Academic Identity Card online service

User manual for students

Contents

As of 2012, undergraduate, postgraduate and doctoral students of all Universities and Higher Technological Institutes (TEI) in the country can apply online for a new academic identity card. The Academic Identity Card online service is provided by the Ministry of Education and Religious Affairs with the technical support of the National Infrastructures for Research and Technology.

The Academic Identity Card is designed to be valid for as long as one is a student and to cover multi-purposes, aside from just being a Student Fare Card (Pass). The new identity card indicates precisely the validity period of the Student Fare entitlement. In case a student is not eligible for a Student Fare, the card shall be valid only as an academic identity card.

Identity cards shall be picked up at the distribution point selected by each student when filing the application, free of charge.

1. Registration/Login

From the homepage of [Academic Identity Card online service](#), the student can click on the language icon, switching the language input to English.

Image 1.1 Language change

Academic Identity Card online service

Home Page

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As of 24/09/2012, undergraduate, postgraduate and doctoral students of all Universities and Technological Institutions of the country can apply online for a new academic identity card.

The new academic identity card features high mechanical endurance and security standards against tampering. In addition, it is designed to be valid for as long as one is a student and to cover multi-purposes, aside from just being a Student Fare Card (Pass). Identity cards shall be picked up at the delivery point selected by each student when filing his application, free of charge.

The new identity card indicates precisely the validity period of the Student Fare entitlement. In case a student is not eligible for a Student Fare, the card shall be valid only as an academic identity card.

Each Institution may take advantage of the new identity cards by developing new academic services and/or applications to better serve its students.

Registration / Login

FAQ

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Erasmus Students

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Ευρωπαϊκό Ταμείο
Περιφερειακής
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ψηφιακήελλάδα
Όλα είναι δυνατά
Επιχειρησιακό Πρόγραμμα
"Ψηφιακή Σύγκλιση"

ΕΣΠΑ
2007-2013

Co-founded by Greece and the European Union

Image 1.2 Main menu

The student can then select "**Registration/Login**" on the right side of the page or "**Erasmus student**" in the case of Erasmus students.

1.1. Undergraduate Students

In order to register/login to the Academic Identity Card online service, undergraduate students are required to have received academic credentials (login information: username – password) from the associated Institution.

Image 1.3 Registration/Login

The student should then pick the appropriate category in the "**Sign Up**" Column. Undergraduate students should select "**Undergraduate Student**".

Image 1.4 Registration page

After selecting "**Undergraduate Student**" in the "**Sign up**" column, the user should select the associated Academic Institution from the display list and then click on the "**Confirm**" button.
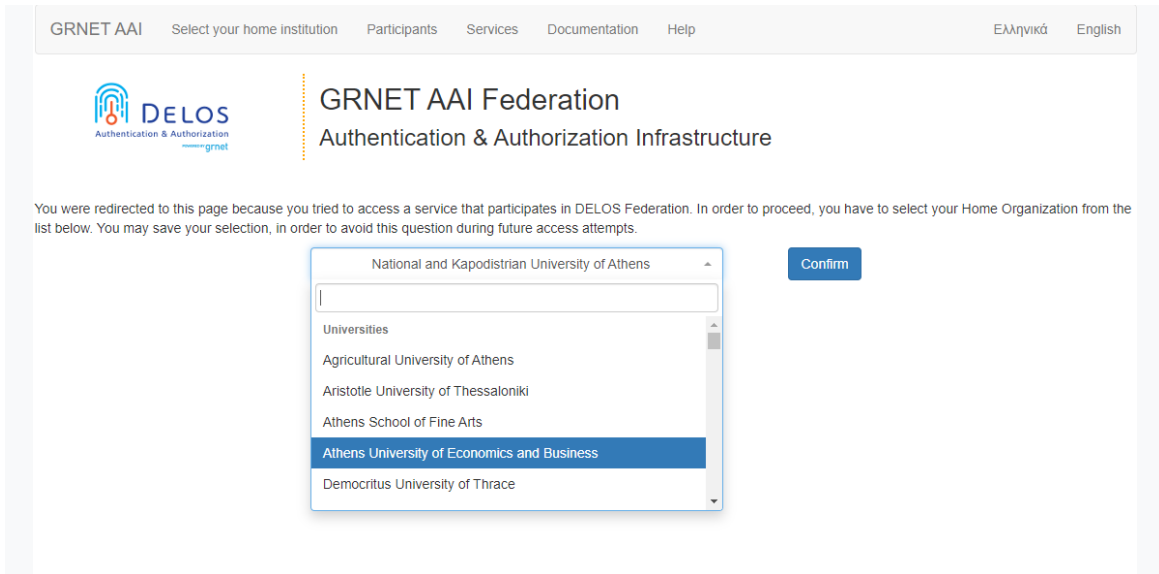
Image 1.5 Institution selection
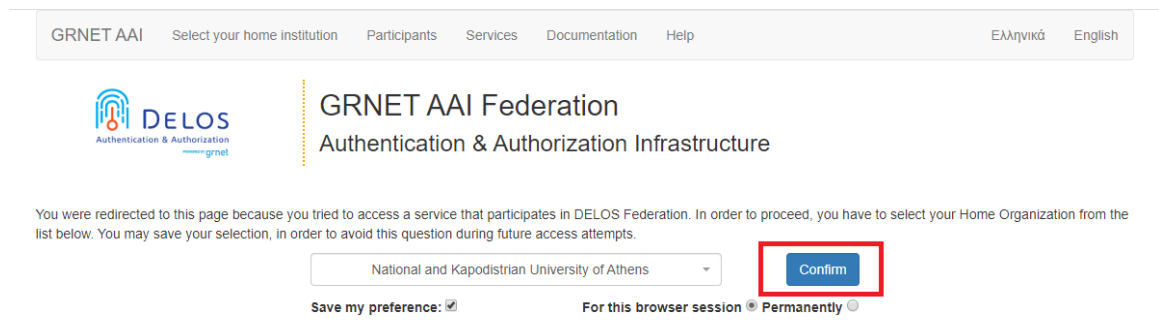
Image 1.6 Confirmation

