

**ANNUAL PROCUREMENT PLAN FOR 2014
For Common-Use Supplies and Equipment**

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Select the appropriate worksheet depending on the nearest Regional/Provincial Depot on your area.
2. For Sub - Depots please refer to the following:
 - a. Bukidnon, Puerto Princesa Palawan, Biliran, Borongan, and Misamis Occidental (Oroquieta) - **Region XIII**
 - b. Misamis Oriental, Calbayog, and Bontoc - **Regions VI, VII, VIII, X, & XI**
 - c. Surigao Del Norte - **Surigao Del Norte**
 - d. Camiguin - **Camiguin**
3. Indicate the agency's monthly requirement per item in the APP form. The form will automatically compute for the Total Amount per item and the Grand Total.
4. Do not delete any field in the APP Form.
5. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
6. Submit the duly accomplished APP form in one (1) hard copy (duly signed by Agency officials) to the Agency's respective Budget Management Bureau in the DBM Central Office or to the DBM Regional Office and email at app@procurementservice.org
7. Consistent with DBM Circular No. 2011-6, the APP for FY 2011 must be submitted on or before September 15, 2011 and the APP for FY 2012 must be submitted on or before November 15, 2011.
8. For further assistance/clarification, agencies may call the Planning Division of the Procurement Service at telephone nos. (02)561-6116 or (02)563-9397.

Department/Bureau/Office: NEWS AND INFORMATION BUREAU
 Region: NATIONAL CAPITAL REGION
 Address: PCOO-NIB BUILDING, MALACAÑANG COMPLEX, SAN MIGUEL, MANILA

Contact Person: JOSELITO A. DELA CRUZ
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Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount		
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total	
A. AVAILABLE AT PROCUREMENT SERVICE STORES																	
COMMON ELECTRICAL SUPPLIES																	
1. BALLAST, 18 watts	piece														0	67.27	-
2. BALLAST, 36 watts	piece														0	72.54	-
3. BATTERY, size AA, alkaline, 2 pcs./packet	packet														0	36.40	-
4. BATTERY, size AAA, alkaline, 2 pcs./packet	packet														0	14.56	-
5. BATTERY, size D, alkaline, 2 pcs./packet	packet														0	68.12	-
6. FLUORESCENT LIGHTING FIXTURE, 1 x 20W	set														0	280.54	-
7. FLUORESCENT LIGHTING FIXTURE, 1 x 40W	set														0	368.94	-
8. FLUORESCENT LAMP, tubular, 18 watts	piece														0	32.14	-
9. FLUORESCENT LAMP, tubular, 36 watts	piece														0	33.85	-
10. COMPACT FLUORESCENT LIGHT, 18 watts	piece														0	103.79	-

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11. FUSE, 30 amperes	piece													0	10.35	-
12. FUSE, 60 amperes	piece													0	25.48	-
13. STARTER, 4-40 watts	piece	30			30			30					30	120	3.73	447.60
14. TAPE, electrical	roll													0	18.20	-
COMMON COMPUTER SUPPLIES/CONSUMABLES																
1. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 9-1/2", 2000 sheets/box	box													0	520.00	-
2. COMPUTER CONTINUOUS FORMS, 1 ply, 11" x 14-7/8", 2000 sheets/box	box													0	818.48	-
3. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 9-1/2", 1000 sets/box	box													0	581.67	-
4. COMPUTER CONTINUOUS FORMS, 2 ply, 11" x 14-7/8", 1000 sets/box	box													0	951.08	-
5. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 9-1/2", 500 sets/box	box													0	480.48	-
6. COMPUTER CONTINUOUS FORMS, 3 ply, 11" x 14-7/8", 500 sets/box	box													0	778.96	-
7. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 9-1/2", 250 sets/box	box													0	338.00	-
8. COMPUTER CONTINUOUS FORMS, 4 ply, 11" x 14-7/8", 250 sets/box	box													0	722.80	-
9. COMPACT DISK CASE, 50 CDs capacity	piece													0	50.84	-
10. COMPACT DISK DRIVE CLEANER	piece													0	64.22	-
11. COMPACT DISK RECORDABLE, min. of 700MB, 1x - 52x minimum speed, 80 min recording time	piece													0	8.79	-
12. COMPACT DISK REWRITABLE, 700MB min. capacity, 80 minutes recording time, 4x - 10x min speed	piece													0	16.62	-
13. DVD RECORDABLE, 16x speed, 4.7GB capacity	piece													0	11.70	-
14. DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece													0	19.96	-
15. FLASH DRIVE, 4GB, USB 2.0, plug and play	piece													0	292.08	-
16. FLASH DRIVE, 8GB, USB 2.0, plug and play	piece													0	468.00	-
17. INK CARTRIDGE, HP 51645A (HP 45)	cart													0	1,216.86	-
18. INK CARTRIDGE, HP C6615DA (HP 15)	cart	100			100			100					100	400	1,149.54	459,816.00
19. INK CARTRIDGE, HP C1823DA (HP 23)	cart													0	1,489.20	-
20. INK CARTRIDGE, HP C6625A (HP 17)	cart	100			100			100					100	400	1,250.52	500,208.00
21. INK CARTRIDGE, HP C6578A/D (HP 78)	cart													0	1,352.52	-
22. INK CARTRIDGE, HP C6614D (HP 20)	cart													0	1,344.36	-
23. INK CARTRIDGE, HP C4844A (HP 10)	cart													0	1,402.50	-
24. INK CARTRIDGE, HP C8727AA (HP 27)	cart	140			140			140					140	560	743.58	416,404.80
25. INK CARTRIDGE, HP C8728AA (HP 28)	cart	140			140			140					140	560	873.12	488,947.20
26. INK CARTRIDGE, HP C6656AA (HP 56)	cart													0	810.90	-

