

**TOWNSHIP OF SOUTH GLENGARRY
REGULAR MEETING OF COUNCIL
Council Chambers, Municipal Office
Tuesday, February 21, 2017 7:00 PM**

Page

- 1. CALL TO ORDER**
- 2. O CANADA**
- 3. APPROVAL OF AGENDA**
 - a) Additions, Deletions or Amendments
All matters listed under For Information Only, are considered to be routine. Should a Council member wish an alternative action from the proposed recommendation, the Council member shall request that this matter be moved to the appropriate section at this time.
- 4. DECLARATION OF PECUNIARY INTEREST**
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- 5. APPROVAL OF MINUTES**
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- 6. PRESENTATIONS AND DELEGATIONS**
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- 7. NEW BUSINESS**
 - a) **Staff Reports**
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 - ii. [Election - Ranked Ballots](#) 20 - 26
 - iii. [Road Widening By-law](#) 27 - 30
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 - b) **Committee Reports**

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8.	UNFINISHED BUSINESS	
a)	Unfinished Business February 21, 2017	66
9.	CLOSED SESSION	
a)	BE IT RESOLVED THAT Council convene to Closed Session to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001	
	(a) the security of the property of the municipality or local board; Update & Direction – 184 Military Road	
	(b) personal matters about an identifiable individual, including municipal or local board employees;	
10.	CONFIRMING BY-LAW	
a)	Confirming By-law 12-17	67
11.	ADJOURNMENT	



DECLARATION OF PECUNIARY INTEREST

I, _____, declare a pecuniary interest on Agenda Item(s) for the meeting of _____:

Signature

MINUTES

THE REGULAR MEETING OF THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY WAS HELD IN THE EVENING AT THE TOWNSHIP OFFICE, LANCASTER ON FEBRUARY 6, 2017 at 7:00 PM.

PRESENT: Mayor Ian McLeod, Councillor Trevor Bougie, Councillor Bill McKenzie, and Councillor Lyle Warden

REGRETS: Deputy-Mayor Frank Prevost

STAFF PRESENT: CAO Bryan Brown, Clerk Marilyn LeBrun, GM Community Services Joanne Haley, GM Infrastructure Services Ewen MacDonald, Acting Fire Chief Dave Robertson, Deputy-Treasurer Lachlan McDonald and HR Advisor Cyndi De Vries.

1. CALL TO ORDER

Resolution No. 22-17

Moved by Councillor McKenzie

Seconded by Councillor Warden

BE IT RESOLVED THAT the Regular Council Meeting of the Township of South Glengarry on February 6, 2017 now be opened at 7:00 pm.

CARRIED

2. O CANADA

3. APPROVAL OF AGENDA

Resolution No. 23-17

Moved by Councillor Bougie

Seconded by Councillor Warden

BE RESOLVED THAT the Council of the Township of South Glengarry approve the Agenda Package of February 6, 2017 as amended.

CARRIED

4. DECLARATION OF PECUNIARY INTEREST

- a) Pecuniary Interest Mayor Ian McLeod on Tender #16-17 Glen Walter Plant Conversion to Sodium Hypochlorite

5. APPROVAL OF MINUTES

Minutes of January 16 2017 Public Meeting

Resolution No. 24-17

Moved by Councillor Bougie

Seconded by Councillor Warden

BE IT RESOLVED THAT the Minutes of the Public Meeting for the proposed re-zoning known as the Coney Amendment held on January 16, 2017 be adopted as circulated.

CARRIED

Resolution No. 25-17

Moved by Councillor Warden

Seconded by Councillor McKenzie

BE IT RESOLVED THAT the Minutes of the Regular Meeting of the Council of the

Township of South Glengarry held on January 16, 2017 be adopted as circulated.
CARRIED

6. PRESENTATIONS AND DELEGATIONS

a) Pierre Roy Proposed CANADA 150 Initiative

Enter Text

b) Condition of Loyalist Road east of bridge Murray MacDonald & Randy Miller

Enter Text

c) MPAC Joyce Gravelle

Enter Text

7. NEW BUSINESS

a) Staff Reports

i) Records Retention Bylaw & Schedule

Resolution No. 26-17

Moved by Councillor Bougie

Seconded by Councillor McKenzie

BE IT RESOLVED THAT Staff Report No. 01-17 be received and that By-law No. 06-17 being a by-law to provide for the classification, retention and destruction of the records of the Corporation of the Township of South Glengarry be read a first and second Open Council this 6th day of February 2017.

CARRIED

ii) Water Waste Water Capacity Allocation

Resolution No. 27-17

Moved by Councillor McKenzie

Seconded by Councillor Warden

BE IT RESOLVED THAT Council Receive and File this report on the available Capacity for allocation at the Glen Walter and Lancaster Water and Waste Water Systems and furthermore; that the capacity available be approved as the Annual Development Allocation for 2017

CARRIED

iii) Kannon Zoning ByLaw Amendment

Resolution No. 28-17

Moved by Councillor McKenzie

Seconded by Councillor Bougie

BE IT RESOLVED THAT Staff Report No. 13-17 be received and By-law 07-17, being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry, for the property legally described as Part of Lot 23, Concession 3 SSR, in the former Township of Charlottenburgh, now in the Township of South Glengarry, County of Glengarry be rezoned from Agricultural (AG) and Natural Hazard (NZ) to Agricultural - Exception Sixteen (AG-16) and Natural Hazard (NZ) to reduce the minimum lot area from 20 hectares to 8.42 hectares and to prohibit residential construction be read a first, second and third time, passed, signed and sealed this 6th day of February, 2017. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore; there was no effect on the decision.

CARRIED

iv) Coney Zoning ByLaw Amendment

Resolution No. 29-17

Moved by Councillor Bougie

Seconded by Councillor Warden

BE IT RESOLVED THAT Staff Report No. 14-17 be received and that By-law 08-17, being a by-law to amend by-law 38-09, the comprehensive Zoning By-Law for the Township of South Glengarry, for the property legally described as Part of Lot 6 and 7, Concession 1, Part 2 on Registered Plan 14R727 in the former Township of Lancaster, now in the Township of South Glengarry, County of Glengarry be rezoned from Rural (RU) and Provincially Significant Wetland (PSW) to Rural – Exception 10 (RU-10) and Provincially Significant Wetland (PSW) to prohibit residential construction be read a first, second and third time, passed, signed and sealed this 6th day of February, 2017. The Council of the Township of South Glengarry confirms that no public comments were received on this application therefore there was no effect on the decision.

CARRIED

- v) Tender 16-17 Glen Walter Water Plant Conversion to Sodium Hypochlorite Resolution No. 30-17

Moved by Councillor Warden

Seconded by Councillor McKenzie

BE IT RESOLVED THAT Staff Report No. 15-17 be received and that the Council of the Township of South Glengarry award Tender #16-17 for the Conversion from Chlorine Gas to Sodium Hypochlorite at the Glen Walter Water Treatment Plant to Rose Mechanical/2311812 Ontario Inc as per their tender submission of \$118,900 plus HST and furthermore that the Mayor and Clerk be authorized to sign all appropriate documents.

CARRIED

- b) Committee Reports

- i) RRCA Minutes December 2016

BE IT RESOLVED THAT the minutes of the above Committee be received.

CARRIED

- c) Other Business

Endorse Resolution from Fort Francis

Resolution No. 32-17

Moved by Councillor McKenzie

Seconded by Councillor Warden

BE IT RESOLVED THAT WHEREAS it has been identified that Railway Companies in the province of Ontario, do not pay a proportionate share of municipal property tax as compared to other properties in their class, or compared to any other municipal tax class; and WHEREAS in other provinces and jurisdictions the railway companies do remit a more equitable share of taxes to the local tax base; and WHEREAS taxes in other jurisdictions for railway properties are calculated using a ton-mile concept; and WHEREAS said fees are reviewed and adjusted on a regular basis according to inflation and ongoing current conditions; and WHEREAS the Province of Ontario has continued to fall further and further behind in their approach to railroad property taxation over the past 112 plus years; THEREFORE BE IT RESOLVED THAT the Township of South Glengarry endorse the Town of Fort Francis resolution to call upon the Minister of Finance for the Province of Ontario to implement a new system of municipal property taxation for railway right of way properties based on utilizing a per ton-mile concept; and FURTHERMORE BE IT RESOLVED THAT the new tax system when implemented, be reviewed on a regular basis, similar to the MPAC four-year assessment cycle; and FURTHERMORE BE IT RESOLVED THAT the resolution be sent to every

Municipal Council within the Province of Ontario seeking their support, the Premier of Ontario, The Minister of Finance of Ontario, Ontario MPP's, Local MP's, RRDMA, NOMA, AMO and FONMOM."
CARRIED.

- i) SDG Tourism Summit
- ii) Notice of Public Meeting February 21 2017
- iii) OMB January 20 2017 Michel Lalonde
- iv) OMAFRA Red Program
- v) SD&G Council News
- vi) Ministry of Agriculture Drainage Infrastructure Program
- vii) Cornwall and the Counties Community Futures Development
- viii) Consent Application B417
- ix) 2015 2016 and 2017 Consent Summary
- x) MOTION to RECONSIDER

Resolution No. 33-17

Moved by Councillor Warden
Seconded by Councillor McKenzie

BE IT RESOLVED THAT the Council of the Township of South Glengarry reconsider Staff Report No. 02-17 regarding the awarding of the Procurement #16-14 the Supply and delivery of SCBA's for Fire Service to M&L Supply in the amount of \$299,376 plus HST.
DEFEATED.

8. UNFINISHED BUSINESS

- a) Unfinished Business February 6 2017

9. CLOSED SESSION

Resolution No. 34-17

Moved by Councillor McKenzie
Seconded by Councillor Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry convene to Closed Session at 9:25 to discuss the following item(s) under Section 239 (2) of The Municipal Act S.O. 2001:

(2) A meeting or part of a meeting may be closed to the public if the subject matter being considered is,

(a) the security of the property of the municipality or local board;

- Airport Commission Representative
- Educational or training sessions – Salary Grid for Non- Union Staff, MTO and OPP

CARRIED

10. CONFIRMING BY-LAW

Resolution No. 36-14

Moved by Councillor Bougie
Seconded by Councillor McKenzie

BE IT RESOLVED THAT the Council of the Township of South Glengarry pass By-law No.09-17, being a bylaw to adopt, confirm and ratify matters dealt with by resolution of the Council Meeting of February 6, 2017 be read a first, second and third time, be passed, signed and sealed in Open Council this 6th day of February 2017.

CARRIED

11. ADJOURNMENT

Resolution No. 37-17

Moved by Councillor Bougie

Seconded by Councillor Warden

BE IT RESOLVED THAT the Council of the Township of South Glengarry adjourn to the call of the chair at 10:13 pm.