After confirmation, the student is redirected to the associated Institution's page. It is thereby necessary to fill in the username and password provided by the Institution, aka the academic login credentials.

Image 1.7 Student Academic login information

Upon successful login, the student is redirected to the Academic Identity Card online service to create the application. Initially, the student is required to read and accept the terms and conditions of participation to the program.

If the student is already a graduate of another University or Technological Institution the appropriate checkbox must be selected. In this case, the card to be printed will not be valid as a Special Fare Card.

Image 1.8 Checkbox for Graduates

Image 1.9 Agreement to terms and conditions

Once the student has selected "**Continue Registration**", the student data sent to the Academic Identity Card online service by the Information System of the Institution's User Catalog is displayed onscreen. The user should check the accuracy of these data. If they are accurate, choosing the "**Continue**" button leads to the preparation of the application. Otherwise, the student should press the "**Cancel**" button and contact the Institution's

Network Center or the Helpdesk of the program, in order for the necessary corrections to be performed.

Image 1.10 Checking and confirmation of the returned data

The student should then fill in the contact information (cell phone number and e-mail address). The contact information must be accurate, so that the student will be able to receive notifications via mail or SMS. After filling in these data, the student should press the "**Save**" button and be redirected to a new page.

The student is then prompted to verify the e-mail address provided. Additional instructions can be obtained by selecting "**here**" hyperlink at the top of the screen.

Image 1.11 Entering and saving contact information

Image 1.12 Hyperlink for the e-mail verification instructions

Instructions for the e-mail verification are shown on screen. An e-mail from the Academic Identity Card online service is sent to the e-mail address provided by the student, containing a hyperlink necessary to complete the verification process.

After your registration, you received a verification e-mail with the title:

[MINEDU - ACADEMIC ID] Email Verification

If you received it yet, please click on the link inside the e-mail, so that you verify the e-mail of your account. If you have not received it, two things might have happened:

- You have not entered your e-mail correctly. Please navigate to the page "Student Details" to see the e-mail you entered and, if you made a mistake, fix it. As soon as you fix it, you will receive a new verification e-mail.
- The verification e-mail has been marked as SPAM and ended up in the Junk Folder of your e-mail client. In this case, please keep in mind that every e-mail that is sent from the application will end up in the Junk Folder. To avoid that, please enter a different e-mail account (if you have one) that does not mark the application e-mails as SPAM.

Image 1.13 Instructions for e-mail verification
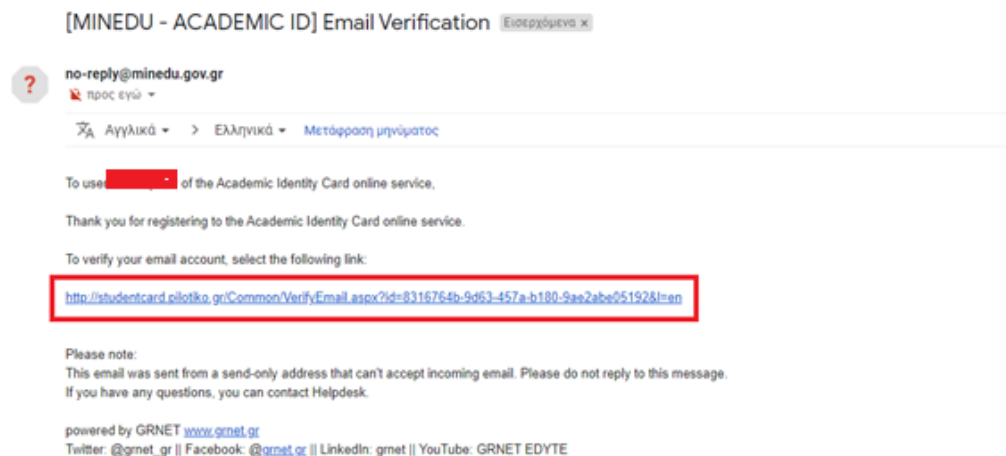
Image 1.14 E-mail with verification hyperlink

The student is notified that the e-mail verification has been completed successfully.
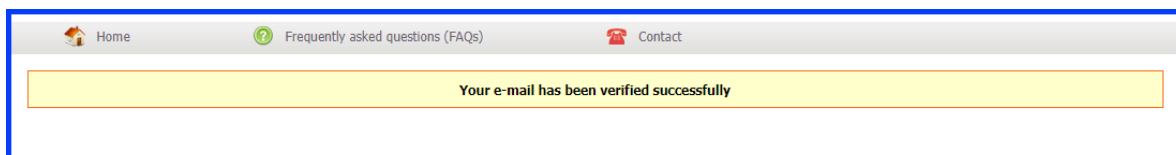
Image 1.15 Successful e-mail verification

The student should then provide his/her Social Security Number. <u>Only greek Social Security Numbers ("AMKA") are accepted</u>. In absence of a greek "AMKA", the student should leave the box empty and check "**Save**" without filling it out. At this point, the student should check the checkbox "**I declare under my own responsibly that I don't have a Social Security Number (AMKA).**" .The student may continue to the next step of the application process by pressing the "**Save**" button. The registration is complete and the student can proceed with the application.

