



**Badminton World Federation (BWF)  
Invites entries to**

**TotalEnergies BWF Sudirman Cup Final 2023  
BWF World Mixed Team Championship**

**14<sup>th</sup> to 21<sup>st</sup> May 2023  
Suzhou Olympic Sports Centre**

**Organised on behalf of the BWF by  
Chinese Badminton Association**

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14<sup>th</sup> February 2023

**To: Member  
Continental Confederations**

**Subject: TotalEnergies BWF Sudirman Cup Finals 2023, Suzhou**

**From: Selvaamresh Supramaniam  
BWF Deputy Events Director**

Dear Members,

The Badminton World Federation would like to invite you to compete in the TotalEnergies BWF Sudirman Cup Finals 2023 for the World Team Championships to be held from 14<sup>th</sup> to 21<sup>st</sup> May 2023 at Suzhou Olympic Sports Centre, China.

Kindly note the details of the tournaments provided below.

We look forward to welcoming the qualified teams including those from the Continental Team Championships 2023 to the Sudirman Cup Finals in the city of Suzhou, China.

Kind regards

Selvaamresh Supramaniam  
BWF Deputy Events Director



1. General Details	
<b>Organiser</b>	<p><b>Chinese Badminton Association</b>            No. 20, Longtan Road, Dongcheng, Beijing 100061, China            T : +86 1067110225            E : <a href="mailto:cbatournament@cba.org.cn">cbatournament@cba.org.cn</a></p> <p><b>Local Organising Committee:</b>            No.999, Zhongxin Avenue, Suzhou Industrial Park, Suzhou,China            T : +86-512-62865786            E : <a href="mailto:jgzx@tyj.suzhou.gov.cn">jgzx@tyj.suzhou.gov.cn</a>  <a href="mailto:chenkq@necse.cn">chenkq@necse.cn</a></p>
<b>Sanction</b>	<p>TotalEnergies BWF Sudirman Cup Finals 2023            Badminton World Federation (BWF): <a href="#">Grade 1 Tournament</a></p>
<b>Date of Championship</b>	Sunday 14 <sup>th</sup> May to Sunday 21 <sup>st</sup> May 2023
<b>Competition Venue</b>	<p>Suzhou Olympic Sports Centre            No. 999, Zhongxin Avenue            Suzhou Industrial Park            Suzhou, Jiangsu Province            CHINA            Venue website: <a href="https://www.szosc.cn/en/">https://www.szosc.cn/en/</a></p>
<b>Media Links</b>	To be announced.
<b>Tickets Information</b>	Please contact <a href="mailto:sc2023@vip.163.com">sc2023@vip.163.com</a> for ticket purchase.
<b>Referee Team</b>	<p><b>Referee:</b>            Carsten Koch (GER) - Email: <a href="mailto:carsten.koch1966@gmail.com">carsten.koch1966@gmail.com</a></p> <p><b>Deputy Referees:</b>            Nicos Vladimirov (CYP) - Email: <a href="mailto:nicosv@cytanet.com.cy">nicosv@cytanet.com.cy</a>            Julie Carrel (NZL) - Email: <a href="mailto:julie.carrel.nz@gmail.com">julie.carrel.nz@gmail.com</a>            Carmen Martinez (DEN) - Email: <a href="mailto:cmvillanueva@hotmail.es">cmvillanueva@hotmail.es</a></p>
<b>On-Court Tournament Doctors</b>	<p><b>Doctors:</b>            Terlochan Singh Suaran (MAS) - Email: <a href="mailto:drterlochan@gmail.com">drterlochan@gmail.com</a>            Hila Farrokhphey Samami (IRI) - Email: <a href="mailto:dr.f.farrokhphey@hotmail.com">dr.f.farrokhphey@hotmail.com</a>            Abdul Halim Bin Mokhtar (MAS) - Email: <a href="mailto:dranzdaxx@yahoo.com">dranzdaxx@yahoo.com</a></p>



## 1. General Details

### Useful Contacts

#### General Tournament Information

T : +86-512-62865786  
 E : [sc2023@vip.163.com](mailto:sc2023@vip.163.com)

#### Accreditation Support

T : +86-512-62899807  
 E : [ac\\_sc2023@vip.163.com](mailto:ac_sc2023@vip.163.com)

#### Transport Requests and Queries

T : +86-512-6286571  
 E : [trans\\_sc2023@vip.163.com](mailto:trans_sc2023@vip.163.com)

#### Members/Teams/ Players' Visa Requests and Queries

T : +86-512-62899663  
 E : [visa\\_sc2023@vip.163.com](mailto:visa_sc2023@vip.163.com)

#### Hotel Requests and Queries

T : +86-512-62805041  
 E : [hotel\\_sc2023@vip.163.com](mailto:hotel_sc2023@vip.163.com)

#### Media Enquiries – Visa Support, Accommodation, Accreditation & Equipment Importation etc

T : +86-512-62804854  
 E : [media\\_sc2023@vip.163.com](mailto:media_sc2023@vip.163.com)

For any other information, please contact [sc2023@vip.163.com](mailto:sc2023@vip.163.com).

