

ANNUAL REPORT 2018

RAPPORT ANNUEL DE LA FCAB-CFLA

CFLA FCAB



**CANADIAN
FEDERATION OF
LIBRARY
ASSOCIATIONS
(CFLA)/
LA FÉDÉRATION
CANADIENNE DES
ASSOCIATIONS DE
BIBLIOTHÈQUES
(FCAB)**

cfla-fcab.ca



EXECUTIVE DIRECTOR'S REPORT

KATHERINE MCCOLGAN

2018 was a very active and successful year for CFLA-FCAB.

As mentioned in the Chair's report, we had four very active committees working on a number of issues of importance to libraries and the library community. I too am thankful to the Saskatchewan Library Association for their important role in helping make our first National Forum a success.

In addition to the activities detailed later in this report, we began our first strategic planning process, engaged heavily in the parliamentary review of the Copyright Act, increased our relationships and collaborations within the library stakeholder community, and increased our profile in the public policy arena on a number of files. We also engaged in consultations that relate to a number of library issues with IFLA, CCUNESCO, Library and Archives Canada.

We were fortunate to be able to welcome a new staff member to the CFLA-FCAB team to help support the initiatives of CFLA-FCAB this past year and in the years to come.

I look forward to the work we will be doing next year on our strategic planning and the projects and initiatives that will unfold in support of our members and the library community.

I want to sincerely thank our Board of Directors and our Chair Alix-Rae Stefanko for the leadership they bring to the organization and to our strategic committee chairs and members as well as our members for their support and contribution, it has truly been a pleasure to work with all of you.



CHAIR'S REPORT

ALIX-RAE STEFANKO

I was deeply honoured to be appointed Chair of the CFLA-FCAB Board of Directors in 2018. Notable achievements this year include a highly successful National Forum; close attention to governance, with the refinement and output of a number of policies and procedures; fostering connections with key partners both within Canada and abroad; and, perhaps most importantly, receiving input from our members and stakeholder community to the development of our first Strategic Plan. We look forward to the completion of our Strategic Plan and its direction for the coming years. The Board and the Executive Committee met monthly in 2018. I wish to thank each Board member for their time, diligence, and many contributions. I especially wish to thank the Executive Committee for their energy, effort, and constant support - Camille Callison (Vice Chair), Julie McKenna (Treasurer), Kathryn Rose (Secretary), and Paul Takala (Past Chair). I'd also like to acknowledge Katherine McColgan, CFLA-FCAB's Executive Director, who provides invaluable support and expertise to the organization.

The specialized work of CFLA-FCAB is largely carried out by numerous volunteers who form our strategic committees and working groups. The Cataloguing and Metadata Standards Committee, Indigenous Matters Committee, and Copyright Committee continued to discuss, create content, make recommendations, and move forward on issues of national and international importance. In April, CFLA-FCAB was pleased to announce the establishment of its fourth committee; the Intellectual Freedom Committee. CFLA-FCAB also maintained a profile in the area of Accessibility. Teresa Johnson represented CFLA-FCAB as a member of the Federal Working Group on Alternate Format Materials for Canadians with Print Disabilities whose mandate was to develop a long-term strategy for alternate format materials in Canada. The Board also oversaw the Governance Working Group and the Strategic Planning Working Group.

On May 2, 2018 CFLA-FCAB held its inaugural National Forum in Regina, Saskatchewan in partnership with the Saskatchewan Library Association (SLA). We are tremendously grateful to SLA for the invitation to host the Forum alongside their 2018 conference and their collaboration and collegiality was truly inspirational and representative of the Canadian library community. The National Forum provided an environment for delegates to participate in focussed dialogues that considered some critical challenges facing libraries and contributed towards crafting outcomes to inform CFLA-FCAB's work as it strengthens and moves forward on critical policies.

Serving in this role has been my privilege – it has been both humbling and highly rewarding. I take great pride in the accomplishments of the organization this year and look towards 2019 and beyond with motivation and intent.

2018 ACTIVITIES

STRATEGIC PLANNING

CFLA-FCAB embarked on its first Strategic Planning process in 2018. The Working Group created a comprehensive survey that was sent to all members to help inform the process of drafting our first strategic plan. Working group members followed up with a number of associations to facilitate a robust set of responses, then the results were tabulated. Currently the group is working on a preliminary draft of a plan to present to members for feedback around the time of the Annual General Meeting.

Working Group Members:

Todd Kyle (Chair, Strategic Planning Working Group and Board member)
Jenny Benedict (BCPLD)
Jonathan Bengtson (CARL)
Vickery Bowles (OLA)
Camille Callison (CFLA-FCAB Vice-Chair)
Connie Crosby (CALL/ACBD)
Melissa Feaver (NLLA)
Katherine McColgan (CFLA-FCAB Executive Director)
Alix-Rae Stefanko (CFLA-FCAB Chair)
Paul Takala (CULC)
Daphne Wood (BCLA)

2018 NATIONAL FORUM

The National Forum brings together library leaders and stakeholders from Canada and beyond for the purposes of expanding knowledge, sparking ideas, building networks, and collaborating on issues that impact our sector. It is a full day event focusing on critical issues affecting the Canadian library community. It is designed to inform and engage with a focus on public policy development while identifying priorities for CFLA-FCAB. Active participation by members of our community is an essential aspect of this event and in ensuring CFLA-FCAB continues to be a member-driven, responsive organization.

The National Forum took place in Regina, Saskatchewan on May 2, 2018 and drew 156 participants. The opening keynote of the inaugural CFLA-FCAB Forum was delivered by Bruce Walsh, Founding Director of the independent publisher University of Regina Press. Through his stories, Walsh described the impact we can have both individually and collectively when we are fearless, inquisitive, and provocative. He emphasized our responsibility to act and take action.

