

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT ELECTION OFFICER & DISTRICT MAGISTRATE
JALPAIGURI - 735101

Phone- 03561-230414; e-mail : elecjal@gmail.com

Memo No. : II /IT Cell/Election/JAL/2018-19

Dated: 15/03 /2019

NOTICE INVITING QUOTATION

Sealed quotation are hereby invited from the intending agencies for supply of video camera with cameraman for coverage of 40% of polling stations which is around 756 nos. of polling stations falling under different blocks of Jalpaiguri District, on pre polling day, polling day, counting day and on other days i.e. for different election related cells, as per requirement of the authority and downloading and preserving of the unedited footage of videography at DC/RC venue at North Bengal University 2nd campus Danguajhar, Jalpaiguri on the polling day after completion of the entire election process, downloading and preserving of the unedited footage of videography for election related cells on different dates at the District IT Cell, Jalpaiguri downloading and preserving of the unedited footage of videography relating to counting on the day of counting at the counting venue at North Bengal University 2nd campus Danguajhar, Jalpaiguri.

In connection with Parliament General Election 2019. Intending bonafied agencies are invited to submit tenders along with all requisite documents like ST/IT,GST,PAN Trade licence, Credential certificate of similar nature of work. **Last date for submission of Tender is 20/03/2019 up to 2.00 PM at the Chamber of the Deputy Collector in- charge; Election Department of Jalpaiguri Collectorate and the same will be opened at 3:00 p.m. on the same day in the chamber of the Deputy Collector in- charge; Election Department.**

The undersigned reserves the right to accept or reject any of the tender or all the tenders without assigning any reason whatsoever.

Terms & conditions:-

1. The applicants are requested to quote price as per the format, given below-

Sl. No.	Items	Details	
1.	Video camera with cameraman including all accessories and to provide softcopy for P-1, P-day, Counting Day and other days whenever required.	Rate for video camera with cameraman including softcopy and other charges Including fooding, lodging & transportation etc	Number of video camera and camera man which can be provided.

2. Rate should be quoted both in words and figures.
3. No separate charges for transportation should be claimed.
4. Bill will be deducted up to 20% in case of negligence of duty as assigned.
5. The intending Tenderer may remain present at the time of opening the Financial Bid.
6. The authority reserves the right to cancel the selected Contractor(s) at any point of time considering the dissatisfaction over execution of the work and select any other Contractor(s) on the accepted/approved rate to carry the work.
7. Non-disclosure agreement must be signed and submitted as per prescribed format supplied from our end.
8. Applications submitted after prescribed date & hours and found to be incomplete in any respect, will not be accepted.
9. The agency should be responsible for any kind of damage of the supplied items. Also the agency should have adequate stocks of the items so that any defective / damaged items can be replaced immediately on emergency basis.

10. Video camera should have modern technology (storage in memory card facility, camera having own battery system including charger, retrieval mechanism through Pen Drive/Memory Card/CD etc.)
11. The selected agency will have to submit Non-antecedent certificate from local Police in respect of each operator to be provided by him for videography.
12. The work is done on an emergency basis and the details of man power should be submitted to the undersigned in prescribed format below within two days from the issue of Supply Order.

Sl no	Name	Father's name	Residential Address	Name of Police Station	Name of Polling Station	EPIC NO	Name of the Gram Panchayat / municipality	Contact No

abi → 15/03/19
for Addl. District Magistrate (IT Cell)
 Jalpaiguri

Memo No. : *11(06)* /IT Cell/Election/JAL/2018-19

Dated: *15/03* /2019

Copy forwarded for information with a request for wide publicity by their notice board to:-

1. The Sub-Divisional- Officer, Sadar, Jalpaiguri.
2. The District Panchayat & Rural Development Officer, Jalpaiguri.
3. The Nezarath Deputy Collector, Jalpaiguri.
4. The DIO, NIC with a request for wide publicity through website.
5. The DICO, Jalpaiguri with a request for making necessary arrangement for wide circulation.
6. The Notice Board of Election Section, Jalpaiguri.

The undersigned reserves the right to accept or reject any of the bids or all the bids without assigning any reason whatsoever.

abi → 15/03/19
for Addl. District Magistrate (IT Cell)
 Jalpaiguri.

Terms & conditions:-

1. The applicants are requested to quote price as per the format given below

Sl. No.	Items	Details
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7. Non-disclosure agreement must be signed and submitted as per prescribed format supplied from office.
8. Applications submitted after prescribed date & hours and found to be incomplete in any respect, will not be accepted.
9. The agency should be responsible for any kind of damage of the supplied items. Also the agency should have adequate stocks of the items so that any defective / damaged items can be replaced immediately on emergency basis.