### Insurance Coverage

Players and team officials shall hold valid travel insurance with emergency medical benefits. The insurance shall cover bodily injury that includes medical, dental emergencies, hospitalisation, medical transportation benefits - **including Covid-19 treatment hospitalisation** – and expenses incurred in the host country, as well as all expenses and costs associated to repatriating the injured party to his/her country of residence.

Participants are advised to bring enough cash for any hospitalisation and medical care cost, as some medical facilities may need cash payment upfront upon check-out and treatment.

### Indemnity

To the extent permitted by applicable law, all players and members of the national delegation shall release the BWF, the Tournament Organiser, and their respective officers, officials, employees, agents, and representatives, from any and all liability, damage, loss, cost or expense that such players and members of the national delegation may incur as a result or in connection with their participation in the Tournament.



## 1. General Details

### Participant Agreement for Use of Photographs and Videos

Players and all members of the national delegation shall agree to give the BWF and the Tournament Organiser full television and motion picture rights, including permission to film players and members of the national delegation during all matches and activities around the Tournament, for any commercial, news or other purpose together with the right to transfer such right, including without compensation.

## 2. Entry Details

<p><b>Regulations</b> (Conditions of Play)</p>	<p>The TotalEnergies BWF Sudirman Cup Finals 2023 will be run in accordance with but not limited to,</p> <ul style="list-style-type: none"> <li>▪ <a href="#">The Badminton World Federation (BWF) Statutes</a></li> <li>▪ <a href="#">Section 5.1 General Competition Regulations (GCR)</a></li> <li>▪ <a href="#">Section 5.2.1 BWF Major Events Tournament Regulations Table</a></li> </ul>							
<p><b>Clothing and Advertising Regulations</b></p>	<p>This tournament will strictly enforce the Clothing, Equipment and Advertising Regulations as outlined in the <a href="#">BWF GCR 20-24</a>. This includes the restrictions of certain colours for shirts, shorts, and skirts to avoid issues with virtual advertising on TV courts, as per GCR 21.7.</p> <p><a href="#">Section 5.3.7</a> – Team Events: Each player must wear the same colour and design of shirts and shorts or equivalent articles of clothing.</p> <ul style="list-style-type: none"> <li>➤ <b>REMINDER:</b> If during the break(s) between games a player changes to a shirt that does not comply with the Competition Regulations, the player will be liable to penalties.</li> <li>➤ In the Sudirman Cup Finals, the name of player and the Team that the player is from are MANDATORY on the back of their shirt.</li> </ul> <p><b>TEAM CLOTHING SUBMISSION – DEADLINE 1<sup>ST</sup> May 2023</b></p> <p><a href="https://eu.jotform.com/230107839634457">https://eu.jotform.com/230107839634457</a></p> <p>Please note that the online form is currently being disabled – it will open to be accessed after the conclusion of the Group Stage draw, from 26<sup>th</sup> March 2023 onwards.</p>							
<p><b>Instant Review System</b></p>	<p>The Instant Review System (IRS) will be available on Court 1 and Court 2, and it is regulated as per <a href="#">BWF Statute 4.1.8</a>.</p>							
<p><b>Entries and Key Dates</b></p>	<p>Each Member is entitled to take part subject to qualification, see Sudirman Cup regulations on the Major Events Tournament Regulations and <a href="#">Section 5.3.2 Timelines for Tournaments</a> - the timelines for qualification outlined below:</p> <table border="1" data-bbox="499 1503 1479 2103"> <tr> <td data-bbox="499 1503 828 1760"> <p><b>Qualifying Events</b></p> </td> <td data-bbox="834 1503 1163 1760"> <p>February 2023</p> </td> <td data-bbox="1169 1503 1479 1760"> <p>Upon the completion of the Continental Qualifying Stage, the results and names of Members in Ranking order shall be submitted to the BWF.</p> </td> </tr> <tr> <td data-bbox="499 1769 828 2103"> <p><b>World Ranking Date</b></p> </td> <td data-bbox="834 1769 1163 2103"> <p>Tuesday 21<sup>st</sup> February 2023</p> </td> <td data-bbox="1169 1769 1479 2103"> <p>To determine the Ranking Order of Singles, Doubles and Mixed Doubles players.</p> <p>A decision will be made about</p> <ul style="list-style-type: none"> <li>➤ Remaining Qualifiers to be decided and</li> <li>➤ Seeding for the Group Stage.</li> </ul> </td> </tr> </table>		<p><b>Qualifying Events</b></p>	<p>February 2023</p>	<p>Upon the completion of the Continental Qualifying Stage, the results and names of Members in Ranking order shall be submitted to the BWF.</p>	<p><b>World Ranking Date</b></p>	<p>Tuesday 21<sup>st</sup> February 2023</p>	<p>To determine the Ranking Order of Singles, Doubles and Mixed Doubles players.</p> <p>A decision will be made about</p> <ul style="list-style-type: none"> <li>➤ Remaining Qualifiers to be decided and</li> <li>➤ Seeding for the Group Stage.</li> </ul>
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## 2. Entry Details