The day continued with two panel discussions; the first that explored the concept that Artificial intelligence is positioned to be the mother of all disruptive technologies and what does this mean for libraries, and, most importantly, how do libraries seize AI to construct capacities and capabilities, develop plans to integrate AI into daily functions, use AI to mine data and collections to create new knowledge and connections never before possible and may more questions.

The second discussed Intellectual Freedom that has long been recognized as one of librarianship's core values. It is the underpinning of access to information, relates to the concept of academic freedom that is regularly being challenged within universities, and is semantic to journalism's freedom of the press. This discussion explored whether the role played by libraries on intellectual freedom changing, what should this role be, and can and should libraries be neutral.

Program Committee:

Alix-Rae Stefanko (CFLA-FCAB Chair, and Chair of the Program Committee)
Lise Brin (CARL)
Leah Jones (LAC-BAC)
Rebecca Jones (OLA)
Nancy Mackenzie (SLA Program Chair)
Katherine McColgan (CFLA-FCAB Executive Director)
Sarah Stacy (LAC-BAC)



Intellectual Freedom Panel (left to right) Alix-Rae Stefanko (Chair, CFLA-FCAB), Moderator: Jeff Barber (Library Director and CEO, Regina Public Library), Dr. Mary Cavanagh (Associate Professor, School of Information Studies, University of Ottawa), Pilar Martinez (Chief Executive Officer, Edmonton Public Library), Dr. Marie D. Martel (Professeure adjointe, École de bibliothéconomie et sciences de l'information (EBSI), Université de Montréal), Dr. James Turk (Director, Centre for Free Expression & Distinguished Visiting Professor, Ryerson University).

2018 NATIONAL FORUM



Artificial Intelligence panel; Michael Ridley (PhD. Candidate in Artificial Intelligence, Librarian, Former Chief Information Officer and Chief Librarian, University of Guelph), Danica Pawlick-Potts (MLIS student, School of Information Studies, Western University; current co-op librarian at Guelph), Brent Barron (Director, Public Policy CIFAR), Moderator: Rebecca Jones (Dysart & Jones Associates), and Scott Hargrove (CEO Fraser-Valley Regional Library System)

GOVERNANCE WORKING GROUP

The Governance Working Group reports directly to the CFLA-FCAB Board of Directors. It has worked diligently over the last year to develop policies and guidelines relating to board, committee, and operational activities. The work done by the GWG has helped to inform the volunteers and staff of CFLA-FCAB by providing guidelines and direction in decision-making and prioritizing efforts which has helped strengthen CFLA-FCAB as an organization. The GWG will continue its work in 2019.

Governance Working Group Members

Alix-Rae Stefanko (Chair and Board Chair)
Camille Callison (Vice-Chair)
Norene Erickson (Board Member)
Todd Kyle (Board Member)
Katherine McColgan (Executive Director)
Shelagh Paterson (Past Board Member)
Paul Takala (Past-Chair)



INTELLECTUAL FREEDOM COMMITTEE

RICHARD BEAUDRY, CHAIR

The CFLA-FCAB IF Committee was officially launched in April 2018 and we have had a busy schedule. We agreed on a new Intellectual Freedom Statement for the CFLA-FCAB, we set about analyzing the survey challenges results and setting up a new online reporting mechanism that can record challenges as they occur across the country. We contacted other groups like the ALA IF Office to indicate we were up and running as a committee and reached out to other organizations in Canada about their work on recording challenges. We set up a working plan of issues to deal with in our first year such as room rentals in libraries.

We have discussed our Advocacy role and deliverables for the coming year such as the promotion of Freedom to Read Week. As a follow-up of the National Forum this year, we have established a working group to review the CFLA-FCAB Statement on Intellectual Freedom and place it in context of Canadian Law and a second group to create Intellectual Freedom Toolkits for libraries across the country. As a committee within the CFLA-FCAB we are reviewing the consequences of the ALA's Bill of Rights changes and the vote to rescind them. We are also reviewing IFLA's code of Ethics. We are looking forward in the coming year to using new video conferencing technology to improve our meetings as a committee.

Intellectual Freedom Committee Members:

Carole Laguë (ABPQ)
Christina Neigel (BCLA)
Donna Bowman (SLA)
Richard Beaudry, Committee Chair (CSL)
Paul Takala (CULC)
Richard Ellis (NLLA)
Robin Canuel (ABQLA)
Stephen Carney, Committee Secretary (MLA)
Toni Samek (LAA)
Vickery Bowles (OLA)
Susan Caron (OLA)



COPYRIGHT COMMITTEE

VICTORIA OWEN, CHAIR

The CFLA-FCAB Copyright Committee is comprised of 20 representative members from national, regional and provincial associations.¹ The Committee met monthly in 2018 and meeting minutes reflect very active engagement, productive working groups, substantive discussion and an ambitious work plan.

The Copyright Committee Charter provided the guiding parameters of the Committee’s work. (See CFLA-FCAB website)

The Copyright Committee is particularly pleased that substantive points in its submission to the review of the Copyright Board resulted in its desired outcomes: a) to formally give Copyright Board the responsibility to take into consideration the public interest in its deliberations, b) and to eliminate retroactive application of tariffs. The CFLA-FCAB Board should be especially proud that the consideration of the public interest become a consideration of the Copyright Board’s decision-making originated with CFLA, and was reiterated in the CARL submission.

CFLA-FCAB was and is an active participant in the Statutory Review of the Copyright Act. CFLA’s Executive Director and the Chair of the Copyright Committee appeared before the INDU Parliamentary Committee on April 25, 2018, and in individually arranged meetings with INDU Committee members. Copyright Committee members appeared before the INDU Committee in open mic consultations across the country and in individually

arranged meetings.

CFLA-FCAB submitted a written brief to the INDU Committee outlining its position and adding information that responded to INDU member questions posed during the hearings.

