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Shantung Christian University
Bulletin 1926

Shantung Christian University (Cheeloo University), Tsinan, China

Excerpts from University Bulletin #47

THE UNIVERSITY CALENDAR
1925, 1926

1925

February 5th, Thursday

Spring Semester opens, Registration and payment of fees, all schools.

Recitations begin.

February 6th, Friday

April 4th, 5th, 6th,

Saturday, Sunday, Monday

April 10th

April 24th, 25th

May 9th, Saturday

June 6th, Saturday

Tsing Ming Holidays

Good Friday

North China Field Meet.

National Humiliation Day.

Last day for receiving applications for Entrance Examinations.

Spring Semester closes,

Commencement Exercises 10 a.m.

Summer School begins.

Entrance Examinations.

Summer School closes.

Fall Semester opens, Registration and payment of fees, all schools.

Confucius' Birthday.

National Holidays, Inter-Middle-School Track and Field Meet.

Christmas Holidays.

June 11th, Thursday

July 1st, Wednesday

July 6th, 7th, 8th

July 29th, Wednesday

September 17th, Thursday

September 21st, Monday

October 9th, 10th

December 24th, 25th, 26th

1926

January 1st, Friday

January 28th, Thursday

February 13th, Saturday

February 18th, Thursday

New Year's Holiday

Fall Semester closes.

Chinese New Year.

Spring Semester opens, Registration and payment of fees, all schools.

Recitations begin.

Good Friday.

February 19th, Friday

April 2nd

April 4th, 5th, 6th,

Sunday, Monday, Tuesday

April 24th, Saturday

May 9th, Sunday

June 5th, Saturday

Tsing Ming Holidays

Field Day.

National Humiliation Day.

Last day for receiving applications for Entrance Examinations.

Spring Semester closes, Commencement Exercises 10 a.m.

Entrance examinations

Fall Semester opens, Registration payment of fees, all schools.

June 16th, Wednesday

July 5th, 6th, 7th

September 16th, Thursday

SCHOOL OF MEDICINE

GENERAL STATEMENT

The School of Medicine is situated on the Medical Campus in the South Suburb of Tsinan, adjoining the general University Campus, from which it is separated only by the suburb wall.

The main school building consists of a large three-story central block, with east and west laboratory wings. In addition to classrooms, the building contains large well-lighted laboratories devoted to Biological Chemistry, Pharmacy and Pharmacology, Histology and Embryology, Pathology and Bacteriology, and the Department of Anatomy and Dissection. A special laboratory is set apart for the routine examination of specimens from patients in the hospitals. The medical branch of the University Library, containing reference books and an adequate assortment of current periodicals, is lodged in the central medical building. The laboratory of Physiology and the offices of the Department of Preventive Medicine are accommodated on the main University campus outside the suburb.

Adjoining the School of Medicine is the University Hospital and Dispensary, with a frontage of 400 feet. The Hospital, which was erected in 1915, provides accommodation for 105 patients. The Out-patient Dispensary consists of a central waiting room with consulting rooms for the different departments and a laboratory for routine examinations, and operating rooms for surgical and ophthalmic out-patients. The Department of Roentgenology is also situated in this building. Funds are in hand for the erection of new buildings more than doubling the present capacity of the Hospital and Out-Patient Department, and adding substantially to the teaching laboratories.

Opposite the Hospital is a Hostel for twenty-five male patients, for the accommodation of those well enough to be discharged from the wards but needing further treatment.

The School of Medicine possesses dormitories and a students' commons for the men students, adjoining the teaching buildings. The women students are lodged on the University Campus outside the suburb wall in a building containing sleeping rooms, study hall, social room and dining room. It is equipped with modern plumbing and lighted by electricity.

Besides the above buildings, residences are provided for the members of the staff.

In addition to the Medical School there is, connected with the Hospital, a Nursing School for both men and women nurses.

For information regarding admission to the School of Medicine, fees and deposits, and student expenses, see the section on Entrance Regulations, pages 33 to 54.

PRIZES

DOGGART PRIZE From funds contributed by Mr. A. R. Doggart of Darlington, England, a prize of \$60 each year is awarded to the member of the second year class whose marks are highest for the first two years of the course, and \$40 to the student whose marks are second highest.

Shantung Christian University(Cheeloo University)

ADMISSION TO SCHOOL OF MEDICINE

For admission to the Medical School the following qualifications are required:

(a) The candidate must have graduated from a six-year middle school or have done equivalent work. For standards as to work which should be covered in the middle school, see the "Syllabus of Middle School Subjects", pages 40-47.

(b) Following graduation from middle school, the candidate must have done two years work in a recognized institution of college grade, including a minimum amount of work in the various subjects as shown by the schedule of Entrance Requirements included below. These courses may be taken in the Pre-Medical Department of Shantung Christian University, for admission to which see pages 37 to 47. The Pre-Medical course of study may also be taken in other institutions of suitable grade, provided the requisite amount of laboratory work is devoted to each subject. In all cases, however, graduates of Pre-Medical courses, either of this or other universities, will be required to present themselves for the entrance examination of the School of Medicine at the conclusion of the Pre-Medical work.

To be admitted to the examination a candidate must (1) bring evidence that he has graduated from an approved Middle School or has done equivalent work; (2) bring evidence from the college where the pre-medical work was done as to good character, and that the subjects specified below have been covered; this should include the courses studied, the time occupied in each subject and the grades secured; (3) submit laboratory note-books, signed by the instructor, for the Biology, Chemistry and Physics courses.

ENTRANCE REQUIREMENTS

Biology: One Paper.

Prerequisite: At least one year of college grade work in General Biology and a year's work in General Zoology. This should include not less than four *credit hours of recitation and lecture and of six actual hours of laboratory and field work a week, for the two years.

The work as conducted at Shantung Christian University is based on:

First Year: Shull, Principles of Animal Biology, McGraw Hill Book Co.
Woodruff, Foundation of Biology, Macmillan Co.

Second Year: Thomson's Outlines of Zoology, Hodder and Stoughton,
Reese, Introduction to Vertebrate Embryology, Frog only,
G.P. Putnam.
Translation: Presb. Mission Press.
Pratt, Vertebrate Zoology. (Sections on the dogfish, frog
turtle, bird and mammal, especially the latter). Ginn & Co.

* A 'credit hour' is one hour a week in recitation or lecture, or two hours a week in laboratory, over a term of eighteen weeks.

Shantung Christian University (Cheeloo University)

Admission to School of Medicine continued:

Physics: One paper

Prerequisite: A course of general physics of college grade extending over a period of at least two hundred and fifty hours. Of this a minimum of one hundred and twenty-five hours must be spent in the laboratory, doing individual work and receiving individual instruction.

In general, it is suggested that the work covered in the laboratory should follow Millikan's "Mechanics, Molecular Physics and Heat" and Millikan and Mill's "Electricity, Light and Sound".

For general reading and lectures, Kimball's "College Physics" and Millikan and Gale's "First Course in Physics" is suggested.

Chemistry: One paper.

Prerequisite: Four terms of laboratory work, covering General Chemistry, Qualitative and Quantative Analysis, Organic Chemistry. The aim of the work in Chemistry should be to train the student to think in terms of modern chemical concepts and to familiarize him with methods of laboratory study.

The total requirement in Chemistry is reckoned as a minimum of 450 hours work. It is suggested the Pre-medical Chemistry pursue the method and cover the ground represented in the following texts"

McPherson and Henderson: General Chemistry
McPherson and Henderson: Laboratory Manual
Noyes: Qualitative Chemical Analysis (metals only)
Chapin: Second Year College Chemistry
Chapin: Exercises in Second Year Chemistry
Talbot: Quantitative Chemical Analysis(selections from this text)
Cohen: Theoretical Organic Chemistry
Fisher: Laboratory Manual of Organic Chemistry(shorter course)

Psychology: One paper

Prerequisite: Lectures, one course equivalent to four semester hours.

Examination Syllabus: Based on Buell's "Essentials of Psychology" or its equivalent

Chinese: Students are expected to have studied Mei Dzi and Chinese Composition (Mandarin).

One examination will be held in Wen Li Composition which paper will be set to test their fluency and neatness in the literary style. Compositions must contain at least three hundred and fifty characters and the subject will be selected from the work studies as stated above.

Shantung Christian University (Cheeloo University)

English Requirements. A student should have school credits for six full years of English study. The examination is a test of his ability to use English correctly rather than a test of his knowledge of the rules of grammar, composition, etc.

A Physical Examination is required of all applicants for admission, and admission may be refused on the basis of ill health. Provision is made for the medical care of students during their residence in the school.

ADVANCED STANDING. At the discretion of the Faculty, students from other medical schools of recognized standing will be received into the upper classes of the Medical School upon the following conditions:

- 1) That they present evidence of having fulfilled the entrance requirements, and of having spent as many years in medical study as they desire credit for.

- 2) That they pass examinations in the subjects for which they desire advanced standing.

Shantung Christian University (Cheeloo University)

COURSE OF STUDY

Instruction is given in Mandarin. The course of study in the School of Medicine covers a period of five years. Each year is divided into two semesters of sixteen teaching weeks each. The curriculum is being revised at the time of publication of this Bulletin. The ground covered will be approximately the same as under the present schedule, submitted below:

FIRST YEAR		Second Semester	
First Semester	Hours		Hours
Histology	140	Histology	70
Anatomy	170	Embryology	70
Biological Chemistry	170	Anatomy	170
English	80	Physiology	32
		Bacteriology	140
		English	80

SECOND YEAR		Second Semester	
First Semester	Hours		Hours
Anatomy	140	Anatomy	80
Physiology	160	Physiology	180
Pharmacy	130	Pathology	180
Materia Medica	48	Materia Medica	64
English	80	English	80

THIRD YEAR		Second Semester	
First Semester	Hours		Hours
Pathology 1	32	Medicine 2	80
Medicine 1	80	Laboratory Diagnosis 2	64
Therapeutics	94	Surgery 2	80
Physical Diagnosis	64	Obstetrics 1	48
Laboratory Diagnosis and Parasitology 1	170	Clinical Medicine 1, and Clinical Surgery 1 (in groups)	208
Surgery 1	80	English	80
English	80		

FOURTH YEAR		Second Semester	
First Semester	Hours		Hours
Medicine 3	64	Medicine 4	64
Surgery 3	80	Surgery 4	80
Obstetrics 2	48	Ophthalmology 2	64
Ophthalmology 1	64	Dermatology and Syphilology 2	32
Dermatology and Syphilology 1	32	Pediatrics	48
Clinical Medicine 2	192	Clinical Medicine 3	192
Clinical Surgery 2	80	Clinical Surgery 3	80
English	80	English	80

Course of Study continued:

FIFTH YEAR

First Semester		Second Semester	
	Hours		Hours
Clinical Medicine 4, Clinical Surgery 4 and Specialties (in groups)	288	Clinical Medicine 5 Clinical Surgery 5 and Specialties (in groups)	288
Pathology 2	64	Pathology 3	64
Preventive Medicine 1	32	Preventive Medicine 2	32
Nervous & Mental Diseases 1	16	Nervous & Mental Diseases 2	16
Gynecology 1	16	Gynecology 2	16
Operative Surgery	32	Anesthetics	16
Diseases of Ear, Nose, and Throat 1	16	Medical Jurisprudence	8
English		Diseases of Ear, Nose and Throat 2	16
		English	

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SHANTUNG
CHRISTIAN
UNIVERSITY
BULLETIN

No. 49

MINUTES OF THE ADMINISTRATIVE COUNCIL OF THE
FIELD BOARD OF MANAGERS

December 18th, 1924, and January 29th, 1925.
(Minutes A. C. 0178-0206)

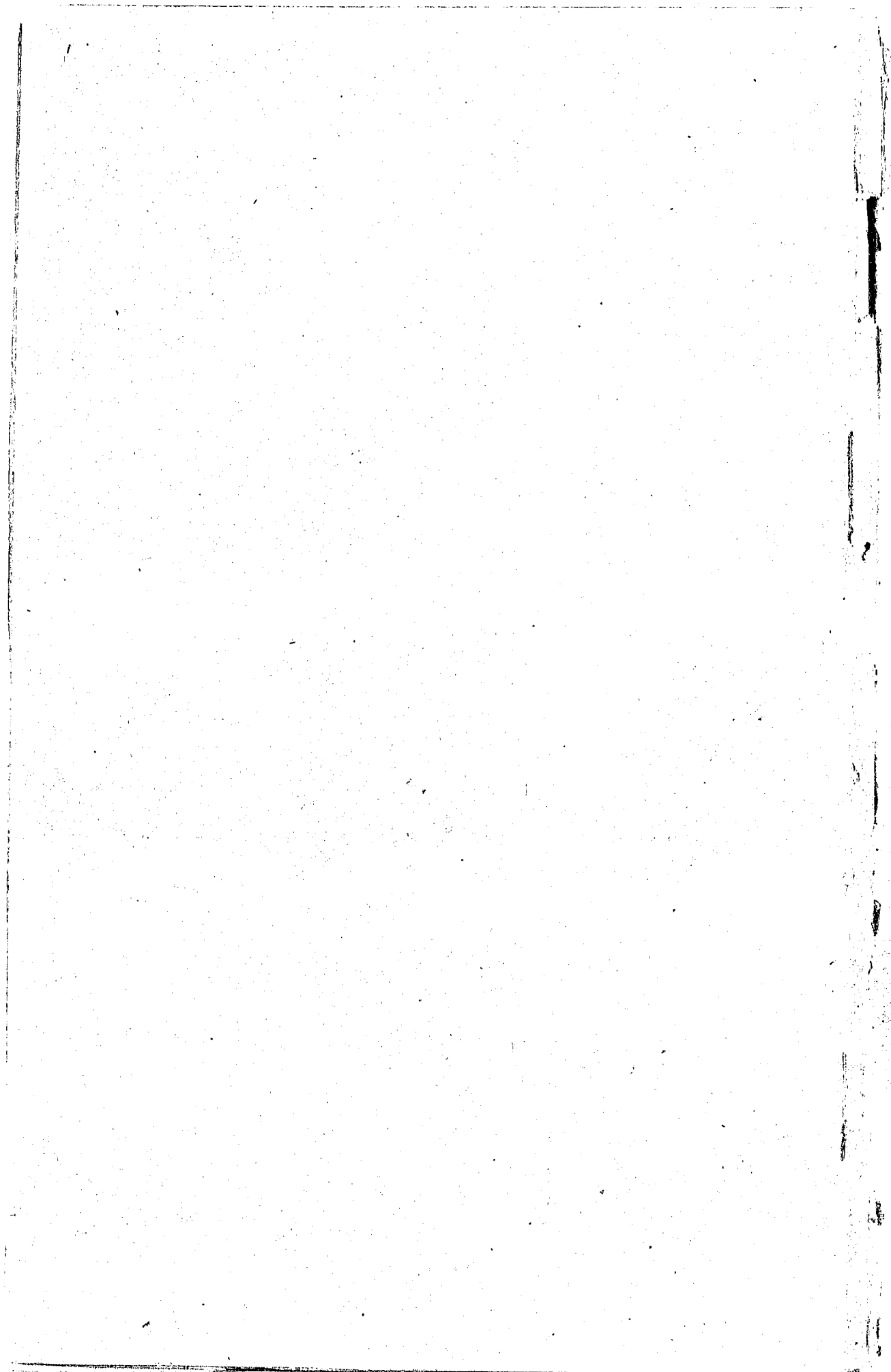
and

MINUTES OF THE ANNUAL MEETING OF THE
FIELD BOARD OF MANAGERS

June 3 - 5, 1925.
(Minutes 532-599)



Printed at The University Press.



MINUTES OF FIELD BOARD OF MANAGERS

SHANTUNG CHRISTIAN UNIVERSITY
FIELD BOARD OF MANAGERS

Elected Mission Representatives.

- *Dr. Clementina Bash, Presbyterian Mission, Peking.
- L. Nelson Bell, M. D., American Presbyterian Mission South, Tsingkiangpu, Ku.
- *Rev. A. G. Castleton, English Baptist Mission, Choutsun, Sung.
- Edward Cundall M. B., Wesleyan Missionary Society, Anlu, Hup.
- John T. Flemming, M. A., United Church of Canada, Weihwei, Honan.
- Miss Margaret Frame, Amer. Presbyterian Mission North, Tengchow, Sung.
- Miss Katharine Franklin, English Baptist Mission, Sian, Shensi.
- Rev. N. A. Larsen, Lutheran United Mission, Kuangchow. (Non-voting representative).
- *Lin Tsi I, Amer. Presbyterian Mission North, Tsingtao.
- *Rt. Rev. Bishop T. Arnold Scott, D. D., Church of England Mission, Taian. (Chairman) (alternate, Rev. H. Mathews, Yenchow, Sung.)
- Rev. C. G. Sparham, London Missionary Society, 23, Yuen Ming Yuen Rd., Shanghai.
- *Rev. T. N. Thompson, Amer. Presbyterian Mission North, Weihsien. (alternate R. C. Wells)
- *Y. H. Wang, American Board Mission, Tehchow, Sung.

Representatives of Women's Committee.

- *Miss Louise Hobart, Methodist Mission, Peking.
- Dr. Lois Pendleton, American Board Mission, Tehchow.
- Miss Mary Scott, Chung Teh School, Peking.

Elected Alumni Representatives.

- Lien Dzi-Do, Anglo-Chinese College, Tientsin.
- *Sung Hui-wu, Wei San-lu, Tsinan.

Members by co-option.

- Dr. Chang Po-ling, Nankai College, Tientsin.
- Rev. Cheng Ching-yi D. D., 23, Yuen Ming Yuen Rd., Shanghai
- Dr. Fong F. Sec, Commercial Press, Shanghai (Vice-Chairman).
- Rt. Rev. Bishop G. R. Grose, D. D., LL. D., Methodist Episcopal Mission, Peking.
- P. K. Liang, M. A., M. B., F. R. C. S. E., 308, Elgin Avenue, Tientsin.
- *Rev. E. W. Wallace, D. D., 23, Yuen Ming Road, Shanghai.
- Dr. J. Wong Quincey, Tsing Hua College, Peking.

Member Ex Officio.

- Harold Balme, F. R. C. S., President. (Rev. J. D. MacRae, D. D., acting)
- Those marked * are members of the Administrative Council.

MINUTES OF THE ADMINISTRATIVE COUNCIL

OF THE

FIELD BOARD OF MANAGERS

The following Minutes of the Administrative Council, (pages 1-14) having been subsequently confirmed by circulation, are herewith incorporated in the Official Minutes of the Field Board of Managers.

MINUTES OF THE ADMINISTRATIVE COUNCIL

Tsinan, 18th December, 1924.

532. **Members Present.** (A. C. Minute 0178)

Bishop T. Arnold Scott (Chairman), Dr. H. Balme, Rev. A. G. Castleton, and Dr. Lois Pendleton.

Apologies for absence were received from Rev. Paul R. Abbott, Dr. Chang Po-ling, Rev. R. A. Mitchell and Rev. C. G. Sparham.

533. **Minute Secretary.** (A. C. Minute 0179)

Voted:—That the Rev. A. G. Castleton be appointed Minute Secretary of the Administrative Council.

534. **Failure to Secure a Quorum.** (A. C. Minute 0180)

Voted:—That in view of the impossibility of securing a quorum, and the serious difficulty which would be caused by any delay in transacting business, the Secretary is hereby instructed to present the actions of this meeting by correspondence, with the understanding that should three or more members of the Field Board express their disapproval of any measure, such action shall be reconsidered at the next meeting of the Administrative Council; but that, failing such expression of disapproval, these actions will be regarded as valid.

Minutes passed by Circulation.

The following Minutes having been passed by the whole Field Board of Managers by circulation are now included in the official records:—

535. **Resignation of Dr. Eliza E. Leonard.** (A. C. Minute 0181)

Voted:—That the Field Board of Managers have received with deep regret the resignation of Dr. Eliza E. Leonard from the position of Dean of Women in the Shantung Christian University, in consequence of the serious condition of her health. The Field Board feel compelled, though with extreme reluctance, to accept Dr. Leonard's resignation under these circumstances; at the same time they desire to place on

record their warm appreciation of the valuable services which Dr. Leonard has rendered during the past year, and of the unique contribution she has made to the successful initiation of co-education in the University. They would extend to Dr. Leonard an expression of their deep sympathy in the physical weakness which she is suffering at the present time, and their earnest prayers that she may be divinely protected and upheld.

536. Dean of Women. (A. C. Minute 0182)

Voted:—That the Field Board of Managers would hereby endorse the recommendation of the Women's Committee that Dr. Luella Miner be invited to accept the Deanship of Women in the University.

537. Assistant Dean of Women. (A. C. Minute 0183)

Voted:—That the Field Board of Managers would also endorse the recommendation of the Women's Committee that an Assistant Dean of Women be appointed in the University, and that Dr. Frances J. Heath be asked to accept this post: and further that Dr. Annie V. Scott be asked to act in Dr. Heath's stead, pending her return from furlough.

Finance and Property Committee

538. Land for New Hospital. (A. C. Minute 0184)

Voted:—That the following Minute passed by circulation amongst members of the Finance and Property Committee, be now officially confirmed.

Resolved that in the event of land being available at a reasonable price on the site immediately North of the present Hospital and Institute property, of a size sufficient for the erection of the new In-patient Hospital, we approve of the purchase of same from funds already in hand from the Women's Committee.

New Minutes

539. The Death of Dr. Eliza E. Leonard. (A. C. Minute 0184)

Voted:—That the Administrative Council of the Field Board of Managers have received with profound regret the news of the death of Dr. Eliza E. Leonard, the first Dean of Women in this University. They remember with gratitude the splendid record of faithful and devoted

services which Dr. Leonard has rendered to the amelioration of suffering and to the cause of medical education for women, but most of all do they thank God for the nobility of her Christian character and her loyalty to the cause of Christ. The work which Dr. Leonard accomplished in the building up of the North China Union Medical College for Women can never be forgotten, and her conspicuous ability in organising the Women's Unit in this University, and in securing the success of its first experiment in co-education, has placed the directing Boards under a deep debt of gratitude. The dauntless courage which Dr. Leonard displayed in the face of repeated disappointments and difficulties, and the quiet faith which she exhibited during the trying months of her illness bear eloquent witness to the reality of her Christian life, and will ever remain as a fragrant memory in the University and in the lives of all with whom she came in contact. The Administrative Council desire to offer this sincere tribute to her memory, and to extend to the bereaved relatives an expression of their deep and prayerful sympathy.

