

MINUTES
MEETING OF THE SCHOOL BOARD
CHARLOTTESVILLE CITY SCHOOLS
Booker T. Reaves Media Center, Charlottesville High School
Thursday, January 05, 2012 (5:00 PM)

1.1 Call to Order: Ms. Gertrude Ivory, Associate Superintendent Curriculum & Instruction called the meeting to order at 5:10 p.m.

2.1 Moment of Silence: Ms. Ivory requested that the Board and audience pause for a moment of silence in memory of Ms. Alicia Lugo. Ms. Alicia Inez Bowler Lugo passed away on December 21, 2011. Ms. Lugo began her professional work as a teacher in the Charlottesville City School System, and has served as primary administrator of two major federally-funded skills training programs in the City: Central Virginia O.I.C., Inc., and the Drewary J. Brown Job Training Center. Ms. Lugo also served eleven years on the Charlottesville School Board including five years as its Chairman.

3.1 Pledge of Allegiance: The Board began its meeting with the Pledge of Allegiance to the Flag of the United States of America.

4.1 Roll Call:

The following Board Members were present:	Ms. Colette Blount	Ms. Amy Laufer
	Ms. Jennifer McKeever	Mr. Edmund Michie
	Ms. Willa Neale	Ms. Leah Puryear
	Mr. Juandiego Wade	

The following Board Members were absent:	None
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The following Staff Members were present:	Ms. Gertrude Ivory	Mr. James Henderson
	Dr. Beth Baptist	Ms. Jennifer Herring
	Ms. Pamela Bell	Mr. Ed Gillaspie
	Ms. Cass Cannon	Mr. Dean Jadowski
	Dr. Faye Giglio	Ms. Carole Nelson
	Ms. Leslie Thacker	

The following Staff Members were absent:	Dr. Rosa Atkins
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Board Organization

5.1 Elect a Chairperson – In accordance with School Board Policy, BCA, School Board Organizational Meeting, Ms. Gertrude Ivory called for nominations for Chair of the Board. Ms. Puryear made a motion, seconded by Ms. Blount, to elect Mr. Edmund Michie as Chair of the School Board for calendar year 2012. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neal, and Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays

5.2 Elect a Vice-Chair: In accordance with School Board Policy, BCA, School Board Organizational Meeting, Mr. Michie called for nominations for Vice-Chair of the Board. Ms. McKeever made a motion, seconded by Ms. Neale, to elect Mr. Juandiego Wade as Vice-Chair of the School Board for calendar year 2012. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neal, and Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

5.3 Appoint Clerk and Deputy Clerk of the Board: In accordance with School Board Policy, BCA, School Board Organizational Meeting, upon recommendation of Ms. Ivory on behalf of Superintendent Dr. Rosa Atkins, Mr. Wade made a motion, seconded by Ms. Puryear, that the Board approve the appointment of Leslie B. Thacker as Clerk to the School Board and Jennifer Herring as Deputy Clerk to the School Board effective January 1, 2012. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neal, and Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

6.1 Approval of Proposed Agenda: Ms. Puryear made a motion, seconded by Ms. Blount, to approve the proposed agenda. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade, voting yes. 7 ayes, 0 nays.

7.1 Comments from Members of the Community: There were no comments.

7.2 Public Comment 2012-2013 Budget: There were no comments.

8.1 Special Recognition: Ms. Ivory recognized departing Chair Ms. Leah Puryear for her two years of exceptional service as Chair of the Board.

9.1 Board Member Comments: Board Chair Mr. Michie recognized students from Mr. Gore's Social Sciences classes who were present for the meeting.

Ms. McKeever requested, in light of the recent incident near Richmond involving the death of a student due to an allergic reaction, that the Board receive information from staff related to the Charlottesville City Schools' policy regarding allergies.

Ms. Neale attended the Charlottesville High School Curriculum Night and noted that it was impressive.

Ms. Puryear welcomed the new Board Members and expressed appreciation for the recognition she received as retiring Chair.

Mr. Wade also welcomed the new Board Members and reported on the upcoming SHAB and CDBG meetings. Mr. Wade also attended the Bully-Nots concert at Jackson-Via.

Ms. Blount welcomed the new Board Members and expressed condolences to the Lugo family for the loss of Ms. Alicia Lugo. Ms. Blount also reported on the Quest Advisory Committee meeting in December 2011 and the Commission on Children and Families Advisory Committee meeting January 4, 2012.

Ms. Laufer recently attended the Charlottesville Regional Autism Awareness Group meeting and noted there will be a VSA Art Exhibit Opening Night on Friday, January 13, 2012 showcasing artwork from students with disabilities.