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27. INK CARTRIDGE, HP C6657AA (HP 57)	cart													0	1,352.52	-
28. INK CARTRIDGE, HP C9351AA (HP 21)	cart	125			125			125						500	615.06	307,530.00
29. INK CARTRIDGE, HP C9352AA (HP 22)	cart	125			125			125						500	708.90	354,450.00
30. INK CARTRIDGE, HP C8765WA (HP 94)	cart													0	820.08	-
31. INK CARTRIDGE, HP C8766WA (HP 95)	cart													0	984.30	-
32. INK CARTRIDGE, HP C9361WA (HP 93)	cart													0	787.44	-
33. INK CARTRIDGE, HP C9362WA (HP 92)	cart													0	588.54	-
34. INK CARTRIDGE, HP CB314A (HP 900), black	cart													0	256.02	-
35. INK CARTRIDGE, HP CB315A (HP 900), tri-color	cart													0	329.46	-
36. INK CARTRIDGE, Epson TO17	cart													0		-
37. INK CARTRIDGE, Epson TO18	cart													0		-
38. INK CARTRIDGE, Lexmark # 27, colored	cart													0	1,173.00	-
39. INK CARTRIDGE, Lexmark # 17, black	cart													0	984.30	-
40. INK CARTRIDGE, Epson TO38	cart													0	482.46	-
41. INK CARTRIDGE, Epson TO39	cart													0	755.82	-
42. MOUSE, optical, USB connection type	piece													0	197.60	-
43. TONER CARTRIDGE, HP C3906A	cart													0	3,063.06	-
44. TONER CARTRIDGE, HP C3903A	cart													0	3,588.00	-
45. TONER CARTRIDGE, HP C4092A	cart	10			10			10					10	40	2,657.10	106,284.00
46. TONER CARTRIDGE, HP C4096A	cart													0	4,112.64	-
47. TONER CARTRIDGE, HP C7115A	cart	30			30			30					30	120	2,523.48	302,817.60
48. TONER CARTRIDGE, HP 92298A	cart													0	4,498.20	-
49. TONER CARTRIDGE, HP C4127X	cart													0	5,451.90	-
50. TONER CARTRIDGE, HP Q2613X	cart	10			10			10					10	40	4,026.96	161,078.40
51. TONER CARTRIDGE, HP Q2612A	cart													0	2,866.20	-
52. TONER CARTRIDGE, HP Q5942A	cart													0	6,105.72	-
53. TONER CARTRIDGE, HP Q6511A	cart													0	5,077.56	-
54. TONER CARTRIDGE, HP C9720A	cart													0	6,436.20	-
55. TONER CARTRIDGE, HP C9721A	cart													0	8,710.80	-
56. TONER CARTRIDGE, HP C9722A	cart													0	8,710.80	-
57. TONER CARTRIDGE, HP C9723A	cart													0	8,881.60	-
58. TONER CARTRIDGE, HP Q1338A	cart													0	6,489.60	-
59. TONER CARTRIDGE, HP Q2610A	cart													0	4,882.18	-
60. TONER CARTRIDGE, HP Q3960A	cart													0	3,468.00	-
61. TONER CARTRIDGE, HP Q3961A	cart													0	4,187.10	-
62. TONER CARTRIDGE, HP Q3962A	cart													0	4,187.10	-
63. TONER CARTRIDGE, HP Q3963A	cart													0	4,187.10	-
64. TONER CARTRIDGE, HP Q5949A	cart													0	2,928.42	-
65. TONER CARTRIDGE, HP Q7553A	cart													0	3,301.74	-
66. TONER CARTRIDGE, Lexmark 34217HR(12A8400)	cart													0	4,621.62	-
67. TONER CARTRIDGE, Lexmark 1382920	cart													0	14,198.40	-
68. TONER CARTRIDGE, Brother TN3060	cart													0	4,559.40	-
69. TONER CARTRIDGE, for Kyocera Mita KM-1505/1510/1810	cart													0	3,843.84	-
70. TONER CARTRIDGE, TK 100, for Kyocera Mita KM-1500	cart													0	2,843.56	-

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71. TONER CARTRIDGE, Samsung ML-2250D5	cart													0	4,029.00	-
72. TONER CARTRIDGE, Samsung ML-2010D3	cart													0	2,958.00	-
73. TONER CARTRIDGE, Kyocera TK-120	cart													0	5,254.02	-
74. RIBBON, Epson RN 8755	cart													0	84.76	-
75. RIBBON, Epson RN 8750	cart													0	76.75	-
76. RIBBON, Epson RN 7754	cart													0	127.50	-
77. RIBBON, Epson RN SO 15083/SO 15086	cart													0	724.88	-
78. RIBBON, Epson RN SO 15327	cart													0	328.44	-
COMMON OFFICE SUPPLIES																
1. ACETATE, gauge #3, 50m in length	roll													0	603.20	-
2. AIR FRESHENER, 280mL/can	can	130			130			130					130	520	92.56	48,131.20
3. ALCOHOL, 70%, ethyl	bottle													0	37.70	-
4. AUDIO CASSETTE TAPE, 90min. recording time	piece	1520			1520			1520					1520	6080	16.12	98,009.60
5. TAPE, blank, for micro-cassette recorder, 60 mins. recording time	pack													0	91.50	-
6. CARBON FILM, polyethylene, 210mm x 297mm(A-4), 100s/box	box	2.5			2.5			2.5					2.5	10	349.44	3,494.40
7. CARBON FILM, polyethylene, 216mm x 330mm, 100s/box	box													0	364.00	-
8. CARTOLINA, assorted color, 20s/pack	pack													0	72.80	-
9. CARTOLINA, white, 20s/pack	pack													0	57.20	-
10. CHALK, white, dustless, 100 pcs/box	box													0	34.81	-
11. CLIP, bulldog (3")	piece													0	8.42	-
12. CLIP, backfold, 25mm, 12s/box	box													0	15.60	-
13. CLIP, backfold, 50mm, 12s/box	box													0	43.68	-
14. CLIP, backfold, 19mm, 12s/box	box													0	7.54	-
15. CLIP, backfold, 32mm, 12s/box	box													0	17.42	-
16. COLUMNAR PAD, 4 cols, 50 gsm min.	pad													0	21.84	-
17. COLUMNAR PAD, 14 cols, 50 gsm min.	pad													0	45.76	-
18. COLUMNAR PAD, 16 cols, 50 gsm min.	pad													0	45.76	-
19. COLUMNAR PAD, 18 cols, 50 gsm min.	pad													0	67.60	-
20. COLUMNAR NOTEBOOK, 12 cols	piece													0	19.64	-
21. CORRECTION FLUID, water based, min 15mL.	bottle	50			50			50					50	200	9.82	1,964.00
22. DATA FILE BOX, (5"x9"x15-3/4")	box													0	64.47	-
23. DATA FOLDER, w/ finger ring, (3" x 9" x 15")	piece	50			50			50					50	200	67.07	13,414.00
24. ENVELOPE, documentary (10"x15"), 500s/box	box	2			2			2					2	8	560.56	4,484.48
25. ENVELOPE, expanding, kraft, legal size, 100s/box	box	6			6			6					6	24	675.86	16,220.64
26. ENVELOPE, mailing white, 500s/box	box	5			5			5					5	20	159.78	3,195.60
27. ENVELOPE, mailing white with window, 500s	box													0	207.58	-
28. ENVELOPE, pay, kraft, (4"x7-1/2"), 500s/box	box	15			15			15					15	60	119.60	7,176.00
29. ENVELOPE, expanding, plastic, legal size	piece													0	39.81	-
30. ENVELOPE, documentary, A4, 500s/box	box	5			5			5					5	20	526.24	10,524.80