540. Resignation of Mr. Paul C. Cassat. (A. C. Minute 0186)

Voted:—That the Administrative Council of the Field Board of Managers desire to place on record their sincere regret at receiving the resignation of Mr. Paul C. Cassat from the post of Treasurer to the University. During the past seven years, since Mr. Cassat was first appointed to the staff of the University, he has shown remarkable ability in controlling the finances of the institution, and the efficient manner in which the accounts are now kept is largely due to his administrative genius. The enthusiasm and energy which he also devoted to the work of the Registrarship, the management of the University Press, the direction of building operations and the promotion of the University interests in North America, have proved an invaluable contribution to the successful development of the institution. It is with deep sympathy that the Administrative Council recognise that his serious breakdown has in a great measure been brought about by his unsparing efforts on behalf of the University. The Council desire to offer to Mr. Cassat an expression of their heart-felt gratitude for the services which he has rendered and their earnest hope that his health may soon be restored, and that he may be spared for a long life of continued usefulness in the service of God.

541. **New Co-opted Members.** (A. C. Minute 0187)

Voted:—That the Administrative Council have heard with great satisfaction that the Rev. E. W. Wallace D.D., and Dr. J. Wong Quincey have accepted the invitation of the Field Board of Managers to become co-opted members of the Board.

542. **The President.** (A. C. Minute 0188)

Voted:—That this meeting of the Administrative Council of the Field Board of Managers wishes to express its sympathy with the President in his enforced sick-leave, its admiration for his services to the University during the past four years, and its good wishes for his complete recovery.

543. **Acting-President.** (A. C. Minute 0189)

Voted:—That the Administrative Council of the Field Board of Managers warmly endorse the suggestion of the University Senate that the Rev. J. D. MacRae be asked to fill the position of Acting-President during the absence of Dr. Balme, and have much pleasure in nominating Mr. MacRae for this position.

544. **Mrs. Heeren.** (A. C. Minute 0190)

Voted:—That the Administrative Council of the Field Board of Managers heartily endorse the recommendation of the Senate that Mrs. Heeren be appointed a Lecturer in History in the School of Arts and Science.

545. **China Medical Board.** (A. C. Minute 0191)

Voted:—That the Administrative Council of the Field Board of Managers have heard with much appreciation of the actions of the China Medical Board taken on Nov. 5th last (C.M. 2692—4) by which (a) a sum of gold \$50,000 is appropriated to the University for buildings and equipment for the School of Medicine on condition that a sum of not less than gold \$10,000 be provided for the University from other sources in addition to the funds already collected or pledged; (b) a sum of gold \$30,000 is appropriated to provide against loss on exchange, both on the funds contributed by the Women's Boards for the School of Medicine and on those provided by the China Medical Board

itself; and (c) an additional appropriation of gold \$65,000 is made to provide for the continuance of the present grant to the School of Medicine until Sept. 1928, together with an additional grant towards the increased cost of the Women's Unit and enlarged hospital. The Council desire to place on record their deep sense of gratitude to the China Medical Board for these generous appropriations and for the confidence which the China Medical Board have thus displayed towards the work of the School of Medicine.

546. **Overdraft on Building Funds.** (A. C. Minute 0192)

Voted:—That with a view to reducing the present overdraft on Building Funds, the Administrative Council would earnestly request the British Joint Board to assign for that purpose the balance of funds contributed for capital objects during the promotion campaigns of the last four years.

547. **University By-laws.** (A. C. Minute 0193)

Voted:—That the Administrative Council of the Field Board of Managers have given careful consideration to the suggested By-laws, as drafted by the North American Committee, and to the amended form proposed by the British Joint Board. They would desire to record the following expression of their own convictions regarding these important proposals:—

A. They note with great appreciation the suggestion in the North American draft that in making provision for the admission of co-opted members, due regard be paid to securing appropriate representation of those in China interested in the University. They regard this principle as one of primary importance, in view of the manifest desirability of securing the fullest possible measure of Chinese cooperation in the control of, and responsibility for, an institution which is founded on Chinese soil and for the Chinese people, and which they trust will ultimately pass into the full care of the Chinese themselves. They recognise that owing to the distance which separates China from the west it would probably be necessary in most instances for such Chinese members to be represented by proxies, until such time as the meeting of the Board of Governors can be held in China; but in spite of this difficulty they consider that the advantage to be gained by their in-

clusion in the governing Board would fully outweigh this handicap. They would therefore urge that from the outset the Board of Governors would include within its full membership representatives of those Chinese Christian educationalists whose presence and wise counsel have added so greatly to the deliberations of the Field Board of Managers.

B. They strongly endorse the recommendation of the North American Committee that the minimum basis of co-operation in the University should include an annual grant towards current expenses of not less than Mex. \$2,000, and recommend that part of this sum be regarded as a contribution towards the general up-keep of the University and the balance be allocated to the particular school in which such Mission is co-operating.

C. In view of the fact that there has not yet been adequate time for a careful preparation of the By-laws of the Field Board of Managers they would recommend that for the present the Board of Governors should recognise the existing constitution of the Field Board as serving in the place of such By-laws, except so far as they may be modified by any articles included in the draft now to be considered by the Board of Governors.

D. They understand that the Faculty of the University are now preparing a syllabus of requirements for the various degrees which the University may offer, such syllabus to be subsequently submitted to the Field Board of Managers and to the Board of Governors for their approval. Meanwhile they would request the Board of Governors to give a clear interpretation of the conditions governing the time at which students who meet such requirements will be eligible for the securing of their degrees.

E. They would unanimously recommend to the Board of Governors the following amendments to the draft prepared by the North American Committee:—

Original Draft *Amended Form Proposed*
(1) **Article III—Composition.**

Section 3.

The minimum basis of* co-operation shall be the provision of an approved member of the University staff with residence or rent, along with an annual payment of \$2,000 Mex. toward current expenses. An annual grant of \$3,000 Mex. or a capital grant of \$50,000 Mex. shall be considered the equivalent of the support of a member of the staff.

The minimum basis of co-operation shall be the provision of an approved member of the University staff with residence or rent, along with an annual payment of \$2,000 Mex. or a capital grant of \$35,000., towards current expenses. An annual grant of \$4,000 Mex. exclusive of rent, or a capital grant of \$70,000 Mex. shall be considered the equivalent of the support of a member of the staff.

(2)

Section 4.

A cooperating organization is free to withdraw from the University, or may have its relationship discontinued by the Board, upon notice of at least one year and with such special financial adjustment as may be mutually agreeable.

A cooperating organization is free to withdraw from the University, or may have its relationship discontinued by the Board of Governors hereinafter mentioned, upon notice of at least one year and with such special financial adjustment as may be mutually agreeable.

(3)

Article IV—Board of Governors
Section 1 Constitution

(a) *Membership.*—

To the original draft, first paragraph, add the following:—"and (3) of the president of the University, ex officio."

(4)

Section 3 Meetings

(a) *Time of Meetings.*—

To the original draft, first clause, add the following sentence:—"Annual Meetings, if held ensemble, should take place alternately in North America and Great Britain."

(5) Section 4 Functions

(b) The Board shall appoint the president, vice-president (s), deans, professors, associate professors, and all foreign permanent members of the staff. The Board may at its discretion appoint or remove any member of the staff.

The Board shall appoint or retire the president, vice-president (s), deans, professors, associate professors, and all foreign permanent members of the staff, on recommendation from the Field Board of Managers.

(6) (e) The Board shall be the ultimate authority in all affairs of the University but it shall empower the Managers as fully as possible for the field administration. When matters from China are referred to the Board they should come through the Managers with their covering recommendation.

The Board shall be the ultimate authority in all affairs of the University but in all matters of field administration it shall act through the Field Board of Managers. When matters from China are referred to the Board they should come through the Managers with their covering recommendation.

(7) Section 5 Officers

(a) The substitution of the terms "Chairman" and "Vice-Chairman" for "President" and "Vice-President"

(8) Article VI—Field Board of Managers
Section 2 Membership

(a) The Field Board of Managers shall be composed of:—
(1) Representatives of the cooperating Christian Missions and Churches in the Field, designated on a basis from time to time authorised by the Board of Governors, with due regard to proportionate responsibility for and general interest in the work of the University and to the part taken by women in University affairs; (2) two, or at the discre-

(a) The Field Board of Managers shall be composed of (1) Representatives of the cooperating Christian Missions and Churches in the Field, designated on a basis from time to time authorised by the Board of Governors with due regard to the part taken by women in University affairs; (2) two, or at the discretion of the Board of Governors, more members designated by and from the alumni; (3) co-opted members

tion of the Board of Governors more, members designated by and from the alumni; (3) two, or at the discretion of the Board of Governors more, members designated by and from the faculty; (4) coopted members not to exceed in number one-third of the whole Board of Managers and (5) the President of the University.

not to exceed in number one-third of the whole Board of Managers and (4) the President of the University.

(9) Note: With reference to the proposed representation of additional members of the Faculty upon the Field Board of Managers, the Administrative Council would recommend that in view of the fact that opinion is at present divided upon this subject no action be taken until the question has been reconsidered at a full meeting of the Field Board.

(10) Section 4 Functions

(c) The Managers may present names for President, Vice-President, Treasurer, Deans, Professors, Associate Professors and permanent foreign members of the staff and may in consultation with any Mission directly involved and at its discretion appoint or remove all other members of the staff. The Managers may prescribe the courses of studies in each School and Department, determine the conditions of entrance, fix the fees and other charges, and in general decide all questions of local management in harmony with the recognized policy and program of the University.

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(11) **Article VII—The University Staff**

Section 1

Each officer and teacher shall be distinctly Christian in profession and character and shall be in cordial sympathy with the purpose and program of the University. In very exceptional cases involving particular qualifications of a Chinese for a specialized position for which no qualified Christian is available, upon nomination by the Managers, the Board may temporarily waive this requirement.

Each officer and teacher shall be in cordial sympathy with the purpose and program of the University and, unless in exceptional cases, shall be a member of the Christian Church.

(12)

Section 4.

To read as follows:—

The various ranks in the teaching staff shall be Professor, Associate Professor, Assistant Professor, Lecturer, Instructor and Assistant Instructor.

(13)

Section 5

The President of the University shall ex officio be a Manager, a member of the Board of Governors, and head of all education departments of the University. He shall preside at meetings of the faculty and unless there is special action to the contrary shall be the official medium of communication between the Board of Managers and the Board of Governors. He shall be responsible for the general discipline of the University and for the execution of measures, not otherwise committed, concerning the local administration of the University.

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(14)

Article VIII—Degrees and Credentials

Section 1.

(c) The Board of Managers may, subject to the approval of the Board of Governors, confer undergraduate and graduate degrees upon the basis of examinations passed after the passing of the special Act of parliament of Canada incorporating the University. (July 19, 1924). The Board of Governors, upon nomination or approval of the Board of Managers, may confer honorary degrees upon worthy Chinese or foreign leaders in constructive service for human welfare.

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(15)

Section IX—Amendments

First sentence:

Amendments to these By-laws may be proposed by any three members of the Board.

Amendments to these By-laws may be proposed by any three members of the Board or by the Managers.

Adjourned.

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Adjourned.

MINUTES OF THE ADMINISTRATIVE COUNCIL

Tsinan, 29th January, 1925.

548. Members Present. (A. C. Minute 0194)

Rev. Paul R. Abbott (Chairman), Rev. A. G. Castleton, and Dr. S. Cochran.

Apologies for absence were received from Rt. Rev. Bishop T. Arnold Scott, Miss Louise Hobart, Rev. R. A. Mitchell, Dr. Lois Pendleton and Mr. Sung Hui-wu.

549. Minute Secretary. (A. C. Minute 0195)

Voted:—That the Rev. A. G. Castleton be appointed Minute Secretary of the Administrative Council.

550. Failure to secure a Quorum. (A. C. Minute 0196)

Voted:—That in view of the impossibility of securing a quorum, and the serious difficulty which would be caused by any delay in transacting business, the Secretary is hereby instructed to present the actions of this meeting by correspondence, with the understanding that should three or more members of the Field Board express their disapproval of any measure, such action shall be reconsidered at the June meeting of the Field Board of Managers; but that, failing such expression of disapproval, these actions will be regarded as valid.

551. Appointment of Mr. Cassady. (A. C. Minute 0197)

Voted:—That the Administrative Council express its gratification that the General Mission Board of the Church of the Brethren is sending the Rev. Maynard Cassady to the Theological Faculty, and extend their thanks on behalf of the University for this addition to our staff.

552. Departmental Committee. (A. C. Minute 0198)

Voted:—That the Administrative Council elect as members of the Departmental Committee of the School of Theology:—

Rev. A. G. Castleton

Rev. R. A. Mitchell

Rev. R. C. Wells

Mr. Y. H. Wang.

553. Development of the Departments of the Rural Church and Religious Education. (A. C. Minute 0199)

Voted:—That the Administrative Council give its approval provisionally and in principle to the proposals of the Senate, date of Nov. 24th 1924, Minute 667, in regard to plans for the development of the departments of the Rural Church and Religious Education, and that this approval become effective when passed by the Departmental Committee of the Theological School.

554. Authorisation for Expenditure for Driving Well.

(A. C. Minute 0200)

Voted:—That whereas \$10,000 are available for the development of the University water supply, and whereas revised estimates make it appear that an adequate plant for the provision of the same will cost approximately \$12,500, the Administrative Council recommend that the power plant be authorised to spend \$2,500 for the completion of the well and pumping outfit, such overdraft to be repaid within two years out of charges for electric current and light.

555. Charge to Arts Students for Light. (A. C. Minute 0201.)

Voted:—That whereas the present Dormitory Fee does not pay the cost of light in the dormitories, a supplemental deposit of \$2 be required of the Students of the Arts Department, a refund of the surplus of this deposit being made to them at the end of the year to the amount that is warranted by the cost of lighting.

556. Dean of Women. (A. C. Minute 0202.)

Voted:—That, pending action by the British and American Joint Boards on Administrative Council Minutes 0182 and 0183 in regard to the appointments of Dean of Women and Assistant Dean of Women, Dr. Luella Miner and Dr. Frances J. Heath be asked to act in these positions.

557. Gift to Kumler Chapel. (A. C. Minute 0203)

Voted:—That the Administrative Council expresses on behalf of the University, its very hearty thanks to Mrs. W.M. McKelvy, East Liberty Church, Pittsburgh, for the generous gift of \$2,000 U. S. currency toward the final cost of the building.

558. Annual Budget. (A. C. Minute 0204)

Voted:—That the Budget for the fiscal year July 1st 1925 to June 30th 1926 (See page 28.) be adopted as presented by the Senate.

559. Mr. Burt's Resignation. (A. C. Minute 0205)

Voted:—That the Administrative Council receive with great regret the letter of resignation addressed to the President of the University by the Rev. E. W. Burt. They desire to record their appreciation and gratitude on behalf of the University, for the loyal and invaluable services rendered to the institution in the twenty years of his connection with it. The Administrative Council ventures to hope that Mr. Burt's new position as Field Secretary of the English Baptist Mission will still leave him free to give some time for lecturing in the School of Theology.

560. Date of Annual Meeting. (A. C. Minute 0206.)

Voted:—That the Administrative Council suggest June 3rd and 4th as the date of the Annual Meeting of the Field Board of Managers.

SHANTUNG CHRISTIAN UNIVERSITY
FIELD BOARD OF MANAGERS

Minutes of the Seventh Annual Meeting

Held at Tsinan, June 3 - 5, 1925.

561. Members Present:—

Rev. P. R. Abbott, Dr. Clementina Bash, (alternate for Miss Mary Scott), Rev. A. G. Castleton, Mr. J. T. Flemming, Miss Louise Hobart, Dr. J. D. MacRae, Dr. E. W. Wallace, Mr. Y. H. Wang, Mr. R. C. Wells.

562. Election of Acting-Chairman.

Voted:—That the Rev. Paul R. Abbott be appointed Acting-Chairman.

563. Election of Recording Secretary.

Voted:—That the Rev. A. G. Castleton be appointed Recording Secretary.

564. Corresponding Member.

Voted:—That Dr. J. Fraser Smith of Toronto be invited to sit with the Board during its present sessions.

565. Reports of Administrative Officers.

The reports of the Administrative Officers were presented and accepted as follows:—

- a. Acting-President's Report by Dr. J. D. MacRae.
- b. Report of the School of Arts and Science, by the Dean, Dr. Li Tien-lu.
- c. Report of the School of Theology, by the Acting-Dean, Rev. L. V. Cady.
- d. Report of the School of Medicine, by the Dean, Dr. Samuel Cochran.
- e. Report of the Dean of Women, Dr. Luella Miner.

- f. Report of the University Hospital, by the Superintendent, Dr. E. R. Wheeler.
- g. Report of the Extension Department, by the Director, Rev. J. S. Whitewright.
- h. Treasurer's Report, by the Acting Treasurer, Rev. J. W. Hunter.

Voted:—That the Field Board of Managers of Shantung Christian University has reviewed with sincere appreciation the Minute passed by the University Senate regarding the late President of the University, James Boyd Neal, M.A., M.D. The Board, in concurring in this Minute, recalls with deep gratitude the inestimable service of Dr. and Mrs. Neal to the University in laying well the foundations of the College of Medicine and in wisely guiding the University through one of the most critical periods of its history. The charm of personality of these radiant Christians has been infused into the very life of the institution and will long be remembered and gratefully acknowledged. They have laboured and we have entered into their labours.

567. Greetings to the Board of Governors.

Voted:—That on the occasion of its first meeting after the formation of that body, the Field Board of Managers, on behalf of the President, Administrative Officers, Teachers, Alumni and students of the University, wish to make grateful acknowledgement of the cordial greetings extended by the Board of Governors. They hereby reciprocate their pledge of loyal co-operation for the good of the University and the Chinese people.

568. The Rev. Geo. T. Scott, M. A., D. D.

Voted:—That, having learned that through pressure of other duties the Rev. Geo. T. Scott, M.A., D.D. has terminated his official connection with this University, which, as Secretary of the North American Joint Board, he has always served with unflinching loyalty and great benefit to its varied interests, the Field Board of Managers would tender its hearty appreciation of Dr. Scott's services, and express the hope that his valuable counsel may continue to be at the disposal of the University.

569. The Rev. J. Percy Bruce, D. Litt.

Voted:—That the Field Board desires to offer its warmest congratulations to the Rev. J. Percy Bruce, D. Litt. on his appointment as Professor of Chinese in the School of Oriental Studies of the University of London.

570. Gift of Mrs. W. M. McKelvy.

Voted:—That the Field Board of Managers express to Mrs. W. M. McKelvy their sincere thanks for her additional gifts to the Kumler Memorial Chapel, thus completing the cost of a building which has already made a large contribution to the development of the religious life of the University.

571. Dr. E. E. Leonard.

Voted:—That the Field Board approve the suggestion that the main building of the Women's Unit be named "Leonard Hall" in memory of Dr. Eliza E. Leonard.

572. Memorial to Dr. Jas. B. Neal.

Voted:—That the Field Board of Managers learns with gratitude of the proposal of the Board of Governors and of the Senate of a memorial to the late Dr. James Boyd Neal. While recognizing that there is need of a Student Building, as suggested by these bodies, they venture to believe that there is a still greater need, in view of the present situation, for funds which will make possible the addition to the staff of a number of highly qualified Chinese professors. They therefore suggest for consideration as an alternative the establishment of a Memorial Endowment Fund of approximately \$100,000 gold currency, to be used for the support of the most highly qualified Chinese who can be secured. Such an endowment would provide a most fitting memorial to Dr. Neal and would be of the greatest value to the University, as it faces new conditions and new demands.

Note:—It is estimated that approximately \$30,000 Gold currency would be sufficient to establish one chair.

573. Policy of the University.

Voted:—That in the realization of the purpose of the University as stated in the By-laws of the Board of Governors: "The purpose of Shantung Christian University shall be the advancement of the Kingdom of God through higher education of a distinctly Christian character, having in view the development of a capable and consecrated leadership for the Christian Church and the community in China", and in view of the urgent necessity for an adequate presentation of the Christian Message to the China of today, as it is affected by such new movements as the intellectual awakening, the social instability and the rising tide of nationalism, the Field Board of Managers believes that there is a call for special emphasis upon the following matters:—

1. A fresh study of the relation of the University to (a) the growing demand in China for the inclusion in higher education of the permanent elements of Chinese culture and thought; (b) the changing and expanding needs of the Church and Christian community; and (c) the distinctive contribution which the University is called upon to make in the field of Christian education in China as a whole.

2. The continued use of the Chinese language as the chief medium of instruction, and the recognition of the back-ground of Chinese life, social, cultural and economic; which is in harmony with the policy of the University throughout its history. This requires that foreign members of the staff should be given adequate facilities for becoming familiar with modern Chinese terminology and literature in the subjects which they teach, and to obtain first-hand knowledge of the life of the country.

3. The securing of large numbers of thoroughly qualified Chinese members of staff, and of effective Chinese participation in the administration of the University. To this end it is necessary that competent Chinese should be sought and attracted to the University, that funds should be available for their support, and that the conditions under which they work should be such as to afford them sufficient opportunity for the exercise of initiative and to enable them to make their fullest contribution to the life of the University.

574. Support for Chinese Members of Staff.

Voted:—That in the opinion of the Field Board of Managers it is a matter of first importance for the good of the University that the administration in China should have far greater freedom in the selection of the University staff. In particular it is highly desirable that it should have power to secure at will either Western or Chinese members of staff. The American Presbyterian Mission has already led the way in willingness to forward this purpose by agreeing to grant a definite sum of money for the salary of a Chinese teacher in the place of a missionary whenever a vacancy occurs in the regular quota. If the University is to attract and retain an increasing number of capable Chinese it is essential that the entire financial support now appropriated to the University be made thoroughly fluid so that it will be at the disposal of the administrative officers and the Field Board. Only in this way will it become possible so to constitute the Staff of the institution as to suit the conditions of our changing day. In the opinion of the Board of Managers the beginning already made by the Presbyterian Board in giving effect to this policy should be so extended that the full equivalent of the cost of maintenance of the missionary should in all cases be available for use as the University sees fit.

