
Gema Group Holdings	Catering at Canberra Stadium and Manuka Oval	\$209,655.59	Open Tender	Territory Venues and Events	January 2012	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Hudsons Catering	Catering Services for Canberra Business Event Centre	\$127,338.51	Open Tender	Territory Venues and Events	May-07	n/a	n/a
Kone Elevators	Lift Maintenance at Manuka Oval and Canberra Stadium	\$27,974.40	Services Agreement	Territory Venues and Events	Dec-08	n/a	n/a
Run For Your Life	Event Management – Stromlo Running Festival	\$63,636.37	Open Tender	Territory Venues and Events	Sep-08	n/a	n/a
CB Richard Ellis	Planning advice, various projects, Stromlo Forest Park; motorsport development	\$61,842.96	Quotations	Territory Venues and Events	n/a	n/a	n/a
Purdon Associates	Planning advice and related sub-consultant engagement; various projects Manuka Circle precinct	\$152,785.77	Quotations	Territory Venues and Events	n/a	n/a	n/a
Coffey Commercial Advisory	Motorsport Program Implementation	\$258,999.00	Open Tender	Territory Venues and Events	March-11	n/a	n/a
Coffey Commercial Advisory	Manuka Oval Development Project Management	\$231,068.00	Open Tender	Territory Venues and Events	March-11	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Turnkey Management Group	Turnstile and Ticketing consultancies	\$58,953.63	Quotations	Territory Venues and Events	n/a	n/a	n/a
Robert & Katie Jeston	Centre Management Services for the Canberra Business Promotion Centre	\$118,702.37	Open Tender	Territory Venues and Events	Mar-06	n/a	n/a
Eco Logical Australia	Environmental and ecological assessments; various sites – Fairbairn precinct and Pierces Creek.	\$53,552.00	Quotations	Territory Venues and Events	n/a	n/a	n/a
Integrated Event Delivery Management	Various - procurement consultancy and project management for seating	\$33,182.99	Quotations	Territory Venues and Events	n/a	n/a	n/a
Summernats	Advertising package and production support services	\$25,654.55	Quotations	Territory Venues and Events	n/a	n/a	n/a
Millenium Audio Visual	Upgrade of AV systems at CBEC	\$107,126.82	Quotations	Territory Venues and Events	n/a	n/a	n/a
Coates Hire Operations	Supply of lighting towers for event car park lighting	\$28,301.13	Quotations	Territory Venues and Events	n/a	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Sound Advice Australia	Provision of Audio production on event days and annual check	\$70,458.07	Services Agreement	Territory Venues and Events	Aug-10	n/a	n/a
Monstavision Australasia	Provision of LED Signage for Brumbies	\$47,600.00	Services Agreement	Territory Venues and Events	Jan 11	n/a	n/a
KyDan	Provision of Screen Operations	\$37,701.81	Services Agreement	Territory Venues and Events	Sep-11	n/a	n/a
Care Traffic Services	Traffic Management	\$43,509.22	Quotations	Territory Venues and Events	n/a	n/a	n/a
Tuff Group	Internal Car park works	\$28,295.00	Quotations	Territory Venues and Events	n/a	n/a	n/a
Signs Letters 'n' Lines	Signage including road signs for events	\$35,131.50	Quotations	Territory Venues and Events	n/a	n/a	n/a
Sports Video Services	Provision of Event Day Production	\$31,484.95	Services Agreement	Territory Venues and Events	Feb-11	n/a	n/a

Individual Contracts Exceeding \$25,000

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Business Unit: Land Strategy and Finance							
SMEC Australia Pty Ltd	Preparation of an EPBC strategy for offsets in Gungahlin	\$71,564	Single Select	Land Strategy and Finance	12-May-2011	n/a	n/a
Sandra Lambert	Facilitate support and assistance to the Molonglo taskforce	\$30,000	Single Select	Land Strategy and Finance	12-Mar-2011	Expertise and Experience	n/a
Alan Timmiss	Project management and technical assistance	\$167,210	Single Select	Land Strategy and Finance	18-Jul-2011	Expertise and Experience	n/a
CBRE (V) Pty Ltd	Preparation of application for scoping of Molonglo 2, first land release area	\$151,325	Single Select	Land Strategy and Finance	12-Dec-2011	Expertise and Experience	n/a
Business Unit: Infrastructure and Capital Works							
Cox Architecture Pty Ltd	New ACT Government offices start-up consultant phase	\$717,987.80	Open Tender	Shared Services Procurement	19-Apr-2010	n/a	n/a
Guideline ACT Pty Ltd	Coombs pond construction	\$10,599,037.28	Open Tender	Shared Services Procurement	11-Jan-2011	n/a	n/a

Individual Contracts Exceeding \$25,000

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Indesco Pty Limited	Study - Coombs pond construction	\$495,857.46	Open Tender	Shared Services Procurement	19-May-2009	n/a	n/a
Indesco Pty Limited	Watson stormwater improvements - Aspinall Street. Design consultancy.	\$87,672.00	Single Select Tender	Shared Services Procurement	26-Aug-2010	Specialist skills	n/a
Aecom Australia Pty Ltd	Edinburgh Avenue extension Section 64	\$122,254.27	Single Select Tender	Shared Services Procurement	08-Nov-2010	Specialist Skills	n/a
GHD Pty Ltd	Block 2 Section 22 Barton - traffic report peer review and PSP design	\$29,170.00	Single Select Tender	Shared Services Procurement	09-Nov-2010	Specialist Skills	n/a
Ward Civil and Environmental Engineering Pty Ltd	Horse Park Drive and Gundaroo Drive intersection construction	\$3,346,550.17	Single Select Tender	Shared Services Procurement	14-Apr-2011	Specialist Skills	n/a
SMEC	Horse Park Drive and Gundaroo intersection upgrade - superintendent	\$90,332.52	Open Tender	Shared Services Procurement	05-Apr-2011	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and reason for contract	Financial year expenditure \$ (gst exc)	Procurement type (open Tender, select Tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Hewatt Earthworks Pty Ltd	Molonglo infrastructure stage 1C - reconstruction Kirkpatrick St and Cotter Rd	\$3,502,655.29	Select Tender	Shared Services Procurement	20-Oct-2011	Specialist Skills	n/a
R D Gossip Pty Ltd	Molonglo infrastructure stage 1C - reconstruction Kirkpatrick St and Cotter Rd	\$303,692.12	Open Tender	Shared Services Procurement	30-Aug-2011	n/a	n/a
Canberra United Landscapers	Alinga Street refurbishment	\$1,211,078.40	Open Tender	Shared Services Procurement	11-Jan-2011	n/a	n/a
GHD Pty Ltd	Canberra CBD upgrade superintendence	\$196,658.75	Select Tender	Shared Services Procurement	22-Mar-2012	Specialist Skills	n/a
Opus International Consultants NSW Pty Ltd	Molonglo infrastructure stage 1C forward design	\$329,369.71	Open Tender	Shared Services Procurement	22-Mar-2011	n/a	n/a
Cut And Fill Pty Ltd	Construction works - Clare Hermes Drive extension from Barton Highway to Kellerway Avenue	\$11,680,374.57	Select Tender	Shared Services Procurement	24-Dec-2010	Specialist Skills	n/a

Individual Contracts Exceeding \$25,000

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SMEC	Construction works - Clare Hermes Drive extension from Barton Highway to Kellerway Avenue	\$529,875.14	Open Tender	Shared Services Procurement	26-Nov-2008	n/a	n/a
Small Quinton Coleman Architects	Odgers Lane upgrade project	\$54,274.41	Select Tender	Shared Services Procurement	24-Feb-2011	Specialist Skills	n/a
Cardho Young Pty Ltd	Sandford Street extension to Federal Highway and Wells Station extension to Horsepark Drive design and superintendency	\$746,118.55	Open Tender	Shared Services Procurement	10-Apr-2009	n/a	n/a
GHD Pty Ltd	Veterans Park and verges refurbishment	\$41,463.64	Open Tender	Shared Services Procurement	10-Mar-2011	n/a	n/a
Canberra Contractors Pty Ltd	LAPS - Well Station Drive extension	\$5,454,768.76	Open Tender	Shared Services Procurement	16-Nov-2010	n/a	n/a
Ram Constructions	Melbourne and Sydney Building verge restoration	\$1,049,384.93	Open Tender	Shared Services Procurement	07-Jan-2011	n/a	n/a

Individual Contracts Exceeding \$25,000

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Urban Contractors Pty Ltd	Canberra City lighting	\$452,416.70	Open Tender	Shared Services Procurement	07-Nov-2011	n/a	n/a
Fyntrim Pty Ltd	Purchase of Civic Street lighting hardware	\$743,432.27	Open Tender	Shared Services Procurement	12-Jul-2011	n/a	n/a
Sylvania Lighting Australasia Pty Ltd	Purchase of luminaries for Canberra CBD City lighting	\$488,892.50	Single Select Tender	Shared Services Procurement	17-Jul-2011	Specialist Skills	n/a
Canberra United Landscapers	London Circuit verge refurbishment - stage 2	\$1,757,896.36	Open Tender	Shared Services Procurement	30-Jun-2011	n/a	n/a
Acclaim Contractors	London Circuit verge refurbishment - stage 3	\$1,481,563.32	Open Tender	Shared Services Procurement	04-Jul-2011	n/a	n/a
Canberra United Landscapers	Moore Streets verge refurbishment	\$252,738.73	Open Tender	Shared Services Procurement	10-Feb-2012	n/a	n/a
Huon Management Services Pty Ltd	Fyshwick intersection upgrade - stage 2, Ipswich/Newcastle Streets intersection.	\$1,724,450.03	Single Select Tender	Shared Services Procurement	14-Sep-2011	Specialist Skills	n/a

Individual Contracts Exceeding \$25,000

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GHD Pty Ltd	Fyshwick intersection upgrade - stage 2, Ipswich/Newcastle Streets intersection.	\$176,784.09	Single Select Tender	Shared Services Procurement	17-Oct-2011	Specialist Skills	n/a
Brown Consulting (ACT) Pty Ltd	Horse Park Drive-services	\$138,440.00	Open Tender	Shared Services Procurement	09-Mar-2012	n/a	n/a
GHD Pty Ltd	Molonglo 2 Coppins Crossing sewer pumping station rising main	\$37,377.00	Open Tender	Shared Services Procurement	06-Feb-2012	n/a	n/a
Cardno (NSW/ACT) Pty Ltd	Molonglo 2 - Cravens Creek and N1 water quality control pond	\$175,232.00	Open Tender	Shared Services Procurement	22-Dec-2011	n/a	n/a
Suters Architects Pty Ltd	SRS Gungahlin Leisure Centre forward design - transfer 15212	\$1,476,543.86	Single Select Tender	Shared Services Procurement	14-Sep-2011	Specialist Skills	n/a
SMEC	Forward design the Valley Avenue extension to Gundaroo Drive and O'brien Place to Valley Avenue	\$179,609.27	Select Tender	Shared Services Procurement	28-Oct-2011	Specialist Skills	n/a