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31. ERASER, blackboard/whiteboard	piece													0	11.44	-
32. ERASER, rubber	piece													0	4.68	-
33. FILE ORGANIZER, expanding, legal, plastic, assorted colors	piece													0	83.20	-
34. FOLDER, pressboard, plain, legal, 100s/box	pack	2			2			2					2	8	851.64	6,813.12
35. FOLDER, tagboard, legal size, 100s/box	pack	5			5			5					5	20	413.92	8,278.40
36. FOLDER, tagboard, A4 size, 100s/box	pack	5			5			5					5	20	253.76	5,075.20
37. FOLDER, morocco/fancy, legal size, 50s/pack	pack													0	301.60	-
38. FOLDER, morocco/fancy, A4 size, 50s/pack	bundle													0	312.00	-
39. FOLDER, clear plastic, L-type, A4 size, 50s/pack	pack													0	247.52	-
40. FOLDER, clear plastic, L-type, legal size, 50s/pack	pack													0	228.80	-
41. GLUE, all purpose, 300 grams min.	jar	24			24			24					24	96	37.43	3,593.28
42. ILLUSTRATION BOARD, (30"x40"), 2 ply	piece													0	32.97	-
43. INDEX CARD, 3" x 5", ruled both sides, 500s/pack	pack													0	44.45	-
44. INDEX CARD, 5" x 8", ruled both side, 500s/pack	pack													0	99.84	-
45. INDEX CARD BOX, 4-3/8"x5-5/8" x 4"(3" x 5")	box													0	41.50	-
46. INDEX CARD BOX, 5-3/8"x8-7/8" x 6"(5" x 8")	box													0	56.68	-
47. INDEX TAB, self-adhesive, 5 sets/box	box													0	67.60	-
48. LEAD, for mechanical pencil, 0.5mm, 12 pcs/tube	tube													0	11.44	-
49. LOOSELEAF COVER, 214mm x 354mm, 50 pcs/bundle	bundle	10			10			10					10	40	493.54	19,741.60
50. MAGAZINE FILE BOX, 110mm x 220mm x 265mm, with open end	piece	50			50			50					50	200	44.61	8,922.00
51. MAGAZINE FILE BOX, 112mm x 200mm x 240mm, with open end	piece													0	49.56	-
52. MAP PIN, round head, 100s/box	box													0	36.40	-
53. MARKER, fluorescent, 3 colors/set	set	144			144			144					144	576	41.60	23,961.60
54. MARKING PEN, whiteboard, black	piece	30			30			30					30	120	15.08	1,809.60
55. MARKING PEN, whiteboard, blue	piece	30			30			30					30	120	15.08	1,809.60
56. MARKING PEN, whiteboard, red	piece	30			30			30					30	120	15.08	1,809.60
57. MARKER, permanent, black	piece	48			48			48					48	192	13.50	2,592.00
58. MARKER, permanent, blue	piece	48			48			48					48	192	13.50	2,592.00
59. MARKER, permanent, red	piece	48			48			48					48	192	13.50	2,592.00
60. MARKING PEN, for transparency	set													0	84.24	-
61. NOTE BOOK, stenographer's, 40 leaves	piece	500			500			500					500	2000	7.49	14,980.00
62. NOTE PAD, (3"x3"), 100 sheets/pad	pad	90			90			90					90	360	36.40	13,104.00
63. NOTE PAD, (3"x4"), 100 sheets/pad	pad													0	52.00	-
64. NOTE PAD, (2"x2"), 400 sheets/pad	pad													0	112.32	-
69. NOTE PAD, (2"x3"), 100 sheets/pad	pad													0	31.20	-
66. OIL, for general purpose, 120 mL	bottle													0	30.99	-
67. PAPER, bond, Premium Grade, 210mm x 297mm (A4), 70 gsm	ream													0	104.80	-
68. PAPER, mimeo, Groundwood, 210mm x 297mm (A4), 60gsm	ream													0	56.06	-
70. PAPER, mimeo, WhiteWove, 210mm x 297mm (A4)	ream													0	145.60	-

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71. PAPER, for Plain Paper Copier, 210mm x 297mm (A4) 70gsm	ream	250			250			250			250			1000	144.35	144,350.00
72. PAPER, for Plain Paper Copier, 254mm x 356mm (B4), 70gsm	ream													0	194.66	-
73. PAPER, ruled pad, 216mm x 330mm, 90 sheets/pad	pad	75			75			75			75			300	20.57	6,171.00
74. PAPER, thermal, 210mm x 30M, 1/2" core	roll													0	36.40	-
75. PAPER, thermal, 216mm x 30M, 1/2" core	roll													0	37.44	-
76. PAPER, multicopy, 210mm x 297mm (A4), 80gsm	ream													0	139.32	-
77. PARCHMENT PAPER, A4 size, 80 gsm, 100 sheets/pack	ream													0	161.20	-
78. PAPER FASTENER, for paper, metal, 50 sets/box	box	100			100			100			100			400	82.04	32,816.00
79. PAPER CLIP, gem type, jumbo, 48mm, 100s/box	box	90			90			90			90			360	15.60	5,616.00
80. PAPER CLIP, gem type, 32mm, 100s/box	box	90			90			90			90			360	8.84	3,182.40
81. PENCIL, lead, w/eraser, one(1) dozen per box	box													0	24.89	-
82. PENCIL, mechanical, for 0.5mm lead	piece													0	18.20	-
83. PUSH PIN, flat head type, assorted colors, 100s/box	box	15			15			15			15			60	30.00	1,800.00
84. RECORD BOOK, 300 pages, Smyth sewn	book	75			75			75			75			300	50.44	15,132.00
85. RECORD BOOK, 500 pages, Smyth sewn	book													0	88.40	-
86. RIBBON, nylon, manual typewriter	spool	30			30			30			30			120	15.81	1,897.20
87. RIBBON, nylon, for Kitano Bundy Clock	piece													0	644.80	-
88. RIBBON CARTRIDGE, fabric, Iwata E2A time recorder	piece													0	468.00	-
89. RING BINDER, (1/2" x 44"), plastic	piece													0	4.37	-
90. RING BINDER, (3/4" x 44"), plastic	piece													0	12.48	-
91. RING BINDER, (1" x 44"), plastic	piece													0	12.48	-
92. RING BINDER, (2" x 44"), plastic	piece													0	28.13	-
93. RUBBER BAND, 1.0mm min thickness, min. 350grams/box or approx 220pcs	box	15			15			15			15			60	132.68	7,960.80
94. RULER, plastic, 300mm	piece													0	3.64	-
95. RULER, plastic, 450mm	piece													0	36.40	-
96. SIGN PEN, black	piece	190			190			190			190			760	41.48	31,524.80
97. SIGN PEN, blue	piece	190			190			190			190			760	41.48	31,524.80
98. SIGN PEN, red	piece	190			190			190			190			760	41.48	31,524.80
99. STAMP PAD INK, violet, 50mL	bottle	6			6			6			6			24	27.04	648.96
100. STAMP PAD, felt pad, min 60mm x 100mm	piece	6			6			6			6			24	24.96	599.04
101. STAPLE WIRE, standard, #35	box	60			60			60			60			240	25.98	6,235.20
102. TAPE, adding machine, GSP bond	roll													0	10.66	-
103. TAPE, masking, 24mm, 50 meters length	roll	180			180			180			180			720	41.60	29,952.00
104. TAPE, masking, 48mm, 50 meters length	roll													0	83.82	-
105. TAPE, transparent, 24mm, 50 meters	roll	110			110			110			110			440	10.87	4,782.80