Image 1.16 Social Security Number "AMKA"

Image 1.17 Students without Social Security Number "AMKA"

| Home | Student Details | Application Preparation | Application Submission | Canceled Applications | Contact |

» Enter Social Security Number (AMKA)

| AMKA: | | You can search for your Social Security Number (AMKA) through https://www.amka.gr/AMKAGR/ |

You have not entered your Social Security Number (AMKA). If you do not have a Social Security Number (AMKA) please select the following checkbox.

☑ I declare under my own responsibly that I don't have a Social Security Number (AMKA).

[Save] [Cancel]

Image 1.18 Without Social Security Number "AMKA"

1.2. Postgraduate/Doctoral Students

In order to register/login to the Academic Identity Card online service, postgraduate/doctoral students should press the "**Registration/Login**" label on the right side of the homepage.

Image 1.19 Registration/Login

The student should pick the appropriate category in the "**Sign Up**" column. Postgraduate students should select "**Postgraduate Student**".

Image 1.20 Registration/Login for Postgraduate Students

Whereas doctoral students should select "**Doctoral Student**".

Image 1.21 Registration/Login for Doctoral Students

After selecting the appropriate category, the user is then prompted to read and accept the terms and conditions of the program.

Image 1.22 Terms and Conditions

If the postgraduate student is already a holder of another Postgraduate Degree of Specialization the appropriate checkbox must be selected. In this case, the card to be printed will not be valid as a Special Fare Card.

Image 1.23 Holder of another Postgraduate Degree of Specialization

Likewise, if the doctoral student is already a holder of another Doctoral Degree the appropriate checkbox must be selected. In this case, the card to be printed will not be valid as a Special Fare Card.

Image 1.24 Holder of another Doctoral Degree

After the terms and conditions are read, the user may proceed with the registration by pressing "**Continue registration**".

Image 1.25 Continue Registration

The user, either postgraduate or doctoral student, should then fill in his/her data, choosing his/her own username and password.

Image 1.26 Username, password and Contact information

The student should then fill in the contact information (cell phone number and e-mail address). The contact information must be accurate, so that the student will be able to receive notifications via mail or SMS.

The student shall then fill in his/her student details, aka First and Last Name, ID/Passport Number, Institution, Department and Registration Number, and Social Security Number. Only greek Social Security Numbers ("AMKA") are accepted. In absence of a greek "AMKA", the student should check the checkbox "I declare under my own responsibly that I don't have a Social Security Number (AMKA)."

» Student Details	
Academic Status:	**DOCTORAL**
First Name:	
Last Name:	
Type of Certification Document:	Greek ID Card
ID Number:	
Institution:	-- select institution --
Department:	
Registration Number:	
Social Security Number (AMKA):	You can search for your Social Security Number (AMKA) through https://www.amka.gr/AMKAGR/ ☐ I declare under my responsibility that I don't have a Social Security Number (AMKA)

Please type the characters you see in the box below

9RW4R

✔ Create Account

Image 1.27 Student Details

After filling in these data, the student should press the "**Create account**" button.

1.3. Erasmus Students

In order to register/login to the Academic Identity Card online service, Erasmus students should select the "**Erasmus Student**" label on the right side of the homepage.

Image 1.28 Erasmus student

The student is thereby prompted to choose eIDAS registration if he/she has eID credentials. Otherwise, Erasmus students without eID credentials should proceed to registration in the suitable category as seen in the previous chapters (see chapter 1.1-1.2)**,** by pressing "here".

Image 1.29 Erasmus Students without eID

If the student has eID credentials he/she should press "eIDAS registration" and then be redirected to the following page, in order to select his/her country.