The Copyright Committee’s working groups² past statement provided guidance for CFLA’s position during the consultation for the Review of the Copyright Act. CFLA-FCAB members continue to develop positions and are currently working on:

- Artist remuneration
- E-books
- Response to USMCA
- TPMs
- The Right to be Forgotten vis-à-vis EU’s General Data Protection Regulation (GDPR)
- Marrakesh Treaty (Getting Starting – version for Canadian legislation)

The Copyright Committee’s work plan for the upcoming year will include a targeted approach to MPs and ISED and Heritage officials to press for statutory changes that offset the incursion into the public interest through term extension. The Committee will actively liaise with the Indigenous Matters Committee to draft statements and positions for Canadian libraries to develop a position on Traditional Knowledge.

It has been my great honour to work with such a committed Executive Director and an excellent, active and engaged group of colleagues.

NOTES

¹Copyright Committee Members 2018

- Jeannie Bail (APLA)
- Jason Bird (OLA)
- Camille Callison (Indigenous representative)
- Christina de Castell, Vice-chair (CULC)
- Patrick Gamsby (NLLA)
- Susan Haigh (CARL)
- Alexandra Kohn (ABQLA)
- Nancy Marrelli (CCA)
- Kim Nayyer (CALL)
- Ebony Novakowski (MLA)
- Victoria Owen, Chair (OLA)
- Ann Smith (APLA)
- Paul Takala (CULC)
- Donald Taylor (BCLA)
- Robert Tiessen (LAA)
- John Tooth (MLA)
- Martha Whitehead (CARL)
- Christina Winter (SLA)

²Working Groups

Response to USMCA: Amanda Wakaruk, Kim Nayyer, Nancy Marrelli

E-Books: Christina de Castell, Don Taylor

Right to Be Forgotten: Victoria Owen, Mark Swartz, Kim Nayyer, Camille Callison

TPMs: Rob Tiessen, Don Taylor, Victoria Owen

Artist Remuneration: Nancy Marrelli, Susan Haigh, Mark Swartz, Victoria Owen

Marrakesh Treaty: Victoria Owen, Mark Swartz, Christina Winter



CATALOGUING AND METADATA STANDARDS COMMITTEE

CHRISTOPHER CARR, CHAIR

The Cataloguing and Metadata Standards Committee - Comité sur les normes relatives au catalogage et aux métadonnées (CMSC-CNCM) met in January to nominate CFLA-FCAB's representatives on the Canadian Committee for Metadata Exchange (CCM). CFLA-FCAB has taken over the two seats on CCM previously held by the Canadian Library Association. Core membership of CCM is comprised of two representatives from Library and Archives Canada, two representatives from L'Association pour l'avancement des sciences et techniques de la documentation (ASTED) and now two representatives from CFLA-FCAB. Pat Riva (ABQLA) and Trina Grover (OLA) are CFLA-FCAB representatives on CCM. Pat Riva is also chair of the CCM. A summary of the activities of CCM is appended to this report.

CFLA-FCAB representatives on the Canadian Committee for Cataloguing (CCC) are Emma Cross (OLA) and Thomas Brenndorfer (OLA). Emma Cross is currently Chair of the CCC. Following a reworking of the governance structure of the RDA Steering Committee, the CCC is now part of the newly created North American RDA Committee (NARDAC). Other NARDAC members include the Library of Congress and the American Library Association. NARDAC has appointed CFLA-FCAB representative Thomas Brenndorfer to be the NARDAC representative on the RDA Steering Committee (RSC). A report from CCC Chair, Emma Cross, is appended.

In November, the committee launched the Canadian BIBFRAME Readiness Task Force. The task force is a partnership between CFLA-FCAB, LAC, and ASTED that will study BIBFRAME and its potential impact on Canadian libraries. The task force has been charged with preparing documentation, including a set of recommendations for education and advocacy, that CMSC-CNCM will use to develop a Canadian response to BIBFRAME. The full mandate of the task force is appended.

Committee chair Christopher Carr and Committee secretary Emma Cross created a poster describing the work of the Cataloguing and Metadata Standards Committee and presented it at both the Ontario Library Association Superconference and the Annual Conference of l'Association des bibliothécaires du Québec – Quebec Library Association (ABQLA). Committee member Amy Lorencz presented the poster at the Atlantic Provinces Library Association conference. In 2019, the poster will make its way across central and western Canada. The poster is part of the committee's outreach efforts to establish contacts with cataloguing and metadata professionals and paraprofessionals and establish a network across Canada. The committee seeks to leverage this network to enhance communication and promote the use of internationally recognized cataloguing and metadata standards.

The Cataloguing and Metadata Standards Committee has been successful in recruiting members from Manitoba and Saskatchewan and the committee is now complete.

Committee Members:

Christopher Carr – Chair (Association des bibliothécaires du Québec Library Association)
Emma Cross – Secretary (Ontario Library Association)
Doug Kariel (Library Association of Alberta)
Stacey Lee (Manitoba Library Association)
Devon Lemire (Saskatchewan Library Association)
Amy Lorencz (Atlantic Provinces Library Association)
Carol Rigby (Northern Libraries Working Group – Northwest Territories Library Association, Yukon Library Association, Nunavut Library Association)
Ryan Vernon (British Columbia Library Association / Cataloguing and Technical Services Interest Group)

CANADIAN COMMITTEE ON METADATA EXCHANGE (CCM)

PAT RIVA AND TRINA GROVER (CFLA-FCAB REPRESENTATIVES TO CCM)

In summer 2017, the Canadian Committee on Metadata Exchange (CCM) updated its Terms of Reference and composition to, among other things, substitute two representatives from CFLA-FCAB for the previous representatives from CLA. The Cataloguing and Metadata Standards Committee has the role of recommending the CCM representatives to the CFLA-FCAB Board. At its meeting of January 9, 2018 the CMSC recommended Trina Grover and Pat Riva as the two CFLA-FCAB representatives to CCM, for a 3-year term (2018-2020). This was ratified by the Board.