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106. TAPE, transparent, 48mm, 50 meters	roll													0	20.38	-
107. TAPE, packaging, 48mm, 50 meters length	roll	90			90			90					90	360	19.24	6,926.40
108. TIME CARD, for Amano Bundy Clock,100s/bndl	bundle													0	97.76	-
109. TIME CARD, for Kitano Time Recorder,100s/bndl	bundle													0	87.36	-
110. TOILET TISSUE, 12 rolls/pack	pack													0	61.15	-
111. TWINE, plastic, one kilo per roll	roll	10			10			10					10	40	57.20	2,288.00
112. WRAPPING PAPER, kraft, 65gsm, approx. 40m	roll													0	166.40	-
COMMON OFFICE DEVICES																
1. BLADE, heavy duty cutter(L500), 10 pcs./pack	pack													0	10.40	-
2. CUTTER, heavy duty	piece	20			20			20					20	80	27.04	2,163.20
3. PUNCHER, heavy duty	piece	5			5			5					5	20	114.40	2,288.00
4. SCISSORS, (6")	pair	55			55			55					55	220	18.72	4,118.40
5. SHARPENER, single cutterhead	piece	5			5			5					5	20	147.35	2,947.00
6. STAMPING DATER, self-inking stamp	piece													0	436.80	-
7. STAPLER, heavy duty, standard	piece	5			5			5					5	20	162.84	3,256.80
8. STAPLE REMOVER, twin jaws	piece	10			10			10					10	40	19.64	785.60
9. TAPE DISPENSER, heavy duty, for 24mm(1")	piece	5			5			5					5	20	40.23	804.60
10. WASTE BASKET, plastic	piece	10			10			10					10	40	20.99	839.60
COMMON JANITORIAL SUPPLIES																
1. BATHROOM SOAP, 70gms.	piece													0	14.56	-
2. BROOM, soft (tambo)	piece	50			50			50					50	200	119.60	23,920.00
3. BROOM, STICK (tingting)	piece													0	19.76	-
4. CLEANSER, powder, 350gms.	canister	24			24			24					24	96	17.32	1,662.72
5. DETERGENT POWDER, all purpose, 500gms.	pouch	90			90			90					90	360	17.16	6,177.60
6. DETERGENT BAR, min 392 grams net mass, four(4) pcs per bar	bar	108			108			108					108	432	23.92	10,333.44
7. DISINFECTANT SPRAY, 400 grams net content	can													0	239.20	-
8. DUST PAN, non-rigid plastic, with detachable handle	piece	10			10			10					10	40	26.00	1,040.00
9. FLOOR WAX, paste, natural, 2kgs.	can													0	306.80	-
10. FLOOR WAX, paste, red, 2kgs.	can	20			20			20					20	80	306.80	24,544.00
11. FLOOR WAX, liquid type, 3.75L	can	20			20			20					20	80	331.50	26,520.00
12. FURNITURE CLEANER, 300mL/can min	can	130			130			130					130	520	112.32	58,406.40
13. INSECTICIDE, 600mL (420g)/can	can	90			90			90					90	360	116.48	41,932.80
14. MOPHANDLE, screw type, wooden handle	piece	30			30			30					30	120	83.20	9,984.00
15. MOPHEAD, 100% rayon, 400g	piece	48			48			48					48	192	71.76	13,777.92
16. RAG, COTTON, (7") in diameter	kilo	30			30			30					30	120	43.68	5,241.60
17. SCOURING PAD, economy size	pack	25			25			25					25	100	131.96	13,196.00
18. TOILET BOWL & URINAL CLEANER, 900ml	bottle	60			60			60					60	240	62.40	14,976.00
19. TOILET DEODORANT CAKE, 99% paradichlorobenzene, 50gms, 3 pcs/pack	box	60			60			60					60	240	33.28	7,987.20
20. TRASHBAG, plastic, black, (XL)	roll	120			120			120					120	480	103.79	49,819.20

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount			
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total		
LEGAL SIZE PAPER																		
1. PAPER, bond, Premium Grade	ream															0	119.22	-
2. PAPER, mimeo, Groundwood	ream															0	91.52	-
3. PAPER, mimeo, Whitewove	ream															0	120.02	-
4. PAPER, for PPC	ream	250			250			250						250		1000	173.33	173,330.00
5. PAPER, multicopy, legal, for laser printing	ream															0	174.72	-
COMMON OFFICE EQUIPMENT																		
1. AIRPOT, 4.0 liters, w/ dispenser	unit															0	1,144.00	-
2. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 24	unit															0	7,953.92	-
3. FILING CABINET, four (4) drawers, steel, plain finish, w/ 8 ball bearing rollers, gauge 20	unit															0	9,399.52	-
4. FILING CABINET, four(4) drawers, three (3) drawers + one (1) safe, plain finish, gauge 20	unit															0	13,497.12	-
5. FILING CABINET, lateral, four (4) drawers, beige, plain finish, 55"x18"x35.5(HxWxL) body, 6" x 16" x 32" (H x W x L), gauge 20	unit															0	12,155.52	-
6.. CALCULATOR, desktop, heavy duty printing, 12 digits, two(2) color print/illuminated display AC power source, Canon	unit															0	1,892.80	-
7. CALCULATOR, desktop, mini-printer type,12 digits, AC/DC power source, with ink roller & adaptor	unit															0	925.60	-
8. CALCULATOR, scientific, 10 digits, dot matrix display, programmable, with case	unit															0	341.12	-
9. CALCULATOR, compact, electronic, LCD, desktop display, 12 digits, two-way power source	unit															0	161.08	-
10. CHAIR, monobloc, without armrest,beige/white	unit															0	239.20	-
11. DOCUMENT CAMERA, w/ DVI port, four (4) reference points demarcate viewing area, 8 times (800%) consecutive zoom, PC and Doc Cam VS	unit															0	19,552.00	-
12. ELECTRIC FAN, orbit type	unit															0	1,346.26	-
13. ELECTRIC FAN, with stand	unit															0	764.40	-
14. ELECTRIC FAN, wall type	unit															0	745.68	-
15. INDUSTRIAL FAN, 18" metal blade	unit															0	934.84	-
16. FACSIMILE TRANSCIEVER, uses thermal paper 50m/roll, for documents 216mm x 600mm, 15 sec transmission speed, scanning width 208mm, document feeder holds 10 pages, with automatic paper cutter, redial, and fax/tel switchover	unit															0	4,451.20	-
17. FIRE EXTINGUISHER, dry chemical, for ABC class of fire, squeeze type,non-electrical conductor,non-toxic, non-corrosive, 4.5kg (10lbs.), brand new	unit															0	1,130.48	-
18. FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, squeeze type non-electrical conductor, 4.5kg (10 lbs), brand new	unit															0	4,726.80	-