	<b>Member Entry Closing Date</b>	Tuesday 7 <sup>th</sup> March 2023	The entry must be received by the BWF Secretariat on 7 <sup>th</sup> March 2023 at 23:59 (+ 08:00 UTC)
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## 2. Entry Details

	<b>Last Date to Withdraw without Penalty</b>	Tuesday 7 <sup>th</sup> March 2023	
	<b>Group Stage Draw</b>	Saturday 25 <sup>th</sup> March 2023	Based on the World Ranking date Tuesday, 21 <sup>st</sup> February 2023.
	<b>Team Manager Nomination Deadline</b>	Monday 1 <sup>st</sup> May 2023	
	<b>Team Nomination Deadline</b>	Monday 1 <sup>st</sup> May 2023	
	<b>Team Clothing Submission Deadline</b>	Monday 1 <sup>st</sup> May 2023	
	<b>Pre-Tournament Practice Request Deadline</b>	Monday 1 <sup>st</sup> May 2023	
	<b>Teams Arrival - Mandatory</b>	Friday 12 <sup>th</sup> May 2023  Forty-eight hours (48 hours) prior to the first scheduled tie	Unless otherwise required due to any prevailing organiser's /Member's entry requirements.  It is recommended for all Teams to arrive before 12 noon on 12 <sup>th</sup> May 2023 – as practice on the competition courts starts on 12 <sup>th</sup> May and team will also be able to attend the Gala Dinner.
	<b>Gala Dinner</b>	Friday, 18:00 12 <sup>th</sup> May 2023	Kempinski Hotel Suzhou  All participating teams must attend.
	<b>Team Managers Meeting</b>	Saturday, 10:00 13 <sup>th</sup> May 2023	
	<b>Umpire Briefing</b>	Saturday, 19:00 13 <sup>th</sup> May 2023	
<b>Line Judges Briefing</b>	Saturday, 20:00 13 <sup>th</sup> May 2023		



<b>2. Entry Details</b>		
	<b>World Ranking Date for Knockout Draw</b>	Tuesday 16 <sup>th</sup> May 2023



2. Entry Details			
	<b>Knockout Draw</b>	Thursday 18 <sup>th</sup> May 2023	After the last tie of on the Group Stage
<b>Key Dates - Logistics</b>	<b>Deadlines</b>	<b>What to Submit</b>	
	10 <sup>th</sup> April 2023	Accreditation Application	
	20 <sup>th</sup> April 2023	Visa Support Application Please contact Chinese Embassy or Consulate-general in the applicant's country to confirm if China Visa is needed and the updated entry requirements to China from the respective country.	
	20 <sup>th</sup> April 2023	Accommodation Reservation	
	20 <sup>th</sup> April 2023	Arrival Transport Request	
<b>Sudirman Cup Final Qualifying Events</b>	<b>Date</b>	<b>Event</b>	<b>City</b>
	13 <sup>th</sup> to 16 <sup>th</sup> February 2023	All Africa Mixed Team Championships 2023	Johannesburg
	14 <sup>th</sup> to 18 <sup>th</sup> February 2023	2023 European Mixed Team Championships	Aire-sur-la-Lys
	14 <sup>th</sup> to 19 <sup>th</sup> February 2023	Badminton Asia Mixed Team Championships 2023	Dubai
	17 <sup>th</sup> to 19 <sup>th</sup> February 2023	VICTOR Oceania Mixed Team Championships 2023	Auckland
	16 <sup>th</sup> to 19 <sup>th</sup> February 2023	Pan American Cup 2023	Guadalajara
<b>Competition Format</b>	The Sudirman Cup Finals shall be contested by 16 teams – for further details, please look over to <a href="#">Section 5.2.1 Major Events Tournament Regulations Table</a> and Schedule 3 Within the same Section 5.2.1 for the Team Composition of the BWF Sudirman Cup Final.		



## 2. Entry Details

### Member Entry

Entry for the Sudirman Cup Finals must be done by the Member using the BWF Online Entry System, using the following link,

#### TotalEnergies BWF SUDIRMAN CUP FINALS 2023 – ONLINE ENTRY SYSTEM

<https://bwf.tournamentsoftware.com/sport/tournament.aspx?id=A8920452-3D1B-4964-ABD7-6AC0E6AC3CCC>

**The confirmation of entry is Tuesday, 7<sup>th</sup> March 2023 at 23:59 (+08:00 UTC). Late entries will not be accepted.**

If the Member requires a username and password to access the system, please contact the BWF personnel at the following email address:

[s.ramachandran@bwf.sport](mailto:s.ramachandran@bwf.sport) or [hj.yee@bwf.sport](mailto:hj.yee@bwf.sport)

### Grants

The BWF offers financial assistance to compete in the BWF Sudirman Cup Finals 2023.

