



FIS World Cup Ski Jumping Ladies Lillehammer

6th of December – 8th of December 2019

Competition Program

Date	Format	Venue
07/12/2019	WC SJ Ladies HS140	Lysgaardsbakken SJ Hill
08/12/2019	WC SJ Ladies HS140	Lysgaardsbakken SJ Hill

Event Program

Date	Competition	Off. Training	TCM	Other
Friday 06/12/2019	19:30 Qualification SJ Ladies HS 140	18:00 SJ Ladies Official Training HS 140	10:00 SJ Ladies at Scandic Lillehammer Hotel	
Saturday 07/12/2019	11:45 SJ Ladies HS 140 Trial Round 12:45 SJ Ladies HS 140, individual			Prize giving Ceremony in the SJ Hill directly after the competition
Sunday 08/12/2019	12:45 SJ Ladies HS140 Qualification 14:00 SJ Ladies HS 140, individual			Prize giving Ceremony in the SJ Hill directly after the competition

Preliminary entry: 25th of October Entry by name: 6th of December



1. Accreditation

Accreditations for Teams & Officials and parking cards will be handed out at the OC Office/Info Desk at Scandic Øyer Hotel from Thursday 5/12. Requests for additional accreditation and parking cards must be send via the FIS Online System or to the OC Secretariat at bente.laugen@olympiaparken.no.

2. Race Office / OC Office – Lillehammer

Office	Location	Opening times
Race office	Located in the SJ Hill (outrun) <i>Note: 5/12 Race Office at Scandic Lillehammer Hotel</i>	5/12: 08.00-21.00 6/12: 16.00-21.00 7/12: 08.00-16.00 8/12: 08.00-16.00
Transportation	Scandic Lillehammer Hotel Address: Turisthotellvegen 6, 2609 Lillehammer, Norway	2/12-8/12: 08.00-20.00
Finances	Scandic Lillehammer Hotel	5/12: 15.00-20.00 6/12: 08.00-20.00 7/12: 12.00-20.00 8/12: 12.00-20.00
OC Office/ Info Desk	Small desk: Scandic Øyer Hotel Official desk: Scandic Lillehammer Hotel	5/12-8/12: 10.00-18.00 2/12-8/12: 08.00-20.00

The Race Office will be open as long as there is activity in the Ski jumping hill Friday, Saturday and Sunday.

3. Waxing facilities and changing room facilities

Will be available from 2/12/2019 at 12:00. (Might be available from earlier on for traning camps).

Key pick up: The keys to the cabins are available in the elevator building in the outrun of SJ Hill. Please contact Tore Sørum, +47 970 57 324.

Keys return to the same office on the day of departure.

4. Accommodation

Booking of accommodation is according to the FIS Rules via FIS Online registration system.

Note: deadline 25/10/2019. https://www.fis-ski.com/DB/?authentication_page=signin

The OC offers the following accommodation with full board for the Ski Jumping Ladies Teams:

Scandic Øyer Hotel (The Official Ski Jumping Ladies Hotel)

<https://www.scandichotels.no/hotell/norge/lillehammer/scandic-hafjell>

TD, TDA, Judges, FIS and other guests will be accommodated at **Scandic Lillehammer Hotel**.

Information from OC according to accommodation SJ Ladies:

Scandic Øyer Hotel will this year be the official hotel for Ski Jumping Ladies due to less accommodation options in Lillehammer this year. The previous hotel, Scandic Hotel Victoria Lillehammer, is **closed due to total renovation**. The hotel is undergoing a total renovation and will be closed from 1st of September 2019 to 2nd of January 2020.



The OC will provide our athletes the possibility to use "Øyer Hallen" for volleyball (walking distance from hotel) and shuttle-service to Lillehammer if needed.

Accommodation costs: The OC will pay for persons within the quota according to FIS Rules.

Price for additional accommodation outside of the quota: 125 CHF per person in double room or apartment (minimum number of persons occurs). Price for additional single rooms outside of the quota: 150 CHF. We retain the right for changes. The costs for additional accommodation must be paid to the OC in the OC Finance Office at the Scandic Lillehammer Hotel during the weekend.

NEW! Lunch Service: Please inform the OC where you plan to take your lunch, in the hotel or in the venue. List your preferences (with Nation and "SJ" plus the amount of people eating) here:

https://docs.google.com/spreadsheets/d/13wm5JU7RzwrUonl8AciSFEKdq4H7OTUKGDm_EnQLVfo/edit?usp=sharing

Team Catering facilities are open Friday 10:00-16:00, Saturday and Sunday 09:00-16:00.