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19. MULTIMEDIA PROJECTOR, 2000 ansi Lumens, 2000 hours lamp life, supports SVGA to SXGA (compressed) resolution	unit														0	24,939.20	-
20. PAPER TRIMMER/CUTTING MACHINE, 350MM cutting size, 30 sheets cutting cap. automatic clamping, stationary blade guard, A4-A6 format indications	unit														0	8,838.96	-
21. PAPER SHREDDER, 220mm feed opening, 4mm shred width, 0.06m/sec shred speed, 6-8 sheets performance, approx 5kg in weight	unit														0	6,238.96	-
22. PRINTER, automatic data processing, Impact dot matrix, 9-pins, 136 columns, complete w/ ribbons, cables and manual, Epson FX-2190	unit														0	28,672.80	-
23. PRINTER, automatic data processing, Impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2180	unit														0	35,859.20	-
24. PRINTER, impact dot matrix, 9-pin, 80 columns, with ribbon, cables and manual ribbons, cables and manual, Epson LX-300+	unit														0	7,124.00	-
25. PRINTER, laser, 20ppm printing speed, 1200 x 1200 dpi, with power cord, interface cable software drivers and complete documentation, ML-2250	unit														0	4,139.20	-
26. PRINTER, automatic data processing, Impact dot matrix, 24-pins, 136 columns, complete w/ ribbons, cables and manual, Epson LQ-2190	unit														0	30,992.00	-
27. PUNCHING/BINDING MACHINE, two(2) hand lever system, 34cm or 13" (24 holes) punching width adjustable to any format, binds 425 sheets or up to 2" thick, all metal construction	unit														0	10,398.96	-
28. RADIO CASSETTE RECORDER, with AM/FM Radio	unit														0	1,653.60	-
29. TIME RECORDER, (for attendance), electronic, stylish/compact design, large display, 2-color ribbon, with dot matrix printer, bell and buzzer, wall or desk mount, 220 volts	unit														0	6,188.00	-
30. UNINTERRUPTIBLE POWER SUPPLY(UPS) line interactive topology,with sealed maintenance free batteries, 520VA-600VA	unit														0	2,038.40	-

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HANDBOOKS ON PROCUREMENT																
HANDBOOK ON PUBLIC BIDDING DOCUMENTS, 8-1/2" x 11", offset printing, one color print, laminated kromcote cover, newsprint inside pages, perfect binding for:																
a. Procurement of Goods & Services, 110-115 pages	piece													0	32.24	-
b. Procurement of Civil Works, 139-149 pages	piece													0	37.65	-
c. Procurement of Consulting Services, 139-149 pages	piece													0	22.36	-
d. Sample Forms, 8-1/4" x 11-3/4", 328 pages	piece													0	88.40	-
HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT(5th Edition), 6" x 9", 228 pages,	piece													0	32.40	-
HANDBOOK ON PUBLIC BIDDING CHECKLIST, 6" x 9", 70 pages	piece													0	13.52	-
HANDBOOK ON GENERIC PROCUREMENT MANUAL (GPM), A-4 size(210mm x 297mm), foldcote 12 w/ plastic lamination, one(1) set of four (4) volumes as follows:	set													0	130.00	-
Volume I (103 pages) - white color																-
Volume II (138 pages) - light blue color																-
Volume III (124 pages) - light yellow color																-
Volume IV (118 pages) - light green color																-
OTHER CONSUMABLES																
1. INK CARTRIDGE, HP C4902AA(HP13), black, 28 ml	cart													0	981.24	-
2. INK CARTRIDGE, HP C4815A(HP 13), cyan	cart													0	981.24	-
3. INK CARTRIDGE, HP C4816A (HP 13), magenta, 14 ml	cart													0	981.24	-
4. INK CARTRIDGE, HP C4817A (HP 13), yellow, 14 ml	cart													0	981.24	-
5. INK CARTRIDGE, HP C4836A(HP 11), cyan 28 ml	cart													0	1,332.12	-
6. INK CARTRIDGE, HP C4837A (HP 11), magenta, 28 ml	cart													0	1,332.12	-
7. INK CARTRIDGE, HP C483A(HP 11), yellow 28 ml	cart													0	1,332.12	-
8. INK CARTRIDGE, HP C4906AA (HP940), black	cart													0	973.08	-
9. INK CARTRIDGE, HP C4906AA(HP 940XL), black	cart													0	1,346.40	-
10. INK CARTRIDGE, HPC4907AA(HP 940XL), cyan	cart													0	973.08	-
11. INK CARTRIDGE, HP C4908AA(HP 940XL), magenta	cart													0	973.08	-
12. INK CARTRIDGE, HP C4909AA(HP 940XL), yellow	cart													0	973.08	-
13. INK CARTRIDGE, HP C4936A(HP 18), black	cart													0	809.88	-
14. INK CARTRIDGE, HP C4937A(HP 18), cyan	cart													0	606.90	-
15. INK CARTRIDGE, HP C4938A(HP 18), magenta	cart													0	606.90	-
16. INK CARTRIDGE, HP C4939A (HP18), yellow	cart													0	606.90	-
17. INK CARTRIDGE, HP C8721A (HP 02), black, 10 ml	cart													0	737.46	-
18. INK CARTRIDGE, HP C8767WA(HP96), black, 21 ml	cart													0	1,230.12	-
19. INK CARTRIDGE, HP C8771WA(HP 02), cyan, 4 ml	cart													0	393.72	-
20. INK CARTRIDGE, HP C8772WA(HP 02), magenta, 3.5 ml	cart													0	393.72	-

