



Bidding Guidelines for 2022 EUBC Women's European Boxing Championships

July 2021

I. Introduction

It is a great pleasure to announce the bidding for the 2022 EUBC Women's European Boxing Championships. This main event for Elite female boxers will be a great opportunity to show their talent and boxing skills at the top European level and to provide a significant boost of boxing in the host country.

II. About the Event

A. Official Event Name

EUBC Women's European Boxing Championships (Name of Chosen City) 2022

B. Tentative Dates: June 2022

Day 1	Arrivals + Sport Entries Check
Day 2	Technical Meeting and Official Draw
Day 3–6	Preliminaries
Day 7	Quarter Finals
Day 8	Rest Day
Day 9	Semi-Finals
Day 10	Finals
Day 11	Departures

C. Weight Classification

Elite Women (12 Weight Categories): 45 – 48 kg, 50 kg, 52 kg, 54 kg, 57 kg, 60 kg, 63 kg, 66 kg, 70kg, 75 kg, 81 kg, +81 kg;

D. Age Classification

Elite Women: 19 – 40 years old based on the "Year of Birth"
(January 1, 1982 – December 31, 2003)

E. Competition Format

Three (3) rounds of three (3) minutes each (one minute rest between rounds)

F. Number of Officials

a. 1 ring

- i. Technical Delegate: 1
- ii. ITOs: 9
- iii. R&Js: 15

b. 2 Rings

- i. Technical Delegate: 1
- ii. ITOs: 18
- iii. R&Js: 25

G. Expected Number of Boxers

Approximately between: 150 - 200 boxers

II. EUBC Requirements and Bidding Requests

This section introduces all EUBC requirements in all areas and will also ask for proposals in each area from the National Federations applying in order for EUBC to evaluate the bid and make the final decision.

A. Motivation to Host the Event

EUBC would like to know whether you have a commanding reason to host this event, which might be beneficial for the further development of boxing in your country.

(*) In your proposal, please describe the motives and rationales to host this event
- Letter of interest

B. About the Host City

EUBC needs to know in which city in your country you will propose to host this event.

(*) In your proposal, please specify the city and provide the following additional information on the city

- Location of the city
- Accessibility to the city
- Demographic information
- City transportation system
- Records of hosting any international sporting event

C. Government/NOC/NF Support

EUBC requires a proof of your Government/NOC's support and/or endorsement of hosting this event by your National Federation. Please provide:

- Government's and/or NOC letter of support
- National Federation's letter of support

(*) In your proposal, please attach your Government's supporting letter

D. National Federation

For hosting its competitions, EUBC prefers more experienced National Federations having organized AIBA/EUBC Competitions in the past with proven records.

(*) In your proposal, please introduce proven records of hosting any AIBA or international sporting event organized by your National Federation or in the city

- Name of event(s)
- Your National Federation's involvement

- National Federation boxing facts (history, number of licensees, clubs, projects...)

E. Proposed Competition Venue

EUBC requires the following facilities:

- Venue with a 3,000 seating capacity minimum, or more according to the expected attendance
- Field of Play (FOP) with space for two rings
- Sufficient spaces for meeting rooms and offices, including a EUBC office
- Jumbo screen(s) and scoreboard
- Space for at least 3 separate lounges (ITOs, R&Js, VIPs)
- Separated locker rooms for Men and Women Boxers, and for R&J
- Space for warm-up area
- Anti-doping and medical rooms
- Sufficient storage room
- IT equipped press room and press conference room
- Wi-fi and/or LAN Internet Line access and on site Live Streaming

(*) In your proposal, please specify details about this Competition Venue and include photos and floor plans of all facilities and distance to hotels

F. Proposed Training Venue

In order to ensure a high standard of competition, EUBC requires the following facilities within the Training Venue:

- Space for installing 2 boxing rings
- Space for setting up boxing training equipment
- Space for floor exercises
- Locker rooms and showers

(*) In your proposal, please specify details about the Training Venue and include photos of all facilities and distance to hotels / Competition Venue

G. Accommodation

EUBC requires three (3) different level hotels for the following groups of participants:

Participants	Description	Hotel Category	Cost born by
EUBC family	EUBC President EUBC/AIBA guests VIPs	4 or 5 stars Hotel	Host NF / LOC (full board)
Competition Officials	ITOs, R&Js, EUBC staff, including one suite for the Technical Delegate. ITOs (up to 18) shall be accommodated in single rooms R&J shall be accommodated in single or double rooms	4 stars Hotel	Host NF / LOC (full board)
Team Delegations	Boxers and team officials	3 or 4 stars hotel with the following room rates: Single – maximum EUR 120 Twin – maximum EUR 90 Triple – maximum EUR 70	Participating NFs

(*) **In your proposal, please specify proposed room rates following the different levels of hotels as below:**

- EUBC Family Hotel: Please provide photos and room rates for VIPs
- EUBC Officials' Hotel: Please provide photos
- Team Delegations' Hotel: Please provide room rates per person following the number of guests in each room (single, double or triple occupancy basis) including 3 meals
- All hotels need to be shown on a map indicating the distance and travel time to the Competition Venue, the Training Venue and the airport

H. Local Transportation

EUBC requires the LOC (or the Host National Federation) to provide the following services:

- Free transportation between the nearest international entry point to the host city and to all hotels
- Free transportation between all hotels, the Competition Venue and the Training Venue
- Specific cars / shuttles / buses for each of the above mentioned groups

I. Per Diem

EUBC requires that the LOC (or the Host National Federation) pays, upon arrival of each official, a daily per diem allowance of EUR 75 to the Technical Delegate and EUR 50 per person to all ITOs and R&Js. The number of days should include the arrival and departure days within the Championships Period.

