



Ministry of Defence

Ministry of Defence
Main Building
Whitehall
London
SW1A 2HB

Our Reference: FOI2017/11083

Email: [REDACTED]

27 November 2017

Dear [REDACTED]

Thank you for your email dated 3 November 2017 in which you have requested the following information:

The date on which Richard Holden began his employment in the department as special adviser to Sir Michael Fallon.

The date on which Richard Holden ceased his employment in the department as special adviser to Sir Michael Fallon.

I am treating your correspondence as a request for information under the Freedom of Information Act 2000 (FOI Act). A search for the information has now been completed, and I can confirm that the Ministry of Defence (MOD) does hold information within scope of your request.

Richard Holden was appointed as a Special Adviser to Sir Michael Fallon on 17th October 2016 and left his post on 7th April 2017.

If you have any queries regarding the content of this letter, please contact this office in the first instance

If you wish to complain about the handling of your request, or the content of this response, you can request an independent internal review by contacting the Information Rights Compliance team, Ground Floor, MOD Main Building, Whitehall, SW1A 2HB (e-mail CIO-FOI-IR@mod.uk). Please note that any request for an internal review should be made within 40 working days of the date of this response.

If you remain dissatisfied following an internal review, you may raise your complaint directly to the Information Commissioner under the provisions of Section 50 of the Freedom of Information Act. Please note that the Information Commissioner will not normally investigate your case until the MOD internal review process has been completed. The Information Commissioner can be contacted at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF.

Further details of the role and powers of the Information Commissioner can be found on the Commissioner's website at <https://ico.org.uk/>.

Yours sincerely,

(Original Signed)
Defence People Secretariat