USD 10,000	Teams traveling from Asia to Suzhou, China
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USD 12,000	Teams traveling from Europe, Oceania and Africa continents to Suzhou, China
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USD 15,000	Teams traveling from Pan America to Suzhou, China
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Team must qualify, travel to Suzhou, China and play their ties in the BWF Sudirman Cup Finals 2023 – to be eligible for the grant.

For further information regarding the grant, please email KOH Wa Cheng, Head of Events Projects at [w.koh@bwf.sport](mailto:w.koh@bwf.sport)

### Team's Players Nomination

#### TEAM NOMINATION

<https://bwf.tournamentsoftware.com/sport/tournament.aspx?id=A8920452-3D1B-4964-ABD7-6AC0E6AC3CCC>

**The nomination entry is Monday, 1<sup>st</sup> May 2023 at 23:59 (+08:00 UTC). Late entries will not be accepted.**

If the Member requires a username and password to access the system, please contact the BWF personnel at the following email address:

[s.ramachandran@bwf.sport](mailto:s.ramachandran@bwf.sport) or [hj.yee@bwf.sport](mailto:hj.yee@bwf.sport)

### Draw Ceremony: Group Stage

The Group Stage Draw will be based on the World Ranking Date of Tuesday, 21<sup>st</sup> February 2023

Date	25th March 2023
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Time	15:00
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Venue	Suzhou City (exact location within Suzhou to be updated)
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### Withdrawal

The following fee will be charged to the Member should they withdraw,

- USD 1,000 - After the entry dateline and before the draw
- USD 3,000 - After the draw
- USD 5,000 – Does not participate / No Show



## 2. Entry Details

Team withdrawing from the Competition after the draw has been made shall immediately notified the BWF and render the team liable to any action decided by the BWF.

Any team who withdraws will not be eligible for the travel grant.

The withdrawal must be notified in writing and clearly stating the reason for the withdrawal to the following BWF personnel.

Selvaamresh Supramaniam at [s.supramaniam@bwf.sport](mailto:s.supramaniam@bwf.sport)

Venugopal Mahalingam at [v.mahalingam@bwf.sport](mailto:v.mahalingam@bwf.sport)

### 3. Tournament Details

#### Competition Schedule

The outline schedule is below table and the Group Stage and up until the Semifinals will be played in 2 sessions per day.

The detailed schedule of play will be emailed to all participating Members after the conclusion of the draw, and it will be available on the BWF website.

Date	Day	Rounds	Session	Start Time	No. of Court(s)
14 <sup>th</sup> May 2023 Sunday	Day 1	Group Stage	Session 1	10:00	3
			Session 2	17:00	3
15 <sup>th</sup> May 2023 Monday	Day 2	Group Stage	Session 1	10:00	3
			Session 2	17:00	3
16 <sup>th</sup> May 2023 Tuesday	Day 3	Group Stage	Session 1	10:00	2
			Session 2	17:00	2
17 <sup>th</sup> May 2023 Wednesday	Day 4	Group Stage	Session 1	10:00	2
			Session 2	17:00	2
18 <sup>th</sup> May 2023 Thursday	Day 5	Group Stage	Session 1	10:00	2
			Session 2	17:00	2
19 <sup>th</sup> May 2023 Friday	Day 6	Quarterfinals	Session 1	10:00	2
			Session 2	17:00	2
20 <sup>th</sup> May 2023 Saturday	Day 7	Semifinals	Session 1	10:00	1
			Session 2	17:00	1
21 <sup>st</sup> May 2023 Sunday	Day 8	Final		14:00	1

#### Team Composition

The team composition submission follows [Section 5.2.1 Major Events Tournaments Regulations Table](#) and [Section 5.3.2 Time Lines for Tournaments](#) and look over to below headlines in the documents,

- Constitution of Ties and teams
- Nomination of teams
- Order of play
- Substitution

#### Team Composition Submission

- **Group Stage:** Four-hour prior to the time fixed for the tie or as decided by the referee.
- **Semifinals & Final:** Eight-hour prior to the time fixed for a tie in Semifinal and Finals or as decided by the referee.

Online team composition entry system will be made available. Login and password will be given at the Team Managers meeting.

### 3. Tournament Details

#### Draw Ceremony: Knockout

The Knockout Draw will be based on the World Ranking Date of Tuesday, 16<sup>th</sup> May 2023 – after the conclusion of the last tie.

<b>Date</b>	Thursday 18 <sup>th</sup> May 2023
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<b>Time</b>	TBC
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<b>Location</b>	Competition Venue
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#### Competition Equipment & Services

VICTOR is the equipment sponsor for the TotalEnergies BWF Sudirman Cup Finals 2023 and the equipment is provided in accordance to [Section 5.3.4 Specifications for International Standard Facilities](#).