Image 1.30 eIDAS registration
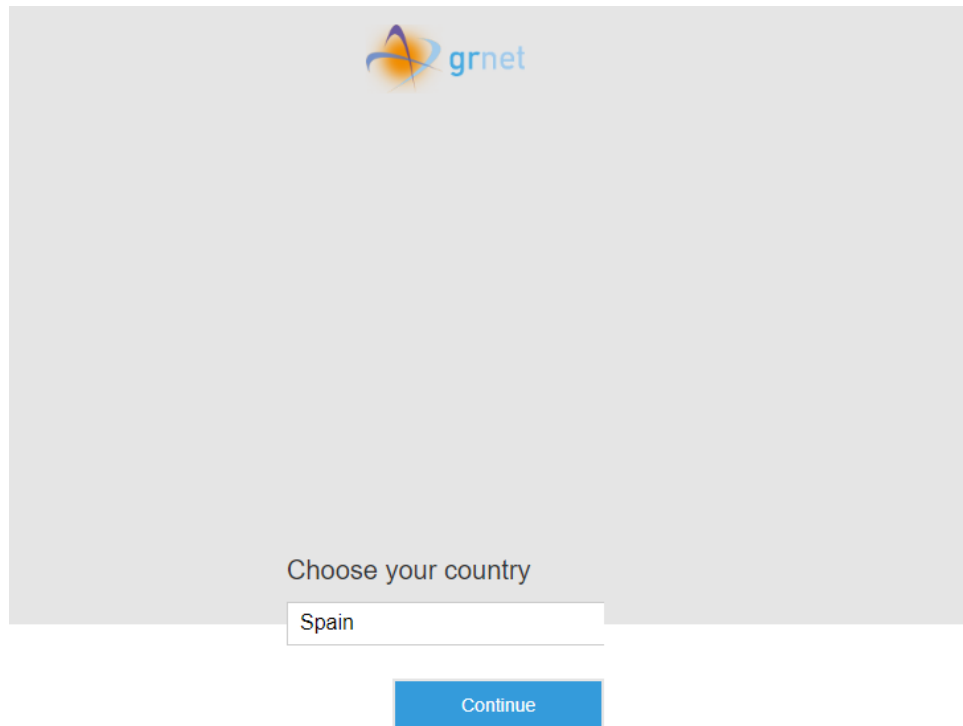
Image 1.31 Country selection

The following screens appear, where the student is prompted to press "**NEXT**", consenting to his/her personal data being released. If "**CANCEL**" is chosen instead, registration and thus submission of an application cannot be possible.
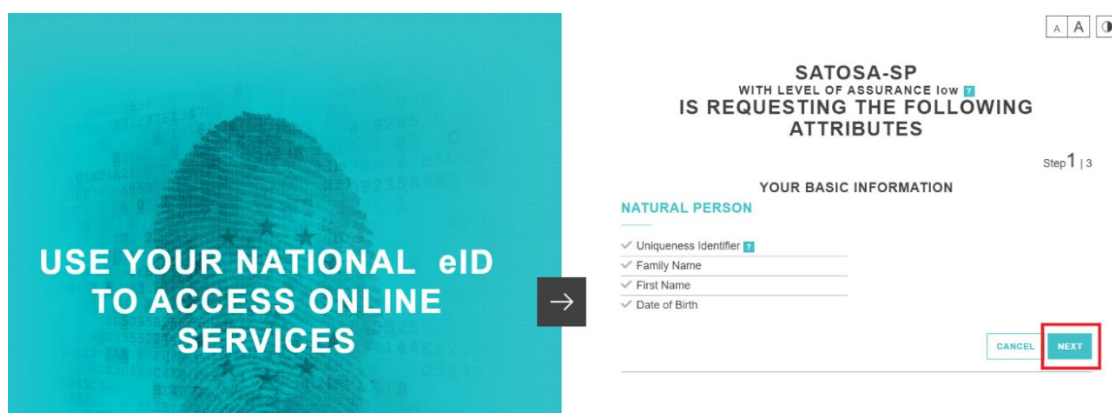
Image 1.32 Basic information request
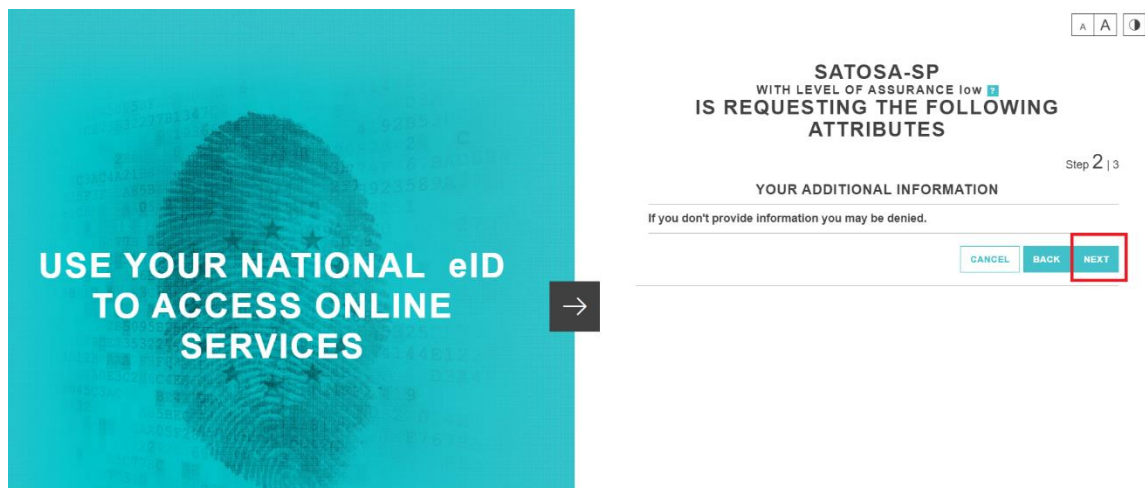
Image 1.33 Additional information request

In the following screen, the student should fill in his/her eID credentials (username and password). The student is also able to choose the level of assurance.

Image 1.34 Filling in the eID credentials

Upon filling in the eID credentials, the student should press "**SUBMIT**" to continue.

Image 1.35 Submitting the eID credentials

The data retrieved from eIDAS national node are thereby shown onscreen. The student should press "**SUBMIT**" to continue.

Image 1.36 Data retrieved from eIDAS

The student is then redirected back to the Academic Identity Card online service, whereas the data retrieved from eIDAS node are displayed onscreen.