Costs for lunch service is 10 CHF per person per day if you haven't ordered and paid full board via the Organizing Committee. Must be ordered through the „doc“ above.

Vouchers and bracelets for lunch serving will be handed out to Team Leaders at the OC desk in Scandic Øyer Hotel from Thursday 5/12.

5. Transport

Official airport : Oslo Lufthavn Gardermoen

The OC will provide transportation between the airport and the hotel in Øyer. 1 transport (from and to the airport) free of charge. Price for additional transport: 30 € per person one way (will be deducted from the reimbursement).

NB! Booking through FIS Online registration system for all Teams & Officials:

https://www.fis-ski.com/DB/?authentication_page=signin

We also recommend transport by train. Visit the website for timeschedule and prices: www.vy.no (from Oslo Airport to Lillehammer). Shuttle from trainstation in Lillehammer to Øyer must be booked through transportation office: Lars Erik Sønsteli, +47 916 38 609.

Information to the Shuttle service: The OC will provide transport between the Scandic Øyer Hotel and the Lysgårdsbakken Ski Jumping Hill (and return) for official trainings and competitions (for shuttle times see the OC desk/info desk at the hotel).

There will also be possibilities for other shuttle-services from Øyer to Lillehammer. Use our OC office in reception for booking or call transportation office.

6. Payments: Reimbursement and Prize Money

Reimbursement

Accommodation costs: Teams will pay directly in the financial office at Scandic Lillehammer Hotel. Over quota costs are to be paid by credit card only.

Carrying costs/Reimbursement :

Expenses sheets will be received in financial office during the race



weekend or by email: silje.solbakken@olympiaparken.no. Payments will be done by bank transfer.

Prize Money

Due to data protection rules the data's from the athletes have to be given directly to:

silje.solbakken@olympiaparken.no

Or on-site in the OC office or financial office (opening times see above). There might be an option to pick-up/deliver the prizemoney-form in the small OC-desk at Scandic Øyer Hotel.

Prize money form is available on FIS Website under: <http://www.fis-ski.com/inside-fis/document-library/cross-country/#deeplink=forms>

Income tax information for prize money:

Income tax of European citizens is 15%

Income tax of non-European citizens is 15% (USA 0 %)

Tax will be deducted by the OC according to the Norwegian Foreign Artist Taxation Act, and taxes will be paid by the OC according to the regular tax legislation in Norway.

7. Regulations of radio equipment:

The import, export and the operation of radio equipment in Norway is regulated by national law. Permits for the use of radio transmission equipment must be requested according to national specifications.

For information and application form please see <https://eng.nkom.no/technical/forms/frequency/frequencies>
Fill in the form 'Application for temporary use of radio equipment in Norway' and return it to firmapost@nkom.no. Deadline: as soon as possible.

8. Visa Regulations

Remember that citizens of some countries will need visa for visiting Norway. Please check with your embassy if you need a visa to enter into Norway. For an official letter of Invitation, please send a request to the OC Secretariat: fanny.birkeland@olympiaparken.no.

9. Medical Service

In case you have an emergency, you can call the following number: **112**

Medical facilities at:

the venue: + 47 905 38 929

hospitals nearby: +47 915 06 200

10. Competition Organization, Technical Delegates, Judges, FIS Representatives

Kristian Brenden, OC – Chief of Competition

Robert Selbekk-Hansen, OC – Assistant chief of competition

Technical Delegates

Hubert Mathis, SUI – Technical Delegate

Minemura Yutaka, JPN – Assistant Technical Delegate

Ski Jumping Judges

Hyldmo Rune, NOR

Engl Stefan, AUT

Langer Andreas, GER

Mun Jong Seon, KOR

Malik Fabian, POL



FIS Representatives

Lillehammer Organizing Committee (OC)

Head Quarters	OC Secretariat +47 90 06 21 98 post@olympiaparken.no
Chief of OC	Roar Olsen +47 91 170 733 Roar.olsen@olympiaparken.no
Assistant Chief of OC	Fanny Horn Birkeland +47 95 27 27 29 fanny.birkeland@olympiaparken.no
Accommodation Office	Bente Laugen +47 480 74 467 Bente.laugen@olympiaparken.no
Financial Office	Silje Botnen Solbakken +47 476 20 321 silje.solbakken@olympiaparken.no Frode Linnerud +47 913 78 297 Frode.linnerud@olympiaparken.no
Transportation Office	Lars Erik Sønsteli +47 916 38 609 Lars.Erik.Sonsteli@boreal.no
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More information and news:
www.worldcuplillehammer.no
<https://www.facebook.com/WCLHMR>
<https://www.instagram.com/wclhmr/>
[#wchlhmr](https://www.instagram.com/wclhmr/)