CCM held two teleconference meetings in 2018: January 22 and June 11. At each meeting CCM considers all the proposals and discussion papers for changes to the MARC 21 standard that will be presented at the MARC Advisory Committee (MAC) meetings held during the ALA conferences and formulates the Canadian response. A Library and Archives Canada (LAC) member of CCM represents CCM at MAC and at the MARC Steering Committee which makes the final decision on proposals.

CCM considered one proposal and six discussion papers during the January meeting and four proposals and five discussion papers during the June meeting. All MARC papers are openly available online at: <https://www.loc.gov/marc/mac/list-p.html> and <https://www.loc.gov/marc/mac/list-dp.html>.

In 2018 CCM prepared and sponsored four of these papers:

- Proposal No. 2018-01: Coding 007 Field Positions for Digital Cartographic Materials in the MARC 21 Bibliographic and Holdings Formats
- Discussion Paper 2018-DP02: Subfield Coding in Field 041 for Accessibility in the MARC 21 Bibliographic Format
- Proposal No. 2018-02: Subfield Coding in Field 041 for Accessibility in the MARC 21 Bibliographic Format
- Proposal No. 2018-03: Defining New Fields to Record Accessibility Content in the MARC 21 Bibliographic Format

These were based on expressed use cases from Canadian users of the formats. All three proposals were approved, with some minor editorial changes, and appear in MARC Updates no. 26 (April 2018) and no. 27 (October 2018).

CCM also worked with LAC starting in June, to prepare a fast-track proposal to define a number source subfield for authority field 055 (Library and Archives Canada call number). In addition to meeting LAC's needs, this change is useful for Canadian university libraries. It will also appear in MARC Update no. 27.

CANADIAN COMMITTEE ON CATALOGUING (CCC)

EMMA CROSS, CHAIR, CANADIAN COMMITTEE ON CATALOGUING

The Canadian Committee on Cataloguing (CCC) is a national advisory committee on matters of cataloguing and bibliographic control. It also represents Canada on the North American RDA Committee (NARDAC). NARDAC represents North America on the RDA Steering Committee (RSC). Library and Archives Canada (LAC) provides the permanent secretariat for the CCC. The CCC normally meets twice a year, depending on the work schedule of NARDAC and the RSC. <https://www.bac-lac.gc.ca/eng/services/cataloguing-metadata/Pages/canadian-committee-cataloguing.aspx>

Terms of reference

- To represent Canada at NARDAC, one of the authoring bodies of Resource Description and Access (RDA)
- To serve as an advisory body to LAC on cataloguing policy and practice
- To formulate policy on questions concerning cataloguing and bibliographic control that are

referred to the CCC by any of the organizations represented on the CCC

- To receive, evaluate and make recommendations on proposed national and international models for cataloguing and other related standards
- To provide representative Canadian opinion on matters within its field of interest at international meetings and to related organizations, committees or groups outside Canada
- To maintain liaison with its constituent organizations and relevant outside agencies

Membership

Members of the Canadian Committee on Cataloguing include: Library and Archives Canada (LAC), Canadian Federation of Library Associations (CFLA), Association pour l'avancement des sciences et des techniques de la documentation (ASTED), Association of Canadian Map Libraries and Archives (ACMLA), Bibliothèque et Archives nationales du Québec (BAnQ), Canadian Association for

Information Science (CAIS), Canadian Association of Law Libraries (CALL), Canadian Association of Music Libraries, Archives and Documentation Centres (CAML) and Canadian Association of Research Libraries (CARL).

ACTIVITIES DURING 2018

Internationalization of RDA

The international RDA community is in the process of restructuring. The goal is to move RDA to a package of data elements, guidelines, and instructions for creating library and cultural heritage resource metadata that are applicable and usable around the world and consistent with other international standards.

The first change for Canada is at the regional level. Canada is now a member of the brand new North American RDA Committee (NARDAC) which is the body responsible for representing the North American region on the RDA Steering Committee (RSC). NARDAC membership comes from three groups: CCC, Library of Congress, ALA CC:DA. NARDAC came into being on January 1, 2018 and is intended as an umbrella committee and does not replace any of the three constituent bodies. LAC is represented on NARDAC via the CCC. Members of NARDAC serve as a conduit between NARDAC and their communities. In the future, organizations who have implemented RDA or intend to implement RDA in the North American region may be considered for representation on NARDAC. North America is defined by the UN Statistics division and includes: Bermuda, Canada, Greenland, Saint Pierre and Miquelon and USA.

The role of NARDAC is to:

- Formulate RDA positions on RDA proposals, discussion papers and drafts.
- Keep the North American region informed of RDA developments and RSC decisions
- Terms of reference for NARDAC will be reviewed every 3 years to determine if they serve the best interests of the North American communities
- One member of NARDAC is elected to serve as the North American regional representative to the RDA steering committee.

The RDA Steering Committee is responsible for the content of RDA. In an effort to internationalize RDA, the RDA Steering Committee is now composed of members from regions around the world. As well as NARDAC, there are now regional associations: Latin America / Caribbean; Oceania; Europe; Africa; Asia. All these bodies feed into the RDA Steering Committee.

RDA Toolkit Restructure and Redesign Project (3R)

In general terms, this project updates the interface of RDA Toolkit and also restructures the content of Toolkit to align with the Library Reference Model (LRM). The project is also necessary to implement the new DITA format for RDA files. The RDA text is almost constantly under review and update, with the additional demands of translations,

there needed to be a new content management system underlying Toolkit to make updates more efficient.

Timelines for the 3R Project

- RDA stabilized by Spring 2019.
- Current Toolkit will remain online for 1 year after this time.