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21. INK CARTRIDGE, HP C8773WA(HP 02), yellow, 6 ml	cart														0	393.72	-
22. INK CARTRIDGE, HP C8774WA(HP 02), light cyan , 5,5 ml	cart														0	393.72	-
23. INK CARTRIDGE, HP C8775WA(HP 02), light magenta , 5,5 ml	cart														0	393.72	-
24. INK CARTRIDGE, HP C9363WA (HP 97), tricolor , 14 ml	cart														0	1,365.78	-
25. INK CARTRIDGE, HP C9364WA (HP 98), black , 11 ml	cart														0	682.38	-
26. INK CARTRIDGE, HP C9391A(HP 88XL), cyan , 17 ml	cart														0	973.08	-
27. INK CARTRIDGE, HP C9392A(HP 88XL), magenta 17 ml	cart														0	973.08	-
28. INK CARTRIDGE, HP C9393A(HP 88XL), yellow 17 ml	cart														0	973.08	-
29. INK CARTRIDGE, HP C9396A(HP 88XL), black 58.5 ml	cart														0	1,363.74	-
30. INK CARTRIDGE, HP CB316WA(HP 564), black	cart														0	467.12	-
31. INK CARTRIDGE, HP CB317WA(HP 564), photo	cart														0	390.66	-
32. INK CARTRIDGE, HP CB318WA(HP 564), cyan	cart														0	390.66	-
33. INK CARTRIDGE, HP CB319WA(HP 564), magenta	cart														0	390.66	-
34. INK CARTRIDGE, HP CB320WA (HP 564), yellow	cart														0	390.66	-
35. INK CARTRIDGE, HP CB335WA(HP74), black , 4,5 ml	cart														0	628.32	-
36. INK CARTRIDGE, HP CB336WA (HP74XL), black , 18 ml	cart														0	1,232.16	-
37. INK CARTRIDGE, HP CB337WA (HP75),tricolor, 3,5 ml	cart														0	722.16	-
38. INK CARTRIDGE, HP CB338WA (HP 75XL), tricolor, 12 ml	cart														0	1,365.78	-
39. INK CARTRIDGE, HP CC640WA (HP 60), black, 4 ml	cart	140			140			140					140		560	588.54	329,582.40
40. INK CARTRIDGE, HP CC641WA (HP60XL), black 12 ml	cart														0	1,177.08	-
41. INK CARTRIDGE, HP CC643WA (HP 60), tricolor,13 ml	cart	140			140			140					140		560	706.86	395,841.60
42. INK CARTRIDGE, HP CC644WA (HP60XL), tricolor , 11 ml	cart														0	1,374.96	-
43. INK CARTRIDGE, HP CC653AA (HP 901), black officejet , 4 ml	cart	100			100			100					100		400	589.86	235,944.00
44. INK CARTRIDGE, HP CC656AA(HP 901), tricolor officejet, 9 ml	cart	25			25			25					25		100	903.72	90,372.00
45. INK CARTRIDGE, HP CC660AA(HP702), black, 20 ml	cart														0	984.30	-
46. INK CARTRIDGE, HP CD887AA (HP703), black deskjet	cart														0	332.32	-
47. INK CARTRIDGE, HP CD888AA(HP 703), tricolor deskjet	cart														0	322.32	-
48. INK CARTRIDGE, HP CD971AA (HP 920), black	cart														0	747.66	-
49. INK CARTRIDGE, HP CD972AA (HP920XL), cyan	cart														0	561.00	-
50. INK CARTRIDGE, HP CD973AA (HP920XL), magenta	cart														0	561.00	-
51. INK CARTRIDGE, HP CD974AA (HP 920XL), yellow	cart														0	561.00	-
52. INK CARTRIDGE, HP CD975AA (HP920XL), black	cart														0	1,122.00	-
53. INK CARTRIDGE, HP CN692AA(HP 704), black	cart														0	332.32	-
54. INK CARTRIDGE, HP CN693AA (HP704), tricolor	cart														0	332.32	-
55. INK CARTRIDGE, Brother LC67HYBK, black	cart														0	1,550.40	-
56. INK CARTRIDGE, Brother LC67HYC, cyan	cart														0	938.40	-
57. INK CARTRIDGE, Brother LC67HYM, magenta	cart														0	938.40	-
58. INK CARTRIDGE, Brother LC67HYY, yellow	cart														0	938.40	-
59. INK CARTRIDGE, Brother LC 39BK, black	cart														0	681.36	-
60. INK CARTRIDGE, Brother LC 39Y, yellow	cart														0	453.90	-

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61. INK CARTRIDGE, Brother LC 39C, cyan	cart													0	453.90	-
62. INK CARTRIDGE, Brother LC 39M, magenta	cart													0	453.90	-
63. INK CARTRIDGE, Lexmark Black #14, PN 18C2090A	cart													0	984.30	-
66. INK CARTRIDGE, Lexmark Color #15, PN 18C2110A	cart													0	1,221.96	-
67. INK CARTRIDGE, Lexmark Photo #31, PN 18C0031A	cart													0	2,075.70	-
68. INK CARTRIDGE, Lexmark Black #34, PN 18C0034A	cart													0	1,662.60	-
69. INK CARTRIDGE, Lexmark Color #35, PN 18C0035A	cart													0	2,009.40	-
70. INK CARTRIDGE, Epson C13T028091, black, for printer Stylus C60/CX3100	cart													0	1,138.32	-
71. INK CARTRIDGE, Epson C13T029091, color, for printer Stylus C60/ C50/ CX3100	cart													0	1,039.38	-
72. INK CARTRIDGE, Epson C13T032190, black, for printer Stylus C80/C82/ CX5100	cart													0	1,228.08	-
73. INK CARTRIDGE, Epson C13T032290, Cyan, for printer Stylus C80	cart													0	586.50	-
74. INK CARTRIDGE, Epson C13T032390, Magenta, for printer Stylus C80	cart													0	586.50	-
75. INK CARTRIDGE, Epson C13T032490, Yellow, for printer Stylus C80	cart													0	586.50	-
76. INK CARTRIDGE, Epson C13T038190, black, for printer Stylus C41SX/UX	cart													0	482.46	-
77. INK CARTRIDGE, Epson C13T038191, black, for printer Stylus C41SX/UX (Double Pack)	cart													0	850.68	-
78. INK CARTRIDGE, Epson C13T039090, color, for printer Stylus C41SX/UX	cart													0	755.82	-
79. INK CARTRIDGE, Epson C13T042290, Cyan, for printer Stylus C82/CX5100	cart													0	534.48	-
80. INK CARTRIDGE, Epson C13T042390, Magenta, for printer Stylus C82/CX5100	cart													0	534.48	-
81. INK CARTRIDGE, Epson C13T042490, Yellow, for printer Stylus C82/CX5100	cart													0	534.48	-
82. INK CARTRIDGE, Epson C13T046190, black, for printer Stylus C63/C83	cart													0	614.04	-
83. INK CARTRIDGE, Epson C13T047290, Cyan, for printer Stylus C63/C83	cart													0	378.42	-
84. INK CARTRIDGE, Epson C13T047390, Magenta, for printer Stylus C63/C83	cart													0	378.42	-
85. INK CARTRIDGE, Epson C13T047490, Yellow, for printer Stylus C63/C83	cart													0	378.42	-
86. INK CARTRIDGE, Epson C13T062190, black, High Cap, for printer Stylus CX3700/4700/C67	cart													0	628.32	-
87. INK CARTRIDGE, Epson C13T063190, black, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	482.46	-
88. INK CARTRIDGE, Epson C13T063290, Cyan, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	387.60	-
89. INK CARTRIDGE, Epson C13T063390, Magenta, Std Cap, for printer Stylus CX3700/4700/C67	cart													0	387.60	-