CARRIED

Mayor

Clerk



Project Description:

A diverse group of local creative leaders have come together and with careful consideration, created a formidable event, commemorating the sesquicentennial anniversary of Canada. In this artistically themed festivity, we will have an awe-inspiring and innovative three-day performance, including the three artistic disciplines of classical music, visual art and dance, whereas a majority of all the performers hail from Akwesasne and the United Counties of Stormont, Dundas and Glengarry in Eastern Ontario.

Classiqu'Arts SD&G 150, in partnership with the *Friends of the Ruins* will be celebrating this anniversary at the St. Raphael's Ruin's, in Williamstown, ON. This venue was chosen because of its historical significance as well as its acoustic qualities. The St. Raphael's Ruins – Known for being Canada's first Roman Catholic Church in Upper Canada, it was constructed during a period when the province was still under the jurisdiction of the Bishop of Quebec. This neo-classic style church was built in 1821 and served as the administrative headquarters of the first Bishop, Alexander MacDonell. It could seat 1000 people, and according to Marian McRae in her book *Hallowed Walls*; she indicated that, "the Bishop wished to build, within reasonable means, a large, well-lit place of worship, but one that would also allow for community growth". Sadly, a fire destroyed St. Raphael's church in 1970, leaving only its stone structure. The parishioners of St. Raphael's decided to preserve the ruins and build an unobtrusive modern church against its southwest corner. It was not until 1999 that the Ruins were declared a National Historic Site.¹

There is a wealth of visual artists in Eastern Ontario. This event will serve as a platform on which promising and established artists can showcase their exquisite works while opening a dialogue between the public and artist. The visual artists recruited for this event will be submitting works in theme with the Canadian landscape, the Seaway Valley, the subtle characteristics of Stormont, Dundas and Glengarry, and Akwesasne, as well as celebrating our 150th Anniversary. These criteria are fundamental for the visibility and recognition of their creation, while expressing the beauty and culture of the area.

Throughout this artistic and classical music celebration, concerts will be held featuring a 32-piece orchestra, small chamber ensembles, soloists, opera singers and choirs made up of local and internationally renowned Canadian classical and First Nation musicians and dancers of all ages. As the audience enters the Ruins, before and after each concert, Glengarry native and Toronto-based pianist, James Levac, and Cornwall native, Niagara based violinist, Gail Kochav-Poulsen, will be performing Celtic music.

Each concert will commence with our national anthem, *O Canada*, as a local bagpiper accompanies the audience. We have received confirmations from distinguished musical guests such as our conductor, Marc David, who, as a youngster, studied violin at the

¹ Excerpts from Historic sites and Monuments Board of Canada, Agenda Paper 1996-1 written by Jacqueline Hucker, Historical Services Branch.

Riverdale School of Music in Cornwall. He has spent 19 seasons as the Newfoundland Symphony Orchestra's Principal Conductor and is currently in his 22nd season as Artistic Director and Principal Conductor of l'Orchestre Symphonique de Longueuil. Also returning is Cornwall-born Joel Derouin, a violinist that made his mark with some of the biggest names in music. He has provided music for many popular animated movies and television shows, including Disney and Pixar productions. We will be graced with the presence of Canadian double-bassist, Joel Quarrington, who has performed as soloist and Principal Double Bassist in many ensembles including the Canadian Opera Company, The Toronto Symphony and Canada's National Arts Centre Orchestra and most recently, the famous London (Great Britain) Symphony Orchestra. To showcase our young emerging artists, we will have special performances by Noel Campbell, a cellist from Alexandria ON who has recently participated in the Radio-Canada series *Virtuose*. It is a prodigious variety series of 10 programs proposed and hosted by Gregory Charles. Also featured as the concertmaster for our concerts is Cornwall's young and talented, Veronika Cherniak, who recently won the ARAM Musique Competition (L'Association de Repentigny pour l'avancement de la musique (ARAMUSIQUE)).

The concerts will be guided by a narrator in French as well as in English, while a backdrop will portray vignettes of historical images documenting the evolution of the area and culture, dating back to the early 1800s. The concert will carry the audience through selections from the classical repertoire, and cover a wide range of popular classics (Ravel's Bolero) to an orchestral medley of film music and crowd favourites (Beatles selections and Michael Jackson's *Smooth Criminal* for two cellos). There will be some toe-tapping pieces from the traditional Celtic repertoire with Highland dancers and in contrast, a delicate interpretation of Saint-Saëns composition, *The Swan* interpreted by an emerging classical ballet dancer accompanied by the well-known cellist, Thérèse Motard with strings and harp. The public will become acquainted with Canadian music and celebrate our very own Canadian composers such as Glenn Gould, Jean Coulthard, Leonard Cohen and Sir Ernest MacMillan. We will be honoured by a performance from Feryn King, a First Nations dancer from the Mohawk Akwesasne, who will interpret a representational dance with hoops, while at the end of each concert, a First Nations drummer will send the audience off under the stars with a traditional drum-set.

The main purpose of this festival is to create an artistic event that invites people to come together to celebrate Canada's 150th anniversary. This will be accomplished by combining classical music, dance, and visual arts into a three-day showcase that features performers from the United Counties of Stormont, Dundas, and Glengarry as well as the Akwesasne Nation. This event will reveal to the public the astounding talent of local and First Nations emerging artists, along with recognizing the accomplishments of returning local established artists. It is our hope that the audience leaves not just entertained, but also inspired and proud of the Canadian talent that has emerged from our region and the impact it is having in shaping performing and visual arts across Canada and the world. Our greatest objective within this event is that it promotes the recognition of young talent while strengthening and advancing the presence of the performing and visual arts in the United Counties of SD&G.



Summary of Cost Classiqu'Arts 150 S.D.&G. August 18, 19, 20th, 2017

1.0 Concerts: Salaries to performers

- 1.1 Friday:
- 1.2 Saturday:
- 1.3 Sunday:
- 1.4 (personal contract)
- 1.5 Conductor

Sub total:

2.0 Rehearsals: Salaries to performers

- 2.1 Thursday: A.M.&P.M.
- 2.2 Friday: P.M.
- 2.3 Saturday: P.M.
- 2.4.Sunday: A.M.

Sub total:

3.0 Others

3.1 Conductor's fee

- 3.2 Web Site, (construction and maintenance)

3.3 Audio and tech See details on separate sheet

3.4 Accommodation Performers & Tech crew

- 3.4.1: Tech crew
- 3.4.2: Performers

1482 chemin Dover Road Cornwall ON K6J 1V5

Danielle Vaillancourt, Producer, Productrice, tél: 514-250-0546 email / courriel:

daniella_mia_bella@hotmail.com

Jean-Roland Tremblay, Executive Director, directeur exécutif, tél: 613-938-89948 email / courriel: jean-roland@sympatico.ca

Thérèse Motard, Musical Director, directrice musicale, tél: 613-938-8948 email / courriel: therese.motard@gmail.com

**3.5 Site rental fees:**

3.5.1 Friends of the Ruins (requested)	\$6,000.00
3.5.2 St. Raphael's Church @ \$100 per day:	\$500.00
3.5.3 St. Raphael's Church Hall (requested)	\$1,750.00
3.5.4 Glen Nevis Church (rain venue)	\$500.00
3.5.5 Rain venue tent	\$6,000.00
3.5.6 Rain venue stage	\$3,000.00

3.6 Publicity and Concert Programs**3.7 Visual Artists' remuneration + purchases**

3.8 All food items: Meals for artists, crew, and volunteers. (Prestige Catering, Cornwall ON) \$6,000.00

3.9 Site and beverage permits: tents (\$500), beverage (\$75) \$575.00

3.10 Liability Insurance**3.11 Petty cash advance (Swan Records Ltd.)****3.12 Sheet music, rental and copying****3.13 Photography: pre event and during events****3.14 Promotional video**

3.15 Tent rentals: tables, chairs (McMac Tents, Williamstown ON) \$3,500.00

3.16 Portable toilets: (Glengarry Toilets, Maxville ON) \$1,800.00

3.17 Security Service: On site, day and night (Capital Security, Cornwall ON) \$3,164.00

Sub total: \$32,789.00

Grand total: \$149,328.20

1482 chemin Dover Road Cornwall ON K6J 1V5

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Jean-Roland Tremblay, Executive Director, directeur exécutif, tél: 613-938-89948 email / courriel: jean-roland@sympatico.ca

Thérèse Motard, Musical Director, directrice musicale, tél: 613-938-8948 email / courriel:

therese.motard@gmail.com



STAFF REPORT

S.R. No. 16-17

PREPARED BY: Ewen MacDonald – GM - Infrastructure Services
Lachlan McDonald – Deputy Treasurer

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: February 21, 2017

SUBJECT: LED Street Light Conversion

BACKGROUND:

1. The Township has received and reviewed two (2) proposals for the conversion of the Ontario Hydro Area Street Lights to LED Lights.
2. The two companies have completed Audits of the Street Light Inventory and have provided energy savings estimates based on our historical energy use and maintenance costs for street lights.
3. The proposals are for a turn-key project that would be completed in 2017.
4. The Street Lights in the Cornwall Electric Area are not included in the project as the Township does not own this infrastructure. Administration has approached Cornwall Electric about the conversion but has had no commitment from Cornwall Electric to convert their lights or consider selling the lights to the Township at this time.
5. The conversion of the existing lights to LED would be like for like with no plans to install new poles to upgrade our lighting to RP-8 light levels.
6. The details of the proposals are shown on the attached spreadsheet.
7. Administration has reviewed the proposals and is recommending that the Township award the project to EARTH Holdings Inc.

ANALYSIS:

8. EARTH Holdings LED Street Light Conversion Program is the lowest overall cost and it is estimated that the project will pay for itself through energy savings in 3 to 4 years.

9. ERTH Holdings has completed projects for many of the local municipality's including the City of Cornwall and the United Counties of Stormont, Dundas & Glengarry.
10. The lighting design for the most part does not meet RP-8 lighting levels as our existing pole spacing and light heights are inadequate to meet RP-8 recommendations. RP-8 lighting levels are not a requirement but simply a recommendation. The new street lights would achieve the same or better light levels than those of the current incumbent street lights. Administration will review areas where improvements can be made by adding street lights to poles that currently do not have lighting, if warranted.
11. The LED Lights would be supplied by Philips-Lumec and the lights are made in Canada. Philips-Lumec has over 40 years of experience with street lighting in Municipalities.
12. The LED Lights would generate approximately \$816,500.00 in energy savings over a ten year period. There would also be savings in the maintenance of the system that are estimated at \$100,000 over the first 5 years.
13. Street Lights are paid for as a separate charge on the tax bill to the property owners that benefit from the street lighting. This payment structure is similar to a Local Improvement Charge.