Committee activities

CCC revised its mandate and terms of reference to take into account the new NARDAC Committee. The revision process has now finished and CCC was able to elect CCC representatives to NARDAC by the January 1, 2018 deadline. The representatives are Thomas Brenndorfer and Nathalie Mainville. Thomas Brenndorfer also serves as the NARDAC representative to the RSC.

Unlike the Canadian Committee on Metadata Exchange, CCC is not currently reviewing proposals or rule changes. The last proposals reviewed were at the Fall CCC meeting 2016. The RDA Steering Committee is not accepting any new proposals at this time and NARDAC is currently discussing when the proposal process will resume.

Members of CCC also submitted feedback on the beta version of RDA Toolkit to James Hennelly in November for consideration as the restructuring process continues.

RDA events in Canada

Emma Cross and Chris Oliver, University of Ottawa Library. RDA update: current issues and future trends. Ontario Library Association Super Conference. February 1, 2018. Emma Cross. Getting ready for the new RDA Toolkit: The 3R project. L'Association des bibliothécaires du Québec / Quebec Library Association. Friday March 23, 2018. Redpath Library, McGill University.

The Redesigned RDA Toolkit: What You Need to Know to Get Ready. The RDA Steering Committee (RSC) and Bibliothèque et Archives nationales du Québec (BAnQ) co-hosted an event on Monday, October 22, 2018 at Bibliothèque et Archives nationales du Québec (BAnQ) in Montreal. The program included a brief introduction to the IFLA Library Reference Model (IFLA LRM), an overview of the 3R Project (RDA Toolkit Restructure and Redesign Project), a demonstration of the beta Toolkit and discussion of the role of NARDAC, the North American RDA Committee. This event was held in conjunction with the RDA Steering Committee meetings held at McGill October 23 to 26, 2018.

CANADIAN BIBFRAME READINESS TASK FORCE

Background

In 2013, the Library of Congress announced that it would be exploring a linked data successor to the MARC format. LC contracted the development company Zepheira to produce a linked data schema for encoding bibliographic data. The schema produced through this partnership is the Bibliographic Framework (BIBFRAME), currently in its second iteration, BIBFRAME 2.0. In June 2018, the Library of Congress announced that it would be migrating from MARC to BIBFRAME. This will result in an enormous change that will affect all Canadian libraries.

MARC (Machine Readable Cataloguing) has been the standard encoding scheme used in Canadian libraries since the 1970s and it forms the basis for most Integrated Library Systems (ILS) and Library Service Platforms (LSP). The MARC standard is maintained by the Library of Congress and is governed by the MARC Steering Group, which includes a representative from Library and Archives Canada. The Canadian Committee on Metadata Exchange (CCM) is a member of the MARC Advisory Committee (MAC), which advises the MARC Steering Group on changes to the MARC 21 format. MAC members include national libraries, OCLC, and a number of specialist cataloguing groups representing a broad cross-section of the cataloguing community. The core members of CCM are two members representing LAC, two representing CFLA-FCAB and two representing Association pour l'avancement des sciences et techniques de la documentation (ASTED).

BIBFRAME remains largely an LC project, but it is expected to be rolled out across the globe in all libraries currently using a MARC-based ILS or LSP. The full implications of this migration are currently unknown, but it will obviously have a major impact on libraries in terms of infrastructure, staffing, and costs. The Canadian role in the development or implementation of BIBFRAME is not yet clear, but it is hoped that LAC and CCM will continue to have a role that mirrors the one currently held in MARC governance.

To help Canadian libraries prepare for the shift to BIBFRAME, the CFLA-FCAB Cataloguing and Metadata Standards Committee/ Comité sur les normes relatives au catalogage et aux métadonnées (CMSC/CNCM) is partnering with ASTED and Library and Archives Canada to strike the Canadian BIBFRAME Readiness Task Force. The task force will prepare documentation that CMSC/ CNCM will use to develop a Canadian BIBFRAME strategy, and present a set of recommendations for education and advocacy that will help Canadian libraries make informed decisions.

Task Force Mandate

The mandate of this taskforce is to produce documentation that:

- Outlines the impact of transitioning from MARC to BIBFRAME on libraries in Canada
- Assesses the understanding of and readiness for BIBFRAME transition in libraries in Canada
- Makes recommendations for how CMSC-CNCM and CFLA-FCAB and ASTED can support Canadian libraries' transition to BIBFRAME.

Documentation will include:

- A plain-language description of BIBFRAME and its potential impact on Canadian libraries;
- A survey of the Canadian library community to gauge the community's understanding of BIBFRAME;
- A list of recommendations for training, education and advocacy that will help Canadian libraries prepare and make informed decisions.

All documentation will be shared with Canadian libraries in English and French.

The BIBFRAME Readiness Task Force is appointed for an initial term to end June 1, 2020, with the understanding that the charge and duration of the group may need to be extended or revised, depending on progress made over the coming year. The task force will commence work in Fall 2018 and will produce a preliminary report in Spring 2019. The final report will be published by May 2020. The task force will provide regular status updates to the CMSC-CNCM.

Initial Task Force Members:

Heather Pretty (Chair), Memorial University of Newfoundland (NLLA)

Ian Bigelow, University of Alberta (CARL)

Robert Bilodeau, Université du Québec à Montréal (CARL)

Marie-Chantal L'Ecuyer-Coelho, Bibliothèque et Archives nationales du Québec (ASTED)

Shona Dippie, Edmonton Public Library (LAA)

Andrew Dunnett, Library and Archives Canada

Catie Sahadath, University of Ottawa (CARL)

Dan Scott, Laurentian University (OLA)

Dean Seeman, University of Victoria (CARL)

Olivier Spéciel, Services Documentaires Multimédia Inc. (ABQLA)

WORKING GROUP ON ALTERNATE FORMAT MATERIALS FOR CANADIANS WITH PRINT DISABILITIES

TERESA JOHNSON, CFLA-FCAB REPRESENTATIVE TO THE WORKING GROUP

In December 2017, at the request of the former Minister of Sport and Persons with Disabilities, the Working Group on Alternate Format Materials for Canadians with Print Disabilities (the Working Group) was established to support the development of a strategy to address the gap in published materials available in multiple, accessible formats for Canadians with print disabilities.