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107. INK CARTRIDGE, Epson C13T107390, Magenta, for printer T10/T11/ T13/ T20E/TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	-
108. INK CARTRIDGE, Epson C13T107490, Yellow, for printer T10/T11/ T13/T20E/ TX100/TX110/TX111/CX5500) Pigment - 91N	cart													0	279.48	-
109. INK CARTRIDGE, Epson C13T111190, Black, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
110. INK CARTRIDGE, Epson C13T111290, Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
111. INK CARTRIDGE, Epson C13T111390, Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
112. INK CARTRIDGE, Epson C13T111490, Yellow, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
113. INK CARTRIDGE, Epson C13T111590, Light Cyan, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
114. INK CARTRIDGE, Epson C13T111690, Light Magenta, for printer Stylus Photo R270/ 290/390/RX590, High Cap	cart													0	940.44	-
115. INK CARTRIDGE, Epson C13T112190, Black, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
116. INK CARTRIDGE, Epson C13T112290, Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
117. INK CARTRIDGE, Epson C13T112390, Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
118. INK CARTRIDGE, Epson C13T112490, Yellow, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
119. INK CARTRIDGE, Epson C13T112590, Light Cyan, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
120. INK CARTRIDGE, Epson C13T112690, Light Magenta, for printer Stylus Photo R270/290/390, RX590, Std Cap	cart													0	656.88	-
121. INK CARTRIDGE, Epson C13T141190, Black, for ME 32/320/620F-141	cart													0	302.94	-
122. INK CARTRIDGE, Epson C13T141290, Cyan, for ME 32/320/620F-141	cart													0	302.94	-
123. INK CARTRIDGE, Epson C13T141390, Magenta, for ME 32/320/620F-141	cart													0	302.94	-
124. INK CARTRIDGE, Epson C13T141490, Yellow, for ME 32/320/620F-141	cart													0	302.94	-
125. INK CARTRIDGE, Epson C13T143190, Black, for printer ME 960FWD/900WD - 143	cart													0	576.30	-
126. INK CARTRIDGE, Epson C13T143290, Cyan, for printer ME Office 960FWD/ 900WD - 143	cart													0	453.90	-

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127. INK CARTRIDGE, Epson C13T143390, Magenta, for printer ME Office 960FWD/ 900WD - 143	cart														0	453.90	-
128. INK CARTRIDGE, Epson C13T143490, Yellow, for printer ME Office 960FWD/ 900WD - 143	cart														0	453.90	-
129. TONER CARTRIDGE, HP C3906F, black	cart														0	3,063.06	-
130. TONER CARTRIDGE, HP CB435A, black	cart														0	2,491.86	-
131. TONER CARTRIDGE, HP CB436A, black	cart														0	2,924.34	-
132. TONER CARTRIDGE, HP CB540A, black	cart														0	2,886.60	-
133. TONER CARTRIDGE, HP CB541A, cyan	cart														0	2,652.00	-
134. TONER CARTRIDGE, HP CB542A, yellow	cart														0	2,652.00	-
135. TONER CARTRIDGE, HP CB543A, magenta	cart														0	2,652.00	-
136. TONER CARTRIDGE, HP CC364A, black	cart														0	6,324.00	-
137. TONER CARTRIDGE, HP CC530A, black	cart														0	5,064.30	-
138. TONER CARTRIDGE, HP CC531A, cyan	cart														0	4,750.14	-
139. TONER CARTRIDGE, HP CC532A, yellow	cart														0	4,750.14	-
140. TONER CARTRIDGE, HP CC533A, magenta	cart														0	4,750.14	-
141. TONER CARTRIDGE, HP CE250A, black	cart														0	5,254.02	-
142. TONER CARTRIDGE, HP CE251A, cyan	cart														0	10,348.92	-
143. TONER CARTRIDGE, HP CE252A, yellow	cart														0	10,348.92	-
144. TONER CARTRIDGE, HP CE253A, magenta	cart														0	10,348.92	-
145. TONER CARTRIDGE, HP CE255A, black	cart														0	6,233.22	-
146. TONER CARTRIDGE, HP CE260A, black	cart														0	6,157.74	-
147. TONER CARTRIDGE, HP CE261A, cyan	cart														0	11,185.32	-
148. TONER CARTRIDGE, HP CE262A, yellow	cart														0	11,185.32	-
149. TONER CARTRIDGE, HP CE263A, magenta	cart														0	11,185.32	-
150. TONER CARTRIDGE, HP CE278A, black	cart														0	3,011.04	-
151. TONER CARTRIDGE, HP CE285A, black	cart														0	2,655.06	-
152. TONER CARTRIDGE, HP CE505A, black	cart														0	3,590.40	-
153. TONER CARTRIDGE, HP CE505X, high cap, black	cart														0	6,592.26	-
154. TONER CARTRIDGE, HP Q6000A, black	cart														0	3,115.08	-
155. TONER CARTRIDGE, HP Q6001A, cyan	cart														0	3,395.58	-
156. TONER CARTRIDGE, HP Q6002A, yellow	cart														0	3,395.58	-
157. TONER CARTRIDGE, HP Q6003A, magenta	cart														0	3,395.58	-
158. TONER CARTRIDGE, HP Q6470A, black	cart														0	5,420.28	-
159. TONER CARTRIDGE, HP Q6471A, cyan	cart														0	5,389.68	-
160. TONER CARTRIDGE, HP Q6472A, yellow	cart														0	5,389.68	-