10.1-5 Adoption of Consent Agenda: The Consent Agenda included Personnel Recommendations, December 1, 2011 School Board Meeting Minutes, December 3, 2011 School Board Budget Meeting Minutes, and Business, Financial, Routine Reports. Ms. Laufer made a motion, seconded by Ms. Neale, to approve the consent agenda. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

Action Items

11.1 Approval of the 2012 School Board Meeting Calendar: Dr. Beth Baptist, Director of Special Education and Student Services, presented the 2012 School Board Meeting Calendar for approval by the Board. This item was presented at the December 1, 2011 School Board Meeting for Board consideration upon first review. Ms. Puryear made a motion, seconded by Ms. Blount, to approve the 2012 School Board Meeting Calendar. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade, , and voting yes. 7 ayes, 0 nays. Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3612&mtgId=451&mtgType=No.

11.2 Ivy Creek Operating Agreement: Dr. Beth Baptist presented the proposed agreement between Piedmont Regional Educational Program (PREP) and the school division for the operation of Ivy Creek School at the December 1, 2011 meeting for Board consideration upon first reading. She requested that the School Board approve the agreement so the Chair can sign the agreement and it can be returned to PREP. Ms. McKeever made a motion, seconded by Ms. Neale, to approve the Ivy Creek Operating Agreement. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays. Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3595&mtgId=451&mtgType=No.

11.3 Virginia School Boards Association Bullying Prevention Month: Dr. Beth Baptist stated that the Virginia School Boards Association has declared January 2012 as Anti-Bullying Month and is encouraging all school divisions to adopt resolutions designating it as such. Additionally, VSBA is encouraging all Virginia schools to plan activities to talk about bullying and strategies to stop bullying within our schools. All principals will be given a copy of this resolution if it is adopted and asked to work with school staff members to plan activities during the month of January. Each principal will be asked to report back about activities and results of the efforts. Ms. Blount made a motion, seconded by Ms. Neale, that the Board adopt the Anti-Bullying Proclamation. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays. Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3622&mtgId=451&mtgType=No.

11.4 Resolution regarding Revenue Sharing Agreement Legislation: Dr. Beth Baptist presented the Resolution regarding Revenue Sharing Agreement Legislation for Board approval. Mr. Michie presented a history of how the City of Charlottesville and Albemarle County came to the Revenue Sharing Agreement.

Mr. Michie noted that Albemarle County has made efforts to change the State of Virginia Composite Index (part of the state funding formula) with the argument that the current formula does not take into account the fact that the city and county have a revenue sharing agreement and added that approximately two years ago Albemarle County made an effort to have Delegate Rob Bell introduce a bill on their behalf to amend the LCI for that year. The proposed bill passed the Virginia House of Delegates but failed in the Virginia Senate and did not come out of conference. Albemarle County did not make an effort to change the LCI in 2011 but have again requested Delegate Bell to carry a bill to change the LCI. The potential ramifications are the annual loss of 2 to 2.5 million dollars depending on how the calculations run during the course of a year which would be a devastating blow to the division.

A copy of the information presented can be viewed at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3624&mtgId=451&mtgType=No.

Ms. Puryear made a motion, seconded by Ms. Blount, that the Board adopt the Resolution regarding Revenue Sharing Agreement Legislation. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays.

Information Items

12.1 Preschool Transitions: Dr. Beth Baptist introduced Ms. Ann Dublirer, Preschool Education Coordinator, and Ms. Jennifer LoCasale-Crouch, Research Assistant Professor from the University of Virginia Curry School of Education, who presented information related to Preschool Transitions. Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3620&mtgId=451&mtgType=No.

Ms. LoCasale-Crouch highlighted the disparities in the United States such as the fact that 83% of all low-income children fail to read on grade level at 3rd grade, 74% will not catch up in later grades, and the fact that this gap is present before school starts. It was also noted that high quality preschool and early intervention can close this gap. Ms. LoCasale-Crouch also highlighted the importance on the transition into kindergarten and how kindergarten teacher-child relationships and family involvement help children to adapt and succeed. Also highlighted were the efforts being made in the Charlottesville City Schools to enhance this transition:

- Best practice is to engage in transition practices before kindergarten starts, but this is not the national norm
- Each city elementary school is currently working on an individualized plan that works for their community, including summer activities
- Supporting the commitment and providing the time is essential for this effort to matter

Ms. Neale inquired if the focus has been on the Charlottesville City Schools pre-school to kindergarten program or if efforts are also extended to children new to the school system. Ms. Anne Dublirer responded that the first focus is on CCS and Head Start children and added that once that is in place, efforts will be extended to private preschools.