The equipment that VICTOR provides are as follow,

Equipment	Where	Item Code	Note
Court Mat	FOP	C-7057Z L G	Court mat's colour: Green
	Warm Up	C-7057Z L G	
	Practice	C-7057Z G	
Nets	FOP, Warm Up & Practice	C-7004 W	
Net Posts	FOP, Warm Up & Practice	C-7069 E	
Shuttlecocks	FOP, Warm Up Practice	VICTOR Master Ace  3 different speeds will be available, ➤ Speed 76 ➤ Speed 77 ➤ Speed 78	Each player will be allocated 3 free shuttlecocks for practice purposes.
Stringing Service	The service is free for VICTOR sponsored Players/Teams.  Non-VICTOR sponsored players/teams will have to pay a fee of USD 25 per racket inclusive string.		

BWF Approved Equipment,

- [Approved Shuttles](#)
- [Approved Flooring](#)
- [Approved Nets](#)
- [Approved Net Posts](#)

### 3. Tournament Details

#### Practice Facilities

Date	Competition Hall		Warm Up		Practice Hall	
	Hours	No. of Court	Hours	No. of Court	Hours	No. of Court
Thursday 11 <sup>th</sup> May			09:00 – 20:00	3	09:00 – 20:00	7
Friday, 12 <sup>th</sup> May	08:00 – 16:30	3	08:00 – 16:30	3	08:00 – 16:30	7
Saturday 13 <sup>th</sup> May	09:00 – 21:00	3	09:00 – 21:00	3	09:00 – 21:00	7
Sunday 14 <sup>th</sup> May					09:00 – 21:00	7
Monday 15 <sup>th</sup> May					09:00 – 21:00	7
Tuesday 16 <sup>th</sup> May					09:00 – 21:00	8
Wednesday 17 <sup>th</sup> May					09:00 – 21:00	8
Thursday 18 <sup>th</sup> May					09:00 – 21:00	8
Friday 19 <sup>th</sup> May					09:00 – 20:00	8
Saturday 20 <sup>th</sup> May					09:00 – 20:00	8
Sunday 21 <sup>st</sup> May					09:00 – 20:00	8

#### Practice Courts in Practice Hall:

- Location: Suzhou Olympic Sports Centre
- Number of courts: 7 to 8
- Practice in the Practice Hall will be allocated taking into account the number of players per Member and the preference times.
- Requests must be submitted using the online Practice Request Form.

#### Competition Courts in Main Arena:

- Location: Suzhou Olympic Sports Centre (Main Arena)
- Number of courts: 3
- Pre-Tournament Practice: Members may request preferred start time by completing the Practice Request Form and each team will be allocated a minimum of 30 minutes per court, depending on the number of players the team has, in the Main Arena prior to the start of the competition.
- During Tournament Practice: Referees team may grant requests to the teams that are called to compete on the day – further information will be shared during Team Managers Meeting.
- Requests must be submitted using the online Practice Request Form.



### 3. Tournament Details

#### PRE-TOURNAMENT PRACTICE REQUEST SUBMISSION

<https://eu.jotform.com/230431064445447>

**The submission deadline is Monday, 1<sup>st</sup> May 2023 at 23:59 (+08:00 UTC).  
Late entries will not be accepted.**

Please note that the online form is currently being disabled – it will open to be accessed after the conclusion of the Group Stage draw, from 26<sup>th</sup> March 2023 onwards.

For any issues/question on the access of the online form, please contact [events.admin@bwf.sport](mailto:events.admin@bwf.sport).

### 3. Tournament Details

<b>Players Facilities &amp; Services</b>	<b>Players' Information Desk</b>	<b>Location</b>	1. Hotel Reception 2. Players Area at the Stadium
		<b>Operating Hours</b>	08:00 - 20:00
		<b>Facilities Provided</b>	<ul style="list-style-type: none"> <li>▪ Transportation timetable</li> <li>▪ Practice timetable</li> <li>▪ Departure transport request</li> </ul>
	<b>Players' Lounge</b>	<b>Location</b>	2 <sup>nd</sup> Floor in Competition Hall (Above practice hall)
		<b>Operating Hours</b>	08:00 - 20:00
		<b>Facilities Provided</b>	<ul style="list-style-type: none"> <li>▪ Lounges</li> <li>▪ 3 courts live scoring screens.</li> <li>▪ 3 courts live streaming screens</li> <li>▪ WiFi</li> <li>▪ Refreshments and Snacks</li> </ul>
	<b>Stringing Service</b>	<b>Location</b>	Within Practice Hall
		<b>Operating Hours</b>	Follows competition hours
		<b>Cost</b>	USD 25 inclusive strings
	<b>Gym: at Competition Venue</b>	<b>Location</b>	Next to Practice Hall
<b>Operating Hours</b>		08:00 - 20:00	
<b>Facilities Provided</b>		<ul style="list-style-type: none"> <li>▪ Free for all players and teams</li> <li>▪ Exercise machines</li> </ul>	
<b>Physiotherapy Service</b>	<b>Location</b>	Room 1023 (next to male changing room)	
	<b>Operating Hours</b>	Starts one hour before start of first 1 <sup>st</sup> match and ends one hour after the last match of the day.	
<b>Match Recording</b>	Information will be given during the Team Managers Meeting.		
<b>Team Managers' Meeting</b>	The Team Managers Meeting will be held at the following:		
	<b>Date</b>	Saturday, 13 <sup>th</sup> May 2023	
	<b>Time</b>	10:00	
	<b>Location</b>	Kempinski Hotel Suzhou	





### 3. Tournament Details

It is mandatory for all participating Member - represented by designated Team Manager - to attend the Team Managers' Meeting. Member will be penalised for failing to attend, in accordance with the [BWF Statue 2.5 Table of Offences and Penalties](#).