Individual Contracts Exceeding \$25,000

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Colin Stewart Architects Pty Ltd	Gungahlin enclosed oval forward design (previously 2009.0031)	\$465,906.30	Open Tender	Shared Services Procurement	14-Apr-2009	n/a	n/a
Aecom Australia Pty Ltd	Throsby district playing field - environmental impact statement 10/11 - transfer from 15197	\$89,031.00	Open Tender	Shared Services Procurement	03-Dec-2010	n/a	n/a
SMEC	Molonglo infrastructure stage 1D John Gordon Drive construction	\$43,709.08	Open Tender	Shared Services Procurement	01-Dec-2011	n/a	n/a
Brown Consulting (ACT) Pty Ltd	Molonglo 2 - trunk sewers - part 2	\$71,075.50	Single Select Tender	Shared Services Procurement	01-Dec-2011	Specialist Skills	n/a
Cox Architecture Pty Ltd	Manuka oval redevelopment - design and consultancy	\$206,950.96	Open Tender	Shared Services Procurement	01-Feb-2012	n/a	n/a
WS Atkins International Limited	Canberra Central pedestrian movement study	\$61,739.71	Single Select Tender	Shared Services Procurement	28-Sep-2011	Specialist Skills	n/a
Datacol Research Pty Ltd	Canberra Central pedestrian movement study	\$27,802.00	Single Select Tender	Shared Services Procurement	01-Nov-2011	Specialist Skills	n/a

Individual Contracts Exceeding \$25,000

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Indesco Pty Limited	Ngunnawal S23 B1 and 2 site servicing	\$144,898.19	Open Tender	Shared Services Procurement	18-Nov-2011	n/a	n/a
Cut And Fill Pty Ltd	Gungahlin enclosed oval/ carpark	\$654,396.87	Open Tender	Shared Services Procurement	25-Jan-2012	n/a	n/a
Cardho Young Pty Ltd	Gungahlin enclosed oval/ carpark	\$58,722.50	Single Select Tender	Shared Services Procurement	20-Sep-2011	Specialist Skills	n/a
Brown Consulting (ACT) Pty Ltd	Molonglo 2 300mm water main for intermediate pressure zone	\$73,812.00	Open Tender	Shared Services Procurement	01-Dec-2011	n/a	n/a
SMEC	Infrastructure Narrabundah long stay park	\$29,940.00	Select Tender	Shared Services Procurement	28-Nov-2011	Specialist Skills	n/a
Isis Projects Pty Ltd	Urgent fitout works - various buildings	\$2,720,210.85	Panel	Shared Services Procurement	12-Nov-2012	Specialist Skills	n/a
Manteena Pty Ltd	Urgent fitout works - various buildings	\$153,178.01	Panel	Shared Services Procurement	17-Feb-2012	Specialist Skills	n/a
Pyramid Corporation Pty Ltd	Commonwealth Park Floriade infrastructure upgrade stage 4	\$566,021.46	Open Tender	Shared Services Procurement	29-Mar-2012	n/a	n/a

Individual Contracts Exceeding \$25,000

Name	Description and reason for contract	Financial year expenditure \$ (gst exc'l)	Procurement type (open Tender, select Tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Land Data Surveys Pty Ltd	Linking city to the lake - preparation of a 3D survey base	\$100,680.00	Single Select Tender	Shared Services Procurement	12-Feb-2012	Specialist Skills	n/a
Brown Consulting (ACT) Pty Ltd	Horse Park Drive construction	\$85,479.86	Open Tender	Shared Services Procurement	09-Mar-2012	n/a	n/a
GHD Pty Ltd	Canberra CBD upgrade superintendency (Rudd Street, London Circuit stage 4, City Walk)	\$590,049.28	Select Tender	Shared Services Procurement	22-Mar-2012	Specialist Skills	n/a
Acclaim Contractors	Canberra CBD upgrade - London Circuit stage 4 (University Avenue to Hobart Place)	\$82,015.51	Open Tender	Shared Services Procurement	05-Apr-2012	n/a	n/a
GHD Pty Ltd	CBD upgrade - London Circuit refurbishment - stage 6	\$66,318.20	Open Tender	Shared Services Procurement	10-May-2012	n/a	n/a
Fyntrim Pty Ltd	City lighting upgrade. Residual funding from PN 16165 and additional funding from EDD	\$171,335.00	Open Tender	Shared Services Procurement	12-Jul-2011	n/a	n/a

Individual Contracts Exceeding \$25,000

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Boss Constructions (ACT) Pty Ltd	Phillip oval - stage 1B grandstand construction previously 2010.0105	\$2,129,253.35	Open Tender	Shared Services Procurement	27-Feb-2009	n/a	n/a
Cardno	Capital works coordination	\$96,328.25	Single Select	Infrastructure and Capital Works	28-Sep-2011	Specialist Skills	n/a
Guideline Pty Ltd	National Arboretum Canberra – central valley stage 2	\$537,789	Open Tender	Shared Services Procurement	27-Jul-2011	n/a	n/a
Guideline	National Arboretum Canberra – 1C	\$702,164	Open Tender	Shared Services Procurement	June 2008	n/a	n/a
E.P. Electrical Services Pty. Ltd.	National Arboretum Canberra visitors centre – electrical services	\$95,029	Open Tender	Shared Services Procurement	23-Jun-2011	n/a	n/a
Cardno (NSW/ACT) Pty Ltd	National Arboretum Canberra - superintendency	\$590,367	Single Select	Shared Services Procurement	February 2008	Timing to coordinate with planning and design contracts/specialist knowledge	n/a
Burhor	National Arboretum Canberra - maintenance	\$355,467	Open Tender	Shared Services Procurement	20-Dec-2010	n/a	n/a

Individual Contracts Exceeding \$25,000

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Taylor and Cullity Pty Ltd	National Arboretum Canberra – design and documentation	\$357,719	Open Tender	Shared Services Procurement	16-Dec-2010	n/a	This was the result of a 2 stage national design competition
Tonkin Zulaikha Greer Pty Ltd	National Arboretum Canberra – design consultancy	\$105,157	Open Tender	Shared Services Procurement	14-Jul-2011	n/a	This was the result of a 2 stage national design competition
Bowie Bonsai	Curator, National Bonsai and Penjing Collection of Australia	\$56,917	Single Select	Infrastructure and Capital Works - major projects	3-Oct-2011	Specialist Skills	n/a
David Lancashire Design	Graphic design, wayfinding and interpretive signs - Arboretum	\$68,593	Single Select	Shared Services Procurement	07-Mar-2011	Specialist knowledge	n/a
Leigh Taafe, Ledanta Bonsai Nursery	Assistant curator, National Bonsai and Penjing Collection of Australia	\$32,736	Open Tender	Infrastructure and Capital Works - major projects	5-Jul-2011	n/a	n/a
Mark Richardson	Consultant botanist, National Arboretum Canberra	\$49,574	Single Select	Infrastructure and Capital Works - major projects	30-Sep-2011	Specialist knowledge	n/a

Individual Contracts Exceeding \$25,000

Name	Description and reason for contract	Financial year expenditure \$ (gst excl)	Procurement type (open Tender, select Tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Project Coordination (Australia) Pty Ltd	National Arboretum Canberra – visitor information centre, superintendency	\$234,888	Single Select	Shared Services Procurement	17-Feb-2011	Specialist Skills/ need to progress project	n/a
Urban Contractors Pty Ltd	National Arboretum Canberra - tree planting dairy hill and cedar forest landscape works	\$1,406,334	Open Tender	Shared Services Procurement	12-Jan-2010	n/a	n/a
Lahz Nimmo Architects	City Hill and Northbourne Ave masterplan	\$105,130.10	Select Tender	Infrastructure and Capital Works - major projects	March 2011	Four invited consultants submitted proposals in line with procurement requirements for contracts under \$200,000.	Sydney based consultant demonstrated superior understanding of design requirements.
Urban Contractors Pty Ltd	National Arboretum Canberra – waterwise garden	\$1,048,911	Open Tender	Shared Services Procurement	06-May-2010	n/a	n/a

Contracts awarded to the same contractor – total exceeds \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-prequalified construction suppliers (where applicable)
Business Unit: Business Development							
Oneworld Services Pty Ltd	Selling to the US Public Sector-ACT Trade Connect Pilot Program	\$18,000	n/a	Business Programs	July 2011	n/a	n/a
Oneworld Services Pty Ltd	Exporting Government Solutions Pilot Program Phase 2 Facilitator and Company Mentor	\$22,545	n/a	Business Programs	November 2011	n/a	n/a
Oneworld Services Pty Ltd	Exporting Government Solutions Pilot Program Phase 2 Facilitator and Company Mentor	\$22,545	n/a	Business Programs	March 2012	n/a	n/a
Oneworld Services Pty Ltd	Exporting Government Solutions Pilot Program Phase 2, Stage 2 Facilitator and Company Mentor	\$22,545	n/a	Business Programs	June 2012	n/a	n/a
Stenning and Associates Pty Ltd	Business Online Services (BOS) Project Provision of expert technical advice and associated services	\$22,236	n/a	Migration and Information Services	November 2011	n/a	n/a

Contracts awarded to the same contractor – total exceeds \$25,000

Name	Description and Reason for Contract	Financial year	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Stenning and Associates Pty Ltd	ACT Agency Engagement for Australian Business Account (ABA) Take-up-Strategy Scan	\$9,306	Invitation to quote	Migration and Information Services	November 2011	n/a	n/a
Business Unit: Events ACT							
FortyFourTwelve	Production Services (ENLIGHTEN)	\$51,036.11	Quotation	Events ACT	November 2011	n/a	n/a
Genplus Hire	Generator Hire	\$96,544.62	Quotation	Events ACT	September 2011	n/a	n/a
Alltype Building	Various electrical works to ACT Pools	\$44,001.67	Quotation	Aquatics	29-Jul-2010	n/a	n/a
Canberra Verti-Drain	Turf maintenance services for ACT Sportsgrounds	\$45,063.26	Quotation	Sportsgrounds	26-Oct-2010	n/a	n/a
Capital City Heavy Haulage	Transportation of ACT Sportsground goal posts	\$33,856.25	Quotation	Sportsgrounds	21-Jul-2010	n/a	n/a
Class Concreting	Provision of concrete and labour to ACT Sportsgrounds	\$90,485.00	Quotation	Sportsgrounds	22-Jul-2010	n/a	n/a

Contracts awarded to the same contractor – total exceeds \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Commercial Pool Construction	Repairs and maintenance to various ACT Pools	\$76,790.50	Quotation	Aquatics	13-Dec-2010	n/a	n/a
Complete Turf and Landscaping	Aeration, line marking and turf renovation to ACT Sportsgrounds	\$113,101.50	Quotation	Sportsgrounds	13-Jul-2010	n/a	n/a
Mag Welding Services	Provision of larger welding jobs to ACT Sportsgrounds	\$89,735.22	TAMSD Panel Contract	Sportsgrounds	12-Oct-2010	n/a	n/a
Devs Field	Agent of supply/repair of Control irrigation system	\$50,689.19	Quotation	Sportsgrounds	08-Jul-2010	n/a	n/a
Ecowise	Repair of floodlights to ACT Sportsgrounds	\$254,956.13	Quotation	Sportsgrounds	Ongoing	n/a	n/a
Fertspread	Supply and spread fertilizer to ACT Sportsground	\$86,194.70	Quotation	Sportsgrounds	26-Oct-2010	n/a	n/a
Laz Mobile Welding Services	Provision of small welding services to ACT Sportsgrounds	\$81,001.35	Quotation	Sportsgrounds	13-Jul-2010	n/a	n/a