575. Girls' Middle School.

Voted:—That in view of the lack of properly qualified women candidates for admission to the schools of the University from Shantung and adjacent provinces, the Field Board of Managers believes that there is serious need for a senior middle school for girls in Tsinan, definitely preparatory to the University, and they ask the Senate to consider the feasibility of securing the establishment of such a school by one mission, or preferably, by a union of missions.

576. School of Theology.

Voted:—That the following Minutes of the Departmental Committee of the School of Theology be adopted by the Field Board:—

1. That the Committee approves of the policy of extension work whereby the School of Theology may render such assistance as is practicable in training lay workers at accessible church centres.

2. That the Committee approves of a policy of practical activities whereby students and teachers together, in place of class-room instruction, shall participate for a limited period each term in church work outside the University.

3. That we invite the Rev. Maynard L. Cassady, M. A., B. D., of the Church of the Brethren Mission, to join the staff of the School of Theology.

4. That we invite the Rev. Charles A. Stanley, B. A., D. D., of the American Board Mission, to join the Staff of the School of Theology in the Department of the Rural Church.

577. By-laws.

Voted:—That the following Committee be appointed to prepare the By-laws of the Field Board of Managers:—

Rev. A. G. Castleton
Mr. R. C. Wells
Dr. L. Miner
Dr. J. D. MacRae
Dr. Li Tien-lu

578. Women's Unit.

Voted:—That the Field Board, having considered a series of suggestions from the Senate regarding the relationship of the Women's Unit and the General Administrative authority in the University, as presented by Dr. Luella Miner, these suggestions are favourably referred to the Committee appointed to prepare the By-laws of the Field Board of Managers.

579. Faculty Representation on the Field Board.

Voted:—That it is the sense of the Field Board of Managers that the Faculties of the University be represented on this Board by the President only. They desire, however, to continue their practice of consulting with the Deans and others concerning matters which relate to their respective schools or departments.

580. Degrees.

Voted:—That the following regulations apply to the classes graduating during the year 1925 and to others who may graduate before permanent regulations are adopted:

1. That the Degree of Bachelor of Arts be granted to students of the School of Arts and Science on the completion of the course of study and the fulfilment of all the other requirements for the Degree.

2. (a) That the School of Arts and Science consider as candidates for the Bachelor's degree those students who, in addition to a satisfactory completion of the full four year course, submit an acceptable thesis.

(b) That the thesis written by candidates for the Bachelor's Degree shall be submitted for examination and approval to a Committee on Degrees, of the Faculty of the School of Arts and Science. Each thesis, before it is accepted by this Committee, shall have been approved by the Department in which the thesis is written and shall be submitted to at least two other qualified examiners not connected with the Department concerned. These other qualified examiners may or may not be connected with the staff of the University.

3. That a Committee be appointed by the Faculty of Arts and Science to draw up specifications as to the writing of the thesis and details regarding its standard and content.

581. Permanent Basis for Degrees.

Voted:—That the question of the permanent basis for degrees be referred to the Senate and the Administrative Council for preparation and final recommendation to the Board of Governors, along the general lines of the above plan.

582. Alumni and Degrees.

Voted:—That the Field Board notes the reference in the Minutes of the Board of Governors, Section 13, to the question of the Alumni and degrees. In the view of the Field Board, no action should be taken on this subject until the general plan for the granting of degrees is finally settled. It is desired that this subject should be studied first by the Senate and a report on its findings sent to the Field Board.

583. Chefoo Alumni Association.

Voted:—That with regard to the letter received by the Field Board from the Chefoo Alumni Association, relating to Government registration and Honorary Degrees, the Field Board request the Acting-President to reply to this letter, informing the Chefoo Alumni Association to what point the discussion on these matters has reached.

STAFF

584. President of the University.

Voted:—That the Field Board strongly recommends that provision be made whereby the President of the University shall visit the home lands at least once every three years, either on short furlough or on special leave of absence; and that the matter of meeting the expense be arranged between the Mission concerned and the Board of Governors of the University.

585. Need of Recruits for Nursing Staff.

Voted:—That the Field Board of Managers reiterate the urgency of the need (as expressed in Minute 515 of the Board of Managers) for more foreign trained nurses on the staff of the University Hospital. They acknowledge with gratitude the appointment of a nurse by the American Presbyterian Board (North). The continued depletion of the staff by ill health makes the present situation a serious one. Immediate relief by transfer is most desirable, and an adequate nursing staff should be provided in view of the approved expansion of the hospital.

586. Radiologist.

Voted:—That the Field Board of Managers call attention to the serious situation in the Department of Radiology in the Medical Faculty. The Faculty has suffered a severe loss in the regretted retirement, for health reasons, of Dr. J. Stanley Ellis, just after he had installed a very excellent physical equipment, secured largely by his own efforts. The Department requires the full time of an experienced specialist.

The Board hopes that the Wesleyan Mission will see their way either to provide a successor or to put at the disposal of the University the equivalent of Dr. Ellis' financial support.

587. Confirmation of appointment of Dean and Associate Dean of Women.

Voted:—That the Field Board now confirm the appointment of Dr. Luella Miner as Dean of Women, and of Dr. F. J. Heath as Associate-Dean.

588. Appointment of Acting-Treasurer.

Voted:—That Dr. H. P. Lair be appointed Acting-Treasurer of the University, his duties to begin when the Rev. J. W. Hunter leaves on furlough; it being understood that such courses in Religious Instruction in the School of Arts and Science as he is unable for the present to continue, are to be undertaken by the staff of the School of Theology.

189. English Department.

Voted:—That Mrs. Payne be appointed the Acting-Head of the English Department for the year 1925-26.

590. Resignation of Mr. T'ang En-liang.

Voted:—That the Field Board of Managers accepts with keen regret the resignation of Mr. T'ang En-liang, Assistant-director of the Extension Department, and desires to place on record its appreciation of his very valuable services. It is earnestly hoped that Mr. T'ang will still be able to aid the Extension Department as Honorary Assistant-Director. The Board also desires to convey to him its deep sympathy in the heavy bereavements which he has recently sustained.

591. Rev. J. M. Woods.

Voted:—That the Rev. J. M. Woods be engaged as contract teacher in the English Department for the term of three years from September 1925 at an inclusive salary of \$180.00 per month.

592. Miss Emma Luders.

Voted:—That the Field Board of Managers request the North China Kung Li Hui (North China Mission of the American Board of

Commissioners for Foreign Missions) to assign Miss Emma Luders to the Staff of the School of Medicine.

593. Officers and Committees.

(a) *Coopted Member:*

Voted:—That we cordially invite Bishop G. R. Grose, D.D., LL.D. of the Methodist Episcopal Church, to become a member of the Field Board.

(b) *Officers for Ensuing Year:*

Voted:—That the following officers be elected for the ensuing year:
Chairman: Rev. Paul R. Abbott.
Vice-Chairman: Dr. Fong F. Sec.
Recording-Secretary: Rev. A. G. Castleton.

(c) *Administrative Council:*

Voted:—That the following be elected members of the Administrative Council for the ensuing year:
Rev. P. R. Abbott (Chairman)
Dr. C. Bash
Rev. A. G. Castleton
Miss L. Hobart
Bishop T. A. Scott (alternate Rev. H. Mathews)
Mr. Sung Hui-wu
Rev. T. N. Thompson (alternate Mr. R. C. Wells)
Dr. E. W. Wallace
Mr. Wang Yuen-hsin
together with the President of the University ex-officio.

(d) *Finance and Property Committee:*

Voted:—That the following be elected members of the Finance and Property Committee for the ensuing year:
Rev. P. R. Abbott
Rev. A. G. Castleton
Mr. Y. H. Wang
President and Treasurer ex-officio

(e) *Departmental Committee of the School of Theology:*

Voted:—That the following be elected members of the Departmental Committee of the School of Theology for the ensuing year:

Rev. A. G. Castleton
Mr. J. T. Flemming
Rev. T. N. Thompson (alternate Mr. R. C. Wells.)
Mr. Y. H. Wang

594. Chinese Members of the Board of Governors.

Voted:—That the following be elected members of the Board of Governors:

Dr. Chang Po Ling
Dr. Cheng Ching Yi
Dr. Fong F. Sec.

FINANCE

595. Middle School.

Voted:—That since the proposed University Middle School should fulfil the functions of (1) a preparatory school for students anxious to enter the University but lacking facilities for preparation in their own localities, (a) a link of connection with families in the immediate neighbourhood of the University, through providing an education for their sons, and (3) a practice school for the Department of Education, all of which represent most urgent needs of the University, and since more time is required to establish the kind of contact with interested Chinese from whom financial aid may be expected as the school develops, we urge the Board of Governors to take steps to secure the remaining half of the sum sufficient to meet the initial cost of opening the school in temporary quarters—viz. \$1692 Mex.

596. Deficit in School of Arts and Science.

Voted:—That the Field Board notes that a deficit has been incurred in the School of Arts and Science during the current fiscal year, largely due to the inclusion of items within the budget for which there were expected but not actual appropriations. The Field Board hopes that the other Schools, General University Administration and Extension Department may be able to assist in the liquidation of this debt from their credit balances.

597. Budget of School of Arts and Science.

Voted:—That in order to avoid the necessity for retrenchment, within the budget of 1925-26, which might hinder the growth and development of the School of Arts and Science, the Field Board would call to the attention of the Board of Governors the urgency of the situation and request them to take steps to ensure the receipt of the total anticipated appropriations as stated in the budget already approved.

598. Urgent Needs.

Voted:—That the Field Board of Managers wish to call the attention of the Board of Governors to the following items, as of special urgency:

- | | |
|---|----------|
| 1. Increased appropriation for senior science work | \$ 2,000 |
| 2. Teacher of Chinese Literature | 2,000 |
| 3. Lecture Hall (with equipment) | 55,000 |
| 4. Chinese Professor of Religious Education | 2,200 |

599. University Needs:

Voted:—That the Field Board reaffirm the statement of University needs presented under the heads of "Capital Expenditure" and "Annual Appropriations" in connection with the Budget for 1924-25, as amended herewith.

CAPITAL EXPENDITURE

General University

Residences for Chinese Staff	\$ 20,000
Additional Dormitory Court	40,000
Completion of Commons Buildings	20,000
Bath-houses and Toilets	5,000
Auditorium and Students' Y. M. C. A. Building	100,000
Office Equipment	1,000

School of Arts and Science.

Equipment of Temporary Middle School Dormitories	1,260
Middle School Class-rooms	20,000
" " Dormitories	15,000
Heating System for Science Buildings	10,000

School of Medicine.

Houses for Chinese Staff	\$ 10,000
Nurses' Home	18,000

School of Theology.

House for Professor of Theology	5,000
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Extension Department.

Lecture Hall (with equipment)	55,000
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ANNUAL APPROPRIATIONS

General University.

Balance of Vice-President's Allowance	\$ 1,600
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School of Arts and Science.

Increased appropriation for Senior Science work	2,000
" " " Department Assistants	2,000
Half-time stenographer (foreign)	1,000
Teacher—Economics	1,800
" —Chinese Literature	2,000
Grant for Middle School expenditure	2,500

School of Medicine.

- 1 Dentist
- 1 Business Woman
- 3 Nurses
- 1 Instructor—Radiology

School of Theology

1 Teacher—Religious Education	720
1 " —Biblical Exegesis	1,000
1 Literary and Translation Worker	400
Half-time stenographer (foreign)	1,000
Grant for publication of Country Church Monthly	400

600. Explanatory Letter.

Voted:—That the Acting-President of the University send a letter of explanation of each of the items under University Needs, both in Capital Expenditure and Annual Appropriation.

SUMMARY OF THE BUDGET
FOR
THE FISCAL YEAR JULY 1st, 1925—JUNE 30th, 1926

<i>I. General University.</i>			
A. Administration	\$25,380		
B. Augustine Library	1,000		
C. Maintenance of Buildings	1,630		
D. General University Service	4,850	\$ 32,864	
 <i>II. School of Arts and Science.</i>			
A. Administration	\$ 6,200		
B. Instruction	48,980		
C. Departmental	9,280		
D. Maintenance	11,120	75,580	
 <i>III. School of Theology.</i>			
A. Administration	5,640		
B. Instruction	21,251.50		
C. Books and Magazine	430		
D. Extension Work	450		
E. Maintenance	1,738.50	29,510	
 <i>IV. School of Medicine.</i>			
A. Administration	16,060		
B. Instruction	100,335		
C. Maintenance	8,914	125,309	
 <i>V. University Hospital.</i>			
A. Administration	17,240		
B. Evangelistic	1,200		
C. Nursing Department	9,122		

D. Surgical Supplies	3,800		
E. Medical Apparatus	300		
F.G. Out-patient Department	9,566		
H. X-ray Dept.	2,640		
I. Employees' welfare	50		
J. Samaritan Fund	300		
K. Kitchen	8,000		
L. Laundry	1,600		
M. Maintenance	11,000	65,318	
 <i>VI. Extension Department.</i>			
A. Administration	3,200		
B. Instruction	3,720		
C. Maintenance	3,180	10,100	
 <i>VII. Library.</i>			
A. Administration	1,450		
B. Books and Periodicals	750		
C. Maintenance	800	3,000	
		<u>\$341,681</u>	
	Less Transfers	<u>12,150</u>	
		<u>\$329,531</u>	

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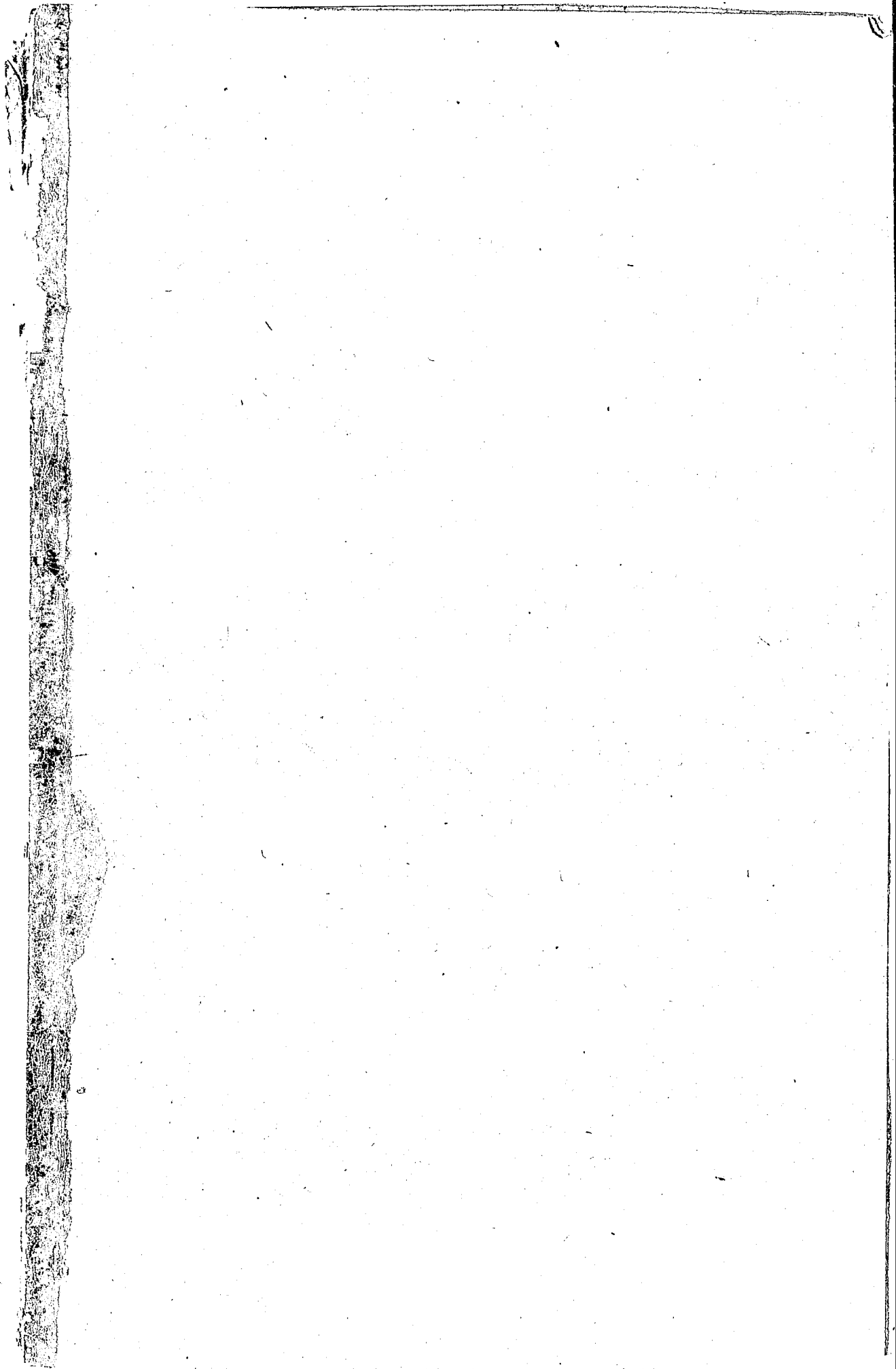
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SHANTUNG
CHRISTIAN
UNIVERSITY
BULLETIN

No. 53

MINUTES OF THE ADMISTRATIVE COUNCIL OF THE
FIELD BOARD OF MANAGERS

November 4th 1925
(Minutes A. C. 0207-0222)

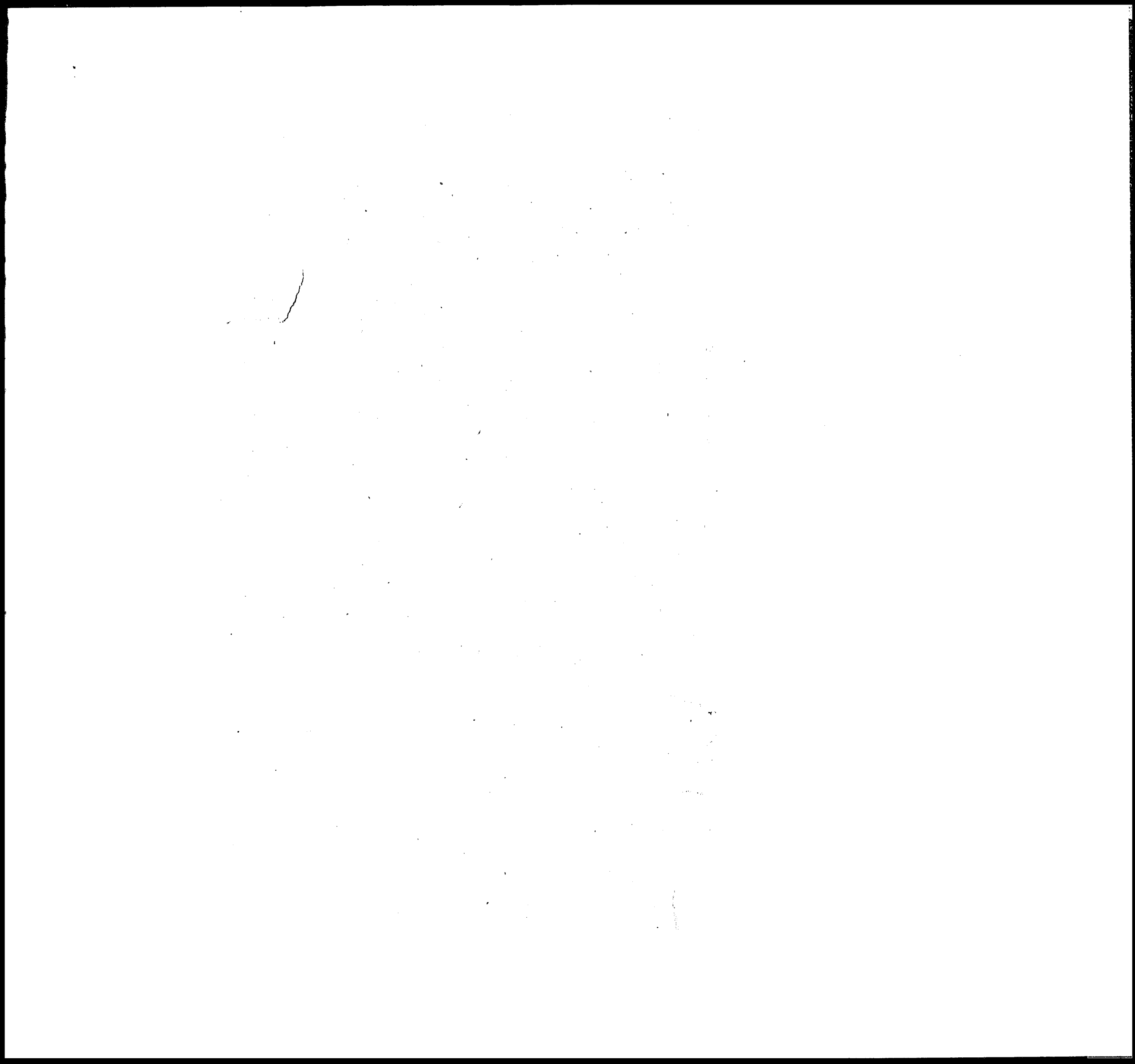
and

MINUTES OF THE ANNUAL MEETING OF THE
FIELD BOARD OF MANAGERS

June 15-16, 1926.



Printed by The University Press.