Member are allowed to request representation by another Member, provided that the Tournament Referee is notified in advance and approves. All Members must report their arrival to the Referees team 48 hours before the start of their first tie, or unless otherwise agreed with the Referees and the BWF team.

#### **TEAM MANAGER NOMINATION FORM – Deadline 1<sup>st</sup> May 2023**

<https://eu.jotform.com/230108570059451>

Please note that the online form is currently being disabled – it will open to be accessed after the conclusion of the Group Stage draw, from 26<sup>th</sup> March 2023 onwards.

For any issues/question on the access of the online form, please contact [events.admin@bwf.sport](mailto:events.admin@bwf.sport).

### 3. Tournament Details

#### Umpire Briefing

The Umpire Briefing will be held at the following:

<b>Date</b>	13 <sup>th</sup> May 2023
<b>Time</b>	19:00
<b>Location</b>	To be announced

#### Line Judges Briefing

The Line Judges Briefing will be held at the following:

<b>Date</b>	13 <sup>th</sup> May 2023
<b>Time</b>	20:00
<b>Location</b>	To be announced

#### Gala Dinner

The Teams – players and team officials – are invited to attend the Welcome Dinner / Gala Dinner.

<b>Date</b>	12 May 2023
<b>Time</b>	18:00 - 20:30
<b>Location</b>	Kempinski Hotel
<b>Other Details</b>	Dress Code & Number of Person per Team to be able to attend - To be announced

#### Medal Ceremony

##### Medals

The Medals will be given as per below table,

<b>Gold</b>	Winner	15 Gold Medals
<b>Silver</b>	Runner up	15 Silver Medals
<b>Bronze 1</b>	Losing Semifinalist 1	15 Bronze Medals
<b>Bronze 2</b>	Losing Semifinalist 2	15 Bronze Medals

The Medal ceremony will take place on 21<sup>st</sup> May 2023, immediately after the conclusion of the Final's tie. Medals, sponsors' & host gifts will be presented to the Winner, Runner Up and both losing Semifinalist teams.

In accordance with [BWF Statute 5.3.6 Player Commitment regulations](#) – must follow the instructions given by the organisers regarding the ceremony protocol, including but not limited to wearing the correct style of clothing (e.g. tracksuit or uniform) and the correct way of entering/exiting the ceremony area.

No other equipment, including rackets, are allowed to be brought onto the podium.

Flags are allowed to be brought onto the podium at Grade 1 Team Tournaments, Sudirman Cup Finals. When doing so, it can only be one flag and cannot obstruct or interfere with the receipt and/or display of any medals, trophies, or other prizes provided.

### 3. Tournament Details

#### Accreditation

#### ACCREDITATION APPLICATION REQUEST – Deadline 20<sup>th</sup> April 2023

Access to transport services and Suzhou Olympic Sports Centre is provided through personalised and photographic accreditation, which will be strictly monitored throughout the Tournament.

The number of the complimentary accreditation passes available for Team Officials is dependent on the number of competing players from the same Member. The allowances are as follows,

Number of Member Players	Number of Team Officials Accreditations
One (1) to Twelve (12)	3
Thirteen (13) to Eighteen (18)	4
Nineteen (19) to Twenty (20)	5

**Up to 5 additional accreditations for ESSENTIAL Team Officials will be available for purchase at a fee of USD 200.00**, and it will be charged to the respective Member. The fee to replace lost and damaged accreditation pass will be at USD 200 on each occasion and it will be charged to the respective Member.

Accreditation will be available for collection after check-in to the official hotel. The accreditation shall be collected by the Team Manager ONLY. If the Member has incurred a charge for additional passes, this will be payable at this time – cash payment only.

The fraudulent use of accreditation is strictly prohibited, and will result in access rights being removed, penalties being applied.

For clarification on the accreditations, please contact the BWF personnel – KOH Wa Cheng, Head of Events Projects at [w.koh@bwf.sport](mailto:w.koh@bwf.sport). And, tickets can be purchased, please email [sc2023@vip.163.com](mailto:sc2023@vip.163.com) for ticket purchase request.

#### Medical Services

Medical and physiotherapy services will be available during the tournament, free of charge to players. Contact details will be provided upon arrival.

For any other medical support or emergencies, it is essential that the appropriate insurance is obtained prior to arrival in China, and follow the guidance provided in your policy.

#### Anti-Doping

Doping control in badminton, in accordance with [BWF Anti-Doping Regulations](#), is conducted out- of-competition and in-competition with the collection of urine and/or blood samples.