Krista Wilcox, Director General, Office for Disability Issues, Employment and Social Development Canada (ESDC), and Bill Adair, Executive Director of Spinal Cord Injury Canada, co-chaired the Working Group.

In recognition that the related policy issues are broad and multifaceted, the Working Group was comprised of a wide range of members, including:

- Representatives from national disability organizations and consumer groups;
- Individuals and organizations with expertise in the area;
- Individuals with lived experience;
- Indigenous organizations;
- Representatives from the Canadian publishing industry; and
- Government of Canada representatives, including ESDC, the Department of Canadian Heritage, Library and Archives Canada, and Innovation, Science and Economic Development.

Through five teleconference meetings between December 2017 and April 2018, the Working Group deliberated on a wide range of issues, and collaborated in the development of four Draft Discussion Papers:

- **Understanding the Opportunity: Alternate Format Access in Canada** provided an overview of the primary issues related to alternate format access in Canada, including the current demand for alternate format materials, the present gap in supply, and the impact of this gap on people with print disabilities and Canadian society;
- **Understanding the Policy Environment** outlined key actors and stakeholders with a role to play in this area (including public libraries, disability organizations, the Canadian publishing industry, among others), barriers and growth opportunities in the alternate format technology landscape; and the past, present, and potential future role of government programs, supports and initiatives in this policy area;
- **Exploring Initiatives in Support of a Long-Term Strategy** describes the alternate format production and distribution experiences in six countries, the United States, Australia, the United Kingdom, France, the Netherlands, and Denmark, and builds on promising initiatives in those countries in order to suggest potential ways in which they could be tailored to the Canadian context; and
- **Building the Foundation of a Long-Term Strategy for Alternate Format Materials in Canada** builds on the evidence presented in the first three papers, and describes proposed principles that could be used to underpin a long-term strategy, the key actors that will need to be involved in its development and adoption, and the strategic outcomes that may ensure its success. This paper also outlines a proposed series of activities that may be undertaken over the next five years, and describes key milestones that may be reached by the end of this period.

While the Working Group has formally concluded its work, the valuable insight and recommendations of Working Group members is being considered by the Government of Canada as it develops a strategy to address the gap in published materials available in multiple, accessible formats for Canadians with print disabilities.

RDA BOARD

CHRIS OLIVER

Background

The CFLA representative on the RDA Board is a member of the Board in the role of Copyright Holder. The three Copyright Holders have a legal agreement between them for the governance of committees related to the maintenance and development of RDA and the management of resources related to RDA and the RDA Toolkit. This is a longstanding agreement originating in the 1970s when the three association partners jointly published the Anglo-American Cataloguing Rules (AACR). Until the 2018 revision of the agreement, the three association partners were called the Co-Publishers. CFLA inherited the role of Co-Publisher from the Canadian Library Association.

Major activities:

2018 Legal Agreement

In 2016, CFLA was written into the existing legal agreement. Since that time, the three Co-Publishers worked on revising the agreement since the principal product had changed from being print volumes to an electronic resource accessible by subscription. The revised legal agreement would also incorporate the new governance structure that was approved in 2015.

Since there were many changes, it took several iterations between the association representatives and ALA's legal department to arrive at wording that was accurate and ready for review by the respective associations. The new draft legal agreements were completed in September 2018 (just after the end of this reporting year). Next year's report should include the news that the agreement was signed by all three parties.¹

3R Project

The RDA Board had oversight for the 3R Project. The 3R Project began in early 2017 and should be completed in 2019. The 3R Project is a major restructuring and redesign of RDA and the RDA Toolkit. On the one hand, the software needed to be brought up to current standards as well as complying with W3C accessibility standards. The project aimed to make the Toolkit more flexible, easier to use, and more efficient, especially during the processes of updating and translating. The content of the standard also needed to be structured and redesigned, in part to reflect internationalization of the content, in part to fit into the new more flexible design, and also to align with the new internationally accepted bibliographic conceptual model, IFLA Library Reference Model. The Board is not involved with the content and software redesign, but tracks the progress of the project, assesses reactions, approves changes to the timeline, etc.

Governance and internationalization

In early 2018, a major milestone was achieved. The transition to the new governance structure for the RDA Board was achieved. All six geographical regions were represented by a National Institution representative from a national library that had implemented RDA in each region: Africa, Asia, Europe, Latin

America and the Caribbean, North America, Oceania. The RDA Steering Committee is still transitioning to the new governance structure.

The Board had agreed to the new governance structure in 2015-2016, and in 2017-2018 was actively promoting the implementation of this governance structure. The new governance structure is part of a two-pronged strategy to achieve internationalization – a) the redesign of the content so that RDA can accommodate a range of different practices while bringing standardization through one precise and consistent element set, controlled vocabularies, and instructions that provide guidance but also allow for flexibility for different technological and cultural environments; b) a governance structure that brings all areas of the globe into the decision-making and development processes.

The RDA Board also approved the appointment of the new incoming Chair of the RDA Steering Committee: Kathy Glennan. The CILIP Copyright Holder had been the chair of the RDA Board for several years and had announced that he was ending his term in December 2018. The Copyright Holders confirmed that CFLA would chair the Board next. Chris Oliver will become chair in January 2019.