MINUTES OF THE FIELD BOARD OF MANAGERS

**SHANTUNG CHRISTIAN UNIVERSITY
FIELD BOARD OF MANAGERS**

Elected Mission Representatives

- L. Nelson Bell M.D., Am. Presbyterian Mission S., Tsing-kiangpu, Ku.
*Rev. A. G. Castleton, English Baptist Mission, Choutsun, Sung.
Edward Cundall, M.B., Wesleyan Missionary Society, Anlu, Hup.
Miss Katherine Franklin, English Baptist Mission, Sian, Shensi.
*C. F. Johnson, M.D., Amer. Presbyterian Mission North, Tsinan,
(alternate Mr. Wm. C. Booth, Chefoo)
Rev. N.A. Larsen, L. U. M., Kuangchow (Non-voting representative).
Lin Tsi. I, Amer. Presbyterian Mission North, Tsingtao.
Rev. J. Mellon Menzies, United Church of Canada, Changteho, Ho.
(alternate Rev. John C. Griffith).
*Rt. Rev. Bishop T. Arnold Scott, D.D., Church of England Mission, Taian,
Sung. (Chairman). (Alternate Rev. H. Mathews, Yenchow, Sung).
Rev. C. G. Sparham, London Missionary Society, 23, Yuen Ming Yuen
Road, Shanghai.
Miss Ting Shu Ching, American Board Mission, Y. W. C. A., 1, Young
Allen Court, Shanghai.

Representatives of Women's Committee.

- *Dr. Clementina Bash, Presbyterian Mission, Peking.
*Miss Lillian P. Greer, Methodist Mission, Taian, Sung.
Miss Mary Scott, Chung Teh School, Peking.

Elected Alumni Representatives.

- *Sung Hui-wu, Wei San-lu, Tsinan.
*Yee Hsing-lin, East Suburb, Tsinan. (Vice-chairman)

Members by co-option.

- Dr. Chang Po-ling, Nankai College, Tientsin.
Sanford C. C. Chen, 23, Yuen Ming Yuen Road, Shanghai.
*Rev. Cheng Ching-yi, D. D., 23, Yuen Ming Yuen Road, Shanghai.
*Rt. Rev. Bishop G.R. Grose, D.D., LL.D., Methodist E. Mission, Peking.
P.K. Liang, M.A., M.B., F.R.C.S.E., 308, Elgin Avenue, Tientsin.
Dr. W.T. Tao, National Association for the Adv. of Education, Peking.
Dr. Y. Y. Tsu, Union Medical College, Peking.
Ralph C. Wells, 23, Yuen Ming Yuen Road, Shanghai.
Dr. J. Wong Quincey, Tsing Hua College, Peking.

Member Ex-officio.

- *Harold Balme, F.R.C.S., President.

Those marked * are members of the Administrative Council.

**MINUTES OF THE ADMINISTRATIVE COUNCIL
OF THE
FIELD BOARD OF MANAGERS.**

The following Minutes of the Administrative Council (pages 1-22) having been subsequently confirmed by circulation, are herewith incorporated in the Official Minutes of the Field Board of Managers.

MINUTES OF THE ADMINISTRATIVE COUNCIL

Tsinan, 4th November, 1925

600. Members Present (A. C. Minute 0207)

Rev. Paul R. Abbott (Chairman), Miss L. Hobart, Rev. A. G. Castleton and Dr. MacRae.

601. Failure to Secure a Quorum (A. C. Minute 0208)

Voted:—That in view of the impossibility of securing a quorum, the Secretary is hereby instructed to present the actions of this meeting by correspondence, with the understanding that should three or more members of the Field Board express their disapproval of any measure, such action shall be reconsidered at the next meeting of the Administrative Council; but that, failing such expression of disapproval, these actions will be regarded as valid.

602. Finance & Property Committee (A. C. Minute 0209)

Voted:—That the following report of the Finance and Property Committee be accepted:—

(a) Plant for Power and Light:

1. That the Committee approves of the consolidation of the plant for power and light at a cost of approximately \$15,000.

2. That the present rate of 25 cents per unit used by consumers be retained, with a view to repayment of capital charges within a period of not more than five years after completion of the plant.

3. That in consideration of the cash appropriation already made by the School of Medicine toward capital cost, for the present that school pay at a rate of 17 cents per unit.

4. That for the present the charge for light to residences be 25 cents per unit.

5. That the Field Board of Managers authorise a loan for the purpose of meeting capital charges on the power and light plant up to the amount of \$7,000.

(b) *Endowment:*

The Committee endorse the request of the Senate that the Field Board of Managers recommend to the Board of Governors that they apply to the China Medical Board with a view to obtaining its co-operation in the establishment of an endowment yielding an annual income approximately equal to the maximum annual contribution of the China Medical Board to the Medical School of the University, namely, \$49,000 Chinese currency.

(c) *Superintendent of Works:*

The Committee agree to the appointment of Mr. C. H. Lavers as Superintendent of Works in the University for a period of two years, his support to be provided within the quota of the American Presbyterian Mission North, and necessary financial adjustments to be made with the Mission of which he is now a member; this resolution to take effect after the receipt of satisfactory assurances as to his character and attainments from those with whom he has been associated.

(d) *Request for New A. P. M. House:*

The Committee recommend that the Administrative Council present to the American Presbyterian Board of Foreign Missions North a request for one additional residence at a maximum cost of seven thousand five hundred dollars (\$7,500).

(e) *House for School of Theology:*

The Committee approve of the erection of a residence for the School of Theology at an approximate cost of \$4,800, to be financed partly by funds in hand to the account of the School of Theology of \$2,179, the balance to be met by the consequent saving in rent.

STAFF

603 Acting Registrar (A. C. Minute 0210)

Voted:—That Mr. H. F. Smith be appointed Acting Registrar to the University.

604 Drs. Han Chung Hsin and Hou Pao Chang (A. C. Minute 0211)

Voted:—That Dr. Han Chung Hsin and Dr. Hou Pao Chang be appointed Assistant Professors in the School of Medicine with a seat on the Faculty of that School.

605 Rev. S. C. Harrison. (A. C. Minute 0212)

Voted:—That the Rev. S. C. Harrison be appointed Associate Professor of Theology in the Faculty of the School of Theology for the remainder of his present term of service, provided that the Inter-Provincial Conference of the English Baptist Mission assent to the extension of the loan of Mr. Harrison for that period.

606. Dr. H. J. Smyly. (A. C. Minute 0213)

Voted:—That the Administrative Council approve of the recommendation of the Senate that an invitation be extended to Dr. H. J. Smyly to join the staff of the School of Medicine.

607. By-laws of the Field Board of Managers. (A. C. Minute 0214)

Voted:—That the By-laws of the Field Board of Managers, as drawn up by the Committee on By-laws, be adopted as follows:—

Article I.

COMPOSITION OF THE FIELD BOARD.

Section I.—Membership.

The Field Board of Managers shall be composed of:

A. (1) One representative elected or appointed by each of the cooperating missions, churches or other Christian organisations; (2) one additional representative elected or appointed by each organisation supplying in staff members or financial support up to the equivalent of six full units of cooperation, (see By-laws of Board of Governors, Art. III, Sec. 3); (3) one representative appointed by each Women's Board or other body which contributes through the Women's Unit to the University in staff or finances up to the "minimum basis and the unit of cooperation", regardless of whether the Mission of which the contributing body is a part, is or is not otherwise represented on the Board.

B. Three representatives designated by and from the graduates.

C. Co-opted members not to exceed in number one-half of the representative members.

D. The President and Vice-President of the University as ex-officio members.

Each Manager shall be a Christian and in cordial sympathy with the purpose of the University.

Section II.—Alternates.

In case of the unavoidable absence of a member from any meeting a substitute may be sent from the body he represents.

Section III.—Length of Term.

The period of service for members of the Field Board shall be three years.

Section IV.—President of the University.

The President of the University shall be Secretary of the Field Board, with the right to move and second resolutions but without voting power.

Section V.—Meetings.

There shall be an annual meeting of the Field Board of Managers, to be held preferably during the University Commencement season. Seven voting members shall constitute a quorum. The Field Board of Managers shall elect annually a voting member as chairman. Special meetings may be called by the Administrative Council. Full minutes of all meetings shall be submitted to the Board of Governors.

**Article II.
FUNCTIONS**

(a) The Managers shall, in agreement with the By-laws of the Board of Governors, have the responsibility and authority for the field administration of the University, with powers and duties similar to those of the Managers of similar institutions. The Managers may delegate such of their powers and duties to other responsible groups or persons as will provide for the most efficient functioning of the institution. They shall promote the interests of the University in all appropriate ways. In particular the interests of the Women's Unit shall be delegated to a special Council as hereinafter provided for.

(b) The Managers shall present to the Governors names for President, Vice-President, Treasurer, Deans, Professors, Associate Professors and permanent non-Chinese members of the staff, and may in consultation with any Mission directly involved, appoint or remove any member of the staff. The Managers shall prescribe the courses of studies, determine the conditions of entrance, fix the fees and other charges, and in general decide all questions of local management, in harmony with the recognised policy and programme of the University, with due regard to the corporate opinion of the University staff. Important changes in the character of the educational or financial policy or programme shall be made only with the approval of the Governors.

(c) The Managers shall at least annually prepare and present to the Governors audited balance sheets and financial statements, including proposed budgets for the following year, and shall make recommendation or suggestion on any all matters vitally affecting the University.

(d) The Managers shall be accountable to the Governors for the conditions, custody and use of all funds received by them from whatever source. The Managers shall determine the salaries of members of the staff paid directly by the University. The Managers shall locally administer and control on behalf of the owners, all land, building, equipment and other properties used by the University in China. Funds shall be expended or obligations incurred only within the annual budget sanctioned by the Governors, or with their special authorisation. Appeals for funds in North America or Great Britain shall be only through or with the approval of the Governors or the respective Sections.

**Article III.
ADMINISTRATIVE COUNCIL.**

Section 1. The ad-interim executive of the Field Board of Managers shall be called the Administrative Council of the Field Board of Managers.

Section 2. The Council shall consist of not less than seven Managers who shall be elected at the annual meeting of the Field Board, together with the President and Vice-president of the University, who shall be ex-officio members without vote. Five voting members shall

form a quorum. The Chairman of the Field Board of Managers shall also be chairman of the Administrative Council.

Section 3. Regular meetings of the Administrative Council shall be held twice a year and shall be convened by the President. Special meetings may be called by the President or at the request of three members.

Section 4. On behalf of the Field Board of Managers and within the lines of policy to be indicated by it, the Administrative Council shall (a) administer and control all land, building, equipment or other property of the University; supervise the expenditure of all funds duly committed to it, and generally direct the financial and business affairs of the University; and (b) have power to take immediate action in all urgent ad interim matters, including provisional appointments to staff, in which delay would be harmful to the University.

Section 5. All actions of the Council shall be reported immediately to all members of the Field Board of Managers.

Section 6. Decisions of the Council must have a three-fourths majority in order to be valid. In urgent cases they shall be final, if unanimous; in all other cases they shall be final unless within three weeks from the issue of the report a protest is received by the President from at least three members of the Field Board of Managers. In such cases the action in question shall be reserved for consideration by the Field Board of Managers.

Article IV. COUNCIL OF WOMEN'S UNIT

Section 1. The Council of the Women's Unit shall consist of the Chairman of the Field Board of Managers, all women members of that Board, the President of the University and the Dean of women ex officio. Any cooperating body which contributes to the Women's Unit of the University three times the minimum basis and unit of cooperation may appoint an additional member of this Council (who shall not thereby be constituted a member of the Field Board of Managers). The Council thus constituted may coopt additional members, not exceeding one-half of its regular membership.

Section 2. The Council of the Women's Unit shall promote the interests of the Women's Unit of the University, and make recommendations to the Field Board of Managers on all matters arising from Senate action relating to the Women's Unit of the University.

Article V. FINANCE AND PROPERTY COMMITTEE

The financial administration, annual auditing of the Treasurer's accounts, upkeep of grounds and buildings, power plant, workshop and printing press shall be under the direction of a Finance and Property Committee of the Administrative Council, acting in accordance with instructions of the Administrative Council. The President and Treasurer shall be ex-officio members of the Committee without vote.

INTERNAL ORGANISATION

Art. I. Schools and Departments.

The Schools and Departments of the University shall include a School of Arts and Science, a School of Theology, a School of Medicine, an University Extension Department, and such other schools or departments as shall be determined upon by the Field Board of Managers in co-operation with the Board of Governors.

Note. Only a "School" shall be placed in charge of its own Dean and Faculty.

Art. II. Officers of the University.

The officers of the University shall include a President, a Vice-President, Deans of Schools, a Dean of Women, a Director of the Extension Department, a Treasurer and a Registrar.

Art. III. The President.

Sec. 1. The President shall be the official representative of the University; he shall also be ex-officio a member of every governing body of the University.

Sec. 2. It shall be the duty of the President, in consultation with the Field Board of Managers and the Board of Governors, to secure

necessary reinforcements for the teaching staff, promote the financial interests of the University and generally concern himself with all matters affecting its welfare and progress.

Sec. 3. The President shall have general oversight of the several Schools and Departments, of University property, together with the financial and business administration of the University. Subject to the approval of the Field Board of Managers, he may delegate to other University officers such of his supervisory powers as he may desire.

Sec. 4. The President shall be Chairman of the Academic Board and, in conjunction with it, shall be responsible for the maintenance of the educational standard of the University, for the well-being of the student body as a whole, and for the general academic administration of the University.

Note: The Vice-President shall co-operate with the President in the general administration of the University, and shall act in his stead whenever necessary.

Art. IV. The Deans of Schools.

Sec. 1. The Dean of each School shall have the oversight of the teaching and administration of his School, shall be responsible for its efficiency, and shall in consultation with his faculty and with the President, use his best efforts to ensure its welfare and progress.

Sec. 2. The Dean shall, in conjunction with his Faculty, be responsible for the discipline of his School, in accordance with Art. XIII.

Sec. 3. The Dean shall be Chairman, executive officer and convener of his Faculty. He shall issue an agenda before each meeting to the members of the Faculty and to the President.

Art. V. The Treasurer.

Sec. 1. The Treasurer shall receive, and as directed by the Field Board of Managers, shall disburse, or otherwise manage, the funds of the University; he shall be responsible for the accurate keeping of the accounts of the University, and for preparing balance sheets, budget sheets and all other financial statements, as the Field Board of Managers shall direct.

Sec. 2. He shall pay all orders signed by persons duly authorised by the Field Board of Managers, provided that the total of such orders on any particular account is within the appropriation made by the Field Board of Managers.

Sec. 3. The administration of the Treasurer's office shall be under the supervision and direction of the Finance and Property Committee of the Administrative Council, and any question as to the legitimacy of an item of expenditure, or validity of an order on the Treasurer, shall be referred to the President, who shall bring the matter before the Finance and Property Committee for its decision.

Sec. 4. He shall study the financial interests of the University, and make recommendations thereon to the Field Board of Managers or to the Administrative Council.

Art. VI. The Registrar.

The Registrar shall be responsible for accurate registration of the entrance and academic records of all students, and shall keep other records of a similar nature, and attend to all other business pertaining to this office in accordance with the instructions of the Senate.

Art. VII. The Librarian.

Sec. 1. The Librarian in conjunction with the Library Committee, shall have charge of the Library, and shall make and keep a complete catalogue of its contents. He shall, with the approval of the Committee, arrange for the purchase of all additions to the Library, and make regulations for controlling the use of the Library and Reading Room; and he shall perform all other duties pertaining to the office in accordance with the instructions of the Senate.

Sec. 2. There may be sections of the general Library in the several Schools or Departments under the care of sub-Librarians, as determined by the Library Committee, with the approval of the Senate.

Art. VIII. Teachers of the University.

Sec. 1. The teachers of the University shall be classed as Professors, Associate Professors, Assistant Professors, Lecturers, Instructors and Assistants.

Sec. 2. Professors shall be such whole-time teachers as, by reason of special knowledge and experience, are, in the judgment of the Board of Managers, qualified for the office and have been duly appointed thereto. In Chinese they shall be styled, Cheng Chiao Shou.

Sec. 3. Associate Professors shall be such whole-time teachers as in the judgment of the Board of Managers are qualified to teach their subject or subjects without supervision by another teacher, but who have not been specifically appointed to the office of Professor. In Chinese they shall be styled, Chiao Shou.

Sec. 4. Assistant Professors shall be such full-time teachers as in the judgment of the Board of Managers are qualified to teach their subject or subjects, but whose experience or other qualifications do not yet entitle them to the rank of Associate Professor. In Chinese they shall be styled, Fu Chiao Shou.

Sec. 5. Lecturers shall be such teachers as in the judgment of the Board of Managers are qualified to be Professors, Associate Professors, or Assistant Professors, but who are giving only part time to teaching in the University. In Chinese they shall be styled, Chiang Shih.

Sec. 6. Teachers other than those specified above shall be ranked in two grades, the higher grade shall be entitled Instructors, Chu Chiao, and the lower grade, Assistants, Fu Chu Chiao.

Art. IX. The Senate.

Sec. 1. There shall be a Senate of the University, composed of the President as Chairman, Vice-President, the Deans, the Director of the Extension Department, the Superintendent of the Hospital, two representatives from each Faculty, at least one of whom shall be a Chinese, elected annually by the Faculties, and a representative from the Women's Unit.

The Registrar and Treasurer shall be members ex-officio without vote.

Sec. 2. It shall have charge, subject to the regulations of the Field Board of Managers, of the internal administration of the University in the matters hereinafter stated, and such other matters as

may be committed to it by the Field Board of Managers. It shall meet at least once a month.

Sec. 3. It shall make regulations, upon recommendation from the faculties concerned, relating to entrance requirements, courses of study, examinations and granting of diplomas and degrees; take such actions as are necessary to co-ordinate the instruction give in the several schools of the University; recommend candidates for diplomas and degrees on presentation of their names by the Faculties; and have general internal direction of the education provided by the University.

Sec. 4. It shall receive recommendations from each Faculty concerning any matter affecting the efficiency and development of the School of that Faculty, and, if necessary, report the same to the Field Board of Managers with such recommendations as it may deem advisable.

Sec. 5. It shall have power to review, refer back, suspend, or disallow, any act of a Faculty which affects any other school or schools of the University, or, in the judgment of the Senate, is not in the best interests of the University as a whole. Any faculty or member thereof may appeal to the Field Board of Managers or its Administrative Council.

Sec. 6. The Senate shall receive and co-ordinate the budgets prepared by the Faculties and standing committees and shall present the co-ordinated budget to the Field Board of Managers.

Sec. 7. The Senate shall, after consultation with the faculties concerned, make recommendations to the Field Board of Managers with regard to the appointment or retirement of professors, associate professors, assistant professors and lecturers.

Sec. 8. The Senate shall, after consultation with the faculty or faculties concerned, appoint or retire instructors or assistants and all other members of the staff of the several schools not otherwise provided for.

Sec. 9. The Senate shall make recommendations to the Field Board of Managers with regard to appointment to such offices of general University administration as the Field Board of Managers may determine.

Sec. 10. The Senate shall have power to appoint assistant officers for General University administration to such offices as the Field Board of Managers may create. It shall also have power to retire these officers.

Sec. 11. It shall be responsible to the Field Board of Managers for the general moral and religious well-being of the student body and shall make regulations as it may deem necessary therefor. It shall also formulate general regulations for the discipline of the University, and have power to suspend or expel any student of the University.

Sec. 12. All acts, rules and regulations of the Senate shall be subject to the review and control of the Field Board of Managers. The minutes of all its meetings shall be circulated without delay among the members of the Field Board of Managers and shall be accessible to the members of the Academic Board.

Sec. 13. The Senate may appoint committees for such objects as it may determine.

Art. X. The Women's Unit of the University.

Sec. 1. The Women's Unit of the University shall consist of the President of the University, the Dean of Women, the Associate Dean of Women, and all permanent women members of the Faculties of the University appointed by the Field Board of Managers. It shall act as a subcommittee of the Senate, preparing for presentation to the President, the Senate, or the faculties concerned, recommendations on the following matters:—

- a. The nomination of Dean of Women and Associate Dean of Women.
- b. The nomination by the Faculties of all permanent women members of the staff of the rank of professor, associate professor, assistant professor and lecturer.
- c. The nomination of women members of the staff below the rank of those appointed by the Field Board of Managers, with the salaries proposed for them.
- d. The annual budget of the Women's Unit.
- e. Plans for buildings or projects for the expansion of the Women's Unit.

f. All rules and regulations pertaining to the women students, including the constitution and by-laws referred to it by the Women Students' Self-Government Society.

Sec. 2. The Women's Unit shall annually elect one of its number as a representative on the Senate.

Sec. 3. There shall be an Accounting Secretary of the Women's Unit who shall keep a record of funds contributed to the University Budget through the Women's Boards. She shall be custodian of the funds for running expenses, and of such special funds as cannot conveniently be handled by the Treasurer of the University. A full account of all such funds shall be sent annually, through the Dean of Women, to the Women's Committee of the Board of Governors.

Art. XI. Academic Board.

Sec. 1. There shall be an Academic Board composed of the President, Vice-President, the Deans, the Superintendent of the Hospital, the Director of the Extension Department and all other members of the several faculties, the Treasurer, Registrar and Librarian of the University.

Sec. 2. It shall make recommendations to the Senate with regard to educational policy, the establishment of new departments, or any other matters affecting the progress and general efficiency of the University.

Sec. 3. The Academic Board shall meet as convened by the President. Special meetings shall be called on the request of the Senate or any five members of the Academic Board.

Art. XII. The Faculties.

Sec. 1. The Faculty of each School shall be composed of the Dean and such professors, associate professors, assistant professors and lecturers of the School as shall be appointed to the Faculty by the Field Board of Managers. The powers and duties of the Faculty shall include the following:—

Sec. 2. To have charge of the instruction in the subjects assigned to it, and be responsible for such other matters as may be committed to it by the Field Board of Managers, or by the Senate:

Sec. 10. The Senate shall have power to appoint assistant officers for General University administration to such offices as the Field Board of Managers may create. It shall also have power to retire these officers.

Sec. 11. It shall be responsible to the Field Board of Managers for the general moral and religious well-being of the student body and shall make regulations as it may deem necessary therefor. It shall also formulate general regulations for the discipline of the University, and have power to suspend or expel any student of the University.

Sec. 12. All acts, rules and regulations of the Senate shall be subject to the review and control of the Field Board of Managers. The minutes of all its meetings shall be circulated without delay among the members of the Field Board of Managers and shall be accessible to the members of the Academic Board.

Sec. 13. The Senate may appoint committees for such objects as it may determine.

Art. X. The Women's Unit of the University.