Athletes are responsible for any substance found in their body. Before an athlete takes any medication, they should check with their doctor, and if necessary, get a Therapeutic Use Exemption (TUE). For more information about anti-doping, please visit the BWF website:

<https://corporate.bwfbadminton.com/integrity/anti-doping-overview/>

#### Badminton Integrity

[Section 2.4 of the BWF Statutes - Code of Conduct in Relation to Betting, Wagering and Irregular Match Results](#) - relates to anti-corruption and anti-



### 3. Tournament Details

	<p>match manipulation, and this code applies to all participants at this tournament.</p> <p>To protect the integrity of BWF sanctioned tournaments, participants are not allowed to bet in any way on badminton matches, respect the principle of fair play, and shall not attempt to influence the course or result of a game or match.</p> <p>Every person has an obligation to report to the BWF any approaches by anyone to gather inside information or to change the outcome of a matches.</p> <p>For more information, please refer to BWF’s website:  <a href="https://corporate.bwfbadminton.com/integrity/anti-match-fixing-overview/">https://corporate.bwfbadminton.com/integrity/anti-match-fixing-overview/</a></p>
<p><b>Compliance</b></p>	<p>Compliance with Section 5.1: General Competition Regulations - Clause 7.9, <i>“In making or authorising entries, the Member concerned is reconfirming its acceptance, and acceptance by the Players being entered, of the BWF’s regulations and Disciplinary processes.”</i></p>

### 4. Travel, Visa, Transport & Accommodation Details

<p><b>Arrival &amp; Departure Airport</b></p>	<p>Airport meet and greet will be extended to the Teams who booked their accommodation via the organiser.</p> <p><b>Airport transfers will be provided at and to the following airports:</b></p> <ul style="list-style-type: none"> <li>▪ Shanghai Pudong International Airport.</li> <li>▪ Shanghai Hongqiao International Airport</li> </ul> <p><b>NO TRANSPORT ARRANGEMENT WILL BE MADE FROM OTHER AIRPORTS.</b></p> <p>Any enquiries on the arrival &amp; departure transport, please contact <a href="mailto:trans_sc2023@vip.163.com">trans_sc2023@vip.163.com</a> for assistance.</p>
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#### 4. Travel, Visa, Transport & Accommodation Details

##### Visa Support Request

##### VISA SUPPORT REQUEST – Deadline 20<sup>th</sup> April 2023

Please allow 5 working days for a response.

The organiser will only communicate with the BWF's Members and will only provide a visa support letter if the form is completed accurately and comprehensively, which include the supporting documentation provided when requested.

The organiser holds no responsibility for withdrawals or non-attendance made due to late or refused visa applications, and any letter of invitation does not guarantee entry into China or provide sponsorship of any kind – the final decision is made by China's Visas and Immigration.

It is the responsibility of the Member, Organisation or individual to apply for the necessary visas in sufficient time, and all questions regarding visas should be directed to the Embassy in charge.

##### Transport

##### ARRIVAL TRANSPORT REQUEST – Deadline 20<sup>th</sup> April 2023

##### Transport: Arrival and Departure

Complimentary transport will be provided to Teams that booked at the Official Hotels via the organiser. The complimentary transport runs from these venues,

- Shanghai Pudong International Airport/Shanghai Hongqiao International Airport
- Official Hotel - Kempinski hotel Suzhou
- Suzhou Olympic Sports Centre

All transport requests shall be made by completing the transport form.

For the Teams that choose not to stay at the Official Hotel, the Team(s) will have to arrange their own transport return transport from/to airport and to the venue.

##### Transport: Throughout Competition

Regular transport service between the Official Hotels and Suzhou Olympic Sports Centre throughout practice and competition times – timetables will be made available at the Information Desks.

##### Accommodation

##### ACCOMMODATION RESERVATION – Deadline 10<sup>th</sup> April 2023

All Teams should stay at one of the Official Hotel listed below, and make complete reservation through the organizer at [hotel\\_sc2023@vip.163.com](mailto:hotel_sc2023@vip.163.com), who will also confirm payment requirements at time of booking confirmation.

Please note that complimentary transport is only available to those staying at the Official Hotel.



#### 4. Travel, Visa, Transport & Accommodation Details

The rates include breakfast. Additional charges apply for lunch, dinner, and room service at the hotels.

The Official Hotel is,

<b>Teams / Players ONLY</b>	<b>Hotel</b>	Kempinski Hotel Suzhou	
	<b>Address</b>	1 <sup>st</sup> Guobing Road SIP Suzhu	
	<b>Website</b>	<a href="https://www.kempinski.com/en/hotel-suzhou">https://www.kempinski.com/en/hotel-suzhou</a>	
	<b>Rates</b>	USD160	Single Room
		USD160	Twin Room
<b>Gym</b>	Gym is available for guests staying at the hotel		

#### Confirmation of Booking and Payment Details

- Please return the accommodation booking form not later than 10<sup>th</sup> April 2023.
- Full payment for the hotel reservation must be made not later than 20<sup>th</sup> April 2023. Reservation is not guaranteed when no payment is made.
- 50% refund will be granted for cancellation made before 20<sup>th</sup> April 2023
- Payment(s) made after 20<sup>th</sup> April 2023 – 100% cancellation fee applies.