ALIGNMENT WITH STRATEGIC PLAN:

14. The LED Street Light Conversion Project would align with the following Strategic Goals.

Goal 2 Invest in infrastructure and its sustainability

Goal 4 Improve quality of life in our community

IMPACT ON 2017 BUDGET:

15. There are a few options to fund the project;
 - a. Finance the project internally from the Township's General Reserve Fund.
 - b. Budget for the project as a Capital Project and fund the project through taxation.
 - c. Borrow money from Infrastructure Ontario and pay back the loan over a period of 3 to 4 years.
16. Administration recommends that the project be financed from the Township General Reserve Fund and that the Reserve Fund would be replenished using



the annual savings until the capital investment is paid off (3 to 4 years). The net impact on the ratepayers would be zero as the projected savings would pay for the LED Conversion Project.

17. Once the energy savings has reimbursed the Township's Reserve Fund the savings could/should then be directed to a Capital Reserve Fund for future Capital needs and also to provide lower street lighting costs to the ratepayers.

RECOMMENDATION:

BE IT RESOLVED THAT the Council receive Staff Report No. 16-17, and that the Township of South Glengarry award the LED Street Light Conversion Project to EARTH Holdings Inc as per their proposal, and furthermore that the Mayor and Clerk be authorized to sign any relevant documents.

A handwritten signature in black ink, appearing to read "Bryan Brown", is written over a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

Street Light Conversion Comparison

Street Lights

ERTH Corp
Real Term

Number of Fixtures

524
524

Energy Costs

ERTH Corp

Current
Future

Real Term

Current
Future

	Cost Per Fixture	Project Cost	Re Wiring	Audit Costs	OPA Rebate
\$	431.27	\$ 225,985.48	\$30,960	\$ 7,000.00	\$ 27,900.00
\$	543.89	\$ 284,998.36	Included	\$ 10,091.25	\$ 49,122.00

	Energy Cost	Maintenance Cost	Total
\$	93,088.00	\$ 19,000.00	\$ 112,088.00
\$	29,243.00	\$ 1,971.00	\$ 31,214.00
\$	97,779.00	\$ 15,858.00	\$ 113,637.00
\$	30,612.00	\$ 3,172.00	\$ 33,784.00

Net Cost
\$ 236,045.48
\$ 245,967.61

% Savings

72%

70%



STAFF REPORT

S.R. No.17-17

PREPARED BY: Marilyn LeBrun – Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: February 21, 2017

SUBJECT: Election - Ranked Ballots

BACKGROUND:

1. The purpose of this report is to outline and highlight the key changes to the Municipal Elections Act, 1996 (MEA) and to make a recommendation regarding the use of ranked ballots for the 2018 Municipal Election.
2. Following the 2014 Municipal Election, the Province of Ontario (ON) performed a review of the MEA to determine whether the legislation meets the needs of communities. The review involved consultation with municipalities across Ontario. Following the review and consultation, ON introduced the Municipal Elections Modernization Act, 2016 that includes the option for ranked ballots among other changes:
 - A shortened campaign period
 - Greater responsibility and discretion of the Clerk
 - Efforts to increase transparency and modernization for campaign financing
 - A framework for third party advertising
 - Added procedures to encourage compliance and enforcement of campaign rules
3. Accompanying the amendments is the addition of O. Reg. No. 310/16 Ranked Ballot which was introduced September 2016 and provides municipalities with instructions for conducting elections using ranked ballots. Should municipalities wish to implement ranked ballots they must pass the required by-law by May 1, 2017.
4. Based on preliminary information provided by AMCTO it is unlikely ranked ballot voting will be used by Ontario Municipalities in the 2018 Municipal Election.
5. Using ranked ballots would require significant financial resources, staff time for public consultation, equipment, education and awareness, and administration.

6. Election Dates

The legislation made significant changes to several election calendar dates and deadlines as outlined below. **For the 2018 Municipal Election voting day is Monday, October 22, 2018.** In addition, advance voting dates and times are no longer determined by Council, the Clerk establishes all advance voting details.

7. Nomination Period and Candidate Eligibility for Council Position

Nominations may be filed between May 1 to the fourth Friday in July (previously from January 2 to the second Friday in September). **For the 2018 Municipal Election, the nomination period is May 1, 2018 to July 27, 2018.**

Each nomination will now include a **mandatory endorsement of a minimum of 25 eligible electors within the municipality.** The nomination must be accompanied by a prescribed declaration and the nomination filing fee.

8. Question on the Ballot

The deadline to pass a by-law to place a question on a ballot has changed. The Legislation now requires that a question on a ballot must be done by March 1 for municipalities, and May 1 for school boards or the Minister. **For the 2018 Municipal Election, the deadline is March 1, 2018 for municipalities, and May 1, 2018 for school boards or the Minister.**

9. Campaign Finances

In addition, campaign finances have changed to increase transparency. The key changes are as follows:

- The nomination fee is no longer deemed a campaign expense
- A candidate does not have to open a bank account if they do not raise or spend money
- Unions and corporations can no longer contribute to a candidate's campaign. However, they can register as a third party advertiser or contribute to other registered third party advertisers (the Regulation is not finalized on this item)
- The introduction of limits for gifts and events following the close of voting day
 - An item sold for \$25 or less to raise campaign funds is considered campaign income, not a contribution
 - Donations under \$25 made at fundraising events are not contributions
 - Anonymous contributions are to be paid to the Clerk, and cash contributions cannot exceed \$25
 - Contributions over \$25 must be made in a way that links the contributor's name and account with the payment
 - Candidates are required to inform contributors of contribution limits



- Following the 2018 election, campaigns deficits will not be carried forward from the previous campaign

10. Compliance & Enforcement – Financial Filings

Candidates and third party advertisers can submit their financial filings and any corrections until the filing deadline. Should the financial documentation be late, a thirty (30) day grace period is granted for a fee of \$500.00. The Clerk is required to publicly report which candidates and advertisers filed their statements and those that do not.

Furthermore, the Clerk will review contributions on financial statements and report to the Compliance Audit Committee if anyone exceeds the contribution limits, at which time the Committee will determine whether a penalty will be applied. Eligible electors can still apply to the Clerk or secretary of a school board for a compliance audit to be performed if they suspect a campaign finance rule has been contravened. Compliance Audit Committee meetings are required to be open to the public and should a decision be made regarding a matter, the reason(s) for the decision shall be noted.

11. Campaigning

The new amendment with respect to campaigning is minor. The amendment provides clarification on campaigning in apartment buildings, condominiums, non-profit housing co-ops, and gated communities. Candidates will now be permitted to campaign in apartment buildings, condominiums, non-profit housing co-ops, and gated communities. In addition, landlords cannot prohibit campaign signs in tenant leased areas or within private units. However, candidate campaign advertisements must identify the candidate.

12. Third Party Advertising

A significant amendment of the legislation includes the introduction of a framework for third party advertising. ON defines a third party advertiser as an individual, corporation or trade union who pays for an advertisement that appears in any means of communication (i.e. billboard, newspaper, radio, etc.). The advertisement can support or oppose a candidate and can answer a question on the ballot, if applicable.

The framework indicates that third party advertisers shall register with the Clerk of each municipality they want to advertise in. Candidates cannot register as third party advertisers, and third parties shall not be advertising under the direction of a candidate who filed a nomination. **For the 2018 Municipal Election, individuals,**

corporations, and trade unions may register as third party advertisers from May 1, 2018 to October 19, 2018.

13. Mandatory Components for All Advertisements

Each advertisement must include the name of the registered third party, their contact information, and the municipality in which they are registered. The name of the candidate on the advertisement and contact information of the person placing the advertisement shall be provided to the broadcaster or publisher who must retain these records and a copy of the advertisement. The municipality is authorized to remove or require the candidate or advertiser, or property owner to remove the sign or advertisement if the provisions are not adhered to. For example, if a third party advertiser fails to provide the mandatory information to a broadcaster, the municipality would have the authority to remove the advertisement.

14. Third Party Advertisers Financial Duties

The new amendment also provides a framework for the financing of third party advertisers, like that of candidates. Contributions to registered third party advertisers can only be made by other registered third parties advertisers. Third party advertisers, like candidates, must submit their financial statements and audit reports to the clerk after the election.

As part of the Municipality's election planning process, staff will provide additional education and awareness resources to communicate relevant election changes to candidates, third party advertisers and electors.

15. Ranked Ballots

Municipal elections in Ontario have always used the first-past-the-post (FPTP) electoral system in which electors select a single candidate for each office and the candidate with the most votes is elected. The changes to the Municipal Elections Act provide municipalities with the option of implementing ranked ballot voting for the 2018 election.

Pursuant to the new Regulation, Council may pass a by-law (by May 1 the year prior to an election) with respect to the use of ranked ballots for all council offices, except for school board races. Prior to passage, municipalities are required to hold an open house and public meeting regarding the intention to pass the by-law.

16. How Ranked Ballot Voting Works

When using ranked ballot voting, rather than selecting solely one candidate, the elector ranks a maximum of three candidates (unless otherwise specified in the by-law) as first, second and third for each office. The first choice votes are added up, the candidate that meets the threshold, receiving more than 50% of the votes is



declared the top contender. If none of the candidates receive over 50% of the votes, the candidate with the lowest number of first choice votes is eliminated and the second choices of the electors, whose first choice was eliminated, are added to the remaining totals. The process repeats until there is a majority winner.

17. To better demonstrate and explain the ranked ballot voting method, visit the following links:

- <https://www.youtube.com/watch?v=oHRPMJmzBBw>

Analysis:

18. Staff has reviewed the use of ranked ballot voting to determine the impact of introducing the system in the 2018 Municipal Election. Many arguments exist for and against the use of ranked ballot voting.

19. Though ranked ballot voting is new to Ontario, it has been used in other jurisdictions but not at any level of government in Canada. Those who support ranked ballot voting believe it captures elector preference. Other alleged advantages include improved platforms and debates, voters have more choice and there aren't any wasted votes.

20. There may be value in providing electors with a greater amount of choice, which is supported in the use of ranked ballot voting, however there are also several cautionary considerations to take into account regarding the implementation of ranked ballot voting. Those reasons are largely due to the potential administrative risks and the financial costs associated with the vote counting technology needed to accurately capture the results.

21. In terms of the administrative risks, electors in Ontario have been casting their vote by selecting the candidate of their choice for each office on the ballot. In municipal elections in South Glengarry, there are a total of four (4) contests per ballot, with the exception of non-residents who do not vote for a school board trustee. With the introduction of ranked ballot voting, each municipal contest (Mayor, Deputy Mayor and Councillor) would require the elector to select their order of preference of the candidates in each contest. It is important to note that ranked ballot voting can only be applied to municipal contests (Mayor, Deputy Mayor and Councillor) and **not** School Board Trustee contests. Should ranked ballot voting be implemented in the 2018 Municipal Election, multiple ballots may be required. This could lead to greater confusion for the elector and potentially an increase in the number of spoiled ballots as a result.