Outreach

The Board organized a major outreach event for the Asia and Oceania region. The one-day conference was organized by the RDA Board and hosted by the National Library of Malaysia (NLM). It was the first international RDA event held in Asia, with a very interesting audience from 37 different countries. The conference had an overall theme of internationalization, with three sub-themes – sharing experiences of RDA implementation; building regional organizations; accommodating the diversity of data.

Continuing to implement the 2015-2020 Strategic Plan

The RDA Board continued to implement its strategic plan through the above and other activities. The vision established in 2015 is that RDA should become the global standard for enabling discovery of content. The 3R Project and the governance changes were both determined by this vision and the strategic priorities: make RDA an internationally recognized standard; increase the adoption of RDA internationally; develop a sustainable business model; develop a relevant governance structure.

Among the other activities, the Board was working on a set of performance indicators, supported better communication through the work of the Marketing Group that reports to it, initiated work in support of the implementation of the new 2019 RDA, as well as finding new ways of working and meeting to accommodate the needs of representatives from a wide range of time zones. In 2017-2018, the Board began to hold asynchronous online meetings.

¹ As of November 13, 2018, ALA and CILIP were ready to sign, and they are waiting for CFLA's response.



INDIGENOUS MATTERS COMMITTEE

CAMILLE CALLISON, CHAIR AND TAHLTAN NATION MEMBER

The Indigenous Matters Committee - Comité des questions autochtones (IMC-CQA) has been very busy in the last year laying the foundation for implementation of the CFLA-FCAB Truth & Reconciliation Report and 10 overarching recommendations. Workplans deliverables are underway for 8 Medicine Wheel team and 24 Working Groups under the leadership of Chair, Camille Callison and the Vice-Chair and presumptive Chair Colette Poitras.

The Land-Logistics Medicine Wheel team was set up to provide assistance to the Chair and the Committee. Tasks have included preparing a calendar for conference calls, drafting agendas and minutes and compiling master lists of members, biographies and teams and working groups which can be found on the Logistics team's page. The Website working group was added to the team in late summer and has been working on revising and updating the Indigenous Hub on the CFLA-FCAB website and looking into making it more user-friendly, intuitive and accessible.

The White Team has been working to promote initiatives in all types of libraries to advance reconciliation by supporting the Truth and Reconciliation Commission (TRC) Calls to Action and to promote collaboration on these issues across all Canadian library communities. Survey questions were developed to allow libraries to report their activities and self-assess their progress. Responses to these questions, once compiled, will allow the White Team to compare reported activity against the TRC Calls to Action to identify good practice and detect gaps. Analysis and reporting out of survey responses will take place in January 2019, as will disseminating examples of wise practice. The Indigenous MOOC and Reconciliation Canada Working Group completed the majority of their workplan in 2017 and early 2018 with the exception of the occasional update to reflect new intake dates.

The Black Team consists of the Best Practises, Indigenous Health Hub, Legal Helps, School Libraries and Accessibility Working Groups. The Best Practices Working Group is working to finalize an organizational schema for resources that are to be collected, as well as a Google Form specific to this task. Other Working Group tasks are dependent on the creation of the IMC wiki and survey/communication methods. The Indigenous Health Hub Working Group is creating a guide of resources to be made public when finalized. The Legal Helps Working Group is creating an annotated list of provincial and federal/national resources has been drafted and will be edited and finalized by the end of 2018. The School Libraries Working Group will be initiated at a future date. The Accessibility Working Group's work plan has been created with the goal of gathering library-focused

accessibility resources and examples. A priority for this Working Group is to ensure that IMC products and communication (e.g., the website) meet accessibility standards.

The Red Team is future facing and consists of Space, Design, Collections & Signage, indigenous Curriculum, Indigenous Knowledge Protection/Copyright, Subject Headings and Classifications Working Groups. Spaces, Design, Collections & Signage Working Group is creating a list of case studies for Indigenous library spaces focused on practical questions like budgets and community consultation. The Indigenous Curriculum Working Group is creating a list of possible contacts to send a letter out so a Community of Practice can be formed to look at integrating Indigenous Knowledge into Curriculum at the national level. Over the summer, they wrote and submitted a SSHRC grant for seed funding to develop a national community of practice lead by Dr. Michael McNally through University of Alberta for which funding wasn't granted but this is being revised and resubmitted in 2019. In Spring 2018, Indigenous Knowledge Protection/Copyright Working Group and the Copyright Committee jointly developed a position statement on Indigenous Knowledge in the Canadian Copyright http://cfla-fcab.ca/wp-content/uploads/2018/05/CFLA-FCAB_Indigenous_knowledge_statement.pdf. During the summer, the team leaders Ann Ludbrook and Camille Callison worked with the Yellow Team - National Association Working Group co-leader, Anne Carr-Wiggin, and Dr. Greg Younging (UBC) to write and submit a SSHRC grant through UBC to hold a meeting on Indigenous Knowledge Protocols in concert with the first meeting of the National Indigenous Knowledge and Language Alliance (NIKLA-ANCLA) at Ryerson on January 29th in the afternoon. This funding was not granted and there are plans to resubmit; however, a lunch workshop on Indigenous Knowledge Protocols will occur on January 28th and the NIKLA-ANCLA meeting will go ahead on January 29th afternoon and use Zoom to include interested individuals nationwide. A Joint Working Group on Classification and Subject Heading was formed to work on an Indigenous Naming project to create an Authority list of First Nations, Metis and Inuit communities. The idea behind this work is pull together work that has been happening across Canada to create an authority list hosted in a communally-held, open access wiki-base. This work is on-going but it is hoped that the names authority will be complete sometime in 2019 at which time the two Working Groups will separate back into Subject Headings and Classification and continue their more focused work. The issues around appropriate and respectful terminology is expected to be a living project for many years as it has been for many decades as knowledge is shared to address problematic terminology.

memory institutions to become partners with UNESCO and to add their Indigenous Language Events to the UNESCO Global map and calendar <https://en.iyil2019.org/>.