Contracts awarded to the same contractor – total exceeds \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Business Unit: Australian Capital Tourism							
Hays Specialist Recruitment Australia Pty Ltd	Contract Labor Hire	\$75,212.52	Quotation	Australian Capital Tourism	October 2011	n/a	n/a
Media Monitors Pty Ltd	Media Monitoring Services	\$157,463.57	Quotation	Australian Capital Tourism	July 2011	n/a	n/a
The Lizzie Wagner Group Pty Ltd	Modelling Services	\$31,710.00	Quotation	Australian Capital Tourism	July 2011	n/a	n/a
Visit Merchandise Pty Ltd	Purchase of saleable Merchandise at the Canberra and Regional Visitor	\$47,205.92	Quotation	Australian Capital Tourism	July 2011	n/a	n/a
Business Unit: Territory Venues and Events							
Acton Building	Various Civil Repairs and Maintenance at Canberra Stadium	\$231,728.47	Quotations	n/a	n/a	n/a	n/a
Pathway Communications	Maintenance/Upgrades to fibre networks and cabling at Canberra Stadium	\$34,642.00	Quotations and Capital Works	n/a	n/a	n/a	n/a

Contracts awarded to the same contractor – total exceeds \$25,000

Name	Description and Reason for Contract	Financial year Expenditure \$ (GST excl)	Procurement Type (open tender, select tender, single select, standing offer)	Area managing contract	Date contract let	Reason for use of Select Tender (where applicable)	Reason for use of non-qualified construction suppliers (where applicable)
Territory Energy	Lighting Maintenance and Upgrades at Canberra Stadium	\$33,162.73	Quotations and Capital Works	n/a	n/a	n/a	n/a
Paul Abbey Constructions	Various Civil Repairs and Maintenance at Canberra Stadium	\$26,805.00	Quotations	n/a	n/a	n/a	n/a
The Sharpest Tool	Various Civil Repairs and Maintenance at Canberra Stadium	\$84,786.37	Quotations	n/a	n/a	n/a	n/a
The AC&R Company Group	Supply of Catering Equipment	\$33,330.00	Quotations	n/a	n/a	n/a	n/a

FURTHER INFORMATION MAY BE OBTAINED FROM:

Chief Finance Officer Strategic Finance +61 2 6205 3585



C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
Business Development				
1	17Dynamics Pty Ltd	InnovationConnect grant (Proof of Technology).	Simply.Show Me development and beta testing	\$11,760
2	Achieve Beyond	InnovationConnect grant (Accelerating Innovation).	Cheer Chick Charlie marketing strategy and IP advice	\$7,950
3	ADdysk™ Pty Ltd	InnovationConnect grant (Accelerating Innovation).	ADdysk™ advertising mechanism	\$10,000
4	Cubbyhole Pty Ltd	InnovationConnect grant (Accelerating Innovation).	Perkler for Android	\$9,961
5	DJS Enterprises (ACT) Pty Ltd	InnovationConnect grant (Accelerating Innovation).	Vida marketing strategy development	\$7,500
6	Ecospectral Pty Ltd	InnovationConnect grant (Proof of Technology).	eSlam intelligent lighting system	\$12,500
7	FCM (ACT) Pty Ltd	InnovationConnect grant (Proof of Technology).	Federal Construction Management - contractor management system	\$18,636
8	FourthUmpire Pty Ltd	InnovationConnect grant (Proof of Technology).	Sport-based app technical development	\$5,000
9	HappyMid Pty Ltd	InnovationConnect grant (Proof of Technology).	Currency exchange system	\$36,516
10	Healthsafari Pty Ltd	InnovationConnect grant (Proof of Technology).	Mole and skin lesion tracking	\$8,000
11	Ideasol Australia Pty Ltd	InnovationConnect grant (Proof of Technology).	Development of a low cost solar panel tile using non-tracking concentration	\$5,278
12	InterfereX Pty Ltd	InnovationConnect grant (Proof of Technology).	Advanced software architectures for indoor radio modelling	\$25,000
13	iSimulate Pty Ltd	InnovationConnect grant (Proof of Technology).	Advanced Life Support Training Simulator	\$10,000
14	La Bella Creations Pty Ltd	InnovationConnect grant (Accelerating Innovation).	Assistance towards trademarking and IP protection	\$200

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
15	MyTribes Pty Ltd	InnovationConnect grant (Proof of Technology).	Privacy system for geolocation- based social media apps	\$19,800
16	Noisyfish Pty Ltd	InnovationConnect grant (Proof of Technology).	NoisyFish development of local marketplace	\$10,000
17	Omega Medical Design Pty Ltd	InnovationConnect grant (Accelerating Innovation).	FemeFlex international patent application	\$9,464
18	Peak Corporation Pty Ltd	InnovationConnect grant (Accelerating Innovation).	Development of E-Profile - a web-based database for organisation profiling and performance management	\$5,000
19	Perceptron Software Systems	InnovationConnect grant (Proof of Technology).	Alertron – automated fall monitoring and alerting device	\$20,286
20	PSARN International Pty Ltd	InnovationConnect grant (Proof of Technology).	TITAN database management tool	\$22,850
21	Red Robot Pty Ltd	InnovationConnect grant (Proof of Technology).	Design and manufacture event hire photoboosts	\$15,000
22	Sage Health Systems Pty Ltd	InnovationConnect grant (Proof of Technology).	SmartWard - automated patient record, health informatics technology for hospital wards	\$16,000
23	Shutterjobs Pty Ltd	InnovationConnect grant (Proof of Technology).	Shutterjobs.com.au development and beta testing	\$17,000
24	Sintech Solutions	InnovationConnect grant (Proof of Technology).	Development of TenBagsFull. com	\$17,500
25	Smart Build Technologies Pty Ltd	InnovationConnect grant (Proof of Technology).	Smart Build Technology Design System	\$20,000
26	SmartWard Pty Ltd	InnovationConnect grant (Proof of Technology).	Mobile Wound Diagnostic Scanner (MWDS)	\$50,000
27	Stephen Holgate T/A Mighty Mount	InnovationConnect grant (Proof of Technology).	Development of Mighty Mount building system	\$4,298
28	Twitch Pty Ltd	InnovationConnect grant (Proof of Technology).	Twitch software for preparation of complex legal documents.	\$5,533
29	Wedz Pty Ltd	InnovationConnect grant (Proof of Technology).	Wedz online event planner	\$10,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
30	Yuk to Kids Pty Ltd	InnovationConnect grant (Accelerating Innovation).	Visual Child Safety Pack.	\$4,000
31	Bearcagetelevision	Trade Connect grant	Trade Show Assistance	\$1,695
32	CIC Technology	Trade Connect grant	Trade Show Assistance	\$4,950
33	Cloud Central Pty Ltd	Trade Connect grant	Trade Show assistance	\$9,091
34	Design Construct Industries	Trade Connect grant	In-country Assistance	\$5,000
35	Digitalcore	Trade Connect grant x 3	Trade Show Assistance x 2 Conference Attendance	\$17,888
36	Edentiti	Trade Connect grant	Trade Mission Assistance	\$925
37	Omega Medical Design Pty Ltd	Trade Connect grant	Global Market Research	\$1,639
38	Pario Solutions Group Pty Ltd	Trade Connect grant	Trade Mission Assistance	\$2,000
39	Powdersafe	Trade Connect grant x 2	Trade Show Assistance Global Market Research	\$8,411
40	QuintessenceLabs Pty Ltd	Trade Connect grant x 2	Trade Show Assistance Selling to the US Government	\$11,139
41	Random Computing Services Pty Ltd	Trade Connect grant	Selling to the US Government	\$1,357
42	Software Improvements	Trade Connect grant	Global Market Research	\$5,000
43	Splatter Pty Ltd	Trade Connect grant	Trade Show Assistance	\$4,275
44	StageBitz Pty Ltd	Trade Connect grant	Trade Show Assistance	\$6,922
45	Australian Information Industries Association	CollabIT Grant	Delivery of the CollabIT Program	\$50,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
46	Canberra Business Council	ACT Exporter's Network Grant	Delivery of ACT Exporter's Network	\$164,000
47	National ICT Australia Ltd	ACT Government Contribution 2008/09 per Members contribution agreement	NICTA provided leading edge research and development in the ICT field	\$800,000
48	University of Canberra	Urban Planning and Chair of Urban Planning	Facilitates and enhances skills development in Urban planning	\$200,000
49	The Australia and New Zealand School of Government Ltd	Annual contribution to ANZSOG	Enhances public sector policy and management skills	\$200,000
50	Lighthouse Business Innovation Centre Limited	Lighthouse Business Innovation Centre sponsorship agreement	Provision of commercialisation advice and consultancy services to ACT businesses – joint initiative between ACT Government and Epicorp	\$200,000
51	Australian Institute of Policy and Science	ACT Tall Poppy Campaign 2011/12	Support of the Young Tall Poppy Science Awards	\$10,000
52	National Science Summer School Inc	National Youth Science Forum - Sponsorship	Support of the National Youth Science Forum	\$20,000
53	Australian Science Teachers Association	CONASTA 61 Silver Plus Sponsorship	Support of the CONASTA Conference	\$8,000
54	National Capital Educational Tourism Project	Sponsorship of National Capital Exchange Program	National Capital Attractions education officer exchange between the ACT National Capital Attractions and the Smithsonian Institute in the USA	\$72,727
55	Australian Academy of Science	Sponsorship of Hooked on Science Tour	Support of Prof Elizabeth Blackburn's visit to Canberra	\$5,000
56	CSIRO Discovery	National Science Week	ACT science communication activities	\$120,000
57	Canberra Business Council	Sponsorship of Canberra BusinessPoint Awards.	Delivery of Canberra BusinessPoint annual awards.	\$5,000
58	Canberra International Riesling Challenge	2011 Canberra International Riesling Challenge	To support the ACT and region wine industry	\$12,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
59	Acidlabs Pty Ltd	TEDxCanberra Partnership	Sponsorship of TEDxCanberra event	\$2,727
60	Australian Computer Society Inc	Gold Sponsorship of the 2011 ACS Canberra ICT Awards	Support of the 2011 ACS Canberra ICT Awards	\$5,000
61	Engineers Australia	Sponsorship for 2011 Canberra Division Excellence Awards	Support of the 2011 Engineering Excellence Awards	\$5,000
62	Canberra International Riesling Challenge	2012 Canberra International Riesling Challenge	To support the ACT and region wine industry	\$12,000
63	National ICT Australia Ltd	Sponsorship of the NICTA Australian e-Government Technology Cluster	The e-Government cluster has increased the level of collaboration between NICTA, business and government agencies on e-government, research, development and deployment	\$50,000
64	Australian Trade Commission	Australian Women in Global Business Network	Support development and implementation of Women in Global Business Network.	\$10,000
65	Chief Minister's Department	Sponsorship for event-Centenary of Canberra.	CraftACT Centenary of Good Design Memorabilia Project	\$50,000
66	Australia India Business Council	Sponsorship- AIBC ACT's Annual National Address	Key address by Indian Cricket Captain as a preview to the Chairman's XI match at Manuka Oval	\$2,000
67	Australia India Business Council	Sponsorship- AIBC - CA Chairman's XI vs India Cricket.	Chairman's XI vs India Cricket	\$5,000
68	The Epic Team Pty Ltd	Sponsorship of Australian Computer Society Conference	Support of the Australian Computer Society 2012 Conference	\$3,636
69	Family Business Australia	Sponsorship - Family Business Association (Canberra) race day.	Support for Family Business Association (Canberra) fundraising event	\$3,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
70	Australian Security Research Information Centre	i-Documents and Other e-Publications; 2011 Business In Focus Month sponsored event; 08/09/11	Delivery of business information forum during 2011 Business In Focus Month	\$3,454.55
71	Canberra Business Council	Outlook 2020 Luncheon; 2011 Business In Focus Month sponsored event;	Delivery of business information forum during 2011 Business In Focus Month	\$5,000
72	Yellow Edge	Yellow Edge Decision Theatre	Delivery of business information forum during 2011 Business In Focus Month	\$3,182.82
73	Regional Development Australia ACT	Sponsorship of High Speed Rail – A silver bullet for regional development?	Delivery of business information forum during 2011 Business In Focus Month	\$4,950
74	Capital Jobs Pty Ltd	RecruitTECH 2011	Delivery of business information forum during 2011 Business In Focus Month	\$4,500
75	Master Builders' Association ACT	MBA professional development seminars	Delivery of business information forum during 2011 Business In Focus Month	\$3,000
76	HRM Web	Workforce Management Seminar	Delivery of business information forum during 2011 Business In Focus Month	\$2,500
77	Family Business Australia ACT	For Love and Money Conference	Delivery of business information forum during 2011 Business In Focus Month	\$2,818.18
78	CraftACT	Craft ACT: Craft and Design Centre; Behind the Scene program	Delivery of business information forum during 2011 Business In Focus Month	\$750
Events ACT: Event Assistance Program				
1	National Folk Festival Ltd	National Folk Festival 5-9 April 2012	Event development and Marketing Support Project delivered	\$20,000
2	Capital Country Truffle Festival	Capital Country Truffle Festival 21 June – mid August 2012	Event development and Marketing Support Project delivered	\$20,000
3	Fairfax Media Publications Pty Ltd	Australian Running Festival 14-15 April 2012	Event development and Marketing Support Project delivered	\$20,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
4	Squash Rackets Association of the ACT Inc	Australian Open Squash Championship 13-19 August 2012	Event development and Marketing Support Project ongoing	\$20,000
5	The Poacher's Way	The Fireside Festival 1-31 August 2012	Event development and Marketing Support Project ongoing	\$19,000
6	Cattleyard Promotions Pty Ltd	Groovin' the Moo 13 May 2012	Event development and Marketing Support Project delivered	\$19,000
7	X-Tri Australia Pty Ltd	Ironman 70.3 Canberra 11 December 2011	Event development and Marketing Support Project delivered	\$20,000
8	AROC Sport	Capital Punishment MTB Enduro postponed 17 March 2012 – postponed until 28 April 2012	Event development and Marketing Support Project delivered	\$20,000
9	ACT Football Federation – Capital Football	FFA Futsal National Championships 9-13 January 2012	Event development and Marketing Support Project delivered	\$10,909.09
10	The Poacher's Way	Summerside Festival 1-29 January 2012	Event development and Marketing Support Project delivered	\$12,000
11	Canberra International Film Festival Inc	Canberra International Film Festival 26 October – 6 November 2011	Event development and Marketing Support Project delivered	\$15,000
12	Kicks Entertainment Pty Ltd	Foreshore Music Festival 26 November 2011	Event development and Marketing Support Project delivered	\$25,000
13	Summernats Pty Ltd	Summernats 5-8 January 2012	Event development and Marketing Support Project delivered	\$35,000
14	Capital Football	Kanga Cup 2012 8-13 July 2012	Event development and Marketing Support Project delivered	\$40,090.91