Image 1.37 Data provided from eIDAS

At this point, the student should pick the appropriate category to register, by pressing "**here**" next to the suitable category.

Image 1.38 Undergraduate students

Initially, the student is required to read and accept the terms and conditions of participation to the program.

network or equipment.

5. interference with the services or disruption of any services, servers or networks connected to the "Academic Identity Card online service" or non-compliance with the rules, conditions, procedures and rules of such networks.

6. intentional or unintentional, violation of any local, national, European, international law and /or of any rule with the force of law, governing and/or covering the "Academic Identity Card Service".

7. harassment in any way of the privacy, of the individual and social rights of other users / members as well as of any individual.

12. GRNET SA reserves the right to modify the present terms and conditions by notifying the registered users/participants in the service by virtue of pertinent post on the present website. Continued use of the application shall be construed as an automatic and explicit acceptance of such modified terms. In case of disagreement with the new terms, a participant may address a written request to the service Users Help Desk seeking the deactivation of his/her account in this application.

13. The Ministry of Education, Research and Religious Affairs and GRNET SA may not be held responsible for any data and information entered under the beneficiary's sole responsibility in his/her online request and for those printed out on his/her Academic Identity Card.

14. The present participation terms and conditions replace any prior understanding whether oral or written, or any other contract or agreement relevant to the "Academic Identity Card online service". These participation terms and conditions are governed by Greek law, and any dispute arising in connection with them will be settled by the Courts of Athens.

I hereby declare under my own responsibility that:

1. I have read and I hereby expressly accept all the **Terms and Conditions** for the participation in the "Academic Identity Card online service" (scroll to read them)
2. The data stated in this request is true and accurate
3. I agree to receive notifications about any other actions concerning students

✔ Continue Registration

Image 1.39 Agreement to terms and conditions

The student should then fill in the contact information (e-mail and cell phone number) as well as the Institution, Department and Registration Number. The country's prefix can be changed through the dropdown list as shown below. The contact information must be accurate, so that the student will be able to receive notifications via mail or SMS. After filling in these data, the student should press the "**Create Account**" button and be redirected to a new page.

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» User Account Details

Attention: In the e-mail address that you enter, you shall receive notifications regarding the progress of your application. Make sure you have typed it correctly.

E-mail:	
Confirm E-mail:	
Mobile Phone:	☰ +30 ▾

Greece (Ελλάδα) +30	
Austria (Österreich) +43	
Belgium (België) +32	
Bulgaria (България) +359	
Croatia (Hrvatska) +385	
Cyprus (Κύπρος) +357	
Czech Republic (Česká republika) +420	

» Student Details

Academic Status:	
First Name:	
Last Name:	
Institution:	▾
Department:	▾
Registration Number:	

Please type the characters you see in the box below

PWMJU ↻ ◉

✔ Create Account

Image 1.40 Country's prefix selection

» User Account Details

Attention: In the e-mail address that you enter, you shall receive notifications regarding the progress of your application. Make sure you have typed it correctly.

E-mail:	
Confirm E-mail:	
Mobile Phone:	☰ +30 ▾

» Student Details

Academic Status:	**UNDERGRADUATE**
First Name:	javier
Last Name:	Garcia
Institution:	-- select institution -- ▾
Department:	▾
Registration Number:	

Please type the characters you see in the box below

PWMJU ↻ ◉

✔ Create Account

Image 1.41 Create Account

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2. Submit Application

The student should then perform the following steps in order to successfully submit his/her application, regardless of signing up with eID credentials or academic credentials.

At first, the student, upon successful connection, should navigate to the Application Preparation tab to create a new application.

Image 2.1 Application Preparation

2.1.   Student Details

Thereby, the student must fill in the relevant data. As far as the student's name is concerned, foreign students must click on the "**Name only in Latin**" (To be selected ONLY by foreign students) checkbox.

Image 2.2 Student's Name

The student's address in Greece and the registration date must be filled in as well. In case of undergraduate students, some academic data are automatically retrieved from the Institution.

Image 2.3 Filling in the address

Image 2.4 Filling in the registration date

Undergraduate students also have to fill in their semester.

Erasmus students should check the Erasmus Student checkbox. To proceed with the application, the student must choose "**Save and Continue**".

Image 2.5 Semester

2.2.   Photo selection

Upon the next step, the student should upload the photo of their choice, to be printed at his/her Academic Identity.

The photo must be recent, in color, on a neutral background and clearly depicting the face of the beneficiary student only. Photos in which the person wears sunglasses shall not become accepted. Where there are veils, scarves or hats, these should be removed. In case these cannot be removed for religious reasons, any features of the person should not be hidden. Dimensions should be at least 240 x 240 pixels, the type of the photo should be .jpg and the size of the photo should not exceed 3MB.

The student must click "**Choose photo**" and choose a picture with the aforementioned specifications. Then a photo must be chosen and uploaded by pressing the "**Send Photo**" button.