Ms. Blount inquired if there is a particular model of successful transitioning process and what types of things are non-negotiable. Ms. LoCasale-Crouch responded that the most well-known and used model started in Charlottesville with University of Virginia Curry School of Education Professor Dr. Pianta and his work with the Charlottesville City Schools and other local early childhood providers. Ms. LoCasale-Crouch added that the key elements are thinking of transition as a process and that it involves connecting children, families, and schools across both contexts.

12.2 Course/Program Enrollment Update: Ms. Pamela Bell, Director of Student Achievement and Program Evaluation, presented the Course/Program Enrollment Update. This report appears on the School Board Schedule of Reports for 2011-2012 as approved by the Board on August 4, 2011.

Course enrollment updates were presented for the following items:

- Dual Enrollment
- Advanced Placement (AP)
- Honors Enrollment at CHS
- Honors Enrollment at Buford Middle
- Rising 9th Graders w/ 2 or More Credits From Buford Middle
- Buford Middle - Credit Earning Courses
- WALK Enrollment
- CATEC Enrollment
- AVID Enrollment

Ms. Ivory commented that the percentage of students who score at 3, 4, and 5 on the AP tests may go down due to the fact that more students are enrolling in the classes.

Ms. Blount urged administrators to talk with students who have entered the AP courses to find out why newly enrolled students chose to enroll and also noted that even though there is significant growth in African-American enrollment in these courses, the discrepancy of growth between African-American students versus white students is startling.

Ms. Laufer suggested a student based mentoring program for students in AP classes.

Ms. Neale noted the decline of enrollment at CATEC and asked if staff had any data that could potentially pinpoint causes for the decline. Mr. Michie stated that there have been some curriculum changes at CATEC and that the new Director Adam Hastings is working on drawing in more students. Ms. Ivory added that the new Program of Study introduced at CHS includes many new courses and has caused some students who would traditionally go to CATEC to stay at CHS.

Supporting documents can be located at

http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3626&mtgId=451&mtgType=No

12.3 2012 School Board Member Committee Assignments: Dr. Beth Baptist presented the 2012 School Board Member Committee Assignments for Board consideration. In accordance with School Board Policy BCA, the School Board will appoint Board members to boards, commissions and joint committees of control. A list of proposed committee assignments for School Board members is attached. It was requested that the Chair approve

the assignments for School Board member representation on committees for 2012. Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3608&mtgId=451&mtgType=No

12.4 2012-2013 School Calendar: James Henderson, Assistant Superintendent for Administrative Services, presented the 2012-2013 Proposed School Calendar to the Board for consideration. Annually, the Charlottesville City School Board is charged with the development and approval of a calendar which must incorporate 180 days of instruction for students served in the school division. Drafts of the 2012 - 2013 school calendars were posted on our website for review and comment. All comments received were taken into consideration when developing the proposed calendars. The calendars were developed in concert with the Albemarle County Schools at the request of the respective School Boards. Copies of the proposed calendars were presented for Board review. Mr. Henderson added that a majority of responses were in favor of calendar option #2. This item will be presented at the February 2, 2012 School Board Meeting for approval. Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3611&mtgId=451&mtgType=No

12.5 2010-2011 Year End Financial Results: Mr. Edward C. Gillaspie, Director of Finance, presented the 2010-2011 Year End Financial Results for Board consideration. The presentation included information related to the Actual to Projection Analysis and the Fund Balance Analysis. Also included was information on total budget expenses and revenues. Mr. Gillaspie noted that the audit for fiscal year 2011, ending June 30, 2011, has been completed with no findings. The year end fund balance is \$413,499.

Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3619&mtgId=451&mtgType=No

12.6 2012-2013 Budget Update: Mr. Edward C. Gillaspie, Director of Finance, presented the 2012-2013 Budget Update for Board consideration. Included in the presentation was an analysis of the Governor's 2012-2013 Proposed Budget which results in a \$4,031,780 budget deficit. Items affecting this deficit included a \$1,515,248 VRS Retirement reduction as well as a \$1,192,295 reduction of sales tax. There was a change in the way sales tax is distributed to school divisions. Sales tax is distributed based on the count of 5-19 year olds who reside in a locality. The change involves University of Virginia students who will now be counted in their parents' home locality rather than in the locality where they reside.

Supporting documents can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3558&mtgId=451&mtgType=No

Board Response to Written Reports

13.1 Preschool (program and enrollment): This report, prepared by Ms. Gertrude Ivory, Associate Superintendent for Curriculum and Instruction, and Ms. Ann Dublirer, Preschool Coordinator, appears on the School Board Schedule of Reports for 2011-2012 as approved by the Board on August 4, 2011.