22. At this time, the legislation is so new that there isn't any level of technical support or resources available to provide a sufficient comfort level with introducing the change to the voting system. More information and experience (lessons learned, resources,

etc.) is required to ensure candidates and electors understand the ranked ballot process. At this time staff is not comfortable recommending the implementation of a complete change to the voting process in the Municipality that simply hasn't been rolled out or used anywhere else in Ontario or Canada.

23. Staff is not recommending the use of ranked ballots in the 2018 Municipal Election. However, staff will monitor the use of ranked ballot voting in Ontario and Canada to determine the potential of implementing ranked ballot voting in the future.
24. Should Council decide to introduce the ranked ballot voting process, public engagement and consultation are required. Council is required to make a decision by May 1, 2017 in respect to the use of ranked ballots in the 2018 Municipal Election.

ALIGNMENT WITH STRATEGIC PLAN:

25. GOAL 5: Improve internal and external communication
- 5.2 Diversify communications methods

IMPACT ON 2016 BUDGET:

26. The impact of the election is budgeted for \$15,000/year over four years but if we move to ranked ballots the communication would need more effort because it is not easy to initiate a new process to an entire electorate. It is speculative, at best, but for the month or two months prior, additional staff would be required to get the message out. It would require community hall meetings, visits to community groups, and much time explaining the process. This would be compounded during the election period because some may only care to learn about the new process at the last moment (election and advance election). Please note that this election will be conducted without our current Clerk. To say the least, more assistance would be required and there would be cost to that. The impact could be \$ 10,000 to \$ 15,000 more than last election.
27. There are no immediate financial implications associated with this report. However, should staff be directed to pursue ranked ballot voting for the 2018 Municipal Election, additional funds would be required with respect to additional staffing resources, ballot layout, testing equipment, vote counting software and additional educational and public engagement regarding the new voting format. Other municipalities are estimating the implementation of ranked ballot voting could result in a minimum 50% increase in their total election costs.
28. Consulted: SDG Clerks & AMCTO

RECOMMENDATION:



BE IT RESOLVED THAT Staff Report No. 17-17 be received and that the Council of the Township of South Glengarry direct Administration to proceed with status quo for our 2018 election.

A handwritten signature in black ink, appearing to read "Bryan Brown", is written over a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**



STAFF REPORT

S.R. No. 19-17

PREPARED BY: Marilyn LeBrun- Clerk

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: February 21, 2017

SUBJECT: Road Widening By-law

BACKGROUND:

1. The parcel of land in 14R-6317 was conveyed to the Township for road widening purposes along 1st Line Road and was a condition of consent B-75/15.
2. The owners' solicitor will register a deed transferring the lands to the Township of South Glengarry on:
 - Part E1/2 Lot 32 Conc. 1 Lancaster; Part W1/2 Lot 32 Conc. 1 Lancaster, being Parts 2, 3 & 4 on Plan 14R-6317 of South Glengarry, transferee 7302568 CANADA Inc and Phillip Keezer

ALIGNMENT WITH STRATEGIC PLAN: N/A

IMPACT ON 2016 BUDGET: N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 19-17 be received and that By-law 10-17 being a By-law to accept certain lands and to dedicate same to the public use as Public Highway, being Part E1/2 Lot 32 Conc. 1 Lancaster; Part W1/2 Lot 32 Conc. 1 Lancaster, being Parts 2, 3 and 4 on Plan 14R-6817 read a first, second, and third time, passed, signed, and sealed in Open Council this 21st day of February 2017.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

SG-F-17

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 10-17
FOR THE YEAR 2017**

BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCES WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE AS PUBLIC HIGHWAY.

WHEREAS the Corporation of the Township of Charlottenburgh, the Corporation of the Township of Lancaster, and the Corporation of the Village of Lancaster amalgamated to form the Corporation of the Township of South Glengarry;

THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY ENACTS AS FOLLOWS:

1. **THAT** the Corporation of the Township of South Glengarry accepts the conveyance listed on Schedule "A" attached hereto and forming part of this by-law:

2. **THAT** the conveyances referred to on Schedule "A" attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 21st DAY OF FEBRUARY 2017.

MAYOR: _____ ***CLERK:*** _____

Schedule "A" to By-law 10-17

Description of lands accepted by the Township of South
Glengarry as Road Allowances:

Lot #	Concession	Part/s	PIN #	Reference Plan	Registry Date
Part of Lot 32 W1/2 lot 32 E1/2 Lot 32	Conc. (L)	2 & 3	67135-0086 (LT)	14R6317	Dec 7, 2016

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster

First Line Road

Schedule "A" to By-law 10-17

Description of lands accepted by the Township of South
Glengarry as Road Allowances:

Lot #	Concession	Part/s	PIN #	Reference Plan	Registry Date
Part of Lot 32 W1/2 lot 32 E1/2 Lot 32	Conc. (L)	4	67135-0082 (LT)	14R6317	Dec 7, 2016

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster

First Line Road



STAFF REPORT

S.R. No. 20-17

PREPARED BY: Marilyn LeBrun - Clerk
PREPARED FOR: Council of the Township of South Glengarry
COUNCIL DATE: February 21, 2017
SUBJECT: Road Widening By-law - Frog Hollow

BACKGROUND:

1. To review a draft By-law to accept certain lands and to authorize the dedication of such lands to the public as Public Highway.
2. The parcel of land in (PIN # 67116-0247 LT) was conveyed to the Township of South Glengarry for road widening purposes Part of Lot 7, Conc. 7 Charlottenburgh, being Part 2 of RP14-6268 (Frog Hollow Rd) as a condition of consent.

ALIGNMENT WITH STRATEGIC PLAN: N/A

IMPACT ON 2016 BUDGET: N/A

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 20-17 be received and that By-law 11-17 to accept certain lands and to dedicate same to the public as a Public Highway (PIN #67116-0247 LT) Part of Lot 7, Conc.7 Charlottenburgh, being Part 2 on 14R-6268, be read a first, second and third time, passed, signed and sealed in open Council this 21st day of February 2017.

A handwritten signature in black ink, appearing to read 'Bryan Brown', is written over a horizontal line.

**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**

SG-F-17

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 11-17
FOR THE YEAR 2017**

***BEING A BY-LAW TO ACCEPT CERTAIN LANDS AS ROAD ALLOWANCES
WITHIN THE TOWNSHIP AND TO DEDICATE SAME TO THE PUBLIC USE AS
PUBLIC HIGHWAY.***

WHEREAS the Corporation of the Township of Charlottenburgh, the Corporation of the Township of Lancaster, and the Corporation of the Village of Lancaster amalgamated to form the Corporation of the Township of South Glengarry;

**THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF SOUTH
GLENGARRY ENACTS AS FOLLOWS:**

1. **THAT** the Corporation of the Township of South Glengarry accepts the conveyances listed on Schedule "A" attached hereto and forming part of this by-law:
2. **THAT** the conveyances referred to on Schedule "A" attached hereto are hereby accepted as road allowances and dedicated to the public use as Public Highway.

***READ A FIRST, SECOND, AND THIRD TIME, PASSED, SIGNED, AND SEALED
IN OPEN COUNCIL THIS 21st DAY OF FEBRUARY 2017.***

MAYOR:

CLERK:

Schedule "A" to By-law 11-17

Description of lands accepted by the Township of South Glengarry as
Road Allowances:

Lot #	Concession	Part(s)	Reference Plan	PIN #	Registry Date
Part Lot 7	Conc. 7 (C)	2	14R-6268	67116-0247	March 30/16

- C = Former Township of Charlottenburgh
- L = Former Township of Lancaster



STAFF REPORT

S.R. No. 21-17

PREPARED BY: Ewen MacDonald – GM - Infrastructure Services

PREPARED FOR: Council of the Township of South Glengarry

COUNCIL DATE: February 21, 2017

SUBJECT: Liquid Dust Suppressant Tender 17-01

BACKGROUND:

1. A joint tender was issued for the supply and application of liquid dust suppressant.
2. North and South Dundas, North and South Stormont and North and South Glengarry participated in the tender call.
3. The tender closed on February 13, 2017. Four tenders were submitted.
4. The results of the tender are:

Company	Unit Cost/Tonne	Total Cost (350 Tonnes)
Da Lee	\$448.80	\$157,080.00 Plus HST
Denchem	\$388.61	\$136,013.50 Plus HST
Morris Chemical	\$386.99	\$135,446.50 Plus HST
Pollard Products	\$342.75	\$119,962.50 Plus HST

The 2016 unit cost was \$334.50

ANALYSIS:

5. The Company with the low tender submission has in the past provided sample results that demonstrate that their material meets 35% concentration for Chlorides. The liquid is 30% Calcium Chloride and 5% Magnesium Chloride. The tender requires that the material meets the Ontario Provincial Standard Specification for Calcium Chloride OPSS 2501 or Magnesium Chloride OPSS 2503. The Township

will sample the material this year to ensure that the product is compliant with the OPSS Standards.

6. The Dustmaster 35 product is drawn from a well in Kortwright Ontario and is a combination of approximately 28% Calcium Chloride and 7% Magnesium Chloride. This material is compliant with OPSS 2501 as revised November 2013.
7. Administration is familiar with the equipment for the distribution of the material and the low bidder has demonstrated that they have the capacity and the technology to perform the work.

ALIGNMENT WITH STRATEGIC PLAN:

8. The award of the contract aligns with the following Strategic Goal,


Goal 2: Invest in Infrastructure and its Sustainability

IMPACT ON 2017 BUDGET:

9. The 2017 price is 2% higher than the 2016 price. The Operations Budget Item for Loose top Dust Control will be adjusted accordingly for Council's consideration when the Operations Budget is presented.

RECOMMENDATION:

BE IT RESOLVED THAT Staff Report No. 21-17 be received and that the Township of South Glengarry award the supply and application of liquid dust suppressant to Pollard Products Inc. as per their submission of \$342.75 per tonne and furthermore that the Mayor and Clerk be authorized to sign the Contract.