Sec. 1. The Women's Unit of the University shall consist of the President of the University, the Dean of Women, the Associate Dean of Women, and all permanent women members of the Faculties of the University appointed by the Field Board of Managers. It shall act as a subcommittee of the Senate, preparing for presentation to the President, the Senate, or the faculties concerned, recommendations on the following matters:—

- a. The nomination of Dean of Women and Associate Dean of Women.
- b. The nomination by the Faculties of all permanent women members of the staff of the rank of professor, associate professor, assistant professor and lecturer.
- c. The nomination of women members of the staff below the rank of those appointed by the Field Board of Managers, with the salaries proposed for them.
- d. The annual budget of the Women's Unit.
- e. Plans for buildings or projects for the expansion of the Women's Unit.

f. All rules and regulations pertaining to the women students, including the constitution and by-laws referred to it by the Women Students' Self-Government Society.

Sec. 2. The Women's Unit shall annually elect one of its number as a representative on the Senate.

Sec. 3. There shall be an Accounting Secretary of the Women's Unit who shall keep a record of funds contributed to the University Budget through the Women's Boards. She shall be custodian of the funds for running expenses, and of such special funds as cannot conveniently be handled by the Treasurer of the University. A full account of all such funds shall be sent annually, through the Dean of Women, to the Women's Committee of the Board of Governors.

Art. XI. Academic Board.

Sec. 1. There shall be an Academic Board composed of the President, Vice-President, the Deans, the Superintendent of the Hospital, the Director of the Extension Department and all other members of the several faculties, the Treasurer, Registrar and Librarian of the University.

Sec. 2. It shall make recommendations to the Senate with regard to educational policy, the establishment of new departments, or any other matters affecting the progress and general efficiency of the University.

Sec. 3. The Academic Board shall meet as convened by the President. Special meetings shall be called on the request of the Senate or any five members of the Academic Board.

Art. XII. The Faculties.

Sec. 1. The Faculty of each School shall be composed of the Dean and such professors, associate professors, assistant professors and lecturers of the School as shall be appointed to the Faculty by the Field Board of Managers. The powers and duties of the Faculty shall include the following:—

Sec. 2. To have charge of the instruction in the subjects assigned to it, and be responsible for such other matters as may be committed to it by the Field Board of Managers, or by the Senate:

Sec. 3. To regulate the conduct of examinations in the subjects assigned to it, in accordance with the rules and regulations of the Senate.

Sec. 4. To be responsible for the discipline of the students in its School in accordance with the regulations concerning University discipline stated in Art. XIII.

Sec. 5. To make recommendations to the Senate concerning entrance requirements, courses of study, and granting of diplomas and degrees in its own School.

Sec. 6. To make recommendations to the Senate with regard to educational policy and other matters affecting the efficiency and development of the School.

Sec. 7. To make recommendations to the Senate with reference to appointments to staff.

Sec. 8. To make recommendations to the Senate with reference to buildings and equipment.

Sec. 9. To prepare the annual budget for its own school and report the same to the Senate, and to have charge of the disbursement of such sums as are committed to it.

Sec. 10. All actions of the Faculties shall be reported to the Senate.

Art. XIII. Discipline.

Sec. 1. The general regulations for student discipline shall be formulated by the Senate, subject to the approval of the Field Board of Managers.

Sec. 2. Each Faculty may determine its rules of discipline in accordance with the regulations formulated by the Senate.

Sec. 3. In minor cases of discipline a member of the teaching staff, may, in accordance with the rules of his Faculty, take immediate action which shall be final. In more serious cases report shall be made to the Dean who, if necessary, shall report to the Faculty for consideration and final action.

Sec. 4. Such flagrant offences as in the judgment of the Faculty may call for suspension or expulsion, shall be reported to the Senate for consideration and final action.

Sec. 5. Where a case occurs threatening to involve the general order of the University or the discipline of more than one School, report shall at once be made to the President by the Dean or Deans concerned, or by such other members of the University staff as have cognizance of the matter. The President shall bring it before the Senate, who shall take suitable action. If, however, in the judgment of the Senate, the matter is of sufficient gravity, the Academic Board may be consulted before final action is taken.

Art. XIV. Annual Budgets and Disbursement of Current Funds.

Sec. 1. The disbursement of funds allotted to the several schools and departments for equipment and maintenance shall be in charge of the respective faculties or committees, and the annual budgets for the same be prepared by those bodies. Orders on the Treasurer shall be signed by the respective Deans or their appointees.

Sec. 2. The disbursement of funds allotted for University administration, not otherwise provided for, shall be in charge of the Senate, and the annual budget for the same be prepared by that body. Orders on the Treasurer shall be signed by the President or his appointees.

Sec. 3. The disbursement of funds allotted to committees or their sub-committees shall be in charge of those committees or sub-committees and the annual budgets prepared by them. Orders on the Treasurer shall be signed by the respective chairmen.

Sec. 4. The several budgets referred to in the above sections shall be co-ordinated by the Senate, and the co-ordinated budget shall be presented by it, together with such recommendations as it may deem wise, to the Field Board of Managers.

Sec. 5. The annual budget for expenditures by the President shall be submitted by him to the Senate, and orders on the Treasurer for such expenditures shall be signed by him.

Sec. 6. Any transfer of appropriations affecting the total budget of a School or Department must first be approved by the Administrative Council.

Art. XV. University Property.

Sec. 1. The Administrative Council shall on behalf of the Field Board of Managers control all capital expenditure on the University Grounds, Building and Equipment; appoint architects and builders; pass upon all plans and specifications; and authorise all contracts.

Sec. 2. Plans of buildings for the use of the several Schools shall be presented to the Faculties concerned, or in the case of the University grounds and the general University buildings, to the Senate, and opportunity given to those bodies to make recommendations concerning them, which shall be reported to the Administrative Council.

Sec. 3. The Administrative Council may depute such committees as it shall deem expedient to supervise building operations in accordance with the plans which it has approved.

Sec. 4. Orders on the Treasurer for building operations herein provided for shall be signed by the President or by such others as may be appointed by the Administrative Council.

DEGREE REGULATIONS

608. Degree Regulations of the School of Medicine. (A. C. Minute 0215)

Voted:—That the Degree Regulations of the School of Medicine be adopted as follows:—

1. The degree ordinarily given to graduates of the School of Medicine shall be Bachelor of Medicine.
2. To obtain this degree the candidate must
 - a. Give evidence of good moral character.
 - b. Have graduated from a six-year middle school of standard grade or have done equivalent work.
 - c. Have studied two years in a recognised institution of college grade, including 20 credit hours in Chemistry, 16 credit hours in Physics, 12 credit hours in Biology and 12 credit hours in English.

- d. Have studied five years of 36 weeks each in a recognised medical school, of which at least the final two years must be in the Shantung Christian University.
- e. Must have passed creditable examinations in the studies outlined. The following is the minimum of time to be allowed to the various courses, including laboratory and clinical work:—

Anatomy, Histology and Embryology. 640 hours.
During this period the student must himself dissect at least one half a human cadaver.

Physiology and Physiological Chemistry. 436 hours.

Pharmacy, Pharmacology and Materia Medica. 240 hours.

Pathology, Bacteriology and Hygiene. 520 hours.
Including attendance upon at least 12 autopsies.

*Medicine, including Pediatrics, Neurology,
Dermatology and Syphilis.* 880 hours.

*Surgery, including Orthopaedics, Urology,
Ophthalmology, Otolaryngology and Roentgenology* 648 hours.

Obstetrics and Gynaecology. 272 hours.
Including attendance upon at least six maternity cases.

- f. The student must satisfy the faculty not only that he has technical ability but also that he shows diligence and faithfulness in the discharge of his duties; and that he maintains a proper attitude towards his patients.

609. Degree Regulations of the School of Arts and Science. (A. C. Minute 0216)

Voted:—That the Degree Regulations of the School of Arts and Science be adopted as follows:—

1. Diploma of the School of Arts and Science.

The Diploma of the School of Arts and Science will be granted to such students as satisfactorily complete their course.

2. The Degree of Bachelor of Arts (B.A.) and Bachelor of Science (B.Sc.)

a. The Degrees of Bachelor of Arts and Bachelor of Science shall be granted to students of the School of Arts and Science on the satisfactory completion of the course of study and the fulfilment of all other requirements for such degrees.

b. The School of Arts and Science considers as candidates for the degree of Bachelor of Arts or for the degree of Bachelor of Science students majoring in the subjects appropriate to such degrees, who, in addition to a satisfactory completion of the full four year course, submit an acceptable thesis, giving evidence of ability to do independent work.

3. Thesis.

a. The work of the thesis should be presumed to occupy a considerable part of the work of the last semester before graduation or the conferring of degrees. The writing of the thesis should be arranged in connection with one of the courses of study in the major subject, and be carried out under the guidance of the department concerned.

b. The subject of the thesis should be selected and approved by the department concerned not later than the previous semester.

c. All theses must be submitted one month before the time set for graduation or the conferring of degrees.

d. Theses written by candidates for degrees shall be submitted for examination and approval to a Committee on Degrees of the Faculty of the School of Arts and Science. Each thesis before it is accepted by the Committee shall have been approved by the department in which the thesis is written, and also by two other qualified examiners not connected with the department concerned. These other qualified examiners may not be connected with the staff or the University.

e. The acceptance or rejection of the thesis shall depend upon the degree to which the student shows capacity for independent study, and in the case of post-graduate students, their work should give evidence of ability to do research work.

610 Degree Regulations of the School of Theology. (A. C. Minute 0217)

Voted:— That the Degree Regulations of the School of Theology be adopted as follows:—

1. In the Faculty of Theology, the University confers:

- a. the Diploma in Theology.
- b. the degree of Bachelor of Theology (B.Th.)
- c. the degree of Bachelor of Divinity (B.D.)

2. Regulations for the Diploma in Theology:—

a. Save as may be otherwise provided by regulation, the course for the Diploma in Theology shall extend over four years, subsequent to Matriculation, of which the first year shall be spent in the School of Arts, and the remaining three years in the School of Theology.

b. Semester examinations shall be conducted by the Faculty in all subjects of the course, and Candidates for the Diploma must make a pass grade in all subjects.

3. Regulations for the Degree of Bachelor of Theology.

a. The course shall be the same as for the Diploma in Theology, and examinations shall be the same, save at the end of the third and the final semesters of study in the School of Theology, when the Intermediate and the Final examinations in Theology respectively shall be substituted for the semester examinations.

b. The Intermediate examination shall consist of one paper in each of the following courses: Religion and Ethics, Church History, and Religious Education or Practical Theology.

d. The Intermediate and the Final Examinations shall be conducted on the work of the previous three semesters, and in each paper there shall be one alternative question involving a knowledge of English, while in the New Testament papers there shall be two alternative questions involving a knowledge of New Testament Greek.

e. The Candidate will be required to take the ordinary semester examination in those subjects of his course which are not taken in the Intermediate and the Final Examinations.

f. Only such students as make an average of 70 per cent in their terminal grades for the two preceding semesters will be allowed to enter for these Intermediate and Final Examinations.

4. Regulations for the Degree of Bachelor of Divinity.

a. The Degree of Bachelor of Divinity may be conferred on the following persons, provided always that they shall have fulfilled the conditions prescribed below:—

1. Bachelors of Arts or Science of the University.
2. Bachelors of Theology of the University.
3. Such students, who graduated in Arts or Theology before 1926, as the Faculty may decide in each individual case, by examination or otherwise.

b. Candidates for this post-graduate course should have a good reading knowledge of English, and it is desirable, though not obligatory, that they should have taken the courses in New Testament Greek.

c. In the case of Bachelors of Arts or Science, the course for the degree of Bachelor of Divinity shall be the same as the course prescribed above for the degree of Bachelor of Theology, and subject to the same examinations, save that the Candidate will be required to make an average grade of 70 per cent in the examinations of each semester, including the Intermediate and Final Examinations, and shall, in addition, be required to undertake such Seminar work as may be prescribed by the Faculty, involving the ability to understand and criticise Theological literature written in English.

Further, the Candidate shall be required at the Final Examination to present a prepared Essay, on a subject chosen by himself, with the approval of the teacher concerned, from one of the following branches of study: Old Testament, New Testament, Religion and Ethics, Church History, Theology, Religious Education.

d. Graduates in Theology will, with the approval of the Faculty, be allowed to proceed to the degree of Bachelor of Divinity after one further year of study, subject to the following conditions:—

i. Candidates shall be required to submit to the Faculty at the commencement of the year a subject for a Thesis, and to give some indication of the general lines of study proposed;

ii. The Faculty shall appoint a Supervisor to direct the reading and work of the student during the year;

iii. At the end of the year he shall present his thesis, and shall be examined orally in the subject thereof.

5. Exemptions.

a. Candidates for the Diploma in Theology and for the degrees of Bachelor of Theology and Bachelor of Divinity who have pursued studies elsewhere, may have such studies accepted as part of a curriculum in lieu of studies pursued in the University under the following conditions:—

1. Such studies shall have been pursued in an Institution of University grade.

2. The student shall present satisfactory evidence of having done work corresponding in grade and amount to that excused, and of having attained a satisfactory standard.

3. The student shall pursue a course of study in the School of Theology, covering not less than two years, and in the case of candidates for a degree shall pass the Intermediate and Final Examinations.

611. Alumni and Degrees. (A. C. Minute 0218)

*Voted:—*That Alumni who graduated before 1925 be eligible for a degree in the various schools after a special course of one year in residence and the completion of such examinations, theses or other work as are called for by the requirements of the School concerned.

612. Diploma and Seal. (A. C. Minute 0219)

*Voted:—*That the Administrative Council approve of the general character of the Degree Diploma as presented by the Senate and recommend that the present seal be not changed.

613. Proxies on the Board of Governors. (A. C. Minute 0220)

*Voted:—*That the Administrative Council recommends to the Board of Governors that Dr. W. E. Taylor of Toronto and Miss Ruth Cheng be appointed proxies for the spring meeting of the Board, to take the place of Drs. Fong F. Sec and Cheng Ching I.

614. Board of Reference. (A. C. Minute 0221.)

Voted:—That the appointment of representatives on the Board of Reference of the China Association for Christian Higher Education be left to the Senate for action.

615. Extension Course in School of Theology. (A. C. Minute 0222.)

Voted:—That the Administrative Council approves of the establishment of an Extension Course for the training of such religious workers as are not provided for within the curriculum of our present Theological School, provided adequate financial support can be secured.

ADJOURNMENT.

SHANTUNG CHRISTIAN UNIVERSITY

FIELD BOARD OF MANAGERS

Minutes of Eighth Annual Meeting

Held at Tsinan, June 15-16, 1926

616. Members Present:—

Bishop T. A. Scott, Dr. H. Balme, Rev. E. W. Burt (alternate for Miss Franklin), Rev. A. G. Castleton, Dr. Chang Po-ling, Mrs. Hamilton (alternate for Dr. Bash), Dr. C. F. Johnson, Dr. E. W. Wallace.

Apologies for absence were received from those members who were unable to be present.

617. Election of Acting-Chairman.

Voted:—That Bishop Scott be appointed Acting-Chairman.

618. Election of Recording Secretary.

Voted:—That the Rev. A. G. Castleton be appointed Recording Secretary.

619. Corresponding Member.

Voted:—That Dr. Macrae be invited to sit with the Board as a corresponding member during its present sessions.

620. Nominating Committee.

Voted:—That Dr. Chang Po-ling, Dr. Johnson and Dr. E. W. Wallace be appointed a Nominating Committee.

621. Co-opted Members.

Voted:—That the recommendations of the Nominating Committee be accepted and that the following gentlemen be invited to serve as co-opted members of the Field Board of Managers:—

Mr. Sanford C. C. Chen, Associate General Secretary of the China Christian Educational Association.

Dr. W. T. Tao. Director of the National Association for the Advancement of Education.

Rev. Y. Y. Tsu, Ph.D., Religious Director of Peking Union Medical College.

Mr. Ralph C. Wells, Chairman of the China Council of the American Presbyterian Mission, North.

Mr. Wells was invited to sit with the Board during the remainder of its meetings.

622. Roster of Members of the Board.

Voted:—That the following roster of members of the Field Board of Managers be approved:

1927	1928	1929
Sung Hui Wu (<i>Alumni</i>)	J Mellon Menzies (<i>CUUM</i>)	C. G. Sparham (<i>LMS</i>)
Chang Po Ling (<i>Co-opted</i>)	Bishop Scott (<i>S.P.G.</i>)	N. A. Larsen (<i>LUM</i>)
A. G. Castleton (<i>E.B.M.</i>)	L. Nelson Bell (<i>APMS</i>)	C. F. Johnson (<i>APMN</i>)
P. K. Liang (<i>Co-opted</i>)	Lin Tsi I (<i>APMN</i>)	C. Y. Cheng (<i>Co-opted</i>)
Dr. C. Bash (<i>APM. Women</i>)	Yee Hsing Lin (<i>Alumni</i>)	Dr. E. Cundall (<i>WMMS</i>)
Bishop Grose (<i>Co-opted</i>)	Miss S. C. Ting (<i>ABCFM</i>)	Miss Franklin (<i>EBM</i>)
J. Wong Quincey (<i>Co-opted</i>)	Miss Mary Scott (<i>SPG Women</i>)	Miss Greer (<i>Meth. Women</i>)
R. C. Wells (<i>Co-opted</i>)	Sanford Chen (<i>Co-opted</i>)	Y. Y. Tsu (<i>Co-opted</i>)
		W. T. Tao (<i>Co-opted</i>)

Minutes passed by Circulation.

The following Minutes (Nos. 623-628), having been passed by the Field Board of Managers by circulation, are now included in the official record:—

623. Degrees.

Voted:—That the action of the Board of Governors of April 7th 1925 and of the Field Board of Managers of June 3rd 1925 (FBM 580) empowers the Senate to grant degrees to all students graduating in January 1926 who meet the necessary requirements.

624. Annual Budget.

Voted:—That the Budget for the fiscal year July 1st 1926 to June 30th 1927 be adopted as presented by the Senate. (see page 38).

625. Extension Department.

Voted:—That a cordial invitation be sent to the Rev. H. R. Williamson, M.A., B.D., to become Director of the Extension Department of the University.

626. Technician for the School of Medicine.

Voted:—That the Women's Foreign Missionary Society of the Methodist Episcopal Church be requested to appoint Miss Myrtle Honey to the staff of the School of Medicine as technician.

627. Dr. Balme's Return.

In view of the invitation of the Standing Committee of the Conference of British Missionary Societies to Dr. Balme to act as unofficial advisor to the Conference, in connection with the Commission on revision of Existing Treaties between Great Britain and China, now sitting at Peking, and the request of the Board of Governors that we facilitate this undertaking on the part of Dr. Balme:

Voted:—That Dr. Balme be granted further leave of absence and freedom from the duties of the President's office while acting in this capacity.

628. C. M. B. Grant.

Voted:—That the Field Board of Managers have heard with gratification of the action of the China Medical Board, taken on Oct. 6th 1925, by which (a) the sum of Gold \$14,000 is appropriated for additional equipment and alterations for the science building of the University, (b) the sum of Gold \$1,700 is appropriated for books, periodicals and other literature for the pre-medical department of the University and (c) the sum of Gold \$18,000 is appropriated to be used toward the salaries of two additional teachers for the pre-medical department of the University. The Field Board of Managers desire to place on record their appreciation of the continued confidence of the China Medical Board as shown by these further generous appropriations.

New Minutes.

629. Reports of Administrative Officers.

The reports of the Administrative Officers were presented and accepted as follows:—

- a. President's Report, by Dr. Harold Balme.
- b. Report of the School of Arts and Science, by the Dean, Dr. Li Tien-lu.
- c. Report of the School of Theology, by the Dean, the Rev. J. D. MacRae.
- d. Report of the School of Medicine, by the Acting-Dean, Dr. R. T. Shields.
- e. Report of the Dean of Women, by Dr. Luella Miner.
- f. Report of the University Hospital, by the Superintendent, Dr. Wheeler.
- g. Report of the Extension Department.
- h. Report of the Library, by the Librarian, Mr. J. C. B. Kwei.
- i. Report of the Health Officer, by Dr. C. H. Han.

630. Candidates for Degrees.

Voted:—That on the recommendation of the respective faculties and of the Senate, Degrees be conferred as follows:—

- B. A.—Chao Tao Ho, Hsu Mu Hsien, Wu An Hsin, Hu Mao Fa, Sun Lu, Fan Ti Jui.
- B. Sc.—Fu Wei Fang, Hsieh Yu, Wang Feng Yung, Liu Pei Ling, Tuan Jen Teh, Li Kuang Ti, Wang Yu Mei, Cheng Te Feng, Chang Chen Ho, Chang Chien Tung.
- B. Th.—Jao En Chao, Wu Ch'ao Liang, Liu Hwa T'ing, Wu Chang Kwei, Yang Lien Chai.
- M. B.—Chang Chi Ch'eng, Chang Hui Ch'uan, Chao Kuang Yueh, Ch'ien Ching Shan, Liu Ch'ing Hui, Shih Ch'in Jen, T'ien Yeh, Wang Chia Ch'eng, Wang Wen Hui, Yang Shu Chen, Yu Nai Chen, Chang Chun Chien, Chang I Hsuan, Ch'eng Cheng T'ien, Hou Li Shan, Liu I P'eng, Sun Chien I, Wang Chao Ling, Wang En Jun, Wei Hsing Jang, Yu Chia Chun.

631. The Late Rev. J. S. Whitewright.

Voted:—That the Field Board of Managers have heard with deep regret of the serious loss which the University has sustained in the lamented death of the Rev. J. S. Whitewright, Director of the Extension Department, which occurred in Tientsin on January 10th last. They desire to place on record their sincere appreciation of the remarkable service which Mr. Whitewright rendered to the University and to the whole Christian movement in China, and to extend to his family their heartfelt sympathy in the great bereavement which they have suffered.

Throughout the forty-four years of his life in China Mr. Whitewright devoted his rare gifts and buoyant courage to the dominant task of contributing towards the enlightenment and spiritual welfare of the community, and the building up of a strong leadership for the Chinese church. His sincere admiration and love of the Chinese people, his careful observance of Chinese etiquette and his never-failing sympathy endeared him to all he met, whilst his singular charm of manner and transparent sincerity left an ineffaceable impression on all who enjoyed his friendship.