J. Event Host Fee

EUBC requires the submission of a proposed “Host Fee” amount, which should be any amount above the minimum required Host Fee which is **25.000 EUR**.

K. International transportation

EUBC requires the international transportation expenses to be shared as mentioned below:

Participants	Description	Air ticket cost born by
EUBC family	EUBC President (one business class ticket for the EUBC President for long haul flight)	Host NF / LOC
Competition Officials	ITOs, R&Js, EUBC staff Including one business class ticket for the Technical Delegate for long haul flight	Host NF / LOC
Team Delegations	Boxers and team officials	Participating NFs

L. Additional Offers

- (*) **In addition to the above mentioned mandatory requirements, the Bidding National Federations can propose any additional offer which might help them to win the bid such as:**
- Supporting programs for participating boxers
 - Additional programs for VIPs
 - Programs for accompanying guests
 - Opening / closing ceremonies
 - Award ceremonies

III. Bidding Document Submission Guidelines

EUBC requires the following for the bidding document:

1. All contents should be written in English
2. Graphics and color contents is recommended
3. The bidding document should be presented in A4-size format
4. An electronic copy of the original bidding document should be submitted to EUBC Office at eubc.office@gmail.com
5. 2 hard copies of the original bidding document should be sent to EUBC Headquarters in Assisi, Italy, in a sealed envelope, via courier services (see below points IV and V)

IV. Timeline

Date (2021)	Process
August 27	Deadline for Letter of Intent (LOI) to be sent to the EUBC Office
September 10	Deadline for sending completed bidding document to the EUBC Office
September 24	Final decisions will be taken by EUBC Executive Committee
September 30	Signing of the Host City Agreement

V. Contact Details

1. The bidding document should be sent to the following address:

EUBC Office – Piazza Donegani, snc, 06081 Assisi (PG), Italy

2. Letter Of Intent (LOI) should be emailed to the following email address:
eubc.office@gmail.com

Should you require any additional information, please do not hesitate to contact the EUBC Headquarters: eubc.office@gmail.com

Annex 1: Cost Allocation Matrix

The following table does not have any contractual value and has to be used only as an estimation.

All costs could be discussed and negotiated before the signing of the Host City Agreement between the selected Nation Federation/City and EUBC.

Cost description	Borne by
Host fees	LOC / NF
Competition venue	LOC / NF
Venue branding	Developed / Printed / implemented by LOC / NF
Training venue	LOC / NF
Flight tickets – EUBC Officials and supporting staff	LOC/NF
Flight tickets – EUBC President	LOC / NF
Flight tickets – Referees & Judges	LOC / NF
Flight tickets – Team Delegations	Participating NFs
Flight tickets – Accredited media	Media
Local transportation for all participants, officials and staff	LOC / NF
AIBA Officials' and R&Js per diems	LOC / NF
AIBA Officials' and R&Js visa costs	LOC / NF
Accommodation (full board) – AIBA and EUBC Presidents	LOC / NF
Accommodation (full board) – EUBC Officials and supporting staff	LOC / NF
Accommodation (full board) – Team Delegations	Participating NFs
TV Production	LOC / NF
Ticketing	LOC / NF
Insurance	LOC / NF
Scoring system	LOC / NF
Gloves, bandages	EUBC
Medals	LOC / NF
Anti-doping tests	LOC / NF
Security and medical services	LOC / NF
COVID-19 rapid tests (if necessary)	LOC / NF

Annex 2: Checklist

The following list is to be used by the bidding National Federation/City as a reminder to summarize the content of its bid. It does NOT need to be included in the final version of the documents to be submitted. Please use it to prepare your bidding package.

1. Motivation to host the event

- Description of your motivation and rationale to host the event
- Letter of interest

2. About the Host City and Country

- Host City selected
- Map of the City and Country provided
- Demographic information on the City and Country
- Description of the City's transportation system
- Records of hosting any international sporting event
- Host city's letter of support
- Government's letter of support

3. National Federation

- Description of your experience hosting AIBA events
- Boxing facts

4. Competition Venue

- Capacity of 2,000
- Field of Play (FOP) space for two (2) rings
- Appropriate space for meeting rooms and offices
- Jumbo screen(s)
- Scoreboard
- Space for lounges (VIPs, ITOs, Referees & Judges)
- Locker rooms for boxers and Referees & Judges
- Appropriate space/room(s) for warm-up
- Anti-doping room and medical rooms
- Storage room
- IT-equipped press room and conference room
- Floor plan(s) and photos

5. Training Venue

- One (1) venue with four (2) boxing rings
- Appropriate space for setting up boxing training equipment
- Sauna
- Changing room(s) and showers

- Floor plan(s) and photos

6. Accommodation

- Information about three (3) official hotels
- Map showing location of hotels

7. International transportation

- Information on major international airports in or near the City
- Estimated travel time from major cities around the world
- Visa requirement guidelines (including fees)

8. Broadcasting requirements (optional)

- Letter of intent from the Host Broadcaster

9. Promotion and ticketing

- Description of commercial strategy
- Description of promotional activities

10. Finances

- Provisional budget

11. Educational Programs (optional)

- Description of the project and actions

12. Additional Proposals

- Additional programs for VIPs
- Programs for rest day
- Opening Ceremony
- Closing Ceremony
- Awards Ceremony

13. Submission Guidelines

- Contents in English
- Presented in A4-size binder
- Two (2) original hard copies of the bid file
- Digital copy of the bid file
- Government support letter