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
Events ACT: Festival Fund				
1	Woden Community Service Inc	Woden Valley Festival/Woden Alive 27 October – 4 November 2012	Event program development Project ongoing	\$19,800
2	Kulturebreak Pty Ltd	Kulturebreak 18-30 June 2012	Event program development Project delivered	\$12,000
3	Canberra International Film Festival Inc	Canberra International Film Festival 24 October – 4 November 2012	Event program development Project ongoing	\$20,000
4	Tuggeranong Community Festival Inc	Tuggeranong Festival 25-27 November 2012	Event program development Project ongoing	\$24,000
5	Manning Clark House Inc	Weekend of Ideas 31 March – 1 April 2012	Event program development Project delivered	\$15,000
6	Pro Musica Inc	Canberra International Music Festival 10-20 May 2012	Event program development Project delivered	\$20,000
7	Impro Theatre ACT	Improvention 2012 30 June – 7 July 2012	Event program development Project delivered	\$21,345
8	Canberra and Southeast Region Environment Centre	Canberra Harvest Festival 31 March 2012	Event program development Project delivered	\$10,746
9	Resonate Pty Ltd	Corinbank Festival 2-4 March 2012 postponed until 30 November to 2 December 2012	Event program development Project ongoing	\$15,750
10	Silversun Pictures	Canberra Short Film Festival 14-18 September 2012	Event program development Project ongoing	\$19,900
11	Canberra Fisherman's Club Inc	Canberra Carp Out 18 March 2012	Event program development Project delivered	\$4,500
12	Canberra Business Council Ltd	Short Seasons Film Festival May and December 2012	Event program development Project ongoing	\$13,000
13	Canberra Games Society Inc	Cancon 2012 – Festival of Gaming 27-29 January 2012	Event program development Project delivered	\$5,000
14	Lu Rees Archives of Australian Children's Literature	Connecting Communities Through Story 1 October – 15 November 2012	Event program development Project ongoing	\$7,944.83

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
15	Tuggeranong Community Arts Association	Canberra Ukulele Festival of Fun 19-21 October 2012	Event program development Project ongoing	\$6,000
16	Weston Creek Community Council	Weston Creek Festival 22 September 2012	Event program development Project ongoing	\$6,000