His services to the University can never be fully recorded, including, as they do, his initial work at Tsingchowfu as first Principal of the Gotch-Robinson Training School, his wise counsel and generous enthusiasm in the formation of the Union, his patient and successful efforts in overcoming local prejudice and establishing valuable contacts with the people of Tsinan, and his untiring labours in connection with the purchase of the University site. It is, however, in the Extension Department, of which he was the originator and first Director, that his genius was fully displayed, and that his devotion to the cause of China's progress found its amplest expression. The unique character of that service has won well-merited recognition throughout the whole country, and will for ever be connected with the name of Mr. Whitewright, for whom no more fitting memorial could ever be framed than in the well-known words "*Si monumentum quaeris, circumspice.*"

632. Dr. R. Fletcher Moorshead.

Voted:—That on the occasion of Dr. R. Fletcher Moorshead's resignation from the secretaryship of the British Section of the Board of Governors, the Field Board of Managers desire to express their keen

appreciation of the splendid services which he has rendered to the University ever since the establishment of the School of Medicine in 1909. They remember with gratitude that the erection of the present University Hospital, and the large share which has been taken by the English Baptist Mission in the staffing of the School of Medicine and Hospital, are mainly due to the warm interest which Dr. Moorshead has taken personally in the enterprise, and to his enthusiastic advocacy of its claims. They recall with pleasure the important visit which Dr. Moorshead paid to the University in 1919, and the great assistance which he rendered to their counsels on that occasion, and throughout his tenure of office as secretary of the British Joint Board. They rejoice to know that although compelled to resign the secretariat, Dr. Moorshead will continue to be a member of the Board of Governors and that his place as secretary will be taken by another true friend of the University in the person of Dr. Hugh Weir.

633. Resignation of Dr. Fong Sec.

Voted:—That the Field Board of Managers have received with sincere regret the resignation of Dr. Fong Sec on grounds of ill-health. They desire to express their great appreciation of the valuable counsel and assistance which they have received in the past from Dr. Fong Sec, and their earnest hope that his health may be completely restored.

634. Resignation of Dr. Samuel Cochran.

Voted:—That the Field Board of Managers have received with sincere regret the resignation of Dr. Samuel Cochran from the Dean-ship of the School of Medicine and Professorship of Bacteriology, on account of ill-health necessitating his return to the United States. During the five years that Dr. Cochran has been intimately associated with the School of Medicine his conspicuous scientific gifts and tireless energy have been unsparingly devoted to the advancement of educational standards, to the improvement of methods of teaching and to the spiritual welfare of the students, whilst in his relations with his colleagues he has proved himself an ideal friend and leader. The Field Board of Managers would extend their most hearty sympathy to Dr. and Mrs. Cochran in this illness, and would express their earnest and sincere hope that he may be completely restored to health and vigour, and may again be permitted to return to the work of the University.

635. Registration of Christian Schools and Colleges.

The following minute was adopted by the Field Board:

This institution has been established to serve the interests of China, and it desires to conform to the law of the land and to official regulations. We believe that registration with the government authorities should be sought, provided the conditions are not such as to prevent the institution from making its distinctive contribution as a Christian University. At the present time there exists some uncertainty as to what is involved in clause five and the second half of clause six of the "Regulations for the Registration of Schools supported by funds contributed by Foreigners", promulgated by the Ministry of Education on November 16, 1925,

Therefore **RESOLVED:**—

1. That we endorse the action of the China Christian Educational Association in seeking to present to the Ministry of Education the desire of Christian schools and colleges to register and the difficulties facing them, and to seek a solution of the problem.

2. That we approve the action of this university in taking steps to put into effect clauses one, two, three and four and the first half of clause six of the government regulations.

3. That if, during the year, it be found possible without compromising the Christian purpose of the institution, to proceed further in the direction of registration, the Administrative Council be authorised to initiate the necessary action.

636. Chinese Representatives on Field Board.

Voted:—That with a view to increasing the proportion of Chinese representation, the Field Board of Managers would appeal to the co-operating missions to consider the possibility of appointing some Chinese members to act as their representatives.

637. Chinese Vice-President.

Voted:—That the Administrative Council be requested to make enquiries as to the possibility of securing a suitable Chinese Vice-President or Acting Vice-President, and to bring forward a nomination at their next meeting.

638. Medium of Language to be Employed by Field Board.

a. *Voted:*—That at the meetings of the Board members may speak either in Chinese or English.

b. *Voted:*—That agenda and all reports of the Board be presented in both Chinese and English and that minutes be also translated into Chinese.

639. University Rural Settlement.

A preliminary report of the Rural Committee of the Senate was presented, outlining plans for the establishment of settlement work in rural districts through the cooperation of various departments of the University and in which both students and staff would actively participate, and it was

Voted:—That the Field Board of Managers approve of the new experiment by staff and students to relate the life of the University to the rural community.

640. Nursing Situation.

Voted:—That the Field Board of Managers have learned with great concern that the nursing situation, to which they drew special attention at their last annual meeting (see Min. FBM. 585) is still unrelieved, and that unless reinforcements to the foreign nursing staff are speedily secured, there is grave fear that it will be impossible to utilise the additional accommodation provided by the new hospital, when completed. They would appeal to the Board of Governors, and to every co-operating Board interested in the maintenance of women's work, to give earnest consideration to the following statement of facts, and to take immediate steps to provide the needed reinforcements:—

1. Ten years ago the foreign nursing staff consisted of four. Today there are still but four (with the exception of a temporary helper and of a new recruit who has not yet reached the field), and of these four nurses one has been seriously crippled by ill-health for the past three years.

2. Every department of the hospital's activities has grown during this period, including the opening of the attached hostel, an increase of in-patient admissions and out-patient attendances, and the develop-

ment of new specialities, all of which entail new and heavy demands upon the nursing staff.

3. The completion of the new hospital will not only provide larger accommodation for general patients, but will also include rooms for a considerable number of private or semi-private cases, and it is estimated that a staff of not less than twelve foreign nurses and twenty Chinese graduates will be required for the care of these patients, if due allowance is to be made for furloughs and other emergencies.

4. The Canadian Presbyterian Women's Missionary Society have been under promise to supply a nurse to the Hospital staff for the last five years, and the Society for the Propagation of the Gospel have held out hopes of being able to take similar action, but in neither case has any appointment yet been made.

5. The provisional scheme for the amalgamation of the North China Union Medical College of Women and this University included a request from the Women's Boards for six additional nurses, in order to care for the demands of the new hospital (See FBM 316). Although four years have elapsed since that date, and negotiations have now been completed for the erection of the hospital, only one of these six new nurses has yet been secured.

6. The development of the Nurses' Training School depends for its success, both medically and spiritually, on the presence of an ample staff of missionary nurses. The graduates of this school are already serving mission hospitals in various parts of China, and there is an increasing demand for them. This work will, however, be impossible to maintain unless the interested Women's Boards will rally to the support of the School by supplying the eight vacancies on the foreign nursing staff.

641. University Middle School.

Voted:—That the Field Board of Managers have heard with great satisfaction that the first steps towards the establishment of a University Senior Middle School are to be taken during the coming autumn, by the renting of premises close to the University campus as dormitories for a sixth year class, and by the engaging of a staff for their instruction. They regret that funds do not permit of similar provision being made for a

junior (fourth year) class, and earnestly hope that it may yet be possible to commence such a class. They learn with great concern that it is not yet possible to make a start with a Senior Middle School for Girls, owing to the lack of financial support, and would draw the attention of the cooperating Boards to the urgent importance of making some provision to meet this need.

STAFF.

642. The Presidency.

Voted:—That the Field Board of Managers desire to express their sincere appreciation of the valuable services rendered to the University and all its interests by Dr. Balme in the capacity of President, and in view of the rule that the appointment of members of the staff holding administrative positions should be reconsidered at the expiration of five years, and since in September 1926 Dr. Balme will have completed five years of service as President, the Field Board of Managers request the Board of Governors that he be reappointed as President of the University for a further period of five years.

643. The Acting-President.

Voted:—That the Field Board of Managers desire to place on record their warm appreciation of the conspicuous success with which Dr. MacRae has filled the office of Acting-President of the University during a year of exceptional difficulty and unrest.

644. Dean of Medicine.

Voted:—That the Field Board of Managers endorse the recommendation of the School of Medicine and of the Senate that Dr. R. T. Shields be appointed Dean of that School.

645. Dean of Theology.

Voted:—That the Field Board of Managers endorse the recommendation of the Faculty of the School of Theology and of the Senate that Dr. J. D. MacRae be appointed Dean of that School.

646. Dr. J. Morgan and Dr. D. J. Evans.

Voted:—That the Field Board of Managers endorse the recommendation of the Faculty of the School of Medicine and of the Senate

that the rank of Dr. Julia Morgan and Dr. D. J. Evans be raised from that of Instructor to that of Assistant Professor and that they be appointed members of the Medical Faculty.

647. Acting-Treasurer.

Voted:—That Mr. Ronald F. Adgie be appointed Acting-Treasurer of the University.

648. Dr. Marion Yang.

Voted:—That the Field Board of Managers endorse the recommendation of the Faculty of the School of Medicine and of the Senate that Dr. Marion Yang be invited as Assistant Professor of Obstetrics and Gynaecology in the School of Medicine at an initial salary of \$100 a month.

649. Mr. Djang Po Hwai.

Voted:—That an invitation be extended to Mr. Djang Po Hwai B.A. to join the staff of the school of Theology in the New Testament Department, on the completion of his theological course.

650. Miss Marjorie Rankin.

Voted:—That the Field Board of Managers approve of the minute of Senate inviting the American Presbyterian Mission North to transfer Miss Marjorie Rankin until the time of her furlough to the English teaching staff of the School of Arts and Science.

FINANCE.

651. Promotion Efforts in Britain and America.

Voted:—That the Field Board of Managers have heard with great satisfaction of the steps which are being taken in Britain and America for the promotion of interest in the University, and the securing of larger support for its up-keep and development. They note with warm approval that the special object of the Cheeloo Associations now being formed in Britain is to be directed to the establishing of a fund which can be used for the support of well qualified Christian Chinese teachers and administrators, whenever such become available, and that the Board of

Governors have authorised the initiation of a vigorous promotion campaign with a view to securing funds both for endowment purposes, and for the erection of the remaining buildings that are still required for the University and Middle School. They earnestly hope that these efforts may be crowned with success.

652. Periodical Visits of the President to Home Base.

Voted:—That the Field Board of Managers desire to express their approval of the proposal of the Board of Governors that the President should pay periodical visits to America and Britain, with a view to deepening interest in the work and support of the University. In view, however, of the present stringency of the field budget, they would recommend that the expenses of such visits be regarded as a fair charge upon the Promotion Accounts at the home base, and be divided proportionately between North America and Britain.

653. Memorial to the Rev. J. S. Whitewright.

Voted:—That the Field Board of Managers would request the Board of Governors to authorise an appeal for the collection of funds in China and in the West for the erection of a large Lecture Hall as a memorial to the late Rev. J. S. Whitewright, to be known as the Whitewright Hall, such as would be of service for large meetings organised by the Extension Department and also be available for University functions and Student gatherings. It is estimated that the cost of such a hall would be approximately Mex. \$50,000 beyond the amount already in hand.

654. Statement of Financial Needs.

Voted:—That in response to the request from the Board of Governors the following statement of needs be approved:—

		<i>Gold.</i>
A. Medical Endowment		\$ 500,000.00
B. Additional Dormitories		
For men students,	120	40,000.00
" women "	75	37,000.00
Refectories		10,000.00

C. New Buildings	<i>Gold</i>
Dormitories & Land for Boys Middle School	20,000.00
" " " " Girls " "	20,000.00
Middle School Class-rooms & Labs.	25,000.00
Students' Union (& YMCA) Building	50,000.00

D. Endowment for Chinese staff and Current Expenses 1,000,000.00

E. Campaign Expenses 25,000.00

655. School of Arts and Science.

Voted:—That the following list of financial needs be approved:—

	<i>Mex.</i>
For increase of Chinese salaries	\$2,500 per annum.
For development of senior science	1,500 " "
For Department of Chinese Literature	2,000 " "

656. Women's Unit.

Voted:—That the following list of financial needs be approved:—

	<i>Annually or</i>	<i>Endowment</i>
	<i>Gold</i>	<i>Gold</i>
I.		
Endowed professorship, including salary, furlough expenses, travel, with a possible surplus for library of department, etc.		\$50,000
II. <i>General University</i>		
Salary and rent etc. for Dean of Women	\$1,500	30,000
III. <i>School of Medicine.</i>		
Salary rent etc. for Assistant Professor	800	16,000
IV. <i>School of Theology.</i>		
Salary, rent etc. of Instructor	600	12,000
Current expenses of 25 students, exclusive of share of teachers' salaries, for expenses in excess of amount covered by student fees, as tuition, heat, light, athletics etc.	600	12,000

	<i>Annually or Endowment</i>	
	<i>Gold</i>	<i>Gold</i>
V. School of Arts and Science		
Salary, rent etc. of Assistant Professor . . .	800	16,000
Salary, rent etc. of Instructor	600	12,000
Current expenses of 50 students	1,200	24,000

VI. Capital Expense

(In addition to items mentioned in general list above—M.654)

Residence for teachers	4,000
Walls, grading etc.	500

657. Plot of Land

Voted:—That the Women's Unit be authorised to purchase the small plot of land adjoining Leonard Hall, if such can be secured at a reasonable price.

658. Officers and Committees.

(a) *Officers for the Ensuing Year:*

Voted:—That the following officers be elected for the ensuing year:

Chairman: Bishop T. Arnold Scott
Vice-Chairman: Rev. H. L. Yee
Recording Secretary: Rev. A. G. Castleton.

(b) *Administrative Council:*

Voted:—That the following be elected members of the Administrative Council for the ensuing year:

Bishop T. A. Scott (Chairman)
Dr. C. Bash
Rev. A. G. Castleton
Rev. C. Y. Cheng
Miss L. Greer
Bishop Grose
Dr. C. F. Johnson
Mr. Sung Hui Wu
Rev. H. L. Yee

together with the President of the University
ex-officio.

(c) *Finance and Property Committee:*

Voted:—That the following be elected members of the Finance and Property committee for the ensuing year:

Rev. A. G. Castleton
Dr. C. F. Johnson
President and Treasurer ex-officio.

659. New Member of the Board of Governors.

Voted:—That Mr. Sung Hui Wu be elected a member of the Board of Governors, in place of Dr. Fong Sec, resigned.

ADJOURNED.

SUMMARY OF BUDGET

1. General University			
A. Administration	\$ 22,320		
B. Augustine Library	1,050		
C. Maintenance of Buildings	1,600		
D. General University Service	4,704	\$ 29,674	
2. School of Arts and Science			
A. Administration	6,425		
B. Instruction	51,580		
C. Departmental	8,570		
D. Maintenance	9,005	75,580	
3. School of Theology			
A. Administration	\$ 5,415		
B. Instruction	22,010		
C. Literary Bureau	50		
D. Books and Magazines	430		
E. Maintenance	2,305		
F. Extension Course	320	30,260	
4. School of Medicine			
A. Administration	18,362		
B. Instruction	84,998		
C. Maintenance	9,350		
D. Hospital	23,586	136,296	
5. University Hospital			
A. Administration	19,758		
B. Evangelistic & Social Service	1,200		
C. Nursing Department	11,800		
D. Surgical Supplies	3,400		
E. Medical Apparatus	200		
F. Out-Patient Department	3,237		
G. Pharmacy	7,338		
Carry forward	46,933	271,810	

	Brought forward	46,933	271,810
H. X-Ray Department		1,200	
I. Samaritan Fund		800	
K. Kitchen		9,000	
L. Laundry		1,600	
M. Maintenance		10,600	70,133
6. Extension Department			
A. Administration		3,200	
B. Instruction		3,720	
C. Maintenance		3,180	10,100
7. Library			
A. Administration		1,450	
B. Books, Periodicals		800	
C. Maintenance		800	3,050
	Total	\$ 355,093	
	Less Transfers	30,411	
		\$ 324,682	
	Hospital Debit Balance	5,631	
		<u>\$ 319,051</u>	

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SHANTUNG
CHRISTIAN
UNIVERSITY
BULLETIN

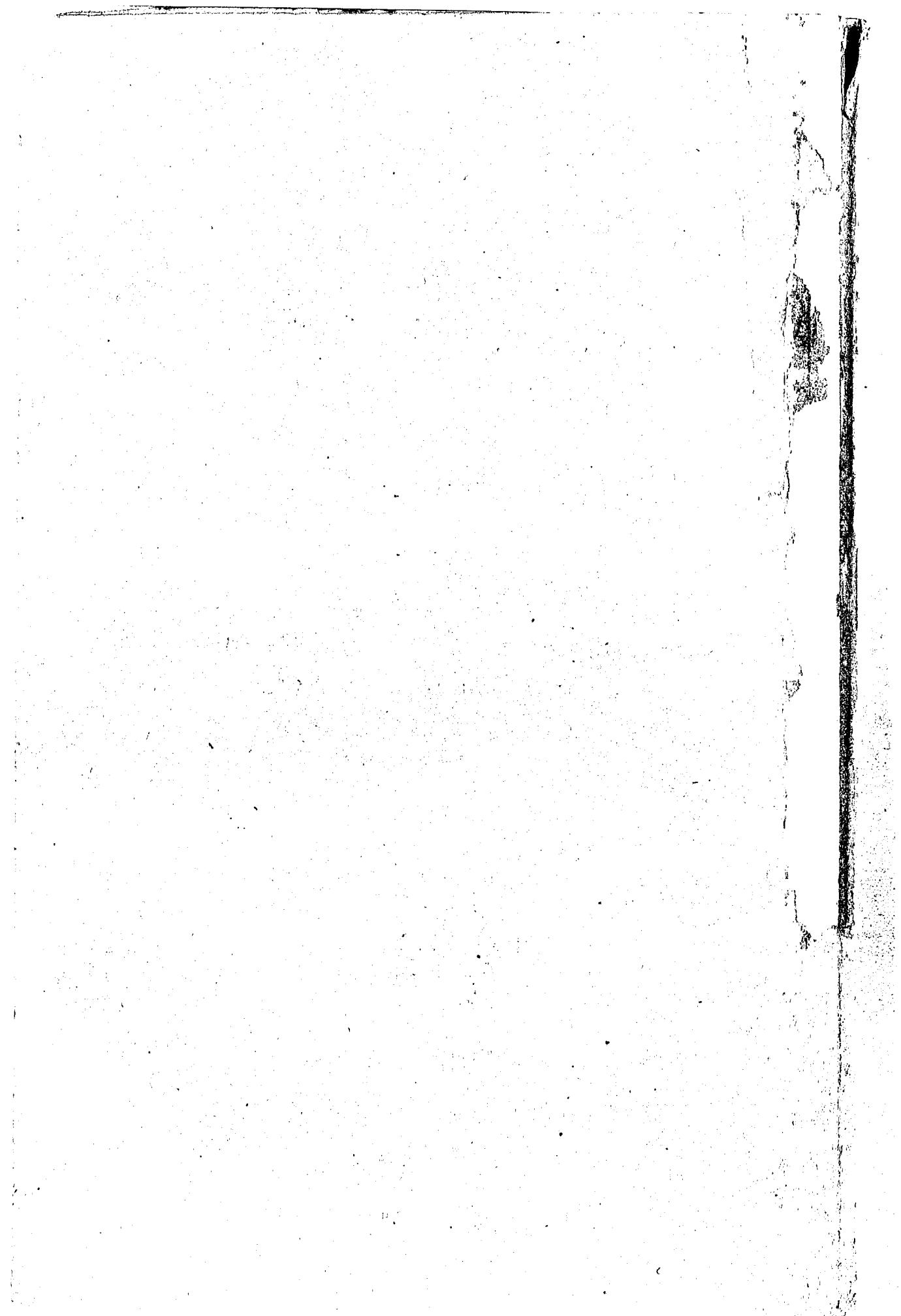
No. 54

REPORT OF THE PRESIDENT
WITH EXTRACTS FROM THE REPORTS OF THE DEANS
AND OTHER ADMINISTRATIVE OFFICERS.

1925 - 26.



Printed by The University Press.



Shantung Christian University

President's Report—1925-26.

To the Field Board of Managers and the Board of Governors.

"A liberal education is based on studies, but in an atmosphere rather than a curriculum. It is an education through discipline for liberty. It opens windows in the mind... Its highest purpose is to give us insight into reality, and to give us the power of distinguishing between what is true and half true or false. Central in it is the element of character.... But one fundamental part of it is weakly represented in many modern courses of discipline and study. This is the training of the habit of worship and the sense of awe. For some minds, and under some teachers, this is given by the study of science, by music, by painting, and by the love of nature. But religion is the supreme channel through which this, the deepest influence of a liberal education, comes to heart or mind and gives the divine vision."

Sir Michael Sadler.

"Education, to be education at all, must neglect nothing that belongs to personality, and therefore cannot deny the place of spiritual values in human experience, and consequently in all studies which deal faithfully with our world and our relationship to it."

Dr. Basil A. Yeaxlee.

Ladies and Gentlemen.

The events of the past year, whether viewed from the standpoint of international problems, of political confusion and the clamant need of disinterested public leadership, or of the attacks on Christian education by anti-religious forces, have an intimate bearing upon the enterprise in which we are jointly engaged, and concerning which it is my duty to present you a report. They challenge alike the nature of the contribution which we are endeavouring to make towards the needs of the country, the objective underlying our efforts, and the methods by which we are attempting to reach that goal. It may not therefore be out of place, before commencing to review the activities of the year, to remind ourselves afresh of the purpose which we are endeavouring to fulfil and of the reasons for the association of high educational aim with dominating religious motive in the carrying out of such an enterprise.

The Aim of Christian Education.