Image 2.6 Searching for a photo

Image 2.7 Choosing a photo
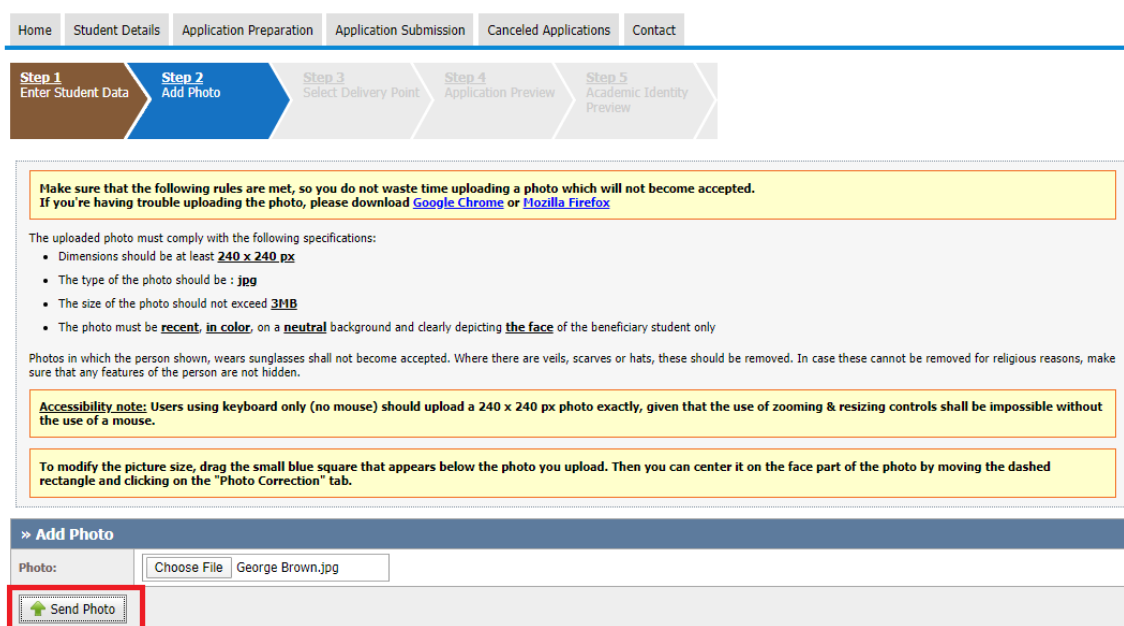
Image 2.8 Uploading a photo

Upon uploading the picture, it is possible to review and/or modify it. To modify the picture size, the student may drag the small blue square that appears below the photo. Then by moving the dashed rectangle and clicking on the "**Photo Correction**" tab, it can be centered on the face part of the photo. To proceed, "**Save and continue**" must be chosen.
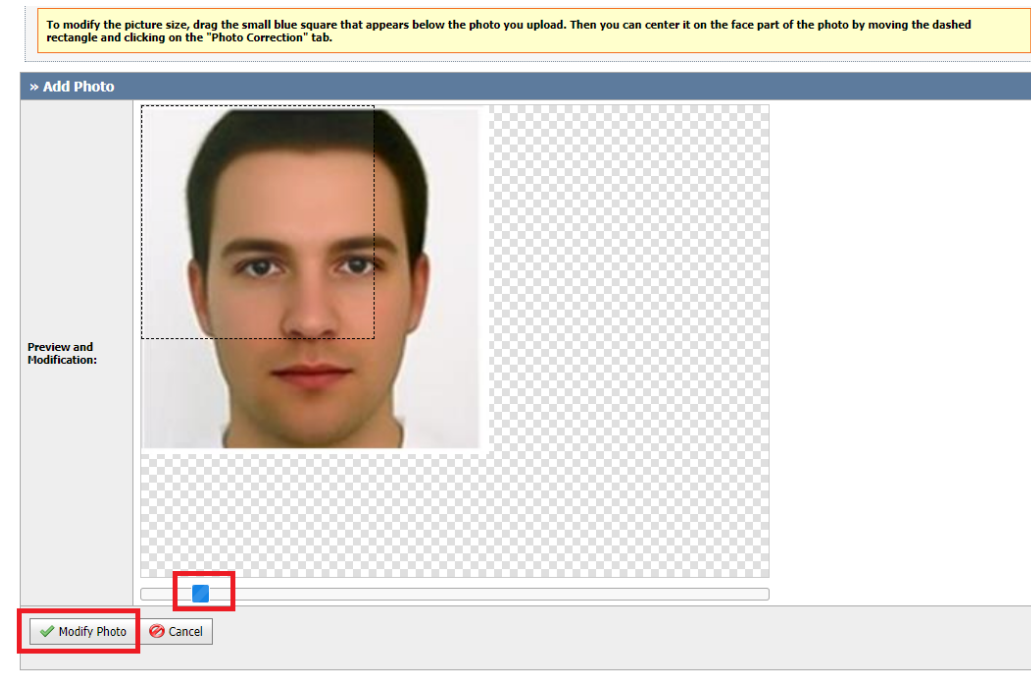
Image 2.9 Photo modification

Image 2.10 Saving a photo

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2.3.   Distribution points

In the next tab, the student may choose the distribution point of the Academic Identity Card. To browse the distribution point, the student must select the prefecture and the municipality of his/her preference and press "**Search**" to see all the available distribution points at the chosen municipality. The student can also see the service speed of some distribution points, which have a yellow indication for fast service and a green indication for very fast service.

Image 2.11 Choosing Prefecture and Municipality

Upon choosing the distribution point of his/her preference from the list, the student shall press "**Select**". From the selected distribution point, the student shall pick up the Academic Identity Card once it becomes available.