Sport and Recreation: 2012 Sport and Recreation Grants Program

1	ACT and SNSW Rugby Union	Referee Development - Communication system	Develop Communication system to enhance Referee performance	\$5,400
2	ACT and SNSW Rugby Union	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
3	ACT Badminton Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
4	ACT Baseball Association	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000
5	ACT Broomball Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$2,000
6	ACT Chess Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$2,000
7	ACT Cycling Federation	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$13,000
8	ACT Cycling Federation Inc	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
9	ACT Cycling Federation Inc	2012 DBR Women's and Under 19 Men's and Women's Tour	Financial assistance for traffic management at event	\$2,140
10	ACT Equestrian Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$6,000
11	ACT Equestrian Association	New Tractor for Equestrian Park	Equestrian Park maintenance for safer usage	\$14,000
12	ACT Fencing Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$5,000
13	ACT Football Federation (Capital Football)	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$18,000
14	ACT Gridiron	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
15	ACT Gridiron	Building for Tomorrow	Pathway for officials, coaches and administrators	\$1,500
16	ACT Hanggliding and Paragliding Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$2,500
17	ACT Ice Hockey Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
18	ACT Ice Hockey Association	Governance Reform Project	Improve governance, constitutional reform to better align with Ice Hockey Australia and Executive Board roles and responsibilities	\$2,800
19	ACT Little Athletics Association	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
20	ACT Monaro District Golf Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$6,000
21	ACT Pistol Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
22	ACT Rogaining Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
23	ACT Rowing Association	Purchase Modular Connect-a-Dock Pontoons	Purchase 3 Modular Connect-a-Dock Pontoons for use on Lake Burley Griffin	\$39,000
24	ACT Rowing Association	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000
25	ACT Rowing Association	Online Presence Optimisation	New website to streamline administrative tasks	\$2,000
26	ACT Rowing Association	Black Mountain Peninsula – Preliminary Planning and Design	Strategic location for lake use at Black Mountain Peninsula	\$32,500
27	ACT Squash Rackets Association	Purchase of Woden Squash Centre (SLISS)	Support for ACT Squash purchase of the Woden facility	\$10,631
28	ACT Squash Rackets Association	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000
29	ACT Tenpin Bowling Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$6,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
30	ACT Tenpin Bowling Association	Tenpin Bowling for All	Development and implementation of a five-week entry level program focussing on People with a Disability and Seniors	\$15,000
31	ACT Veterans' Athletic Club	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$6,000
32	ACT Water Polo	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$5,000
33	ACT Water Ski Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
34	ACT Wrestling	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$2,000
35	ACT Wrestling	Beach Wrestling Program	Beach wrestling program to promote greater participation for male and females at both senior and junior levels	\$1,000
36	ACTSPORT Inc	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$81,200
37	ACTSPORT Inc	Small Sport Business Hub Program	Member support program offering business support outcomes for most vulnerable members – smaller sport and recreation organisations to improve organisational capacity	\$65,000
38	ACTSPORT Inc	Active 2020 – Leadership Group and Administration Support	Financial assistance to support administrative costs for Chair responsibility of the Active 2020 Leadership Group	\$20,000
39	AFL NSW/ACT	Kick Like A Girl-Good For You' completing the female football pathway	Active participation program for larger female participation/engagement strategy	\$15,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
40	AFL NSW/ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
41	Archery ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$5,000
42	Athletics ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
43	Athletics ACT	Olympic/Paralympic Training Grants	Assist ACT Athlete's towards training for London Olympic/ Paralympic Games	\$11,000
44	Basketball ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
45	Belconnen Dog Obedience Club	Purchase Storage Shed	Provide secure storage facility for training and trialling equipment	\$5,800
46	Belconnen Magpies Football Club	Kippax Redevelopment	Disability access at redeveloped Kippax enclosed oval	\$38,000
47	Billiards and Snooker Association ACT	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$2,000
48	Bluearth Foundation	Bluearth Program in ACT Schools	Bluearth program to promote physical activity in ACT schools	\$18,182
49	Bowls ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000
50	Boxing ACT	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
51	Boxing ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$6,000
52	Burley Griffin Canoe Club	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$5,000
53	Burley Griffin Canoe Club	Purchase Equipment- 24-Hour Relay Challenge	Trial equipment for 24-Hour Relay Challenge	\$1,982
54	Calisthenics ACT	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$8,000
55	Canberra City Gymnastic Club	Facility Extension (SLISS)	Support for Canberra City Gymnastics Club to extend club facility and enhance training capabilities	\$16,706
56	Canberra City Gymnastics Club	Facility Upgrade	Works on drainage and remedial landscaping	\$12,500
57	Canberra District Rugby League	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
58	Canberra Dragon Boat Association	Canberra Dragon Boat race course infrastructure	Race Course Infrastructure to meet Australian specifications for buoyed lanes and pontoons and support day-to-day racing/ training activities for members and international and national events	\$10,597
59	Canberra Dragon Boat Association	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$6,000
60	Canberra National Pistol Club	Range Improvements	Outdoor Pistol Range restoration and upgrade	\$16,375
61	Canberra Off Road Cyclists	Olympic/Paralympic Training Grants	Assist ACT Athlete's towards training for London Olympic/ Paralympic Games	\$2,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
62	Canberra Off Road Cyclists	Centenary Trail Blaze	Canberra Centenary Trail Blaze ride to coincide with opening of the Canberra Centenary Trail	\$5,000
63	Canberra Rifle Club	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
64	Corroboree (North Canberra) Little Athletics Centre	New long jump runways	Replace existing dilapidated runways (3) Dickson Playing Fields with synthetic surface	\$6,500
65	Cricket ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
66	Gungahlin Little Athletics Centre	Equipment purchase	Upgrade standard equipment to increase participation	\$2,300
67	Gymnastics ACT Inc	Strategic Plan and Facility Plan 2012 – 2016	Planning Strategic Plan and Facility Plan 2012 – 2016	\$1,590
68	Gymnastics ACT Inc	Business Proposal - Fundamentals for Life	Provide Presenter and Coach Training, and Teacher Professional Development and Accreditation	\$28,006
69	Gymnastics ACT Inc	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
70	Hockey ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
71	Hockey ACT	Greenway Field Development (SLISS)	Development of Greenway Synthetic Hockey Fields	\$70,538
72	Hockey ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$6,000
73	Judo Federation of Aust ACT Inc	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$3,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
74	Judo Federation of Australia ACT	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$4,000
75	Judo Federation of Australia ACT	Purchase of Judo Mats	Purchase of Judo Mats for use at locations around ACT	\$5,000
76	Netball ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000
77	North Woden Tennis Club	Sustainable Court Surface and Facilities Redevelopment Project	Replacement of four synthetic grass tennis courts with low maintenance hard-court surfaces, renew fencing and establish lighting for two courts	\$132,000
78	Orienteering ACT Inc	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
79	Pedal Power ACT Inc	Professionalising Pedal Power	Further professionalise the delivery of programs and administration through improved training and website	\$9,250
80	Pedal Power ACT Inc	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
81	Pedal Power ACT Inc	Strategic Review of Cycling in the ACT	Partner project to explore synergies and alternative delivery models for cycling	\$15,000
82	Pegasus - Riding for the Disabled ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$2,000
83	Regional Group Training Ltd	Australian School-based Apprenticeships	Offering Sports Industry Apprenticeships annually	\$56,818
84	Royal Life Saving Society Australia - ACT Branch	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$25,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
85	Scouts Australia ACT Branch	Upgrade Garran Leadership Training Facility	Upgrade leadership training, meeting, administration and management facilities to increase community access and better use of facility	\$57,000
86	Skate Australia - Skateboarding Australia	Develop skateboarding opportunities in the ACT	Increase the depth and number of participation opportunities for skateboarders in the ACT through the delivery of regular, high quality and professionally managed activities	\$10,000
87	SnowSports ACT	Electronic Timing Gear	Purchase of electronic timing gear (ankle bracelets) for use during official championships cross country ski races	\$4,485
88	SnowSports ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
89	Softball ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
90	Southlands Tennis Club	Court Improvements	Repairs to base lines of three courts and practice walls	\$7,400
91	Special Olympics Australia - ACT	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$5,000
92	Sport Climbing Australia	Financial assistance for Canberra Rock Climbers	Assistance to attend the IFSC World Youth Championship, Singapore	\$1,500
93	Sports Medicine Australia - ACT Branch	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$45,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
94	Sports Medicine Australia - ACT Branch	The Sport InjurEdata Project	Sports injury surveillance and reporting system to equip SMA-ACT sports trainers with netbooks running injury collection database software linking trainers to a central web based database	\$19,200
95	Swimming ACT Inc	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
96	Table Tennis ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$22,000
97	Table Tennis ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games	\$2,000
98	Tennis ACT	In-Trac online court booking program	Pilot Project to improve access to community tennis facilities, increase revenue through court hire - increasing community access to tennis facilities and increasing revenue	\$18,000
99	Tennis ACT	Cardio Tennis	Program launch of Cardio Tennis - new fitness based tennis program to engage a new market	\$5,900
100	Tennis ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
101	Touch Football ACT	Purchase Shipping Containers at competition locations	Provide a safe area to store equipment at each competition location and allow more access to equipment for training and competition.	\$9,300
102	Touch Football ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
103	Triathlon ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$60,000
104	Tuggeranong BMX Club	Training Equipment	Purchase Athlete Training Equipment	\$1,000
105	Tuggeranong Dog Training Club	Club House	Construction of permanent secure club house for equipment and training needs	\$60,000
106	Tuggeranong Football Club	Engagement of Marketing Consultant	Develop Marketing Plan to provide Club goals and objectives	\$9,091
107	Tuggeranong Football Club	Scoreboard	Purchase Electronic Scoreboard to benefit Greenway Oval users	\$23,509
108	Volleyball ACT	Triennial Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$38,000
109	Volleyball ACT	Beach Volleyball Facility Feasibility Study/Business Case	Engage consultant to prepare feasibility study and business case for the development of a new 4-6 court beach volleyball facility	\$13,000
110	Weston Creek Cricket Club	Stirling Oval Cricket Nets - Refurbishment	Replace worn wickets with synthetic grass to avoid injury	\$5,450
111	Weston Creek Cricket Club	Purchase of Cricket Wicket Mower	New mower to service the needs of the Club for the maintenance cricket wickets for the next 20 years	\$2,800
112	Wheelchair Sports NSW	GIO Summer Down-under 2012 Series	Assistance towards Reception of GIO Summer Down-under Wheelchair Sports Series (Canberra event)	\$1,482
113	Woden Valley Gymnastics Club	Purchase of Equipment Upgrade	Purchase of equipment to enhance delivery of kindergym, schools, special needs and recreational programs	\$3,800

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
114	Yachting ACT	Annual Operational Assistance	Financial assistance to support the continued operations, promotions and development of the peak sporting body	\$6,000
115	YMCA of Canberra	Rehabilitation Arm Ergometers	Purchase of equipment to expand physical activity programs for people with physical and/or intellectual disabilities	\$3,725

Sport and Recreation: Olympic/Paralympic Training Grants

Of these funds, \$50,000 was provided from the 'Sport and Recreation Grants Program'.

1	ACT BMX Association	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$3,000
2	ACT BMX Association	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$ 2,500
3	ACT Cycling Federation	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$13,000
4	ACT Cycling Federation	Olympic/Paralympic Training Grants	Assist ACT Athlete's towards training for London Olympic/ Paralympic Games - 2nd Round	\$11,000
5	ACT Smallbore Rifle Club	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$2,000
6	ACT Smallbore Rifle Club	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$1,500
7	ACT Swimming	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$2,500
8	Archery ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$5,000
9	Archery ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$2,500

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
10	Athletics ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$11,000
11	Athletics ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$9,000
12	Boxing ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$6,000
13	Canberra Off Road Cyclists	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$2,000
14	Canberra Off Road Cyclists	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$1,500
15	Hockey ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$6,000
16	Hockey ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$6,500
17	Judo Federation of Aust ACT Inc	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$3,000
18	Judo Federation of Aust ACT Inc	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$1,500
19	Pegasus - Riding for the Disabled ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$2,000
20	Pegasus - Riding for the Disabled ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 2nd Round	\$1,500
21	Table Tennis ACT	Olympic/Paralympic Training Grants	Assist ACT Athletes towards training for London Olympic/ Paralympic Games - 1st Round	\$2,000

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
Sport and Recreation: National League Team Funding Program				
1	ACT Comets (men's cricket)	National League Team Funding Program	Operational assistance	\$24,000
2	ACT Diamonds (women's softball)	National League Team Funding Program	Operational assistance	\$10,000
3	ACT Meteors (women's cricket)	National League Team Funding Program	Operational assistance	\$24,000
4	Canberra Capitals (women's basketball)	National League Team Funding Program	Operational assistance	\$120,000
5	Canberra Cavalry (baseball)	National League Team Funding Program	Operational assistance	\$31,000
6	Canberra Darters (netball)	National League Team Funding Program	Operational assistance	\$24,000
7	Canberra Gunners (men's basketball)	National League Team Funding Program	Operational assistance	\$31,000
8	Canberra Heat (men's volleyball)	National League Team Funding Program	Operational assistance	\$10,000
9	Canberra Heat (women's volleyball)	National League Team Funding Program	Operational assistance	\$10,000
10	Canberra Knights (ice hockey)	National League Team Funding Program	Operational assistance	\$24,000
11	Canberra Lakers (men's hockey)	National League Team Funding Program	Operational assistance	\$31,000
12	Canberra Strikers (women's hockey)	National League Team Funding Program	Operational assistance	\$31,000
13	Canberra United (women's football)	National League Team Funding Program	Operational assistance	\$60,000
14	Canberra Cockatoos (men's orienteering)	National League Team Funding Program	Operational assistance	\$10,000
15	Canberra Cockatoos (women's orienteering)	National League Team Funding Program	Operational assistance	\$10,000

C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
Sport and Recreation: Performance Agreement Funding				
1	Australian Capital Territory and Southern New South Wales Rugby Union Limited	2011/12 Performance Agreement Funding	All home games hosted at Canberra Stadium as per Performance Agreement	\$1,100,587
2	The Canberra Raiders Pty Limited	2011/12 Performance Agreement Funding	All home games hosted at Canberra Stadium as per Performance Agreement	\$1,442,335
3	Australian Capital Territory and Southern New South Wales Rugby Union Limited	2012/13 Performance Agreement Funding	All home games hosted at Canberra Stadium as per Performance Agreement.	\$1,128,102
Sport and Recreation: Inclusive Participation Funding Program (IPFP)				
1	ACT Athletics	Inclusive Participation Funding Program (IPFP)	Organisation development and targeted population participation program	\$9,400
2	ACT Blind Cricket	Inclusive Participation Funding Program (IPFP)	Coach training program	\$8,800
3	ACT Softball	Inclusive Participation Funding Program (IPFP)	Organisation development program	\$10,000
4	Basketball ACT	Inclusive Participation Funding Program (IPFP)	Targeted population participation program	\$2,800
5	Capital Football	Inclusive Participation Funding Program (IPFP)	Coach training program	\$3,000
6	Communities @ Work	Inclusive Participation Funding Program (IPFP)	Athletes with a disability (AWD) participation program	\$13,271
7	Companion House	Inclusive Participation Funding Program (IPFP)	Club development and targeted population participation program	\$2,550
8	Migrant and Refugee Settlement Services of the ACT Inc (MARSS)	Inclusive Participation Funding Program (IPFP)	Targeted population participation program	\$5,320
9	Pegasus	Inclusive Participation Funding Program (IPFP)	Coach training program	\$3,600

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
10	Royal Life Saving Society Association (RLSSA) - ACT	Inclusive Participation Funding Program (IPFP)	Targeted population development and participation program	\$20,000
11	Southside Community Services	Inclusive Participation Funding Program (IPFP)	Targeted population participation program	\$20,000
12	Special Olympics ACT	Inclusive Participation Funding Program (IPFP)	Targeted population participation program	\$9,318
13	Sports Medicine Australia (SMA) - ACT	Inclusive Participation Funding Program (IPFP)	Targeted population development and participation program	\$19,000
14	Touch Football ACT	Inclusive Participation Funding Program (IPFP)	Organisation development and targeted population participation program	\$3,925
15	Warehouse Circus	Inclusive Participation Funding Program (IPFP)	Coaching training and targeted population participation program	\$19,940
16	YMCA - ACT	Inclusive Participation Funding Program (IPFP)	Organisation development and targeted population participation program	\$7,311

Australian Capital Tourism: Special Event Fund

1	National Gallery of Australia (NGA)	Special Event Fund (SEF) Support: Renaissance exhibition (9 December 2011 to 9 April 2012).	Total attendance: 212,920 (73% from outside the ACT). Economic impact: \$75 million	\$250,000 (Part of a \$500,000 Commitment to the exhibition)
2	National Library of Australia (NLA)	Special Event Fund (SEF) support: Handwritten exhibition (26 November 2011 to 18 March 2012).	Total attendance: 73,000 (49% from outside the ACT). Economic impact: \$18.6 million	\$200,000

Note: A Total of \$0.125 million was utilised from the 2011-2012 Special Event Fund budget to further enhance and leverage the ACT Government's investment in major exhibitions during ENLIGHTEN 2012. This included the NGA's successful Renaissance exhibition.