Education has been finely expressed by Miss Evelyn Underhill as meaning "that deliberate adjustment of the whole environment of a growing creature which surrounds it with the most favourable influence and educes all its powers, giving it the most helpful conditions for its full growth and development." Such an education should be "the complete preparation of the young thing for fullness of life, involving the evolution and the balanced training of all its faculties, bodily, mental and spiritual."⁽¹⁾ This means in other words that true education should be based on what Professor Rufus Jones has described as "The deepest note in present-day Christianity, namely, the appreciation of personality as the highest thing in earth or heaven, and the initiation of a movement to find the vital sources and resources for the inner kindling of the spirit, and for raising the whole personal life to higher functions and to higher powers."⁽²⁾

An aim such as this represents what is, without question, the highest service which we can attempt to render to our fellow human beings, and it would seem inconceivable that it could ever be achieved without the inculcation of those spiritual principles which alone can produce the full development of human personality and the harmonising of society on the basis of noble purpose and the instinct of service. In an illuminating book published last year by Dr. Basil Yeaxlee, on "Spiritual Values in Adult Education", we are reminded that

"to attempt the study of economics or political theory, industrial history or sociology, psychology or philosophy, ethics or biology, without reference to the religious experience of mankind, to the spiritual basis of life, or to the moral standards involved in any ordinary acceptance of religious truth, is both unscientific and unpractical. Just as the inculcation of motive without direction, or the kindling of religious enthusiasm without relation to conduct, is futile where it is not dangerous, to the mapping out of an ideal State, the attempt to construct a satisfactory economic system, the endeavour to understand the workings of the human mind, or the investigation of the development of life, without any enquiry into the ultimate source of life, the springs of motive, or the transcendent elements of personality and the spiritual conditions upon which society exists, ought to be recognised as equally futile or dangerous."⁽³⁾

1. *The Life of the Spirit and the Life of Today*. P. 177.

2. *Spiritual Reformers of the 16th and 17th Centuries*. P. XLIX.

3. *Spiritual Values in Adult Education*. Vol. I. p. 82.

To this may be added the weighty words of the Copec Report on Education, that "whatever we teach in isolation from the great circle of truth, with no promise of relation to the deepest principle of life, unilluminated by any light of the ideal, detached, in other words, from the idea of God, we are bound to teach as a falsehood."⁽¹⁾

It is because we believe that spiritual values constitute the real essence of the true education, and that religion, as Dean Inge has said, "is the faith that gives substance to values"⁽²⁾, that we dare to claim that in offering Christian Education to China we are not only offering the highest and most serviceable gift that we possess but something without which no system of education can ever satisfy the needs of the human spirit, nor find a solution for the problems of human society.

The adoption of such an aim does not by any means limit us to particular methods by which it may be attained. If I may again quote from Dr. Yeaxlee's book, to which I am greatly indebted, "to teach only the content of the Bible, the essentials of belief, the ethical code, the methods of the devotional life, is not Christian education in any adequate sense."⁽³⁾ The most valuable part of University education, and that which exerts the deepest and most permanent influence upon the student mind, consists in the daily impact of living personalities and in the traffic of human thought and action. It is thus that character is made or marred, and the spiritual value of this Christian University will always depend, in the last analysis, on the personalities of the teaching staff, and on the life and example of our Christian students.

Outstanding Events

1. **The Student Body.** As we look back over the chief events of the past year, in the light of this dominating purpose, our first note must be one of thankfulness to God for the measure of Christian solidarity and harmony which has been experienced. Forces divisive and disruptive are testing the foundations and superstructure of every form of Christian enterprise in China today—and non-Chris-

1. *Copec Report*. Vol. II. p. 9.

2. *Outspoken Essays*. Second Series. "Confessio Fidei". p. 26.

3. *Spiritual Values in Adult Education*. Vol. I. p. 80.

tian enterprises also, to no less degree—, and it is mainly due to the unity of purpose which has characterised the staff, and to the good feeling which has existed between the staff and student body, that these forces have been happily resisted. This was seen in marked fashion at the commencement of the academic year, when, in spite of the serious anti-foreign disturbances of the summer, the University opened with a record enrolment of 392 students,—an increase of 20 per cent on the corresponding figure of the previous year. This enrolment included 53 women students, and was classified as follows:—

	Men	Women
School of Arts & Science	219	25
School of Theology	30	7
School of Medicine	90	21

The spirit which has been shown by the student body, both in the discipline of the schools and attention to study, the development of a stronger corporate spirit, the strengthening of athletics and other extra-curricular activities, and in the maintenance of social and religious service, has been most gratifying, and in spite of the unrest which has prevailed amongst student circles throughout the country, the work of the year has proceeded without any untoward incident. For this happy result our thanks are due to the wise and sympathetic leadership of the Acting-President, Dr. MacRae, and the associated administrative officers; to the splendid support of the teaching staff; and to the loyalty of our student leaders.

3. Granting of Degrees. Another event which has made the year conspicuous has been the granting of the first academic degrees under our new charter. It was feared at one time that no students would be eligible for such degrees unless they had taken their full collegiate course after the date on which we received the charter, but the Board of Governors generously agreed that such students as had attained the requisite standard throughout their course should at once receive such distinction.

This historic Graduation Ceremony took place on Thursday, January 28th, 1926,—a day which will ever be remembered in our annals, for it marked not only the first “capping” of Cheeloo students, but also the first occasion on which we have had the pleasure of including women

amongst our graduates. Twenty-five students in all received their Bachelors' hoods (in addition to eight others who received the ordinary diploma), twenty-one graduating as Bachelors of Medicine, three as Bachelors of Arts, and one as Bachelor of Science.* It is interesting to record that of these graduates, eight have accepted service in our own University for the ensuing year, two have received internships at the Peking Union Medical College, whilst all the remainder, with two exceptions, have joined the staff of Christian schools or hospitals.

3. Requirements for Government Registration. The publication, by the Board of Education, of regulations outlining the conditions under which mission schools and colleges can be registered under the Government, marks an important stage in the recognition of such institutions. It is a matter of sincere gratification that such Christian schools as decide to apply for registration will be able to do so on exactly the same basis as Chinese private schools; and the Government's demand that they be subject to the same requirements in such matters as standards, curriculum, qualifications of teachers, the right of Government inspection, etc, must be regarded as eminently reasonable. Hitherto foreign-organised schools in China have enjoyed what Dr. Wallace has described as “educational extraterritoriality”, in that they have not been in any way amenable to the Ministry or Provincial Boards of Education. Such a position cannot be indefinitely continued, now that a national system of education has come into existence, for not only will it place Christian education in a false position, but it will subject the graduates of Christian schools and colleges to serious handicaps, and thus prejudice, in their minds, the whole value of the religious teaching which they have received.

For these reasons alone it would seem wise that we should seek Government registration as early as possible, if it can be secured without injury to the purpose for which we exist. The chief difficulties which Christian educators are facing, with regard to this question, arise from the Government's statement as to the purpose of such institutions, and the requirement that religious courses be not included amongst required subjects. If the former statement is only intended to convey the prin-

* Since that date twenty-five further students have graduated, and seventeen further Bachelor degrees have been granted, three being in Arts, nine in Science and five in Theology.

ciple that every school and college must have a distinctively educational aim, without dictation as to the method by which the highest object of true education—namely, the development of fullness of life, of personality, and of character—is to be attained, no difficulty will arise. The requirement of a voluntary basis for religious instruction and worship likewise presents no difficulty in our case, for we have long since adopted the voluntary principle in the matter of religious worship, and the large majority of our staff are also in favour of placing our religious instruction on the same footing. This principle has been adopted, not as a matter of expediency, but in the sincere belief that in dealing with men and women of mature age, the presentation of the appeal of Christianity should be free from any suspicion of compulsion. This, it need hardly be said, does not imply any lessening of religious emphasis, for in the past, as now, the spiritual influence of the University has rested, not on required courses of religious instruction, but on the earnest efforts of Christian teachers and students, and it is only in so far as that objective remains paramount that we can dare to look for the spiritual results which we all long to see.

This question of Government registration affects not only the University but also the various mission middle schools from which the bulk of our students are derived, and it would therefore seem wise that concerted action should, if possible, be taken in the matter.

4. **Cultivation of Interest at Home Base.** One of the most encouraging events of the past year has been the forward step which has been taken, both in Britain and in North America, with a view to the cultivation of wider interest in the work of the University. An office has been opened in London, with a full-time secretary in charge, and local associations are being formed in various important centres in England and Scotland. These auxiliaries, which have taken the name of Cheeloo Associations, are established on an inter-church basis, and owe their formation, for the most part, to the enthusiastic advocacy of our Honorary Organising Secretary, Mrs. John Carr. and to the splendid assistance accorded her by Professor Bruce, Dr. Stanley Ellis, and members of our present staff. It is hoped that these circles will not only mean widened sympathy and prayer on behalf of the University, but will also be instrumental in raising funds which can

be used to provide one of the most urgent needs of this institution, namely, a larger body of highly qualified Christian Chinese professors.

In North America also plans are on foot for the inauguration of a vigorous promotion campaign, the chief object of which will be the securing of capital funds for endowment, and for the provision of additional buildings. In spite of our splendid plant and equipment, there remain at least three buildings of which we are in sore need. The first of these is the long-desired Student's Union, where our students can meet for their various social and religious activities, gymnastics, etc, etc, and which it is hoped may be erected as a memorial to our former loved leader, Dr James Neal. The other two buildings will consist of Middle School for boys and girls respectively, regarding which frequent references have been made in former reports, and the need for which is now more urgent than ever, seeing that the subfreshman class is to be given up this year. In addition to these, the question of providing increased dormitory accommodation has become an acute one, for if the student body continues to grow at the rate at which it has been doing lately, our present accommodation will be quite inadequate to meet the demands that will confront us within a year from now. With our existing classrooms and laboratories, and with a staff of our present size—or at most, with the addition of a few instructors—we could accommodate at least fifty per cent more students, provided we had the necessary dormitories, and to refuse to do so, when eligible students apply, will not only limit our possible usefulness, but lay us open to the charge of operating on an uneconomical basis. The provision of funds for these extra dormitories, both for men and women students, will thus represent a most profitable investment.

It is impossible to conclude this reference to activities at the home base without expressing our sincere regret at the resignation of Dr. Fletcher Moorshead from the secretariat of the British section of the Board Governors. Dr Moorshead has been one of the most loyal and enthusiastic friends that the University has ever had in Britain, and our only consolation in his retirement lies in the fact that he will continue to remain an active member of the Board of Governors, and that his place in the secretariat will be taken by another warm and energetic friend, Dr. Hugh Weir.

Staff Changes. It is seldom that the University has been called upon, in a single year, to suffer so severe a loss as has been occasioned during the past twelve months by the death of the Rev. J. S. Whitewright and the resignation of Dr. Samuel Cochran. Mr. Whitewright's connection with the University dates from its very inception, for he was one of the original members of the University Council long before the Institute, of which he was founder and first Director, became incorporated in the institution. His enthusiasm for Christian unity, his wise counsel, and his charming and inspiring personality endeared him to every member of the staff, and have left an impress which can never be effaced. The unique service which he rendered to China, and the spirit of broad sympathy and admiration which characterised all his relations with the Chinese people, will never be forgotten in this province, nor in the University of which he was so honoured a member.

The illness of Dr. Cochran, which necessitated his return to America and his resignation from the Deanship of the Medical School and the Professorship of Bacteriology, has removed from our midst one who combined within his person unusual scientific knowledge and administrative ability, together with a marked capacity for friendship and the qualifications of an ideal leader of men. His loss, coming at such a juncture, seems well nigh irreparable. We rejoice to hear that his health has shown marked improvement, under the special treatment which he is now undergoing, and we earnestly hope and pray that his restoration may be complete, and that it may even yet be possible for him to return to the country which he has served so unselfishly, and where he is so greatly missed.

Other losses have also been sustained by the University during the year. The Rev. F. S. Drake, a valued member of our Department of Education, has been lent to his mission for two years, to take charge of the important Gotch-Hobison High School at Tsingchowfu; Dr. Thornton Stearns has been lent to the Peking Union Medical School, to fill a temporary vacancy in their Department of Surgery; the Rev. D. C. Butler and Rev. J. M. Woods, who have both rendered good service in the English Department, have resigned from our staff, the former to take up country evangelistic work, the latter unfortunately compelled to return home through ill-health; whilst two of our Science instructors, Mr. Wang

Li-Chien and Mr. Wang Ping-hsiao have left us to take up important work in other schools, and Mr. Charles Kwoh, former secretary of our Students' Centre, has resigned to take up Y. M. C. A. work in Tsingtao.

Whilst our losses have thus been unusually heavy, we are thankful to report that the English Baptist Mission has generously agreed to the transfer of the Rev. H. R. Williamson, M.A., B.D., Principal of the Taiyuanfu Middle School, to succeed Mr. Whitewright as the new Director of the Extension Department,—a post for which he is peculiarly fitted, and to which he will bring exceptional gifts.

The School of Medicine has also received a valuable recruit this year in the person of Dr. David J. Evans, who was lent to the Shensi Mission (E.B.M.) for a year, and has now returned to take up his new work in the Department of Surgery. Our Treasurer's Department has been happily reinforced by the arrival of Mr. Ronald F. Adgie, M.A., an English Chartered Accountant, who has kindly come out for two years to assist us in the emergency caused by Mr. Cassat's resignation. We are also indebted to the Anglican Mission for the kind services of Mr. Basil Sole, who, in addition to looking after the students in the Anglican Hostel, has given valued assistance in the teaching of English. This department has also received greatly appreciated help from Mrs. Harold Smith, and other ladies.

Our junior staff has received welcome additions by the appointment of Mr. Wang Hsing-shan, Mr. Chao Tai Ho, Mr. Li Tsan-wen and Mr. Tuan Ren Teh as assistant instructors in the School of Arts and Science, and of Dr. Yang Chuan-ping, Dr. Chang Hui-chuan, Dr. Shih Hsueh-huei, Dr. Wu Fa-yu and Dr. Hsu Ren-hsiang as assistant instructors in the School of Medicine and Hospital, all of whom, with two exceptions, are old Cheeloo graduates.

Dr. and Mrs. Struthers returned from furlough at the beginning of the academic year and have resumed their work in the University. An exceptionally large number of members of staff have been away on leave during the year, including Mr. and Mrs. Baker, Mr. and Mrs. Hunter, Dr. and Mrs. Ingle, Mr. and Mrs. Jacot, Miss Logan, Dr. and Mrs. Mosse, Mr. and Mrs. Pailing, Mr. and Mrs. Parker, Dr. Scott and Dr. Waddell. Mrs. Henry Payne, who has rendered indefatigable service in the English Department during the past two years, has also returned to England during the past semester.

Varieties of Service. Amongst the various forms of service which the University has attempted to render to the community during the year, brief mention may be made of the following:—

1. The many-sided activities of the Extension Department have been continued, in spite of the lamented illness and death of the Director, and of the serious conditions in the province affecting travel to and from the city. Over 400,000 visitors have recorded their attendance during the past twelve months, and a large number of lectures, lantern addresses and evangelistic services have been maintained. During the civil war last November, when the city was in danger of attack, the Institute was opened as a temporary refuge for women and children, and gave shelter for some days to 500 refugees,—a service that was greatly appreciated by all. The Rev. R. S. McHardy was appointed Acting Director of the Extension Department during the spring semester, pending the arrival of Mr. Williamson, who has now taken over his new office.

2. The Hospital and Out-Patient Department have experienced the busiest year in their history, 1764 In-Patient admissions and 42,941 Out-Patient attendances having already been registered, although three more weeks have still to elapse before the completion of the year. In addition to caring for every type of suffering humanity, a special ward was opened for the reception of wounded soldiers, a large number of serious cases, both Chinese and Russian, being admitted. The pressure on our available accommodation has been greater than ever, and in spite of this extra Red Cross ward, and the hostel for the less serious cases, there has been a constant demand for beds. It is with great satisfaction that we can record that the negotiations for the purchase of the land needed for our new In-Patient Department have now been completed, thanks to the invaluable assistance of Mr. Chang Mien-chai, Chairman of our Hospital Advisory Board, and that plans are now being prepared for the new building, the erection of which it is hoped will commence in the near future.

3. The new Hospital for lepers has now been completed, and registered by the government authorities, who have generously promised to contribute the sum of \$475 per month towards its upkeep. The building, which will accommodate 50 lepers, has been erected by the kind gift of the Mission to Lepers, the land being contributed by the

Government. We are particularly indebted to Dr Hwang Tsu-kao and Mr. Wang Yuen-teh, two former Cheeloo graduates, for their invaluable service in conducting these negotiations and securing so large a measure of Chinese support.

4. Although the Student's Social Centre has had to be closed, owing to lack of financial support, various forms of social and religious service have been conducted by both students and staff, including night schools for children and for University employees, Daily Vacation Bible Schools, lectures and evangelistic services in the Extension Department and Hospital wards, periodic visits to Lung Shan, etc. Our annual Retreats for Staff and Student leaders have been maintained, and have proved a great source of inspiration and stimulus. The religious life of the student body has also been fostered by means of our Chapel services (in the conduct of which our organist and choir have taken a most valuable part); by voluntary Bible circles and prayer groups, Christian Endeavour Society, Student Volunteer Band, and by the various activities of the University Students Christian Associations.

5. An attempt has been made to reach a wider constituency by means of the University publications, including the quarterly Alumni magazine, "*Cheeloo*"; the British quarterly, "*Cheeloo Notes*"; the occasional Science Letters, published by the Department of Chemistry; the illustrated handbook of the University, and the various Bulletins of Information. Members of staff have also contributed a large number of articles to scientific and religious journals, a list of which is added as an appendix to this report.

6. The University has enjoyed the great privilege of acting as hosts to the special Commission on Kala Azar appointed by the Royal Society of Great Britain, consisting of Major W. S. Patton (I. M. S.) and Dr Edward Hindle, who are now conducting their important investigations from our laboratories. We are also looking forward with pleasure to the opportunity of offering the hospitality of our buildings and dormitories to the National Convention of the Y.M.C.A. at their meeting next August.

7. The public utilities of the University have been greatly improved during the year by the important additions which have been made to the Power Plant, consisting of the installation of new electrical

machinery and force pump, and the sinking of an additional well. Increasing demands are made each year both on our Power Plant and Workshop, and we are under great obligation to the Manager, Mr. H.W. Harkness, for his untiring efforts and efficient service.

Finance. In spite of the difficulties affecting all forms of mission finance at the present time, we are glad to report that the co-operating Boards have all maintained their former appropriations, and that there is every reason to hope that the various departments of the University will be able to close the fiscal year within their income. This has not been possible without rigid economy, especially in view of the unexpectedly heavy cost of fuel consequent upon the civil war, but fortunately the receipts from tuition fees were greater than had been anticipated.

The China Medical Board have again shown their generous interest in the scientific work carried on in the University by making a grant of Mex. \$25,280 for further equipment in our premedical department and by promising an annual grant of Mex. \$5,850 for five years for the support of additional instructors. We would again express our warm sense of gratitude to this Board for their repeated assistance. We are now entering into negotiations with them with regard to the grant which they have made for the last ten years to the School of Medicine, and which will lapse in two years' time. It is hoped that this grant may be replaced by a capital endowment fund, and that the China Medical Board may kindly see their way to make a substantial appropriation towards such a fund.

Reference has already been made on a previous page to the need of additional buildings, and to the provision of funds for the support of a larger Chinese staff and for the upkeep of the University. It is earnestly hoped that our friends in China, and those whose support is secured by means of the promotional efforts in North America and Great Britain, will make a generous response to this appeal.

Outstanding Problems. In conclusion, it may be of advantage to outline some of the more pressing problems which are confronting us at this time, and which we would submit to the consideration of the Field Board of Managers and the Board of Governors. Details will be supplied in the reports of the other administrative officers, but they may be summarised as follows:—

1. The question of articulating the work of the University into the national educational system of China by registering the institution under the Government.
2. The development of a new policy directed towards the needs of the rural community, and the initiation of experimental efforts in which staff and students both take a practical share.
3. The expansion of women's work with a view to making better provision for the training of Christian women for all forms of service.
4. The opening of senior Middle School both for male and female students.
5. The urgent need for strengthening the nursing staff of the University Hospital.
6. The securing of larger Chinese cooperation in the administration, the teaching and the support of the University.
7. The institution of vigorous promotion campaigns, with a view to the provision of funds both for endowment and for the necessary additional buildings.
8. A new evaluation of the spiritual forces which we are employing, and of the methods by which we are attempting to bring about spiritual results.

Respectfully submitted,

HAROLD BALME,

President.

June 1926.

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of Members of the Staff
Shantung Christian University
1925

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Extracts from the Report of the
School of Arts and Science

Matriculation and Graduation

The enrolment of the Arts School this year may be tabulated as follows:—

Fall Semester — Sept. 1925 to Jan. 1926.

Arts College	118	New	36
Pre-medical	48	"	26
Sub-Freshman	51	"	51
Pre-theology	4	"	2
Graduate and Special	<u>23</u>	"	<u>16</u>
Total	244		131

Spring Semester — Feb. to June 1926.

Arts College	117	New	4
Pre-medical	42	"	1
Sub-Freshman	49	"	2
Pre-theology	4	—	—
Graduate and Special	<u>15</u>	"	<u>3</u>
Total	227		10

This is nearly twenty-five per cent more than the number enrolled last year (1924-25). The larger enrolment this year is in no small measure due to the operation of the revised regulations for entrance, which have not only enabled us to realise our hopes for increased numbers of students, but have also brought us on the whole a better grade of students, with good preparation for college work and excellent spirit in school activities.

Religious Life of Students.

The spiritual life of the students in Christian institutions is the greatest problem confronting Christian educators, and present conditions leave much to be desired. Under such circumstances our hearts are gladdened to find among our students small groups banded together and meeting regularly for meditation and devotion. Among such gatherings

may be mentioned the Volunteer Bible Study Class of over twelve members, the Christian Endeavour Society of over twenty members, and prayer groups of students from the same institution or locality, all of which have had their inconspicuous but sure influence in maintaining the spiritual tone of the School.

Signs of exuberant life are especially manifest in the activities of the Arts Y. M. C. A. since the election of the new officers. During the second semester they have run a night school for the benefit of 51 janitors and house servants on the University campus. A night school for children is organised at the Institute, where 96 children attend classes taught by 18 of the Arts students who are interested in popular education.