Please contact [hotel\\_sc2023@vip.163.com](mailto:hotel_sc2023@vip.163.com) for any questions relating to Accommodation reservation.



## 5. Sudirman Cup: The Trophy

<b>Sudirman Cup</b>	<p>The Sudirman Cup is an exceptional piece of workmanship; it brings together elements of badminton and the cultural heritage of Indonesia – the country that donated the trophy.</p> <p>Created in honour of Dick Sudirman, the trophy is made of 22-carat gold-plated solid silver. Standing 80 cm high, it stands on an octagonal base made of the finest jati wood. The body of the cup is shaped like a shuttlecock, while the lid is designed after Indonesia’s world-famous Borobudur Temple.</p>
<b>ATA Carnet</b>	<p>The Sudirman Cup travels with an ATA Carnet documentation – an ATA Carnet is like a passport for merchandise, and it is an international document that permits the tax-free and duty-free temporary admission of goods into multiple countries.</p> <p>For the potential winner of Sudirman Cup, click on the link for the list of countries accepting ATA Carnet - <a href="https://www.micci.com/Service.aspx?ServiceId = 1">https://www.micci.com/Service.aspx?ServiceId = 1</a></p>
<b>Logistics &amp; Cost</b>	<p>The Sudirman Cup weighs 18 kilograms and travels with a flight case with the measurements of 51 cm x 42 cm x 81 cm, and total weight is 35 kilograms.</p> <p>The costs to bring the Sudirman Cup back to the winning Team and return to the BWF office in Kuala Lumpur, Malaysia - will have to be born by the winning Team.</p> <p>For clarification on the ATA Carnet, logistics &amp; costs for the Sudirman Cup travel, please contact the BWF personnel,</p> <p>Venugopal Mahalingam, Major Events Manager at <a href="mailto:v.mahalingam@bwf.sport">v.mahalingam@bwf.sport</a> and Lina Taib, Events Projects Manager at <a href="mailto:l.taib@bwf.sport">l.taib@bwf.sport</a>.</p>

## 6. COVID-19 Important Information

<b>COVID-19 Protocols</b>	<p>The BWF’s Safety Protocols &amp; Operating Procedures will apply until June 2023.</p> <p>You can read the document here, <a href="https://extranet.bwfbadminton.com/docs/document-system/81/140/3151/BWF%20COVID-19%20Guidelines%20-%20Phase%204.pdf">https://extranet.bwfbadminton.com/docs/document-system/81/140/3151/BWF%20COVID-19%20Guidelines%20-%20Phase%204.pdf</a></p> <p>Protocols may however be updated, and any updates will be communicated with participating teams as soon as possible.</p> <p>For clarification on the BWF COVID-19 Protocols, please contact the BWF personnel – KOH Wa Cheng, Head of Events Projects at <a href="mailto:w.koh@bwf.sport">w.koh@bwf.sport</a></p>
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## 6. COVID-19 Important Information

### Entry Requirement

Starting December 2022, the China government has eased up the travel requirements into China.

#### 1. Travel Restrictions

Travelers can enter China but will need to provide the required documents & testing requirements before traveling to China. No quarantine needed upon arrival in China.

#### 2. Public Health Requirements

- Fill in the mandatory health declaration form before arrival. The online form can be accessed from <https://htdecl.chinaport.gov.cn/> OR download the App via below QR code. A QR code will be generated after you have successfully completed the form. Take a screen shot of the QR code and keep it safely in your phone. Present the QR code to the immigration officers when requested. Note that the validity of the QR is only 24 hours. Do fill in the declaration form only before you check in at the airport.



“China Customs” APP  
(Android)



“China Customs” APP  
(iOS)

- **Proof of negative pre-departure COVID-19 test result is mandatory. The COVID-19 nucleic acid test (PCR) must be taken a maximum of 48 hours before departure to China.**  
The test certificate must include full name that matches the travel document that will be used for the flight, time of test, must be within 48 hours before departure), method of test, negative test result, laboratory name and contact information of the testing lab/institute. It is recommended to provide date of birth and travel document number on the result certificate.

Please contact the China Embassy or consulate in your respective country for additional details as China has slightly different updates for travellers from different country.



## 6. COVID-19 Important Information

- Proof of COVID-19 vaccination is not required to enter China.

### 3. Public Health Requirements

- Mask – mask must be worn when boarding a plane. However, mask-wearing is not mandatory upon arrival in China.

### 4. Departure to go back to Home Country

- The same health declaration form will need to be filled before airport check-in for departure to go back to your home country. A QR code will be generated after the form has been completed. Do take a screen shot of the QR code and keep it safely in your phone. Present the QR code as you make your way to immigration control.



“China Customs” APP  
(Android)



“China Customs” APP  
(iOS)

#### **IMPORTANT NOTE:**

The above information is valid at the time of writing, please contact China Embassy or consulate in your respective country for any updates.