Australian Capital Tourism: General Assistance Funding

1	Canberra Convention Bureau	Support of business tourism through the Canberra Convention Bureau	Program delivered	\$1,443,690.91
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C.16 Community Grants/Assistance/Sponsorship

No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
2	National Capital Education Tourism Project	Support of education tourism through the National Tourism Project- Joint Venture	Program delivered	\$209,395.45
3	ACT Tourism Industry Council	Delivery of tourism development program	Program delivered	\$71,580.00

Territory Venues and Events: Open Grants Program for Motorsport Clubs

1	Brindabella Motorsport Club	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$11,525
2	ACT Motorcycle Club Inc	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500
3	National Capital Motorsports Club	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500
4	Canberra Bulls Speedway Club Inc	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500
5	Council of ACT Motor Clubs Inc	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$9,500
6	Dual Sports Motorcycle Riders Association (ACT)	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500
7	Southern District Motorsports Association Inc	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500
8	Canberra Kart Racing Club Inc	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500
9	Trials Club of Canberra	Community Motorsport Development Program	To assist recipients to develop a Strategic Business Planning process	\$12,500

Territory Venues and Events: Sponsorship

1	Caroline Buchanan	Promotional Sponsorship	Promotion of Stromlo Forest Park	\$5,000
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No.	Organisation/ Recipient	Project Description/Process/ Period of time engaged	Outcomes	Amount \$ (GST excl)
2	Amy Gillet Foundation (for Amy's Ride/ Big Canberra Bike Ride)	Promotional Sponsorship	Promotion of Stromlo Forest Park	\$5,000
3	Acton Building (for MS Australia, Sydney to the Gong Ride)	Promotional Sponsorship	Promotion of Stromlo Forest Park	\$2,727
4	Ben Henderson	Promotional Sponsorship	Promotion of Stromlo Forest Park	\$2,727

Land Strategy and Finance

1	Master Builders ACT	Sponsorship – EIBA 29/6/12	Sponsorship	\$3,181.82
2	ACT Regional Building and Construction Industry Council	CITC Training Excellence Awards	Support of the CITC Training Excellence Awards	\$2,000.00
3	Housing Industry Association Limited	ACT/Southern NSW Housing Awards 27/10/12	Sponsorship of Housing Awards	\$6,000.00

FURTHER INFORMATION MAY BE OBTAINED FROM:

Chief Finance Officer	Strategic Finance	+61 2 6205 3585
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C.17 Territory Records

The establishment of the Directorate out of several agencies, and the resulting breadth and depth of the Directorate's functional change has required significant effort to develop a new Records Management Program (RMP). Currently the Directorate and the Land Development Agency share a records management policy and procedures for guidance and direction for managing records; the policy and procedures will be reviewed in the next reporting year.

The revised policy and procedures will be made available to staff via the Directorates intranet, with the Records Management Policy being made available on the Directorate's website.

An ongoing program is in place to train all staff in basic Records Management and includes individual support. To date forty staff have attended an in-house course in Information and Records Management.

Since the Directorate introduced electronic action tracking of Ministerial correspondence and briefings in September 2011, additional training in these processes has been rolled out to inform and support staff members in the Ministerial response chain. Twenty seven staff have been trained in TRIM (the Directorate's Records Management System) and the Ministerial action tracking processes. Electronic action tracking has now also been expanded to include electronic management of internal briefings, minutes and Directorate correspondence, with over 6,300 individual documents registered in TRIM.

Table: 2011-12 Internal Records Management Training

Training Sessions	Attendees
Information and Records Management	26
Information and Records Management and TRIM Power User	14
TRIM Power User and Ministerial Action Tracking	12
TRIM Overview and Ministerial Action Tracking	15

In addition to the Territory Administrative Records Disposal Schedule (TARDiS) used to manage retention length and disposal of administrative records, Directorate specific records are managed in accordance with the below notifiable instruments.

Table: Records Disposal Schedules

Records Disposal Schedule Name	Effective	Year and No.
Business Development	9 January 2009	NI2009-9
Gambling and Racing Regulation Records	15 December 2004	NI2004-476
Government Coordination Records	14 September 2007	NI2007-280
Industry Development Records	26 September 2006	NI2006-347
Land Development	21 April 2006	NI2006-136
Tourism	14 November 2003	NI2003-455
Sport and Athlete Development Records	14 December 2006	NI2006-448
Venue and Event Management Records	28 October 2005	NI2005-402

Table: Records Statistics 1/7/2011-30/6/2012

Procedure	Number of Records
Records created on TRIM - Electronic	6,461
Hard Copy	9,083
Total	15,544
Records archived/sentenced	1,372
Records legally disposed of	156

In accordance with *Territory Records Act 2002* (the Act) the Directorate has an arrangement in place to preserve records containing information that allow people to establish links with their Aboriginal or Torres Strait Islander heritage. Whenever such a record is created, received or identified, the Directorate endorses the record with the notation '*File contains records with Aboriginal or Torres Strait Islander heritage information – Do Not Destroy*'.

Public Access provisions of the Act allow access to records that are more than 20 years old. In 2011-12 the Directorate received three (3) separate public access requests for records and information.

Members of the public can seek access to the Directorate's records by contacting:

Archives ACT

GPO Box 158
 Canberra City ACT 2601

Phone:

Reference Archivist (Government records)
 +61 2 6207 5726
 Public Access Support Officer
 +61 2 6205 3510

Fax: +61 2 6207 5835

Email: archives@act.gov.au

Under section 28 of the Act, the Directorate may apply to the Director of Territory Records to make a declaration to exempt certain records or classes of records from public access under prescribed provisions of the *Freedom of Information Act 1989*. Access to a record to which a declaration applies is prohibited under the Act.

In compliance with section 30 of the Act, the Directorate maintains an approved register of section 28 declarations.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.18 Commissioner for the Environment

The Directorate contributed information and data and reviewed the *ACT State of the Environment Report 2011* on EDD related matters. Sport and Recreation also assisted the Commissioner with the report on the *State of the Watercourses and Catchments for Lake Burley Griffin 2012*.

The Commissioner did not carry out any investigations or make any recommendations in relation to the Directorate's activities.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.19 Ecologically Sustainable Development

EDD Core Business

The Molonglo Valley Plan for the Protection of Matters of National Environmental Significance (NES Plan), which details the ACT Government's commitment to protect Matters of National Environmental Significance (MNES) in the Molonglo Valley, was assessed by the Commonwealth and endorsed in October 2011. Actions associated with urban development within East Molonglo were then approved by the Commonwealth in December 2011.

In particular the NES Plan establishes a set of conservation activities to protect MNES. These are broadly based around two processes:

- ◆ avoidance and mitigation of impacts on MNES; and
- ◆ on-ground management and offsetting to provide maintenance and improvement of MNES values in important areas.

The key MNES that require commitments through the NES Plan are:

- ◆ White Box – Yellow Box – Blakely's Red Gum Grassy Woodland and Derived Native Grassland (Box-Gum Woodland).
- ◆ Natural Temperate Grassland of the Southern Tablelands of NSW, and the ACT
- ◆ *Aprasia parapulchella* (Pink-tailed Worm Lizard).
- ◆ *Polytelis swainsonii* (Superb Parrot).
- ◆ *Lathamus discolor* (Swift Parrot).

The Directorate has the responsibility for the monitoring and delivery of the NES Plan for the development within East Molonglo. In accordance with the requirements of the NES Plan the Directorate has implemented measures to avoid impacts on MNES. These measures include:

- ◆ The adoption of a design principle to maintain ecological values within the East Molonglo development area where possible.
- ◆ Designing infrastructure to avoid or minimise impacts to MNES within the river corridor. A particular focus of this is the reduction of impacts on moderate and high quality Pinktailed Worm Lizard habitat.
- ◆ The preparation and implementation of Construction Environmental Management Plans to manage potential indirect impacts from construction activities in the development area and the river corridor.
- ◆ The preparation and monitoring of a biodiversity account of identified MNES values.

In addition as a component of ecologically sustainable development (ESD), the Directorate is implementing water sensitive urban design measures in all of its capital works projects associated with land development. Proposed strategies and measures are aimed at achieving a number of ESD objectives including more efficient water use, potable water substitution where feasible, storm water runoff quality improvements and habitat creation. The implementation of these measures is in accordance with Government policy on water sensitive urban design as contained in various codes within the Territory Plan. In addition, new technologies and strategies are being explored to meet current targets. Typical measures currently implemented in capital works projects include wetland ponds, bio-retention basins and rain gardens, rainwater tanks on individual dwellings and commercial/industrial developments and water efficient fixtures and fittings. The Directorate is also taking a leading role in the review of water sensitive urban design and flooding policy and guidelines to ensure currency with overall Government policy on water and advances in thinking on these issues.

C.19 Ecologically Sustainable Development

EDD Operations

The Economic Development Directorate continues to implement the ACTSmart Office program. Level 2, Telstra House was re-accredited in March 2012, and training and accreditation of staff located at 470 and 220 Northbourne Avenue is planned for later in 2012. The Canberra and Region Visitors Centre (CRVC) also became accredited as an ACTSmart Office in recognition of an active recycling scheme to reduce landfill waste.

The CRVC also became an accredited re-charge point for electric vehicles under the Better Place network, following the installation of two (2) charge sockets on site. The charge facility is open 24 hours a day to help meet the needs of electric cars already using Australian roads, and to help visitors contribute positively to environmental sustainability.

The Directorate also began work on a Resource Management Plan for the Directorate's operations at its three main office locations.