**Recommended to Council for
Consideration by:
BRYAN BROWN, CAO**



Township of South Glengarry
6 Oak Street, P.O. Box 220, Lancaster, ON, K0C 1N0
T: (613) 347-1166 | F: (613) 347-3411
www.southglengarry.com

Landfill Advisory Committee

February 1, 2017

Minutes

1. Welcome & Introductions

Present were Committee Members

Mayor Ian MacLeod
Michael Madden
Angie Parker
Ewen MacDonald (Resource)

Guests

Lisa Chalmers MOECC
Jennifer Brown-Hawn WSP Canada Inc

2. Committee Mandate

The Mandate was reviewed and changes will be recommended at the next meeting. It was agreed that Jennifer Brown-Hawn from WSP should be invited to attend the Landfill Advisory Committee Meetings as a resource person.

3. Beaverbrook Landfill Site Inspection

Lisa Chalmers provided an overview of the Beaverbrook Solid Non-Hazardous Waste Disposal Site Inspection Report.

The Committee will review the report and further discussion on the recommendations of the report will be included in future meeting agendas. The theme of the report is that the Township needs to make changes to our Landfill operations to promote and document diversion efforts and also to document materials being received.

4. WSP Presentation on Consulting Services Provided to Township for Landfill Reporting and Monitoring

Jennifer Brown-Hawn presented an overview of the services that are provided by WSP. There will be additional information included in future annual reports.

5. Administration will be drafting the formal response to the Beaverbrook Landfill Site Inspection Report by the deadlines specified.

6. New Business

There was a general discussion on the Township of South Glengarry Waste Recycling Strategy and the progress on the initiatives will be discussed in greater detail at future meetings.

7. The Committee will set a regular meeting schedule for quarterly meetings.
8. The meeting was adjourned at 6:00 PM.



— with **Ron J Brennan.**

1 hr · 🌐

PLEASE let the **Township of South Glengarry** know that you support my mom, **Anna Williams**, continuing to use her skating-aid at the Char-Lan Arena. We made this skating-aid for my mom for Christmas as we couldn't find an adult-sized one and she very badly wanted to join her grandchildren skating, but she suffers from severe knee arthritis.

Since receiving her skating-aid, she has been skating twice a week, as you can see with a big smile on her face.

However, this past Friday, my mom was told that she is no longer allowed to bring her skating-aid on the ice as it is not CSA approved; we question this rational as the children-sized skating-aids that are (wonderfully) provided by the arena are not CSA approved either.

According to the Township's Active Living Charter:

- All residents have the right to be physically active regardless of disability, and,
- Opportunities and facilities to participate in physical activity, sport, recreation, and play should be equally accessible and available to all

Please send the township a quick email (info@southglengarry.com) or facebook message that you think we should be removing barriers for seniors to participate in physical activities, rather than creating them. Thank you!

SDG Warden Jim Bancroft

BONSPIEL

MARCH 25TH, 2017

Maxville Curling Club Maxville, ON

\$35 per curler - \$140.00 per team
Includes – Curling – Prizes – Dinner

2 Games – 1 six end game & 1 four end game

Deadline for entries – March 17th, 2017

For more information contact: George Currier 613-527-2581 or Helen Thomson 613-932-1515 x203



For more information contact:
George Currier
5 Marlborough Street
Maxville, ON K0C 1T0
P: 613-527-2581

Helen Thomson
P: 613-932-1515 x203
E: hthomson@sdgcounties.ca

All Cheques payable to:
Jim Bancroft

Team Name: _____

Team Contact: _____

Team Members: Skip _____

1st _____

2nd _____

3rd _____

Dinner Only: \$20.00 _____



Ontario
LEGISLATIVE ASSEMBLY**Patrick Brown, MPP**Simcoe North
Leader of the Official Opposition**Midland Office:**482 Elizabeth Street
Midland, Ontario L4R 1Z8
Tel: 705-526-8671
Fax: 705-526-8600
patrick.brownco@pc.ola.org**Orillia Office:**210 Memorial Ave, Unit 108
Orillia, Ontario L3V 7V1
Tel: 705-326-3246
Fax: 705-326-9579
patrick.brownco@pc.ola.org**Queen's Park:**Room 381, Legislative Building
Queen's Park
Toronto, Ontario M7A 1A8
Tel: 416-325-0445
Fax: 416-325-0491
patrick.brown@pc.ola.org

February 1, 2017

Dear Head of Council,

Following my speech to the Rural Ontario Municipalities Association (ROMA), I would like to take the opportunity to reiterate the Ontario PC Caucus' unequivocal support for natural gas expansion in Ontario.

While I was encouraged by the Liberal Government's announcement of natural gas expansion at the ROMA conference, I remain concerned that they have no real intention on following through with this announcement.

The Liberal Government first announced \$230 million in investments for natural gas expansion in 2014, and we still haven't seen a single cent of that money spent. Meanwhile, the government's announcement at this week's conference amounts to a cut of \$130 million from the original promised investment.

What's more, I question the government's commitment to the future of natural gas in Ontario. Last May, The Globe and Mail reported on a leaked copy of the *Climate Change Action Plan* that was debated within cabinet. The document detailed a plan to phase out the use of natural gas for home heating in a little more than a decade.

While the Liberal Government immediately denied that they had any plan to phase out natural gas once the document was made public, comments made by the Minister of Environment and Climate Change Glen Murray suggest otherwise. On May 12, 2016, Glen Murray was quoted as saying in the Legislature "home heating in the future is going to have to come from sources other than natural gas."

The time for action and investment in natural gas infrastructure is now. Ontario has already missed out on business investment opportunities because of a lack of natural gas infrastructure.

An Ontario PC government would make investing in natural gas infrastructure an immediate priority. We would not let rural municipalities continue to be burdened by increasingly expensive electricity prices when more affordable and reliable options are available.



LEGISLATIVE ASSEMBLY

Patrick Brown, MPP

Simcoe North
Leader of the Official Opposition

Midland Office:

482 Elizabeth Street
Midland, Ontario L4R 1Z8
Tel: 705-526-8671
Fax: 705-526-8600
patrick.brownco@pc.ola.org

Orillia Office:

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Orillia, Ontario L3V 7V1
Tel: 705-326-3246
Fax: 705-326-9579
patrick.brownco@pc.ola.org

Queen's Park:

Room 381, Legislative Building
Queen's Park
Toronto, Ontario M7A 1A8
Tel: 416-325-0445
Fax: 416-325-0491
patrick.brown@pc.ola.org

If you have any questions, suggestions, or concerns, I encourage you to reach out to the office of the Ontario PC Caucus' Municipal Affairs and Housing critic Ernie Hardeman at ernie.hardeman@pc.ola.org.

Sincerely,

A handwritten signature in blue ink, appearing to read "Patrick Brown".

Patrick Brown
Leader of the Official Opposition
MPP – Simcoe North

c. MPP Ernie Hardeman, Ontario PC Caucus' Critic for Municipal Affairs & Housing

From: [Ann Hurdman](#)
To: ["sdelduca.mpp.co@liberal.ola.org"](mailto:sdelduca.mpp.co@liberal.ola.org); ["amo@amo.on.ca"](mailto:amo@amo.on.ca); ["FONOM Office/ Bureau de FONOM"](#); ["norm.miller@pc.ola.org"](mailto:norm.miller@pc.ola.org)
Cc: [Trevor Pinn](#); [Jackie Boggs](#)
Subject: Resolution 2017-018 review of gas tax funding formula
Date: Monday, February 13, 2017 1:01:00 PM
Attachments: [2017-018 Gas Tax funding - support Owen Sound.pdf](#)

February 13, 2017

Good Afternoon Minister of Transportation Steven del Duca,

At the last regular meeting of Council for the Town of Parry Sound, held February 8th, 2017 Resolution 2017 - 018 was passed in support of requesting the Minister of Transportation undertaking a review of the gas tax funding formula. A copy is attached for your reference.

Regards,

On behalf of Mayor and Council for the Town of Parry Sound

CC:

Association of Municipalities of Ontario
Federation of Northern Ontario Municipalities
Norm Miller, N.L.A for Parry Sound – Muskoka
All Ontario municipalities
Trevor Pinn, Director Finance & POA Court Services

Ann Hurdman
Administrative Assistant - Administration Dept.
and Cemetery Administration
ahurdman@townofparrysound.com

Town of Parry Sound
52 Seguin St
Parry Sound, ON P2A 1B4
T. (705) 746-2101 x214
F. (705) 746-7461



Please visit www.parrysound.ca to learn more about the Town of Parry Sound and upcoming events.



THE CORPORATION OF THE TOWN OF PARRY SOUND
RESOLUTION IN COUNCIL

NO. 2017 – 018

8993 Jan

DIVISION LIST

YES NO

DATE: February 7, 2017

- Councillor P. BORNEMAN
- Councillor B. HORNE
- Councillor B. KEITH
- Councillor J. MARSHALL
- Councillor D. McCANN
- Councillor K. SAULNIER
- Mayor J. McGARVEY

MOVED BY:

BR...

SECONDED BY:

...

CARRIED: DEFEATED:

Postponed to: _____

Whereas the provincial gas tax funding formula has not received an increase in over 10 years, since 2006; and

Whereas with the implementation of Cap and Trade January 1, 2017 it is more expensive for municipalities consuming the fuel; and

Whereas the City of Owen Sound adopted a resolution to send a letter to the Minister of Transportation, the Honourable Steven Del Duca, stipulating these facts and requesting that the formulas be revisited;

Now, therefore be it resolved that the Council for the Town of Parry Sound supports the City of Owen Sound and will also send a letter to Minister of Transportation to request a review of the gas tax; and

Further that this resolution be forwarded to the Association of Municipalities of Ontario, the Federation of Northern Ontario Municipalities, Norm Miller, M.L.A. for Parry Sound-Muskoka and all Ontario municipalities.

[Signature]
MAYOR

INFORMATION REPORT

REPORT TO: Council of South Glengarry
MEETING DATE: February 21, 2017
SUBJECT: Select a Date - Budget Deliberations
PREPARED BY: L. McDonald, Deputy Treasurer



Good evening Council:

It is approaching that time of year again, where we concern ourselves with budget deliberations and thus a date must be set.

In an effort to avoid March break and vacation schedules we are targeting the week of March 20-24 with the preferred date being Wednesday, March 22, 2017 and as early as possible.

Monday 20th	Tuesday 21 st	Wednesday 22 nd	Thursday 23 rd	Friday 24 th
Council Meeting		<ul style="list-style-type: none"> • Preferred • 5PM supper • 5:30PM proceed 		

Hopefully this date will fit all schedules but if not please bring your availability to Council and we can discuss an alternative date.

Appreciatively,

L. McDonald, Deputy Treasurer

INFORMATION REPORT



REPORT TO: Council of South Glengarry
MEETING DATE: February 21, 2017
SUBJECT: Notice of a Consent Decision
PREPARED BY: Joanne Haley, GM- Community Services

RE: Notice of Decision

Please find attached One "Notice of Decision" letter from the United Counties of Stormont, Dundas, and Glengarry.