Step 1 Enter Student Data | **Step 2** Add Photo | **Step 3** Select Distribution Point | Step 4 Application Preview | Step 5 Academic Identity Preview

Please select the Prefecture and the Municipality of your preference, in order to see all the available Distribution Points. From the selected Distribution Point, you shall pick up your Academic Identity Card, as soon as it becomes available.

Note: For the Municipalities of Keratsini-Drapetsona, Korydallos, Nikaia-Renti, Piraeus and Perama, please select the PIRAEUS PREFECTURE

Stores with faster service

Athina (5)
- Student Mega CU Store Ermou (Evangelistrias 22)
- Student CU Store at PA.D.A (Irakleitou 76, Aigaleo)
- Student CU Store at Peristeri (Ethnikis antistaseos 25)
- Student CU Store at EKPA (Parking across School of Natural Sciences, Secretariat stop)
- Student CU Store at Peiraia (Iroon Polytechneiou 82)

Thessaloniki (2)
- Student Mega CU Store at Centre – Kamara thes/kis (Dimitriou Gounari 52)
- Student CU Store at Agiou Dimitriou (Agiou Dimitriou 116)

Ioannina (2)
- Student CU Store at Panepistimio Ioanninon
- Student CU Store at Ioannina Centre (Charilaou Trikoupi 19)

Patra (1)
- Student CU Store at Patras Centre (Maizonos 90)

Kriti (2)
- Student CU Store at Rethymno (Panepistimioupoli Gallou)
- Student CU Store at Irakleio - EL.ME.PA (former TEI Irakleiou, Estavromenos)

Search Filters

Prefecture: ATTIKIS | Municipality: -- select municipality --

Search

	Service Speed	Title	Address details	Person Details	Opening Hours	Map
Select	🟢	SKOUTARIS A YPIRESIES TILEPIKOINONION EE (MEGA CU STORE STIN ERMOU)	EVANGELISTRIAS 22 10560 ATHINAION ATTIKIS	NOUTSOS PETROS 6940015075 petros.noutsos@vodafone.com	MONDAY-FRIDAY 10:00-18:00	🔍
Select	🟢	REDCONVE MONOPROSOPI IKE	4, NIKIFORIDOU & CHREMONIDOU STR. 16231 ATHINAION ATTIKIS	PAPAGEORGIOU KYRIAKOS 6940015075 petros.noutsos@vodafone.com	MONDAY, WEDNESDAY, SATURDAY: 09:00-15:30 / TUESDAY, THURSDAY, FRIDAY: 09:00-14:00 & 17:00-21:00	🔍
Select	🟢	KARANTANAS DIMITRIOS (CU STORE STO PA.D.A.)	IRAKLEITOU 76 11254 AIGALEO ATTIKIS	KARAGIANNI VASO 6940570584 vaso.karagianni@vodafone.com	MONDAY-FRIDAY 10:00-18:00	🔍
Select	🟢	MYLONOPOULOU THALEIA &SIA O.E.	25, ETHNIKIS ANTISTASEOS STR. 12134 PERISTERIOU ATTIKIS	MILONOPOULOU THALEIA 6940570584 vaso.karagianni@vodafone.com	MONDAY, WEDNESDAY, SATURDAY: 09:00-15:00 / TUESDAY, THURSDAY, FRIDAY: 09:00-14:30 17:30-21:00 /	🔍
Select	🟡	VODAFONE - PANAFON HELLENIC TELECOMMUNICATIONS COMPANY S.A.	35, AN. PAPANDREOU STR., 15122 AMAROUSIOU ATTIKIS	GIAVASI EFI 2166000400 vw374mgr@vodafone.com	MONDAY-FRIDAY: 10:00-21:00 / SATURDAY 09:00-20:00	🔍
Select	🟡	A. SKOUTARIS YPIRESIES TILEFONIAS E.E.	31, SIVITANIDOU STR. 17676 KALLITHEAS ATTIKIS	SKOUTARIS AGGELOS 2109575257 VF199@vfshop.gr	MONDAY,WEDNESDAY, SATURDAY: 09:00-16:00 / TUESDAY, THURSDAY, FRIDAY 09:00-14:00 17:00- 21:00	🔍

Image 2.12 Choosing a distribution point

At this point, the distribution point details as well as the distribution point's position on the map are shown onscreen. The student may proceed to the next step, after choosing "**Save and Continue**".
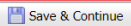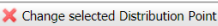
Image 2.13 Distribution Point Details.

The student at this point has filled in all the necessary fields, and the application preview is shown onscreen.

After confirming that all data are shown correctly, the student should press "**Save and Continue**".

2.4. Application Preview – Academic Identity Preview

In the Application Preview and Academic Identity Preview tabs, the student can now preview his/her application and both sides of the Academic Identity Card. After saving the application, the student is prompted to proceed at the Application Submission tab. Non-submitted applications are not sent to the Secretaries of the Departments to be approved, and therefore are not issued.

| Step 1 Enter Student Data | Step 2 Add Photo | Step 3 Select Delivery Point | Step 4 Application Preview | Step 5 Academic Identity Preview |

» Submission Details

Submission Code:	-
Submission Date:	NOT FINALLY SUBMITED YET
Special Fare Card:	VALID UNTIL: 08/2020