Data Collection of Agency Resource Use

Indicator as at 30 June		Unit	2010-11		2011-12	
Line	General		Office	Total	Office	Total
L1	Occupancy – staff full-time equivalent	Number (FTE)	156.0	156.0	214.8	214.8
L2	Area office space – net lettable area	Square metres (m ²)	1,521.86	1,521.86	3,887.00	3,911.24
Stationary Energy			Office	Total	Office	Total
L3	Electricity use	Kilowatt hours	121,854	151,864	435,679	1,577,221
L4	Renewable energy use (Green Power + EDL land fill gases)	Kilowatt hours	44,753	44,753	23,307	23,307
L5	Percentage of renewable energy used (L4/L3 x 100)	Percentage	36.72	29.47	5.35	1.48
L6	Natural Gas use	Megajoules	n/a	103,302	165,283	165,283
L7*	Total energy use	Megajoules	438,670	650,010	1,733,730	5,843,280
L8	Energy intensity per FTE (L7/L1)	Megajoules/FTE	2,811.98	4,166.73	8,071.37	27,203.35
L9	Energy intensity per square metre (L7/L2)	Megajoules/m ²	288.24	427.11	466.03	1,493.97
Transport			Office	Total	Office	Total
L10	Total number of vehicles	Numeric	43	43	49	49
L11	Total vehicle kilometers travelled	Kilometres (km)	67,625.09	67,625.09	686,893.00	686,893.00
L12	Transport fuel (Petrol)	Kilolitres	4.9217	4.9217	16.38	16.38
L13	Transport fuel (Diesel)	Kilolitres	39.6372	39.6372	66.09	66.09
L14	Transport fuel (LPG)	Kilolitres	0	0	29.14	29.14
L15	Transport fuel (CNG)	Kilolitres	0	0	0	0
L16*	Total transport energy use	Gigajoules	1,698.321	1,698.321	3,874.72	3,874.72

Water			Office	Total	Office	Total
L17	Water use	Kilolitres	233.04	233.04	2,115.27	840,797.27
Intensities						
L18	Water use per FTE (L17/L1)	Kilolitres/FTE	n/a	n/a	See notes	See notes
L19	Water use per square metre (L17/L2)	Kilolitres/m ²	0.15	0.15	See notes	See notes
Indicator as at 30 June		Unit	2010-11		2011-12	
Resource Efficiency and Waste			Office	Total	Office	Total
L20	Reams of paper purchased	Reams	1,706	1,706	2,962	2,962
L21	Recycled content of paper purchased	Percentage	44.94	44.94	32.25	32.25
L22	Estimate of general waste (based on bins collected)	Litres	51,764	51,764	61,018	61,018
L23	Estimate of commingled material recycled (based on bins collected)	Litres	28,580	28,580	59,944	59,944
L24	Estimate of paper recycled (based on bins collected)	Litres	19,050	19,050	74,530	74,530
L25	Estimate of organic material recycled (based on bins collected)	Litres	8,830	8,830	7,178	7,178
Greenhouse Gas Emissions			Office	Total	Office	Total
L26*	Total stationary energy greenhouse gas emissions (All scopes)	Tonnes CO ₂ -e	82.43	126.28	450.25	1,666.67
L27*	Total transport greenhouse gas emissions (All scopes)	Tonnes CO ₂ -e	127.21	127.21	284.03	284.03
Intensities						
L28	Greenhouse gas emissions per person (L26/L1)	Tonnes CO ₂ -e FTE	0.53	0.81	2.10	7.76
L29	Greenhouse gas emissions per square metre (L26/L2)	Tonnes CO ₂ -e	0.05	0.08	0.12	0.43
L30	Transport greenhouse gas emissions per person (L27/L1)	Tonnes CO ₂ -e FTE	0.82	0.82	1.32	1.32

*- calculated with information entered into OSCAR.

Supporting notes to table

2010-11 Ecologically Sustainable Reporting

Data from 2010-11 was reported in two separate tables which represented Telstra House and the Nara Centre (Business and Industry Development and the Special Events Unit) only; part year data from the Australian Capital Tourism operations at Brindabella Business Park, Sport and Recreation Services operations at Macarthur House and Canberra Stadium operations was not included.

In 2010-11 data was not available for the water component for Telstra House due to the site being a leased building (data was not available at 30 June 2011).

The common pro rata area for the Directorate in the Nara Centre excluded basement storage and parking spaces.

C.19 Ecologically Sustainable Development

The stationary energy office total for 2010-11 (121,854 kWh) included energy used by the tenancies e.g. lighting and power for office equipment. The total stationary energy (151,864 kWh) included energy used by the tenancy plus the Directorate's pro rata share of energy used by the Nara Centre as a whole, including energy required for the running of the plant to cool and heat the building.

Transport figures included all vehicles transferred to the Directorate from May 2011, i.e. approximately one month's usage.

For the 2011-12 reporting period, the historical data from 2010-11 has been combined into one table. Figures will differentiate due to the formulas used and the numbers from each location being pooled.

The data from the Nara Centre excluded the ACT Gambling and Racing Commission which is also accommodated in the Nara Centre. Relevant ecologically sustainable development figures were supplied to the ACT Gambling and Racing Commission for the production of its annual report.

2011-12 Ecologically Sustainable Reporting

The Online System for Comprehensive Activity Report (OSCAR) is used to gather and report on all internal energy, water and greenhouse gas consumption as mandated by the ACT Government.

General

The Directorate currently has tenancies at Telstra House (490 Northbourne Avenue), TransACT House (470 Northbourne Avenue), 220 Northbourne Avenue (since early 2012), the National Hockey Centre in Lyneham, the Canberra Stadium and includes non-office based facilities housing the Canberra and Region Visitors Centre. From July 2011 until early 2012 the Directorate also held tenancies at the Nara Centre, Macarthur House and at Brindabella Business Park.

For 2011-12, the following tenancies were reported on for the full year.

- ◆ 490 Northbourne Avenue
- ◆ Canberra and Region Visitors Centre

The following tenancies were reported on for half of the year.

- ◆ Brindabella Park
- ◆ Nara Centre
- ◆ 220 Northbourne Avenue
- ◆ TransACT House (from February 2012)

The floor area at Brindabella Park was calculated at 828m² and the floor area at 220 Northbourne Avenue was calculated at 1,180m². As the same staff occupied these areas over different parts of the year the totals were averaged to reflect a more realistic floor space across the whole reporting period.

Data from the following tenancies was unavailable.

- ◆ Canberra Stadium
- ◆ National Hockey Centre

The 2011-12 data included in the above table from the Nara Centre excludes the ACT Gambling and Racing Commission which is also accommodated in the Nara Centre. Relevant ecologically sustainable development figures were supplied to the ACT Gambling and Racing Commission for the production of its 2011-12 annual report.

Full Time Equivalent (FTE) figures are provided by Shared Services and include Economic Development Directorate staff members based at Telstra House, 220 Northbourne Ave, the Canberra and Region Visitors Centre, the National Hockey Centre, Canberra Stadium and TransACT House. These figures do not include LDA staff located at TransACT House (LDA data is provided in the LDA Annual Report).

The Net Lettable Area (NLA) of office space has been apportioned based on the head count of Directorate staff at 220 Northbourne Ave, Telstra House, TransACT House, the Canberra and Region Visitors Centre, the National Hockey Centre and the Canberra Stadium. The data provided from the Nara Centre (level 2) also includes the Directorate's share of the meeting rooms, staff room and first aid room.

Sport and Recreation staff were located at Macarthur House until early 2012; all data from this period will be reported in the Territory and Municipal Services Directorate Annual Report. Data was not available from the Canberra Stadium and the National Hockey Centre.

Stationary Energy

Stationary energy is divided into office consumption and total consumption. Office consumption includes Tenant Light and Power use and does not include all consumption from central services (heating, cooling etc). Some central services data was not available due to the buildings being leased.

Central services data has been provided for Nara House and 470 Northbourne Avenue; this includes the power that the Directorate used to run the A/C plant, lifts and base building lighting.

Electricity usage from sports grounds across the ACT has been included in the total consumption; however, the renewable energy was not able to be calculated for this period. The inclusion of the sports grounds' energy data is the reason for the large increase in consumption.

The renewable energy at the Canberra Region Visitors Centre and Brindabella Park was not provided.

The significant increase in this year's total energy use is due to more locations being reported on and the inclusion of sports ground energy use.

Transport

Data for all EDD vehicles has been included. The significant increase in distance travelled and fuel consumption is due to this report's full year reporting.

Sport and Recreation has three stand alone fuel cards which are used to fuel machines, e.g. lawn mowers. Fuel consumption for these machines has been included.

Water

2011-12 water use has been provided for only the office locations below.

- ◆ Telstra House
- ◆ Nara Centre
- ◆ TransACT House
- ◆ The Canberra and Region Visitors Centre

Water consumption data for 220 Northbourne Avenue and Brindabella Business Park was not available due to these sites being leased buildings (data was not available at 30 June 2012).

Water usage from sports grounds across the ACT has been included in the total consumption figures: this data is the reason for the large increase in water usage.

C.19 Ecologically Sustainable Development

Resource Efficiency and Waste

Waste is reported based on the number of bins collected for a particular waste/recycling stream. The estimates are based on collections of full bins and are therefore likely to be overestimated.

General waste was reported from the locations below.

- ◆ Telstra House
- ◆ The Canberra and Region Visitors Centre
- ◆ Nara Centre

The volume of comingled and paper recycling has been estimated based on information from invoices from all locations.

Organic material is only collected from the locations below.

- ◆ Telstra House
- ◆ Nara Centre
- ◆ TransACT House
- ◆ The Canberra and Region Visitors Centre

Greenhouse Gas Emissions

Total stationary energy greenhouse gas emissions are calculated as net emissions – those generated from stationary energy consumption minus any greenhouse gas emissions offset through the purchase of renewable energy.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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The Directorate has successfully implemented the ACTSmart Office program.

C.20

Climate Change and Greenhouse Gas Reduction Policies and Programs

ACT Environmental Leasing Policy

In September 2011, the ACT Government agreed to the ACT Environmental Leasing Policy. The Policy was developed to support the implementation of the National Green Leasing Policy and other green leasing practices in the ACT Government.

'Green Leasing' is the full set of environmental activities, considerations and impacts that occur throughout the leasing process. This process includes the period leading up to the lease agreement, the term of the lease and the end of a lease.

The commercial buildings sector will play an important role in achieving the targets set under the ACT's *Climate Change and Greenhouse Gas Reduction Act 2010*. EDD negotiates the leases for all office accommodation leased from the private sector.

A Green Lease Schedule (GLS) which forms part of the lease agreement between the ACT Government and a private landlord, defines the minimum energy standards with regard to the performance of an office building. The Policy commits, as far as practicable, the ACT Government to utilising green leasing for all buildings where the area leased is in excess of 1,000m² for a lease of 2 years or longer.

The energy rating tool used is the National Australian Built Environment Rating System (NABERS) for offices. A GLS requires the building owner and tenant to achieve and maintain an energy efficiency performance equivalent to a NABERS energy rating of at least 4.5 stars where the highest possible rating is 5 stars. The NABERS scheme requires 12 months of activity before a rating can be calculated.

In 2011, approximately 55% of the Government's office accommodation portfolio was in offices owned by the private sector. Of this total, around 92% of the space was in offices greater than 1,000m². Green Lease Schedules have been negotiated for 52% of space in offices in excess of 1,000m². Most of the remaining space is in offices where the leases will not expire for several years.

In order to meet the Government's climate change targets and promote equity between agencies regardless of whether they are accommodated in leased or owned buildings, agencies in owned office buildings are, where possible, expected to meet the same standards required of agencies in leased accommodation.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Executive Director

Ministerial, Cabinet and Policy

+61 2 6207 6569

C.21

Aboriginal and Torres Strait Islander Reporting

Supporting Whole-of-Government Approach to Indigenous Policy

The Directorate has a strong commitment to improving the outcomes for Aboriginal and Torres Strait Islander people.