Item & Specifications	Unit of Measure	Quantity Requirement														** PS Price Catalogue as of (09.12.2011)	Total Amount
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
161. TONER CARTRIDGE, HP Q6473A, magenta	cart														0	5,389.68	-
162. TONER CARTRIDGE, HP Q7581A, cyan	cart														0	6,977.82	-
163. TONER CARTRIDGE, HP Q7582A, yellow	cart														0	6,977.82	-
164. TONER CARTRIDGE, HP Q7583A, magenta	cart														0	6,977.82	-
165. TONER CARTRIDGE, Brother TN-155BK, black	cart														0	4,222.80	-
166. TONER CARTRIDGE, Brother TN-155M, magenta	cart														0	5,661.00	-
167. TONER CARTRIDGE, Brother TN-155Y, yellow	cart														0	5,661.00	-
168. TONER CARTRIDGE, Brother TN-155C, cyan	cart														0	5,661.00	-
169. TONER CARTRIDGE, Brother TN-2025	cart														0	2,601.00	-
170. TONER CARTRIDGE, Brother TN-2130	cart														0	1,785.00	-
171. TONER CARTRIDGE, TN-3250, low yield, for Brother HL5350DN	cart														0	3,264.00	-
172. TONER CARTRIDGE, Lexmark X340A11G	cart														0	5,967.00	-
173. TONER CARTRIDGE, Lexmark E360H11P	cart														0	11,776.92	-
174. TONER CARTRIDGE, Lexmark E450A11P	cart														0	6,684.06	-
175. TONER CARTRIDGE, Lexmark T650A11P	cart														0	9,445.20	-
176. TONER CARTRIDGE, Lexmark T650H11P	cart														0	25,586.70	-
177. TONER CARTRIDGE, Developer, Epson C13SO50005, for printer EPL-5500	cart														0	3,112.02	-
178. TONER CARTRIDGE, Developer, Epson C13SO50010, for printer EPL-5700L/5800	cart														0	5,095.92	-
179. TONER CARTRIDGE, Developer, Epson C13SO50087, for printer EPL-5900/5900L	cart														0	5,194.86	-
180. TONER CARTRIDGE, Developer, Epson C13SO50166, 6K, for printer EPL-6200	cart														0	5,053.08	-
181. TONER CARTRIDGE, Developer, Epson C13SO50167, 3K, for printer EPL-6200/6200L	cart														0	3,211.98	-
182. TONER CARTRIDGE, Epson C13SO50440, Std Cap, for printer AL-M2010D/DN	cart														0	5,389.68	-
183. TONER CARTRIDGE, Developer, Epson C13SO50520, 1.8K, for printer AL-M1200	cart														0	3,542.46	-
184. TONER CARTRIDGE, Developer, Epson C13SO50521, 3.2K, for printer AL-M1200	cart														0	5,241.78	-
185. TONER CARTRIDGE, Samsung Part No. SCX-D655A for printer model MFP 6545	cart														0	10,200.00	-
186. TONER CARTRIDGE, Samsung Part No. ML D3050B for printer ML-D3050 / ML-D3051	cart														0	6,987.00	-
187. TONER CARTRIDGE, Samsung Part No. ML T-D105L, for printer ML 2580n	cart														0	2,805.00	-
188. TONER CARTRIDGE, Samsung Part No. ML D2850B, for printer ML D2851ND	cart														0	4,768.50	-
189. TONER CARTRIDGE, Samsung Part No. ML TD104-S, for Samsung ML 1660	cart														0	2,978.40	-
190. RIBBON CARTRIDGE, for Fujitsu DL3850	cart														0	449.80	-

Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount			
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total		
Office Supplies																		
1 BATTERY ENERGIZER SIZE AAA	piece	136			136			136					136			544	161.75	87,992.00
2 RUBBING ALCOHOL	bottle	201			201			201					201			804	72.00	57,888.00
3 BATTERY LITHIUM SIZE AA ENERGIZER	piece	250			250			250					250			1000	113.62	113,620.00
4 CORRECTION TAPE	piece	20			20			20					20			80	30.00	2,400.00
5 DISKETTE, 3-5	piece	10			10			10					10			40	160.00	6,400.00
6 BALL PEN	piece	570			570			570					570			2280	5.00	11,400.00
7 BATTERY, SIZE AA, ENERGIZER	piece	200			200			200					200			800	193.75	155,000.00
8 PENCIL, MONGOL	piece	200			200			200					200			800	5.70	4,560.00
9 PASTE SOLID	bottle	90			90			90					90			360	30.00	10,800.00
10 STAPLE REMOVER	piece															0	10.00	-
Audio and visual presentation and composing equipment																		
1																0		-
2																0		-
3																0		-
4																0		-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-
Photographic or filming or video equipment																		
1																0		-
2																0		-
3																0		-
4																0		-
5																0		-
6																0		-
7																0		-
8																0		-
9																0		-
10																0		-

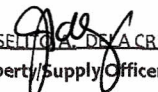
Item & Specifications	Unit of Measure	Quantity Requirement													** PS Price Catalogue as of (09.12.2011)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total			
Electrical equipment and components and supplies																	
1															0	-	
2															0	-	
3															0	-	
4															0	-	
5															0	-	
6															0	-	
7															0	-	
8															0	-	
9															0	-	
10															0	-	
Computer Supplies																	
															0	670.00	-
															0	1,020.00	-
3															0	-	-
4															0	-	-
5															0	-	-
6															0	-	-
7															0	-	-
8															0	-	-
9															0	-	-
10															0	-	-
Computer Equipment and Accessories																	
1															0	-	-
2															0	-	-
3															0	-	-
4															0	-	-
5															0	-	-
6															0	-	-
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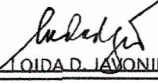
Item & Specifications	Unit of Measure	Quantity Requirement												** PS Price Catalogue as of (09.12.2011)	Total Amount	
		Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec			Total
*Other Categories																
1															0	-
2															0	-
3															0	-
4															0	-
5															0	-
6															0	-
7															0	-
8															0	-
9															0	-
10															0	-

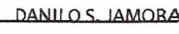
***GRAND TOTAL: 5,811,056.60
TOTAL W/ 10% ADDITIONAL PROVISION FOR INFLATION
APPROVED BUDGET:

*Other categories that are not indicated herein
**Prices are FOB Manila/Applicable for items under A.
***Grand total for items under A and B

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:

JOSE LITA A. DE LA CRUZ
Property/Supply Officer

Certified Funds Available /
Certified Appropriate Funds Available:

LOIDA D. JAVONILLO
Acting Head, Accounting Section
Local Budget Officer

Approved:

DANILO S. JAMORA
Director IV

Date Prepared: November 28, 2014