Air - Communications Team has been active in creating Facebook and Twitter accounts as well as developing a quarterly newsletter to keep those interest in Indigenous librarianship, archives and cultural memory preservation and language reactivation informed using Mailchimp in accordance with anti-spam legislation.

Water - Blue Team is a team for the Elders/Traditional Teachers and Future Leaders Team which is meant to pair Elders and Traditional Teachers with new professional under 5 years to support the next generation of Indigenous leaders and facilitate the inter-generational transfer of knowledge.

IMC-CQA Chair, Camille Callison, will complete her term both as the Indigenous representative to the Board and as Chair at the 2019 AGM becoming Past-Chair. In order to maintain a smooth succession, Colette Poitras, who has been acting as Vice-Chair for the past year, will become Chair and Stacy Allison-Cassin will become Vice-Chair and has been nominated for Indigenous representative to the Board for a two-year term. All current IMC-CQA members will continue until February 2020 although some have moved on due to job changes, retirement or other reason to whom we would like to express our thanks and gratitude of their time and commitment. Some of the Working Groups will have completed their work by 2020, some Team/Working Groups will be closer linked with NIKLA-ANCLA as per the Truth & Reconciliation Recommendations that Indigenous knowledge be viewed holistically not separated out into mainstreams institutions therefore relationship and working closely on many issues will be extremely important as much work is on-going. Updates will continue via the quarterly newsletters.



TREASURER'S REPORT

JULIE MCKENNA

Just weeks before the end of the fiscal year represented in this Annual Report, I agreed to serve as Treasurer of CFLA-FCAB to fill the vacancy created when Carole Laguë stepped down. My thanks to Carole for her service throughout this year, Shelagh Patterson for her invaluable mentorship, and not least of all, Alix-Rae and Katherine who were so supportive in causing us to be able to move ahead so effectively.

The Board contracted licensed public accountants (Ouseley Hanvey Clipsham Deep LLP) to undertake a successful and clean review of the 2017-18 fiscal year.

The first National Forum was held in Regina in collaboration with the Saskatchewan Library Association Conference and coincided with the CARL and CULC meetings held concurrently. In addition to the success of the meetings, this partnership brought a small financial profit to the Association.

We are still a young association, and the Board has attended to governance and strategy over the past year as a priority of focus. This work has been critical to ensure that the membership and future potential members have confidence in the work we are undertaking.

We aspire to increase our membership in 2019 to grow our capacity and have the strongest possible voice on the critical issues identified in our strategic review. We have budgeted as such. We call upon each Member of CFLA-FCAB to consider which other associations should join us in the important work we undertake in our ambition to be the voice of Canada's Library Community. We have such important work to accomplish, and a greater representation of Canada's library associations will be critical to that success.

It has been my pleasure to serve on this short-term assignment, and would like to thank Katherine McColgan, Executive Director of CFLA-FCAB for her resourcefulness in the day to day management of our resources.

SUMMARY OF FINANCIAL ACTIVITY / RÉSUMÉ DES ACTIVITÉS FINANCIÈRES

FINANCIAL POSITION / SITUATION FINANCIÈRE

	August 31, 2018 31 août 2018	August 31, 2017 31 août 2017	
ASSETS (\$)			ACTIF (\$)
Current Assets			
Bank Account	39,634	87,837	Encaisse
Investments	3,000	-	Placements
Accounts Receivable	28,373	19,422	Comptes Débiteurs
Prepaid Expenses	1,752	1,675	Frais payés d'avance
	72,759	108,934	
LIABILITIES (\$)			PASSIF (\$)
Current Liabilities			Passif à court terme
Accounts Payable and accrued	15,375	31,816	Comptes créditeurs
Deferred membership dues	31,594	60,577	Frais d'adhésion différés
	46,969	92,393	
NET ASSETS			ACTIF NET
Unrestricted	25,790	16,541	Non affecté
TOTAL	72,759	108,934	TOTAL

REVENUE AND EXPENSES

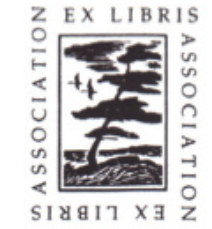
	2018	2017	
REVENUES (\$)			REVENUS (\$)
Member Dues	123,124	120,633	Cotisations
Royalty	2,965	22,262	Redevances
National Forum	19,117	-	Forum national
Interest and other	1,535	-	Intérêts et autres
	146,741	142,895	
EXPENSES (\$)			DÉPENSES (\$)
Consulting	2,174	80,476	Service conseil
National Forum	8,687	12	Forum national
Government Relations	12,430	14,329	Relations gouvernementales
Translation	10,733	10,957	Traduction
Professional Fees	5,240	5,407	Honoraires professionnels
Insurance	776	667	Assurance
Travel	8,872	527	Voyage
Donations	-	324	Dons
Advertising and promotions	1,181	404	Publicité et promotion
Bank Charges	203	134	Frais bancaires
Management Services	78,117	4,548	Services administratifs
Office	9,079	1,929	Bureau
	137,492	119,714	
NET REVENUE FOR THE YEAR	9,249	23,181	REVENUS NETS POUR L'EXERCICE

NET ASSETS/ACTIF NET

Balance (deficit) beginning of year	16,541	(6,640)	Solde (déficit) au début de l'exercice
Net revenue for the year	9,249	23,181	Revenus nets pour l'exercice
Net assets, end of year	25,790	16,541	Solde - fin de l'exercice

Please visit the CFLA-FCAB website for the full Review Engagement Report
Veuillez consulter le site Web de la FCAB-CFLA pour accéder le Rapport du mission d'examen.

MEMBERS / NOS MEMBRES



/ o l a
∴ ontario library association