The Directorate supports the Whole-of-Government approach to Indigenous policy with participation in the 2012 ACT Indigenous Traineeship Program administered by the Community Services Directorate Multicultural, Aboriginal and Torres Strait Islanders Affairs Unit. As part of its commitment to the policy, the Directorate permanently engaged a trainee who successfully gained a Certificate III in Government qualification.

In accordance with the ACT Public Service *Respect, Equity and Diversity Framework*, the Directorate continues to enhance employment opportunities and is working to improve career progression opportunities for our Aboriginal and Torres Strait Islander employees.

To ensure a supportive work environment Cultural Awareness training and information regarding NAIDOC week participation opportunities has been made available to staff. Reconciliation week was also acknowledged by the Directorate with staff participating in a lunch with a Ngunnawal elder who shared stories of her past with those in attendance.

In addition, members of the elected body have attended Executive Committee meetings to advance collaborative work with EDD.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.22 ACT Multicultural Strategy 2010-2013

The Directorate has undertaken a range of activities aimed at furthering the ACT Multicultural Strategy and supports the ACT Government's vision to be recognised as a leader in multicultural affairs and human rights.

Focus Area	Progress
Languages	<p>Directorate business website content is prepared to be as widely accessible as possible, within the limitations of the website template and includes references to the <i>Accessibility Block</i> (contact information to support translation of documents).</p> <p>Most hard copy brochures and other materials now include the Accessibility Block and work continues to ensure this is included in all future publications.</p>
Children and Young People	<p>The <i>Lighting of the Christmas Tree</i> event is specifically designed for children and young people with entertainment centered on Christmas carols, children's performers and a visit from Santa Claus. The 2011 event featured Justine Clarke from Playschool and attracted an audience of approximately 7,000 people.</p> <p>The <i>Australia Day Kids Concert</i> has been a successful addition to the Australia Day celebrations delivered by the ACT Government. The <i>2012 Kids Concert</i> featured the <i>Fireman Sam</i> show and attracted over 5,000 visitors to Commonwealth Park on the day. Children and young people now form a significant part of the overall crowd who attend the national day celebrations.</p> <p>Sport and Recreation in partnership with the Health Directorate and the Heart Foundation ACT continued to deliver the <i>Kids at Play – Active Play and Eating Well</i> project to ACT children aged 0-5 years. This program promotes healthy eating and physical activity.</p> <p>Selected resources including a number of factsheets on nutrition and physical activity have been adapted to encourage involvement of local multi-cultural groups.</p> <p>Funded through the National Partnership Agreement on Preventive Health until 30 June 2015, the <i>Healthy Food@Sport Project</i> is also delivered by Sport and Recreation in partnership with the Health Directorate, and Nutrition Australia ACT. This project is a coordinated response to the rising levels of obesity in the community. It focuses on supporting canteens run by community sports clubs to increase healthy food choices available to children and young people and to promote water as the drink of choice.</p> <p>In 2011-12, the program, in its pilot phase, worked with 10 organisations in a range of sports including Basketball, Little Athletics and the Football codes. Although not specifically targeted at multicultural groups, this program does encompass them.</p>
Older People and Aged Care	Refer to C23, Strategic Plan for Positive Aging 2010-2014 for information.
Women	Refer to C24, ACT Women's Plan 2010-15 for information.

C.22 ACT Multicultural Strategy 2010-2013

Focus Area	Progress
Refugees, Asylum Seekers and Humanitarian Entrants	
Intercultural Harmony and Religious Acceptance	<p>The Directorate's Enterprise Agreement 2011-2013 provides the framework to ensure workplace practices are respectful of employee cultural obligations, and states that harassment of any kind will not be tolerated. The Directorate also recognises, acknowledges and values the contribution of people from diverse backgrounds and provides information to staff including cultural awareness training, and social events such as the <i>International Harmony Day</i> morning tea and the <i>Reconciliation Week</i> lunch.</p> <p>Canberra Nara Candle Festival, hosted by the Events team from Territory Venues and Events is an annual event celebrating the Sister City Relationship between Canberra and Nara Japan. The Festival focuses on exposing audiences to various elements of Japanese culture including food, cultural activities, music and dance. The Festival also promotes the Australian Indigenous culture through activities and performance. The Festival encourages participation by volunteers, Japanese interest groups, students studying Japanese and other community organisations. The 2011 event was the biggest yet attracting more than 10,000 people to the Nara Peace Park at Yarralumla.</p> <p>The Skilled and Business Migration Program funds a free settlement service which includes: pre-arrival advice and support; a meet and greet service; regular newsletters promoting Canberra; and accommodation assistance through sponsors. The settlement service also provides employment application/resume writing support and a cultural readiness program for Government sponsored skilled migrants to impart the necessary job preparation skills to obtain work that suits their qualifications and experience.</p>

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.23

ACT Strategic Plan for Positive Ageing 2010-2014

Focus Area	Progress
Information and Communication	<p>The Directorate provides access to all information and resources through a variety of mechanisms including:</p> <ul style="list-style-type: none">◆ internet – various EDD/ACT Government websites;◆ pamphlets;◆ letter box drops; and◆ signage for community consultations.
Health and Wellbeing	<p>Through the 2012 Inclusive Participation Funding Program, Sport and Recreation Services (SRS) provided funding to the two programs below.</p> <ul style="list-style-type: none">◆ Southside Community Services' 'Growing Old and Living Dangerously!' (GOLD!) program. GOLD! offers low-cost activities aimed at encouraging older adults to participate in health promoting activities throughout the ACT.◆ Royal Life Saving Society Association's 'My Time to Swim - Same Sex Swimming Program.' The program offers participants a safe and comfortable environment for men and women of all ages to learn to swim and gain lifesaving skills.
Housing and Accommodation	<p>Sites released for housing for aged persons</p> <ul style="list-style-type: none">◆ Block 5 Section 790 Calwell◆ Block 8 Section 856 Isabella Plains◆ Block 2 Section 9 Farrer◆ Block 45 Section 78 Griffith◆ Part Block 106 Section 23 Ngunnawal was released by tender on 30 June 2012 <p>Sites programmed to be released in future years for housing for aged persons</p> <p>The Indicative Residential Land Release Program includes the release of 150 independent living units each year.</p> <p>While the following sites are being considered for release for aged care accommodation, additional sites will be identified and added to future Community Facility and Non-Urban Land Release Program.</p> <ul style="list-style-type: none">◆ Block 8 Section 85 Kaleen is programmed for release by direct sale to Morshead Homes in 2012-13.◆ Block 5 Section 52 Monash is programmed for release in 2013-14.◆ Block 1 Section 45 Chapman is programmed for release in 2014-15.

C.23 ACT Strategic Plan for Positive Ageing 2010-2014

Focus Area	Progress
Housing and Accommodation <i>Continued</i>	<p>Other Possible Infill Opportunities for Aged Care Accommodation</p> <ul style="list-style-type: none"> ◆ The Residential Land Release Program includes a range of infill sites where all or part of the site may be identified for housing for aged persons. For example, there will be a series of land releases in the Woden and Tuggeranong Town Centres for multi unit housing which could include a requirement for housing for aged persons.
Other Projects and Initiatives	Canberra BusinessPoint captures data on Seniors utilising its business support services. The 2011-12 period recorded 139 Canberra BusinessPoint clients over 50 years of age ¹ .
Support Services	EDD staff and their families have access to an Employee Assistance Program that offers a variety of support services.
Respect, Valuing and Safety	All EDD staff are required to undertake the ACTPS Respect, Equity and Diversity training. This training provides staff of all ages with the skills and knowledge to apply and understand the importance of respecting and valuing people.
Transport and Mobility	

¹ The ACT Strategic Plan for Positive Ageing 2010-2014 identifies a senior as an individual over 50 years of age.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.24 ACT Women's Plan 2010-2015

The *ACT Women's Plan 2010-2015* sets out the ACT Government's vision for working with the community to improve the status of all women and girls, and provides a shared approach for working towards this vision across ACT Government agencies.

The Economic Directorate contributed to the achievement of the plan's objectives as described below.

ECONOMIC	SOCIAL	ENVIRONMENTAL
Strategic outcome	Strategic outcome	Strategic outcome
Women and girls equally and fully participate in and benefit from the ACT economy.	Women and girls equally and fully participate in sustaining their families and communities and enjoy community inclusion and wellbeing.	Women and girls equally and fully participate in planning and sharing a safe, accessible and sustainable city.
Priority areas	Priority areas	Priority areas
Responsive education, training and lifelong learning	Safe and respectful relationships	Safe and responsive transport and urban planning
Flexible workplaces	Good health and wellbeing	Sustainable environment
Economic independence and opportunities	Safe and accessible housing	
Leadership and decision making		
Indicators of Progress	Indicators of Progress	Indicators of Progress
The Directorate provides a number of facilities and conditions to support staff with family responsibilities including part-time work arrangements; home based work; access to grandparental leave and 18 weeks paid maternity/parental leave. The Directorate also provides dedicated carer's rooms at two sites: Telstra House and TransACT House.	Events delivered by the Directorate focus on family friendliness and allow women and girls to equally and fully participate in community celebrations. Through the 2012 Inclusive Participation Funding Program, Sport and Recreation Services supported the Muslim Advisory Council and Royal Lifesaving Society – ACT to hold women-only swimming programs at Canberra Grammar School for two years. Funding was also provided to these organisations to conduct men-only swimming programs in keeping with cultural beliefs.	The Directorate provides lockers, change rooms and bike racks to support all staff that choose to ride or walk to work or participate in the Wednesday walking program.
The Women in Global Business Program is a joint initiative of the Australian, States and ACT governments. Business Development has contributed \$20,000 over two years to this initiative which provides information and resources, support and advocacy, connection and communication services to support Australian Women to engage in international trade and investment.		

FURTHER INFORMATION MAY BE OBTAINED FROM:

Director	Workforce and Governance	+61 2 6205 9626
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C.25

ACT Model Litigant Guidelines

The *Law Officer Act 2011*, requires all agencies to comply with *Law Officer (Model Litigant) Guidelines 2010 (No. 1)*. The model litigant guidelines apply to all territory legal work, including conduct that may lead to litigation in the future, even if advice has not been sought from the ACT Government Solicitor's Office (ACTGSO).

The following procedures were in place to ensure that the Directorate is aware of and complying with the Model Litigant Guidelines.

- ◆ The Director-General through the Senior Executive Committee meetings is regularly advised on the status of all current litigation and legal proceedings.
- ◆ The Directorate's legal services are provided by the ACT Government Solicitor's Office, with the exception of some conveyancing matters. The ACTGSO reviews the Directorate's instructions to ensure compliance with the Model Litigant Guidelines.
- ◆ Policies and procedures will continue to be developed and reviewed to ensure compliance with the Model Litigant Guidelines.

No breaches of the Model Litigant Guidelines occurred during the financial year.

FURTHER INFORMATION MAY BE OBTAINED FROM:

Chief Finance Officer	Strategic Finance	+61 2 6205 3585
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The Economic Development Directorate did not have any notices of non-compliance during the 2011-12 financial year.

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