Extracts from the Report of the School of Theology

In spite of many prophecies to the contrary the year has been one of unexpected quiet and persistent good work. At least one beneficial result of disturbed political conditions and different forms of attack directed against the Christian cause, has been the clear recognition of the fact that the Christian church in China is somewhat less securely established than had been supposed in days of a more favourable atmosphere. We have been led to re-examine our real position. Those directly interested in theological education have felt called upon to study afresh the place and function of the ministry in the Christian community and society generally.

It has long been recognised as a part of the task of the university to address itself to the training of its students for future service in the rural community. In the school of theology we have now decided that the time for mere talk is past and that, at an early date, we must undertake actual field work for students and staff. Definite plans are accordingly being made whereby our students will spend a part of each term in the field, under direction of the staff. This will be considered as much a part of their course as any of the study done on the campus. It should thus prove possible, on the one hand, to make valuable experiments in the best methods of evangelism and community improvement, and, on the other hand, to send out our students, on graduation, better fitted to devote themselves to the uplift of the rural population.

Candidates for the Ministry

While the Student Volunteer Movement exists for the express purpose of keeping the claims of the ministry as a life-work before students, there would seem to be a necessity for much more vigorous effort on the part of missions and churches, to seek out the right type of young men and help them to find their way into the theological schools. Further there is need for a sympathetic handling of the difficulties which confront graduates as they enter on the work of the ministry. Cooperation is distinctly lacking at these points. Until different influences can be brought to bear upon students while in Middle Schools we are likely to find that the present marked tendency for the best students to enter training for other vocations will continue. The economic factor, pressure from the family, uncertainty as to the work of the ministry and a somewhat lukewarm attitude on the part of older workers will prevent any student making the choice for which we hope. Better teaching in religious subjects needs to be done in the Middle Schools. The lack of special equipment for such teachers still persists. An attitude toward the religious life and what it stands for has often been formed during those years, which the very best conditions afterward can change only with the utmost difficulty. Further it would be fatal, we believe, for missions and churches to follow the line of least resistance and content themselves entirely with a type of worker who can be easily trained in local classes and Bible Schools. Such men are of distinct value and, for the present, will be able to render very great service. Yet we must look toward the long future. The standard to be set for the Christian ministry in China is not to be lower than elsewhere. Rather the highest quality of training both intellectual and spiritual is a necessity.

Extracts from the Report of the School of Medicine.

Curriculum.

The revision of the curriculum referred to in last year's report has been completed and the revised curriculum is now in force. The chief change is the inclusion of a small amount of clinical work in medicine

and surgery during the first and second years in order to link up more closely the theoretical with the practical parts of these branches. The work of the 5th year continues to be mainly clinical in wards and Out-patient Department.

Athletics.

An increasing interest has been shown by the students in athletics. Football, basketball, baseball, and tennis have been played during the year. An inter-University Field Meet was held in April in which teams from the different schools of the University and a Staff team competed, the leading place being won by the Medical School team. It is interesting to note that in this Meet several North China records were broken.

Post-Graduate Course.

Provided conditions of travel are satisfactory, it is planned to hold another Post-graduate course in October. This course will be open, as in previous years, to all graduates of recognised medical schools in China, both men and women. Judging by the number of applicants each year, in a number of cases from distant parts of the country, it is evident that this course is appreciated and is of use to doctors in country hospitals.

Extracts from the Report of the Women's Unit

The first report of the Women's Unit of the University to this body announced the completion of the Women's Dormitory, now called Leonard Hall, and a faculty residence, as contributions from the Women's Committee of the North American Joint Board to the University plant. This third report announces that this same Women's Committee has secured over two hundred thousand gold dollars for a new hospital. The Dean of the School of Medicine explains how war conditions have delayed the building, but we anticipate the day when crowded wards and confused clinics will be forgotten, and we would here express our joyful thanks to the women of America and to the China Medical Board who are making possible a much needed enlargement of the hospital work.

The First Women Graduates of Cheeloo.

Our second notable event of the year is the graduation of three women students from the School of Medicine in January, and another one in June. As far as we know, this is the first time that a degree in medicine has been conferred upon women in China. To these first women graduates of Cheeloo we extend our heartiest congratulations.

Students and Student Activities.

Cheeloo's women students come from thirteen provinces and Korea. Two from the province of Szechuan who have not returned home since they went to the women's college in Peking seven years ago for pre-medical work, are among this year's graduates in medicine, and return with joy to the work awaiting them there.

Student activities and religious life are covered, to a large extent, in the reports of the deans of the three schools, for Cheeloo takes co-education in earnest, and only in the Y. W. C. A. and the Women Students' Self-Government Society, which includes a committee on athletics, are there separate organisations. For the second time in the three years of its existence the Students' Christian Association has elected a woman as its president. In the student demonstrations following May 30th, 1925 women students took their full part, quietly but with great determination. More than half of the women students have engaged in some definite service at least once a week, over twenty in Sunday School work for children, several in guiding and talking with women on Monday, "Women's Day," in the museum of the Extension Department, six for about three months led meetings for women in the hospital. It is our strong conviction that students will not leave the University with the spirit of service unless during the years here they are giving themselves to such work, however limited their time and strength for it may be. There is now far too little teacher cooperation, and this constitutes one of our pleas for added staff members.

Medical and Nursing Staff.

It may seem ungrateful when the women of the American Presbyterian and Methodist Episcopal churches are the only ones as yet fully cooperating in the work of the University to remind them of the fact that

they are far from living up to the proposals made regarding the amalgamation of the North China Union Medical College for Women with the School of Medicine of Shantung Christian University. According to that proposal these two boards should provide six qualified teachers, six nurses, two women with special business training and one dietician, a total of fifteen. Even if Dr. Shih Hsueh Hui and Dr. Yang Chi Ling, resident physicians who are paid from the funds of the women's unit, should be included as supported by these two Boards, the total number now provided is only six, and if they are not included, only a little above a fourth of what was promised is being provided. Two more fully qualified teachers are much needed in the School of Medicine, but even more pressing is the need for nurses—in fact it may be stated without exaggeration that the whole nursing situation is at present in a perilous position. Ten years ago, when the present Hospital was first built and the Nurses' Training School established, there were four foreign nurses on the staff. Today, with all the growing demands of an enlarged medical force and a large increase in the number of patients, and with the immediate prospect of doubling the ward accommodation by the building of the new hospital, there remain but four foreign nurses, one of whom has been crippled by ill-health for the last three years. The Canadian Presbyterian Mission and the Society for the Propagation of the Gospel have both promised us new nurses but in neither case has any appointment yet been made, and the only recruit at present in sight is a nurse who is being sent out by the American Presbyterian Board (North) in the place of Miss Cochran. Unless further help can be speedily secured by the joint action of all Boards interested in our women's work, we shall not only jeopardise the success of our Nurses' Training School, with its splendid past record, but we shall have to face the possibility of being unable to open the new hospital when completed. We earnestly appeal to all co-operating Boards, both in Britain and America, to assist us in averting this calamity.

Wider Cooperation in the Women's Unit.

While recognising the fact that our Women's Committee has accepted full responsibility as yet only for the School of Medicine, we cannot present an annual report without calling attention to the grave need of financial support for the women's part in the School of Theology and the School of Arts and Science. A list appended to the report itemizes

the needs in dormitory buildings, current expenses and Chinese staff, but under this head we wish to present the need for at least three foreign women members of staff in the departments of education, religious education, and the rural church, In the plans for expansion in these departments, especially in the training of a new type of teacher-evangelist or community worker in rural districts, Cheeloo is attempting a creative task, and without women, both on the staff and in the student body, who can enter the homes and study the rural problems of women and children, the whole program of work will be largely theoretical, and its most important projects will fail of success. We appeal to Boards not yet fully cooperating in the Women's Unit to meet this urgent call. No more pressing appeals for workers come to us than those for women to take responsible positions in churches and in schools, especially in the lines of religious education both in city and country fields. In the first ranks of Chinese Christian leadership, women as compared with men hardly number one in ten, and while the responsibility in men's work is being transferred rapidly from missionaries to Chinese, no corresponding transfer of women's work within a decade will be possible without great loss to the work. And Cheeloo is the only Christian University now in China where women can get this higher training for service in their mother tongue.

A Middle School for Girls.

We would call attention to the fact that there is little prospect of a large increase in the number of women students entering Cheeloo until there is a Senior Middle School for girls which prepares for University entrance examinations. There is now, as far as we know, not a school in the whole northern half of China except in Peking and Tientsin, which would give the student of average ability sufficient preparation so that she would have a fair chance of passing the examinations for the pre-medical course, because of their deficiencies in science-teaching. The exceptional student might succeed in the examinations for the other schools. There are six fine women students in our present sub-freshman class who would probably never have entered Cheeloo had this bridge between the average girls' middle school and the University not been provided, but next autumn there will be no sub-freshman class. Several letters have been received from Shantung, Honan, and Hupeh, asking where their graduates

can go for the year of needed preparation, and they are confronted by two difficulties, the expense of sending girls to Peking or Nanking, and the fact that some of these schools do not meet the Peking and Nanking middle school requirements is English, so not one but two years of added study are required. We submit that the most pressing duty of the University is to provide a solution for this problem, though it would be relieved of responsibility if the English Baptist Mission could see its way in the immediate future to build up a strong middle school for girls which can serve both as a preparatory school for the University and as a practice school for the women students specialising in education and religious education. Another possible solution would be a union school near the University established by the interested missions in Shantung and Honan. Such a school, even if established by the University, should have its separate dormitory, partly because the present dormitory could not accommodate them, but mainly because of the undesirability, in the matter of self-government and for other reasons, of having mature and immature students in the same building. Women members of the staff who would be responsible for the girls should also be added whether or not the middle school of the University is coeducational. By building up a strong senior middle school in Tsinan, the standards and methods in all of the mission middle schools for girls in this district can be improved, partly because if relieved of senior middle school work there can be more concentration on the junior middle schools, partly because University women who are trained by practice work in that school can do better teaching in the middle schools.

Extracts from the Report of the
Hospital Superintendent.

During the period which this report covers, the Hospital has on several occasions presented the appearance of a casualty Clearing Station because, in addition to the usual number of casualties produced by the activities of the bandits, we have had many soldiers as patients. These included members of the Shantung, Chihli, Honan and "People's" armies, with quite a number of "White" Russians. It is therefore not surprising that the total number of in-patients for the year (1773 up to June 10th) has broken all records.

The local branch of the Chinese Red Cross Society has been busy and has done good work in the way of succouring the country people whose homes have been devastated, and also in rescuing many wounded soldiers who otherwise would have had no-one to care for them. The temporary hospitals which this Society established and the medical attendance they were able to provide were by no means adequate, so they applied to this hospital to help them by taking over the more serious cases. In order to meet this demand it was necessary to provide more room as the wards in the hospital were already over-full. After thinking over various means, it was decided to turn the waiting room of the Out-patient Department into a ward where 30 of these wounded men could be cared for, the local Red Cross Society promising to pay the necessary extra expenses this entailed. As many of the cases of wounded men have been of the emergency type, room has had to be found for them to the exclusion of others, which means that many of the more ordinary class of cases have not been able to be treated as in-patients.

We are able to report progress in the preparation of the new hospital. A large site has been purchased, just north of the Institute, due in a great measure to the good offices of the Hospital Board of Managers, and plans are in the hands of the architect. The need for the larger accommodation which this hospital will afford is becoming more and more urgent every year.

Massage and Electro-Therapeutic Department.

During the last twelve months 164 patients have received massage or electrical treatments. Of these 25 were foreigners and 139 Chinese. The actual number of treatments given totals 3425, 1570 taking some form of electrical treatment, and 1855 massage treatments.

The number of women and children attending for treatment has been greatly reduced during the last six months, owing to war conditions and difficulty and danger in travelling. A large percentage of the cases since last November has been soldiers suffering from gunshot wounds. We have also had country people suffering from injury and wounds inflicted by bandits.

The patients have shown much appreciation of the work done in the department, and many of the hospital cases attend daily for treatment after leaving hospital.

A special course of training in massage is to be given to the nurses in their fourth year of hospital training. This course will start in September next.

Out-Patient Department.

Although Tsinan has been the centre of many disturbances which should have affected the number of patients coming to the out-patient department for treatment, there have been 3468 more visits than for the corresponding time last year. The total number of visits made is 22,941, of which 11,898 were made by patients coming for the first time. This total is the highest reached by the department since 1920 when the total reached 43,000. This increase in visits is not due to the influx of wounded soldiers, as might be supposed, because the greatest increases have been in departments other than Surgery. A table of the percentages of increase or decrease over the year preceding in the various departments is very interesting, therefore appended below:—

May 1st 1925—May 1926.

	New Cases		Return Visits	
Surgery	0.2%	decrease	9.7%	increase
Medicine	0.3%	increase	11.2%	decrease
Eye	13.8%	"	9.8%	"
*E. N. T.	—		—	
Gynaecology	45.9%	"	60.0%	increase
Skin	72.7%	"	14.9%	"
Children	0.5%	decrease	16.6%	increase
Total	17.79%	increase	0.58%	increase

*Included in general surgery last year.

For a few weeks the routine work of the department was disturbed by the taking over of the large waiting room, medical, skin and pediatric consultation rooms for an emergency ward for wounded soldiers. The three departments mentioned were removed to the students' large Y. M. C. A. and recreation rooms where they have been housed for three months. But, except for the inconvenience to patients in getting their prescriptions filled, these departments are much pleased with their temporary quarters.

The drug room has dispensed 40,036 prescriptions to Chinese out-patients and 1700 to members of the foreign community. Besides this it has furnished drugs and chemicals to the various departments of the medical school and hospital, in addition to the regular prescriptions filled for the in-patient department.

Our need for more adequate consultation and treatment rooms is self-evident to any visiting the present building. With the planning of the new hospital, adequate provision for the nine departments housed at present in our small quarters will be made.

The number of patients attending the ear, nose and throat department, newly opened this year, shows the necessity for such a department.

Evangelistic Work in the Hospital.

Beside the regular work of the hospital evangelists, Messrs. Nieh and Sun and Mrs. Cheng, who have been indefatigable in talking to the patients, several of the nurses and students have helped in the ward services. In June 1925 Mr. Pailing went on furlough and several members of the staff and outside friends have been giving extra help during the year. One service daily is held in each of the wards of the main hospital, also in the north compound, and, on the opening of the Out-patient waiting room as an emergency Red Cross ward, in it also. Once a week in each ward there are shown eight to ten lantern slides illustrating events in the life of Christ. The whole set of pictures is divided into four groups, and is thus shown in each ward once a month. The subjects for the ward services are taken from the Gospels and the Acts, some thirty subjects being selected from each so as to provide one month's lessons. Daily preaching also goes on to the out-patients.

Extracts from the Report of the Extension Department.

The year that has just passed has been a period of great political unrest. Civil war came to Shantung and the government went into the hands of one who was a soldier and nothing more. Thus Tsinan became an armed camp and war's alarms have filled the people's minds. These

things have affected the work of the Institute. Women could not appear in the streets that were full of soldiers. Merchants were afraid to display their wares and several banks went out of existence. Even the farmers dare not come up to town, for the recruiting officers watched the city gateways ready to lay hold of any able-bodied man. It was a common sight to see a file of men literally strung together by a cord being marched off to the nearby barracks.

The newsroom was the only section of the work that did not lack a crowd, for all who could read wanted to know how the various wars were going. The Sunday lantern services had to be curtailed, and on some occasions the military authorities advised us to abstain from holding evening meetings. Soldiers were in greater evidence among the visitors, and they were, generally speaking, a well-behaved crowd.

In November when the war came nearest and the city was in danger of attack, the Institute and Church premises were opened as a "Refuge for Women and Children". About 500 refugees were accommodated for some days. Our halls resembled primitive dormitories. The people brought their own bedding and made their beds either on benches or on the more solid ground. Fortunately the attacking armies were beaten off and our guests soon departed with their belongings. Two government schools for girls came and slept on Church premises for over a month. They seemed glad of the peace and shelter of the Christian Church. At Christmas however, the anti-Christian student movement (financed from Shanghai) tried to raise a disturbance. A few girl students came into the Christmas gatherings and surreptitiously distributed printed appeals to "Rise and shake off the foreign chains" that were said to be enslaving them. But the friendly spirit that had been fostered among the body of non-Christian students was so strong that these appeals to destroy the power of the Christian church all missed fire badly. "How can we attack the people who for two months have been providing our women and children with a free place of refuge?" they said.

In spite of these difficult conditions and the unrest a large number of visitors have managed to find their way to the Institute as the following figures will show:—

Visitors:—

Men	378,101
Women	17,295
Children	12,119
Total	407,515

Over one hundred and twenty-six thousand have listened to the preaching, and the attendance at daily evening prayers has totalled 13,864.

There have 186 foreign visitors, including travellers from Siam and Bengal, Parsees, Russians, Americans and Europeans.

In addition to its service to the general community of Tsinan and the outlying district the Extension Department provides a valuable training ground for University students and an ideal place for all forms of religious and social activity, in which both members of staff and of the student body can participate. During the last three months, for example, two courses of lectures have been given by members of the staff and an interesting model on the treatment of leprosy has been constructed under the supervision of two of our doctors. During this same period an evening school with 80 members has been maintained by members of our student body, whilst a large number of them have also formed themselves into a band of voluntary guides in order to explain the exhibits to visitors and help them to derive real value from the models and charts.

Extracts from the Report of the
Library.

I have the honor to submit herewith my brief report as librarian of the University for the year, 1925-6. Since the completion of the library building in 1922, our library has taken an active part in the interests of the students, not only in the way of locating books, but also of trying to create "Library habits", among them. Books are like coal. If they are not used, they have no place in the library.

With this object in view, library instruction for our students has been attempted. The whole process was given in two instalments. First of all, a lecture was given to the student body, to give a general idea of the classification and arrangement of books, the catalog as a guide to the

library, short cuts to information in reference books and magazine indexes, and explanation of library rules. Secondly, to test how much a student had got from the lecture, a list of questions was prepared. These questions were based entirely upon the intelligent use of the library.

Beginning with July, 1925 up to the end of May, 1926, the following statistics have been gathered in the library:

Hours open each week for reading	86
Hours open each week for lending	45
Total number of volumes added	1734
Total numbers of Chinese books added	752
Total number of English books added	650
Total number of Medical books added	332
Total number of books borrowed	10,235
Total number of borrowers	5466

Extracts from the Report of the
University Health Officer

Physical Examination.

The old physical examination record form was carefully revised in the Summer of 1925. A thorough physical and medical examination was given to 126 new students. There were no new students rejected on health conditions, but the examination showed that among the new students 25 have Ascaris infection, 21 have defective vision, 21 have contracted Trachoma, 17 have enlarged tonsils, 3 heart disease, 3 suspected lung disease, and 3 others have parasitic infections. All the Trachoma cases have been compulsorily treated in the hospital, and students with other diseases have been duly advised to receive specific treatment. All of the students with defective vision have been urged to have their eyes refracted.

Only 21 out of the 126 new students can be considered normal, others were suffering from one or more diseases or one or more defects as the case may be, such as Dermatitis, Pyorrhoea, Ringworm, Scabies, Eczema, Acne, Enlarged glands, Deafness, Defective septum, Tumor, Conjunctivitis, etc.

For the first time, the whole student body has been examined before registration in September 1925, in order to detect any serious disease that would make the student unable to finish his studies in the school. Only lungs, heart, and eyes for trachoma have been examined. It was found to be an excellent routine for the future.

Students Weight Record.

The whole student body has been regularly weighed once every two months. It is found valuable in detecting diseases that students do not pay attention to but important for their health.

Three students suffering from Insomnia were discovered only because they lost weight. There were 31 students with a reduced weight record throughout the year. In almost every case something was wrong, i. e. either acute disease of short duration or some chronic form of ailment. Moreover, even if there is no actual disease that can be easily diagnosed at the time, it leads the health officer to keep a watch on the student's health. This may be well illustrated in the case of a girl student who had a reduced weight record for three successive times and subsequently developed Kala Azar.

The most interesting point regarding the students in this, that as soon as a student finds that his weight is reduced, whether much or little, he comes in and wants to have an examination of his lungs or any part of his body that he does not feel quite normal. In this way great interest has been aroused, with the consequence that more students have come for advice about their health this year than before, without being asked to come.

Trachoma.

One of the best features of the work done during the year is the compulsory treatment of Trachoma. The routine physical examination for the whole student body, both new and old, showed a total number of 71 students who contracted trachoma. Arrangements were made with the eye department of the Medical School for treatment. In September 1925 students with trachoma attended the clinic according to the table given below:

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Students who attended the clinic 3 times a week	6
" " " " " twice a "	30
" " " " " once a "	17
" " go to the clinic to get eye drops	18
Total	71

At the end of the spring semester 1926 the table changed as follows:

Students who attended the clinic 3 times a week	1
" " " " " twice a "	16
" " " " " once a "	7
" with trachoma completely cured	4
" go the the clinic only for eye drops	38
Trachoma cases left school	6
Total	71

Sanitation.

Only one or two complaints came into this office during the year. No material changes have been made along this line, within the University Campus. Twelve dry wells were put in for the Follansbee Village, one in each court yard, so that much of the waste water disappeared from the open drains.

An incinerator was erected, with funds provided by the Institute, between the wall and the athletic field. It is hoped that the rubbish removed from the campus, as well as from the suburbs, may be burnt there, so as to allow no person to dump any rubbish in the vicinity of the campus, especially by the main entrance.

Outside Activities.

An important part of the health work is to make the principles of health known to people outside the University sphere. Calls and interviews have been paid to the local influential members of the community. There are as yet no signs that any thing can be done for the city. Unstable conditions have much to do with this.

However, things within our own control have been done to a certain extent. A course of lectures on school hygiene was given to a group of teachers connected with the East Suburb Church last Autumn. Help has been tendered to the First Girls Normal School and Y. M. C. A. Boys School for smallpox vaccination. A course of lectures on Urban Sanitation is to be given to the local Red Cross Squad.

It is hoped that during the coming year some organisation may be formed to promote public health work in the city. At present publicity work can only be carried on to a certain extent, such as child health exhibitions, popular lectures etc.