The recommendations and conditions requested have been included.

If you have any questions regarding the attached please do not hesitate to contact me at your convenience.



**DEPARTMENT OF TRANSPORTATION
AND PLANNING SERVICES**

26 Pitt Street, Suite 223, Cornwall, Ontario K6J 3P2

Tel: 613-932-1515 • Fax: 613-936-2913 • Email info@sdgcounties.ca • www.sdgcounties.ca



NOTICE OF DECISION

APPLICATION NO. B-125/16

NAME: Raymond Gatien

MUNICIPALITY: Township of South Glengarry (Geographic Twp. of Charlottenburgh)

Attached is a copy of the Decision with respect to the above noted Application for Consent.

You may be entitled to receive notice of any changes to the conditions of the provisional consent if you have made either a written request to be notified of the Decision or a written request to be notified of changes to the conditions.

The applicant and every agency or other person to whom Notice of Decision is sent, may, within **twenty (20) days** of the date of giving the Notice of Decision, appeal to the Ontario Municipal Board against:

- a) the Decision of the Approval Authority; and/or
- b) any or all of the conditions imposed by the Approval Authority.

Any appeal to the Ontario Municipal Board must be made on the proper Appellant Form (A1), which can be obtained from this office. You must enclose the appeal fee of \$300.00 for each application appealed, paid by certified cheque or money order, made payable to the Minister of Finance. The completed Appellant Form and payment are to be returned to the Administrative Assistant - Planning, United Counties of S. D. & G. who will forward all documents to the Ontario Municipal Board.

Only individuals, corporations and public bodies may appeal decisions in respect of applications for consent to the Ontario Municipal Board. A notice of appeal may not be filed in the name of an individual who is a member of the association or group.

Additional information regarding this application and decision is available during business hours at the office of the Administrative Assistant - Planning, at the above address or by calling the office at **932-1515, Extension 218**.

LAST DATE TO SUBMIT AN APPEAL ON THIS DECISION IS: February 15th, 2017

Date of giving of this notice is: January 26th, 2017

Jess Manley
Administrative Assistant - Planning
Email: jmanley@sdgcounties.ca



**UNITED COUNTIES OF
STORMONT, DUNDAS AND GLENGARRY
*DECISION***

The Approval Authority for the United Counties of Stormont, Dundas and Glengarry, did on **Thursday, January 26, 2017**, decide that **PROVISIONAL CONSENT WILL BE GIVEN** to:

APPLICATION NO. B-125/16

OWNER: Raymond Gatien

MUNICIPALITY: South Glengarry

The Approval Authority considered all oral and written submissions made on this application, the effect of which helped the Approval Authority make an informed decision. Conditions are the result of public and agency comments.

Provided that the following conditions are fulfilled to the satisfaction of the Administrative Assistant-Planning:

1. That the applicant pay the review fee of \$200.00 to the Township. The Township of South Glengarry will clear the condition with the Administrative Assistant-Planning.
2. That the owner provide confirmation that the County right-of-way width is approximately 13m from the centerline of the road along the frontage of the property on County Road 2. If insufficient width is owned by the County, the owner shall gratuitously convey right-of-way widening to approximately 13m (43') from the centerline of the road. The road widening deed shall be registered and said deed provided to Transportation along with a copy of the registered Reference Plan. The County Engineer will clear the condition with the Administrative Assistant-Planning.
3. That the applicant provide confirmation to the Administrative Assistant-Planning that the deeds from severance file B-75/16 – Raymond Gatien have been registered. Should file B-75/16 lapse or be withdrawn, the applicant must amend severance B-125/16 to adjust the lot dimensions of the retained land. The Administrative Assistant-Planning will clear the condition.
4. That the land being severed by this consent shall be conveyed as an addition to abutting property and shall be held in identical ownership as said abutting property and the Administrative Assistant-Planning shall be provided with a copy of the abutting property owner's deed for verification. The provisions of Subsections 3 or 5 of Section 50 of the Planning Act, R.S.O., 1990, as amended, shall apply to any subsequent conveyance relating to the said lot.
5. That the Administrative Assistant-Planning be provided with a description of the land to be conveyed that is consistent with the application and sufficient and equal to that required for the registration of a deed or other conveyance of land under the provisions of the Registry Act. Three (3) copies of the new deed for the severed parcel are to be provided to the Administrative Assistant-Planning for the issuance of the certificate of the Secretary, and the stamping fee of \$210.00 must accompany the deeds. Upon providing a paper copy of the Deposited Reference Plan to the Administrative Assistant-Planning, a digital copy, which can be emailed, in a PDF or TIF format must also be submitted.

OFFICIAL RENDERING THE ABOVE DECISION:

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Alison McDonald
Alison McDonald, MSc
Manager of Planning

INFORMATION REPORT**REPORT TO:** Council of South Glengarry**MEETING DATE:** February 21, 2017**SUBJECT:** Consent Summary**PREPARED BY:** Joanne Haley, GM- Community Services**CONSENT APPLICATIONS SUMMARY- 2015**

Application #	Recommendation	Decision
B-104-15	To be Denied	
B-105-15	To be Denied	
B-106-15	To be Denied	
B-113-15	On Hold- Waiting on Information	
B-121-15	Recommended	

Application Number	B-104-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	August 8, 2016
To Counties	August 11, 2016
Recommendation	
Decision	
Date of Decision	

Application Number	B-105-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	August 8, 2016
To Counties	August 11, 2016
Recommendation	
Decision	
Date of Decision	

Application Number	B-106-15
Date Received	October 20, 2015
Name	Heron Bay Corp
Legal	Part Lot 35, Concession 1
To Council	August 8, 2016
To Counties	August 11, 2016
Recommendation	
Decision	
Date of Decision	

Application Number	B-113-15
Date Received	November 13, 2015
Name	Catherine Lelievre
Legal	Part Lot 24, Concession 1
To Council	January 11, 2016

To Counties	On Hold- Waiting on Information
Recommendation	
Decision	
Date of Decision	

Application Number	B-121-15
Date Received	November 26, 2015
Name	Casgrain
Legal	Part lot 14, Concession 1 Front
To Council	January 25, 2016
To Counties	February 9, 2016
Recommendation	Recommended providing the applicant owns the land
Decision	
Date of Decision	

CONSENT APPLICATIONS SUMMARY- 2016

# of Applications	Application #	Recommendation	Decision
32	B-125-16	Recommended	Approved
33	B-138-16	Recommended	

Application Number	B-125-16
Date Accepted by SDG	December 1, 2016
Date Received by TWP	December 7, 2016
Name	Gatien
Legal	Part Lot 21, Concession 1
To Council	January 16 th , 2017
To Counties	January 17 th , 2017
Recommendation	Recommended
Decision	Approved
Date of Decision	January 26, 2017

Application Number	B-138-16
Date Accepted by SDG	December 15, 2016
Date Received by TWP	December 21, 2016
Name	Hemlock Grove Farms Inc.
Legal	Part Lot 15, Concession 5
To Council	January 16 th , 2017
To Counties	January 17 th , 2017

Recommendation	Recommended
Decision	
Date of Decision	

CONSENT APPLICATIONS SUMMARY- 2017

# of Applications	Application #	Recommendation	Decision
1	B-4-17	Recommended	

Application Number	B-04-17
Date Accepted by SDG	January 10, 2017
Date Received by TWP	January 16, 2017
Name	Marvans Farm INC.
Legal	Part Lot 1, Concession 8
To Council	February 6, 2017
To Counties	
Recommendation	
Decision	
Date of Decision	

INFORMATION REPORT

REPORT TO: Council of South Glengarry

MEETING DATE: February 21, 2017

SUBJECT: 2017 January - Statement of Revenues and Expenses

PREPARED BY: L. McDonald, Deputy Treasurer



Good evening Council:

Please find attached the statement of revenues and expenses.

The current \$104,000 surplus is still materially subject to Year End (YE) entries but most of the known items have been accounted for.

Example of outstanding 2016 YE items include but are not limited to:

- Expense - Airport Business Plan and Opportunity Analysis
- Revenue – MTO (fire call reimbursements)
- Revenue – CFDC (Airport Grant)
- Revenue – WDO (Recycling Grant)

We continue to receive 2016 invoices but the volume has slowed down considerably.

Sincerely,
Lachlan

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
REVENUES						
Taxation - Regular Roll						
Interim Billing Clearing Account				-		
Township	7,483,025	7,483,025	8,068,575	8,068,575	-	-
Tax Cap Reduction (Twsp & County)	(1,000)	-	-	-	-	-
County	9,078,062	9,078,062	9,338,217	9,338,217	-	-
Schools	4,134,491	4,134,491	4,225,523	4,225,523	-	-
Other Charges, St. Lts, W/S, etc.	367,575	364,411	387,108	363,368	(23,740)	-
SUB TOTAL	21,062,153	21,059,989	22,019,423	21,995,683		
Supplementary Taxation						
Township (SHARED)		117,231		72,313	72,313	-
County & Schools		202,718		125,249	125,249	-
SUB TOTAL	-	319,949	-	197,562	197,562	
Municipal Fees & User Charges						
Administration	531,400	820,785	533,900	560,073	26,173	43,822
Building Permit Fees incl. Permits, etc	214,300	257,854	207,900	270,102	62,202	4,173
Dog Tags & Kennel Fees	13,500	19,055	13,500	17,205	3,705	4,545
Fire Services	10,000	19,854	10,000	332,118	322,118	60
Road Services (including sale of equipment)	10,000	36,476	15,000	10,825	(4,175)	-
Garbage, Recycling & Landfill services	226,371	189,259	86,300	92,467	6,167	2,682
Glen Walter Sewer & Water	347,500	363,829	347,000	516,208	169,208	743
Lancaster Sewer & Water	488,500	495,335	484,000	526,267	42,267	544
Medical Centre Leases	22,000	21,900	29,000	33,927	4,927	2,533
Ambulance Bay Lease	16,000	16,800	16,800	15,400	(1,400)	2,800
Recreation & C. C. (0721 - 0741)	290,200	384,091	279,000	265,732	(13,268)	33,532
Planning Services	30,000	31,520	30,000	29,600	(400)	400
Economic Development Misc. Fees	10,000	10,160	10,000	9,150	(850)	-
Agricultural Services - TD Paid-Off	-	100	-	38,539	38,539	2,962
SUB TOTAL	2,209,771	2,667,018	2,062,400	2,717,613		98,796
Payments in Lieu of Taxes						
Fed., Ont., Hydro, Railway, etc (SHARED)	142,070	143,945	144,090	146,662	2,572	1,112
SUB TOTAL	142,070	143,945	144,090	146,662		1,112

