

MINUTES OF THE HINGHAM SCHOOL COMMITTEE

July 20, 2015

1. Call to order.

The meeting was called to order by Andy Shafter at 7:31 p.m.

Members Present: Aylene Calnan, Ray Estes, Carol Falvey, Cynthia Galko, Liza O'Reilly, Andy Shafter and Ed Schreier

Central Office Present: Dorothy Galo, Ellen Keane, John Ferris, and Elizabeth Flynn

Visitors Present: Linda Kutsch, Diane DeNapoli

2. Approval of Minutes

2.1 On a motion by Liza O'Reilly and seconded by Carol Falvey,

It was

Voted: To approve the minutes of the School Committee Meeting held on June 15, 2015, with one revision: Section 6.3, change "grades 3-5" in the first sentence to "grades 4 and 5."

2.2 On a motion by Carol Falvey and seconded by Liza O'Reilly,

It was

Voted: To approve the minutes of the School Committee Meeting held on June 22, 2015.

3. Questions and Comments. None

4. Superintendent's Report

- Vacancy and Hiring Update – Dr. Galo reviewed vacancies, status of hiring and the hiring process.
- Enrollment and Class Size Status – Dr. Galo reviewed elementary enrollment of 1982 (-24 from last year) with average class size of 20.6; middle school 1092 (+71 from last year) and high school 1206 (+3 from last year)
- Continuing Education Next Steps – Dr. Galo reviewed current status of Continuing Education program (Peter Lincoln, Director, resigned) and plans to study the future of the program.
- MA State Budget – Implications for HPS – Dr. Galo reviewed Governor Baker's veto of the Full Day Kindergarten Quality Grant, Circuit Breaker and Metco were fully funded, security funds, and new guidelines for determining low income students
- Dr. Galo noted there were flyers available from the Hingham Substance Abuse Prevention Coalition.

School Committee Comments and Questions: Possibility for funding of drug testing in schools, impact of low income guidelines on Hingham.

5. Communications.

Dr. Galo noted a letter from an abutter to the new High School softball field.

6. Unfinished Business

6.1 On a motion by Carol Falvey and seconded by Ed Schreier,

It was

Voted: To accept the amended DDM language for the Education Evaluation Handbook (for HEA teacher and caseload educators).

7. New Business

- 7.1 The Committee heard the 2014-2015 Year-End Annual Report from SEPAC (Special Education Parent Advisory Council). Diane DeNapoli, co-chair of SEPAC, reviewed a summary of Hingham SEPAC activities during the 2014-2015 school year and outlined their goals for 2015-2016.

School Committee Comments and Questions: possibility of taping SEPAC meetings on HCAM. Andy Shafter thanked Diane DeNapoli for her report.

- 7.2 Liza O'Reilly and John Ferris reviewed a proposal for changes to the HPS Application for Permit to Use Facilities and Fields as proposed by the Town's Bond Counsel. First Reading.

School Committee Comments and Questions: 50 days of exclusive use not applicable, editing suggestions, will be voted in August.

- 7.3 Dr. Galo presented a request by the district's personnel and bargaining counsel to increase the 2015-2016 retainer fee to \$45,000.00

On a motion by Carol Falvey and seconded by Ray Estes,

It was

Voted: To approve the requested increase to \$45,000 of the 2015-2016 retainer fee for the district's personnel and bargaining counsel.

- 7.4 John Ferris reviewed the PRS permanent roof repairs bid process and communications with the insurance company.

On a motion by Liza O'Reilly and seconded by Cynthia Galko,

It was

Voted: To award Dagle Electrical the PRS permanent roof repairs in the amount of \$178,584.00 contingent upon approval by Hingham's insurance company.

- 7.5 The Committee received a 2014-2015 preliminary financial summary for the Food Services Department. John Ferris reviewed the HPS Food Service Metrics, including increase in participation at HMS, East, Foster, and South Schools.

School Committee Comments and Questions: "Meals per Hour," alternatives to measuring productivity by meals per hour, increase in participation at HMS should continue at HHS, keep track of meals revenues and a la carte revenues, increase in HMS participation possibly due to enrollment increase, new school kitchen/cafeteria facility, and higher quality food. Dr. Galo noted the Healthy School Meals Flexibility Act and planned HCAM "Superintendents Spotlight" on Food Services.