» Beneficiary Details

Holder of another degree:	NO
Name (Latin):	GEORGE
Surname (Latin):	BROWN

» Residence Address Details

Address:	ΕΤΗΝΙΚΙΣ ΑΝΤΙΣΤΑΣΙΣ 12
Zip Code:	12121
City:	AGIAS PARASKEVIS
Prefecture:	ATTIKIS

» Photo Details

Photo:	

» Academic Details

Institution:	NATIONAL TECHNICAL UNIVERSITY OF ATHENS
School:	ELECTRICAL AND COMPUTER ENGINEERING
Department:	ELECTRICAL AND COMPUTER ENGINEERING
Address:	IROON POLYTECHNEIOY 9
Zip Code:	15773
Prefecture:	ATTIKIS
City:	ZOGRAFOU

» Additional Student Details

Academic Status:	UNDERGRADUATE
Student Number:	am856
Social Security Number (AMKA):	I DON'T HAVE A SOCIAL SECURITY NUMBER (AMKA)
First registration date (induction):	04/2019
Current Semester:	1o
Erasmus Student:	NAI

» Delivery Point Details

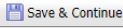|	
Address:	10, D. A. Metaxa Str.
Zip Code:	16675
City:	GLYFADAS
Prefecture:	ATTIKIS
Contact Name:	Mpinou Vivi
Contact Phone:	2108980169
E-mail:	vw301mgr@vodafone.com
Opening Hours:	MONDAY,WEDNESDAY: 09:00-16:00 / TUESDAY, THURSDAY, FRIDAY 09:00-21:00 / SATURDAY 09:00-15:00
Map:	Show on map

Save & Continue

Image 2.14 Application Preview

Image 2.15 Academic Identity Preview

Image 2.16 Prompted to finalize the application

2.5. Application Submission

For final submission, the student must click on the "**Final Submission of Application**" button after checking the appropriate box that says "Being fully aware of the legal consequences of a false statement, I hereby declare that all the data in my application is true and accurate". The "**Edit application**" button allows the student to perform corrections in case any errors are found. A notification that after final submission the student shall not be able to further process the application is shown onscreen. The student should press "**OK**" to proceed.

Image 2.17 Data validation

After final submission of the application, the student is notified that the application has been submitted successfully and can see the unique Submission Code. An e-mail containing the details of the application is also received.

Image 2.18 Successfully submitted application

By choosing "Logout", the student can now disconnect from the application.

Image 2.19 Logout

The student is now awaiting the approval of the application by the Secretary of the associated Department. Upon approval, the student will receive e-mail and SMS notification that the Academic Identity Card is ready to be delivered at the chosen distribution point. This e-mail and SMS also contains the delivery PIN. In order to pick up the Academic Identity, the student is required to be present at the distribution point in person, showing proper identification (identity/passport) and the delivery PIN number. In case the student cannot be present in person at the distribution point, a third party may pick up the Academic Identity card showing legal authorization.

3. Application Modification

In case the associated Secretary has found errors during the evaluation of the application, the application is sent back to the student for modifications. The student is notified via mail. The student should thereby log in the Academic Identity account and correct the data in need of modification.

In the application example of the previous unit, the Secretary has found errors in the user's photo and asked for its replacement. To begin the correction of the application, the student should proceed at the "**Application preparation**" tab.

Image 3.1 Corrections required by the Secretary

Since in this example the Secretary has not found any errors in "**Enter Student Data**" tab the student shall press "**Save and Continue**".

In the second tab, the student shall press "**Delete Picture**" and therefore replace the photo using the aforementioned steps. The student shall press "**Save and Continue**" after the modifications are performed.

» Academic Details	
Institution:	NATIONAL TECHNICAL UNIVERSITY OF ATHENS
School:	ELECTRICAL AND COMPUTER ENGINEERING
Department:	ELECTRICAL AND COMPUTER ENGINEERING
Address:	IROON POLYTECHNEIOY 9
Zip Code:	15773
City:	ATTIKIS
Prefecture:	ZOGRAFOU

» Additional Student Details	
Academic Status:	UNDERGRADUATE
Student Number:	am856
Social Security Number (AMKA):	I DON'T HAVE A SOCIAL SECURITY NUMBER (AMKA)
First registration month (induction):	April
First registration year (induction):	2019
	Enter your current semester based on the semester of your induction (i.e. 1 for the 1st semester, 2 for the 2nd semester,..., 13 for the 13th semester e.t.c.)
Current Semester:	1
Erasmus Student:	☑ (To be selected ONLY by foreign students)

[Save & Continue]

Image 3.2 Fields not in need of correction

Image 3.3 Photo deletion

Image 3.4 Saving a new photo

At this point, the student should check again the distribution point and if nothing else needs to be modified, the student may proceed to final submission of the application.

Image 3.5 Distribution point

The modified application must be re-submitted, following the exact aforementioned steps.

4. Contact

For further assistance, students may contact the Users Helpdesk, by creating a new helpdesk ticket at the "**Contact**" tab or by calling at 215 215 7855 (Monday through Friday, from 09:00 to 17:00 GMT+2)

Home	Student Details	Application Preparation	Application Submission	Canceled Applications	Contact

You may contact the Users Helpdesk by calling at 215 215 7855 (Monday through Friday, from 09:00 to 17:00)

Create a new Help Desk ticket	Delete Account

Created At ▽	Incident Type	Report Text	Last Help Desk Reply	Contact History
		Δεν βρέθηκαν αποτελέσματα		

Image 4.1 Contact