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
REVENUES						
Ontario Grants						
Ontario Municipal Partnership Fund (OMPF)	968,000	968,000	974,900	974,900	-	243,200
Ontario Livestock Damage Reimbursement	4,000	5,965	5,000	-	(5,000)	
M.T.O. 401 Fires	20,000	46,535	20,000	26,325	6,325	
Quarries Grant	20,000	11,241	20,000	10,099	(9,901)	
Recycling Grant	100,000	46,773	100,000	53,249	(46,751)	20,000
Nursery School Funding					-	
Drainage Super Grant	12,000		17,808	-	(17,808)	
Tile Drainage Loans		25,600		23,250	23,250	
Ontario Community Infrastructure Fund (OCIF)	81,992	81,992	82,000	81,992	(8)	
Broadband Project Grant	-			-	-	
JCP Grant	-				-	
Small Waterworks Assist. Program				-	-	
Ontario Trillium Funding				-	-	
Kraft Bridge Funding				-	-	
Misc. Grants (Federal & provincial) (Trails)	68,616	74,497	11,000	3,133	(7,867)	
SUB TOTAL	1,274,608	1,260,603	1,230,708	1,172,948		263,200
Federal Grants						
Summer Career Placement Prog.	8,200	6,221	7,000	9,459	2,459	
Canada 150 Grant	-	-	30,000	-		
SUB TOTAL	8,200	6,221	37,000	9,459		-
Transfers from Reserves						
Transfer from General Reserve				-	-	
Development Charge Reserve					-	
Transfer from Election Reserve				-	-	
Transfer from Fire Reserve	1,450,000	277,983		-	-	
Transfer from Admin Reserve			10,000	-		
Transfer from Fire Training Reserve					-	
Transfer from Airport Reserve	17,250		23,550	23,550	-	
Transfer from Roads Buildings Reserve					-	
Transfer from Peanut Line Reserve					-	
Transfer from Roads Equipment Reserve	230,000	230,612	150,000	132,583	(17,417)	
Transfer from Gas Tax Reserve Fund	391,000	391,000	391,000	391,000	-	

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
Transfer from Misc Road Const. Reserve					-	
Nursery School Water					-	
Transfer from Waste Management Res					-	
Transfer from Recreation Centre Reserve			30,000	30,000	-	
Transfer from Bridge Reserve	1,100,000		1,100,000	1,100,000	-	
Transfer from Zamboni Reserve					-	
Wharf - South Lancaster					-	
Transfer from P Rozon Park Reserve					-	
Transfer from Glengarry Sports Palace Reserve					-	
Transfer from Charlottenburgh Park Reserve					-	
Transfer from Museum Reserve	11,000				-	
Transfer from Parkland Reserve	25,000	25,000			-	
Transfer from Summerstown Trail Reserve					-	
Transfer from Planning Reserve					-	
Misc Transfer from Reserve			22,000	22,000	-	
SUB TOTAL	3,224,250	924,595	1,726,550	1,699,133		-
Transfer from WIP Reserve - PSAB						
TOTAL REVENUES	27,921,052	26,382,320	27,220,170.76	27,939,060.05	758,889	363,108

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
EXPENDITURES						
General Government						
Legislative	148,950	149,897	144,700	136,861	(7,839)	13,666
Administration & Office Bldg	1,034,660	923,889	1,142,100	1,103,822	(38,278)	78,445
Transfer to Reserve at Year End		-	-	-	-	
Smithfield Hall (Legion)	94,850	319,671	23,300	120,715	97,415	281
Williamstown (old offices)	3,300	9,998	3,800	5,752	1,952	664
Lancaster Library	10,100	8,599	15,600	26,484	10,884	657
Signage Rehab. trsf to WIP		-			-	
Friends of Summerstown Trail		-		3,038	3,038	
Trsf to Sumerstown Trail Reserve		-		-	-	
LACAC, Special Projects	4,500	110	1,000	-	(1,000)	102
Abandoned Cemetary Maintenance		-	10,000	5,350	(4,650)	
Save Char-Lan (Special Project)				1,825	1,825	7,123
Transfer to Gas Tax Reserve		-		-	-	
Transfer to Election Reserve/ Election Expense	15,000	15,000	16,000	17,476	1,476	
Grants & Donations	58,350	23,373	53,850	70,347	16,497	
Glengarry Archives	18,420	18,403	18,000	34,420	16,420	848
Tax Write-Off & Adj. - Township	33,750	54,566	58,000	59,734	1,734	
Tax Write-Off charge to Others		102,587		131,103	131,103	
SUBTOTAL	1,421,880	1,626,093	1,486,350	1,716,926		101,786
Protection to Persons & Property						
Protective Inspection & Control (Building Dept)	357,800	318,279	401,150	360,160	(40,990)	26,441
Conservation Authority	166,887	152,679	153,317	153,294	(23)	-
Animal Control	35,300	26,515	38,700	27,352	(11,348)	384
Line Fence Act Expenses		3	-	-	-	-
Emergency Management Co-ordinator	12,350	10,476	13,750	12,690	(1,060)	757
Fire Departments - General Operations	303,700	272,524	425,500	264,575	(160,925)	17,631
- Fire Departments - Transfer to Reserve	300,000	300,200	300,000	300,000	-	-
Glen Walter Fire Station	117,400	145,432	135,500	192,410	(24,051)	62,913
- Glen Walter Station - Capital	1,120,000	718,549	-	94,684	94,684	-
Lancaster Fire Station	133,880	136,630	126,500	127,022	522	63,858
- Lancaster Station - Capital		-	-	348,539	348,539	-
Martintown Fire Station	100,180	103,984	109,870	111,449	1,579	63,728
- Martintown Station - Capital	350,000	277,983	-	-	-	-
North Lancaster Fire Station	114,480	121,476	121,100	114,960	(6,141)	66,236
Williamstown Fire Station	118,640	98,683	102,680	99,411	(3,269)	64,786
SUBTOTAL	3,230,617	2,683,413	1,928,067	2,206,545		366,734

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
EXPENDITURES						
Transportation Services						
Street Lighting	175,000	180,950	198,500	204,743	6,243	10,031
Cornwall Regional Airport	29,250	12,092	80,270	47,188	(33,082)	-
Road Administration	703,500	773,321	818,600	763,223	(55,377)	43,132
Road Buildings & Yard	223,325	142,144	189,125	124,583	(64,542)	7,617
Roads Maintenance						
Road Patrol	21,000	19,801	22,300	14,302	(7,998)	3,459
Mowing	66,420	75,836	89,000	103,738	14,738	-
Ditching	28,720	49,214	45,000	54,696	9,696	(3,249)
Brushing	22,400	60,004	64,000	47,710	(16,290)	1,020
Debris & Litter	21,160	15,216	22,000	16,976	(5,024)	1,039
Culvert Maint. & Replacement	74,440	52,217	104,000	147,368	43,368	-
Hardtop Patching	70,600	60,869	63,000	66,442	3,442	788
Hardtop Sweeping	17,730	17,309	18,000	21,394	3,394	-
Hardtop Shouldering	41,040	8,307	14,500	22,275	7,775	-
Hardtop Crack Sealing	20,000	11,930	10,000	12,208	2,208	-
Hardtop Line Painting	15,000	13,880	15,000	17,549	2,549	-
Sidewalk Maintenance	-	18,668	15,000	18,848	3,848	-
Loosetop Grading	122,700	116,079	115,000	101,873	(13,127)	-
Loosetop Dust Control	143,000	169,958	169,000	187,158	18,158	-
Loosetop Resurfacing	437,280	441,527	447,000	466,533	19,533	-
Signs & Safety Devices	37,780	50,306	45,500	38,487	(7,013)	171
Guiderails	15,000	8,639	15,000	-	(15,000)	-
Railway Crossings	31,000	27,204	30,000	30,251	251	-
Rds & Rec Community Services	4,560	3,047	3,500	1,567	(1,933)	-
Sundry & Miscellaneous	2,000	2,075	5,300	3,017	(2,283)	-
Winter Plowing & Sanding	675,800	588,545	525,000	587,342	62,342	126,913
Winter Ice Blading	18,420	14,756	15,000	22,368	7,368	9,169
Winter Sidewalks - Snow Removal	52,900	35,485	43,000	33,877	(9,123)	12,805
Winter Flood Control	9,000	1,356	3,250	1,294	(1,956)	-

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
EXPENDITURES						
Paragon Road Repave						
1st Line Bridge		-	50,000	45,896	(4,104)	-
2nd Line Bridge (SN 33043)		-	37,500	37,500	-	-
Airport Road (2.9 KM - P/P)		-	290,000	258,263	(31,737)	-
Purcell Road (1.1 KM - P/P North of Tyotown)		-	135,000	146,541	11,541	-
Kilkenny Road (0.9 KM - P/P)		-	180,000	51,944	(128,056)	-
Bray Road (0.4 KM - P/P)		-	120,000	30,206	(89,794)	-
Lawrence Road (0.6 KM - P/P)		-	40,000	51,290	11,290	-
Church Avenue (0.3 KM - P/P)		-	40,000	34,166	(5,834)	-
Warren Street (0.2 KM - P/P)		-	30,000	12,270	(17,730)	-
Sand/Short/Hay Road (X.X KM - P/P)		-	35,000	60,113	25,113	-
Gore Road (3.5 KM - Surface Treatment)		-	150,000	120,935	(29,065)	-
Kraft Road (2.6 KM - Surface Treatment)		-	100,000	92,366	(7,634)	-
Diversion Road (1.0 KM - Surface Treatment)		-	40,000	41,859	1,859	-
Bridge & Culvert Improvements		848		-	-	-
Kraft Bridge Reconstruction	1,200,000	2,424	1,300,000	1,318,789	18,789	-
Little 5th Culvert		10,514		-	-	-
Kinloch Road - Surface Treatment				-	-	-
Lancaster Heights - Surface Treatment				-	-	-
Martintown Sidewalks		4,854		-	-	-
Pilon's Point Rd - Pulvarize & Pave	40,000	94,446		-	-	-
Glen Roy Rd	470,000	369,078		-	-	-
3rd Line Rd - Pad & Pave	400,000	526,025		-	-	-
Beaverbrook Rd - Surface Treatment	222,000	221,377		-	-	-
Little 5th Road - Surface Treatment	17,000	14,155		-	-	-
Glen Roy Bridge - Structural Evaluation & Repairs	120,000	14,718		-	-	-
Williamstown Sidewalks	70,000	1,786	108,000	84,355	(23,645)	-
Street "A" Construction	-			-	-	-
Butternut Lane Bridge - Structural Evaluation	20,000	20,250		-	-	-
Misc. Const., Rd All. Costs	3,900	5,421	5,700	162,943	157,243	-
Equipment Purchase	246,000	261,904	150,000	132,583	(17,417)	-
Transfer to Equipment Reserve	230,000	230,000	230,000	230,000	-	-
Water Reserve Upgrade - Boundary Rd ?????				-	-	-
Fleet Maintenance & Rental						
Road Fleet Maintenance	547,900	521,309	531,000	538,029	7,029	16,809
Twsp Equip. Rental (Internal)	(566,586)	(336,298)	(365,000)	(324,593)	40,408	(83,738)
SUBTOTAL	6,099,239	4,933,546	6,392,045	6,282,466		145,966

