



**KLS GOGTE INSTITUTE OF TECHNOLOGY
TRAINING & PLACEMENT CELL**



**PLACEMENT REGISTRATION & UNDERTAKING FORM FOR STUDENTS PASSING OUT OF
B.E./M.TECH/MCA COURSE IN 2022**

I, _____, <Write your full name here>, USN No. _____,
studying B.E./M.Tech/MCA course, presently in semester _____, at KLS Gogte
Institute of Technology, Belagavi, hereby register for the placement services and declare
that I understand and will abide by all the Placement Cell Regulations mentioned below
in this undertaking form in letter and spirit;

TRAINING AND PLACEMENT CELL REGULATIONS AND POLICY:

1. Employability Skills (ES) is a Mandatory Non Credit course in the pre-final year semesters. Minimum 70% attendance in ES is mandatory to qualify to attend the Internal Assessment (IA) tests for ES. There will be TWO IA tests and only 1 compensatory test for absentees of any of the regular IA test for genuine reasons. Attending all classes of ES and clearing the IA tests on time is important pre-requisite for placement preparation, failing which the student will not be allowed to avail the services of the Placement Cell.
2. Eligibility criterion for placement drive is specified by every company participating in Campus Recruitment. Example: If the eligibility is 60% or CGPA 6.75 then 59.90% or CGPA 6.74 is NOT eligible.
3. Every eligible student is allowed to attend any number of placement drives BUT secure a **maximum of 3 on-campus job offers. One offer must be from a mass recruiting company like TCS, Infosys, Wipro, Cognizant or similar company, the second offer must be from your core domain company, the third offer must be a dream offer with a salary package more than or equal to 1.5 times the highest offer already in hand.**
4. After 3 offers in hand, the student **will not be allowed to attend any further on-campus drive** (whatever is the CTC offered) organized by the college. If any student is found to be applying for the fourth offer, he/she will lose all the already secured offers.
5. Some companies state that only unplaced students are allowed to attend their campus drive. Some other companies may state that after student gets their offer, the student must not be allowed to attend any other company drives on campus. In all such cases our placement policy gets overridden. This kind of information will be posted to the students before they apply for that company. Students are expected to read all instructions carefully and then apply if eligible and agreeable to all pre conditions set by the company.

6. Students are expected NOT to communicate via email, phone calls or direct meetings with the company representatives or officials any matters of dispute or misunderstanding whatsoever. Student has to first bring such issues to the notice of Placement Officer and get it resolved. Students found violating this regulation will be barred from further placement assistance and will lose their existing offer(s) in hand too.
7. For every campus drive a separate registration form would be sent out by the company. Only Eligible students must register within the date and timing specified. Late registrations would not be considered. The last date and time mentioned for registration is final and binding to the last second. No negotiations are allowed.
8. Students who are eligible and register for a drive through the registration form sent by the company for any drive, MUST attend the drive, failing which they would not be allowed for any other drive on campus. If you have a genuine reason for not attending any drive after registering for it then you must take prior permission from the Placement Officer in writing.
9. Students are required to register their mobile number and details, in the messaging app 'GetIT', to get communication regarding Placements. The communication regarding the Placement drives would be posted to the Placement CR whatsapp group, Faculty Placement Coordinators whatsapp group and the GetIT app. Students are required to keep checking these groups and platforms on a daily basis and not to miss out on any post.
10. Claim of attendance for attending the Campus Recruitment Process is not admissible. Students are solely responsible and advised to meet the attendance requirements as per the regulations specified by the college.
11. Some of the recruiters, in addition to the academic performance of students, ask for their performance in the Mock Tests, Training Sessions, etc. conducted by the Placement Cell and Feedback about their general behavior from concerned Faculty Members and Departmental Heads. Students are advised to adhere to the Academic and other Disciplinary rules of the institution.
12. Students are required to note that the Training & Placement services is a facility offered by the Institution and cannot be construed as a guarantee of a job offer. The decision regarding making job offers is left to the discretion of the companies participating in the Campus Recruitments. Companies do not disclose the individual performance of the students in Aptitude tests or any other rounds of interview etc. They declare the lists of selects at each stage of selections and that is final and not debatable.
13. The **Placement Uniform** for attending the Placement Drive on Campus or Pooled Campus Drive at other Institutes is mandatory in case of offline drives. In case of online drives, the students are advised to be in professional attire and exhibit well-mannered conduct.

14. Students are required to maintain their **mail ID and the contact numbers** registered with us, till they are boarded on the job for the Company they are selected.
15. Students are advised that for success at placement drives, your technical basics must be strong and you must put in a lot of effort to improve your communication skills.
16. Attending the Pre-Placement talk (PPT) by the Companies is a pre-requisite to attend that Company's Campus Drive. The students are required to occupy the seats of the Auditorium from the front stage side during the company pre placement talks and also actively participate in interaction with the company staff. **Student must go through the company profile and the job description before they attend the company presentation. Awareness about current affairs, industry standards and latest trends in technology are a must have. Preparing an appropriate and crisp resume to suit the needs of the job applied for, is very essential. Aligning your ideas and interests to what the job role demands, is a basic necessity before you face the company interview.**

Placement Service Registration Details:

Student Signature

Student email ID

Date: _____

Student mobile number

Parent/ Guardian Name: _____

Parent/ Guardian Signature

Parent/ Guardian mobile number

Parent/ Guardian email ID

Date: _____