- 7.6 The Committee heard an update to the pre-planning, Preliminary Assessment of Anticipated Needs presentation from the June 22, 2015 SC meeting. Dr. Galo reviewed updates to the PowerPoint, including Facilities, Programs, Curriculum, Assessments and Technology, Program and Student Support Services, Personnel and Staffing, FY'17 Budget Impact – Foundation Commission, Circuit Breaker, HS NEASC Accreditation and Full Day K funding. Dr. Galo reviewed data from Shella Dennerly's Children's Hospital presentation at MASS Summer Executive Institute, "Behavioral and Health Prevalence," and also reviewed the Construction Technology (TRACES) information.

School Committee Comments and Questions: Agenda for September 13 School Committee Planning Meeting, possible reasons for increase in students with behavioral health issues. Foundation Commission Report did not include Full Day K. Andy Shafter thanked Dr. Galo for her report.

- 7.7 The Committee considered the home school application for Patricia (grade 6) and Elizabeth (grade 3) Breen.

On a motion by Liza O'Reilly and seconded by Aylene Calnan,

It was

Voted: To approve the home school application for Patricia (grade 6) and Elizabeth (grade 3) Breen for the 2015-2016 school year.

- 7.8 The Committee received notification of the appointments of Elizabeth Bensten, K teacher at PRS; Ema Ciuca, Spanish teacher at HMS; Brianne Elinoff, English and History teacher at HMS; Elisabeth Galvin, Special Education teacher at Foster and PRS; Timothy Galvin, Math teacher at HMS; Erin Maguire, K teacher at Foster; Shayna Miller, Science teacher at HMS; Kimberly O'Brien, K teacher at PRS; Gabrielle Pound, English teacher at HHS; Kayla Pravia, Grade 4 teacher at Foster; Bradley Santarpia, Math teacher at HHS; and Leanne Turnak, Grade 5 teacher at South; all effective August 31, 2015.
- 7.9 The Committee received notification of the full year FY16 Leaves of Absence of Lauren Arvidson of HHS, and Anna Bernal of PRS.
- 7.10 The Committee received notification of the resignation of Peter Lincoln, Director of Continuing Education, effective June 30, 2015.
- 7.11 The Committee received notification of the following lane changes effective September 1, 2015: Jacqueline Beaupre to M, Step 3; Patrick Callahan to M15, Step 12; Amanda Cheney to M, Step 5; Jenny Cina to M60, Step 10; Brianne Connolly to M15, Step 4; Dawn Diedricksen to M30, Step 9; Eileen Farrell to M15, Step 4; Rachel Gough to M15, Step 6; Cecilia Hanlon to B15, Step 9; Carol Lincoln to M15, Step 13; Kaitlin McDougall to M15, Step 6; Susan McHugh to M30, Step 13; Philip Struzziero to D, Step 12; Heidi Vigneau to B15, Step 12; Michelle Welch to M15, Step 7; Deborah Whiting to M15, Step 13; and Joseph Young to M30, Step 13.

8. Other items as may not reasonably be known 48 hours in advance of the meeting.

Ray Estes reviewed a proposal from PARE Corp for a preliminary engineering review as part of the weight room/wellness center feasibility study at HHS.

On a motion by Ray Estes and seconded by Carol Falvey,

It was

Voted: To Hire PARE Corporation to complete an initial engineering review as part of a feasibility study for a potential renovation/expansion of the weight room/wrestling gym at Hingham High School and approve its proposal in the amount of \$13,400.

School Committee Questions and Comments: Does proposal include HHS health room in study? Possibility of adding health and wellness area to study, overall costs higher than anticipated, concern about allocation of funds with one meeting with School Committee; mechanical, electrical and plumbing assessment included in quote.

9. Subcommittee and Project Reports

Long Range Planning Committee – Ray Estes reported on scheduled Facilities Manager interviews, Conservation Commission meeting about determination of applicability for East field improvements (intention of splitting project over 2 years) and High School Health/Wellness weight room project.

Community Outreach – Cynthia Galko noted a meeting is to be scheduled soon.

Salary and Negotiations - Carol Falvey reported on meeting held on July 13.

Policy – Liza O’Reilly reported on the meeting on June 29th. There will be another meeting tomorrow.

Special Education – Ed Schreier reported on the SEPAC officer transition.

10. Adjournment

On a motion by Cynthia Galko and seconded by Aylene Calnan,

It was

Voted: To adjourn the School Committee meeting at 9:50 p.m.

Respectfully Submitted by:
Aylene Calnan