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
EXPENDITURES						
Environmental Services						
Garbage Collection	492,000	443,202	490,300	528,177	37,877	-
Landfill Sites General & Waste Man. Plan	183,221	249,241	53,900	47,943	(5,957)	710
Beaverbrook Landfill Site	147,550	112,862	121,400	144,729	23,329	5,733
North Lancaster Landfill Site	135,000	82,397	129,500	176,100	46,600	-
Recycling, Etc.	299,000	261,046	290,500	319,750	29,250	1,823
Cty Rd 27 - Closed Site	3,250	2,063	8,500	8,194	(306)	-
Environmental Cleanups	-	-	-	-	-	-
Pumping Stations	4,600	9,889	5,000	16,607	11,607	-
Sewer/Water Oper. (SHAREABLE)	-	446,999	-	436,723	436,723	31,159
Glen Walter Water & Sewage	347,500	177,748	347,000	194,542	(152,458)	3,201
Lancaster Water & Sewage	522,000	185,159	517,500	216,287	(301,213)	9,959
Green Valley Sewage	76,000	34,118	78,000	15,300	(62,700)	843
Kennedy Water Plant	26,700	15,911	24,700	45,533	20,833	407
Regional Water Project	-	-	-	-	-	-
SUBTOTAL	2,236,821	2,020,635	2,066,300	2,149,885		53,837
Health Services						
Lan-Char Medical Centre	43,925	41,315	47,625	82,377	34,752	342
Ambulance Lease Transfer to Reserve	16,000	16,000	16,000	16,000	-	-
Nursery School (Pay Equity settlement)	-	-	-	-	-	-
SUBTOTAL	59,925	57,315	63,625	98,377		342
Recreation & Cultural Services						
Administration	287,320	272,325	302,300	288,494	(13,806)	18,609
Recreation Administration - Management	40,400	37,872	39,200	33,984	(5,216)	2,649
G.S.P. Levy	84,132	84,135	68,800	68,732	(68)	-
Programs	65,220	50,859	64,350	45,748	(18,602)	-
Char-Lan Community Centre	427,050	464,394	423,090	498,899	75,809	26,467
Martintown Community Centre	27,720	88,860	35,100	38,147	3,047	2,621
Green Valley Comm Centre	13,000	15,344	26,300	27,937	1,637	1,043
North Lancaster Optimist Comm Centre	9,300	12,753	10,900	6,843	(4,057)	194
N'or Westers Museum	30,525	30,704	42,025	41,286	(739)	267
Parks Maintenance & Capital	285,150	362,078	302,400	328,831	26,431	1,551
Charlottenburgh Park	-	-	-	-	-	-
Wharf Maint - South Lancaster	1,000	15,482	5,000	7,071	2,071	-
Peanut Line Trail	48,750	41,741	15,500	15,883	383	-
Cairnview Park	15,000	15,000	15,000	15,000	-	-
SUBTOTAL	1,334,567	1,491,547	1,349,965	1,416,856		53,401

Township of South Glengarry
Statement of Revenue and Expenditures
as of 2/11/2017

	2015 Budget	Year to DEC 2015	2016 Budget	Year to DEC 2016	Difference Budget to Actual	Year to JAN 2017
Planning & Development						
Planning & Zoning	112,350	112,046	112,332	113,541	1,209	7,997
Economic Development	137,700	131,412	174,700	145,785	(28,915)	4,008
Municipal Drains	24,000	24,159	35,616	35,084	(532)	-
Tile Drainage	51,400	76,972	47,432	104,171	56,739	2,459
SUBTOTAL	325,450	344,589	370,080	398,581		14,464
TOTAL EXPENDITURE						
	14,708,499	13,157,138	13,656,432.00	14,269,636	613,204	736,529
Requisitions						
County (Tax levy portion only)	9,078,062	9,152,304	9,338,217	9,343,722	5,505	-
School Boards (Tax levy portion only)	4,134,491	4,162,777	4,225,523	4,221,167	(4,357)	-
SUBTOTAL	13,212,553	13,315,081	13,563,740	13,564,889	1,149	-
TOTAL EXPENDITURE						
	27,921,052	26,472,219	27,220,172	27,834,525	614,353	736,529
(Surplus)/Deficit	-	89,899	0	(104,535)	(104,535)	373,422
PSAB Transactions						
Acquisition of Capital Assets	3,050,500					
Additions in Work in Process						
Disposals & Deletions	(100,000)					
Amortization Expense	2,430,850					



Health and Safety Minutes

Date: February 2, 2017	Time: 9:00am-10:30am	Location: Arena
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Meeting called by:	Ewen MacDonald
Type of meeting:	Health and Safety Committee
Attendees:	Ewen MacDonald- Cyndi DeVries- Kevin Pelley- Richard Lapierre Robert Kenny- Kent Coleman

Agenda Items

1. Review of Nov. 24,2016 Minutes
2. Business arising from Minutes
3. Department Safety Issues
4. Facility Inspections
5. Health and Safety Training –MOL Awareness & Garage Inspections
6. New Business

Review of the minutes established the following:

- Winter Operations Mobilization established with a working period from Oct. 15 – 31, 2017. Snow Ploughs are to be harnessed and operator route assessments are to be completed and ready to go by Nov 1, 2017.
- Personal Protective Equipment (PPE) and smoking infractions will be addressed during the employee’s Performance Evaluations. Supervisors need to provide clear direction and follow up on any infractions.
- Clarification on First Aid Kits requirements. CVOR- vehicles over 4500kg (yellow stickers) kits must be replaced annually.

Department safety issues or concerns:

- All Departments - Lack of space/storage ACTION- start with selling/cleaning out excess equipment and supplies this could possibly resolve the issue.
- North Lancaster Garage:
 - Electrical cord is not long enough to accommodate the generator to be located outside and night lighting is a safety concern. ACTION- Robert to advise Roger B to contact an electrician – Service Request
 - Venting in the shop and bathroom. ACTION – Service Request
 - Shelving updated and overall housekeeping items need to be addressed. ACTION-Service Request
 - Leaky roof – ACTION- Included in Capital Budget

- Williamstown Garage:
 - Housekeeping has improved – ACTION – continue with monthly inspections
 - Surplus items to be sold – ACTION – Robert currently working with a company
 - Clearance of electrical panels (1metre) ACTION- clean out mechanical room
 - No Parking signs for both garages ACTION- Service Request
 - Drivers should know basic mechanics and understand the operation of their equipment. ACTION- A reminder or a brief information session at regular staff meetings by Robert Kenny.
 - Should have signage posted at both garages- Hard Hats & Safety Boots required and Authorized Personnel Only – ACTION-Service Request

- Water/Wastewater:
 - Kent to follow up on SCBA equipment with Fire Chief Robertson.

- Parks and Facilities:
 - General housekeeping items need to be addressed, put tools, equipment away after each use, ensure work area is left in good order at the end of each shift. ACTION – continue to provide clear direction.
 - Electrical panel clearance (1 metre) ACTION – clean out the area

- Administration:
 - Surveillance cameras installed in main lobby ACTION- add to budget and implement.
 - Signage posted regarding Zero Tolerance Policy ACTION – Ewen and Cyndi to finalize wording and order the signs accordingly.

Facility Inspections:

- Completed monthly reports are to be scanned and emailed to Cyndi prior to the scheduled H&S meetings or copies provided on the meeting day.

Health and Safety Training for 2017:

- Trenching - Ewen
- Facility Training – Garage - Ewen
- Hazardous Waste Day – Ewen
- Traffic Control – Ewen to schedule program
- Working at Heights – Ewen to schedule program
- Hard Hat Regulations – Ewen to schedule program
- CPR –First Aid – Defibrillator – Ewen to schedule program
- MOL Awareness – Christine



- AORS - Ewen
- Student Orientation – Cyndi to contact Counties
- Christine Joli-Coeur Specialized Training Program PSHSA

New Business:

- Surplus equipment list to include Arena glass - Richard
- Create and implement sign off sheets for all employee training- Ewen & Cyndi
- Ewen to send Christine Joli-Coeur contact information to all H&S members
- Monthly Workplace Inspections performed by other department staff periodically
- Compile and email to Cyndi, a list of safety related questions to assist Christine with an valuable presentation – All H&S members
- Arrange for Christine to present a spring safety training session - Ewen
- Next meeting scheduled for Wednesday March 22, 2017 @ 8:30am – Boardroom Main Office
- Safety articles or statistics are always a welcome contribution for the bi-monthly Safety News Letter

UNFINISHED BUSINESS REPORT**February 21st, 2017**

Number	Title	Department	Date	Outcome
1.	Fairview Rd Extension	Infrastructure	January 2016	<i>May 2017</i>
2.	Docks on Township Property	CAO	January 2016	<i>Ongoing-April/May 2017</i>
3.	Performance Appraisal/Job Descriptions	CAO	January 2016	<i>Completed February 17/17</i>
4.	Fire Protection Ponds	Ewen MacDonald	May 2016	<i>May 2017</i>
5.	Water Servicing from City of Cornwall	Bryan/Ewen/Mayor	May 2016	<i>Staff Report March</i>
6.	Water/Waste Water Financial Plan	Lachlan/Mike	February 6/17	<i>After year-end is completed</i>
7.	Upper Canada District School Board	Bryan – ARC Board	February 6/17	<i>February 21, 2017</i>
8.	Private Roads Develop a working document for private roads Prevost Point will be on the Road Tour	Ewen	February 6/17	<i>May 2017</i>
9.	Report to Council – regarding 150 Canada grant proposed by Pierre Roy	Lachlan/Bryan	February 6/17	<i>March 6/17 Council Meeting</i>
10.	Loyalist Road-Recommended Options for consideration before budget deliberations	Ewen	February 6/17	<i>March 2017</i>
11.				

SG-M-17

**THE CORPORATION OF THE
TOWNSHIP OF SOUTH GLENGARRY
BY-LAW 12-17
FOR THE YEAR 2017**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s.5 (3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of South Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of South Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of February 21, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of South Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ A FIRST, SECOND AND THIRD TIME, PASSED, SIGNED AND SEALED IN OPEN COUNCIL THIS 21st DAY OF FEBRUARY 2017.

MAYOR: _____ CLERK: _____