Ms. McKeever asked about the possibility of allowing children of school teachers in the Division to enroll in the Pre-School Program. Ms. Dublirer and Ms. Ivory responded that the preschool programs are funded through VPI and Title I, both of which have rigid criteria for qualification. Ms. Dublirer added that there have previously been children of teachers who qualified and were enrolled.

A copy of this report can be located at http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3525&mtgId=451&mtgType=No.

13.2 Intervention Plan: These reports prepared by Ms. Gertrude Ivory, Associate Superintendent for Curriculum and Instruction, appear on the School Board Schedule of Reports for 2011-2012 as approved by the Board on August 4, 2011. Special Education Coordinator Ms. Kara Streker and Literacy Lead Teacher Jenifer Davis were present to answer questions related to these reports.

Ms. Davis presented information related to professional development for teachers related to vocabulary development as well as guided reading and word study.

Ms. Ivory added that Charlottesville City Schools is a part of the Virginia RTI pilot which provides training and technical support.

Copies of these reports can be located at

http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3526&mtgId=451&mtgType=No.

13.3 Mid-Year Strategic Plan Update: This report, prepared by Ms. Pamela Bell, Director of Student Achievement and Program Evaluation, appears on the School Board Schedule of Reports for 2011-2012 as approved by the Board on August 4, 2011.

Ms. Blount commented the importance of measuring success for each of the strategic plan goals.

A copy of this report can be located at

http://esb.ccs.k12.va.us/com/item_view.aspx?ItemId=3528&mtgId=451&mtgType=No

14.1 Comments from Members of the Community: Becca Saxon, 905 Reeves Street, congratulated new Board Members and commented that there is no Board representation for Clark, Jackson-Via or Johnson Elementary Schools and urged Board members to communicate with those stakeholders as well.

15.1 Board Member Comments: Ms. McKeever agreed with Ms. Saxon and added that communicating with the public is important and added that she is committed to increasing instructional assistants in the classrooms.

Ms. Neale also agreed with Ms. Saxon's comments and added that there are many methods to maintaining communication such as attending PTO meetings in those communities as well as working to connect with those parents who are not a part of a PTO. Ms. Neale commented that it is also necessary to connect with community members who do not have children attending school.

Ms. Puryear noted that the previous telephone town halls have been successful and added that she has been impressed with the number of people who have attended the elementary school budget presentations.

Mr. Wade congratulated members of the CHS Pop Quiz team as well as the four elementary schools who earned the Governor's VIP Award.

Ms. Laufer thanked Ms. Saxon for her comments as well and added that she has a child attending Clark Elementary School.

Mr. Michie noted that, in the past, the Board considered having meetings at various locations but due to audio/video setup it was decided to keep the meetings in one location. Mr. Michie added that the Board should discuss the possibility of having some community outreach sessions.

16.1 Superintendent's Comments: Ms. Gertrude Ivory, Associate Superintendent Curriculum & Instruction provided comments in the absence of Dr. Rosa Atkins. Ms. Ivory reported that tablets have been deployed to Walker students and to a majority of Charlottesville High School students. Ms. Ivory added that the process has run smoothly and thanked staff members from every level for assistance in the deployment.

Ms. Ivory noted that recipients of the Governor's VIP Award will be presented at the February 2, 2012 School Board Meeting.

Ms. Ivory commented that the City of Charlottesville in partnership with Children Youth and Family Services is one of 5 communities to receive a City of Promise Planning Grant. This significant grant covers planning costs to establish a Promise Neighborhood beginning with the Westhaven neighborhood. One of the advantages is that it allows for internet access for families in that community.

Work Session Wrap Up

17.1 Work Session Wrap-Up: Dr. Beth Baptist – There were nine requests from the Board:

- Report regarding the allergy policy
- Communication with students around AP courses
- Survey students before and after AP classes
- Grades and AP scores for minority students
- Provide School Board members with listings and locations for committee meetings
- Provide a brochure for RTI programs
- Board discussion about reviewing and evaluating strategic plan
- Discussion regarding increasing IAs in classrooms
- Make Board members aware of people coming for written reports

18.1 Upcoming Meetings: Mr. Michie read the list of upcoming meeting and activities.

19.1 Adjourn: Mr. Wade made a motion, seconded by Ms. Blount, to adjourn. Upon a roll call vote being taken, the motion carried with Ms. Blount, Ms. Laufer, Ms. McKeever, Mr. Michie, Ms. Neale, Ms. Puryear, and Mr. Wade voting yes. 7 ayes, 0 nays. Meeting adjourned at 8:35 p.m.

A complete podcast of this meeting can be accessed at:

<http://www.ccs.k12.va.us/podcast/media/CCSBoard2012Jan05.mp3>

Edmund Michie, Board Chair

Leslie Thacker, Clerk